		NOTICE OF PUBLIC MEETINGS	
DATE	TIME	EVENT/PLACE **	PERSONS ATTENDING
July 20	11:00 a.m.	ECONOMIC DEVELOPMENT AUTHORITY	
July 22		SWEET DREAMS	
July 24	9:00 a.m.	ECONOMIC DEVELOPMENT COMMITTEE	Pyles & Bragg
•	10:30 a.m.	PERSONNEL COMMITTEE	Pyles & Kelley
	11:00 a.m.	REASSESSMENT COMMITTEE	Garber & Bragg
	11:30 a.m.	EMERGENCY SERVICES COMMITTEE	Pyles & Kelley
	12:45 p.m.	AUDIT COMMITTEE	Pattie & Coleman
	1:30 p.m.	STAFF BRIEFING	All Members
July 25	7:00 p.m.	AUGUSTA COUNTY EMERGENCY SERVICES OFFICER	Pyles & Kelley
July 26	7:00 p.m.	BOS MEETING	All Members
July 27	4:00 p.m.	LIBRARY BOARD-Craigsville	Pattie
Aug 1-5		AUGUSTA COUNTY FAIR	
Aug 2	10:00 a.m.	MPO POLICY BOARD	Coleman
Aug 3	9:30 a.m.	BZA STAFF BRIEFING	
	1:30 p.m.	BZA	
Aug 7	1:30 p.m.	ACSA	Pyles, Bragg & Shull
Aug /	1:30 p.m.	CMPT	Tyles, blagg & sholl
	1.00 p.iii.	OM I	
Aug 8	2:00 p.m.	JAIL AUTHORITY	
	7:00 p.m.	PLANNING COMMISSION	
Aug 9	3:00 p.m.	ORDINANCE COMMITTEE	Shull & Bragg
A 1.6	7:00 p.m.	BOS MEETING	All Members
Aug 15	10:00 a.m. 10:30 a.m.	HEADWATERS SOIL & WATER CONSERVATION	
	5:30 p.m.	VPAS(W'boro Senior Center) CAP-SAW	Pyles & Coleman
Aug 16	7;00 p.m.	PARKS & RECREATION COMMISSION	Coleman
Aug 21	9:00 a.m.	ECONOMIC DEVELOPMENT COMMITTEE	Pyles & Bragg
, 109 = ,	11:00 a.m.	REASSESSMENT COMMITTEE	Garber & Bragg
	11:30 a.m.	EMERGENCY SERVICES COMMITTEE	Pyles & Kelley
	1:30 p.m.	STAFF BRIEFING	All Members
Aug 22	8:30 a.m.	DEPARTMENT OF SOCIAL SERVICES	Garber
Aug 23	7:00 p.m.	BOS MEETING	All Members
Sept 6	10:00 a.m.	MPO POLICY BOARD	Coleman
Sept 7	9:30 a.m.	BZA STAFF BRIEFING	
0 111	1:30 p.m.	BZA	5.1.5.5.6.0
Sept 11	1:30 p.m.	ACSA	Pyles, Bragg & Shull
Sept 12	7:00 p.m.	PLANNING COMMISSION OPPINION COMMISSION	Charles Brown
Sept 13	3:00 p.m. 7:00 p.m.	ORDINANCE COMMITTEE BOS MEETING	Shull & Bragg All Members
Sept 18	7:00 p.m.	RECYCLING COMMITTEE	Pattie
Sept 19	10:00 a.m.	VPAS(W'boro Senior Center)	Tame
	10:00 a.m.	HEADWATERS SOIL & WATER CONSERVATION	
	5:30 p.m.	BOARDS & COMMISSION PICNIC	All Members
Sept 20	7:00 p.m.	PARKS & RECREATION COMMISSION	Coleman
Sept 21	11:00 a.m.	ECONOMIC DEVELOPMENT AUTHORITY	
Sept 25	10:00 a.m.	ECONOMIC DEVELOPMENT COMMITTEE	Pyles & Bragg
	11:30 a.m.	EMERGENCY SERVICES COMMITTEE	Pyles & Kelley
S10'	1:30 p.m.	STAFF BRIEFING	All Members
Sept 26	8:30 a.m.	DEPARTMENT OF SOCIAL SERVICES	Garber
	10:00 a.m.	DEPARTMENT OF SOCIAL SERVICES BOARD TRAINING	Dulas & Mallan
Sont 27	7:00 p.m.	AUGUSTA COUNTY EMERGENCY SERVICES OFFICERS	Pyles & Kelley
Sept 27 Sept 28	7:00 p.m. 4:00 p.m.	BOS MEETING LIBRARY BOARD	All Members Pattie
36P1 20	4.00 þ.m.	HINNAL DONING	ranie

DATE: July 20, 2017 H:calendar

^{**}All meetings are at the Government Center unless otherwise noted.

MEMORANDUM

July 20, 2017

TO:

Augusta County Board of Supervisors

FROM:

Timothy K. Fitzgerald, County Administrator

SUBJECT:

STAFF BRIEFING, MONDAY, July 24, 2017, 1:30 p.m. Board Meeting Room, Government Center, Verona, VA

ITEM NO.		DESCRIPTION
S/B-01	1:30 p.m.	VDOT ROADS (SEE ATTACHED) 1) Report by VDOT 2) Secondary 6 Year Plan 3) Street Addition-Windward Pointe Section 5A
S/B-02		ECONOMIC DEVELOPMENT Report by Staff (SEE ATTACHED)
S/B-03		FIRE AND RESCUE Report by Staff (SEE ATTACHED)
S/B-04		AUDIT COMMITTEE Discuss revisions to Finance Policy for grants. (SEE ATTACHED)
S/B-05		FLOOD CONTROL DAMS Discuss committee's recommendation to award contract for final design of Hearthstone Dam rehabilitation. (SEE ATTACHED)
S/B-06		 PLANNING COMMISSION/PUBLIC HEARING (SEE ATTACHED) 1) Discuss a request to rezone approximately 2.9 acres zoned Single Family Residential to General Business owned by Sean and Elizabeth Baber and William R. Oheim, Etal, located off Lee Highway (Route 11) directly north of the intersection of Cedar Lane and Lee Highway (Route 11) in Verona in the Beverley Manor District. The Planning Commission recommends approval. 2) Discuss an ordinance amendment to remove approximately 231 acres of land from the Middlebrook Agricultural and Forestal District owned by Kay G. Buchanan, located on both sides of Dutch Hollow Road (Route 726) approximately 0.5 miles south of the intersection of Sinking Springs Road/Butter Road (Route 693) and Dutch Hollow Road (Route 726) in the Riverheads District. The withdraw request has been filed Pursuant to Section 15.2-4314 (D) of the Code of Virginia. 3) Discuss consideration to release ordinance revisions for public

hearing.

VDOT Report July 24, 2017

Mr. Shull (Riverheads)

- RTE 681 Mt Herman Rd. Rural Rustic design planning to begin this Fall. Waiting on delivery of new structure and environmental permit to schedule installation.
- RTE 252 (Middlebrook) and RTE 620 (Newport Rd) –Rock outcropping removal will be scheduled in August.
- RTE 693 (Sinking Springs Rd.) Rural Rustic project Tree and brush removal Completed. Pipe replacements, new pipe installs and grading will continue the last week of July weather permitting.
- RTE 620 (Newport Rd.) Bridge deck replacement and approach rehabilitations have been completed.
- RTE 608 (Cold Springs Rd.) and RTE 656 (Offlighter Rd.) Sight distance concerns and request has been resolved.
- Roadway repairs are completed in the Riverheads School complex.
- Grading, adding stone and calcium chloride on all non-hard surfaces as needed.
- Exit 213 extend NB and SB acceleration lanes, relocate crossovers. Kickin Asphalt; construction this summer/fall with a tentative completion date of December, 2017.
- 1st Cut Mowing operations finishing up on all secondary routes.
- 2nd Cut Mowing operations on the Primaries to begin the first week of August

Mrs. Bragg (South River)

- Update on Route 610 (Howardsville Turnpike) –Awarded July 11th to AR Coffey & Sons (\$ 2,438,619.57). Tentative construction start is August. Contractor will hold a public meeting prior to mobilization.
- RTE 664 (Reed's Gap Rd.) Hydraulic study completed. Pipe replacements, ditch line rehabilitations and roadway scratching scheduled the last week of July.
- Roadway repairs have been completed in the Stuart Drafts School complexes.
- 1st Cut Mowing operations finishing up on all secondary routes.
- 2nd Cut Mowing operations on the Primaries to begin the first week of August.
- RTE 340 between RTE 657 (Indian Ridge Rd) and RTE 634 (Patton Farm Rd.) has been approved for additional Latex overlay in the Summer of 2018.
- RTE 608 at intersection of RTE 651 (Churchmans Mill Road) near The Cheese Shop advance curve advisory speed and intersection warning signs will be installed target date during month of July 2017. Intersection will be reviewed for possible sight distance improvements.

 RTE 608, southern end of New Hope – speed zoning review is being conducted to determine if the existing 25 mph zone should be extended farther to the south.
 The current speed limit changes from 25 mph to 35 mph just south of Route 617 (Round Hill School Rd).

Dr. Pattie (North River)

- RTE 42 (Scenic Highway) Drainage concerns with property owner of Zak's Country Store is under review. Survey and Hydraulic studies have been completed. Workable solution is still under review.
- RTE 738 (Roudabush Ln.) & RTE 42 Test installation of mirror conducted result not ideal because of the distance of the crest of the vertical curve from Roudabush Lane and the difference in elevations.
- RTE 42 (Scenic Highway) between RTE 738 (Roudabush Ln.) and Parnassus has been approved for additional Latex overlay for the summer of 2018.
- All non-hard surface (Gravel) roads are being machined and spot gravel being placed, as well as, calcium chloride for dust control..
- Speed study on Rte. 626 (Berry Farm Rd) in the residential area just north of Rte. 613 (Spring Hill Rd) has been completed. A 45 mph zone from Route 613 to approximately ½ mile north of Route 613 will be posted as soon as the necessary signs are obtained.
- RTE 804 (Salem Church Rd.) Crossline pipe replacement has been completed.
- RTE 616 (Gray Fox Rd) Tree trimming and brush removal concerns has been scheduled.
- RTE 756 (Fairburn Rd) Drainage concerns under review.
- RTE 762 (Grindstone Rd.) Bridge slab replacement has begun with planned completion by the 2nd week of August.
- 1st Cut Mowing operations finishing up on all secondary routes.
- 2nd Cut Mowing operations on the Primaries to begin the first week of August.

Mr. Pyles (Pastures)

- RTE 250 Whiskey Creek bridge project –new bridge opened to traffic on June 13, 2017. Temporary bridge has been removed and contractor finishing removal and restoration of temporary bridge approaches. Tentative July 2017 completion.
- RTE 840 (Old Churchville Rd) Triple line of CMP pipes to be replaced with 7'x 5' box culvert has been delivered, waiting on environmental clearances due to wet land delineation. Scheduled installation in August or September.
- RTE 687 in Craigsville upgrade flashing lights and gates at railroad crossing.
- RTE 629 (Deer Field Rd) Rock slope restoration is under review by Geologist and Environmental for permanent solution to rock falls.
- RTE 42 (Buffalo Gap Hwy) PM overlay from bridge at Hunters Trail to Shenandale Hunt Club scheduled to begin the second week of August.

Secondary System
Augusta County
Construction Program
Estimated Allocations

Fund	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023	Total
CTB Formula - Unpaved State	\$765,521	\$880,608	\$846,335	05	80	\$	\$2,492,464
Secondary Unpayed Roads	S	0\$	8	98	9	9	S
Telefee	\$255,715	\$255,715	\$255,715	\$255,715	\$255,715	\$255,715	\$1,534,290
Residue Parcels	\$	8	Ş	8	S	05	2
STP Converted from IM	80	\$0	95	S.	3	\$	9
Federal STP - Bond Match	S \$	S	S\$	S.	\$0	S	8
Formula STP	\$0	05	S	8	S	90	S
MG Formula	05	80	8	0\$	S	0\$	S
BR Formula	8	S	8	\$0	9	S	%
Other State Match	9\$	S	8	\$0	\$	8	\$
State Funds	8	S	8	8	S	\$0	S
Federal STP	8	8	8	S	3	\$	S
District Grant - Unpaved	9.	\$	\$	\$1,188,321	\$737,709	\$979,409	\$2,905,439
Total		- SZE'9E1'1S	51,102,050	51,444,036	5993,424	\$1,235,124	\$6,932,193

Board Approval Date:

Residency Administrator

County Administrator

Date

SECONDARY SYSTEM CONSTRUCTION PROGRAM (in dollars)

istrict: Staumon ounty: Augusta County ound American Date:

ound Approved Date:					2018-19 Innough 2022-23	h 2022-23							
ente	Road Name	WISS	Estimated Cost	Prevous	Addoora		PE .	PROJECTED FISCAL YEARI ALLUCATIONS	EMINITORY	25		OFFICE IN	
PMS 1D	Project #			Funding	Funding							complete	Scape of Work
mentispera	Oescription				Required						_		Filwa #
ype of Funds	FROM			SSYP Funding		2017-18	2018-19	2019-20	2020-21	2021:22	30 20 20 20 20 20 20 20 20 20 20 20 20 20		Consments
ipe of Project	5			Other Funding									
Hority &	Length	¥	Ad Date	Total									
91901	Dam Town Road	34	\$1,285,778										1509
1720	0516007450	RIW	\$1,428,073	\$2,005,775		220,012	\$10,022	122.244	H27823	2	2		
AAP CONTRACT	AHRZ EY 17 RITE 616.	8	\$1.371.690	2780.122		8	\$77,112	2438,000	\$100,900	8	8		recording on the control of the cont
	RECONSTRUCTION - DAM TOWN												14004
15	0.018 MALE EAST HOUTE 777	Total	115,010,141	52,799,857	51,234,644	\$10,022	\$280,134	100754	1128,244	8	£	8	
UN CAN STATE RECOND	2.134 MALE EAST HOUTE 777												
77. 201.18	12	 	91020172										
01901	Howardsville Tumpike	F	\$850,000										2800
zz	0610007451	RW	\$1,214,519	\$2,062,739		8	2	鼠	22	a	2		
AAP CONTRACT	AMR2 FY17 HTE 610 - RECONSTRUCTION (SR)	8	121,108,53	12,014,800		8	127,677	8	8	a	â		2004
TP/S	0.099 Litter South Int. Rie 608	Total	\$4,877,546	F4,877,538	\$794,107	23	\$527,477	8	8	8	â	9236,630	
brimum Plan 301,19	0.523 Males South int. Rie 608 0.5	 	5/8/2017								- · -		
21901	Laurel Hill Road	PE	\$418,013										izu
6645	0612007773	RIW	\$362,700	\$1,025,314		8	2	2	8	8	2		Reconstruction wito Added Canacity
AAP CONTRACT	Improve Intersection with Route 792 (BIA)	8	\$1,228,332	\$1,549,281		2	2	æ	E	8	\$		1001
<u>a</u>	0.10 miles West Route 702	Total	\$1,999,045	\$2,074,585	(\$75,550)	2	2	â	2	2	8	(675,550)	
o Plan 201.20	0.15 miles East Route 782 0.3	. 5	4122016							•			
	Tinkling Spring Road	Æ	\$192,000										
15904	0608007R39	¥	\$108,750	\$1,094,014		R	2	8	8	8	8		Reconstruction w/ Added Capacity
DAVOOT	Ria. 606 (Tinking Spring Rd) Reconstruction (BM)	W 20	27,12	52,177,53		8	2	8	8	8	R		E0011
E.	Intersection of Ramsey Rd. (Re. 625)	Total	en, m, es	ינת, ותב, בפ	2	8	8	8	R	8	2	8	
ž	0.02 Mies S of Int of Expo Rd. (Rite. 815)	į											
1718		8	200/2017										

SECONDARY SYSTEM CONSTRUCTION PROGRAM (in dollars)

construction who Added Cepacity

Traffic Count Scape of Work FHWA #

Balance to complete

ounty: Augusta County

2022-23 2021-22 PROJECTED FISCAL YEAR ALLOCATIONS 240,846 2380,000 \$48,846 000,0000 2020-21 \$163,642 \$10,000 \$245,000 \$190,642 2245,800 2357,582 2157,633 \$10,000 2019-20 \$127,307 \$127,207 \$10,000 \$10,000 350,000 \$10,000 \$10,000 \$90,000 2018-19 \$15,000 \$15,000 \$15,000 \$15,000 囂 8 \$250,000 2500,900 \$253,480 \$400,900 Funding Required SSYP Funding Other Funding Funding Total \$15,000 \$335,000 \$15,000 \$470,000 \$15,000 \$370,000 \$350,000 \$500,000 \$243,488 12014/2021 7/31/2020 7112/2022 Ad Date ğ Total È ğ È Total ŧ § Total È ğ Total Title 642 Reconstruct Non-Hardsurfaced Rd (Poss Rural Rustic) int. Rie. 795 Hartenstruct Non-Hartenstruct Rd (Poss Rural Russic) Mr. Ne. 774 Re. 681 Reconstruct Non-Hardaurhood Rd (RH) Re. 753 Reconstruct Non-Hardsurfaced Rd (NR) Fr. Phe. 679 M. Ple. 254 681007974 Int. Ple. 900 542007B57 To Pie. 602 775007859 To File. 910 fr. Pas. 42 75300776B er 1 - Road work w W (PE, RW, CN) 201,30 10681 er I - Road work w W (PE, RW, Ch) 101.12 10753 er 1 - Read work w W (PE, RW, CN) J01.33 er 1 - Raad work w W (PE, RW, CH) 201.31 ANP CONTRACT AND CONTRACT TATE DACESAURED CUMMENT OUNTY FATE CHESPERED CURPLENT CUNTY pe of Project pe of Funds 27.71 11576 37,746 11578

Middle River

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Riverheads

aconstruction w/a Added Capacity

North River

SECONDARY SYSTEM CONSTRUCTION PROGRAM (In dollars)

ispics: Staunton ounly; Augusta County

pard Approval Date:					2018-19 through 2022-23	n 2022-23							
ege.	Hoad Name	Esimaled Cost	d Coal	Previous	Additional		PRO	PROJECTED FISCAL YEAR ALLOCATIONS	TEAR ALLOCATI	SMS		Relative to	I rathe count
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ccomplishment	Description				Required				•				FHWAs
rpe of Funds	FROM			SSYP Funding		2017-18	2018-19	2018-20	2020-21	2021-22	2027-23		Comments
rpe of Project	Ot			Other Funding									
rionity #	Length	AdDale		Total									
50901	Fourteen Cave Rd.	34	\$10,000										
11516	0605007984	æ	\$10,000	8		8	8	Ŕ	\$10,000	\$240,900	8		uite de de la constant de la constan
AAP CONTRACT	Rec. 605 Reconstruct Non-	WC2	\$220,000	8		8	2	2	8	8	2		
	Fr. 1.0 14.5 of Pte. 258	Total	\$250,000	2	1250,000	2	8	8	\$10,000	22 40, 990	8	8	1
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er I - Road work w W (PE, RW, CM)	To flee, 256									-			Middle River
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50901	Fourtain Cave Rd	# #	55,000										
46	0605007958	ŧ	\$5,000	8		8	2	8	\$10,000	1364,184	3127,216		Reconstruction with Artiful Councily
	Re 505 Reconstruct Non-	¥00	\$490,000	8		8	8	8	8	8	â		
SMIRED	Hardsurfaced Rd (Poss Rurs) Rustic)										-		16004
	ert. Phe. 1655	Total	\$390,000	£	200'0051	2	a	R	\$10,000	1364,184	\$12,516	R	
load work w FW, CN)	To 1.0 NS S. of Art. File. 256												middle River
	1.3	448/2028											
77897	Horseshoe Cir	&	\$15,000										
11567	08420071875	AW.	\$15,000	Ŕ		8	8	8	510,000	\$10,000	ood occs		Become and a state of the state
AP CONTRACT	Fire 542 Reconstruct Non-	8	000'0203	8		8	8	R	8	\$	8		
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	Fr. Ple. 608	Total	000'0913	8	2250,020	8	R T	R	900 DLS	ממה"מוני	000 0000	R	
er I - Road work w A (PE, RW, CN)	To fite. 608								_				Riverheads
	60	6711/2024	1725								1		
2590	Windle Rid	Fr.	\$10,000				-				•		
9850	0652007976	AN.	\$5,000	8		8	2	8	215,000	15,000	8220,008		Decrees action with Added Connects
WP CONTRACT	Fig. 652 Reconstruct Non- Hardsurfaced Rd (PM)	₹	\$235,000	â		8	8	8	8	8	â		9
	Fr. Pte 657	Total	\$250,000	2	\$250,000	R	2	2	\$15,000	13,600	8230,000	â	
er 1 - Road work w # (PE, RW, CN)	Te 0.5 16 5 Pec. 657	50000189	Š										Riverheads
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SECONDARY SYSTEM CONSTRUCTION PROGRAM (in dollars)

cump: Augusta County													
oard Approval Cate:	Mared Mare	(Contracted Con	100	Principles	2016-19 Brough 2022-23 Addisonal	n 2022-23	PROJ	ECHED FISCUL	PROJECTED FISCAL VEATALLOCATIONS	SWS		Balance to	Traffic Count
PIAS ID	Project 8			Funding	Funding							complete	Scape of Work
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00001	Old Parharsburg Tple	PE	\$10,000										
11524	00680077989	¥.	\$10,000	8		8	8	8	2	8	\$10,000		Reconstruction who Added Capacity
AAP CONTRACT	Ria. 688 Reconstruct Non- Hardsurfaced Rd (P)	W 8	\$480,000	8		3	8	S	8	8	8		16004
	Fr. Re. 629	Total	2500,000	2	\$500,000	3.	2	8	2	8	310,000	8490,000	
ier 1 - Road work w W (PE, RW, CN)	To NF-77, Cold Springs Rd		-										Pastures
10652	Wate Rd.	12/B/2026	\$10,000	\uparrow									
221	0682002990	AN	\$10,000	g		8	â	8	8	8	\$10,900		
AAP CONTRACT	Re. 652 Reconstruct Non- Hardauticed Rd (Ph. 2) (R)	WQ	\$480,000	â		2	8	8	8	8	\$		Heconstruction will Added Capacity
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20596	0643007896	ŧ	\$10,000	8		8	2	a	8	8	35,000		Reconstruction with Added Consults
AAP CONTRACT	Re. 843 Reconstruct Non- Hardsurfaced Rd (NR)	8	\$280,000	8		8	8	8	Ħ	8	8		16004
	Fr. Phr. 607	Total	\$300,000	8	000'0003	8	2	8	R	â	900'51	900'9623	
er 1 - Road work w W (PE, RW, CM) X01.48	To Deed End	12/8/2028							•	•	·		North River
C\$201	State Hall Ret.	3	\$10,000										
1527	2530001992	¥	\$10,000	8		8	8	8	8	â	\$10,000		Reconstruction wito Adding Canacity
AAP CONTRACT	Rts. 753 Reconstruct Hon- Hardaurteced Rd (NR)	8	\$280,000	8		8	£	8	R	8	â		16004
	Fr. No. 732	Total	000'0003	Ŕ	900'005	R	2	8	8	2	000'01\$	\$290,000	
or 1 - Fload work w W (PE, RW, CM) 301.49	To 0.9 M. N. Ria. 732 0.9	3255A21								-			North River

SECONDARY SYSTEM CONSTRUCTION PROGRAM (in dollars)

(strict: Staumon			u,	SECONDARY		I CONSTR	SYSTEM CONSTRUCTION PROGRAM (In dollars)	HOGRAN	ı (in dollar	ŝ			
ounty Augusta County	>				2018-19 Dirouch 2022-23	2022-23							
aute aute	Hoad Name	Estimated Cost	Cost	Prevens	Addtonal		PHOJE	CTED FISCAL V	PHOJECTED FISCAL VEAN ALLOCATIONS	₹		Batance to	Irakic Count
Plus 10	Project 8			Funding	Funding							complete	Scope of Work
ccomplethment	Description				Required								FHWAS
ype of Funds	HQH.			SSYP Funding		2017 18	2018-19	2019-20	12:0202	22:1202	2022-22		Comments
ype of Project	01			Other Funding			•						
rionty 8	Length	Ad Date		Total									
7,400		72	3										0
96100	1204065	¥	3	526,362		2	S122,764	\$12,542	\$12,542	\$12,542	\$100,000		
OT APPRICABLE	A CHAINE FACINGE FRANCE	8	\$250,000	Я		8	8	8	8	a	8		remark Engineering
	SURVEY	i				3	}	,		'			16015
	VARIOUS LOCATIONS IN COUNTY	Total	\$250,900	\$256,332	(\$16,352)	3.	#1727#	\$12,542	112,542	\$12.542	\$10,000	(\$276,742)	MANOR SURVEY & PRELIMANARY
6	VARIOUS LOCATIONS IN COUNTY	į	•						•				ENGMEERING FOR BLOCKE FIEMS AND INCIDENTAL TYPE WORK.
90071		32	S										
96200	1204006	RW	3	221,384,1		905,12	825'15	SH,972	84,928	51,022	8		9
								-					Prefinitury Engineering
OT APPLICABLE	COUNTYWING FERTALIZATION A SEEDING	AG SG SG	£250 800	8		2	8	8	8	28	23		16015
	VARIOUS LOCATIONS IN COUNTY	Total	\$250,000	2296,132	(\$146,132)	905,143	84,92	######################################	825715	### PET ###	8	(226'6655)	PEHTILIZATION AND SEEDING TO
	VARIOUS LOCATIONS IN COUNTY												IMPROVE SLOPE STABILIZATION ON SECONDARY SYSTEM
999.05		1102/1/C											
14007		A.	9										0
30143	120-007	W.	3	MANAGER		\$162,763	8	8	8	8	\$155,715		Salety
OT APPLICABLE	COUNTYWIDE TRAFFIC SERVICES	8	250,000	2		2	2	ä	я	8	8		15021
	VARIOUS LOCATIONS IN COUNTY	Total	000 0523	10'8123	\$10,986	5102,753	8	8	a	2	\$115,71S	(1254'2+25)	TRAFFIC SERVICES INCLIDE
29.06	VARIOUS LOCATIONS IN COUNTY	3112011						23.0				:	SECONDAIN SPEED ZONES, SPEED STUDIES, OTHER NEW SECONDARY SIGNS
B00+7		32	2			ž!							0
05100	1204008	AW	2	CST,18		\$10,000	8	a	8	23	2		Right of Wav
OT APPLICABLE	COUNTYWIDE FROM OF WAY ENGR.	MOO	\$250,000	8		2	2	R	2	#	â		91091
	VARIOUS LOCATIONS IN COUNTY	Total	\$250,000	\$1,15	THE 43-52	\$10,000	8	8	2	8	2	Defenza	USE WHEN IMPARTICAL TO OPEN A
į	VAROUS LOCATIONS IN COUNTY	*10000									-		PROJECT: ATTORNEY FEES and ACQUISTICM COST.
											1		

STAFF BRIEFING AGENDA ITEM NO. S/B-01.3

COUNTY OF AUGUSTA COMMONWEALTH OF VIRGINIA



COMMONWEALTH OF VIRGINIA DEPARTMENT OF COMMUNITY DEVELOPMENT P.O. BOX 590 COUNTY GOVERNMENT CENTER VERONA, VA 24482-0590



MEMORANDUM

17-784

TO:

Timothy K. Fitzgerald, County Administrator

FROM:

Michele L. Astarb, Subdivision Administrator

DATE:

July 11, 2017

RE:

Windward Pointe Section 5A

CC:

Wendell Coleman, Wayne District Supervisor

Per the attached letter from VDOT, the Board of Supervisors may proceed with a resolution in order for the streets to be accepted into the State's Secondary Road System. We would appreciate your time in scheduling this request for the next Board of Supervisors meeting.

If additional information is needed, please advise.

/mla

The Board of Supervisors of Augusta County, in regular meeting on the 26th day of July, 2017 adopted the following:

RESOLUTION

WHEREAS, the street described on the attached Additions Form AM-4.3, fully incorporated herein by reference, are shown on plats recorded in the Clerk's Office of the Circuit Court of Augusta County, and

WHEREAS, the Area Land Use Engineer for the Virginia Department of Transportation has advised this Board the streets meet the requirements established by the <u>Subdivision Street</u> <u>Requirements</u> of the Virginia Department of Transportation, and

WHEREAS, the County and the developer have entered into an agreement for comprehensive storm water detention as per the Stormwater Legal Agreement recorded in instrument #040015057 and amended again in instrument 060015674, which applies to this request for addition.

BE IT FURTHER RESOLVED, the county agrees that VDOT has no maintenance, upkeep and/or repair responsibility or liability for such storm water detention facilities except in case of physical damage resulting from road construction projects administered by VDOT. This agreement does not relieve the parties thereto of their rights and obligations pursuant to Storm water Management Regulations VR215-02-00 et.seg. and related state regulations as amended or modified from time to time. Further, the County agrees not to hold VDOT liable for damages resulting from the County's failure to enforce County ordinances and regulations relating to storm water flow.

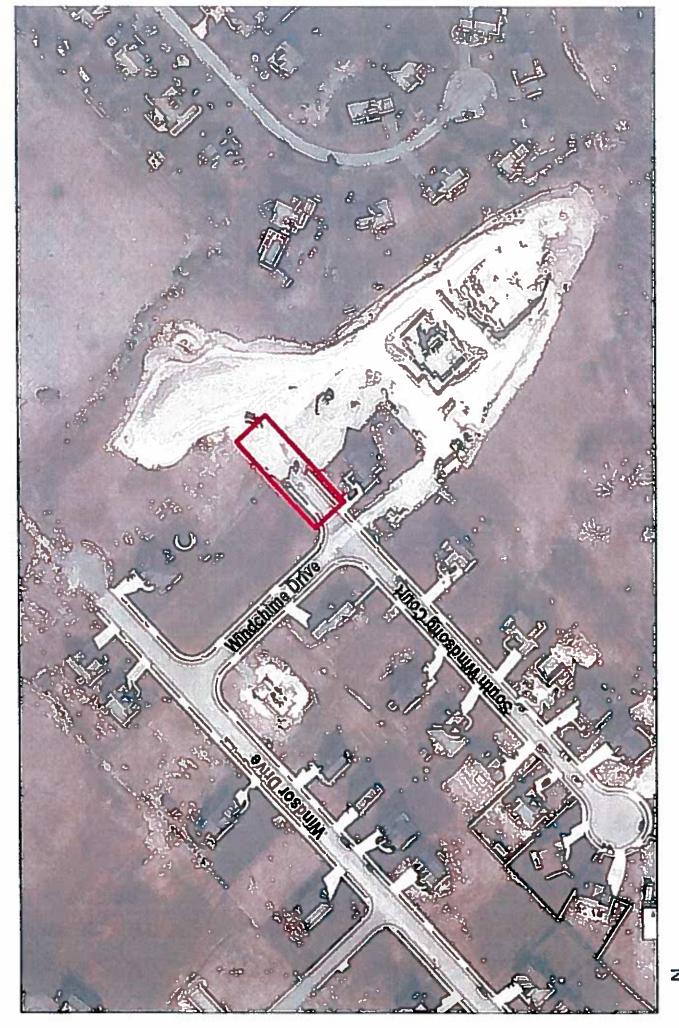
BE IT FURTHER RESOLVED, the County will not seek indemnification or contribution from VDOT to correct damages arising from improper maintenance or construction of storm water detention facilities.

NOW, THEREFORE, BE IT RESOLVED, this Board requests the Virginia Department of Transportation to add the street(s) described on the attached Additions Form AM-4.3 to the secondary system of state highways, pursuant to §33.2-705, Code of Virginia, and the Department's <u>Subdivision Street Requirements</u>, and

BE IT FURTHER RESOLVED, this Board guarantees a clear and unrestricted right-ofway, as described, with necessary easements for cuts, fills and drainage as recorded in Plat Book 1, Page 8851, and

BE IT FURTHER RESOLVED, that the Virginia Department of Transportation will only maintain those facilities located within the dedicated right-of-way. All other facilities outside of the right-of-way will be the responsibility of others.

Windward Pointe 5A - North Windsong Court





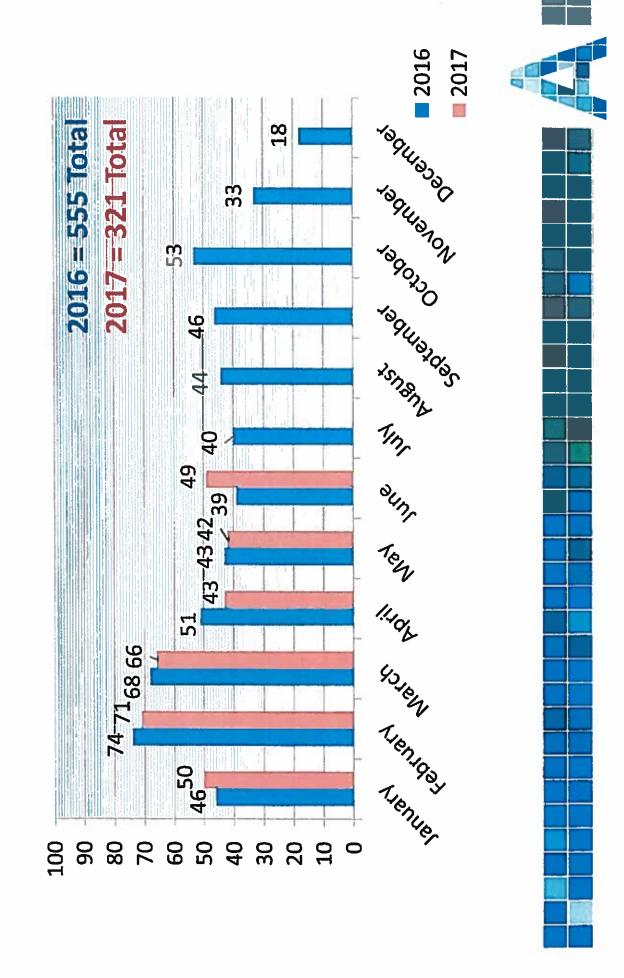


Economic Development Monthly Report for July 2017

Unemployment Rate
Business Licenses Issued
Prospect Generation
Mill Place Commerce Park
Economic Development Authority
Existing Industry Visits
Partner Agency Interaction
Shenandoah Valley Partnership
Small Business Development Center
Tourism Highlight



Business Licenses Issued



Mill Place Commerce Park

Walking Trail: Site plan in

Development Plan: review

Development plan

complete; zoning options

in progress

InterChange/Sumitomo:

Construction in progress; 2

weeks ahead of schedule

Blue Ridge Machine

Works: Pad site prepared

Centerview Drive: Section

1 – 3rd design in review;

Section 2 – 2nd design in

review





Economic Development Authority

(Regular meetings every other month on the third Thursday at 11am)

- Last meeting: July 20, 2017
- Next meeting: September 21, 2017

Augusta Small Business Loan Fund Remember to refer people to the





AUGUSTA

Partner Agency Interaction

- Shenandoah Valley Tourism Partnership 6/1
- VEDA Summer Membership Meeting 6/7
- Valley State of the Workforce Forum 6/12
- Beerwerks Team Meeting 6/13
- Public Relations Council 6/13
- SAW Economic Development Staff Meeting 6/15
- Business Appreciation Breakfast 6/21
- VEDP Strategic Planning Steering Committee 6/23
- Virginia Ag Development Officers (VADO) 6/29



Small Business Development Center

	Clients Seen	Sessions	Hours	Attendees	Events
SBDC-All Offices June 2016	20	7.7	62	119	æ
Verona Office June 2016	2	m	v	4	н
SBDC-All Offices June 2017	37	44	8	36	4
Verona Office June 2017	4	4	o	-	н



#13 T

Tourism Highlight

Augusta County 2017-2018 Tourism Grant Program

- \$10,000 allocated in tourism budget
- Four applications were received
- Red Wing Roots Festival
- White's Wayside
- Stable Craft Brewing
- Jam Fish Music Festival



Marketing Initiatives - Recent Media

- Job availability increasing across U.S. and in the Valley, Amanda Glover interview-WHSV, June 6
- Augusta Co. Tourism announces 2017-2018 Grant Program- Augusta Free Press, June 19
- Workforce Development seen as key to region's future, unemployment cut in half since 2010-*The News Virginian,* June 21
- Augusta Co. Economic Development achievements recognized by Virginia Tech-Augusta Free Press, June 28





STAFF_BRIEFING AGENDA ITEM NO. S/B-03

<u> AUGUSTA COUNTY FIRE-RESCUE</u>

County Government Center
18 Government Center Lane
P.O. Box 590, Verona, VA 24482

Main Office Line: (540) 245-5624 - Fax Line: (540) 245-5356

www.co.augusta.va.us firerescue@co.augusta.va.us

July 18, 2017

AUGUSTA COUNTY FIRE-RESCUE REPORT

June 2017

In June, fire and rescue agencies that serve the County of Augusta received a combined total of 1,491 calls, of which 43 were calls turned over to next due agencies. Of those calls turned over 27 were due to being on a previous call. Fire agencies received 610 fire and EMS calls, of which 9 were turned over to next due agencies. Rescue agencies received 881 EMS calls, of which 34 were turned over to next due agencies.

Chief Carson Holloway assisted with the Regional Firefighter Testing, attended a number of career staff meetings, a meeting with the EMS Captain, a Revenue Recovery meeting, and met with Gary Critzer. He attended the Dinner with the Chiefs, the Emergency Services Committee Meeting, and the Staff Briefing. The Chief, along with other admin staff attended the Fire and EMS Family Fun Fest held at Shenandoah Acres. He continued to gather and review data being requested by board members, as well as meeting with the County Administrator on numerous occasions. Chief Holloway attended volunteer meetings at Riverheads and Verona in June. He made multiple station visits throughout the month.

The Finance Department reported to Fire-Rescue that Revenue Recovery funds collected in June were \$129,476.35 for previous month's transports. The number of transport incidents in June: Deerfield-10, Churchville-25, Stuarts Draft-90, Preston L. Yancey-110, Craigsville-Augusta Springs-35, New Hope Vol-13, New Hope Career-28, Mount Solon-19, Riverheads-51, and Weyers Cave-31, total for the month-402.

Volunteer Coordinator/Lieutenant Minday Craun completed the paperwork with the volunteer agencies for Annual Contribution payments to be processed. She continues to work with the several volunteer and career committees. Lieutenant Craun worked with the part-time personnel on several projects and worked on logistics for the Fire and EMS Family Fun Fest 2017 held on June 24th at Shenandoah Acres. She also attended several meetings during the month and the annual skills drill on June 10th. Statistics for June 2017 include; 11 recruitment contacts, 36 public education contacts, 24 volunteer visits, and 12 station visits.

The Training Division instructed and/or provided logistics for Fire Academy, Basic Pump Operations, Rural Water Supply, and Volunteer Officer Training; 26 students with 352 student man-hours. In addition, the Training Division staff spent several hours attending various meetings with regional partners, media and staff, completed necessary paperwork, cleaning and repairs from the Fire Academy, and provided logistics for maintenance to other training apparatus. The staff also provided logistics for local businesses to conduct training on fire extinguishers, assisted with demo of Truck 11 for BOS, and provided oversight for new hire orientation. They assisted with 2 emergency calls, attended a Regional TRT Drill, attended the Virginia Fire Officer Academy Graduation ceremony, and attended a site visit at Wintergreen Fire Rescue to see their MCI Trailer.

FIRE DEPARTMENT EMERGENCY INCIDENTS Jun-17

FIRE AGENCIES	TOTAL	FIRES	EMS	MVC	PUBLIC SERVICE	OTHER	CALL TURNED OVER TO NEXT DUE
Staunton - SS1	7	5	2	0	0	0	0
Staunton - SS2	5	3	0	2	0	0	0
l - Waynesboro	12	10	0	2	0	0	0
2 - Deerfield	7	0	0	1	0	6	0
3 - Middlebrook	9	2	4	2	0	1	0
4 - Churchville	21	6	4	4	2	5	1
5 - Weyers Cave	47	16	4	13	5	9	0
6 - Verona	57	10	16	21	0	10	1
7 - Stuarts Draft	34	l6	0	5	0	13	1
8 - Craigsville	23	0	18	0	1	4	1
9 - Dooms	51	19	11	12	0	9	0
10 - Augusta County*	104	27	25	36	4	12	2
ll - Preston L. Yancey	55	25	7	7	2	14	0
12- Raphine	9	4	1	4	0	0	0
14 - Swoope	31	12	6	7	0	6	0
15 - Bridgewater	9	4	1	1	0	3	0
17 - Clover Hill	0	0	0	0	0	0	0
18 - New Hope	11	3	2	3	1	2	1
19 - Wilson	17	9	0	1	1	6	1
20 - Grottoes	22	7	5	4	1	5	0
21 - Mt. Solon	8	0	1	5	0	2	0
25 - Riverheads	42	15	5	17	0	5	I
80 - Walkers Creek	4	0	2	1	0	1	0
SVRA	22	0	0	0	0	22	0
Goshen	0	0	0	0	0	0	0
South River	1	1	0	0	0	0	0
Wintergreen	2	0	0	1	1	0	0
TOTALS	610	194	114	149	18	135	9
PERCENTAGES	100.0%	32%	19%	24%	3%	22%	1.5%

*Of the 104 calls listed above, Augusta County FD responded to 33 calls within the City of Staunton for a total of 185 YTD

EMERUEINLI CALLS RECEIVED I DRUUUD EUL MONTHLY REPORT FOR 2017

MONIHLY REPORT FOR 2017	January	Pebruary	March	April	May	June	July	August	cptember	October	August Septembel October [November]December	()ecember			
				,			_			_		-	1	_	. 80
FIRE & RESCUE COMPANIES	Monthly Calls	Monthly Calls	Monthly Cals	Monthly Calls	Monthly.	Monthly Calls	Monthly Calls	Monthy Calls	Monthly Calls	Monthly Calls	Monthly Calls	Monthly	2 1 1 1	% of rire or Rescue Total	Total
Grainton (K)	=	9	6	4	7	_	Ī		T				43	1.22%	0.49%
Staunton SS2	8	2	9	4	8	5						П	36		0.41%
1 - Waynesborn	8	5	2	흳	7	12							49		0.56%
2 - Deerfield	9	7	Þ	2	æ	7							≅		0.35%
3 - Middlebrook	07	21	20	19	=======================================	6							88	2.78%	1.11%
4 Churchville	72	18	23	14	17	21							120	3.40%	1.36%
5 - Weyers Cave	36	15	46	47	52	47							279	7.91%	3.16%
6 - Verona	89	99	46	8	55	57							342	9.70%	3.87%
7 - Stuarts Draft	36	37	43	42	37	34							229	6.50%	2.59%
8 Craigsville	27	61	0	2	61	23							158	4.48%	1.79%
9 - Dooms	33	우	77	53	42	51							263	7.46%	2.98%
10 Augusta County		83	93	82	87	호							260	15.89%	6.34%
11 - Preston L. Yancey	57	48	99	34	52	25							317	8.99%	3.59%
12 Raphine	12	2	9	7	80	6							29	1.90%	0.76%
III Swoone	~	35	5	Ī	27	F							187	5.30%	2.12%
15 Bridoewater		æ	10	Œ	_	0							39	1.11%	0.44%
17 Clover Fill			-		-	0							2	0.06%	0.02%
M. New Hope	==	=	2	2	7	F							66	2.81%	1.12%
10 Wilson	2	9	2 5	7	1	-	Ī	Ī					16	2.58%	1.03%
DO Contrac	5 12	2	1	1	2								26	2.75%	10%
71 Mr Solon	2 2	Z a	7 2	7	ī	; «							65	.84%	0.74%
DC Discontante	7	35	2	- 5	ž Š	77	1		T		ĺ		233	6.61%	2.64%
SO Wallers Creek	1 2	1	7	2	1	7				T			74	0.68%	0.27%
CVD A		2	יינ	7 7	1 9		T					T	77	2.04%	0.82%
Gosken		10		7	7	0							7	0.20%	0.08%
South River	_		-	0	0	Ī		İ	İ				9	0.17%	0.07%
Wintergreen	0	0		7	0	7							Ξ	0.31%	0.12%
R.J. W. baro First Aid	99	2	22	2	125	环			T				390	7.36%	4.42%
R2 Decrired R.S.	2	5	7	9	51	2							53	1.00%	0.00%
R4 - Churchville R.S.	98	37	25	45	45	9†							295	5.56%	3.34%
R5 - Staunton/Augusta R.S.	165	136	155	135	127	125							843	15.90%	9.55%
R6 Stuarts Draft R.S.	126	157	174	139	159	140						1	892	16.88%	10.11-36
*Special Events - Reserve Amb	1 2	0	2	4	2	-						7	=	0.21%	0.12%
Ril - Preston L. Yancey	191	145	155	120	163	157						7	g	17.00%	10.21%
R15 Bridgewater R.S.	13	7	+	14	12	15							82	1.55%	0.93%
R16 Craigs/Augusta Spr	51	40	56	45	38	49							279	5.26%	3.16%
R18 New Hope	37	26	25	7 14	58	53							308	5.81%	3.49%
R20 - Grattoes R.S.	24	Q	14	28	73	35						1	167	3.15%	1.89%
R21 - Mt. Solon R.S.	56	22	20	<u>e</u>	76	79	1						137	2.58%	1.55%
R25 - Riverheads	80	93	98	26	8	6							537	10.13%	6.08%
R26 Weyers Cave R.S.	63	74	89	44	19	74							384	7.24%	4.35%
Augusta Health Transport	0	0	0	0	0	0							0	0.00%	0.00%
Wintengreen	2	7	3	3	4	ςΩ							61	0.36%	0.22%
FIRE TOTALS	602	547	99	534	222	019	0	0	٥	0	0	0	3525	39.94%	
RESCUE TOTALS	892	688	943	816	880	188	0	0	c	=	0	0	5301	60.06%	
TOTAL CALLS	1494	1436	1603	1350	1452	1491	0	0	0	0	0	ō	8826	100.00%	

AVERAGE RESIGNSE 11MES MONTHLY REPORT FOR 2017

Average response time reflects a delayed response but not a no response. Response time is calculated when tones have been activated until the apparatus responds from their agency.

		vacuus	February	March	Aneil	May	lunc	4ml	August	Sentember	October	November	December	
		AVG.	AVG. RESP	AVG.	AVG	AVG	AVG	AVG	AVG. RESP	AVG. RESP	•		AVG	YEARLY
FIRE & RESCUE COMPANIES	TOTAL CALLS		TIME	TIME	TIME	TIME	TIME	TIME	TIME	TIME	TIME	TIME	TIME	AVG.
Staunton SSt	+1		1.5	1.5	1.25	1.17	1.71							1.43
Staunton SS2	92	2.13	200	1.23	215	88	997							187
1 Waynesboro	61-	1 38	2.00	1.50	2.20	100	1.36							1.74
2 - Pecrfield	31	1.25	220	90:1	4.58	3.28	3,53							2.65
3 Middlebrook	86	1.03	3.11	3.01	204	3.16	244							2.97
4 Churhville	130	3.33	324	3,32	3,48	5.11	3.29							3.63
5 Weyers Cave	6/L	3,44	3.38	3.47	2.55	72.5	2-48							2.93
6 Verona	끘	73	3.10	1.28	3.00	3.26	2,38							3.39
7 - Stuarts Draft	229	3.17	2.46	129	2.50	3.11	2.50							2.67
Alicania Alicania	85.0	80.9	306	3.28	303	300	147							3.65
9 Dooms	192		223	14.	206	211	2.13							2.07
10 Augusta County	095		ינו	1.75	38	75	411							0,1
11 Preston Yancev	117		175	1,7,1	=	5	105		Ī					61
13 Paphin	139		07.5	8 3	S C	02.9	=					ĺ		66 7
14 Superse	6		1 1	ייר	305	35	22							9C. C
T. Original and the second sec	92		12.5	1 2	1	- 22	25							7.47
12 Closer Hill	-		18	200	000	187	800							296
	8		2 2	202	7 16	۔ اِدِ	12.							OR C
o walled	6		7 1.20	100	2 20	209	36.7		T					183
nosily - Ki	16	4.16	5 5	100	2	600	,;;						İ	101
20 - Grottoes	76	B2.1	7.77	20.	<u>-</u>	202	97			1				<u> </u>
21 - Mt. Solon	65	7-49	다	3.52	3.12	6 +	2.53							3.08
25 - Riverheads	233	3.40	200	253	75.7	354	3.72							339
80 - Walkers Creek	24	2.59	0.33	1.51	15.5	+00	311							13.7
SVRA	7	2.00	0.04	0.07	90.0	90:0	HO'0							82.0
Goshen	7	05.1	000	200	2.00	3.00	000							1.42
South River	9	4.07	00.9	200	000	000	100							2.18
Winterpress	=	000	000	200	05.0	524	00.9							2.29
RI - W boro First Aid	390	151	308	15.5	2,78	274	29€							192
R2 - Deerfield R.S.	53	209	-12	55.5	5,7	901	107							171
R4 - Churchville R.S.	295		217	207	33.	Q+.1	1.47							1.77
R5 Scaunton/Augusta R.S.	843		2.10	1.58	1.46	1.50	1.48							17.1
R6 - Stuarts Draft R.S.	895	1.52	1.37	1.48	1.18	1.28	1.31							1.39
"Special Events Reserve Amb	11	00:0	00.0	000	1.00	0.08	0.00							
RII Preston L. Yancey	106	1.13	1.16	130	901	1.09	1.11					7		1.13
R15 Bridgewater R.S.	82	2.10	0.53	2.50	1.51	124	224							69
R16 Craigs/Augusta Spr.	279	1.53	1.43	1.46	2.01	1.37	1.44							1.5
R18 - New Hope	306	1,38	1.53	1.42	1.39	1.27	I.38							OF.1
R20 Grottoes R.S.	191	0.30	2.10	67.1	203	1.56	212				_			1.74
R21 Mt. Solon R.S.	761	2.26	1.30	3.08	2.09	17-1	2.50							211
R25-Riverheads	537	1.40	1.31	1.35	1.23	173	1.28			_				1.30
R26-Weyers Cave	38+	1.28	1.39	1.45	III	1.17	1.05				_			124
Augusta Health Transport	0	00:00	00.0	0.00	0.00	0.00	00.0					_		0.00
Wintergreen	61	5.30	3.19	2'00	4.15	200	2.20							3.97
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Page 7 of 19

TOTAL.	CARLER TO	1,775	1490	0.00% 0.00% 0.00%	80 57% 0.00% 0.00%	42 99% 0.00% 0.00%	S. Strange	41 13%	46.70%	60 20% 2000	0.00% 4.00%	199	25,87% 0.007 (61.7% 0.0076	40.00% 000% 40.00%	11897	1007	1405	17.44	HAN	7194%
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	CARIFR	58	7	E 151 15	12 92 95 1 04 84 82 8		R 16	CO:4	\$-00 \$-00	1.00	8 8 8 8	15. 15. 15.	7 7 7 7 7 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8	CO 66 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8 8	COM R 21	COMER 21	R. 25	n 36 n.78	SS CO.	TOTAL

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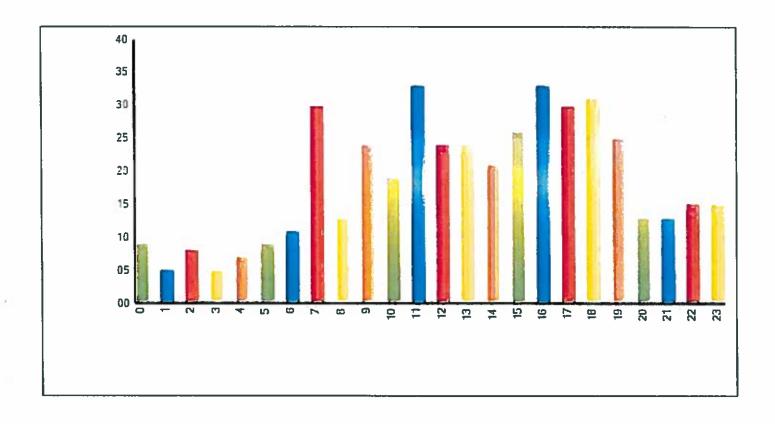
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Communications

Calls For Service by Hour of Day

Agency: AFD Date: 6/1/2017 - 6/30/2017

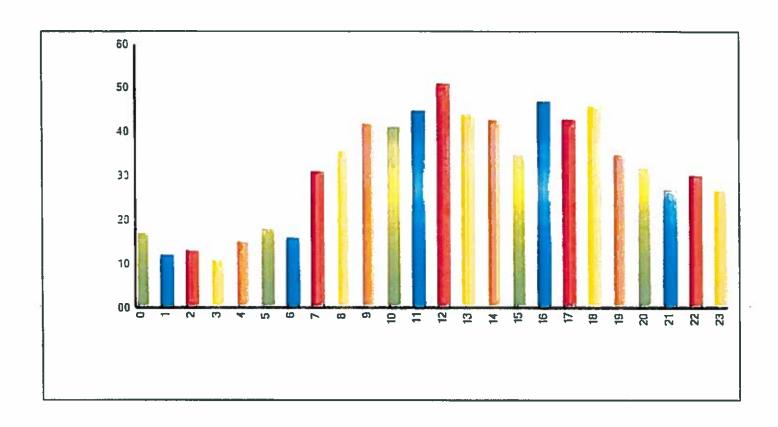


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Communications

Calls For Service by Hour of Day

Agency: ARES Date: 6/1/2017 - 6/30/2017



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STAFF BRIEFING AGENDA ITEM NO. S/B-04 #25 Finance Policies

(Effective June 30, 1994) (Revised July 26, 1995) (Revised December 2012) (Revised July 2017)

<u>Purpose</u>: As recommended by the Government Finance Officers Association (GFOA), Augusta County has adopted the following Finance Policies to assist the Board of Supervisors in maintaining fiscal stability and accountability in the use of its resources to provide services to the citizens.

<u>Budget</u>: The overall objective of the budget is to provide a balanced financial plan in total and by fund that adheres to the County's mission statement, capital improvement plan and/or current initiatives. The budget policy also prescribes procedures and requirements of the budget management.

A. Budget Calendar

- The proposed operating budget and Capital Improvements Program will be presented to the Board of Supervisors before April 1, preferably the last Monday in March.
- Informational budget sessions may be held before presentation or adoption of the budget, as special meetings held by the Board if necessary.
- Notice of tax increases will be conducted in accordance with applicable statutes, including additional notices required in reassessment years.
- Public hearings and associated notice for budget amendments will be conducted in accordance with applicable statutes. The public hearing will generally be held on or by the third Wednesday in April.
- Prior to June 30, the budget will be adopted in accordance with applicable statutes. This action is usually taken on or before the first Wednesday in May.
- Budget meeting dates will be established as part of the Board of Supervisor's annual calendar.

B. Budget Guidelines

- A balanced budget is a budget with total expenditures equal to total revenues, including use of fund balance, but excluding capital outlays.
- The County will not use short-term borrowing to finance operating needs.
- The County will maintain adequate fund balances.
- The County will estimate its annual revenues by an objective, analytical process.
- The individual department submissions must be prepared with the basic assumption that the Board will always attempt not to increase the local tax burden.

- The Finance Director serves as staff to the committee with duties including preparing agendas and providing information as requested.
- The Committee provides independent review and oversight of the government's financial reporting processes, internal controls and independent auditors.
- The Committee provides a forum separate from management in which auditors and other interested parties can discuss concerns.
- The Committee also reviews financial policies.

B. External Auditors

- External auditors are responsible for the issuance of any and all required opinions, internal control and compliance reports and management letters in connection with the audit of the financial statements.
- County assistance will be provided to external auditors in order to produce timely and accurate financial statements and related audit opinions and reports.
- The external auditor shall coordinate the annual audit objectives with the County's Finance Department.
- External auditors will be selected to perform annual audits through a
 request for proposal (RFP) process at a minimum of every five years,
 unless otherwise approved by the Audit Committee. Recommendation of
 the Audit Committee as a majority of the selection committee will be
 presented to the Board of Supervisors for approval.

<u>Fiscal Accountability</u>: The County will establish and maintain a high standard of accounting practices.

A. Reporting

- The County will prepare regular monthly, quarterly and annual financial reports which present a summary of activity by major fund types and compare actual revenues and expenditures to budgeted amounts.
- The accounting system will maintain records on a basis consistent with accepted standards for local government accounting.

B. Expenditures

- The County will follow the Virginia Public Procurement Act for procuring goods and services.
- The County will set guidelines for purchases related to petty cash, travel and training, and central stores.
- Accounts payable transactions will be approved in accordance with statute.

<u>Debt</u>: The overall objective of the debt policy is to assist the County in managing current and future debt obligations.

- B. The authority to approve participation in intergovernmental grant programs is vested in the Board of Supervisors or their designee. The School Board approves participation in grants programs involving school programs, such as those under the Department of Education.
- C. The Finance Department will establish procedures that minimize the County's risk for non-compliance with grant requirements and for providing support to requesting agencies. The Finance Department will act as a liaison with independent auditors.
- D. Grant opportunities should be reviewed to ensure that the grant only incurs management reporting costs within than the grant amount. Such costs may include, but are not limited to, indirect costs, overhead and any other items needed to administer the grant. If management reporting costs are beyond the grant amount, such should be noted to the Board of Supervisor's before approval is granted.
- E. The goals and objectives of the County departments should be established early in the planning process and should not change based on changes in the availability of different funding sources sought and received.
- F. County personnel involved in the administration of grants will encounter the following Federal, State and Local regulations. If individual grant guidelines are more stringent than the Federal, State or Local regulations, such grant guidelines will supersede the Federal, State and Local regulations.
 - Federal: The County shall follow Title 2 of the Code of Federal Regulations-Grants and Agreements, which includes Part 200-Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards issued by the Office of Management and Budget (effective December 26, 2014). See https://www.ecfr.gov/cgi-bin/textidx?tpl=/ecfrbrowse/Title02/2tab 02.tpl for details.
 - State: The Auditor of Public Accounts (APA) Specifications for Audits of Counties, Cities and Towns indicates that testing of federal funds that were passed-through the State should comply with the requirements issued by the Federal government. The Virginia Compliance Supplement includes Budget and Appropriation Laws, Cash and Investments, Conflicts of Interest, Debt Provisions, Retirement Systems, Procurement and Unclaimed Property.
 - Local: It is the County's policy to ensure proper oversight of all funds
 appropriated to the County, minimize the County's risk of non-compliance
 with grant requirements, and ensure proper administration and accounting
 of all grants. All County programs, departments, Constitutional Officers,
 and divisions shall submit any/all grant information required by the
 Finance Department to carry out its oversight responsibilities.



COUNTY OF AUGUSTA

Finance Department
18 Government Center Lane * PO Box 590
Verona, VA 24482-0590
Phone: 540-245-5741 * Fax: 540-245-5742

TO:

Timothy K, Fitzgerald, County Administrator

FROM:

Jennifer Whetzel, Deputy County Administrator

SUBJECT:

RFP #81010-17-02 Hearthstone Dam-Design/Construction Administrative

Services and Geotechnical Investigation

DATE:

July 18, 2017

On Thursday, July 6, 2017, sealed proposals were received from qualified firms to establish a contract through competitive negotiation to select an architectural/engineering firm to provide professional services to the County for the following:

A. Geotechnical Investigation:

Geotechnical investigation to support the design process of the rehabilitation of the Upper North River 77 (Hearthstone Dam). The purpose of the investigation is to collect geotechnical information about the existing earthen embankment, potential borrow areas, and other features as needed for use in verifying the current determination that there is a filter zone incompatibility within the embankment, and ultimately arriving at an approved design for the project.

B. Design and Construction Services:

Professional engineering services to include Engineer of Record services for final design and construction of the rehabilitation project. This shall also include performance of all operations necessary to prepare a final design, construction contract documents and provide construction management and oversight for the rehabilitation of Upper North River 77. This also includes permit assistance as required.

Proposals were received from five qualified firms.

opinion of the chief legal officer of the state containing a full discussion of the facts and law involved. This statement may be accepted as constituting compliance.

5. Cost-share for Rehabilitation Project. The following table will be used to show cost-share percentages and amounts for Watershed Project Plan implementation.

Works of Improvement	NI	RCS	Spor	isors	Total
Cost-Sharable Items	Percent	Cost	Percent	Cost	Cost
Rehabilitation of the dam (construction costs):	65%	\$1,577,000	35%	\$836,000	\$2,413,000
Relocation, Replacement in-kind:	0%	\$0	0%	\$0	\$0
Relocation, Required Decent, Safe, Sanitary:	0%	so	0%	S0	\$0
Sponsors' Planning Costs:	n/a	n/a	100%	\$5,000	\$5,000
Sponsors' Engineering Costs:	n/a	n/a	100%	\$2,000	\$2,000
Sponsors' Project Administration Costs:	n/a	n/a	100%	\$6,000	\$6,000
Land Rights Acquisition Costs:	n/a	n/a	100%	\$0	\$0
Subtotals: Cost-Sharable Costs: Cost-Share Percentages: ^{al}	(65%)	\$1,577,000	(35%)	\$849,000	\$2,426,000 (100%)
Non Cost-Sharable Items (per PL-83-566 and NRCS policy) ^{b/}			***		***
NRCS Engineering and Project Administration Costs:	100%	\$525,000	n/a	n/a	\$525,000
Natural Resource Rights:	n/a	n/a	0%	\$0	\$0
Federal, State and Local Permits:	n/a	n/a	100%	\$3,000	\$3,000
Relocation, Beyond Required Decent, Safe, Sanitary	n/a	n/a	0%	\$0	\$0
Subtotals: Non-Cost- Sharable Costs:	100%	\$ 525,000	100%	\$3,000	\$528,000
Total Cost-Sharable Cost:	n/a	\$1,577,000	n/a_	\$849,000	\$2,426,000
Total Installation Cost:	n/a	\$2,102,000	1/2	\$852,000	\$2,954,000

a/ The maximum NRCS cost-share is 65% of the cost-sharable items not to exceed 100% of the construction cost. Total eligible project costs include construction, land rights, relocation, project administration, and planning services provided by the Sponsors.

6. Land treatment agreements. Approximately 99% of the drainage area above Upper North River Dam No. 77 is wooded with the remaining 1% in open space, hay/pasture, and open water. It is expected to remain as such. Therefore, there is no need for additional erosion

Except from Supplemental watershed Planno 7 (May 2015)

<u>د</u>

b/ If actual non-cost-sharable item expenditures vary from these estimates, the responsible party will bear the change in costs.

ORDINANCE

A REQUEST TO REZONE APPROXIMATELY 2.9 ACRES ZONED SINGLE FAMILY RESIDENTIAL TO GENERAL BUSINESS OWNED BY SEAN AND ELIZABETH BABER AND WILLIAM R. OHEIM, ETAL LOCATED OFF LEE HIGHWAY (ROUTE 11) DIRECTLY NORTH OF THE INTERSECTION OF CEDAR LANE AND LEE HIGHWAY (ROUTE 11) IN VERONA IN THE BEVERLEY MANOR DISTRICT.

AN ORDINANCE to amend Chapter 25 "Zoning" of the Code of Augusta County, Virginia.

WHEREAS, application has been made to the Board of Supervisors to amend the Augusta County Zoning Maps,

WHEREAS, the Augusta County Planning Commission, after a public hearing, has made their recommendation to the Board of Supervisors,

WHEREAS, the Board of Supervisors has conducted a public hearing,

WHEREAS, both the Commission and Board public hearings have been properly advertised and all public notice as required by the Zoning Ordinance and the Code of Virginia properly completed,

WHEREAS, the Board of Supervisors has considered the application, the Planning Commission recommendation and the comments presented at the public hearing;

NOW THEREFORE BE IT ORDAINED, by the Board of Supervisors that the Augusta County Zoning Maps be amended as follows:

Parcel number 9 on tax map number 46A(1) containing approximately 0.927 of an acre and Parcel numbers 10 & 11 on tax map number 46A(1) containing approximately 1.970 acres are changed from Single Family Residential to General Business with the following proffers:

- Permitted uses shall be limited to (1) professional offices, excluding medical and dental; (2) financial institutions and offices, excluding banks; (3) construction support businesses, excluding sales and outdoor storage of building materials; and (4) Government Facilities.
- 2. All uses, including display and storage, shall be conducted entirely within an enclosed building except for parking.
- 3. Prior to the approval of a site plan, access easements shall be granted to adjacent parcels 046A1-1-A and 046A-1-8.
- 4. If at the time of development of the site, any of the adjacent property (TM#'s 46A1-1-A, 46A-1-2, 46A-1-8) is still zoned residential, then a buffer meeting Alternative 1, 2 or 3 described below, shall be installed or maintained as depicted on the attached survey prepared by Ingram-Hagen a division of Lineage titled "Boundary Survey of Lots 9, 10 & 11 of the W.T. Weller Subdivision" and dated June 1, 2017. The buffer will be

COUNTY OF AUGUSTA STAFF REPORT

Sean & Elizabeth Baber & William R. Oheim, Etal July 11, 2017 Revised: July 12, 2017

SUMMARY OF REQUEST: A request to rezone approximately 2.9 acres zoned Single Family Residential to General Business owned by Sean and Elizabeth Baber and William R. Oheim, Etal located off Lee Highway (Route 11) directly north of the intersection of Cedar Lane and Lee Highway (Route 11) in Verona in the Beverley Manor District.

PROPOSED PROFFERS:

- 1. Permitted uses shall be limited to (1) professional offices, excluding medical and dental; (2) financial institutions and offices, excluding banks; (3) construction support businesses, excluding sales and outdoor storage of building materials; and (4) Government Facilities.
- 2. All uses, including display and storage, shall be conducted entirely within an enclosed building except for parking.
- 3. Prior to the approval of a site plan, access easements shall be granted to adjacent parcels 046A1-1-A and 046A-1-8.
- 4. If at the time of development of the site, any of the adjacent property (TM#'s 46A1-1-A, 46A-1-2, 46A-1-8) is still zoned residential, then a buffer meeting Alternative 1, 2 or 3 described below, shall be installed or maintained as depicted on the attached survey prepared by Ingram-Hagen a division of Lineage titled "Boundary Survey of Lots 9, 10 & 11 of the W.T. Weller Subdivision" and dated June 1, 2017. The buffer will be maintained until such time as the zoning of the adjacent property is changed to business. This condition shall apply to each individual adjacent property.

Alternative 1: A ten foot (10') wide strip of land with a six foot (6') opaque privacy fence, wall, berm or combination thereof. Opaque privacy fences shall be constructed of good quality materials such as vinyl, pressure treated lumber, brick, brick, stone or other similar materials approved by the Zoning Administrator. For the purposes of this proffer, tarps, car covers, tents, fabric, chain link fences with slats, or similar materials shall not be deemed to satisfy the requirements of opaque fencing.

Alternative 2: A twenty foot (20') wide strip of land with 2 evergreen trees, 2 canopy trees, 2 understory trees and 24 shrubs planted per one hundred linear feet (100') of buffer.

Protection due to the presence of karst features and the location of Source Water Assessment Program zones.

This property lies outside of the Airport Overlay District (APO).

This property lies within Zone X on the FEMA FIRM and therefore is outside the Special Flood Hazard Area.

COMMENTS FROM ZONING ADMINISTRATOR: If rezoned to General Business, the existing residential neighborhood may be impacted by the traffic congestion, noise, lights, dust, odor, fumes and vibration, and visual impacts from permitted business uses that may not be compatible with the residential character of the existing neighborhood. The zoning ordinance normally requires a buffer yard to be provided adjacent to any property not zoned business, however, due to these parcels being in an area planned for business on the Comprehensive Plan, the "buffer yard" and screening requirements of sections 25-308 and 25-38 will not apply. If rezoned to business, Zoning would recommend proffering limited business uses excluding medical and dental offices and prohibiting outdoor storage of equipment or materials.

A site plan meeting the requirements of Section 25-673 is required to be approved prior to any business development on the property and any change or enlargement of existing structures or uses may require submittal of a revised site plan.

Outdoor lighting must meet all requirements of Article VI "Outdoor Lighting".

Note: The proposed proffers address any zoning concerns stated above.

COMMENTS FROM ACSA: 98 Lee Highway (TM#46A-(1)-11), 104 Lee Highway (TM#46A-(1)-10) and 108 Lee Highway (TM#46A-(1)-9), are all current ACSA water and sewer customers. If modifications are made to the buildings, a meter sizing form will need to be completed and sent to the ACSA Engineering Department for evaluation. A change in meter size will also require additional connection fees. There is an existing 8" waterline along the front of all the subject parcels. There is an existing 8" sewer line along the front of all the subject parcels.

Water and Sewer Notes:

- 1. Water and sewer capacities are not reserved until system adequacy is determined (supply, treatment, transmission) and payment of the connection fees has been received in accordance with Service Authority Policy. Augusta County Service Authority Policies and Procedures can be found at http://acsawater.com/oppm/main.php.
- Any engineering evaluations and upgrades or extensions would be the responsibility of the owner/developer and are subject to Service Authority review and approval.

SCHOOLS IMPACTED (data as of 6/20/17):

School	Instructional Capacity	Enrollment
Clymore Elementary	750	715
Stewart Middle School	720	590
Fort Defiance	900	767

SCHOOL BOARD STAFF COMMENTS: The rezoning will not affect the enrollment of Clymore Elementary School, Stewart Middle School, and Fort Defiance High School. It should be noted that in the Fall of 2017, the new elementary boundary lines will become effective. Thus, the majority of Verona Elementary School student population will attend Clymore. It is estimated that Clymore will be at 95% of Instruction Capacity beginning that Fall with an anticipated 715 students in Grades K-5.

COMMUNITY DEVELOPMENT STAFF COMMENTS:

Pros

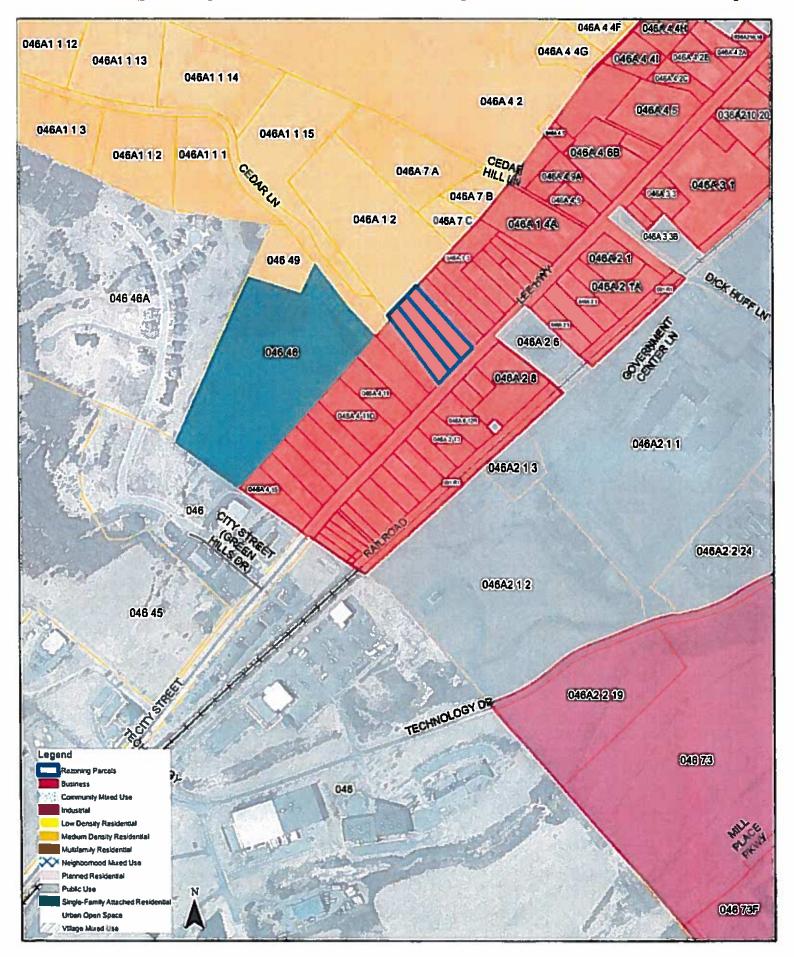
- 1. Request is in an Urban Service Area where the County wants to encourage future commercial growth.
- 2. Request is in compliance with the Comprehensive Plan Future Land Use Map which designates these parcels for business development.
- 3. Request is compatible with General Business zoning and development to the east and south.
- 4. Public water and sewer are available to serve the property.

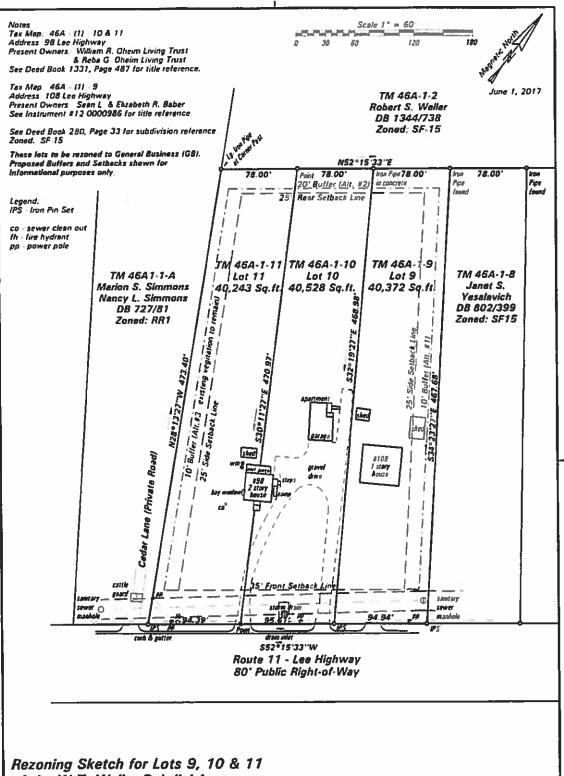
Cons

- Request may not be compatible with residential development to the north, east and west, although the proffers include buffers and limited uses to mitigate impact.
- 2. There will be 4 parcels to the north of the request parcels that will remain Single Family Residential before the next section of General Business zoned parcels.
- This request is in an Urban Service Overlay district which limits entrances along a designated thoroughfare; however, the proffers include access easements to adjacent parcels to potentially provide for shared entrances and interparcel travelways.

COMMUNITY DEVELOPMENT STAFF RECOMMENDATION: Although staff would prefer for all the parcels from the last section of General Business zoning to the north to the request parcels be zoned General Business, the zoning request is in compliance with the Comprehensive Plan which envisions business development fronting on Route 11 up to the Staunton City and Augusta County

Rezoning Request Parcels Comprehensive Plan Map





Rezoning Sketch for Lots 9, 10 & 11
of the W.T. Weller Subdivision
(Based on a current Field Survey)
Beverley Manor District, Augusta County, Virginia.

INGRAM - HAGEN a division of LINEAGE

Surveyors - Engineers - Planners 610 Lee Highway, Suite 201 Post Office Box 991 VERONA, VIRGINIA 24482

Telephone (540) 828-2778

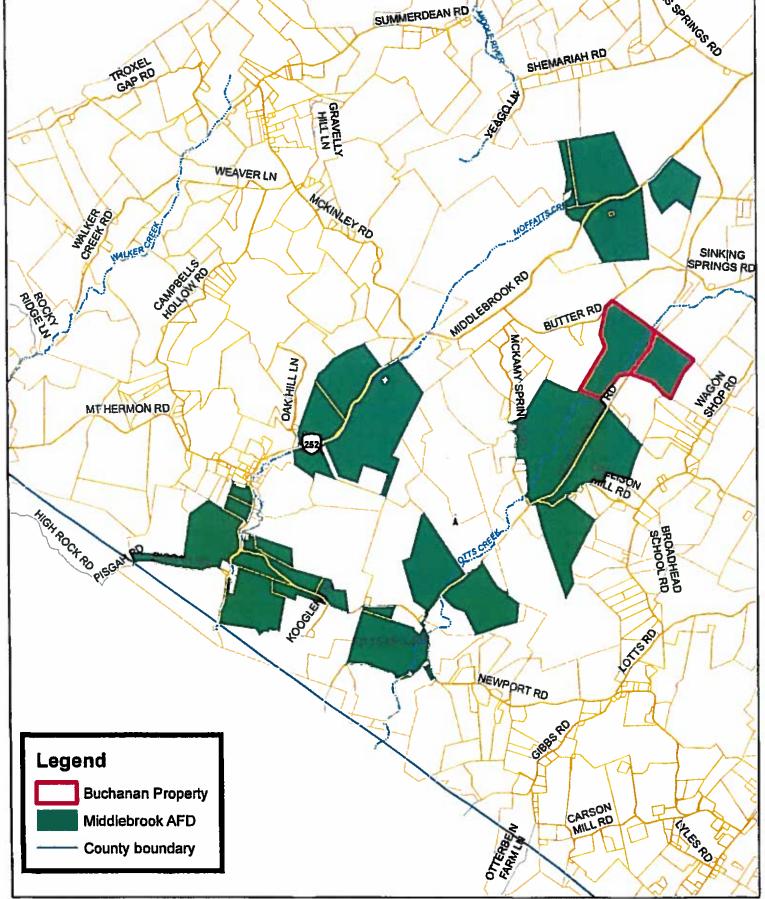
Note:
A current title report
was not furnished
for this survey.

Job #23472

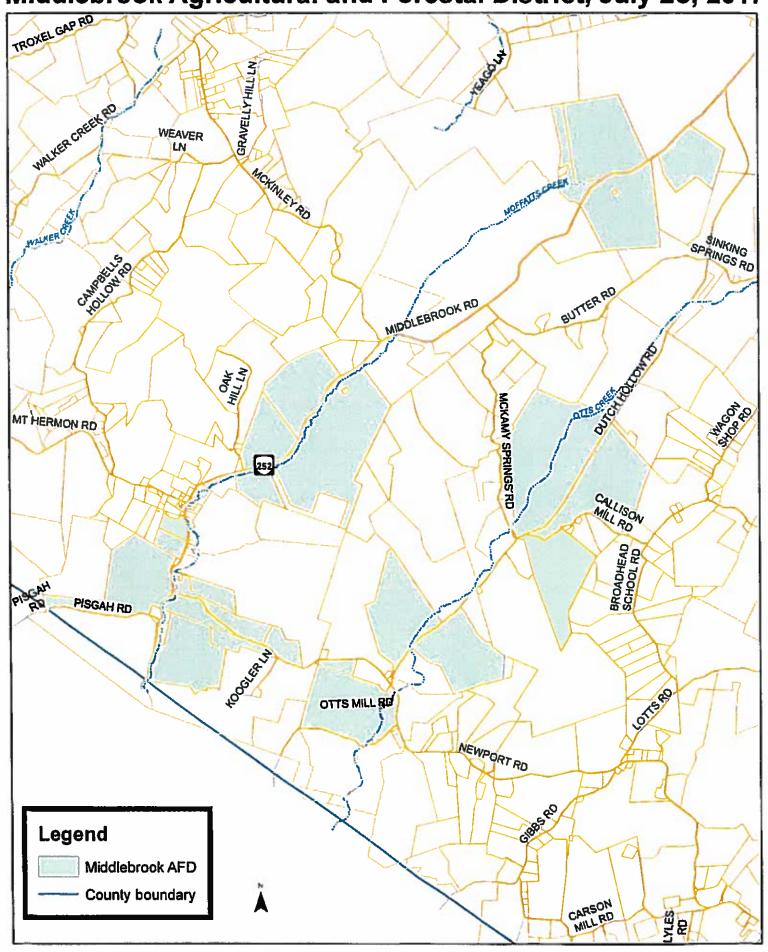


This is not a true certified copy unless the signature hereon is an original signing.

Middlebrook Ag Forestal District Request CALES SORINGS RO SUMMERDEAN RD SHEMARIAH RD TROXEL GAP RO WEAVER LN MCKINLEY RO WALKER SINKING SPRINGS RD MIODI EBROOK RO BUTTER RD MT HERMON RD



Middlebrook Agricultural and Forestal District, July 26, 2017



STAFF BRIEFING AGENDA ITEM NO. S/B-06.3

COUNTY OF AUGUSTA



COMMONWEALTH OF VIRGINIA DEPARTMENT OF COMMUNITY DEVELOPMENT P.O. BOX 590 COUNTY GOVERNMENT CENTER VERONA, VA 24482-0590



MEMORANDUM

TO:

Board of Supervisors

FROM:

Leslie Tate, Planner II

DATE:

July 19, 2017

SUBJECT: Consideration to release ordinance revisions for public hearing

Below is a brief description of the ordinance revision:

- Add a definition for Short-term rental. The provision of one (1) or more rooms that are suitable or intended for occupancy for dwelling, sleeping, or lodging purposes, for compensation, for a period of fewer than 30 consecutive days. Short-term rentals, including but not necessarily limited to: Vacation rentals and Bed and breakfasts.
- Reference the definition for Short-term rental in the definition for Bed and
- Eliminate the definition for Tourist home as it is better described today as a Vacation rental.

Attached is a draft of the ordinance revisions which have been reviewed by the Ordinance Review Committee.

LT

NOW THEREFORE be it resolved by the Board of Supervisors for Augusta County that Section 25-124 of the Augusta County Code is amended to read as follows:

§ 25-124. Uses permitted by Special Use Permit.

- A. General standards applicable to all Special Use Permits. No Special Use Permit shall be issued without consideration that, in addition to conformity with any standards set forth in this chapter for Special Use Permit uses, the following general standards will be met either by the proposal made in the application or by the proposal as modified or amended and make part of the Special Use Permit:
 - 1. Conformity with Comprehensive Plan and policies. The proposal as submitted or as modified shall conform to the Comprehensive Plan of the county or to specific elements of such plan, and to official policies adopted in relation thereto, including the purposes of this chapter.
 - 2. Impact on neighborhood. The proposal as submitted or as modified shall not have undue adverse impact on the surrounding neighborhood.

Note: For restrictive conditions applicable to all Special Use Permits, see 25-584 of division I of this chapter.

G. Operation of a Bed and breakfast or Short-term rental within a principal dwelling or detached accessory dwelling unit.

Operation of a Bed and breakfast or Short-term rental within a principal dwelling or detached accessory dwelling unit may be permitted by Special Use permit provided:

- 1. There shall be no more than one (1) principal dwelling, or part thereof, operating as a Bed and breakfast or Short-term rental per parcel; and
- 2. There shall be no more than one (1) detached accessory dwelling unit operating as a Bed and breakfast or Short-term rental per parcel; and
- 3. The lot is at least five (5) acres in area; and
- 4. The owner of record personally resides in the principal dwelling or accessory dwelling unit; and
- 5. The Building Inspection Department has indicated that either a Building Permit is not required, or a Building Permit can be issued for the use once the Special Use Permit has been approved; and
- 6. If the principal and/or detached accessory dwelling unit is not connected to public sewer, the Virginia Department of Health has confirmed that the sewage disposal system is adequate for the proposed use; and
- 7. All parking shall be accommodated on-site.

STAFF BRIEFING AGENDA ITEM NO. S/B-10 CONVENE CLOSED SESSION

July 24, 2017

(In)	MOTION:	SECOND:	 VOTE:	
(Out)				
(Cert	ify)			

I move that the Board of Supervisors of Augusta County convene in closed session pursuant to:

- (1) the personnel exemption under Virginia Code § 2.2-3711(A)(1)
 [discussion, consideration or interviews of (a) prospective candidates for employment, or (b) assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of specific employees]:
 - a) Boards and Commissions
- (2) the real property exemption under Virginia Code § 2.2-3711(A) (3) [discussion of the acquisition for a public purpose, or disposition, of real property]:
 - a) Mill Place Commerce Park
- (3) the economic development exemption under Virginia Code § 2.2-3711(A)(5)

[discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of its interest in locating or expanding its facilities in the county]:

a) Proposed Office space, flex space, storage facilities, manufacturing facilities, utility and mixed use development.

ADVANCED A G E N D A

REGULAR MEETING OF THE AUGUSTA COUNTY BOARD OF SUPERVISORS

WEDNESDAY, **JULY 26, 2017,** at 7:00 p.m.

Board Meeting Room, Government Center, Verona, VA

ITEM NO.

DESCRIPTION

7:00 P.M. PLEDGE OF ALLEGIANCE

INVOCATION - Public participation is optional; those who wish to join the Board of Supervisors in prayer are asked to remain standing after the Pledge.

PUBLIC HEARINGS:

7-01 RELOCATING POLLING PLACE FOR THE DOOMS AND CRIMORA PRECINCT (SEE ATTACHED)

Consider amending Section 8-32 of the Augusta County Code to move the polling place for the Dooms Precinct (Wayne District) and Crimora Precinct (Middle River District) from the old Hugh K. Cassell Elementary School to the new Hugh K. Cassell Elementary School, which is located adjacent to the old elementary school.

7-02 REZONING REQUEST

Consider a request to rezone approximately 2.9 acres zoned Single Family Residential to General Business owned by Sean and Elizabeth Baber and William R. Oheim, Etal, located off Lee Highway (Route 11) directly north of the intersection of Cedar Lane and Lee Highway (Route 11) in Verona in the Beverley Manor District. The Planning Commission recommends approval.

7-03 ORDINANCE AMENDMENT

Consider an ordinance amendment to remove approximately 231 acres of land from the Middlebrook Agricultural and Forestal District owned by Kay G. Buchanan, located on both sides of Dutch Hollow road (Route 726) approximately 0.5 miles south of the intersection of Sinking Springs Road/Butter Road (Route 693) and Dutch Hollow Road (Route 726) in the Riverheads District. The withdraw request has been filed Pursuant to section 15.2-4314 (D) of the Code of Virginia.

7-04 VDOT 6-YEAR PLAN

Consider and receive input in regards to the proposed Secondary System and receive input on the Secondary Road Construction Improvement budget for Fiscal Year 2017-18.

REGULAR AGENDA ITEM NO. 7-01

COUNTY OF AUGUSTA

Electoral Board

18 Government Center Lane * PO Box 590 Verona, VA 24482

Phone: 540-245-5656 * Fax: 540-245-5037



Memorandum

To:

Augusta County Board of Supervisors

CC:

Timothy K. Fitzgerald, Augusta County Administrator

James Benkahla, County Attorney

From: Augusta County Electoral Board

Date: June 19, 2017

Re: Relocating Polling Place for the Dooms Precinct (Wayne District) and Crimora Precinct (Middle River District)

The Augusta County Electoral Board requests time at the July 26, 2017 Board of Supervisors Meeting to present our recommendation for the relocation of the Dooms and Crimora Precinct Polling Places to the new Hugh K. Cassell Elementary School with effect from the November 7, 2017 general election.

Background

Currently, Augusta County's Hugh K. Cassell Elementary School (HKCES), located at 1301 Rockfish Road, Waynesboro, hosts the polling places for both the Dooms Precinct in the Wayne District of the County and the Crimora Precinct in the Middle River District. HKCES has closed and is already under demolition. The Crimora Precinct polling place was moved to HKCES in 2015 when its previous location became unavailable for voting. Although the polling place is outside the precinct boundary (the Electoral Board was unable to identify another suitable building inside the precinct) it is within the one mile limit permitted by law.

New Polling Place

The NEW Hugh K. Cassell Elementary School (NHKCES) is located adjacent to HKCES (the address of the NHKCES is unknown at this time) and is the obvious successor to HKCES as the host of the Dooms and Crimora Precinct Polling Places. We have spoken with both Principal Dr. Garber and Superintendent Dr. Bond and have their cooperation in making this move. Once NHKCES is completed, the Electoral Board and County staff will inspect the site to determine what measures if any will be required to make the school ADA compliant for the purposes of voting. It is anticipated that polling places for the two precincts will be located in separate rooms in the school.

Spottswood Ridgeview Verona Weyers Cave White Hill Wilson Spottswood Community Center Ridgeview Christian School Augusta County Government Center Weyers Cave Community Center White Hill Church of the Brethren Valley Vocational Technical Center Special Meeting, Monday, May 22, 2017, 10:30 a.m. Government Center, Verona, VA.

PRESENT: Tracy C. Pyles, Jr., Chairman

Terry Lee Kelley, Jr., Vice-Chairman

Gerald W. Garber Carolyn S. Bragg Wendell L. Coleman Marshail W. Pattie Michael L. Shull

Timmy Fitzgerald, County Administrator

Jennifer M. Whetzel, Deputy County Administrator

James Benkahla, County Attorney Misty Cook, Finance Director Carson Holloway, Fire Chief Green Schacht

Greg Schacht Jeff Hurst

Minday Craun, Volunteer Coordinator

VIRGINIA: At a spe

At a special meeting of the Augusta County Board of Supervisors held on Monday, May 22, 2017, at 10:30 a.m., at the Government Center, Verona, Virginia, and

in the 241st year of the Commonwealth....

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Chairman Pyles called the meeting to order.

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Mr. Pyles stated that it is very difficult to make changes in Fire and Rescue because of the various parts, but there are a few things to be kept in mind; the safety of our citizen and the cost.

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Mr. Fitzgerald stated that Chief Holloway will be presenting a PowerPoint that will go through some of the phases of the Strategic Plan. There are significant changes that will be taking place and it will take some time to move and adjust. It is recommended to look at the plan in phases. The plan strives to utilize the 105 people employed. It looks at areas that there may be additional revenue to help with the offset of the SAFER Grant. There are cost associated with the plan in regards to buildings and partnerships that will need to be established. Details will be worked out as needed.

Mr. Fitzgerald also discussed the Revolving Loan Fund. The Revolving Loan Fund was rewritten and it was agreed that the County would provide \$200,000 forgivable loan to allow the purchase of a new fire engine and the County did a fire engine spec. Another stipulation to the contribution was there would be a six inch sticker of the Augusta County Seal placed on the new fire engine. Companies are having issues with this request and so do not want the County seal on the truck. It is a sense of pride with being a part of the County. There was a letter sent to each company to let them know there are certain images that cannot be placed on a County related vehicle. This along with the County Seal request makes it appear the County is telling them what they can and cannot put on their trucks. The Emergency Services Committee has looked at the request and recommends placing the seal on the new fire engines. The Emergency Officers could approve the engine spec without the seal and then it will come to the Board for a final decision. It is feared that volunteers will be lost if the County Seal is placed on the fire engine.

FIRE AND RESCUE STRATEGIC PLAN

Carson Holloway, Fire Chief, showed a PowerPoint presentation on the Fire and Rescue Strategic Plan. The plan was first created in 2000 and has been updated multiple times since then. Nationwide there is potentially a shortage of volunteers for churches, community events and anything that requires a volunteer. Fire and Rescue as a whole is going through a lot of ups and downs. In 2011 the first ambulance was purchased and now the County has 13 ambulances. The State of Virginia fire services are vastly changing. There was a direction given last year to revisit the Fire Plan and look to the future. Chief Holloway aims to focus on the future needs. Augusta County is fortunate to have a strong core of volunteers. Fire and Rescue's goal is to be proud of the past, be good today, learn from the past mistakes and be better tomorrow. The County continues to see the volunteer numbers decline. In 2006 there were 38 career personnel and in 2016 there were 105. A tremendous amount of time is spent on bringing new people on board and getting them trained simply to maintain the 105. Chief Holloway showed a flow chart of where the 105 career staff are placed in the Fire and Rescue Department. There are career staff in 13 of the 17 fire stations throughout the County. Stuarts Draft, Wilson, Swoope and Craigsville Fire Departments are 100% volunteer. There are no career staff at these stations. Chief Holloway wants the Board to be aware of the fact that Deerfield is a challenge due to the travel distance from that station to the hospital. Therefore, the 2 ambulances at Deerfield will be transferred to Augusta County. Volunteers may join in and assist. Stuarts Draft Fire and Wilson do not run first response. Stuarts Draft ran over 1000 calls last year. The decision had to be made whether to hire career staff. They didn't want to add career staff so the decision was made to drop the EMS license. They are supported by Fishersville and Riverheads, however that pulls resources from other busy areas. There are four County owned stations, Craigsville, Riverheads, Company 10 and Fishersville. There are four 100% volunteer agencies along with Riverheads and Weyers Cave being partially volunteer.

Chief Holloway discussed Phase One of the Strategic Plan. Phase one recommends keeping staffing the same at Weyers Cave, Dooms, New Hope, Preston L. Yancey, and Stuarts Draft Rescue. Company 10 has been a question for several years in regards to equity compared to services provided with the City of Staunton. There have been several meetings in the past with the City to come to a partnership agreement. These meetings have been unsuccessful. Phase one recommends liquidating assets for Company 10 and moving personnel to Verona. That would give Verona twelve 24/7 personnel for 4 per shift and an ALS person. Estimated EMS calls for Verona would be 936. This is comparable with Weyers Cave and Weyers Cave is generating a little over \$100,000 in Revenue Recovery per year. Verona would be approximately the same if an ambulance is placed there and have a 75/25 split to help offset expenses.

The Riverheads area is also a concern. About 6% of calls are not being answered. It is recommended to pull the remaining three people from Company 10 and three people from Middlebrook and place them at the Riverheads station. This will help to eliminate the approximately 73 calls there were missed, plus it would increase the revenue by approximately \$20,000. This would also provide a backup crew for Stuarts Draft. There was not a rescue service in the Riverheads area for a long time. With the additional crew, there would be two 24/7 ambulances which would also support the ladder truck and help pick up calls on the interstate that was covered by Company 10. The additional calls for the interstate will be co-shared by Verona, Fishersville and Riverheads.

Mr. Pyles stated that there is additional money in closing Company 10. There is approximately \$100,000 of operational costs and contributions that go out each year.

Mr. Fitzgerald stated that Verona is receptive to the plan changes. Verona approached the County previously and wanted a rescue squad. There is also additional fire apparatus being placed in Verona.

FIRE AND RESCUE STRATEGIC PLAN (CONT'D)

Chief Holloway stated that with phase two it has to be assumed that all of the recommendations in phase one were completed. Weyers Cave would remain the same with six career staff. It is recommended to take three career staff from Dooms and six from New Hope and make a new combined station or possibly a leased structure located in the Crimora area. Preston L. Yancey and Stuarts Draft would stay the same minus a floater. Verona would stay the same at 16 and Mount Solon with four. Churchville and Riverheads would stay the same. Middlebrook would still be in the County system and totally volunteer and supported in the Riverheads area. Craigsville Rescue and Deerfield would stay the same. Stuarts Draft, Wilson, Swoope, Craigsville and Middlebrook would all be total volunteer and Station 10 would be closed. Chief Holloway showed a map of the newly added station and the Fire and Rescue Districts. New Hope can most likely survive as a fire department, but Chief Holloway isn't certain they can maintain their rescue status. Their rescue status has been up and down. Chief Holloway showed a map of the projected call volume.

Mr. Shull asked how many miles were between the Dooms and Grottoes stations.

Chief Holloway stated that there is approximately 13 to 14 miles. The dividing line is at Country Estates.

Mr. Shull asked how many miles were between Sonny's Exxon and New Hope.

Chief Holloway responded by saying it was approximately five miles to the intersection and close to seven miles to the station.

Mr. Shull asked the following questions; what is the anticipated cost to complete this whole project?

Mr. Fitzgerald stated that the projected cost as stated in the plan was \$1 to \$1.5 million to build a new station. We could also look at a partnership and do a lease if that becomes an option.

Chief Holloway reiterated that the plan would be to utilize the existing apparatus. Future replacement would be an expense, but there is enough at this point to cover Company 10 if it were to redeploy. The new station would be 8000 square foot. It's not huge, but it's approximately the size of the Riverheads station. The cost would be between \$1.2 and \$1.5 million and there is also a lease option. There are a number of variables that can be looked at.

Mr. Garber pointed out that there needs to be good leadership to get anywhere.

Mr. Coleman stated that the strategic direction is that we end up over time, being less dependent on the small verses the more strategic and we can count on people being there when the call comes in. That is the beauty of the work that has been done and has been talked about. It's not suggested that it will be easy, but we will get there.

Mr. Pyles stated that Preston Yancey, Verona, Churchville and Riverheads surround the perimeter around Staunton. Company 10 used to be central for everyone. Each of these stations have a certain amount of proximity to a certain area within the county.

Mr. Coleman stated that this has been beneficial to some of us that haven't been closely involved. There is a lot of trust and confidence in those who have been close to this issue as to what needs to be done. Is everyone in agreeance with what needs to be done? If the ones involved feel this is what needs to be done then we need to accept that. Everyone has ideas and thoughts, but if the powers that be that are closer to the situation feel like this is what needs to be done then

FIRE AND RESCUE STRATEGIC PLAN (CONT'D)

spending it another. We lack efficiency in knowing what we are doing.

Mr. Fitzgerald pointed out that we have been trying to utilize the floater positions. The issue has been that we don't have the applicants to fill all of the positions.

Mr. Pyles stated that we have had significant growth. He wants the Board to think about what we need from an all-volunteer station. For Wednesday's meeting, he would like the Board to give the go ahead on the proposed change to Company 10.

Ms. Bragg asked if Staunton disagrees with the plan and Phase One do we stop the process.

Mr. Pyles stated that it depends on how much money they are willing to give us. We are asking for \$250,000.

Mr. Kelley commented by saying would Staunton reimburse us the money that would allow us to afford the two people in Verona.

Mr. Pyles stated that Staunton isn't willing to make changes on the courthouse and it is doubtful they will make any changes with this. If they give us \$250,000 that's enough for live people.

Mr. Fitzgerald stated that if the City came back with an agreement and Augusta County stayed in Company 10 we would additional people to accommodate Verona with a rescue squad or Staunton will have to provide service during the day because there are only two career staff at Verona now. We don't have anyone to transfer. The additional two would need to come from Company 10.

Ms. Bragg reiterated that we are only talking about Company 10 and not SARS.

Chief Holloway stated that SARS is a totally different issue.

Mr. Shull pointed out that if Augusta County stays in Company 10 there will need to be talks with SARS as well to cover the issue.

Mr. Fitzgerald stated to keep in mind that they do cover Augusta County, but they get revenue recovery and the County pays them for the services.

Ms. Bragg asked how much time we had to implement the plan.

Mr. Pyles stated that he would like it to be in place by July 1.

Chief Holloway pointed out that the implementation could start anytime. One thing to think about was the fire boxes would need to be changed.

Ms. Bragg asked what the cost would be to complete Phase One.

Mr. Fitzgerald stated that Riverheads would be approximately \$50,000 to build a two bay structure.

Mr. Shull stated that we need the most focus on employees and rescue. There is a different number of calls mentioned in the plan than what was given at budget time.

Ms. Whetzel pointed out that one number was from fiscal year and one was from calendar year.

Chief Holloway stated that the plan has been changed about three times since last July.

FIRE AND RESCUE STRATEGIC PLAN (CONT'D)

interstate. Over 60-70 percent of the calls do not have any value to the citizens in his district. The thing to focus on is what the best value is for the people at Company 10. There can be discussion with Staunton, but he doesn't feel that it will be beneficial. Mr. Kelley doesn't want to see Company 10 closed, but he can't see it staying open without raising taxes. When you take away the auto accidents and the calls within the City of Staunton it doesn't make sense to keep Company 10 open. Unless we are willing to raise taxes and hire more people. 8 of the 15 people at Company 10 could run a 24/7 engine/ambulance service. We need to focus on the best use for the 15 people at Company 10.

Ms. Bragg asked, the 30 people at Preston Yancey, are most of their calls going to service other areas or are they in that district?

Chief Holloway stated that he would have to look at the numbers. Preston Yancey has been consistent over the years with approximately 2100 calls.

Mr. Kelley stated that basically we need to concentrate on Middlebrook and be able to keep everyone there.

Mr. Pyles feels that the beginning of the plan is to concentrate on Company 10. He would like for the Board to think about it for Wednesday's meeting. If there is a move to raise taxes it needs to be heard. There are things in the Middlebrook area and Crimora area that are important to the Board members. If we can make the two stations stay whole, I think we should. We will get more advantage out of a second ambulance at Riverheads verses Middlebrook. The evidence is clear that Company 10 is a drag for Augusta County and should be redeployed. We will give Staunton an opportunity to discuss options. Things could be put on hold, but as far as Company 10, go ahead and close it. At the end of the day we have a million dollar hole that has to be filted.

Mr. Coleman stated that there are 3 units, Middlebrook, New Hope and Dooms, and they are losing something they have grown accustomed to. As a Board member he has to be able to say that he understands, but would like for the citizens to listen to the explanation. Waynesboro has not been mentioned.

Mr. Pyles commented that the Crimora plan has been in the works for a long time. We are only talking about Company 10 at this point.

Mr. Fitzgerald adjourned the meeting.

Chairman	County Administrator

Staff Briefing Meeting, Monday, June 26, 2017, 1:30 p.m., Government Center, Verona, VA.

PRESENT: Tracy C. Pyles, Jr., Chairman

Terry Lee Kelley, Jr.-Vice Chairman

Gerald W. Garber Michael L. Shull Wendell L. Coleman Carolyn S. Bragg Marshall W. Pattie

Timothy K. Fitzgerald, County Administrator Jennifer M. Whetzel, Deputy County Administrator John Wilkinson, Director of Community Development

Leslie Tate, Planner

Misty Cook, Finance Director

James R. Benkahla, County Attorney

VIRGINIA: At an adjourned meeting of the Augusta County Board

of Supervisors held on Monday, June 26, 2017, at 1:30 p.m., at the Government Center, Verona, Virginia, and

in the 241 year of the Commonwealth....

VDOT ROADS

The Board discussed the VDOT status report of June 26, 2017.

The Board accepted the report as information.

LEGISLATIVE UPDATE

Presentation by Eldon James, the Legislative Liaison on General Assembly action.

The Board accepted the report as information.

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ECONOMIC DEVELOPMENT

The Board discussed the Economic Development monthly report of May, 2017.

The Board accepted the monthly report as information.

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FIRE AND RESCUE

The Board discussed the Fire and Rescue monthly report of May, 2017.

The Board accepted the monthly report as information.

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LADD ELEMENTARY

The County Attorney, James Benkahla, discussed the need to speak to Mr. Fitzgerald concerning some questions with the Ladd Contract.

The Board authorized placing on the regular meeting agenda for June 28, 2017.

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June 26, 2017, at 1:30 p.m.

MATTERS TO BE PRESENTED BY THE BOARD (CONT'D)

- 4) Issues with I-81 letter to be sent to the DC Transportation committees.
- 5) Discussion of use of the County Seal.
- 6) Discussion of the Maupin property.
- 7) John Swett naming of platform at Stuarts Draft Park.

Mr. Kelley would be happy to go with anyone that would like to meet with any of the Fire Department.

Mr. Pyles:

- 1) Ms. Bragg will take Mr. Kelley's position on the Economic Development Committee.
- 2) Cost of dealing with interstate accidents.
- 3) The family member exception.
- 4) Solar Farms have been questioned by several within the County.

MATTERS TO BE PRESENTED BY STAFF

Staff discussed the following:

- 1) Land use handout.
- Community Facilities Technical Assistance and Training Grant letter of intent for Stuarts Draft Library (PDC) or others.

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- 3) Reassessment kick off meeting
- 4) Dominion Power Tower replacement project
- 5) Thank you for the VLGMA Conference.
- 6) 4th of July parade in Staunton.
- 7) July 12th meeting cancelled.
- 8) Keep Virginia Beautiful Grant. Recycling Committee-\$500 for cigarette receptacles for all of our parks. "Park Your Butts Here" campaign.

CLOSED SESSION

On motion of Mr. Kelley, seconded by Mr. Shull, the Board went into closed session pursuant to:

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- the personnel exemption under Virginia Code § 2.2-3711(A) (1) (discussion, consideration or interviews of (a) prospective candidates for employment, or (b) assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of specific employees):
 - a) Boards and Commissions
- (2) the real property exemption under Virginia Code § 2.2-3711(A) (3) {discussion of the acquisition for a public purpose, or disposition, of real property}:
 - a) Mill Place Commerce Park
- (3) the economic development exemption under Virginia Code § 2.2-3711(A) (5) [discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of its interest in locating or expanding its facilities in the county]:
 - a) Proposed Office space, flex space, storage facilities, manufacturing facilities, utility and mixed use development.

June 26, 2017, at 1:30 p.m.

<u>ADJÇ</u>	<u>)UR</u>	NM	E	NT
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There being no other business to come before the Board, Mr. Shull moved, seconded by Dr. Pattle, the Board adjourned subject to call of the Chairman.

Vote was as follows:

Yeas: Pyles, Kelley, Coleman, Bragg, Garber, Shull and

Pattle

Nays: None

Motion carried.

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Chairman

County Administrator

H6-26sbmin 17

RADAR
OFFICE SUPPLIES
SITE SUPPLIES
MAINT SERVICE CONTRACT
JANITORIAL SUPPLIES
SELF INSURANCE
MISCELLANEOUS SUPPLIES
NADA
OFFICE SUPPLIES
SHOP SUPPLIES
REPAIRS & MAINT - CONTRACT
MISC SUPPLIES
ELEPHONE SERVICE
OFFICE SUPPLIES
VEHICLE SUPPLIES
MISC SUPPLIES
SELF INSURANCE
MARC RECORDS
MISC SUPPLIES
ELEPHONE SERVICE
VICTIM WITNESS
BOOKS
MISC SUPPLIES
FIREFIGHTER SUPPLIES
REPAIR SUPPLIES
SELF INSURANCE
ELECTRIC SERVICE
OFFICE SUPPLIES
ROUTE 608
COPIER CHARGES
FIRING RANGE
RENT
OFFICE SUPPLIES
VEHICLE SUPPLIES
RENTAL
VEHICLE SUPPLIES

## B	CHECK# PAYEE	DESCRIPTION	TOTAL	GENERAL	CENTRAL	MISC
	ROCKINGHAM COOPERATIVE	MISC SUPPLIES	189.78	189.78		
_	RXBENEFITS INC	SELF INSURANCE	426.35		•	426.35
	SOUTHERN ELEVATOR	REPAIRS & MAINT	7,157.75	7,157.75	•	. 1
_	STAUNTON STEAM LAUNDRY	UNIFORMS	47.50	47.50	•	•
_	THOMAS W LONG	REIMBURSEMENT	247.17	247.17	Indian and the second sec	•
_	WASH J & L, INC	VEHICLE MAINT & SUPPLIES	369.00	369.00	•	
_	WAYNE OXYGEN & WELDING	OXYGEN	95.30	95.30	1	•
P	WENDELL L. COLEMAN	REIMBURSEMENT	430.14	430.14	· I I I I I I I I I I I I I I I I I I I	4
1	ACE HARDWARE-VERONA	MISCELLANEOUS SUPPLIES	45.37	45.37	•	•
1	ADVANCED TELEPHONE & DATA	SECURITY	2,092.75	•	• The second sec	2,092.75
	AUGUSTA PAINT	MISCELLANEOUS SUPPLIES	271.33	257.29	•	14.04
	BATTERIES PLUS LLC	POOL SUPPLIES	34.90	34.90	•	•
i	BOBBY'S TOWING SERVICE	GARBAGE PICKUP	280.00	580.00	•	•
1	CLEAR COMMUNICATIONS	VEHICLE MAINT & SUPPLIES	841.10	841.10	•	manus est e militar in della 1851, cer giffre i general estati
1	CLIFFORD GARSTANG	REIMBURSEMENT	177.70	177.70	•	•
	COMMONWEALTH DISTR. LLC	MISCELLANEOUS SUPPLIES	33.87	33.87		•
	COUNTY OF AUGUSTA HEALTH	SELF INSURANCE	210,577.20	•	•	210,577.20
_	JIM SNEAD FORD	VEHICLE MAINT & SUPPLIES	16.00	16.00	•	•
	OFFICE DEPOT	OFFICE SUPPLIES	341.72	341.72	•	•
_	ROBERTS OXYGEN CO.,INC.	CRIME PREVENTION SUPPLIES	91.00	91.00	•	•
	ROBINSON, FARMER, COX, ASSOC	AUDIT	58,385.00	58,385.00	•	•
1	ROCKINGHAM COOPERATIVE	SHOP SUPPLIES	79.97	79.97	•	•
j	RXBENEFITS INC	SELF INSURANCE	156,915.40		•	156,915.40
1	SELECT CUSTOM APPARATUS	VEHICLE MAINT & SUPPLIES	278.18	278.18	•	
1	XEROX CORP.	OFFICE SUPPLIES	2,950.91	2,068.55	882.36	•
i	ANDY WELLS, PETTY CASH	PETTY CASH	378.94	378.94	•	epylindemilyk slapsykly i semeli slaviknych stratio mir ombutten
!	ARROW INTERNATIONAL, INC	EMS SUPPLIES	558.09	558.09	•	•
1	AT&T	TELEPHONE SERVICE	49.88	49.88	•	•
t	AUGUSTA COUNTY FAIR	CRIME PREVENTION SUPPLIES	200.00	200.00		•
	BLUE RIDGE RESCUE	FIRE FIGHTING SUPPLIES	1,381.80	1,381.80	K •	•
490595	BOUND TREE MEDICAL, LLC	EMS SUPPLIES	874.15	874.15	•	•
1	BUILDERS FIRSTSOURCE	SITE SUPPLIES	13.11	13.11	•	•
1	C. W. WARTHEN CO.	GRANT	3,416.00	3,416.00	•	
	CENTURY LINK INC	TELEPHONE SERVICE	85.30	85.30	•	•
1	COLUMBIA GAS	NATURAL GAS CONSUMPTION	805.00	805.00	•	
_	TORCITO	THREATH	157 EA	157.64	•	•

A/P DISTRIBUTION BY CHECK#

06/01/17 to 06/30/17

DATE	CHECK# PAYEE	PAYEE	DESCRIPTION	TOTAL	GENERAL	CENTRAL	MISC
20170608	490657	AMERICA'S BIRTHDAY	PARADE FEE	10.00	10.00	•	
20170608		ASHER BRAND MD	OMD SERVICES	10,000.00	10,000.00	•	
20170608	490660	ASHLEY CRAUN	REIMBURSEMENT	201.79	201.79	•	•
20170608	490661	AT&T	TELEPHONE SERVICE	3.18	3.18		1
20170608	490662	ATKINS AUTOMOTIVE CO., INC	MISC SUPPLIES	264.11	264.11	•	•
20170608	490663	AUGUSTA COUNTY GENERAL	III III	240.00	240.00		
20170608	490664	AUGUSTA COUNTY SERVICE	WATER SEWER	110.65	110.65	•	1
20170608	490665	BALZER & ASSOCIATES INC	MILL PLACE	2,920.00	•	• [5,920.00
20170608	490666	BETSY CURRY	REIMBURSEMENT	208.72	209.72	•	•
20170608	490667	BEVERAGE TRACTOR &	EQUIPMENT	1,799.00	1,799.00	•	•
20170608	490668	BLACK & VEATCH	REGIONAL RADIO	8,833.75		•	8,833.75
20170608	490669	BLUE RIDGE FENCE & WINDOW	MISCELLANEOUS SUPPLIES	9,780.00	•	•	9,780.00
20170608	490670	BLUE RIDGE POOLS & SPAS	POOL SUPPLIES	479.65	479.65	1	•
20170608	490671	BLUE RIDGE RESCUE	FIRE FIGHTING SUPPLIES	00.89	68.00	•	
20170608	490672	BRIDGEWATER VOL.FIRE DEPT	CONTRIBUTION	34,578.00	34,578.00		•
20170608	490673	BUILDERS FIRSTSOURCE	REPAIR SUPPLIES	41.78	41.78	•	•
20170608	490674	C C ROSEN & SONS	POWER EQUIP SUPPLIES	113.50	113.50		•
20170608	490675	CANON FINANCIAL SERVICES	COPIER CHARGES	93.00	93.00	•	
20170608	490676	CAROL TURRENTINE	REIMBURSEMENT	133.54	133.54	•	d management the management of the community of the commu
20170608	490677	CARRIE MILLER	REIMBURSEMENT	101.12	101.12	٠	•
20170608	490678	CENTRAL SHEN.EMS COUNCIL	TEXT BOOKS	995.00	995.00	• ;	
20170608	490680	CENTRAL TIRE CORP.	VEHICLE MAINT & SUPPLIES	5,204.96	5,204.96	•	•
20170608	490683	CLINE ASSOCIATES INC	SERVICE	120.00	120.00	•	•
20170608	490684	COBB TECHNOLOGIES	OFFICE SUPPLIES	2.31	2.31	1	The second secon
20170608	490685	COLONIAL WEBB CONTRACTORS	MISC SUPPLIES	13,112.49	13,112.49	•	
20170608	490686	COMCAST	TELEPHONE SERVICES	411.45	411.45	•	Pattern annual de de de de de designe de de de de de de de de de de de de de
20170608	490687	COMMONWEALTH PROMOTIONAL	KIDS CAMP	880.16	880.16	•	de se se des de la commencia de se se se se se se se se se se se se se
20170608	490689	CRAIGSVILLE VOL.FIRE DEPT	CONTRIBUTION	32,373.64	62,373.64	•	(30,000.00)
20170608	490691	DAILY NEWS RECORD	ADVERTISEMENT	293.10	293.10	•	•
20170608	490692	DEERFIELD RESCUE SQUAD	CONTRIBUTION	50,310.00	50,310.00	4	•
20170608	490694	DOMINION VIRGINIA POWER	ELECTRIC SERVICE	27,864.51	22,838.15	5,026.36	•
20170608	490695	DORAN STEGURA	REIMBURSEMENT	38.70	38.70	•	•
20170608	490699	EAST COAST EMERGENCY	VEHICLE SUPPLIES	5,987.13	•		5,987.13
20170608	490700	EAVERS TIRE	VEHICLE SUPPLIES	20.63	20.63	•	The second secon
20170608	490702	ENERG WELLNESS SOLUTIONS	WELLNESS	10,727.10	10,727.10	•	
20170608	490703	FIRST CLASS SERVICES INC	ADVERTISING	7,315.84	7,315.84	•	•

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DATE CH	CHECK	PAYEE	DESCRIPTION	TOTAL	GENERAL	CENTRAL	Selection
r,	491023	NEW HOPE TELEPHONE	TELEPHONE SERVICE	358.35	358.35		17
1	491024	NOLAND COMPANY	REPAIR SUPPLIES	115.38	115.38	• •	1
-	491025	NTELOS	PHONE SERVICE	105.65	79.23	•	26.42
	491026	OFFICE SMART LABELS	OFFICE SUPPLIES	169.15	169.15	•	•
1	491028	OUTSIDE THE BOX GROUP LLC	ADVERTISING	6,250.00	6,250.00	Annual Annu	• !
1	491029	PREMIER AUTO BODY OF STAU	VEHICLE MAINT & SUPPLIES	8,874.07	8,874.07		•
1	491031	QUEEN CITY CREATIVE	GART	255.00	255.00	•	1
1	491032	QUICK LANE TIRE & AUTO	VEHICLE MAINT	908.01	10.806		The second state of the second
	491033	R & M AUTOMOTIVE	VEHICLE MAINT	160.00	160.00	•	•
1	491034	R.K. CHEVROLET	VEHICLE	38,241.56	•	•	38,241.56
<u> </u>	491035	RON JACOBS ELECTRIC INC	REPAIR SUPPLIES	285.00	285.00	100 000	•
1	491037	SHEN.VALLEY OFFICE EQUIP.	OFFICE EQUIPMENT	560.25	560.25	the state of the s	•
,	491038	SHENANDOAH AWARDS	MISC SUPPLIES	105.75	105.75	•	•
<u> </u>	491039	SHENANDOAH VALLEY	OFFICE SUPPLIES	463.59	463.59		•
1	491040	SHI INTERNATIONAL CORP	EQUIPMENT	1,189.49	1,189.49	•	
20170615 49	491041	SHORT CIRCUIT ELECTRONICS	VEHICLE MAINT	150.00	150.00	•	•
20170615 49	491042	SHRED-IT USA	OFFICE SUPPLIES	265.80	252.31	13.49	•
1	491043	SIDECAR PUBLICATIONS LLC	MAINT SERVICE CONTRACT	240.00	240.00	endresselve description on a dispress regarded anticomprompting of the determinant	•
20170615 49	491045	SOUTHEASTERN SECURITY	ADULT PROGRAM SUPPLIES	18.50	18.50	•	•
20170615 49	491046	STAPLES ADVANTAGE	LIBRARY MATERIAL & SUPPLIES	158.16	158.16	•	•
20170615 49	491047	STAUNTON LIME COMPANY	MISC SUPPLIES	23.74	23.74	A A MINISTER OF THE STATE OF TH	•
20170615 49	491048	STEVEN F. SHRECKHISE	MEMBER	900'009	600,00	•	To the the second secon
	491049	SUMMERTIME TRADITIONS	MOWING	7,644,00	7,644,00	•	•
20170615 49	491050	SUPPLY ROOM COMPANIES	OFFICE SUPPLIES	06.98	86.90	•	•
	491051	SYCOM TECHNOLOGIES	MAINT SERVICE CONTRACT	6,430.00	6,430.00	•	•
20170615 49	491053	TERESA HILL	REIMBURSEMENT	350.00	350.00	•	•
20170615 49	491054	THOMAS H, BYERLY	MEMBER	00.009	00.009	•	•
20170615 49	491055	TIMOTHY MARTIN	REIMBURSEMENT	168,83	168.83	•	•
20170615 49	491056	TORX MEDIA	MISC EXPENSES	5,355,00	5,355.00	•	•
20170615 49	491057	TREASURER OF VIRGINIA	CORONER	00'09	60.00	•	all materials also graves also response
20170615 49	491058	TREASURER OF VIRGINIA	TELEPHONE SERVICE	1,370,48	1,058.89	0.54	311.05
20170615 49	491059	U. S. POSTAL SERVICE	POSTAGE	10,000.00	•	10,000,00	•
20170615 49	491060	ULINE	JANITORIAL SUPPLIES	1,925.28	1,925.28		
20170615 49	491061	ULTIMATE TRAINING MUNTION	TACTICAL UNIT EXPENSES	1,197.59	1,197.59	•	•
20170615 49	491062	VA.REC.& PARK SOCIETY,INC	TICKETS	1,708.00	1,708.00	'	•
242004	20000			467.00	127 00		

AP DISTRIBUTION BY CHECK #

DATE	CHECK#	PAYEE	DESCRIPTION	TOTAL	GENERAL	CENTRAL	MISC
20170623	492296		NATURAL GAS CONSUMPTION	65.20	65.20	4	•
20170623	492297	COMCAST	INTERNET	1,170.03	1,170.03	•	•
20170623	492298	COMM.OF REVENUE ASSOC. OF	TRAINING CONFERENCE	1,160.00	1,160.00	emilion pages a statement and an	•
20170623	492299	COMMONWEALTH ENGINE	VEHICLE MAINT	1,044.83	1,044.83		
20170623	492300	COMMONWEALTH PROMOTIONAL	SUPPLIES	786.63	786.63	•	•
20170623	492301	COMMONWEALTH RESCUE	MISC SUPPLIES	7,760.80	7,760.80		•
20170623	492302	COMMONWEALTH VET.CLINIC	VET SERVICES	30.00	30.00	•	•
20170623	492303	COREY RICHIE	REIMBURSEMENT	132.84	132.84	•	•
20170623	492305	DEPT OF MOTOR VEHICLES	VEHICLE SUPPLIES	35.00	35.00	,	•
20170623	492306	DOMINION VIRGINIA POWER	ELECTRIC SERIVCE	327.63	•	327.63	• [
20170623	492307	DONALD L SMITH, SHERIFF	PETTY CASH EXP	194.90	194.90	•	•
20170623	492309	DRV TECHNOLOGIES INC	SOFTWARE/TRAINING	8,865.00	•	•	8,865.00
20170623	492310	E THOMAS JENNINGS JR	MEMBER	262.50	262.50	1	•
20170623	492311	EAVERS TIRE	VEHICLE MAINT	495.08	495.08	•	•
20170623	492312	EDWARD JARMAN FRETWELL	REIMBURSEMENT	1,147.00	1,147.00	•	•
20170623	492313	EGS & ASSOCIATES INC	STORMWATER	17,650.00		•	17,650.00
20170623	492314	ELIAS NAFZIGER	REIMBURSEMENT	44.00	44.00	•	
20170623	492315	ERIC M. SHIPPLETT	MEMBER	75.00	75.00	•	•
20170623	492316	FIRST CITIZENS BANK	CREDIT CARD CHARGES	9,405.17	•	•	9,405.17
20170623	492317	FIRST CLASS SERVICES INC	OFFICE SUPPLIES	147.96	147.96	1	•
20170623	492320	G KYLE LEONARD JR	MEMBER	150.00	150.00	•	•
20170623	492321	G.F. SPROUSE ENTERPRISES	VEHICLE MAINT	342.94	342.94	•	•
20170623	492323	GALLS, LLC	UNIFORMS	3,866.50	3,866.50	•	•
20170623	492324	GERALD R DUNSMORE	REIMBURSEMENT	1,261.94	1,261.94	•	F
20170623	492325	GERALD W GARBER	REIMBURSEMENT	181.90	181.90	•	•
20170623	492326	GHENT MEDIA INC	ADVERTISEMENT	700.00	700.00	•	•
20170623	492327	GOLDEN RULE SERVICES LLC	MAINTENANCE	4,665.00	4,665.00	•	•
20170623	492329	GREG CAMPBELL	MEMBER	337.50	337.50	•	•
20170623	492330	GUYNN & WADDELL, P.C.	LEGAL SERVICES	388.50	388.50		•
20170623	492331	HALL INDUSTRIES, INC	MISC SUPPLIES	12,005.00		•	12,005.00
20170623	492332	HARRISONBURG AUTO GLASS	VEHICLE MAINT	340.00	340.00	•	•
20170623	492333	HOFFMAN MECHANICAL	MISC SUPPLIES	828.00	•	•	858.00
20170623	492335	INGRAM LIBRARY SERVICES	BOOKS	5,045.70	5,045.70	• type of the second se	•
20170623	492336	INTERSTATE ALL-BATTERY	VEHICLE MAINT & SUPPLIES	105.05	105.05	•	-
20170623	492337	JACKIE C NASH	REIMBURSEMENT	77.41	77.41	1	•
20170623	492338	JAMES CURD	MEMBER	337.50	337.50	•	•

A/P DISTRIBUTION BY CHECK

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