

Augusta County Electoral Board Meeting
Augusta County Government Center
Registrar's Office Board Room
April 12, 2017

The meeting was called to order at 5:31 PM. Present are Ruth Talmage, chair; Cliff Garstang, vice chair; and Tom Long, secretary (by telephone).

Cliff moved to approve the minutes of the March 29 meeting. Ruth seconded and the motion was approved unanimously

The board discussed the bids for moving equipment and for setup of ADA ramps and markings at polling places for elections beginning with the June 13 primary. Two bids from private contractors were received. Along with the the county administrator, we explored costs and consequences of county staff moving the equipment - in this regard, Ruth had a productive conversation with county staff about the logistics and other concerns. Cliff moved to proceed with signing a one-year contract with American of Virginia for \$5,840 per election. Ruth seconded and the motion was approved unanimously. Cliff will contact Corey Richie in the Finance Department to begin the process of completing the contract. Ruth will notify the county administrator of our decision.

The board discussed the use of repurposed voting booths, the ADA voting booth, and additional corrugated tabletop privacy screens needed at polling places for elections in 2017. Although we will use fewer voting stations at the June primary, we will order privacy screens based on requirements in the Code of Virginia for General Elections and to get per unit saving by purchasing in bulk. Board members will communicate with Connie the number of each type of booth to use in June.

The board discussed the ordering of ballot and the most cost effective bundling of ballots based on the number of registered voters in a precinct. The board asks Connie to compute the number of ballots needed in each precinct and to inquire of ESO the pricing and advantages of ordering ballots in shrink wrapped bundles of 50 versus 100.

The board discussed a press release to announce the new voting equipment and to promote the planned public demonstrations of the equipment on May 10 and 11. Tom will draft a press release and circulate it to board members for additional editing.

The board discussed Virginia High School Student Voter Registration Week, April 23-29. Tom previously communicated with the Augusta County Schools social studies supervisor offering Electoral Board assistance and was assured our invitation has been passed on to government teachers in the schools. At this date, we have received no requests. Tom will follow up with a teacher at FDHS.

Cliff moved that for the June 13 primary Central Absentee precinct will start at 10:00 AM. Tom seconded and the motion was approved unanimously.

Connie made hotel reservations for the ELECT training in Richmond, June 20-22.

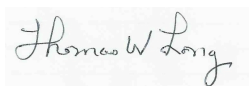
The board received ESO's invoice and discussed the payment split over two budget years. It is being referred to the Finance Department and the county administrator for payment.

Board members discussed progress in recruiting officers for the June primary. We need to provide our lists to Connie by the end of April so that letters to officers can be mailed by early May.

Our meeting will be at 1:00 PM on April 25 (after L&A testing scheduled for that morning).

The meeting adjourned at 6:38 PM.

Respectfully submitted,

A handwritten signature in cursive script that reads "Thomas W. Long". The signature is written in dark ink on a light-colored background.

Tom Long, secretary