

NOTICE OF PUBLIC MEETINGS

DATE	TIME	EVENT/PLACE **	PERSONS ATTENDING
Oct 5	8:00 a.m. 1:30 p.m.	BZA STAFF BRIEFING BZA	
Oct 6	8:30 a.m.	PARTNERING SESSION	
Oct 9	9:00 a.m. 1:00 p.m. 1:30 p.m.	ELECTORAL BOARD (L & A TESTING) ELECTORAL BOARD MEETING ACSA	Pyles, Bragg & Shull
Oct 10	2:00 p.m. 3:00 p.m.	JAIL AUTHORITY GART	
Oct 11	3:00 p.m. 3:00 p.m. 7:00 p.m.	LEPC ORDINANCE COMMITTEE BOS MEETING	Pyles Shull & Bragg All Members
Oct 17	10:00 a.m. 10:30 a.m. 5:30 p.m.	HEADWATERS SOIL & WATER CONSERVATION VPAS (Wboro Senior Center) CAP-SAW	Pyles & Coleman
Oct 18	7:00 p.m.	PARKS & RECREATION COMMISSION	Coleman
Oct 23	10:00 a.m. 11:00 a.m. 11:30 a.m. 1:30 p.m.	ECONOMIC DEVELOPMENT COMMITTEE REASSESSMENT COMMITTEE EMERGENCY SERVICES COMMITTEE STAFF BRIEFING	Pyles & Bragg Bragg & Garber Pyles & Kelley All Members
Oct 24	8:30 a.m.	DEPARTMENT OF SOCIAL SERVICES	Garber
Oct 25	7:00 p.m.	BOS MEETING	All Members
Nov 1	10:00 a.m.	MPO POLICY BOARD	Coleman
Nov 2	9:30 a.m. 1:30 p.m.	BZA STAFF BRIEFING BZA	
Nov 6	1:30 p.m. 1:30 p.m. 6:30 p.m.	ACSA CMPT STUARTS DRAFT SMALL AREA PLAN (SD RESCUE BLDG)	Pyles, Bragg & Shull
Nov 8	10:00 a.m. 12:00 p.m. 3:00 p.m. 7:00 p.m.	ELECTORAL BOARD (ELECTION CANVASS ELCTORAL BOARD (NO-ID PROVISIONAL BALLOTS) ORDINANCE COMMITTEE BOS MEETING	Shull & Bragg All Members
Nov 12-14		VACO ANNUAL CONFERENCE	All Members
Nov 14	7:00 p.m.	PLANNING COMMISSION	
Nov 15	7:00 p.m.	PARKS & RECREATION COMMISSION	Coleman
Nov 16	11:00 a.m. 4:00 p.m.	ECONOMIC DEVELOPMENT AUTHORITY LIBRARY BOARD (Fishersville)	Pattie
Nov 20	10:00 a.m. 11:00 a.m. 11:30 a.m. 1:30 p.m. 7:00 p.m.	ECONOMIC DEVELOPMENT COMMITTEE REASSESSMENT COMMITTEE EMERGENCY SERVICES COMMITTEE STAFF BRIEFING RECYCLING COMMITTEE	Pyles & Bragg Garber & Bragg Pyles & Kelley All Members Pattie
Nov 21	10:00 a.m. 10:00 a.m. 7:00 p.m.	VPAS (Wboro Senior Center) HEADWATERS SOIL & WATER CONSERVATION BOS MEETING	All Members
Nov 28	8:30 a.m. 7:00 p.m.	DEPARTMENT OF SOCIAL SERVICES AUGUSTA COUNTY EMERGENCY SERV OFFICERS	Garber Pyles & Kelley

DATE: Oct 5, 2017
H:calendar

**All meetings are at the Government Center unless otherwise noted.

A G E N D A

REGULAR MEETING OF THE AUGUSTA COUNTY BOARD OF SUPERVISORS

WEDNESDAY, OCTOBER 11, 2017, at 7:00 p.m.

Board Meeting Room, Government Center, Verona, VA

ITEM NO.	DESCRIPTION
-----------------	--------------------

7:00 P.M. PLEDGE OF ALLEGIANCE

INVOCATION - Public participation is optional; those who wish to join the Board of Supervisors in prayer are asked to remain standing after the Pledge.

10-01 MATTERS TO BE PRESENTED BY THE PUBLIC

10-02 REFUND REQUEST (SEE ATTACHED)

1) Consider a refund request by Rouge River Farms, Inc. in the amount of \$2,833.93.

2) Consider a refund request by BTK Auto Body, Inc. in the amount of \$3,615.40.

10-03 BROADBAND GRANT (SEE ATTACHED)

Presentation by Staff on the 2018 Virginia Telecommunications Initiative Grant.

10-04 LEGISLATIVE CONTRACT (SEE ATTACHED)

Consider award for Legislative services.

10-05 CONSOLIDATED GARAGE STUDY (SEE ATTACHED)

Presentation from Staff.

10-06 WAIVERS

- 1) Subdivision ordinance waiver request from Excaliber Homes, II, LLC.
- 2) Fee waiver for Special Use Permit

10-07 CONSENT AGENDA (SEE ATTACHED)

10-07.1 MINUTES

Consider minutes of the following meetings:

- Regular Meeting, Wednesday, September 13, 2017
- Staff Briefing, Monday, September 25, 2017
- Regular Meeting, Wednesday, September 27, 2017

10-07.2 CLAIMS

Consider claims paid since September 1, 2017

**** (END OF CONSENT AGENDA) ****

10-08 **MATTERS TO BE PRESENTED BY THE BOARD**

10-09 **MATTERS TO BE PRESENTED BY STAFF**

10-10 **CLOSED SESSION (SEE ATTACHED)**

COUNTY OF AUGUSTA, VA.

BOARD OF SUPERVISORS

MARSHALL W. PATTIE
North RiverGERALD W. GARBER
Middle RiverTRACY C. PYLES, JR.
PasturesWENDELL L. COLEMAN
WayneTERRY L. KELLEY, JR.
Beverley ManorMICHAEL L. SHULL
RiverheadsCAROLYN S. BRAGG
South RiverJAMES BENKAHLA - COUNTY ATTORNEY


AUGUSTA COUNTY GOVERNMENT CENTER

P.O. BOX 590, VERONA, VA 24482-0590

(540) 245-5017 FAX (540) 245-5096

jbenkahla@co.augusta.va.usPRIVILEGED AND CONFIDENTIAL ATTORNEY CLIENT COMMUNICATION

MEMORANDUM

TO: The Honorable Board of Supervisors
 FROM: James R. Benkahla, County Attorney 
 DATE: September 21, 2017
 RE: Refund Requested by Rouge River Farms, Inc. cc: Timmy Fitzgerald
 Jean Shrewsbury

On September 14, 2017, in accordance with Section 58.1-3981 of the Code of Virginia, the Commissioner of Revenue delivered a letter reporting that she had corrected the assessment of Rouge River Farms, Inc., and certifies that Rouge River Farms, Inc. is due a refund in the amount of \$2,833.93.

For tax years 2015, 2016 and 2017, Rouge River Farms, Inc. paid a Business License tax to the County of Augusta, Virginia. Their main office is located in Ontario Canada, and their Controller felt that their Verona operation fell under an exemption allowed for businesses that sell farm products that they plant, grow and produce. The Commissioner of Revenue disagreed and Rouge River Farms, Inc. appealed her decision to the Department of Taxation in Richmond. Tax Commissioner Burns determined that their Verona packaging operation should be exempt per Virginia Code §58.1-3703(c) 2.

Under the provisions of the State Code and the Tax Code, the Commissioner has requested that the Board of Supervisors authorize the Treasurer to refund the sum overpaid.


Section 58.1-3981 of the Code of Virginia reads in part:

If the commissioner of the revenue, or other official performing the duties imposed on commissioners of the revenue under this title, is satisfied that he has erroneously assessed such applicant with any such tax, he shall correct such assessment. If the assessment exceeds the proper amount, he shall exonerate the applicant from the payment of so much as is erroneously charged if not paid into the treasury of the county or city. If the assessment has been paid, the governing body of the county or city shall, upon the certificate of the commissioner with the consent of the town, city or county attorney, or if none, the attorney for the Commonwealth, that such assessment was erroneous, direct the treasurer of the county, city or town to refund the excess to the taxpayer, with interest if authorized pursuant to § 58.1-3918 or in the ordinance authorized by § 58.1-3916, or as otherwise authorized in that section. However, the governing body of the county, city or town may authorize the treasurer to approve and issue any refund up to \$2,500 as a result of an erroneous assessment.

Before the Board can authorize a refund, the consent of the County Attorney is necessary.

I have examined the material that was presented by the Commissioner and found the documents to be in order. Therefore, I recommend that this Board refund the sum of \$2,833.93 to Rouge River Farms, Inc.

TO: Augusta County Board of Supervisors
 Timothy Fitzgerald, County Administrator
 James Benkahla, County Attorney

FROM:  Jean Shrewsbury, Commissioner of the Revenue

DATE: September 14, 2017

SUBJECT: Refund Requested by Rouge River Farms, Inc

Tax Code 58.1-3981 Correction by Commissioner. A correction of assessment which results in a refund to the taxpayer in excess of \$2,500 requires the governing body to direct the Treasurer to refund the amount to the taxpayer upon the certification by the Commissioner of the Revenue and the consent of the County Attorney that the assessment was erroneous.

The above noted taxpayer is a produce packaging company located in Verona which is a part of Augusta County. In 2015 they began operations and the Commissioner of the Revenue's office determined that they would be liable for Business License tax as a wholesaler. Their main office is located in Ontario Canada and their Controller felt that their Verona operation fell under an exemption allowed for businesses that sell farm products that they plant, grow, and produce. As Commissioner of the Revenue I determined that while their overall business plan was to grow produce throughout the eastern United States they were also operating separate lines of business. The separate line of business in Augusta County had nothing to do with their contracted grows in other states. They appealed this office's determination to the Department of Taxation in Richmond and Tax Commissioner Burns determined that their Verona packaging operation should be exempt per Virginia Code 58.1-3703(c)2. Therefore, Augusta County needs to refund the Business License tax assessed and paid by Rouge River Farms, Inc. for tax years 2015, 2016, and 2017.

2015	\$ 815.25	LFP	\$ 81.53	Total tax bill	\$ 896.78
2016	\$ 815.25	LFP	\$ 81.53	Total tax bill	\$ 896.78
2017	\$ 1,040.37			Total tax bill	\$ 1,040.37

Amount that needs to be refunded by Treasurer \$ 2,833.93

I certify that the documentation provided by the taxpayer and by the Tax Commissioner is sufficient to make this correction to their assessment.

COUNTY OF AUGUSTA, VA.


BOARD OF SUPERVISORS

MARSHALL W. PATTIE
North RiverGERALD W. GARBER
Middle RiverTRACY C. PYLES, JR.
PasturesTERRY L. KELLEY, JR.
Beverley ManorWENDELL L. COLEMAN
WayneMICHAEL L. SHULL
RiverheadsCAROLYN S. BRAGG
South River

JAMES R. BENKAHLA – COUNTY ATTORNEY
 AUGUSTA COUNTY GOVERNMENT CENTER
 P.O. BOX 590, VERONA, VA 24482-0590
 (540) 245-5017 FAX (540) 245-5096
jbenkahlaf@co.augusta.va.us

PRIVILEGED AND CONFIDENTIAL ATTORNEY CLIENT COMMUNICATION

MEMORANDUM

TO: The Honorable Board of Supervisors
 FROM: James R. Benkahl, County Attorney 
 DATE: September 26, 2017
 RE: Refund Requested by BTK Auto Body, Inc.

cc: Timmy Fitzgerald
 Jean Shrewsbury

On September 21, 2017, in accordance with Section 58.1-3981 of the Code of Virginia, the Commissioner of Revenue's Office delivered a letter reporting that she had corrected the assessment of BTK Auto Body, Inc., and has certified that they are due a partial refund in the amount of \$3,615.40.

On February 23, 2017, BTK Auto Body, Inc. purchased a 2017 business license in the amount of \$10,846.19. The business has now been sold. Stallings Collision Center of Staunton, Inc. purchased a business license with the County on August 3, 2017.

Under the provision of the State Code, the Commissioner has requested that the Board of Supervisors authorize the Treasurer to refund the sum overpaid.

Section 58.1-3981 of the Code of Virginia reads in part:

If the commissioner of the revenue, or other official performing the duties imposed on commissioners of the revenue under this title, is satisfied that he has erroneously assessed such applicant with any such tax, he shall correct such assessment. If the assessment exceeds the proper amount, he shall exonerate the applicant from the payment of so much as is erroneously charged if not paid into the treasury of the county or city. If the assessment has been paid, the governing body of the county or city shall, upon the certificate of the commissioner with the consent of the town, city or county attorney, or if none, the attorney for the Commonwealth, that such assessment was erroneous, direct the treasurer of the county, city or town to refund the excess to the taxpayer, with interest if authorized pursuant to § 58.1-3918 or in the ordinance authorized by § 58.1-3916, or as otherwise authorized in that section. However, the governing body of the county, city or town may authorize the treasurer to approve and issue any refund up to \$2,500 as a result of an erroneous assessment.

Before the Board can authorize a refund, the consent of the County Attorney is necessary. I have researched all of the available facts before making any recommendation.

Under the provisions of §58.1-3703.1 of the Code of Virginia, a person or corporation must apply for a business license in the jurisdiction it is located in. BTK Auto Body, Inc. purchased its business license because they are located in the County of Augusta.

I have examined the material that was presented to the Commissioner and found the documents to be in order. Therefore, I recommend that this Board refund the sum of \$3,615.40 to BTK Auto Body, Inc., trading as Premier Auto Body of Staunton.

COUNTY OF AUGUSTA, VA.

COMMISSIONER OF THE REVENUE



W. JEAN SHREWSBURY, CPA

**AUGUSTA COUNTY GOVERNMENT CENTER
P.O. BOX 959, VERONA, VA 24482-0959
(540) 245-5640 FAX (540) 245-5179**

September 19, 2017

Augusta County Board of Supervisors
Augusta Government Center
4801 Lee Highway
Verona, VA 24482

Ref: BTK Auto Body, Inc.
T/A Premier Auto Body of Staunton
1180 Walnut Creek Drive
Rockingham, VA 22801

Gentlemen:

Tax Code 58.1-3981 Correction by Commissioner. A Correction of assessment which results in a refund to the taxpayer in excess of \$2,500 requires the governing body to direct the Treasurer to refund the amount to the taxpayer upon the certification by the Commissioner of the Revenue and the consent of the County Attorney.

The above referenced taxpayer purchased a 2017 Augusta County Business License on February 23, 2017 in the amount of \$10,846.19.

The business has now been sold. Stallings Collision Center of Staunton, Inc purchased a business license with the County on August 3, 2017.

Therefore, BYK Auto Body, Inc is requesting a partial refund of \$3,615.40.

I certify that the documentation provided by the taxpayer was sufficient to make this correction to their assessment.

Sincerely,

W. Jean Shrewsbury
Commissioner of the Revenue

COUNTY OF AUGUSTA, VA.

BOARD OF SUPERVISORS

MARSHALL W. PATTIE
North RiverGERALD W. GARBER
Middle RiverTRACY C. PYLES, JR.
PasturesTERRY L. KELLEY, JR.
Beverley ManorWENDELL L. COLEMAN
WayneMICHAEL L. SHULL
RiverheadsCAROLYN S. BRAGG
South River

TIMOTHY K. FITZGERALD – COUNTY ADMINISTRATOR


AUGUSTA COUNTY GOVERNMENT CENTER

P.O. BOX 590, VERONA, VA 24482-0590

(540) 245-5610 FAX (540) 245-5621

coadmin@co.augusta.va.us

TO: Timothy K. Fitzgerald, County Administrator

FROM: Jennifer M. Whetzel, Deputy County Administrator 

DATE: October 5, 2017

RE: Department of Housing and Community Development (DHCD) Broadband Grant

The County advertised a Request for Information to see if there was any interest from area internet service providers to partner with the County on an application for the 2018 Virginia Telecommunications Initiative (VATI) Grant. A response was received from Lingo Networks.

DHCD will award \$1 million to eligible applicants to provide last-mile services to unserved areas of the State. The primary objective of the VATI is to provide financial assistance to supplement construction costs by private sector broadband service providers, in partnership with local units of government to extend service to areas that presently are unserved by any broadband provider. The grant will fund up to 80% of the project.

A competitive grant application will be centered on the applicant's broadband needs, a shovel-ready project(s) and readiness to meet the required deadline. Deadline for completion of the construction projects is June 30, 2018.

All applicants are required to have solicited public comment for at least 30 days before submitting their application to DHCD. The County placed an ad in the Staunton News Leader on Sunday, October 1 and posted the notice on the County website and in the Government Center on September 29, 2017. The notice included the two Board of Supervisors meeting dates in October, as well as the address and phone number of who to contact for comment or more information. A copy of the notice is attached.

Grant timeline:

- Public Comment Period-October 1-30, 2017
- BOS meeting to review application process and projects, consider desire to apply-October 11, 2017
- BOS meeting to finalize details on application, approve local match-October 25, 2017
- Grant deadline-October 31, 2017
- Project completion deadline-June 30, 2018.

Project areas:

- **Parnassus Tower/Wireless Project**-new tower for improved wireless coverage and broadband connectivity. Estimated cost of \$291,300. Noted as a need in the 2012 Wireless Study and 2016 Broadband Strategic Plan.
- **Route 252 Fiber Project**-continuation of fiber from Arbor Hill tower to Middlebrook village making fiber-to-the-home available to households on the route. Estimated cost of \$444,840, with the ability to divide the project into two phases.
- **Route 254 Fiber Project**-links existing fiber corridors proposing fiber-to-the-home connections along the route. Estimated cost of \$281,460.

For the Board meeting, I plan to provide the following:

- Map of project areas
- Identify number of households/businesses served
- Identify survey responses
- Review FCC data to identify other providers/speeds reported as provided

This additional data will allow the Board to examine the projects further and consider whether to submit an application and for what project(s). Public comment will also be taken into consideration.

PUBLIC COMMENT PERIOD-2018 VATI GRANT

The County of Augusta is soliciting public comment before pursuing an application for the 2018 Virginia Telecommunications Initiative (VATI) Grant implemented by the Virginia Department of Housing and Community Development. The goal of the VATI grant is to create strong, competitive communities throughout the Commonwealth by preparing those communities to build, utilize, and capitalize on telecommunications infrastructure. The County received a proposal to partner for projects in the areas of Parnassus, Rt. 252 (northeast of Middebrook) and/or Rt. 254 (west of Staunton).

The Board of Supervisors will hear public comment on the grant at the October 11, 2017 and October 25, 2017 regular meetings. Meetings begin at 7 pm and are held at the Government Center at 18 Government Center Lane, Verona, VA 24482. Written comments can be submitted to Information Technology at P.O. Box 590, Verona, VA 24482. If you have questions regarding the public comment, please call 540-245-5062.



COUNTY OF AUGUSTA
Finance Department
18 Government Center Lane * PO Box 590
Verona, VA 24482-0590
Phone: 540-245-5741 * Fax: 540-245-5742

TO: Augusta County Board of Supervisors

FROM: Corey Richie, Senior Purchasing Assistant, VCA *CSR*

SUBJECT: RFP # 11010-18-01 Legislative Services

DATE: October 5, 2017

On Monday, September 25, 2017, sealed proposals were received from two qualified firms to provide consulting services for the legislative program of the County of Augusta.

A committee was selected to evaluate the responding proposals. Mrs. Bragg, Mr. Kelly, and Mr. Fitzgerald were on the committee. The committee reviewed each firm's proposal and graded them accordingly.

On Tuesday, October 3, 2017, the committee then interviewed the both firms. Based on this process, the committee has elected to award the contract to Eldon James & Associates, Inc. Their cost proposal was \$27,600.

COUNTY OF AUGUSTA, VA.

BOARD OF SUPERVISORS

MARSHALL W. PATTIE
North River

GERALD W. GARBER
Middle River

TRACY C. PYLES, JR.
Pastures

TERRY L. KELLEY, JR.
Beverley Manor

WENDELL L. COLEMAN
Wayne

MICHAEL L. SHULL
Riverheads

CAROLYN S. BRAGG
South River



TIMOTHY K. FITZGERALD – COUNTY ADMINISTRATOR

AUGUSTA COUNTY GOVERNMENT CENTER

P.O. BOX 590, VERONA, VA 24482-0590

(540) 245-5610 FAX (540) 245-5621

coadmin@co.augusta.va.us

TO: Timothy K. Fitzgerald, County Administrator
FROM: Candy J. Hensley, Assistant to the County Administrator
SUBJECT: Consolidated Garage
DATE: October 4, 2017

Attached you will find the Augusta County Consolidated Maintenance Garage Feasibility Report as completed by Lineage Architects.

Lineage was hired to complete the study, which includes a needs assessment for vehicle maintenance and Augusta County Service Authority’s construction and field maintenance activities. Also included, is a cost estimate to construct a building based on the needs assessment. The estimate does not include site acquisition (if required), building demolition, site construction, engineering/architectural services, computer cabling, data, telephone, etc.

The goal of this study was to determine the space needs collectively and determine how spaces could be shared and efficiencies gained. Please note that shared spaces include not only the bays and support areas, but restrooms, lockers/showers, storage, utility rooms and administrative areas such as: training, conference, break rooms, etc.

The study determined the following needs (summarized)

- Total building area – 43,030 SF (main floor + mezzanine)
- Total building footprint – 40,580 SF
- Administrative area – 5,950 SF (Admin + Admin mezzanine area)
- 12 school bus and heavy duty vehicle bays
- 4 double depth (8) light duty bays
- 1 tire storage room
- 1 wash bay
- School vehicle parts room/office
- Shared shop foreman
- ACSA warehouse/parts room
- 8 acres (recommended)

Building Characteristics

- Concrete, insulated sandwiched, tilt-up panels
- Administrative areas air conditioned and heated
- Work bays heated only
- EDPM, membrane roof

Cost

Lineage has estimated the building to cost \$6,097,600 (rounded). The price per square foot, based on the 40,580 footprint is approximately \$150.

Augusta County Consolidated Maintenance Garage Feasibility Report



Report Date:
October 4, 2017



Report Prepared by:
Lineage Architects PC
610 Lee Highway Suite 201
Verona, Virginia 24482



Table of Contents

Project Overview

- Executive Summary

Existing Facility Site Reports

- Site Report Overview
- Site Report: Augusta County Public Schools Maintenance Garage
- Site Report: Augusta County Service Authority Garage
- Site Report: Rockingham County Consolidated Garage
- Site Report: Harrisonburg Administration and Maintenance Facility

Space Needs Requirements

- Space Needs Allocation Overview
- Augusta County Public Schools Space Needs Allocation
- Augusta County Service Authority Space Needs Allocation
- New Consolidated Garage Space Needs Allocation

Maintenance Bay Planning Documents

- Maintenance Bay Planning Documents Overview
- Current Fleet Summary
- Maintenance Bay Calculations
- Repair Bay Ratios and Sizes

Design Requirements Documents

- Design Requirements Documents Overview
- Design Requirements – Site
- Design Requirements – Architectural
- Design Requirements – Electrical
- Design Requirements – Plumbing
- Design Requirements – HVAC
- Design Requirements – Fire Suppression
- Construction Type Comparisons
- Optional Sustainability Features

Cost Information

- Budget Considerations for Preliminary Budget Breakdown
- Preliminary Budget Breakdown

Conceptual Design Documents

- Conceptual Design Documents Overview
- Floor plans
- Visualizations



Executive Summary

Project Overview

This study was executed to determine the space and functional needs for a new consolidated maintenance garage. The garage is intended to service school buses, passenger vehicles, fire and rescue vehicles, police vehicles, and service authority vehicles. The types and sizes of the vehicles in question are categorized in the fleet summary included in this report.

The directive was to provide administrative areas for the Augusta County Public Schools transportation division within the footprint of this building, as this department currently services the majority of the vehicles in question. The current facility being used by this department was constructed in the 1940's. It does not comply with current codes for a vehicle maintenance facility. The building lacks the height and bay sizes and configurations required to maintain and repair the vehicles in this study. Air quality issues and unsafe electrical conditions exist.

Originally, the concept of combining the Augusta County Public Schools transportation division and the Augusta County Service Authority was considered. However, this concept was discarded due to the increased square footage and cost that the project would incur. In the studies and interviews that were conducted as part of this project, it became apparent that locating ACSA mechanics and staff on separate sites may reduce the efficiency of this department. Therefore, the study was adjusted to include ACSA administration, construction staff, and maintenance staff in this combined facility.

Standard Design Components

Several key design components were discovered to be relevant during the study period. Drive through bays were deemed the safest and most efficient configuration. Interior surfaces of all maintenance areas should receive light colored, highly reflective surfaces. It is imperative to separate office areas from maintenance areas. This separation should occur with dividing walls and doors (although they may be glass for visual connectivity), as well as through separate heating and ventilation systems to maintain comfortable air quality.

Facility Construction

Construction techniques vary in modern maintenance facilities. The lowest cost per square foot building is achieved with a metal building (rigid steel frame, metal siding). This building system, however, is not without its drawbacks. Standard fiberglass insulation cannot provide adequate comfort. Metal building systems are also easily damaged by vehicles and equipment. If this system is chosen to minimize costs, a concrete masonry stub wall of no less than five feet should be considered at the base of the building. High volume industrial fans may be able to provide minimal comfort in higher temperatures.

Precast concrete sandwich panels, which contain a rigid insulation core, are of higher initial cost, but offer many benefits for end users. Concrete panels are very durable. The rigid insulation panels combined with the thermal mass of concrete keep the building interior a more consistent and comfortable temperature year round.

Required Number of Bays

The number of bays recommended in this study was determined using multiple third party expert sources. The design included in this report has twelve bus/heavy duty bays and four double depth light duty bays. This combination is expected to accommodate the current fleet, with moderate growth over time. It is not expected that the number of technicians must be increased to match the number of bays, as this design accommodates the need to have quick service bays as well as bays dedicated to longer projects that may require waiting for specialized parts shipments. Some research models indicate that a lower number of bays could be constructed for the fleet summary provided. If fewer bays are constructed, a two shift work schedule could be implemented to accommodate vehicle needs. However, the cost implications of additional shift management, and possible staffing complications should be strongly considered prior to reducing the number of bays.

Facility Configuration

The garage was organized into two areas, separating light duty vehicles from heavy duty vehicles and buses. The design reflects the understanding that different staff and parts will be utilized for the two categories. Shared resources are located centrally between the two areas as much as possible. By separating the two areas, the building footprint was able to match the necessary footprint of each type of bay, reducing unnecessary square footage and building volume. Both areas are located along a central spine that allows maximum visibility throughout the facility.

Administrative staff areas are further separated from the maintenance garage areas. This configuration allows separate heating and cooling systems for the two use areas, maintaining a cleaner air environment for administrative areas. In addition, a steel frame wall construction can be used in administrative areas if desired to reduce costs.

Project Scope and Continuation

It is understood that this study is a feasibility study only, and the designs and representations herein comprise the earliest stages of a construction project. It is understood that this project design requires completion of schematic design, design development, and construction documentation stages prior to building construction. Site studies were not within the scope of this project, and are required prior to building construction.



Site Report Overview

As part of this study, two types of site visits were made to gather information. The first type of site visit was to observe existing conditions of the two departments that are to be included in the new building.

Augusta County Facility Site Visits

The facilities that house the Augusta County Public Schools Transportation Division and the Augusta County Service Authority were built at the time of the second world war. They have been adapted to these current uses, but are undersized to accommodate these uses.

Because the facilities were constructed many decades before current codes were established, they do not meet current requirements for accessibility, appropriate restroom facilities, or safe fire design.

The site where they are located is convenient and may be considered in further studies as an appropriate place to construct a new facility. However, it is not economically feasible to renovate the current buildings into safe, accessible facilities for use in the future.

Rockingham County Consolidated Garage Visit

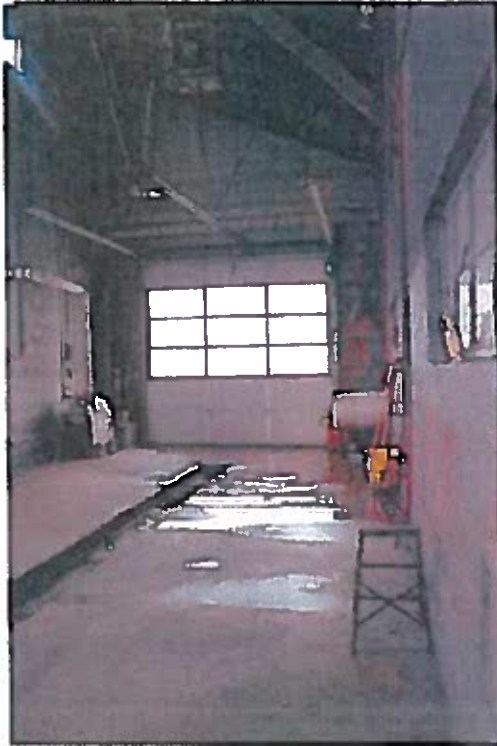
A visit was made to the Rockingham County facility to understand the successes and detriments of a combination facility where Service Authority staff and county vehicle maintenance staff occupy one campus. The Rockingham County facility is a former tractor trailer maintenance facility. Minor alterations have occurred to the buildings to accommodate its new uses. Following the site visit, it was understood that a strategy of renovating an existing building may not be the best approach for Augusta County.

Harrisonburg Administration and Maintenance Facility Visit

The City of Harrisonburg recently designed and constructed multiple buildings in a campus format at the site of the previous transit facilities. This construction project was award winning, and exceeds the expected constructed budget for an Augusta County project. A site visit was conducted to tour the facilities to gain an understanding of what concepts could be incorporated in a project with a more conservative construction budget, rather than as an expectation to create a project of similar scope and scale. An important difference in the Harrisonburg approach and the Augusta County approach will be the single building versus a multi building approach.



Photos : Augusta County Public Schools Garage



Wash Bay



Break Room



Photos: Augusta County Public Schools Garage



School Bus Garage



Wiring w/ Extension Cords



Site Report: Augusta County Public Schools Maintenance Garage

Administrative Offices

- Administrative offices are approximately 450 sf. This area is inadequate for current staff.
- Visitors and drivers must circulate through the administrative area to reach the ladies' restroom. This current configuration disrupts work and does not provide adequate privacy for those working with sensitive financial or employee information.

Building Construction

- The building has masonry walls.
- The sawtooth roof is constructed of heavy timber.

Fluids Room

- There is no dedicated fluids room.
- Waste oil is located within the service bay area.

Maintenance Bays

- The current building has 5 dedicated bus bays.
- In addition to the standard bus bays, there is one dedicated bus oil change bay, one dedicated upholstery bay, and one dedicated tire change bay.
- The current building has 3 passenger vehicle bays.

Parts Storage

- There is a dedicated parts storage area. The storage area is located within several adjacent rooms.
- The storage area is adjacent to a parts delivery bay.
- A parts manager work area is located within the footprint of the parts storage room.

Services

- This building provides maintenance, inspection, tire repair, upholstery repair, and exterior washing for all county school buses.
- This building also provides maintenance, inspection and other services for light duty police vehicles and some county vehicles.

Staff

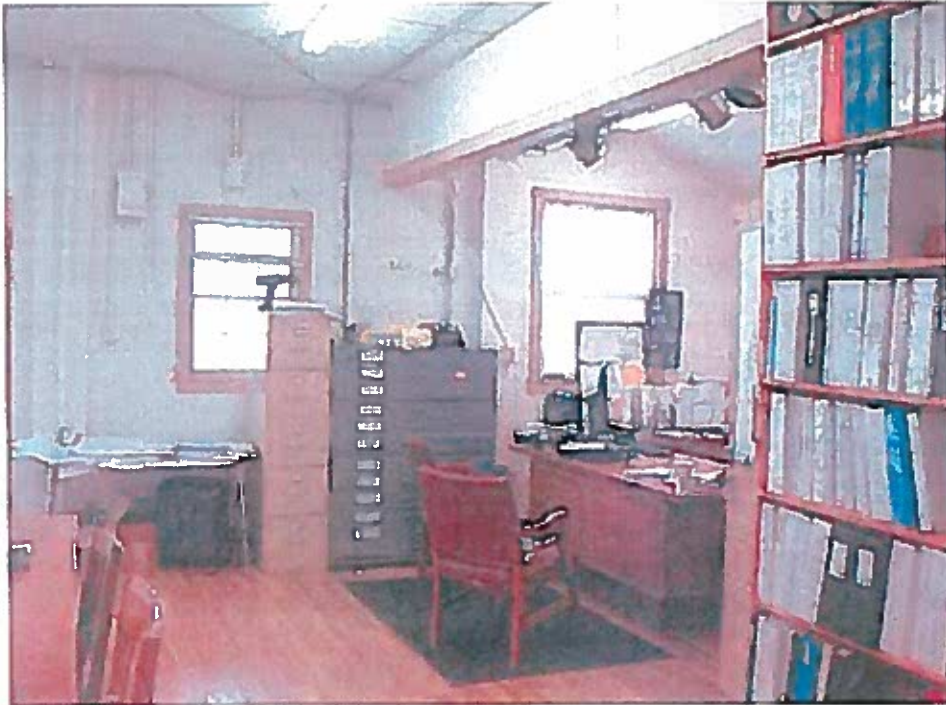
- Transportation department personnel include the Director, Route Coordinator, Shop Foreman, Parts Manager, Bookkeeper/Administrative Assistant, and Secretary.
- There are currently 6 bus technicians.
- There are currently 2 passenger vehicle technicians.

Wash Bay

- There is a single wash bay attached to the building. It is sized to accommodate school buses.



Photos: Augusta County Service Authority Garage



Administrative Office



Parts Storage Area



Photos: Augusta County Service Authority Garage



Maintenance Bay



Garage Exterior



Photos: Augusta County Service Authority Garage



Wash Bay



Building Exterior



Site Report:

Augusta County Service Authority Garage

Administrative Offices

- Administrative offices are in various locations. Several offices are located in the maintenance garage building. Other offices are located in an adjacent building with parts storage.

Building Construction

- The current facility is primarily masonry construction.

Fluids Room

- There is no dedicated fluids room.
- Waste oil is located within the service bay area.

Fuel Dispensing Station

- A fuel dispensing station is on site.
- This fuel dispensing station is used by multiple county departments.
- The fuel management system is operated from an office adjacent to the maintenance bays.

Maintenance Bays

- The current facility has three maintenance bays.

Parts Storage

- Parts storage is currently housed in a separate building from the maintenance bays.

Services

- Garage services equipment and vehicles for the Augusta County Service Authority.
- Items serviced range from hand held equipment to heavy duty vehicles.

Staff

- Current staff includes two full time mechanics.
- Mechanics service equipment in shop, but are also deployed to sites for repair.
- Construction staff are also on site.

Wash Bay

- Current facility has a hand wash bay.
- Hand wash bay is not a drive through configuration.



Site Report: Rockingham County Consolidated Garage

Administrative Offices

- Administrative offices are located on site in a separate building from the maintenance garage.

Building Construction

- This garage is a metal building with metal siding.
- The garage has little or no insulation.
- Temperatures fluctuate and can raise to very uncomfortable levels.

Heating and cooling

- This garage uses a clean burn heating system. There is no air conditioning.
- Recommendation: provide air conditioning in new garage.

Lifts

- 3 lifts for vehicle maintenance
- Lift recommendation: order 15,000 lb lifts

Maintenance Bays

- Bay allocation: Two bays for fire and rescue, one bay for utility parts storage, four bays for vehicle maintenance
- This garage has a drive through configuration.
- Recommendation: provide additional space between bays for equipment and mobile toolboxes.

Parts Storage

- This garage has minimal parts storage with 8' ceiling.
- All parts are ordered from local parts supply stores and delivered same day.

Services

- Garage services fire, rescue, sheriff, county vehicles
- Garage performs regular maintenance, inspections, etc.
- Can work on vehicles up to 1 ton
- Total vehicles serviced: 450
- This garage does not install police vehicle cages or radios. These services are contracted by others and performed off site.
- This garage does not do transmission work. This work is also contracted out.

Staff

- This garage has 14 full time employees, including Service Authority staff (planning and shipping). Some staff works in the garage and some works in a separate office building on the same site.

Tire Storage

- Tire storage is located on a mezzanine. This is not optimal, as it is difficult to access.
- Rockingham county recently purchased a storage shed for tires located on site.

Waiting Area

- This garage does not have a waiting area for clients, although it does have drivers who wait for their vehicles on a regular basis. They have created a makeshift waiting area between bays. A waiting area and reception counter are necessary and useful.

Lessons Learned

- Staff using this facility felt that the lack of air conditioning was a significant detriment to productivity at the facility. The construction type, with metal siding and no insulation, contributed to a very difficult work environment during hot or cool seasons, as temperature fluctuations are rapid and extreme.
- Although the building was adapted from its former life as a tractor trailer repair garage, there are several differences in size, height and layout that makes the space less effective than it could be. Constructing a new facility may result in more efficient work flow.



Photos: Rockingham County Consolidated Garage



Maintenance Bay



Waiting Area



Photos: Rockingham County Consolidated Garage



Service Authority Storage Bay



Parts Room



Site Report: Harrisonburg Administration and Maintenance Facility

Administrative Offices

- Administrative offices, training areas, dispatch, and driver lounge are located in a separate building. There is further separation of administrative offices and driver facilities (lounge, kitchen, lockers, restroom and computer area).
- A drug testing room is located adjacent to restrooms.
- Training room has moveable wall and smart boards for driver training.
- The driver area in this facility is used by transit bus drivers as well as school bus drivers. The lounge includes a computer area so that drivers have access to route information, electronic correspondence, and other information. This may or may not be a necessary item to include in the drivers lounge in this proposed garage, depending on the amount of electronic correspondence between the department and drivers, and whether electronic access has been an issue in the past.

Building Construction

- This garage is constructed of precast concrete panels with a rigid insulation core. The panels were constructed off site by Shockey of Winchester. The roof system is open web steel joists. Fire rated interior walls are concrete masonry unit construction.
- Administrative functions are located in a separate building on the same site. This building is a combination of precast panels and metal stud framing, with metal panels, cement fiberboard panels, and aluminum storefront.

Fluids Room

- Waste fluids are dispensed into heavy duty totes for transport to off site locations.

Fueling Station

- Fueling station has canopy for dispensing in inclement weather.

Heating and Cooling

- This garage uses a clean burn heating system.
- There is no air conditioning in the garage building. Due to the insulated concrete wall panels, the building remained cool on the 80 degree day when the visit occurred.

Maintenance Bays

- There are a total of 10 service bays.
- There are four in ground lifts
- There are two midsize lifts
- Lifts are 18000 lb.
- There is one gantry crane to work on heavy duty vehicles.
- LED lights in maintenance bays are on daylight sensors to reduce energy consumption.

Parts Storage

- This facility has recently contracted the parts division to a third party vendor.
- The parts room has two levels, utilizing space under the 18' ceilings for a mezzanine.
- The mezzanine is constructed of a poured in place concrete floor on a metal pan. In lieu of walls, the mezzanine is enclosed with a metal pipe guard rail system.
- A gate in the rail system allows a fork lift to deliver parts to the second floor.
- A pedestrian stair allows access to this area as well.
- A small locked caged area in the parts storage is used to store small tools for security.

Services

- Garage services School Buses, Transit Authority Buses, Fire and Rescue, Police vehicles, city staff light vehicles, and Service Authority vehicles.
- Garage performs regular maintenance, inspections, etc.
- Garage services more than 350 public works vehicles.
- Garage has parking for 117 buses and 120 employees.

Size

- 17,160 sf Administration Building
- 31,350 sf central garage.

Staff

- 70 transit bus drivers and 70 school bus drivers
- 12 mechanics

Tire Repair

- Tire repair happens in an open bay rather than an enclosed bay.

Tire Storage

- This facility has a vertical tire carousel to reduce square footage dedicated to tire storage.
- As is required by code, the tire carousel is enclosed in fire rated walls (concrete masonry construction) and has a fire rated garage door with fire sensor for access.

Wash Bay

- There are two wash bays.
- One bay is used for chassis wash.
- There is a bay for cleaning interiors of buses.
- The automatic bay uses recycled water for the second cycle.
- VDOT uses automatic wash bay, making it a revenue source for the city.
- Keypad entry allows departments and other users (VDOT) bill to correct department or entity.
- Automatic wash bay doors are on temperature sensors.

Welding Room

- Speedometer calibration machine located in welding room.

Lessons learned and recommendations

- The selection of precast concrete panels was worth the additional up front cost. The central garage facility remains cool without the installation of an air conditioning system.
- Locating the administration and maintenance areas in separate buildings has worked well for this facility. Office equipment and computers in the administration facility have remained functional for a longer period of time because they have not been exposed to particulates in the air from the maintenance facility. Although this may not be the best solution for the Augusta County Garage, due to cost and to the relative size of the administrative services, it is important to keep a separation between the two. One option is to design the administrative functions as an addition to the maintenance garage, with a durable, continuous wall between.
- Originally, the wash bay was located in a separate building from the maintenance garage. It was found to be more cost effective to locate the wash bay in the maintenance garage as a single building.



**Photos: Harrisonburg
Administration and Maintenance Facility**



Administration Building



Driver Lounge



**Photos: Harrisonburg
Administration and Maintenance Facility**



Maintenance Bay



Parts Storage



Space Needs Allocation Overview

Augusta County Public Schools Space Needs Allocation

This document outlines the current areas required by the Transportation Division of Augusta County Public Schools. It does not reflect the current space occupied by this division, as the current space is universally recognized as inadequate in size and non-compliant to current codes. This document was developed as part of this study, and reflects industry standard square footage for individual offices, conference areas, and maintenance areas. As noted on the spreadsheet, it is expected that conference and training areas within the administrative wing will be shared with the Service Authority.

Augusta County Service Authority Current Space Allocation

The current space allocation spreadsheet included for the Augusta County Service Authority was provided by ACSA staff. It is intended to document the amount of area occupied by the ACSA in their current facility. It includes interior and exterior space required for their operation. Since this study focuses on the conceptual design of a consolidated garage building and is not intended to investigate site requirements or planning, some of these items are not included in the consolidated garage space needs allocation that follows.

The exterior space needs included in this document will be necessary as the project moves from conceptual design into further design stages.

New Consolidated Garage Space Needs Allocation

The final space needs document in this section is the spreadsheet developed as a starting point for the conceptual design of the building. The individual space needs allocations of the two departments were considered when developing this spreadsheet. Because the intent of the project was to find efficiencies through shared space, this document has a lower overall square footage than the sum of the two departmental spreadsheets.

An industry standard circulation factor was applied to this spreadsheet as a planning tool. The goal of the building design was not to exceed this circulation number. A lower circulation number in the final design results in a lower cost of construction, as well as a more productive workplace. That goal was achieved in the conceptual design, and the final square footage of the building is less than the allowable square footage as determined in this calculation.



Augusta County Public Schools Space Needs Allocation

Augusta County Public Schools Transportation Division Space Needs Allocation

QTY/staff	Room name	SF	Notes
1	Director office	240	Administrative area
1	Route Coordinator office	180	Administrative area
1	Shop Foreman office	140	Maintenance area
1	Parts Manager office	140	Maintenance Area Located in Parts room
1	Bookkeeper	120	Administrative area
1	Administrative Assistant	120	Administrative area
1	Secretary - half time	120	Administrative area
1	Administrative Records room	300	Administrative area
1	Office Supply storage	200	Administrative area
15	Driver lounge	300	Administrative area
1	Computer Utility room	100	Administrative area
50	Training Room	1000	Administrative area, shared with ACSA
20	Conference Room	400	Administrative area, shared with ACSA
15	Break Room/Kitchen	300	Administrative area, shared with ACSA
	Men's restroom	200	
	Women's restroom	200	
	Men's lockers/showers	200	
	Women's lockers/showers	200	
12	Pull through bay	12000	Maintenance area, 20x50 min.
1	Wash bay	1200	Maintenance area, 24x50 min.
1	Oil change bay	1000	Maintenance area, 20x50 min.
1	Inspection bay	1000	Maintenance area, 20x50 min.
1	Tire bay	1000	Maintenance area, 20x50 min.
1	Upholstery bay	1000	Maintenance area, 20x50 min.
1	Parts Delivery	200	Maintenance area
1	Parts Storage room	1500	Maintenance area
	Subtotal	23360	
	Circulation multiplier	1.4	
	Total SF required	32704	



Augusta County Service Authority

Current Space Allocation

Space	Existing Area (sf)	Description
Office Areas	3,842	Climate controlled
Locker Room	703	25 Standard 5' tall lockers
Training Room	950	Can barely accommodate 40 employees
Construction Covered Storage	1,840	Not climate controlled
Facility Maintenance Shop	1,898	Climate controlled
Facility Maintenance Covered Storage	860	Not climate controlled
Collection and Distribution Storage	2,623	Climate controlled. Equipment Storage
Garage Space	3,036	4 bays and climate controlled
Safety Storage	120	Climate controlled
Warehouse Storage	2,677	Semi-climate controlled
Covered Yard Storage	2,025	Not climate controlled
Fuel Depot Building	357	Stores some garage items
Total	18,836	



New Consolidated Garage Space Needs Allocation

QTY/staff	Room name	SF	Notes
ACPS STAFF			
1	Director office	240	Administrative area
1	Route Coordinator office	180	Administrative area
1	Shop Foreman office	140	Maintenance area
1	Parts Manager office	140	Maintenance Area, Located in Parts room
1	Bookkeeper	120	Administrative area
1	Administrative Assistant	120	Administrative area
1	Secretary - half time	120	Administrative area
15	Driver Lounge	300	Administrative area
SHARED ADMINSTRATIVE SPACES			
2	Office Supply storage	400	Administrative area
2	Administrative Records room	600	Administrative area
3	Computer Utility room	320	Administrative area, includes SCADA
50	Training Room	1000	Administrative area, shared with ACSA
20	Conference Room	400	Administrative area, shared with ACSA
15	Break Room/Kitchen	300	Administrative area, shared with ACSA
ACSA STAFF			
1	Deputy Director Office	240	Administrative area
1	Office Administration	120	Administrative area
3	Asset Tech/Super Offices	360	Administrative area
9	C&D Offices/cubicles	500	Administrative area
1	Construction Super Office	120	Administrative area
2	Field Staff Offices	240	Administrative area
1	Fleet Maintenance Office	120	Administrative area
2	Facilities Maintenance Offices	240	Administrative area
1	I&C Manager Office	120	Administrative area
SHARED SUPPORT SPACES			
	Men's restroom	600	
	Women's restroom	600	
	Men's lockers/showers	600	
	Women's lockers/showers	600	

New Consolidated Garage Space Needs Allocation, continued

SHARED GARAGE SPACES			
12	Pull through bay	12000	Maintenance area, 20x50 min.
1	Wash bay	1200	Maintenance area, 24x50 min.
1	Oil change bay	1000	Maintenance area, 20x50 min.
1	Inspection bay	1000	Maintenance area, 20x50 min.
1	Tire bay	1000	Maintenance area, 20x50 min.
1	Upholstery bay	1000	Maintenance area, 20x50 min.
1	Facility Maintenance Shop	2000	Maintenance area
1	Warehouse/Small Equipment storage	2000	Maintenance area
1	Parts Delivery	200	Maintenance area
1	Parts Storage room	1500	Maintenance area
	Subtotal	31740	
	Circulation Multiplier	1.4	
	Total SF required	44436	



Maintenance Bay Planning Documents Overview

Current Fleet Summary

This document calculates the number of vehicles that will be serviced in the new Consolidated Garage facility. Vehicles used by county administration, Augusta County Service Authority, Augusta County Public Schools, and Fire and Rescue are included in the spreadsheet. The vehicles are color coded by vehicle type to assist in the maintenance bay planning.

Maintenance Bay Calculations

This document shows the minimum and maximum number of each type of maintenance bay that will be required in the new building, based on the current fleet described in the document above. The number of vehicles in each vehicle type have been calculated in the current fleet summary. Bay Ratios match the document following the maintenance bay calculations. Minimum and maximum number of bays are calculated by dividing the number of vehicles by the bay ratios. Minimum bay dimensions are included for reference.

In the conceptual plan, two bay sizes were used. Minimum bay dimensions and required number of bays were considered in the final planning of bay sizes and number of bays. The intent was to create a flexible garage space that would accommodate all current vehicles and allow for fleet growth in all categories.

Repair Bay Ratios and Sizes

This document describe industry standard repair bay ratios and sizes. This information was used to develop the maintenance bay calculation spreadsheet, and to determine the final bay sizes and number in the conceptual plan.



Current Fleet Summary

Fleet Summary					
	County	ACSA	ACPS	Fire/Rescue	Total
Vehicles	127	67	162		356
School Buses	0	0	218		218
Trailers	13	25	9	9	56
Crane Truck	0	1	0		1
Fork Truck	1				1
Skid Loader	1	1	1		3
Excavator	0	2	0		2
Tractor Roller	0	1			1
Mulch	2	0			2
Blower	1	0			1
4-Wheeler	1	0			1
Golf Cart	1	0			1
Ford Truck				11	11
Fire Truck				3	3
Fire Engine				2	2
Explorer				9	9
Tanker				1	1
Freightliner				1	1
AerialCat Platform				1	1
Expedition				1	1
	148	123	396	53	720
	Total				
School Buses	218				
Light Duty	43				
Heavy Duty	436				
Small Engine	10				
	13				

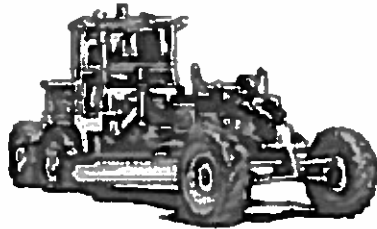


Maintenance Bay Calculations

Vehicle Type	# of Vehicles	Bay Ratio	Min Bays	Max Bays	Min. Bay Dimension
School Buses	218	1:20-30	7	11	18' x 50'
Medium Duty	43	1:35-40	1	1	18' x 40'
Light Duty	436	1:60-75	6	7	16' x 30'
Heavy Duty	10	1:15-20	1	1	20' x 55'
Small engine	13	1:60-75	1	1	16' x 30'

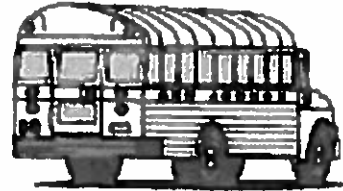


Repair Bay Ratios and Sizes



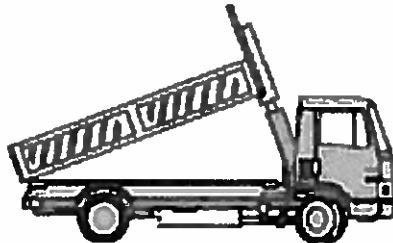
Heavy Duty Vehicles

Repair bay ratio: 1 : 15-20
Repair bay size: 20' X 55'



School Buses

Repair bay ratio: 1 : 20-30
Repair bay size: 18' X 50'



Medium Duty Vehicles

Repair bay ratio: 1 : 35-40
Repair bay size: 18' X 40'



Light Duty Vehicles

Repair bay ratio: 1 : 60-75
Repair bay size: 16' X 30'

Notes:

- The graphics above represent an industry standard repair bay ratio to the number of vehicles that can be serviced in a single bay. The repair bay ratio is expressed as number of bays to vehicles (1 bay: 15-20 vehicles). These ratios were used to determine the number of repair bays for the conceptual study floor plan. Each vehicle in the current fleet was assigned to the appropriate category.
- The repair bay size listed is the minimum required bay size to service this type of vehicle.
- For the conceptual study, vehicle bays were combined and assigned to two categories, heavy duty and light duty. This minimizes construction costs.



Design Requirements Documents Overview

Overview

As a feasibility report, this document is intended for early planning stages of a project. The documents included in this section are intended to provide guidance as to the types of considerations that have been made in the conceptual design and the preliminary budget breakdown.

Site

The directive of this report was for building design only, as a site has not yet been selected for the project. This page outlines important considerations when selecting a site based on the building requirements.

Architectural

This page outlines architectural design requirements. Many of these items have been incorporated into the conceptual design included in this report.

Electrical

This page outlines electrical requirements specific to a maintenance garage facility. General lighting requirements are also included, and have a significant impact on productivity in the administrative and maintenance areas.

Plumbing

This page outlines plumbing requirements specific to a maintenance garage facility. Plumbing requirements include restroom facilities for the service garage and administration areas. Safety equipment such as an eye wash and emergency shower must be considered.

HVAC

Separate HVAC systems will be necessary for the administrative and maintenance areas. Standard office environments will include heating and cooling. Maintenance areas, due to the high ceilings and large openings, will include heating system design without an air conditioning system for cooling.

Fire Suppression

Fire suppression for the maintenance area is required due to the size and complexity of the facility. Additional fire separation and system requirements are outlined for areas that require special consideration in the maintenance area.

Construction Type Comparisons

This page compares two systems that can be considered during further development of the design. Advantages and disadvantages of each system are outlined.

Optional Sustainability Features

Optional sustainability features are listed that should be considered during further development of the design. These features reduce the facility's impact on the environment, lessen life cycle costs of the facility, and provide a more efficient building.



Design Requirements: Site

Availability of Utilities

- Building requires a sprinkler system. Adequate water flow should be investigated.
- Confirm availability of water, sanitary sewer, electricity, natural gas, and broadband.

Location

- Ease of access is an important consideration for all invested county departments.
- If garage is not centrally located for all departments, consider additional fueling sites.

Parcel Apportionment

- The maintenance facility proposed will occupy approximately one acre.
- Employee parking for the proposed facility shall be a minimum of one acre.
- Vehicle storage and agency parking for the proposed facility shall be a minimum of two acres.
- Stormwater management may be as large as one acre, depending on the site selected.
- Service Authority lay down area for the proposed facility shall be a minimum of one acre.

Site Adjacency Concerns

- Site selection, if near residential neighborhoods or other incompatible uses, may require screening well above zoning minimums.
- Consider impact of noise, traffic, fumes, and visual incompatibility when selecting the site.

Site Selection and Size

- Minimum site should be at least four times the size of the building, not including setbacks, easements, and stormwater facilities.
- A site of minimum of six acres is required for the conceptual design proposed.
- A site of eight acres is recommended for the conceptual design proposed.
- Plan for growth opportunities.

Topography

- Level terrain is an important site requirement for a building of this size and construction type.
- Excessive cut and fill increases project cost.
- Excessive fill can reduce bearing capacity for structural elements.

Traffic and Parking Considerations

- One acre generally accommodates 100 parking spaces for light duty vehicles.
- Expect a dedicated turn lane and a dedicated acceleration lane.
- Large vehicle traffic flow internal to the site is one-way and counterclockwise.
- A minimum of one light duty space is required for every 250 sf of administrative space.
- A minimum of one light duty parking space is required for every mechanic on a full shift.
- A minimum of 12 heavy duty spaces are required for general service authority vehicles.
- A minimum of 12 heavy duty spaces are required for trailer storage.
- A minimum of 12 covered heavy duty spaces are required for service authority vehicles.



Design Requirements: Architectural

Battery Room

- The battery room requires shelving for storage of batteries.

Fuel Dispensing Station

- Fuel dispensing station shall have canopy coverage for dispensing fuel in inclement weather.
- Bollards shall be provided to protect fuel dispensing equipment from vehicular impact.

Fluids Room

- Fluids are generally stored in 55 gallon drums or large cubes to provide ease of transport.
- Spill containment is required.
- Walls shall be constructed of concrete masonry units.

Maintenance Bays

- Maintenance Bays shall be configured such that each pair of bays face each other for a drive through option.
- Mechanics tool storage units shall be on lockable castors so that it is possible to locate them in the space between the buses.
- Maintenance bays for school buses and heavy duty vehicles shall be a minimum of 20 feet by 50 feet, with an additional 4 feet of width for bays adjacent to exterior walls.
- Maintenance bays for school buses and heavy duty vehicles require 18 ft clear height.
- Maintenance bays for school buses and heavy duty vehicles shall have roll up doors with a minimum size of 12 feet wide by 16 feet high.
- Maintenance bays for light duty vehicles shall be a minimum of 16 feet by 30 feet, with an additional 4 feet of width for bays adjacent to walls.
- Maintenance bays for light duty vehicles shall be a minimum of 14 feet clear height.
- Bollards shall be located on either side of the door openings to protect the garage wall from vehicle impact. Steel pipe bollards, 8 in. diameter and 4 ft. in height filled with concrete, are recommended.
- Overhead reels are recommended to be placed above and to the side of each maintenance bay for dispensing oil, anti-freeze, transmission fluid, air and gear lube. Fluids shall be dispensed from the Fluids room.
- Concrete floors shall be minimum 6 in. thick reinforced slab. The slab shall be light in color and have a clear sealer for durability.
- A 2 ton overhead hoist should be considered for installation in one bay to be used for pulling engines.
- Lift type shall be determined prior to construction so that slab design can be adjusted if necessary under certain types of lifts.

Parts Storage Room

- Parts storage shall be located adjacent to maintenance bay areas.
- Separate parts storage is necessary for ACPS and ACSA.
- An office space or room shall be incorporated into Parts Storage for a parts room manager.
- Parts storage shall include a pickup counter with window, near or in the parts manager area.

- Metal shelving is recommended for parts storage. Shelving sizes should vary to accommodate different parts.
- At least one pair of double doors shall be located to move large parts from parts storage to maintenance bays.
- A garage door is recommended in this space for convenient delivery of parts.

Storage

- Storage areas and rooms are required for ACPS and ACSA use.
- Storage may be located on ground level or mezzanine level.

Tire Repair Room

- The tire repair room shall contain equipment to remove, repair and remount tires.
- A dedicated tire repair bay may be used in lieu of a tire repair room.

Tire Storage Room

- Tire storage room shall be located adjacent to tire repair room.
- The tire storage room must be fire rated.
- A vertical tire storage carousel can greatly reduce the square footage of a tire storage room.
- To economize cost, tire storage can be divided between a tire storage room located in the maintenance garage and a separate tire storage shed located on the site but separate from the building.

Toilets/Lockers/Showers

- Lockers and showers shall be provided for maintenance employees and ACSA field staff.
- Provide toilet facilities adjacent to locker and shower facilities.
- Provide toilet facilities for administrative staff, visitors, and conference room occupants separate from employee restroom facilities.
- Additional restroom facilities may be located in the garage for employee convenience.
- Accessible toilets and showers must be provided.

Wash Bay

- Concrete floor in wash bay shall be sloped to drain ($\frac{1}{4}$ " :1'-0" is recommended).
- An entry system that can track department use for billing is recommended.
- ACSA vehicles require a wash bay that is a minimum of 63 ft. long.
- Wash bay equipment can be installed in the bay or in a separate adjacent equipment room.

Welding/Tool Room

- A Speedometer check device can be floor mounted in this room.
- This room can be used to rebuild engines, transmissions, cylinder heads, or other components separated from the vehicle.
- This room can be used for small engine repair.



Design Requirements: Electrical

Battery Room

- Standard per code.

Fluids Room

- Standard per code.

Fuel Dispensing Station:

- Emergency disconnect switch located within 100 ft (but not less than 20 ft) from fuel dispensers
- OSHA: 1910 General Industry Standards: Comply with Table H-19 Electrical Equipment Hazardous Areas—Service Stations

Machine/Welding Room

- Consult equipment manufacturer in design development.

Maintenance Bays

- Two 120 v. outlet more than 18" above finished floor per bay
- One 240 v. outlet more than 18" above finished floor per bay
- Full spectrum lighting (recommended)
- One power and data outlet for a computer in each maintenance bay in garage area for mechanics' use

Parts Storage/Dispensing Room

- Standard per code.

Storage

- Standard per code.
-

Tire Repair Room

- Standard per code.

Tire Storage Room

- Standard per code.

Toilets/Lockers/Showers

- Standard per code.

Wash Bay

- Consult wash bay equipment manufacturer in design development.



Design Requirements: Plumbing

Battery Room

- Eye wash

Fluids Room

- None

Fuel Dispensing Station

- None

Machine/Welding Room

- Hose bibb or other water source. Periodic scrubbing and hosing out is needed.
- Provide floor drain piped to oil/water separator and minimum 1/8" per foot sloped floor

Maintenance Bays

- Trench drains approximately 5' to 6' inside and away from exterior wall
- Piping from trench drains to approved oil/grease separators discharging into sanitary sewer (contents of oil/grease separators to be collected and removed from the premises periodically to prevent oil from being carried into the sewer)
- Hand wash sink(s) (semi-circular type that allows several persons to wash simultaneously)
- Emergency shower and eye wash
- Drinking fountain or water cooler

Parts Storage/Dispensing Room

- None

Storage

- None

Tire Repair Room

- None

Tire Storage Room

- None

Toilets/Lockers/Showers

- Toilets, showers, sinks (fixture count determined by IBC requirements)

Wash bay

- Consider a water recovery system



Design Requirements: Heating, Cooling and Ventilation

Administration Area

- Forced air heating, cooling and ventilation is recommended.
- A separate system from the maintenance bays is recommended.

Battery Room

- Mechanically ventilate the battery room to prevent a dangerous accumulation of flammable gases.

Fluids Room

- The fluids room shall be mechanically ventilated.

Fuel Dispensing Station

- None

Machine/Welding Room

- At a minimum, the room shall be heated and ventilated. Cooling of the space is optional.
- A countertop welding booth with powered exhaust is recommended.

Maintenance Bays

- Heating and mechanical ventilation are requirements for this area. Cooling is optional.
- A Clean Burn Heating system is recommended in this area to utilize waste oil.
- High volume industrial fans can provide cooling for interior space. At a minimum, the space needs to be heated and ventilated.
- If cooling is desired, it should be a 100% fresh air heating and cooling unit with heat reclaim.

Parts Storage

- Heating and ventilation should be provided for this area.

Storage

- None

Tire Repair Room

- At a minimum, the room shall be heated and ventilated. Ventilation shall be in accordance with NFPA 91.

Tire Storage Room

- None

Toilets/Lockers/Showers

- Heating and cooling should be provided by a split-system air conditioning unit.
- The spaces shall be mechanically ventilated.

Wash Bay

- Temperature sensors on wash bay doors can prevent freezing of equipment.



Design Requirements: Fire Suppression

Battery Room

- Battery room requires 1 hour fire rated separation.

Fluids Room

- This room requires a 1 hour rated fire separation.
- Portable fire extinguisher is required in this area.
- There are maximum allowable quantities of each type of fluid allowed within the control area.

Fuel Dispensing Station

- Portable fire extinguishers are required within 75 ft from pumps, dispensers, or storage tank fill-pipe openings.

General

- If the facility exceeds 24,000 sf., it will most likely require the installation of a sprinkler system.
- Portable fire extinguishers are required (50' maximum travel distance to extinguisher per OSHA requirements).

Machine/Welding Room

- Provide portable fire extinguishers are required (within 30 ft of where "hot" work is done).

Parts Storage

- None

Storage

- None

Tire Repair Room

- The tire storage room is required to be a separate room from the tire repair room.
- The tire storage room is required to be a separate room with fire-rated construction from the remainder of the garage.
- Portable fire extinguishers as required by International Building Code and OSHA.

Tire Storage Room

- Tire storage rooms above 500 sq. ft. shall be sprinklered.
- Tire storage rooms require 1 hour rated fire separation.
- Portable fire extinguishers are required per International Building Code and OSHA.

Toilets/Lockers/Showers

- None

Wash Bay

- None



Construction Type Comparisons

Two construction types are appropriate for a building of this use and size. One option is the precast sandwich panel construction, which utilizes concrete walls that have a rigid insulation core. The other option is a conventional metal building. The system advantages and disadvantages are outlined below.

Precast Sandwich Panel Construction

Advantages:

- More durable wall construction can withstand impact of vehicles
- Fewer maintenance issues
- Indefinite building life
- Rigid insulation component keeps interior temperature regulated
- Easily accommodates clerestory at roof midspan to brighten shop and decrease lighting usage; improve staff performance and comfort
- Will allow membrane roof – (lower cost)

Disadvantages:

- Most cost-efficient roof framing will include steel columns at midspan

Metal Building Construction

Advantages:

- May have lower initial construction cost
- May allow clear span of overall building length (no interior columns)

Disadvantages:

- May require installation of air conditioning to maintain comfortable working conditions in maintenance bays.
- May require replacement of metal exterior wall panels if a vehicle impact occurs.
- Steel rigid frames will be located within building and may obstruct activity/usability of bays and office areas.
- Deep rigid frames will make mezzanine areas compartmentalized and accessibility difficult.
- Enclosed fiberglass batt insulation has a reduced efficacy over time due to sagging.
- Lack of durable wall surface on the interior face of exterior walls may cause repair and maintenance costs over time.

Construction Type Recommendations

- Compare costs of both building construction systems prior to design.
- If metal building system is chosen, consider option of insulated metals panels for exterior.



Optional Sustainability Features

This list provides design options that can positively affect the overall life cycle costs of operating and maintaining the new facility.

Heavily Insulated Thermal Envelope

- Utilization of precast concrete panels with rigid insulation core will maintain temperature inside building envelope without requiring mechanized cooling.

White Membrane Roof

- Utilization of a white membrane roof, such as TPO or white EPDM, reduces heat gain into the building envelope.

Daylighting

- Skylights increase natural light into maintenance bays, reducing dependence on artificial lighting.
- Clerestory can be substituted for skylights to increase natural light along maintenance bay corridor.

LED light fixtures

- Upgrading to LED light fixtures increases brightness of artificial lighting, improving staff productivity and comfort.
- LED fixtures reduce energy consumption by as much as sixty percent.

Water recycling

- Recycling gray water for middle cycles of wash bay reduces water usage.

Clean Burn Oil Heating

- Clean Burn heating systems utilize waste oil, reducing heating costs.
- When using waste oil for heating systems, costs to transport and dispose of waste oil are reduced.

Pervious Concrete Paving

- Pervious concrete paving reduces storm water runoff by allowing storm water to infiltrate the site below the pavement.
- Pervious pavement can reduce costs of snow removal, due to melting through the pervious surface.
- Pervious pavement may be selectively used at garage bay aprons or at parking spaces.



Budget Considerations For Preliminary Budget Breakdown

Budget Considerations

- The accompanying Preliminary Budget Breakdown in this report is based on the conceptual floor plan in this report. The conceptual floor plan in this report has a footprint of 40, 580 square feet.
- This Preliminary Budget Breakdown is provided to estimate the cost of the main facility only. Additional covered storage may be necessary as a staging or storage area for the Service Authority activities.
- The preliminary budget breakdown is organized by trade category. Baseline square foot costs are based on actual construction costs of building projects constructed in the Shenandoah Valley region within the last three years.
- A construction contingency of ten percent is included in the project budget. It is customary to include a contingency at this stage of design. As the design progresses, the contingency is reduced or eliminated.
- The contractor's fee covers overhead and profit costs for the project. The percentage fee is based on actual construction contracts for similar buildings constructed in the Shenandoah Valley within the last three years.
- A payment and performance bond is included in the estimate, and is customary for a project of this size. This type of bond protects the owner in cases of general contractor default.

Construction Considerations

- The wall construction type for the garage portion of this building is assumed to be precast insulated concrete sandwich panels for budgeting purposes.
- The wall construction for the administrative portion of this building is assumed to be light gauge steel stud construction for budgeting purposes.
- The roof construction for this building is assumed to be open web steel joists framing structure with a membrane roof for budgeting purposes.

Site Considerations

- No site acquisition or development costs are included in this Preliminary Budget Breakdown. Site acquisition and development costs will vary widely, depending on location, topography and current construction climate.
- Expect to acquire or prepare a site of a minimum of eight acres to accommodate a facility of this size.
- Demolition costs can vary widely depending on the presence of hazardous materials. It is recommended that asbestos and lead inspections be performed on existing buildings to determine the cost of remediation prior to site design for existing county owned sites.

Augusta County Consolidated Garage

Preliminary Budget Breakdown

3-Oct-17

For further information and clarification, please see sheet titled
Budget Considerations For Preliminary Budget Breakdown

Project Footprint Area in Square Footage: 40,580

Scope Items	Subtotal	Baseline SF Cost	Cost as %
General Conditions	\$300,697.80	7.41	5.93%
Concrete	\$1,714,505.00	42.25	33.79%
Masonry	\$199,247.80	4.91	3.93%
Steel/Metals	\$519,018.20	12.79	10.23%
Casework	\$31,652.40	0.78	0.62%
Doors, Frames & Hardware	\$95,363.00	2.35	1.88%
Storefront	\$14,608.80	0.36	0.29%
Overhead Doors	\$188,291.20	4.64	3.71%
GYP Assemblies	\$69,797.60	1.72	1.38%
Flooring	\$29,623.40	0.73	0.58%
Acoustical Ceilings	\$14,203.00	0.35	0.28%
Paint	\$40,174.20	0.99	0.79%
Toilet Accessories	\$10,145.00	0.25	0.20%
Toilet Partitions	\$13,391.40	0.33	0.26%
Vehicle Lifts	\$83,189.00	2.05	1.64%
Thermal & Moisture Protection	\$292,581.80	7.21	5.77%
Sprinkler	\$96,986.20	2.39	1.91%
Plumbing	\$242,262.60	5.97	4.78%
HVAC	\$424,061.00	10.45	8.36%
Electrical	\$693,512.20	17.09	13.67%
Totals	\$5,073,311.60	125.02	100.00%

Construction Contingency	\$507,331.16
Contractor's Fee	\$456,598.04
Total	\$6,037,240.80

P&P Bond	\$60,372.41
Total with Bond	\$6,097,613.21



Conceptual Design Documents Overview

The conceptual design documents (floor plan and visualizations) in this section are based on the design components outlined below. These design components reflect the information gathered from site visits, space allocation studies and design research as evidenced in the earlier sections of this report. The total building area shown on the conceptual floor plan is lower than the square footage in the New Consolidated Garage Space Needs Allocation due to efficient design that required less circulation square footage than is customary to allow in the early space needs calculations.

Building Area

- Total proposed square footage: 43,030 sf.
- Proposed Main Level square footage: 40,580 sf.
- Proposed Mezzanine square footage: 2,450 sf.
- Overall building length: 370 ft.
- Overall building width: 114 ft.
- Building height: 24 ft.

Maintenance Bay Area

- 12 Maintenance Bays for school bus and heavy duty vehicle maintenance
- 4 Double Depth Maintenance Bays for light duty and passenger vehicles
- Bay Dimensions for heavy duty vehicles: 20' x 50' with 18' clear height
- Bay Dimensions for double depth light duty: 20' x 50' with 18' clear height
- 1 Upholstery Repair Storage Area
- 1 Tire Storage Room
- 1 Tire Repair Bay
- 1 Wash Bay

Administrative Area

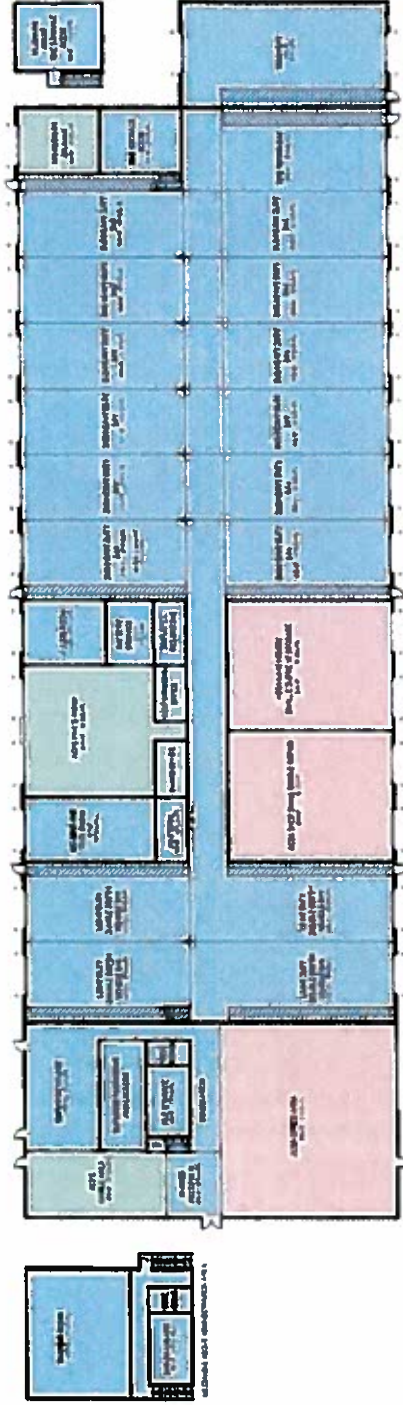
- Administrative square footage: 4,000 sf.
- Reception/waiting area for 20 occupants
- Training and Conference Room for 48 occupants
- Offices for Augusta County Public Schools Transportation staff, 870 sf.
- Offices for Augusta County Service Authority staff, 3365 sf.

Support Services

- Break Room with kitchen facilities
- Employee and Driver Lounges
- Toilets, showers and locker facilities for employees and drivers
- Separate toilet facilities for administrative staff and conference room

Mezzanine Area

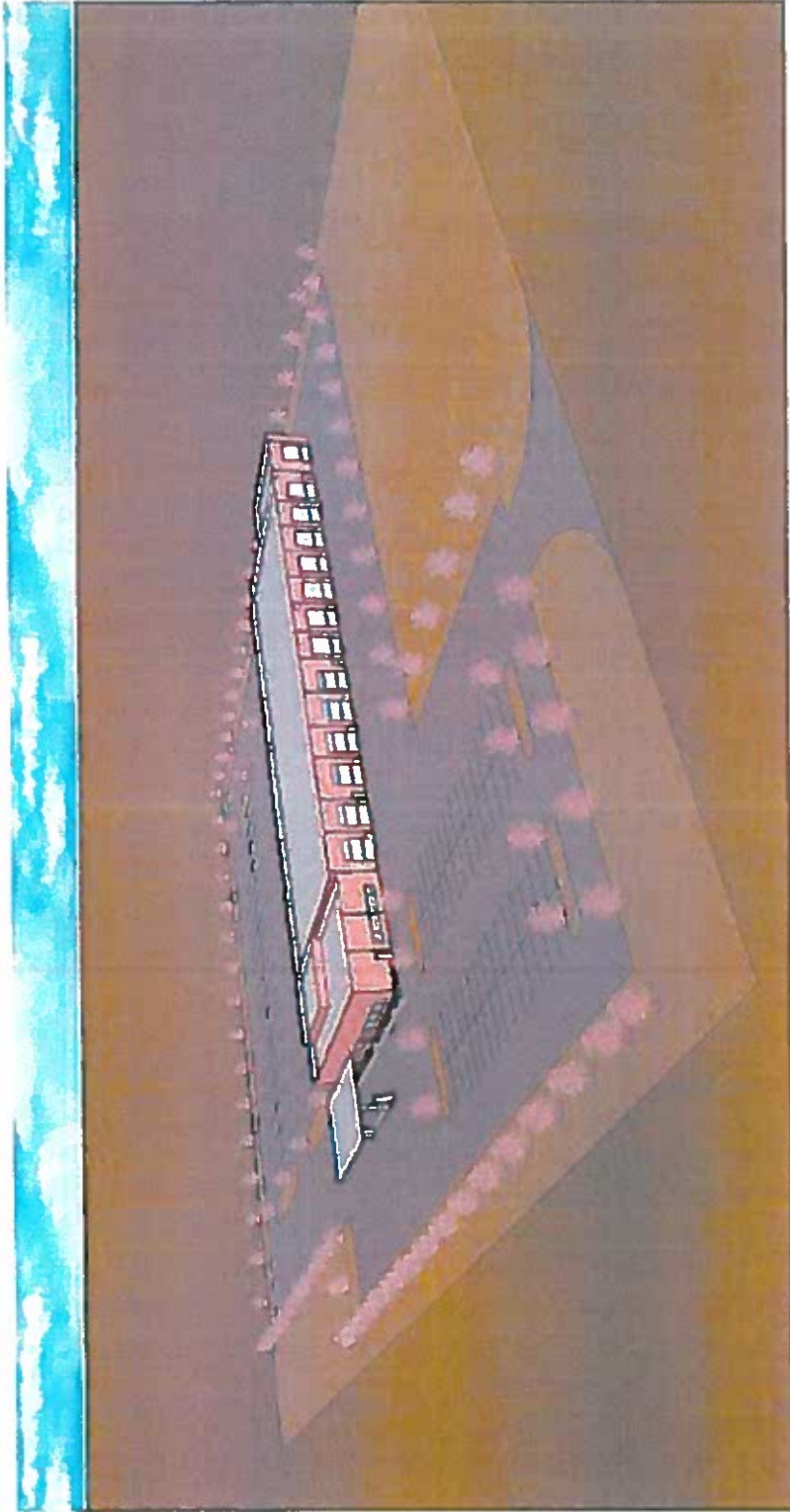
- Administrative Area Mezzanine with training room: 1,950 sf.
- Maintenance Bay Storage Mezzanine: 500 sf.



AUGUSTA COUNTY CONSOLIDATED GARAGE MAIN FLOOR PLAN

- SHARED
- AUGUSTA COUNTY PUBLIC SCHOOLS
- AUGUSTA COUNTY SERVICE AUTHORITY

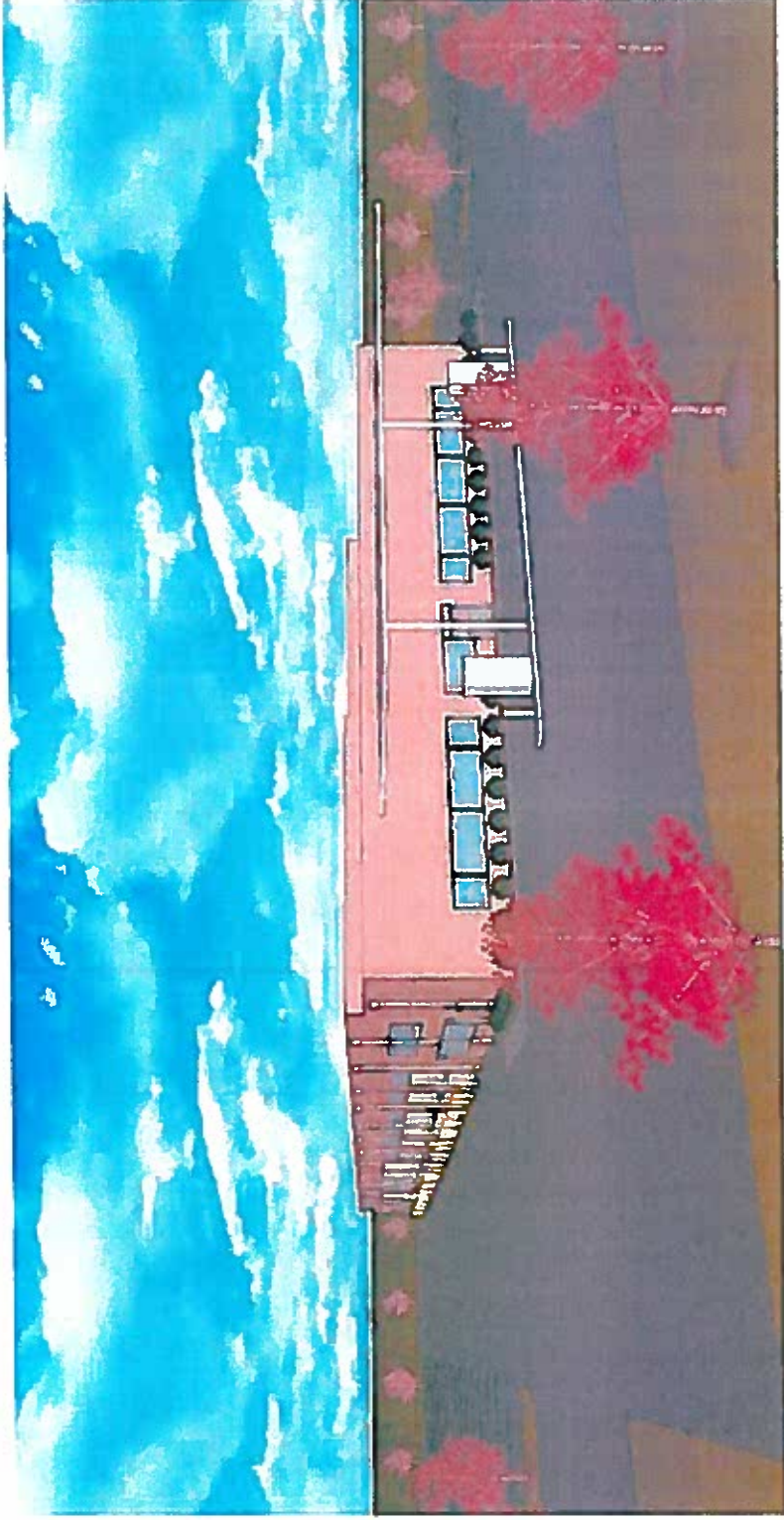
Distant Exterior View From Front



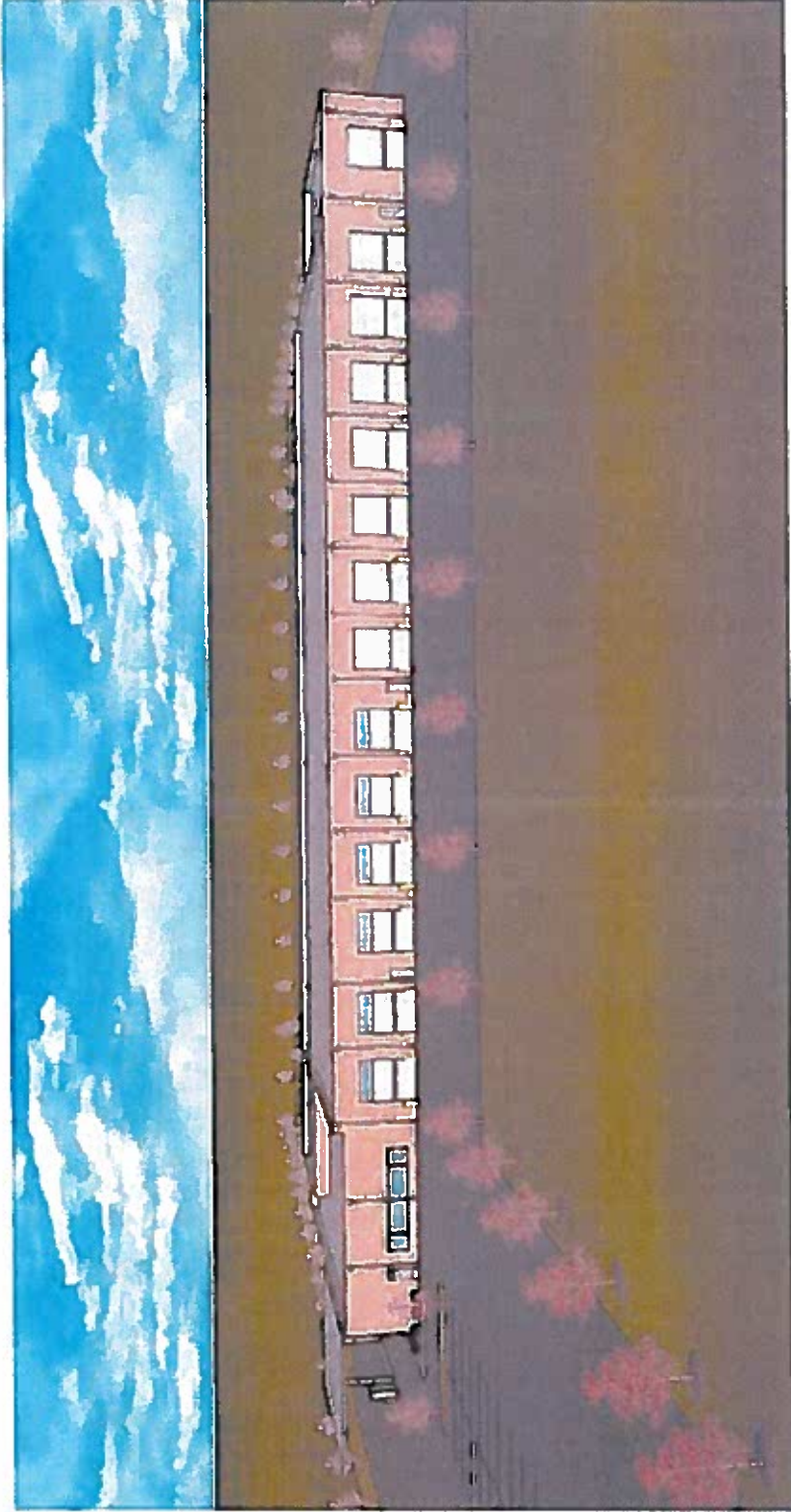
Distant Exterior View From Back



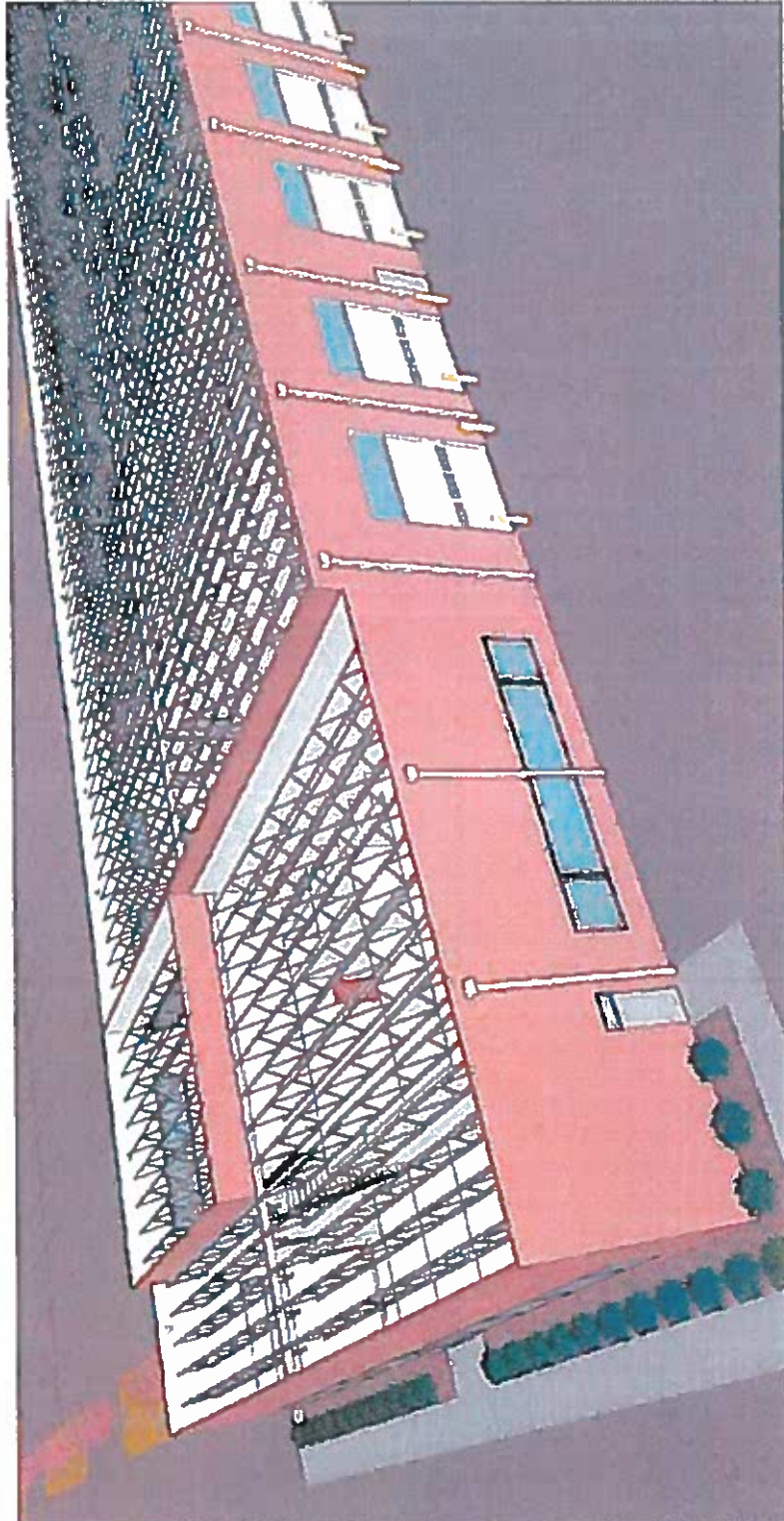
Exterior View – Administration Wing and Fuel Dispensing Station



Exterior View -- Front Elevation



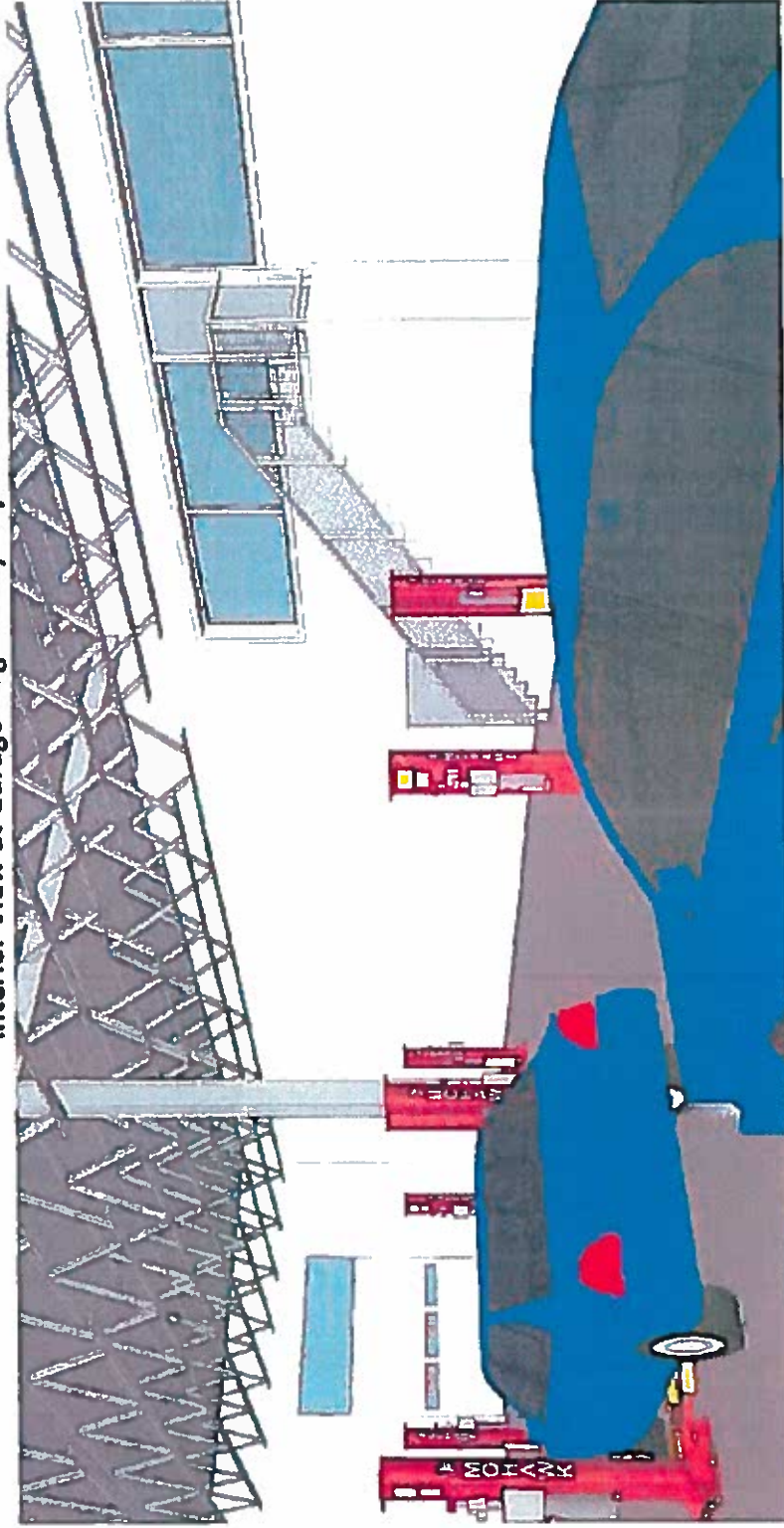
Exterior View of Administration Wing Through Roof Structure



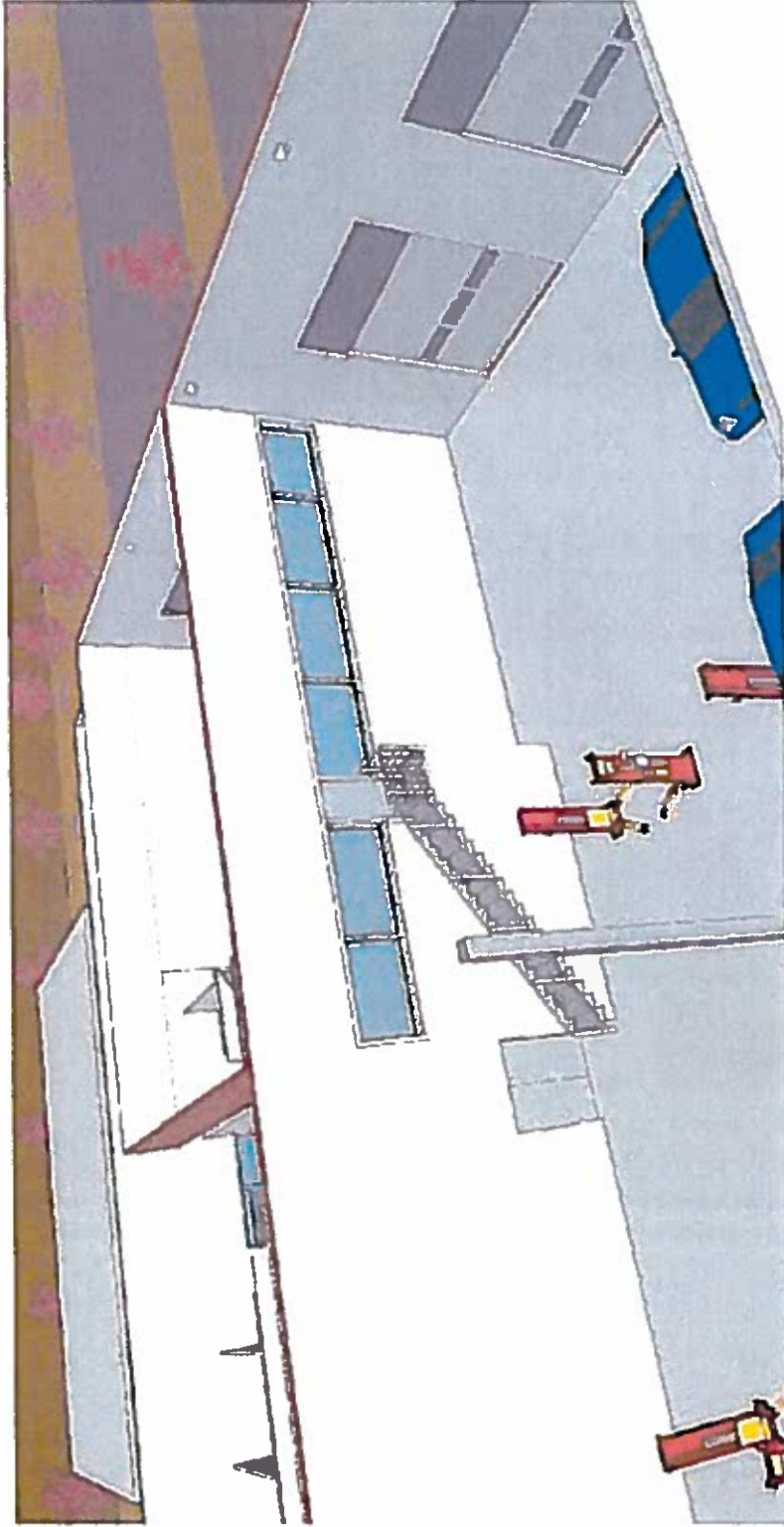
Facility Overview Through Roof Structure



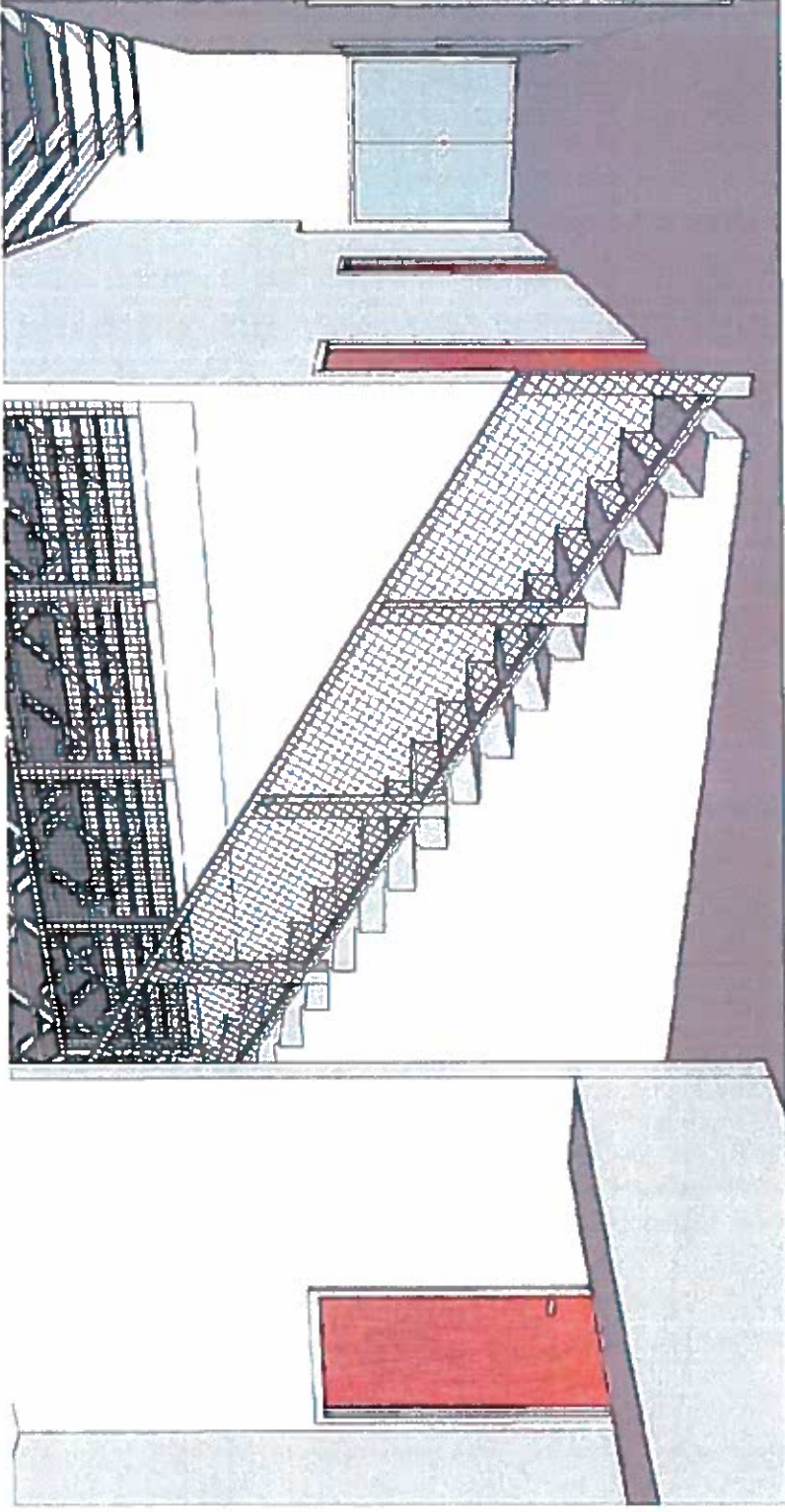
Interior View at Garage - Light Duty Bays



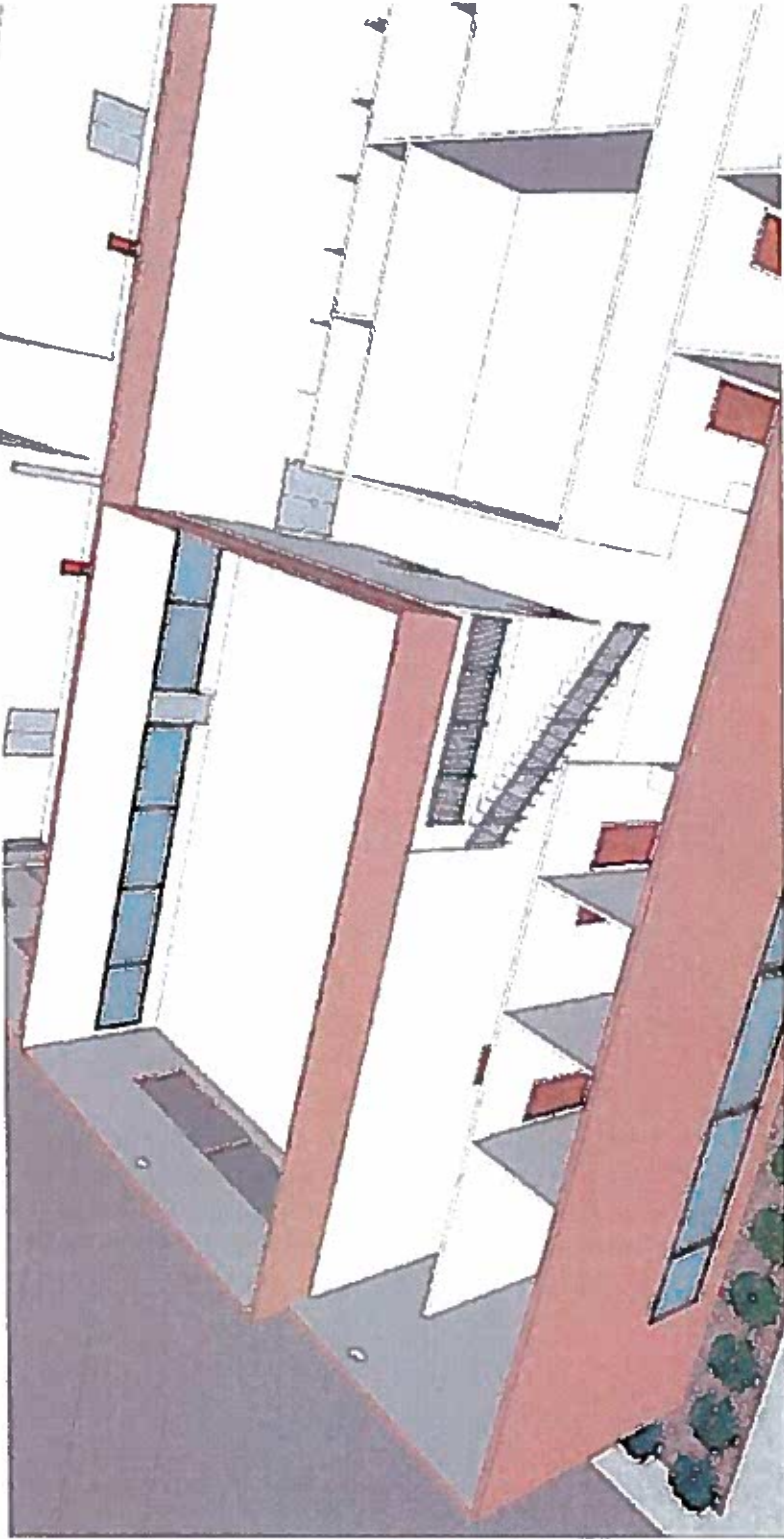
Interior View of Light Duty Service Bay Stairs



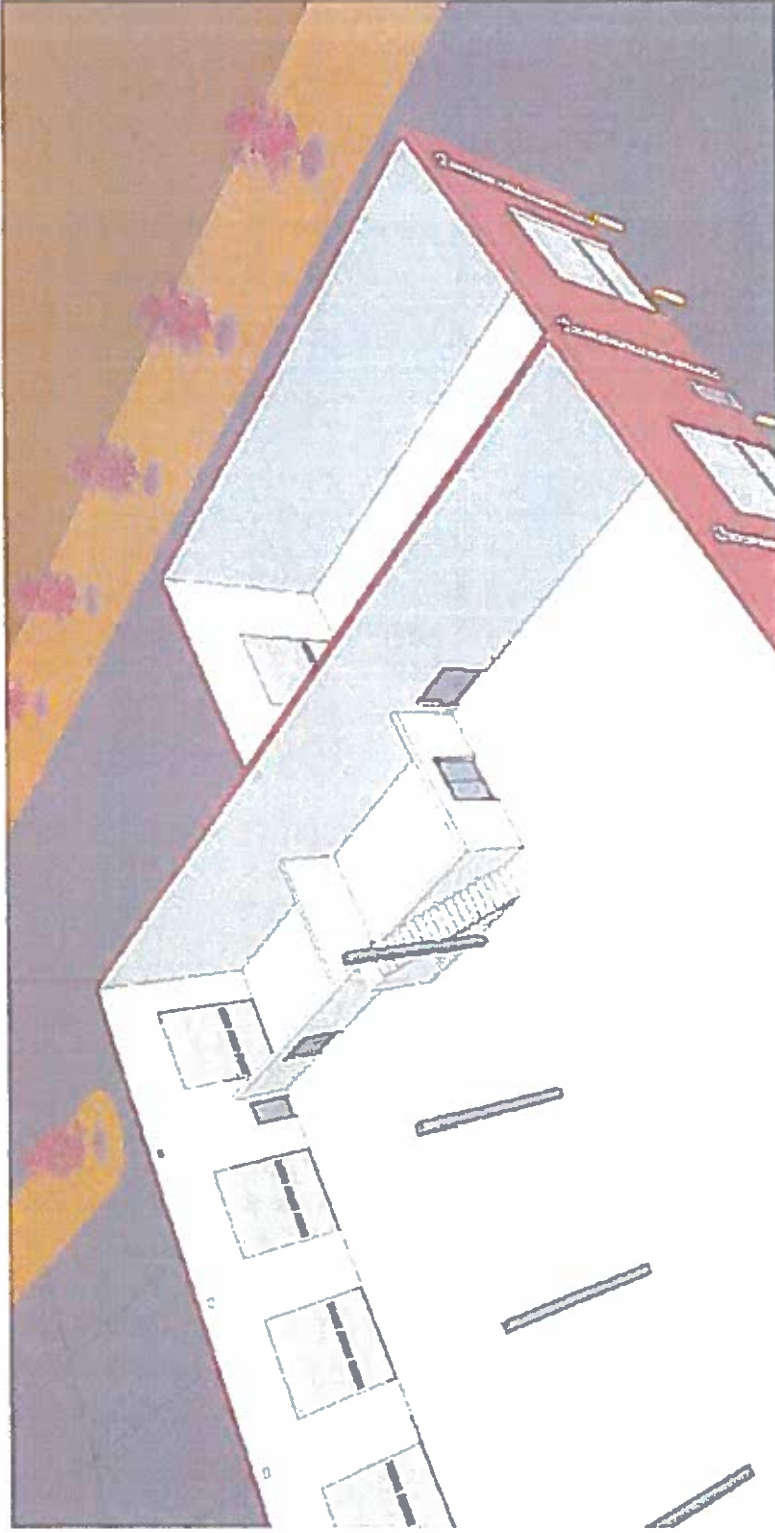
Interior View at Administration – Stairs to Mezzanine



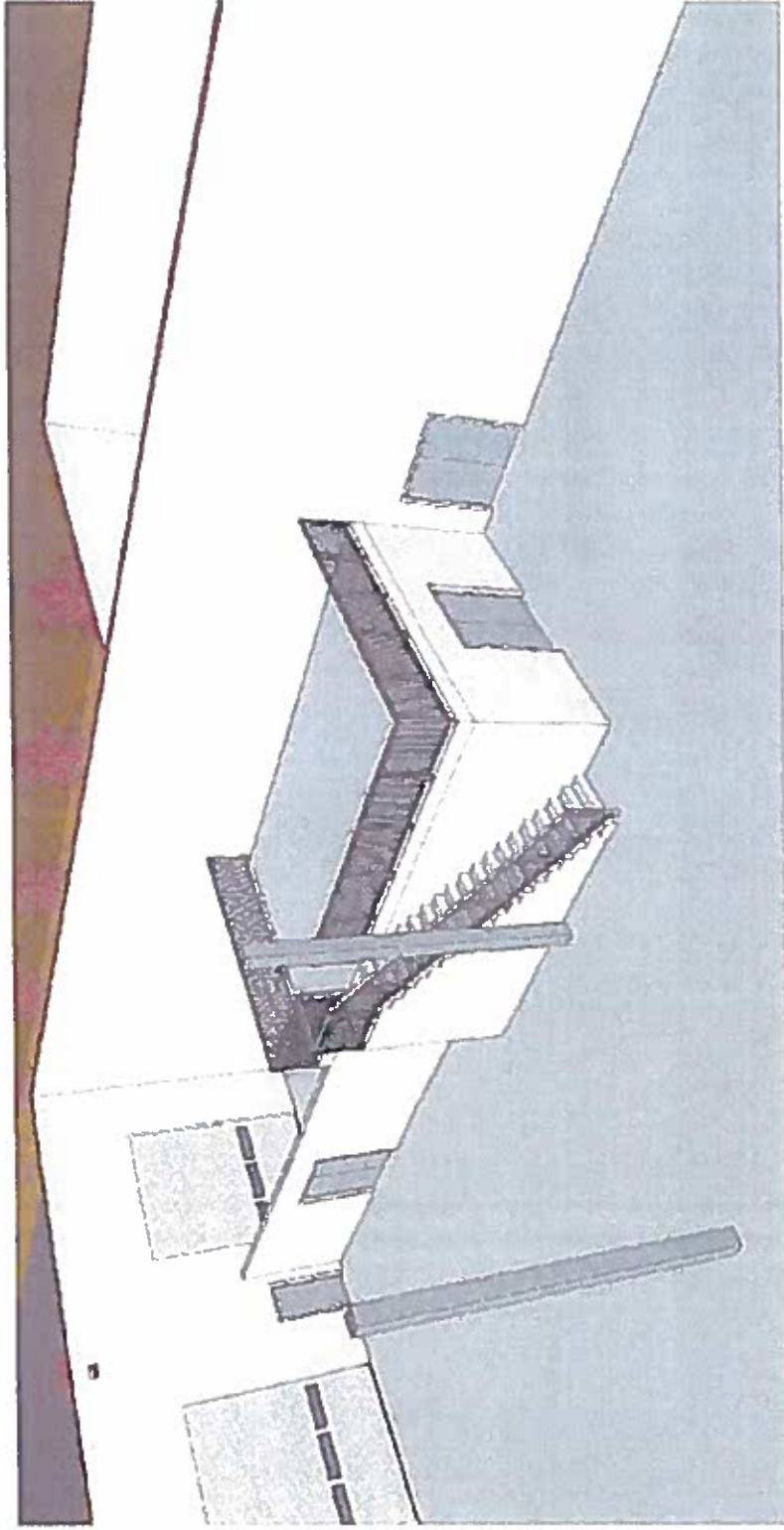
Interior View of Administration Mezzanine



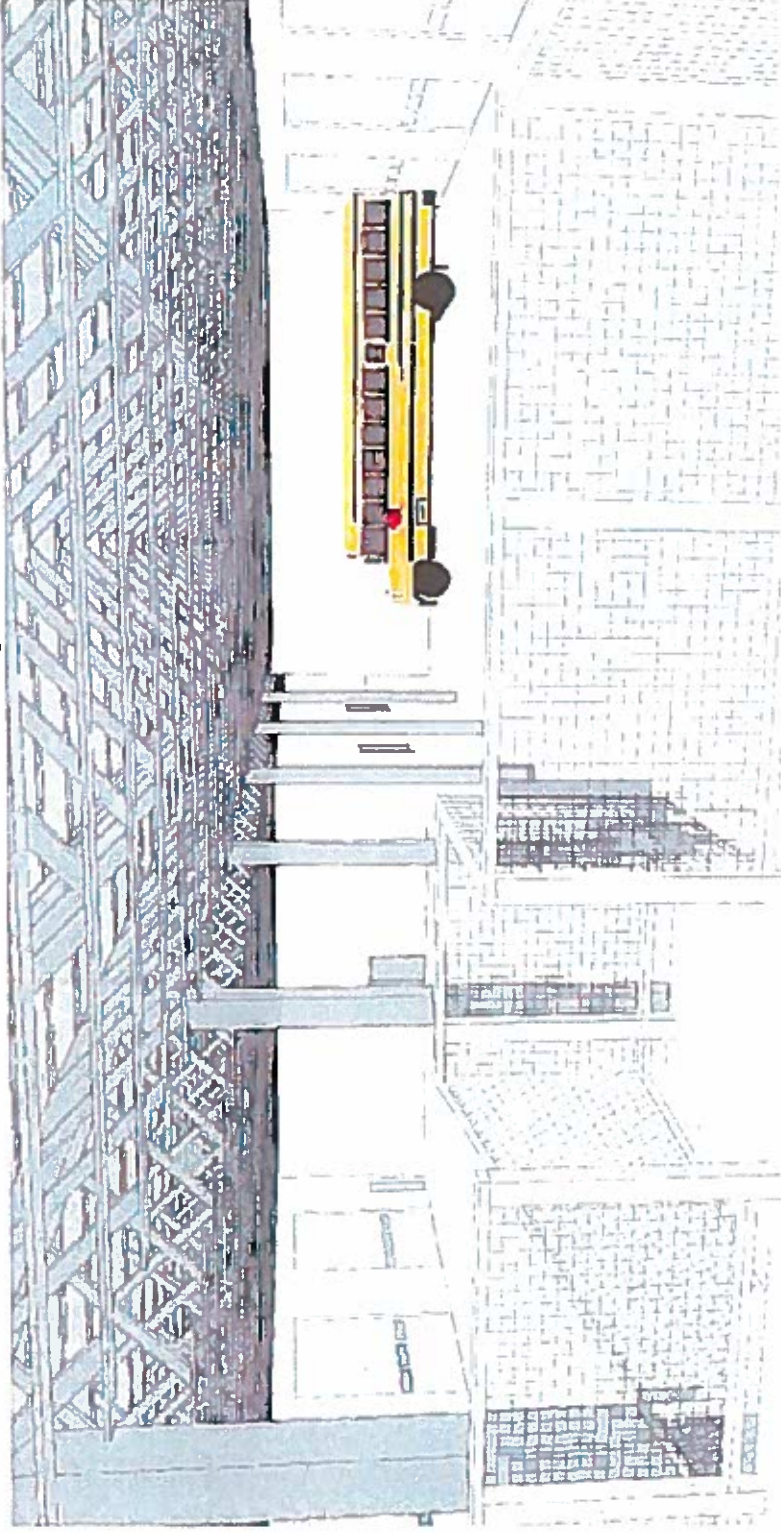
Interior View of Tire Storage



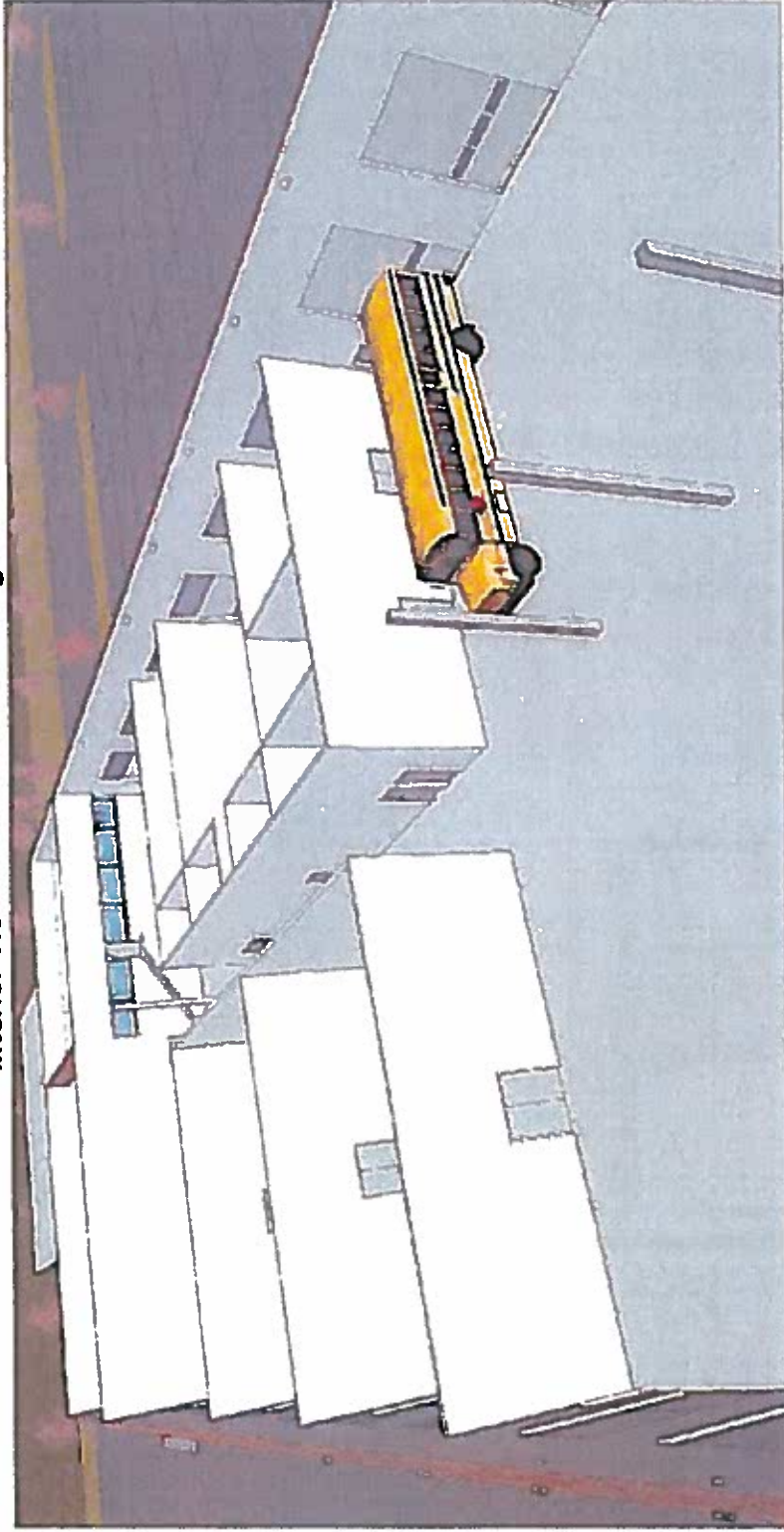
Interior View of Mezzanine Over Tire Storage



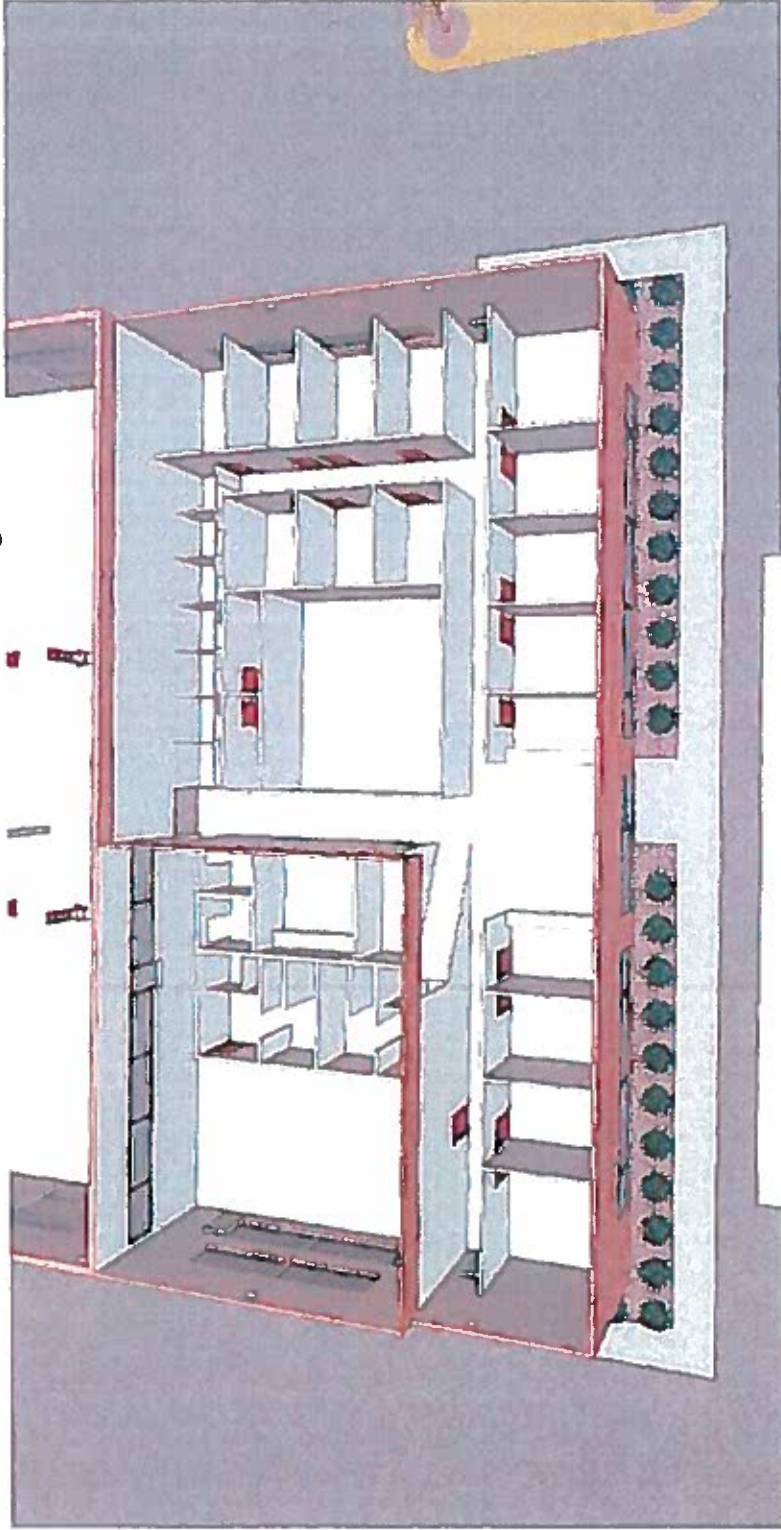
Interior View From Tire Storage Mezzanine



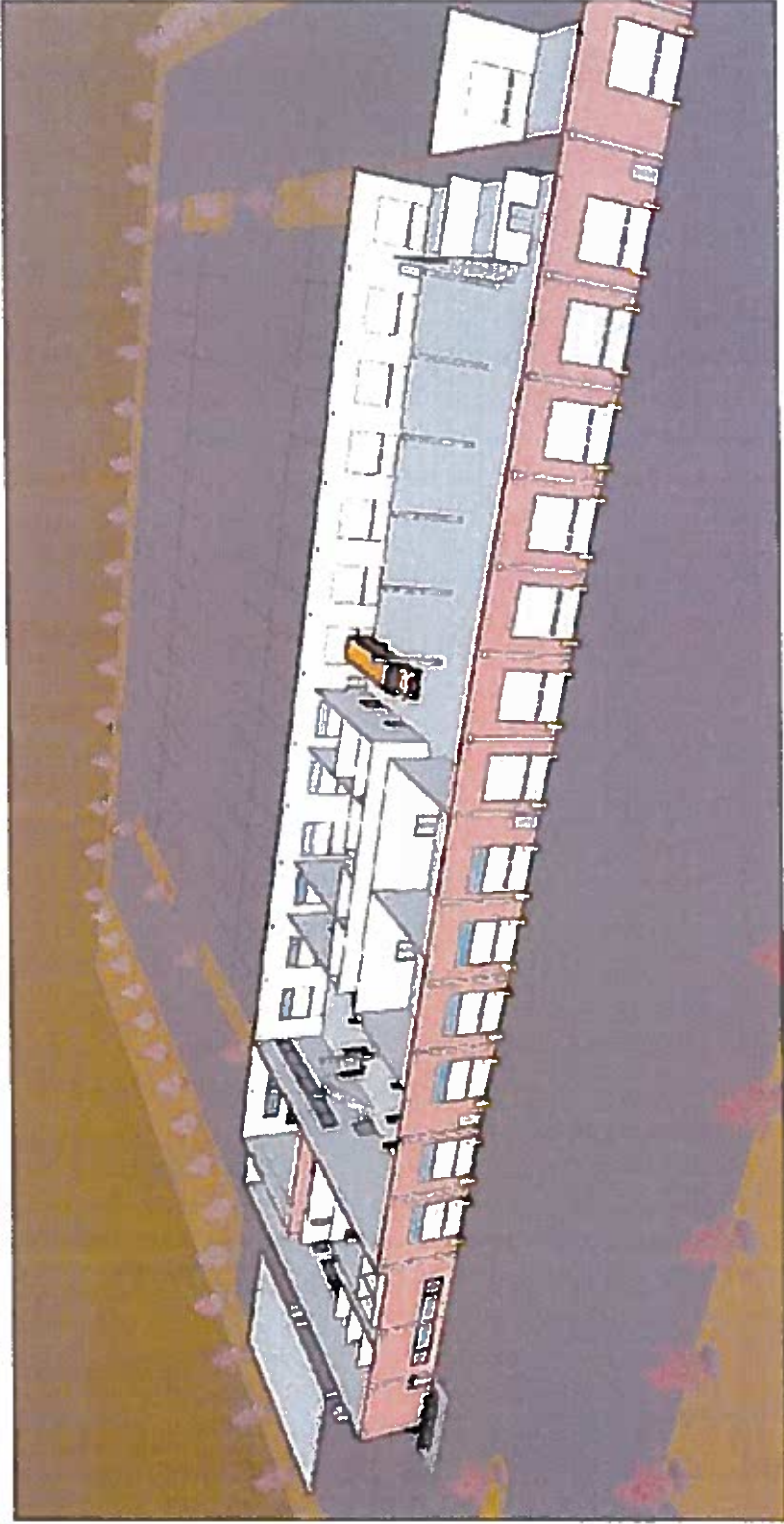
Interior View of Maintenance Storage Rooms



Overview of Administration Wing



Overview of Facility Interior





COUNTY OF AUGUSTA
 COMMONWEALTH OF VIRGINIA
 DEPARTMENT OF COMMUNITY DEVELOPMENT
 P.O. BOX 590
 COUNTY GOVERNMENT CENTER
 VERONA, VA 24482-0590



MEMORANDUM

TO: Board of Supervisors

DATE: October 5, 2017

FROM: John Wilkinson, Director of Community Development

COPY: Timmy Fitzgerald, County Administrator

SUBJECT: Subdivision Ordinance Waiver request from Excaliber Homes II, LLC

Per the attached letter from Charlie Beverage, agent for Excaliber Homes, he is requesting a waiver from Section 21-9.1.C Streets and Street Connections (adopted in 2010) that requires new lots in residentially zoned subdivisions to access a subdivision street or internal road instead of a public street designated by VDOT as an arterial or collector street.

Mr. Beverage purchased a 5.32 acre lot this year in the Fleetwood Estates Rural Residential Subdivision that was created in 1974. This lot is a corner lot fronting on Misty Trail (private street) and Kindig Road (public street). Because this Fleetwood Estates subdivision was created prior to 2010, Mr. Beverage could have created a driveway by-right onto either Misty Trail or Kindig Road.

Mr. Beverage subdivided the lot into 2 lots in April of this year and included VDOT entrance permits for both lots as required, with Lot A having a driveway connection onto Misty Trail and Lot B having a driveway connection onto Kindig Road (Route 635). When the subdivision plat was reviewed in April, it was not discovered that the driveway connection for the new lot, Lot B, did not comply with the new 2010 Ordinance requirement for new lots to connect to an internal street.

The problem was discovered by staff on September 25 when Excaliber Homes applied for a building permit for a dwelling on Lot B. Mr. Beverage feels that since he was permitted to have one entrance onto Kindig Road (if the lot were not subdivided) and considering the fact that the entrance for Lot A does connect to Misty Trail, and he proposes only one entrance onto Kindig Road that has VDOT approval, he feels it will not negatively impact other neighbors on Kindig Road and respectfully requests a waiver.

Staunton (540) 245-5700

TOLL FREE NUMBERS

Waynesboro (540) 942-5113

From Deerfield (540) 939-4111

From Bridgewater, Grottoes

Harrisonburg, Mt. Solon & Waynes Cave (540) 828-6205

FAX (540) 245-5066

Excaliber Homes II, LLC

203 Shalom Road, Waynesboro, Va. 22980

(540) 292-2222

fax (540) 337-0761

email: beveragetractor@hotmail.com

County of Augusta
18 Government Center Lane
Verona, Va. 24482

October 3, 2017

Attention: John Wilkinson

Mr. Wilkinson,

I am writing to request a 'Waiver' to a Subdivision Ordinance. I have purchased a lot in Fleetwood Estates that borders on Kindig Road that has recently been subdivided. Apparently, by mistake I was told by the County I could enter this lot from Kindig Road. When I applied for a building permit last week I was told that the County had made a mistake and that I could not enter from Kindig and would have to enter from Misty Trail. I ask for a waiver of this ordinance for several reasons and list only a few below:

- 1) Had I not subdivided this lot I could have entered this lot from Kindig so I am not asking for anything more than I could have done without subdividing.
- 2) Originally I was told by the County that I could enter off Kindig Road and have applied and paid for and received an Entrance Permit from VDOT for this lot entering off Kindig Road.
- 3) Fleetwood Estate subdivision was approved in the 1970's and the regulations have changed many times since then.
- 4) If a driveway were to be required from Misty Trail I would incur unnecessary additional cost in the driveway due to the distance and culvert requirement which I do not have from Kindig Road. Also, I would have to alter the site of the house to face a different direction and have already paid for site work to locate the house and excavation of pilot holes at the corners of the proposed house site to attempt to make sure I have avoided rock which is prevalent in this area.
- 5) An easement would have to be obtained across the adjacent lot for a driveway affecting the value of the adjacent lot.

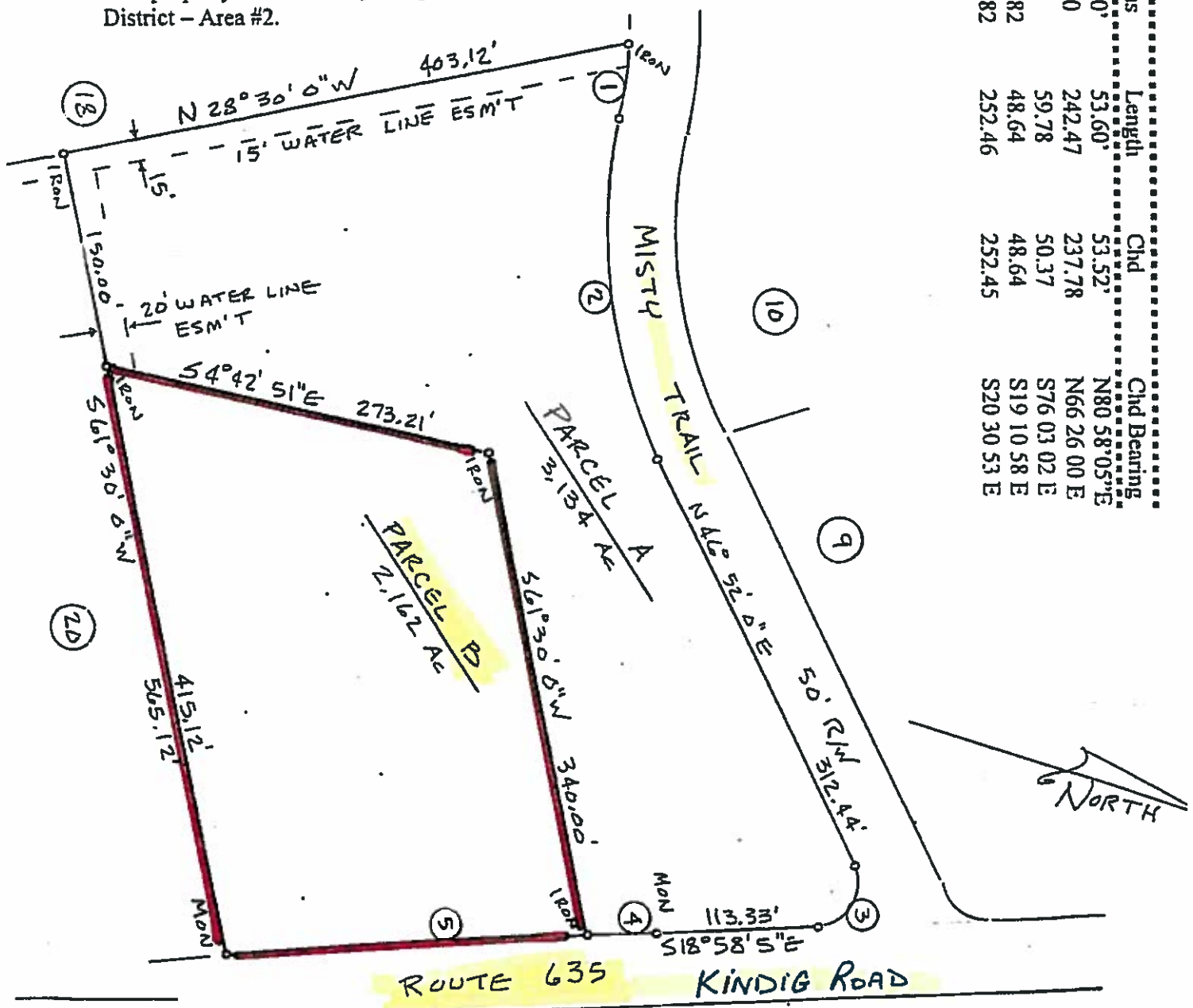
Sincerely,

Charlie Beverage
Managing Member
Excaliber Homes II, LLC

1. Misty Trail does not meet the standards necessary for inclusion in the secondary system of the state highways, and shall not be maintained by the Virginia Department of Transportation or the County, and is not eligible for rural addition funds or any other funds appropriated by the General Assembly and allocated by the Commonwealth Transportation Board.
2. Appurtenant to Parcel B is a 20' wide water line easement over the southern end of Parcel A.
3. There are no known grave sites on this property.
4. This property is in a County designated Source Water Protection Overlay District - Area #2.

CURVE DATA

#	Angle	Radius	Length	Chd	Chd Bearing
1	10 04' 03"	305.00'	53.60'	53.52'	N80 58' 05"E
2	39 08' 00"	355.00'	242.47'	237.78'	N66 26' 00"E
3	114 09' 55"	30.00'	59.78'	50.37'	S76 03' 02"E
4	00 25' 46"	6489.82'	48.64'	48.64'	S19 10' 58"E
5	02 13' 44"	6489.82'	252.46'	252.45'	S20 30' 53"E



4/29/16
DATE



1 inch = 250 feet



COUNTY OF AUGUSTA
COMMONWEALTH OF VIRGINIA
DEPARTMENT OF COMMUNITY DEVELOPMENT
P.O. BOX 590
COUNTY GOVERNMENT CENTER
VERONA, VA 24482-0590



MEMORANDUM

TO: Board of Supervisors

DATE: October 5, 2017

FROM: John Wilkinson, Director of Community Development

COPY: Timmy Fitzgerald, County Administrator

SUBJECT: Fee Waiver for Special Use Permit

Per the attached letter, Brent Warren is requesting a waiver from the fee for a Special Use Permit application to request an accessory building in the front yard of a lot zoned Single Family Residential.

On August 8, 2017, Mr. Warren was issued a building permit to construct a 20' x 24' accessory building on his property located at 14 Birchwood Road, Staunton. In September, Mr. Warren's contractor began excavating the yard for the building pad. A neighbor called the Community Development Department to inquire if Mr. Warren had a building permit and questioned the location of the building.

Upon review of the site survey, it was discovered that Mr. Warren's building was located in the "front yard", which requires a Special Use Permit in the Single Family Residential District. Mr. Warren's lot is a corner lot and when the contractor applied for the building permit to construct the home in 2012, it contained a required survey that designated the portion of the lot from Jefferson Highway to the home as the "front yard" in order to set the home on the lot.

When Mr. Warren applied for the building permit for the 20' x 24' accessory building the survey submitted did not show the previously designated "front yard" and staff mistook the side yard with the driveway entrance onto Birchwood Road as the front yard. When the error was discovered in September, Mr. Warren was notified to stop work on the building until he could obtain a Special Use Permit.

Mr. Warren respectfully requests that the Board waive the fee for the Special Use Permit due to the fact that he was issued a building permit on August 8 and that he was not aware of the "front yard" being designated toward Jefferson Highway by the builder.

Staunton (540) 245-5700

TOLL FREE NUMBERS

Waynesboro (540) 942-5113

From Deerfield (540) 939-4111

From Bridgewater, Grottoes

Harrisonburg, Mt. Solon & Weyers Cave (540) 828-6205

FAX (540) 245-5066

RONALD L & LINDA F STATON

TM# 66C-6-1A
DB:850 PG:450

N70°10'00"W

100.00'

100.64'

25.0'

39.0'



179.61'

17.0'

41'
PROP.
HSE.

40'

17.2'

11'

17'

8'

13'

5'

KENT M BOTKIN
TM# 66C-7-1
INST# 060016326

PT LOT 1

15.0'

PT LOT 2

35.0'

S19°59'40"W

50.0'

from Min
MINIMUM
SETBACK
LINE (TYP.)
FFC
Setback

177.22'

BIRCHWOOD ROAD

N19°50'00"E

100.03'

S71°31'24"E

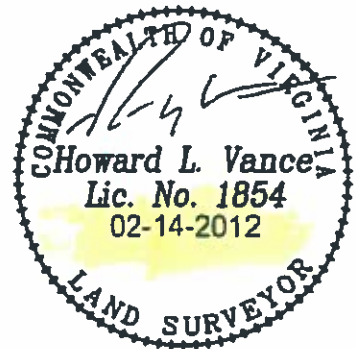
101.17'

JEFFERSON HIGHWAY

ROUTE 250

NOTES:

- 1) THIS EXHIBIT COMPILED FROM PLATS OF RECORD.
- 2) THIS SURVEY WAS PERFORMED WITHOUT THE BENEFIT OF A TITLE REPORT AND IS SUBJECT TO INFORMATION DISCLOSED BY SUCH.
- 3) IT IS NOT THE INTENTION OF THIS EXHIBIT TO MODIFY OR CHANGE ANY BOUNDARY LINES..
- 4) OWNER INFORMATION:
FRANK F CLINEDINST
TAX MAP# 66C-6-2
INST# 110008761
ZONING: SF



**PLAT SHOWING
PROPOSED IMPROVEMENTS ON
A PORTION OF LOT 2,
WILSON HEIGHTS SUBDIVISION**

WAYNE DISTRICT

COUNTY OF AUGUSTA, VIRGINIA

PLANNERS • ARCHITECTS • ENGINEERS • SURVEYORS
ROANOKE • RICHMOND • NEW RIVER VALLEY • SHENANDOAH VALLEY

1561 Commerce Road • Suite 401 • Verona, Virginia 24482 • Phone (540) 248-3220 • Fax (540) 248-3221



REFLECTING TOMORROW

11/20/2012 11:44:00 AM SURVEY 11/20/2012 11:44:00 AM 11/20/2012 11:44:00 AM 11/20/2012 11:44:00 AM

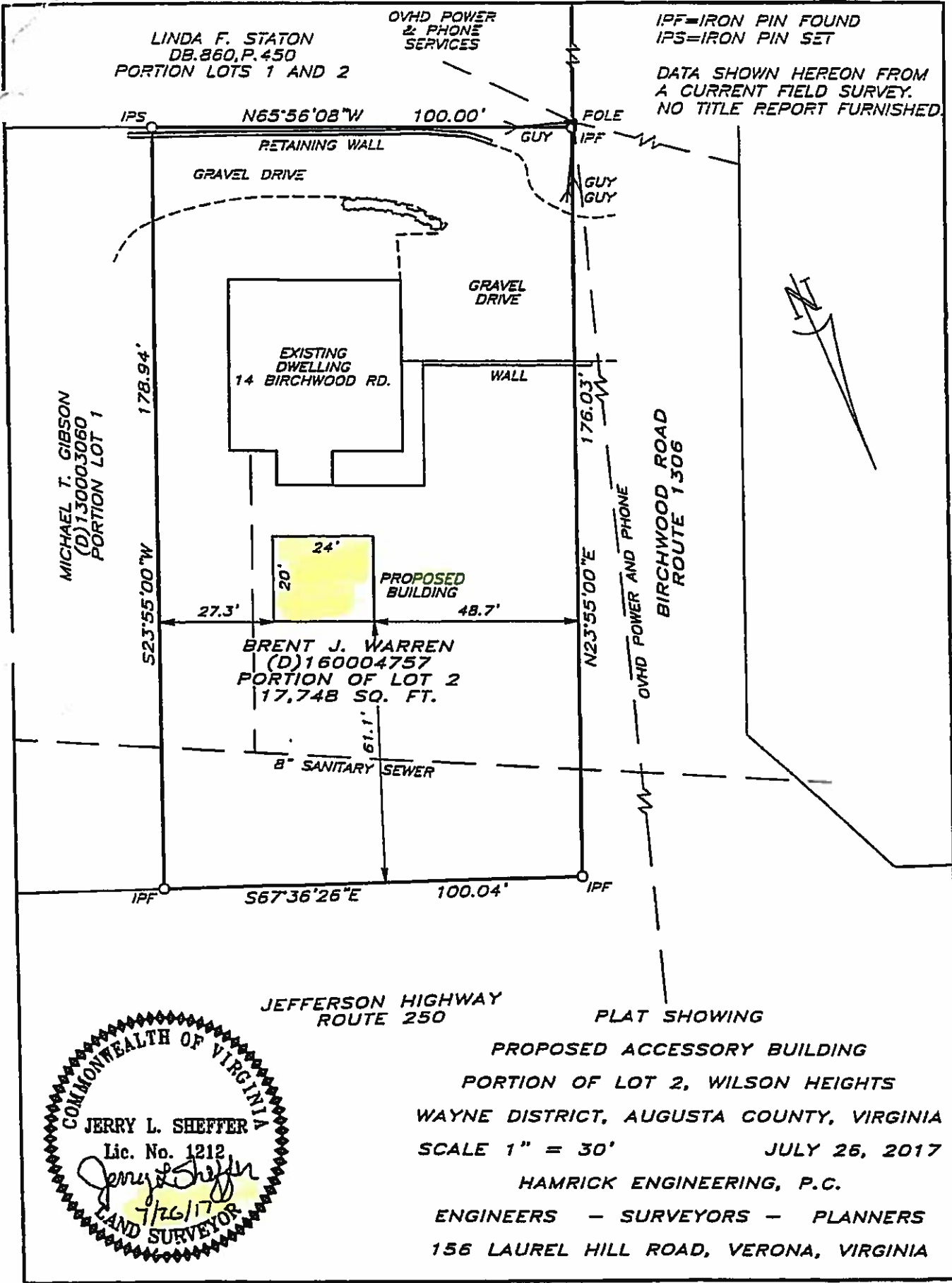
DATE 02-14-2012
SCALE 1" = 40'
JOB NO. S1110130
DRAWN BY: DEH

LINDA F. STATON
DB.860, P.450
PORTION LOTS 1 AND 2

OVHD POWER
& PHONE
SERVICES

IPF=IRON PIN FOUND
IPS=IRON PIN SET

DATA SHOWN HEREON FROM
A CURRENT FIELD SURVEY.
NO TITLE REPORT FURNISHED.



MICHAEL T. GIBSON
(D)130003060
PORTION LOT 1

EXISTING DWELLING
14 BIRCHWOOD RD.

24'
20'

PROPOSED BUILDING

BRENT J. WARREN
(D)160004757
PORTION OF LOT 2
17,748 SQ. FT.

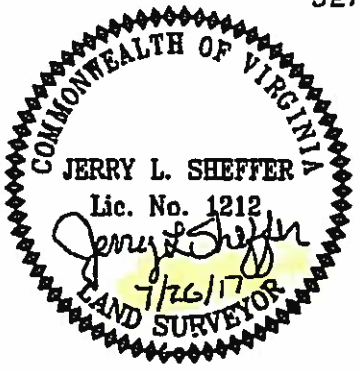
8" SANITARY SEWER

BIRCHWOOD ROAD
ROUTE 1306

JEFFERSON HIGHWAY
ROUTE 250

PLAT SHOWING

PROPOSED ACCESSORY BUILDING
PORTION OF LOT 2, WILSON HEIGHTS
WAYNE DISTRICT, AUGUSTA COUNTY, VIRGINIA
SCALE 1" = 30' JULY 26, 2017
HAMRICK ENGINEERING, P.C.
ENGINEERS - SURVEYORS - PLANNERS
156 LAUREL HILL ROAD, VERONA, VIRGINIA





1 inch = 60 feet

Regular Meeting, Wednesday, September 13, 2017, 7:00 p.m. Government Center, Verona, VA.

PRESENT: Tracy C. Pyles, Jr., Chairman
Terry Lee Kelley, Jr., Vice-Chairman
Marshall W. Pattie
Michael L. Shull
Carolyn S. Bragg
Gerald W. Garber
Wendell L. Coleman
Timmy Fitzgerald, County Administrator
Jennifer M. Whetzel, Deputy County Administrator
John Wilkinson, Director of Community Development
James Benkahla, County Attorney
Angie Michael, Executive Assistant

VIRGINIA: At a regular meeting of the Augusta County Board of Supervisors held on Wednesday, September 13, 2017, at 7:00 p.m., at the Government Center, Verona, Virginia, and in the 242nd year of the Commonwealth....

.....

Chairman Pyles welcomed the citizens present.

.....

Dillon Rusmisl is a senior at Fort Defiance High School. He is an Eagle Scout and is on the Envirothon Team. The Envirothon Team won states last year and traveled to Maryland for Nationals where they won 18th out of 54. Mr. Rusmisl plans to either study engineering at Virginia Tech or attend Blue Ridge Community College for two years and then transfer to Virginia Tech.

.....

Terry Kelley, Supervisor for the Beverley Manor District, delivered invocation.

.....

BLUE RIDGE COMMUNITY COLLEGE RESOLUTION

Timothy Fitzgerald, County Administrator, read the following resolution for Blue Ridge Community College to celebrate their 50th Anniversary.

WHEREAS, Blue Ridge Community College was founded in 1967 to serve the residents of the central Shenandoah Valley of Virginia and;

WHEREAS, Blue Ridge Community College provides comprehensive programs of instruction include associate degrees, diplomas, and certificates in occupational/technical and college/university transfer programs and;

WHEREAS, Blue Ridge Community College also provides non-credit workforce training and special interest classes for individuals, business, and industry and,

WHEREAS, Blue Ridge Community College is part of the Virginia Community College System (VCCS), home to Virginia's 23 community colleges and;

WHEREAS, Blue Ridge Community College and Augusta County have had a strong partnership since the founding of the college and;

WHEREAS, Augusta County has had a firm commitment to the success of the college financially, which helped to secure additional funding for many capital improvements on campus and;

WHEREAS, Since 1991 Augusta County and Blue Ridge Community College has worked together to ensure success of the Blue Ridge Commercial Driving school located on the Augusta County Government center and;

September 13, 2017, at 7:00 p.m.

BLUE RIDGE COMMUNITY COLLEGE RESOLUTION (CONT'D)

NOW THEREFORE BE IT RESOLVED, The Augusta County Board of Supervisors, commends and celebrates the 50th Anniversary of Blue Ridge Community College and wishes it many more years of success in providing educational services to the citizens of the central Shenandoah Valley and Augusta County and,

BE IT FURTHER RESOLVED, that this resolution be spread upon the minutes of the Augusta County Board of Supervisors and a copy be presented to Dr. John Downey, President of Blue Ridge Community College.

Mr. Coleman moved, seconded by Mr. Shull, that the Board accept the Blue Ridge Community College resolution.

Vote was as follows: Yeas: Kelley, Garber, Coleman, Bragg, Pattie, Shull and Pyles
 Nays: None

Motion carried.

.....

MATTERS TO BE PRESENTED BY THE PUBLIC-- NONE

.....

MILL PLACE BUSINESS READY SITES PROGRAM PERFORMANCE AGREEMENT

The Board considered authorizing the County Administrator to execute and deliver the Business Ready Sites Program Performance Agreement with VEDP for the benefit of Mill Place Commerce Park.

Amanda Glover, Director of Economic Development, stated that the Board of Supervisors previously authorized submitting the application for the Business Ready Sites Program and authorized the funding match should the grant be received. This is the final step in the process to approve the Performance Agreement which spells out the terms under which the grant funds may be spent. The staff recommendation is to authorize the County Administrator to sign and deliver the Performance Agreement. The grant pays for 50% of the project. The total project is \$43,975 and will accomplish a 1' Topographic Survey, an ALTA and Boundary Survey and a renewed Core of Engineers Wetland Delineation and Confirmation. Augusta County's cost of the project will be \$21,988.00 and the grant will pay the additional.

Dr. Pattie moved, seconded by Mr. Shull, that the Board authorize the County Administrator to execute and deliver the agreement.

Vote was as follows: Yeas: Kelley, Garber, Coleman, Bragg, Pattie, Shull and Pyles
 Nays: None

Motion carried.

.....

CENTERVIEW DRIVE

The Board considered approval of construction bids for Centerview Drive.

John Wilkinson, Director of Community Development, stated that on Friday, September 8 sealed bids were received from five qualified firms to complete the Centerview Drive project. The projects substantial completion date is December 30, 2017 with a mandatory final completion date of April 30, 2018. After careful review of the bids, F. Clayton Plecker & Sons has been found to be the lowest bidder. It is recommended that the contract be

September 13, 2017, at 7:00 p.m.

CENTERVIEW DRIVE (CONT'D)

awarded to FC Plecker & Sons. The County's estimate on the project was \$516,056.00 and the bid came in under at \$499,706.00.

Mr. Kelley moved, seconded by Mr. Shull, that the Board approve awarding the contract for the Centerview Drive project to FC Plecker & Sons.

Funding Source:	70-80000-8162-4	\$239,801.37
	70-80000-8165-5	\$259,905.24

Vote was as follows: Yeas: Kelley, Garber, Coleman, Bragg, Pattie, Shull, and Pyles
 Nays: None

Motion carried.

.....

SAW CONSORTIUM-2017 MEDICAL PLAN

The Board considered the Committee recommendation for 2018 Medical Plans.

Faith Duncan, Director of Personnel, stated that approval is needed for the 2018 calendar year health insurance rates. There are three options on the table for review. 2017 was the year of a big change. The change was necessary due to budget constraints. In 2016 the County offered a High Point of Service and a Low Point of Service Plan. In 2017 the County moved to an offer with a High Point of Service which was similar to the Low Point of Service with the annual deductible. Also a qualified high deductible health plan with a health savings account was offered. As of this month there are 121 employees enrolled in the high deductible health plan, which is 20% of the members. Last year the \$5 monthly employee only contribution was increased to \$22.00 a month with the Point of Service Plan. The prescription drug coverage was carved out from the medical carrier for an additional savings. In planning for the FY2018 budget, the consultant came in with a pre-estimate for budget at 6.1%. Recently at the quarterly meeting, there were more claims history to review and they came back with 4%. We are under budget and in both figures, the 3% reserve is still in place. There will be no changes to the plan structure on either plan for the coming year.

Ms. Whetzel presented the following three options for the Board's consideration:

- 1) Employee pays \$22.00. The County picks up the 4.0% increase totally with no additional cost to the employee. The savings in the budget would be \$30,642.00.
- 2) Employee pays \$35.00. The increase is split between the County and employees. The savings in the budget would be \$58,459.00.
- 3) Employee pays \$48.00. The County passes the 4.0% increase onto the employee. The savings in the budget would be \$88,489.00.

The full 6.1% has been budgeted so if the County funds the full increase there would still be a savings.

The School Board, Social Services, Service Authority, Middle River, Shen Valley and the County made a group decision to make the change to the Stop Loss Coverage. Currently the coverage is \$250,000 per member. As an individual member, if you have a catastrophic claim that goes over the \$250,000 then the insurance starts to pick it up. Unfortunately, the County does have claims each year that hit that amount. In the last fiscal year there were approximately 6 cases. The coverage pays immediately as soon as

September 13, 2017, at 7:00 p.m.

SAW CONSORTIUM-2017 MEDICAL PLAN (CONT'D)

the \$250,000.00 is reached. There is also an aggregate stop loss coverage and it's based on the claims for the entire pool. At the beginning of the year there is a claim estimate determined. Coverage can be purchased so if claims reach a certain amount the insurance would pick it up. The current level is 115% and at the end of the calendar year the claims are re-evaluated. The consultants suggest raising the 115% to 125% because the claims have been coming in less and the estimate they have is much less than what the insurance estimate actually is. If the percentage is increased there would be a savings over the entire pool of approximately \$175,000.00. This would help to offset the increase in the premiums.

Ms. Duncan stated that when the prescription drug plan was broke out into a separate carrier there are a number of additional things to offer. Rx Benefits has offered a special program for people that have been diagnosed with diabetes. To promote testing and to help keep diabetes intact, they will offer a Living Connected Program. This program will provide any employee or dependent that has been diagnosed with diabetes the testing supplies needed at zero coverage out-of-pocket. Supplies will be provided automatically and if not used can be returned back to the company free of charge. The purpose of the program is to help people be more aware of the importance of testing levels and making healthy decisions. It is expected with this program that pharmacy costs and medical claims will decrease significantly.

Mr. Pyles asked if there would be feedback on raising the premiums.

Ms. Duncan stated that after there is a certain amount of data to be analyzed the County will be informed.

Ms. Whetzel requested approval from the Board for the 2018 Medical Plan rates. Open enrollment will be October 16 through November 10. The plan will go live January 1, 2018.

Mr. Pyles suggested not passing the additional cost on to the employee.

Ms. Bragg stated that there may be differences in the future the County will not be able to absorb.

Mr. Garber stated that there is an inordinate amount of time spent on analyzing and evaluating insurance.

Mr. Garber moved, seconded by Dr. Pattie, that the Board approve committee's recommendation of option 1 for the 2018 Medical Plan.

Vote was as follows: Yeas: Kelley, Garber, Coleman, Bragg, Pattie, Shull, and Pyles
 Nays: None

Motion carried.

.....

WAIVERS -- NONE

.....

CONSENT AGENDA

Mr. Shull moved, seconded by Mr. Kelley, that the Board approve the consent agenda as follows:

September 13, 2017, at 7:00 p.m.

CONSENT AGENDA (CONT'D)

MINUTES

- Consider minutes of the following meetings:
 - Regular Meeting, Wednesday, July 26, 2017
 - Staff Briefing, Monday, August 22, 2017

CLAIMS

Consider claims paid since August 1, 2017

Vote was as follows: Yeas: Kelley, Garber, Coleman, Bragg, Pattie, Shull, and Pyles
 Nays: None

Motion carried.

.....

(END OF CONSENT AGENDA)

MATTERS TO BE PRESENTED BY THE BOARD

Mr. Shull stated that the Open House at Riverheads Elementary School was a success. Good things happen when people work together.

Mr. Garber stated that there was a pre-bid conference on paving the runway at the Weyers Cave Airport today.

Mr. Coleman will be on vacation next week.

Ms. Bragg reminded everyone of the SVP Fall Connect. She showed pictures on the screen of the new Stuarts Draft Library and its progress. September 28 there will be a Sneak-A-Peek for the library and the Grand Opening will be October 10.

Mr. Kelley reminded everyone of the Boards and Commissions Picnic coming up on September 19 at 5:30.

.....

MATTERS TO BE PRESENTED BY STAFF

Mr. Fitzgerald discussed the following issues:

- 1) The deadline for Revenue Sharing Projects to be submitted is November 1.
- 2) Prior to the Staff Briefing there will be a Board Worksession to discuss the Mill Place Zoning options at 11:00 a.m. with lunch to follow.
- 3) September 16 is the Hazardous Material Waste Day from 8:30 a.m. to 12:00 p.m.
- 4) Jennifer Whetzel stated that the County has been approached by an agency that is interested in writing a grant to remove an evasive plant. The plant is wavyleaf basketgrass. It grows under trees and it tends to grow under Japanese stiltgrass. There has been a request from DCR for support for a grant application to control the wavyleaf grass at the Berry Farm. The Blue Ridge Partnership for Regional Evasive species Management which is called Prism did a study that identified areas in their region that have this evasive species. DCR wants to apply for a \$100,000 grant with the National Fish and Wildlife Foundation to get the areas under control. Berry Farm was identified as one of the top areas for the evasive species. Augusta County has Sourcewater Protection areas at the Berry Farm. It is likely this plant could spread into the more protected parts of the Sourcewater Protection areas. It is recommended to note in the letter that we want to make sure the substance that is used to control the plant will not affect the Sourcewater Protection area. Also,

September 13, 2017, at 7:00 p.m.

MATTERS TO BE PRESENTED BY STAFF (CONT'D)

look at ways to prevent spraying the areas around the Sourcewater Protection Area. The Augusta County Service Authority has concerns about the substance that will be used and how it will affect the water source. Another suggestion would be to put Augusta County at the end. This would allow the County to monitor the other areas being done and how it is handled. There is a certain time of year to spray. This letter of support is due Friday and Parks and Recreation is working on a draft. Parks and Recreation is also looking into doing a series on evasive species in the Parks and Recreation guide. This would help to bring it to the citizens and inform them of what it is and how it can be handled.

Mr. Pyles suggested talking to the Extension Office in regards to Project Grows.

Mr. Shull asked if this plant has been found on private land.

Ms. Whetzel stated that they are focusing on areas that have access to trails.

Mr. Garber moved, seconded by Mr. Kelley, that the Board authorize submitting a Letter of Support with cautions documented in the letter to protect the Sourewater Area.

Vote was as follows: Yeas: Kelley, Garber, Coleman, Bragg, Pattie, Shull, and Pyles
Nays: None

Motion carried.

- 5) Blue Ridge Community College asked the Board of Supervisors to name a street on campus Dr. James R. Perkins Way.

Dr. Pattie moved, seconded by Ms. Bragg, that the Board accept the street naming request for Dr. James R. Perkins Way.

Vote was as follows: Yeas: Kelley, Garber, Coleman, Bragg, Pattie, Shull, and Pyles
Nays: None

Motion carried.

.....

CLOSED SESSION

On motion of Mr. Kelley, seconded by Mr. Shull, the Board went into closed session pursuant to:

- (1) the personnel exemption under Virginia Code § 2.2-3711(A) (1) [discussion, consideration or interviews of (a) prospective candidates for employment, or (b) assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of specific employees]:

- a) Boards and Commissions

- (2) the real property exemption under Virginia Code § 2.2-3711(A) (3) [discussion of the acquisition for a public purpose, or disposition, of real property]:

- a) Natural Chimneys

.....

September 13, 2017, at 7:00 p.m.

CLOSED SESSION (CONT'D)

On motion of Mr. Kelley, seconded by Mr. Shull, the Board came out of Closed Session.

Vote was as follows: Yeas: Bragg, Kelley, Garber, Wendell, Shull, Pattie and Pyles
 Nays: None

Motion carried.

.....

The Chairman advised that each member is required to certify that to the best of their knowledge during the closed session only the following was discussed:

1. Public business matters lawfully exempted from statutory open meeting requirements, and
2. Only such public business matters identified in the motion to convene the executive session.

The Chairman asked if there is any Board member who cannot so certify.

Hearing none, the Chairman called upon the County Administrator/ Clerk of the Board to call the roll noting members of the Board who approve the certification shall answer AYE and those who cannot shall answer NAY.

Roll Call Vote was as follows:

AYE: Bragg, Garber, Kelley, Coleman, Shull, Pattie and Pyles
NAY: None

The Chairman authorized the County Administrator/Clerk of the Board to record this certification in the minutes.

.....

BOARDS AND COMMISSIONS

Mr. Coleman moved, seconded by Mr. Shull, that the Board appoint the following:

Samantha Bosserman Parks & Recreation Commission Expires 6/30/2020

Vote was as follows: Yeas: Kelley, Garber, Coleman, Bragg, Pattie, Shull, and Pyles
 Nays: None

Motion carried.

Mr. Kelley moved, seconded by Mr. Shull, that the Board appoint the following:

Preston Hadley Department of Social Services Expires 6/30/2021

September 13, 2017, at 7:00 p.m.

BOARDS AND COMMISSIONS (CONT'D)

Vote was as follows: Yeas: Kelley, Garber, Coleman, Bragg, Pattie, Shull, and Pyles
Nays: None

Motion carried.

.....

ADJOURNMENT

There being no other business to come before the Board, Mr. Shull moved, seconded by Mr. Garber, the Board adjourn subject to call of the Chairman.

Vote was as follows: Yeas: Kelley, Garber, Coleman, Bragg, Pattie, Shull, and Pyles
Nays: None

Motion carried.

.....

Chairman
h 9-13min 17

County Administrator

Staff Briefing Meeting, Monday, September 25, 2017, 1:30 p.m., Government Center, Verona, VA.

PRESENT: Tracy C. Pyles, Jr., Chairman
Terry Lee Kelley, Jr, Vice-Chairman
Carolyn S. Bragg
Gerald W. Garber
Michael L. Shull
Wendell L. Coleman
Marshall W. Pattie
Timmy Fitzgerald, County Administrator
Jennifer M. Whetzel, Deputy County Administrator
John Wilkinson, Director of Community Development
James Benkahla, County Attorney
Misty Cook, Director of Finance
Leslie Tate, Planner

VIRGINIA: At an adjourned meeting of the Augusta County Board of Supervisors held on Monday, September 25, 2017, at 1:30 p.m., at the Government Center, Verona, Virginia, and in the 242nd year of the Commonwealth....

.....

HOUSE JOINT RESOLUTION

Delegate Steve Landes presented a resolution in honor of Pat Morgan.

.....

VDOT ROADS

Don Komara, Residency Administrator, discussed the VDOT status report of September 25, 2017.

The Board accepted the report as information.

.....

ECONOMIC DEVELOPMENT

1) Amanda Glover, Director of Economic Development, discussed the Economic Development monthly report of July, 2017.

The Board accepted the monthly report as information.

2) Ms. Glover discussed the Performance Agreement and the Contribution Agreement for Stable Craft Brewing.

The Board authorized placing on September 27, 2017 regular meeting agenda.

.....

FIRE AND RESCUE

Carson Holloway, Fire Chief, discussed the Fire and Rescue monthly report of August, 2017.

The Board accepted the monthly report as information.

.....

September 25, 2017, at 1:30 p.m.

INTER-REGIONAL TRANSIT

Bonnie Riedesel of the Central Shenandoah Planning Commission, discussed the Harrisonburg to Charlottesville Commuter Bus Study.

The Board accepted the report as information.

.....

FISCAL STRESS

Jennifer Whetzel, Deputy County Administrator, discussed the APA Fiscal Stress report.

The Board accepted the report as information.

.....

TRANSPORTATION ALTERNATIVES PROGRAMS

Doug Wolfe, County Engineer, discussed the application for Route 612 sidewalk project.

The Board authorized placing on September 27, 2017 regular meeting agenda.

.....

NATURAL RESOURCE DAMAGE ASSESSMENT AND RESTORATION

Mr. Wolfe discussed applications for Natural Resource Damage Assessment and Restoration and a letter of support for Valley Conservation Council applications.

The Board authorized placing on September 27, 2017 regular meeting agenda.

.....

PLANNING COMMISSION/PUBLIC HEARING

- 1) Leslie Tate, Planner, reviewed a request to add the Source Water Protection Overlay District Area 2 designation to properties in the recharge areas for the Augusta Springs well and spring containing approximately 10,868 acres. The Planning Commission recommends approval.

The Board authorized placing on the September 27, 2017 regular meeting agenda.

.....

WAIVERS/ VARIANCES – NONE

MATTERS TO BE PRESENTED BY THE BOARD

Check with Donna Good concerning the Federal Government constructing Broadband towers.

.....

August 22, 2017, at 1:30 p.m.

MATTERS TO BE PRESENTED BY STAFF

Mr. Fitzgerald discussed the following:

- 1) Legislative Contract
- 2) Broadband RFI
- 3) ECC Radio Project
- 4) VACO Conference
- 5) Veterans Parade
- 6) Spottswood Raphine Ruritan Club Building renovations. Funding of \$15,000 from Riverheads Infrastructure. Place on regular meeting agenda for Wednesday.
- 7) Sutphin trip

.....

CLOSED SESSION

On motion of Mr. Kelley, seconded by Mr. Shull, the Board went into closed session pursuant to:

- (1) **the personnel exemption under Virginia Code § 2.2-3711 (A) (1)**
[discussion, consideration or interviews of (a) prospective candidates for employment, or (b) assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of specific employees]:
 - a) Boards and Commissions
- (2) **the real property exemption under Virginia Code § 2.2-3711 (A) (3)**
[discussion of the acquisition for a public purpose, or disposition, of real property]:
 - a) Ladd Elementary
- (3) **the economic development exemption under Virginia Code § 2.2-3711 (A) (5)**
[discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of its interest in locating or expanding its facilities in the county]:
 - a) Proposed Office space, flex space, storage facilities, manufacturing facilities, utility and mixed use development.

.....

On motion of Mr. Shull, seconded by Dr. Pattie, the Board came out of Closed Session.

Vote was as follows: Yeas: Bragg, Garber, Shull, Coleman, Kelley, Pattie and Pyles
 Nays: None

Motion carried.

.....

September 25, 2017, at 1:30 p.m.

ADJOURNMENT

There being no other business to come before the Board, Mr. Shull moved, seconded by Dr. Pattie, the Board adjourned subject to call of the Chairman.

Vote was as follows: Yeas: Pyles, Coleman, Bragg, Garber, Kelley, Shull, and Pattie
 Nays: None

Motion carried.

Chairman
H9-25sbmin 17

County Administrator

Regular Meeting, Wednesday, September 27, 2017, 7:00 p.m. Government Center, Verona, VA.

PRESENT: Tracy C. Pyles, Jr., Chairman
Terry Lee Kelley, Jr., Vice-Chairman
Marshall W. Pattie
Michael L. Shull
Carolyn S. Bragg
Gerald W. Garber
Wendell L. Coleman
Timmy Fitzgerald, County Administrator
Jennifer M. Whetzel, Deputy County Administrator
John Wilkinson, Director of Community Development
James Benkahla, County Attorney
Angie Michael, Executive Assistant

VIRGINIA: At a regular meeting of the Augusta County Board of Supervisors held on Wednesday, September 27, 2017, at 7:00 p.m., at the Government Center, Verona, Virginia, and in the 242nd year of the Commonwealth....

.....

Chairman Pyles welcomed the citizens present.

.....

The following students from Riverheads High School led us with the Pledge of Allegiance:

Taylor Swisher is a senior at Riverheads High School. After graduating, she plans to attend James Madison University and enter into the Nursing Program. Ms. Swisher is currently an EMT.

Kelsea Byers is a senior at Riverheads High School. After graduating, she plans to attend Blue Ridge Community College for two years and then transfer to Virginia Commonwealth University. Ms. Byers intends to pursue a career in nursing. She also informed the Board about a program called MAD 4 Disaster Relief. The program was initiated by Riverheads High School, and has invited all Augusta County Schools to participate. Participating schools collect items on a list and deliver them to Riverheads High School to be organized and delivered.

.....

Wendell Coleman, Supervisor for the Wayne District, delivered invocation.

.....

SOURCE WATER PROTECTION OVERLAY AREA 2-AUGUSTA SPRINGS

This being the day and time advertised to consider a request to add the Source Water Protection Overlay District Area 2 designation to properties in the recharge areas for the Augusta Springs well and spring containing approximately 10,868 acres. The Planning Commission recommends approval.

John Wilkinson, Community Development Director, stated that in 2011 the Board created the Source Water Protection Overlay District with the purpose of protecting the public water sources. Area 1 was established within 1000 feet of public wells and Area 2 is designated as a recharge area. The Augusta Springs well and spring contain 10,868 acres. This includes 5,784 acres in the George Washington National Forest and approximately 3,056 acres in the Little North Mountain Wildlife Management area. The remaining 2,000 acres are around the Augusta Springs area. This has been a process over the years, but each recharge area was studied by the Service Authority in order to delineate the Area 2 so the public and private wells in that area will benefit from these protections. This is the last of the public wells.

September 27, 2017, at 7:00 p.m.

SOURCE WATER PROTECTION OVERLAY AREA 2-AUGUSTA SPRINGS (CONT'D)

The Chairman declared the public hearing to be open.

There being no speakers, the Chairman declared the public hearing closed.

Ms. Bragg moved, seconded by Mr. Kelley, that the Board accept the Source Water Protection Overlay Area 2 for Augusta Springs as presented.

Vote was as follows: Yeas: Kelley, Garber, Coleman, Bragg, Pattie, Shull and Pyles
 Nays: None

Motion carried.

.....

****END OF PUBLIC HEARINGS****

.....

MATTERS TO BE PRESENTED BY THE PUBLIC

Randall Wolf of Stuarts Draft, stated that he would like to speak on two different issues. The first being the Transportation Alternatives Program. Mr. Wolf encourages the use of a shared use path verses a sidewalk. This would allow cyclists to utilize the addition as well as pedestrians.

Mr. Wolfe serves on the Board of Shenandoah Valley Bike Coalition. They are providing a Letter of Support regarding the Natural Resource Damage Assessment and Restoration. It currently mentions a greenway along the South River potentially being a part of the project. This would be a great addition to Stuarts Draft. Mr. Wolf invited everyone to attend the Harrisonburg/Rockingham Bike Summit on November 3, 2017. He is interested in organizing a similar event for Staunton, Waynesboro and Augusta County in the future.

Jay Price of Crimora, stated that he would like the Board to fund the Crime Mapping Program for police officers to use. It was proposed in the past and was not funded and he would like to know why.

Mr. Pyles stated that the pros and cons of the program can be looked into.

Mr. Price also asked how the Board will handle the non-conforming zoning of the pipeline. In an agricultural district there is no industry type things. The pipeline is an industrial application.

Mr. Wilkinson stated the there is a section of the ordinance that applies to all districts. One of the sections are uses permitted in all districts with one being pipeline transmission lines for public utilities. This permits the pipeline by right. Also this is a Federal program that the County has no authorization over.

Mr. Price disagreed with the statement. He stated that Pittsylvania County had a public hearing regarding their necessary rezoning for the pipeline.

.....

September 27, 2017, at 7:00 p.m.

**STABLE CRAFT BREWING PERFORMANCE AGREEMENT
AND CONTRIBUTION AGREEMENT**

The Board considered the Performance Agreement and the Contribution Agreement for Stable Craft Brewing.

Amanda Glover, Director of Economic Development, stated that there is a Performance Agreement between Stable Craft Brewing, Augusta County and the Economic Development Authority of Augusta County, as well as a Contribution Agreement between Augusta County and the Economic Development Authority. The documents are to ensure that Stable Craft receives and also performs under the terms of their recent announcement. On August 24, 2017 the announcement was made that they would be expanding with a \$500,000 investment in capital expenditures and creating 13 new jobs, as well as additional Virginia Ag purchases. Stable Craft Brewing qualified for an AFID Grant through the Department of Agriculture and Consumer Services (VDACS). The County agreed to match this grant of \$15,000. The documents spell out how the grant funds will be conveyed and the performance requirements. If the company does not perform as expected, there are repayment options explained in the documents as well. The Contribution Agreement spells out how the funds will flow from the County to the Economic Development Authority which was designed to help provide the grants to businesses when they qualify.

Mr. Garber moved, seconded by Dr. Pattie, that the Board approve the execution of the Performance Agreement and the Contribution Agreement for Stable Craft Brewing.

Vote was as follows: Yeas: Kelley, Garber, Coleman, Bragg, Pattie, Shull and Pyles
 Nays: None

Motion carried.

.....

TRANSPORTATION ALTERNATIVES PROGRAM

The Board considered the application for Route 612 sidewalk.

Timothy Fitzgerald, County Administrator, stated that with this project a sidewalk would be constructed from Route 11 to the VDOT Park and Ride on Route 612. It will also expand the sidewalk currently on Route 11 south to the City limits. There is a small piece that is in the City limits. The County would propose to the City to build the sidewalk and the City would fulfil their portion of the funding. The project requires the County to match 20% of the funding. The estimate for the project is approximately \$1 million. There is a resolution for consideration to commit to the minimum of 20% funding if the project is selected. The deadline for the application is November 1, 2017. In regards to the comments previously made by Mr. Wolf, the County will look into the costs of a shared use path verses a sidewalk. A shared use path on 612 is something that could possibly be done. There is existing sidewalk on Route 11 so this would make it more difficult.

Mr. Coleman stated that the shared use path in Fishersville has been a success and would be a great addition for all users.

Mr. Kelley stated that the Verona Business Association is interested in giving funds to help with the cost with this project.

Mr. Kelley moved, seconded by Dr. Pattie, that the Board accept the resolution for the 20% funding for the Verona Sidewalk Project.

September 27, 2017, at 7:00 p.m.

TRANSPORTATION ALTERNATIVES PROGRAM (CONT'D)

Vote was as follows: Yeas: Kelley, Garber, Coleman, Bragg, Pattie, Shull, and Pyles
Nays: None

Motion carried.

.....

NATURAL RESOURCE DAMAGE ASSESSMENT AND RESTORATION

The Board considered applications.

Mr. Wilkinson stated that the County Staff have been working with several agencies for pending applications for funding available for water quality and fish and animal habitat restoration on the South River. The agencies are requesting a Letter of Support in conjunction with the pending applications.

Mr. Fitzgerald also asked the Board to consider the timeframe these projects are on. We have gotten several calls about projects that are happening in Augusta County that are being worked on independently. Each agency working on the projects would like to have a Letter of Support from the Board. If the County sees a benefit on these projects, would the Board be obliged to give the Chairman authorization to sign another Letter of Support.

Mr. Pyles suggested for the Staff to distribute the requests as they are made and if the Board agrees, a Letter of Support will then be approved.

Ms. Bragg moved, seconded by Mr. Kelley, that the Board approve the Letter of Support and anything coming forward that is reviewed.

Vote was as follows: Yeas: Kelley, Garber, Coleman, Bragg, Pattie, Shull, and Pyles
Nays: None

Motion carried.

.....

SPOTTSWOOD RAPHAINE RURITAN CLUB BUILDING RENOVATIONS

The Board considered funding for renovations.

Funding Source: Riverheads Infrastructure 80000-8015-80 \$15,000 00

Mr. Fitzgerald stated that there has been a funding request for renovations to the Spottswood Raphine Ruritan Club building. This is a location of a polling precinct and there are some improvements needed. The total amount of the renovations was \$26,000. Mr. Shull wishes to donate \$15,000 from the Riverheads Infrastructure for the improvements.

September 27, 2017, at 7:00 p.m.

MATTERS TO BE PRESENTED BY THE BOARD (CONT'D)

stakeholders involved. It was eye opening at the number of people that live in this area and travel to the University of Virginia and Martha Jefferson Hospital to work. It would be significant if the two would agree to be a bigger part of the initial pilot as opposed to the proposal of taking the local cost and dividing it. Initially, \$7,000.00 per locality was proposed for FY19, \$14,400.00 for FY20, \$13,000.00 for FY21 and \$6,700.00 for FY22. It is evident that this will be coming up in the near future.

Another presentation that was mentioned at the MPO meeting was on self-driving vehicles. According to the report given the self-driving vehicles will be in the showroom for purchase in 2020. This will change our world, not just transportation. It was also stated that the Commonwealth of Virginia was on the fast track.

Ms. Bragg stated that the Boards and Commissions Dinner was a success and the Stuarts Draft Library is in its final completion stages. There will be a Sneak-A-Peek on October 17 and the Grand Opening will be October 28.

Ms. Bragg moved, seconded by Dr. Pattie, that the Board re-appoint the following:

Martin Siebken	Recycling Committee	Expires 9/27/2021
----------------	---------------------	-------------------

Vote was as follows: Yeas: Kelley, Garber, Coleman, Bragg, Pattie, Shull, and Pyles
 Nays: None

Motion carried.

Mr. Kelley moved, seconded by Mr. Coleman, that the Board re-appoint the following:

Carson Holloway	Central Shenandoah Emergency Medical Services Council	Expires 9/30/2020
-----------------	---	-------------------

Vote was as follows: Yeas: Kelley, Garber, Coleman, Bragg, Pattie, Shull, and Pyles
 Nays: None

Motion carried.

Mr. Kelley moved, seconded by Ms. Bragg, that the Board appoint the following:

Matt Lawler	Central Shenandoah Emergency Medical Services Council	Expires 9/30/2020
-------------	---	-------------------

Aaron Laveck	Valley Community Services Board	Expires 9/30/2020
--------------	---------------------------------	-------------------

Vote was as follows: Yeas: Kelley, Garber, Coleman, Bragg, Pattie, Shull, and Pyles
 Nays: None

Motion carried.

September 27, 2017, at 7:00 p.m.

MATTERS TO BE PRESENTED BY THE BOARD (CONT'D)

Mr. Pyles stated that the Buffalo Gap football team will be playing at James Madison University Saturday, September 30 at 2:00p.m.

.....

MATTERS TO BE PRESENTED BY STAFF

Mr. Fitzgerald discussed the following issues:

- 1) Farm Bureau Dinner is Monday, October 2 at the Weyers Cave Community Center.
- 2) Augusta County Economic Development received an Excellence in Economic Development Award from the International Economic Development Council in regards to the new website.
- 3) Jennifer Whetzel, Deputy County Administrator, stated that the County has received a proposal for the 2018 Broadband Grant. With the Board's approval, she will put out a Press Release and open up a 30 day comment period. The application deadline is October 31, 2017. A more in depth presentation will be given at a later Board meeting prior to the deadline.

The Board gave approval to move forward with Press Release and comment period.

Mr. Pyles commended Jennifer Hoover of the Augusta County Service Authority on her work with the Source Water Protection Overlay projects.

.....

CLOSED SESSION

On motion of Mr. Kelley, seconded by Mr. Shull, the Board went into closed session pursuant to:

the personnel exemption under Virginia Code § 2.2-3711(A) (1)
[discussion, consideration or interviews of (a) prospective candidates for employment, or (b) assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of specific employees]:

- a) Boards and Commissions

(2) the real property exemption under Virginia Code § 2.2-3711(A) (3)
[discussion of the acquisition for a public purpose, or disposition, of real property]:

- a) Verona Elementary
- b) Ladd Elementary

.....

On motion of Mr. Kelley, seconded by Mr. Shull, the Board came out of Closed Session.

Vote was as follows: Yeas: Bragg, Kelley, Garber, Wendell, Shull, Pattie and Pyles
 Nays: None

Motion carried.

.....

September 27, 2017, at 7:00 p.m.

CLOSED SESSION (CONT'D)

The Chairman advised that each member is required to certify that to the best of their knowledge during the closed session only the following was discussed:

- 1. Public business matters lawfully exempted from statutory open meeting requirements, and
- 2. Only such public business matters identified in the motion to convene the executive session.

The Chairman asked if there is any Board member who cannot so certify.

Hearing none, the Chairman called upon the County Administrator/ Clerk of the Board to call the roll noting members of the Board who approve the certification shall answer AYE and those who cannot shall answer NAY.

Roll Call Vote was as follows:

AYE:	Bragg, Garber, Kelley, Coleman, Shull, Pattie and Pyles
NAY:	None

The Chairman authorized the County Administrator/Clerk of the Board to record this certification in the minutes.

.....

LADD ELEMENTARY

Mr. Kelley moved, seconded by Mr. Coleman, that the Board authorize the County Administrator to handle the Letter of Intent for the Ladd Elementary School property.

Vote was as follows:	Yeas: Kelley, Garber, Coleman, Bragg, Pattie, Shull, and Pyles
	Nays: None

Motion carried.

.....

DATE	CHECK#	PAYEE	DESCRIPTION	TOTAL	GENERAL	CENTRAL	MISC.
20170907	8967	ACE HARDWARE-VERONA	SITE SUPPLIES	359.97	359.97	-	-
20170907	8968	ADVANCED TELEPHONE & DATA	MISCELLANEOUS SUPPLIES	30,925.00	1,925.00	-	29,000.00
20170907	8969	AUGUSTA PAINT	MISCELLANEOUS SUPPLIES	715.13	135.27	-	579.86
20170907	8970	CAROLINA DIGITAL PHONE	TELEPHONE SERVICE	2,172.05	1,939.70	232.35	-
20170907	8971	CLEAR COMMUNICATIONS	VEHICLE MAINT & SUPPLIES	401.17	401.17	-	-
20170907	8972	COUNTY OF AUGUSTA HEALTH	SELF INSURANCE	244,567.97	-	-	244,567.97
20170907	8973	CUMMINS ATLANTIC LLC	REPAIRS & MAINT - CONTRACT	822.41	822.41	-	-
20170907	8975	FISHER AUTO PARTS, INC.	VEHICLE SUPPLIES	124.29	124.29	-	-
20170907	8978	JIM SNEAD FORD	VEHICLE MAINT & SUPPLIES	823.89	823.89	-	-
20170907	8979	KPD, INC. PORT-A-JOHN	RENTAL	669.29	669.29	-	-
20170907	8980	OFFICE DEPOT	OFFICE SUPPLIES	272.57	272.57	-	-
20170907	8981	OVERDRIVE INC	BOOKS	65.00	65.00	-	-
20170907	8982	RXBENEFITS INC	SELF INSURANCE	166,700.61	-	-	166,700.61
20170907	8983	SHEN VALLEY ELECTRIC COOP	ELECTRIC SERVICE	76.61	76.61	-	-
20170907	8984	XEROX CORP.	OFFICE SUPPLIES	2,895.46	2,327.48	567.98	-
20170914	8986	ACE HARDWARE-VERONA	REPAIR SUPPLIES	37.59	37.59	-	-
20170914	8987	ATLANTIC TECHNOLOGY	TOWER	850.00	850.00	-	-
20170914	8988	BOBBY'S TOWING SERVICE	REFUSE COLLECTION	68,373.16	68,373.16	-	-
20170914	8990	COUNTY OF AUGUSTA HEALTH	SELF INSURANCE	259,935.62	-	-	259,935.62
20170914	8991	DEMCO INC	LIBRARY MATERIAL & SUPPLIES	1,101.62	1,101.62	-	-
20170914	8994	FISHER AUTO PARTS, INC.	VEHICLE SUPPLIES	197.21	197.21	-	-
20170914	8996	JENKINS SECURITY SERVICE	MISCELLANEOUS SUPPLIES	208.48	208.48	-	-
20170914	8997	JIM SNEAD FORD	VEHICLE MAINT & SUPPLIES	551.76	551.76	-	-
20170914	8998	KPD, INC. PORT-A-JOHN	RENTAL	910.00	-	-	910.00
20170914	8999	MCCLUNG COMPANIES	LIBRARY MATERIAL & SUPPLIES	860.00	860.00	-	-
20170914	9000	OFFICE DEPOT	OFFICE SUPPLIES	915.66	915.66	-	-
20170914	9001	ROBERTS OXYGEN CO.,INC.	CRIME PREVENTION SUPPLIES	28.61	28.61	-	-
20170914	9002	ROBINSON,FARMER,COX,ASSOC	AUDIT	6,487.00	6,487.00	-	-
20170914	9003	ROCKINGHAM COOPERATIVE	POWER EQUIP SUPPLIES	57.00	57.00	-	-
20170914	9004	SHEN VALLEY ELECTRIC COOP	ELECTRIC SERVICE	2,621.07	2,493.47	-	127.60
20170914	9005	STAUNTON STEAM LAUNDRY	OFFICE SUPPLIES	840.63	840.63	-	-
20170914	9006	THE PENWORTHY COMPANY	BOOKS	638.69	638.69	-	-
20170914	9007	TOWN POLICE SUPPLY	AMMO RANGE SUPPLIES	424.00	424.00	-	-
20170914	9008	XEROX CORP.	MAINT SERVICE CONTRACT	121.01	121.01	-	-
20170921	9010	BATTERIES PLUS LLC	POLICE SUPPLIES	219.00	219.00	-	-
20170921	9012	CAROLINA DIGITAL PHONE	TELEPHONE	144.50	144.50	-	-

A/P DISTRIBUTION BY CHECK #

09/01/17 to 09/30/17

DATE	CHECK#	PAYEE	DESCRIPTION	TOTAL	GENERAL	CENTRAL	MISC
20170921	9013	CLEAR COMMUNICATIONS	VEHICLE MAINT & SUPPLIES	2,068.26	2,068.26	-	-
20170921	9014	COMMONWEALTH DISTR. LLC	JANITORIAL SUPPLIES	2,156.09	2,156.09	-	-
20170921	9015	COUNTY OF AUGUSTA HEALTH	SELF INSURANCE	283,172.53	-	-	283,172.53
20170921	9017	EVIDENT CRIME SCENE PROD	POLICE SUPPLIES	316.39	316.39	-	-
20170921	9018	H & R CONTRACTORS INC	CUSTODIAL SERVICES	950.00	950.00	-	-
20170921	9020	OFFICE DEPOT	OFFICE SUPPLIES	1,317.80	1,317.80	-	-
20170921	9021	RXBENEFITS INC	SELF INSURANCE	138,354.05	-	-	138,354.05
20170921	9022	TACTICAL & SURVIVAL	UNIFORMS	618.20	618.20	-	-
20170921	9023	UNIQUE MANAGEMENT SERVICE	PLACEMENTS	205.85	205.85	-	-
20170921	9024	WASH J & L, INC	CAR WASHES	369.00	369.00	-	-
20170921	9025	WAYNE OXYGEN & WELDING	MISCELLANEOUS SUPPLIES	28.83	28.83	-	-
20170921	9026	360 HOME SERVICES LLC	MOWING	3,695.00	3,695.00	-	-
20170928	9028	ADVANCED TELEPHONE & DATA	MAINT SERVICE CONTRACT	1,501.23	1,501.23	-	-
20170928	9029	BOBBY'S TOWING SERVICE	REFUSE	1,100.00	1,100.00	-	-
20170928	9031	CLEAR COMMUNICATIONS	VEHICLE MAINT & SUPPLIES	68.68	68.68	-	-
20170928	9033	COUNTY OF AUGUSTA HEALTH	SELF INSURANCE	293,094.21	-	-	293,094.21
20170928	9034	DIXIE GAS & OIL CORP.	PROPANE	540.88	540.88	-	-
20170928	9035	DON LARGENT ROOFING INC	MISCELLANEOUS SUPPLIES	223.43	-	-	223.43
20170928	9039	JIM SNEAD FORD	VEHICLE MAINT & SUPPLIES	16.00	16.00	-	-
20170928	9040	LANGUAGE LINE SERVICES	TELEPHONE SERVICE	280.03	140.01	-	140.02
20170928	9041	NEW HOPE RURITAN CLUB	SITE	1,410.07	1,410.07	-	-
20170928	9042	OFFICE DEPOT	OFFICE SUPPLIES	189.88	189.88	-	-
20170928	9043	PROQUEST LLC	BOOKS	2,330.00	2,330.00	-	-
20170928	9044	ROBERTS OXYGEN CO.,INC.	TRAINING SUPPLIES	216.85	216.85	-	-
20170928	9045	STAUNTON STEAM LAUNDRY	OFFICE SUPPLIES	48.75	48.75	-	-
20170928	9046	SWOOPE VOL. FIRE DEPT.	REIMBURSEMENT	2,853.00	-	-	2,853.00
20170928	9048	360 HOME SERVICES LLC	MOWING	705.00	705.00	-	-
20170907	496744	ACE COMMUNICATION ARTS	GART	600.00	600.00	-	-
20170907	496747	AT&T	TELEPHONE SERVICE	3.84	3.84	-	-
20170907	496748	ATKINS AUTOMOTIVE CO.,INC	VEHICLE SUPPLIES	338.82	338.82	-	-
20170907	496749	AUGUSTA COUNTY EDA	AFID GRANT	400,000.00	-	-	400,000.00
20170907	496750	AUGUSTA COUNTY GENERAL	FEE	410.00	410.00	-	-
20170907	496751	AUGUSTA COUNTY SERVICE	WATER & SEWER	94.05	94.05	-	-
20170907	496752	BCT	OFFICE SUPPLIES	32.75	32.75	-	-
20170907	496754	BEVERAGE TRACTOR & BLACK & VEATCH	POWER EQUIP SUPPLIES	64.51	64.51	-	-
20170907	496755		EMERGENCY COMMUNICATIONS	1,156.25	-	-	1,156.25

A/P DISTRIBUTION BY CHECK #

09/01/17 to 09/30/17

DATE	CHECK#	PAYEE	DESCRIPTION	TOTAL	GENERAL	CENTRAL	MISC.
20170907	496756	BLAUCH BROTHERS INC	CONTRACT - MAINT	2,667.50	2,667.50	-	-
20170907	496758	BOUND TREE MEDICAL, LLC	EQUIPMENT	324.03	-	-	324.03
20170907	496759	CARRIE MILLER	REIMBURSEMENT	101.12	101.12	-	-
20170907	496760	CENTRAL TIRE CORP.	VEHICLE MAINT & SUPPLIES	3,953.59	3,953.59	-	-
20170907	496761	COMMONWEALTH PROMOTIONAL	LIBRARY MATERIAL & SUPPLIES	178.97	178.97	-	-
20170907	496764	DOMINION ENERGY VIRGINIA	ELECTRIC SERVICE	35,783.19	29,848.59	5,934.60	-
20170907	496765	DOMINION OUTDOORS INC	AMMO RANGE SUPPLIES	14,699.40	14,699.40	-	-
20170907	496786	EAST COAST EMERGENCY	VEHICLE MAINT & SUPPLIES	6,741.71	-	-	6,741.71
20170907	496788	FARM CHOICE, INC.	K9 SUPPLIES	108.57	108.57	-	-
20170907	496771	FRIENDS OF AUGUSTA COUNTY	DONATIONS	283.88	283.88	-	-
20170907	496772	FUN EXPRESS LLC	CARE PROGRAM SUPPLIES	153.19	153.19	-	-
20170907	496773	GALETON	SITE SUPPLIES	233.34	233.34	-	-
20170907	496774	GALLS, LLC	POLICE SUPPLIES	108.00	108.00	-	-
20170907	496778	HEROES APPAREL LLC	WEARING APPAREL	1,136.00	1,136.00	-	-
20170907	496779	HOLLY M RASHEED	REIMBURSEMENT	105.93	105.93	-	-
20170907	496780	INGRAM LIBRARY SERVICES	BOOKS	551.97	551.97	-	-
20170907	496781	INTERSTATE ALL-BATTERY	VEHICLE SUPPLIES	79.35	79.35	-	-
20170907	496784	JUNIOR LIBRARY GUILD	BOOKS	10,348.92	10,348.92	-	-
20170907	496785	KREIDER	POWER EQUIP SUPPLIES	73.46	73.46	-	-
20170907	496787	LINEAGE ARCHITECTS PC	GARAGE STUDY	11,322.00	-	-	11,322.00
20170907	496789	LOWES COMPANIES, INC.	MISCELLANEOUS SUPPLIES	1,446.20	1,293.30	-	152.90
20170907	496790	LUMOS NETWORKS	TELEPHONE SERVICE	10,228.31	8,525.13	1,703.18	-
20170907	496791	MANSFIELD OIL COMPANY	FUEL	14,929.65	13,838.59	-	1,091.06
20170907	496792	MARDEN PRESS	OFFICE SUPPLIES	45.00	45.00	-	-
20170907	496794	MID VALLEY PRESS	ADVERTISING	70.00	70.00	-	-
20170907	496795	MIDWEST TAPE	BOOKS	227.92	227.92	-	-
20170907	496798	PITNEY BOWES	POSTAGE SUPPLIES	339.12	-	339.12	-
20170907	496799	PREMIER AUTO BODY OF STAU	VEHICLE MAINT & SUPPLIES	5,416.84	5,416.84	-	-
20170907	496802	SELECT SPECIALTY PRODUCTS	JANITORIAL SUPPLIES	260.00	260.00	-	-
20170907	496803	SHEN VALLEY OFFICE EQUIP.	OFFICE SUPPLIES	309.73	309.73	-	-
20170907	496804	SHENANDOAH AWARDS	UNIFORMS	165.89	165.89	-	-
20170907	496805	SHI INTERNATIONAL CORP	OFFICE SUPPLIES	1,096.21	46.15	-	1,050.06
20170907	496807	SOUTHERN ELECTRIC CORP.	MISCELLANEOUS SUPPLIES	251.60	251.60	-	-
20170907	496809	STAPLES ADVANTAGE	OFFICE SUPPLIES	217.51	217.51	-	-
20170907	496810	STAUNTON MACHINE WORKS	SITE SUPPLIES	275.78	275.78	-	-
20170907	496812	SUMMIT PUBLISHING LLC	GART	897.50	897.50	-	-

AP DISTRIBUTION BY CHECK #

DATE	CHECK#	PAYEE	DESCRIPTION	TOTAL	GENERAL	CENTRAL	MISC
20170907	498813	SUPERION LLC	MAINT SERVICE CONTRACT	750.00	750.00	-	-
20170907	498814	SUPPLY ROOM COMPANIES	PAPER	4,270.40	-	4,270.40	-
20170907	498815	TEI LANDMARK AUDIO	BOOKS	8.00	8.00	-	-
20170907	498816	THE DAILY NEWS LEADER	NEWSPAPERS	18.80	18.80	-	-
20170907	498817	TRACTOR SUPPLY COMPANY	POWER EQUIP SUPPLIES	75.75	75.75	-	-
20170907	498818	TREASURER OF VA.	PRINTER	200.00	200.00	-	-
20170907	498819	ULTIMATE TRAINING MUNTION	AMMO RANGE SUPPLIES	85.10	85.10	-	-
20170907	498820	VACORP-VIRGINIA ASSOC.	INSURANCE	398.00	398.00	-	-
20170907	498821	VALLEY POOL & SPA	POOL SUPPLIES	-	-	-	-
20170907	498822	VALLEY RESTAURANT REPAIR	MISCELLANEOUS SUPPLIES	207.00	207.00	-	-
20170907	498824	VECTOR INDUSTRIES INC.	RECYCLING	185.00	185.00	-	-
20170907	498825	VERIZON	TELEPHONE SERVICE	160.79	160.79	-	-
20170907	498826	VERIZON WIRELESS	TELEPHONE SERVICE	80.02	80.02	-	-
20170907	498827	VIRGINIA WEMMERUS	REIMBURSEMENT	10.00	10.00	-	-
20170907	498829	WINTERGREEN PROPERTY	TOWER	3,627.84	3,627.84	-	-
20170907	498830	ZEP SALES & SERVICE	JANITORIAL SUPPLIES	138.72	138.72	-	-
20170907	498831	AUGUSTA COUNTY SERVICE	WATER	20.00	20.00	-	-
20170914	498968	AEROVISION SOLUTIONS LLC	ADVERTISING	125.00	125.00	-	-
20170914	498969	AETNA INC	SELF INSURANCE	49,548.79	-	-	49,548.79
20170914	498970	AMANDA GLOVER	REIMBURSEMENT	65.07	65.07	-	-
20170914	498971	AUGUSTA COUNTY SERVICE	MAINT SERVICE CONTRACT	1,356.25	1,356.25	-	-
20170914	498972	AUGUSTA FRAMECRAFTERS	FIXTURES	284.00	284.00	-	-
20170914	498973	AUGUSTA-STAUTON HEALTH	CONTRIBUTION	132,984.00	132,984.00	-	-
20170914	498974	BANKERS INSURANCE LLC	INSURANCE	142.00	142.00	-	-
20170914	498975	BCT	OFFICE SUPPLIES	18.75	18.75	-	-
20170914	498977	BOUND TREE MEDICAL, LLC	EMS SUPPLIES	41.12	29.20	-	11.92
20170914	498980	CANON FINANCIAL SERVICES	OFFICE SUPPLIES	93.00	93.00	-	-
20170914	498981	CENTRAL SHENEMS COUNCIL	TEXTBOOKS	207.50	207.50	-	-
20170914	498982	CENTRAL SHENANDOAH	BRITE TRANSIT	41,000.00	41,000.00	-	-
20170914	498983	CENTRAL TIRE CORP.	VEHICLE MAINT & SUPPLIES	80.46	80.46	-	-
20170914	498985	CITY OF STAUNTON	WATER & SEWER	1,157.06	1,157.06	-	-
20170914	498986	CITY OF WAYNESBORO, VA	GART	5,000.00	5,000.00	-	-
20170914	498987	CLYDE ARMORY	AMMO RANGE SUPPLIES	23,522.51	4,174.21	-	19,348.30
20170914	498988	COLONIAL FORD AND	VEHICLE	98,300.01	-	-	98,300.01
20170914	498989	COMCAST	TELEPHONE SERVICE	709.05	709.05	-	-
20170914	498990	COMMONWEALTH PROMOTIONAL	CRIME PREVENTION SUPPLIES	866.89	866.89	-	-

DATE	CHECK#	PAYEE	DESCRIPTION	TOTAL	GENERAL	CENTRAL	MISC
20170914	496991	COMMONWEALTH VET.CLINIC	VET	570.24	570.24	-	-
20170814	486992	COREY RICHIE	REIMBURSEMENT	66.85	66.85	-	-
20170914	496993	CUSTOM DELIVERIES OF VA	COURIER	250.00	250.00	-	-
20170914	496996	DEPARTMENT OF CRIMINAL	WASP	29,110.00	-	-	29,110.00
20170914	496997	DOMINION ENERGY VIRGINIA	ELECTRIC SERVICE	4,064.25	953.27	3,110.98	-
20170914	486999	FARM CHOICE, INC.	K9 SUPPLIES	104.95	104.95	-	-
20170914	497000	G.F. SPROUSE ENTERPRISES	MISCELLANEOUS SUPPLIES	511.75	511.75	-	-
20170914	497002	GLEN ECHO FARM	SHEEP CLAIM	500.00	500.00	-	-
20170914	497003	GREEN VALLEY BOOK FAIR	BOOKS	452.73	452.73	-	-
20170914	497004	GTP ACQUISITION PARTNERS	TOWER	3,826.73	3,826.73	-	-
20170914	497005	HAMPTON INN VA BEACH	LODGING	879.84	879.84	-	-
20170914	497006	HARRISONBURG AUTO GLASS	VEHICLE MAINT & SUPPLIES	300.00	300.00	-	-
20170914	497007	HERSHEY TIRE & AUTO REPAI	VEHICLE MAINT & SUPPLIES	96.88	96.88	-	-
20170914	497008	HX LIGHTING INC	REPAIR SUPPLIES	946.73	946.73	-	-
20170914	497009	INGRAM LIBRARY SERVICES	BOOKS	609.93	609.93	-	-
20170914	497010	INTERSTATE RESCUE LLC	REPAIRS & MAINT - CONTRACT	5,937.00	5,937.00	-	-
20170914	497012	JACK ROOT	REIMBURSEMENT	25.86	25.86	-	-
20170914	497014	JEAN SHREWSBURY	REIMBURSEMENT	1,123.22	1,123.22	-	-
20170914	497016	KORMAN SIGNS	STREET SIGN SUPPLIES	858.00	858.00	-	-
20170914	497017	LAWRENCE PERRY & ASSOC.	HVAC CONTROLS UPGRADE	630.00	-	-	630.00
20170914	497018	MARSH & MCLENNAN AGENCY	PROFESSIONAL FEES	916.67	916.67	-	-
20170914	497022	MG-W TELEPHONE	TELEPHONE SERVICE	1,691.29	1,644.38	46.91	-
20170914	497023	MID VALLEY PRESS	ADVERTISING	102.44	102.44	-	-
20170914	497024	MIDWEST TAPE	BOOKS	75.95	75.95	-	-
20170914	497027	MOUNTAIN VIEW GENERAL	FUEL	45.00	45.00	-	-
20170914	497028	NEW HOPE TELEPHONE	TELEPHONE SERVICE	358.35	358.35	-	-
20170914	497029	NEW HOPE VOL. FIRE DEPT.	FUEL BENEFIT	295.00	295.00	-	-
20170914	497030	NORTHERN SHEN. VALLEY	DUES	5,000.00	5,000.00	-	-
20170914	497031	OUTSIDE THE BOX GROUP LLC	ACTIVITY GUIDE	6,190.00	6,190.00	-	-
20170914	497032	PAMELA W DEYERLE	PROFESSIONAL SERVICES	39.50	39.50	-	-
20170914	497033	PAUL OBAUGH FORD INC	VEHICLE MAINT & SUPPLIES	321.25	321.25	-	-
20170914	497037	RITE AID CHARGE CARD	EMS SUPPLIES	324.50	324.50	-	-
20170914	497038	RONNIE RITCHEIE SERVICE CO	MISCELLANEOUS SUPPLIES	988.42	988.42	-	-
20170914	497039	SEE-MOR TRUCK TOPS & CUST	VEHICLE MAINT & SUPPLIES	88.40	88.40	-	-
20170914	497040	SHEN.VALLEY OFFICE EQUIP.	OFFICE SUPPLIES	286.43	286.43	-	-
20170914	497041	SHENANARTS	GRANT	3,166.67	3,166.67	-	-

A/P DISTRIBUTION BY CHECK #

09/01/17 to 09/30/17

DATE	CHECK#	PAYEE	DESCRIPTION	TOTAL	GENERAL	CENTRAL	MISC
20170914	497042	SHENANDOAH VALLEY	OFFICE SUPPLIES	530.00	530.00	-	-
20170914	497043	SHENTEL	TELEPHONE SERVICE	978.87	978.87	-	-
20170914	497044	SHI INTERNATIONAL CORP	OFFICE SUPPLIES	108.00	108.00	-	-
20170914	497045	SHIELDS INVESTMENT CO LLC	REIMBURSEMENT	7,200.39	975.00	-	6,225.39
20170914	497046	SHRED-IT USA	OFFICE SUPPLIES	436.32	368.88	67.44	-
20170914	497048	SOUTH RIVER IRRIGATION	MAINT SERVICE CONTRACT	111.00	111.00	-	-
20170914	497049	SOUTHEASTERN SECURITY	CARE PROGRAM SUPPLIES	74.00	74.00	-	-
20170914	497050	STAPLES ADVANTAGE	OFFICE SUPPLIES	1,227.19	1,227.19	-	-
20170914	497051	STAUNTON-AUGUSTA YMCA	LIFEGUARDS	8,248.63	8,248.63	-	-
20170914	497052	STAUNTON/AUGUSTA	GRANT	3,166.66	3,166.66	-	-
20170914	497053	STEVE FITZGERALD GENERAL	SVASC	6,468.00	-	-	6,468.00
20170914	497054	STONEWALL BRIGADE BAND	GRANT	3,166.67	3,166.67	-	-
20170914	497055	SUMMERTIME TRADITIONS	EASEMENT SUPPLIES	196.00	196.00	-	-
20170914	497056	SUPPLY ROOM COMPANIES	PAPER	4,270.40	-	4,270.40	-
20170914	497057	TCM, INC	JANITORIAL SERVICES	3,850.00	1,850.00	2,000.00	-
20170914	497059	THE NEWS LEADER	ADVERTISING	960.00	960.00	-	-
20170914	497060	THE NEWS VIRGINIAN	NEWSPAPERS	156.00	156.00	-	-
20170914	497061	TIDEWATER EMERG MED SVCS	TRAVEL	1,795.00	1,795.00	-	-
20170914	497062	TRANSUNION RISK &	DUES	110.25	110.25	-	-
20170914	497063	TREASURER OF VA	DUES	3,000.00	3,000.00	-	-
20170914	497064	TREASURER OF VIRGINIA	CORONER	20.00	20.00	-	-
20170914	497065	VACA	TRAVEL	150.00	150.00	-	-
20170914	497066	VALLEY TERMITE & PEST	PEST CONTROL	221.00	221.00	-	-
20170914	497067	VERIZON	TELEPHONE SERVICE	56.00	56.00	-	-
20170914	497068	VERIZON	TELEPHONE SERVICE	678.99	678.99	-	-
20170914	497069	VERONA CAR CARE INC	VEHICLE MAINT & SUPPLIES	1,257.49	1,257.49	-	-
20170914	497070	VERONA VOL. FIRE DEPT.	REIMBURSEMENT	448.00	448.00	-	-
20170914	497071	VIRGINIA EMS SYMPOSIUM	TRAVEL	1,110.00	1,110.00	-	-
20170914	497072	VLGMA	DUES	378.00	378.00	-	-
20170914	497073	WASTE MANAGEMENT OF VA.-	REFUSE COLLECTION	3,138.30	2,632.34	505.96	-
20170914	497075	WAYNE SURFACE	REIMBURSEMENT	75.00	75.00	-	-
20170914	497076	WILLIAM SPENCE	REIMBURSEMENT	46.32	46.32	-	-
20170914	497077	XEROX FINANCIAL SERVICES	OFFICE SUPPLIES	75.71	75.71	-	-
20170914	497078	XPRESS LUBE	VEHICLE MAINT & SUPPLIES	913.35	913.35	-	-
20170914	497079	ZEP SALES & SERVICE	JANITORIAL SUPPLIES	76.55	76.55	-	-
20170921	497091	AETNA INC	SELF INSURANCE	9,457.11	-	-	9,457.11

DATE	CHECK#	PAYEE	DESCRIPTION	TOTAL	GENERAL	CENTRAL	MISC
20170921	497092	ANDY WELLS,PETTY CASH	PETTY CASH	381.75	381.75	-	-
20170921	497093	APPLE DOOR CO.	MAINT SERVICE CONTRACT	255.00	255.00	-	-
20170921	497094	AUGUSTA CO-OP FARM BIUREAU	SHOP SUPPLIES	52.77	52.77	-	-
20170921	497095	AUGUSTA COUNTY GENERAL	FEE	410.00	410.00	-	-
20170921	497096	AUGUSTA GLASS & MIRROR CO	VEHICLE MAINT & SUPPLIES	220.00	220.00	-	-
20170921	497097	AUGUSTA HEALTH WORKPLACE	PHYSICALS	90.00	90.00	-	-
20170921	497098	AUGUSTA PETRO COOP INC	FUEL	1,520.48	1,520.48	-	-
20170921	497100	BALZER & ASSOCIATES INC	MILL PLACE PARK	615.64	-	-	615.64
20170921	497101	BANKERS INSURANCE LLC	INSURANCE	108.00	108.00	-	-
20170921	497103	BLACK BEAR PRODUCTIONS	MISCELLANEOUS SUPPLIES	900.00	900.00	-	-
20170921	497104	BOUND TREE MEDICAL, LLC	EMS SUPPLIES	6,356.78	6,356.78	-	-
20170921	497185	BRANCH CIVIL INC	RT 608 AND 636	274,908.81	-	-	274,908.81
20170921	497107	CENTRAL SHEN.EMS COUNCIL	TEXTBOOKS	262.50	262.50	-	-
20170921	497108	CENTURYLINK	TELEPHONE SERVICE	15,048.96	15,048.96	-	-
20170921	497109	CITY OF WAYNESBORO, VA	TELEPHONE SERVICE	17,511.46	17,511.46	-	-
20170921	497111	COFFMAN'S HOME REPAIR	SVASC	1,350.00	-	-	1,350.00
20170921	497112	COLONIAL FORD AND	MISCELLANEOUS SUPPLIES	32,851.92	-	-	32,851.92
20170921	497113	COLUMBIA GAS	VEHICLE	3,178.02	2,910.50	267.52	-
20170921	497114	COMCAST	NATURAL GAS CONSUMPTION	573.11	573.11	-	-
20170921	497115	COMMONWEALTH ENGINE	TELEPHONE SERVICE	382.93	382.93	-	-
20170921	497116	COMMONWEALTH RESCUE	VEHICLE MAINT & SUPPLIES	257.50	257.50	-	-
20170921	497119	DEERFIELD RURITAN CLUB	VEHICLE MAINT & SUPPLIES	600.00	600.00	-	-
20170921	497120	DEMTECH VOTING SOLUTIONS	MOWING	2,275.00	2,275.00	-	-
20170921	497121	DOMINION ENERGY VIRGINIA	MAINT SERVICE CONTRACT	6,723.71	7,692.17	1,031.54	-
20170921	497122	DOUG WOLFE	ELECTRIC SERVICE	48.14	48.14	-	-
20170921	497123	ELDON JAMES & ASSOC. INC.	REIMBURSEMENT	2,200.00	2,200.00	-	-
20170921	497126	HEROES APPAREL LLC	LEGISLATIVE SERVICES	1,820.00	1,820.00	-	-
20170921	497127	INGRAM LIBRARY SERVICES	WEARING APPAREL	1,261.66	1,261.66	-	-
20170921	497128	INTERMEDIX	BOOKS	7,515.74	-	-	7,515.74
20170921	497130	JEAN SHREWSBURY	REVENUE RECOVERY	740.00	740.00	-	-
20170921	497131	JOHN C WHITE SERVICES INC	REIMBURSEMENT	500.00	500.00	-	-
20170921	497133	JULIE W SHEFFER	VEHICLE MAINT & SUPPLIES	446.25	446.25	-	-
20170921	497134	KNOX COMPANY	REIMBURSEMENT	977.00	-	-	977.00
20170921	497135	KORMAN SIGNS	EQUIPMENT	665.83	665.83	-	-
20170921	497137	LEXIS NEXIS MATTHEW	STREET SIGN SUPPLIES	62.08	62.08	-	-
20170921	497138	LOCAL GOVERNMENT ATTORNEY	DUES	650.00	650.00	-	-

A/P DISTRIBUTION BY CHECK #

09/01/17 to 09/30/17

DATE	CHECK#	PAYEE	DESCRIPTION	TOTAL	GENERAL	CENTRAL	MISC
20170921	497140	MANSFIELD OIL COMPANY	FUEL	16,532.93	14,890.36	-	1,642.57
20170921	497141	MARIE ROTHWELL	REIMBURSEMENT	232.46	232.46	-	-
20170921	497143	MARV GOLDEN PILOT SUPPLIE	OFFICE SUPPLIES	17.54	17.54	-	-
20170921	497144	MATT CARTER	REIMBURSEMENT	513.15	513.15	-	-
20170921	497147	MOTOROLA SOLUTIONS INC	MAINT SERVICE CONTRACT	159,400.08	159,400.08	-	-
20170921	497148	MSAB INC	TRAINING	3,190.00	3,190.00	-	-
20170921	497149	NAVAL SURFACE WARFARE	TACTICAL UNIT EXPENSES	1,800.00	1,800.00	-	-
20170921	497150	NOLAND COMPANY	MISCELLANEOUS SUPPLIES	242.62	242.62	-	-
20170921	497151	OCLC, INC	BOOKS	41.67	41.67	-	-
20170921	497152	PAMELA W DEYERLE	PROFESSIONAL SERVICES	600.00	600.00	-	-
20170921	497153	PEARSON'S APPRAISAL SERVI	APPRAISAL	23,344.20	23,344.20	-	-
20170921	497154	POSTMASTER	PO BOX RENTAL	52.00	52.00	-	-
20170921	497155	PREMIER AUTO BODY OF STAU	VEHICLE MAINT & SUPPLIES	2,558.18	2,558.18	-	-
20170921	497156	PRIORITY DISPATCH	OFFICE SUPPLIES	70.00	70.00	-	-
20170921	497157	RELX INC, DBA LEXISNEXIS	OFFICE SUPPLIES	1,524.00	1,524.00	-	-
20170921	497158	RUPEN SHAH	REIMBURSEMENT	155.09	155.09	-	-
20170921	497160	SHENANDOAH AWARDS	UNIFORMS	95.98	95.98	-	-
20170921	497161	SHI INTERNATIONAL CORP	IT SUPPLIES	950.00	-	-	950.00
20170921	497162	SHUEY'S AUTO UPHOLSTERY	VEHICLE MAINT & SUPPLIES	85.00	85.00	-	-
20170921	497164	STAPLES ADVANTAGE	FURNITURE	492.20	492.20	-	-
20170921	497165	STAUNTON FOODS, LLC	CARE PROGRAM SUPPLIES	121.86	121.86	-	-
20170921	497166	STAUNTON VETERINARY CLINI	VET	50.00	50.00	-	-
20170921	497167	STAUNTON-AUGUSTA YMCA	LIFEGUARDS	5,303.38	5,303.38	-	-
20170921	497168	SUMMERTIME TRADITIONS	MOWING	960.00	960.00	-	-
20170921	497169	SUPER SHOE STORES	JANITORIAL SUPPLIES	179.98	179.98	-	-
20170921	497170	SYCOM TECHNOLOGIES	MISCELLANEOUS SUPPLIES	5,038.00	-	-	5,038.00
20170921	497172	TREASURER OF VIRGINIA	CORONER	60.00	60.00	-	-
20170921	497173	ULINE	SITE SUPPLIES	172.29	172.29	-	-
20170921	497174	VERIZON	TELEPHONE SERVICE	6,948.58	6,850.58	98.00	-
20170921	497175	VERIZON WIRELESS	TELEPHONE SERVICE	2,179.45	2,179.45	-	-
20170921	497176	VERSANT FUNDING LLC	MAINT SERVICE CONTRACT	192.00	192.00	-	-
20170921	497177	VIRGINIA BUSINESS SYSTEMS	COPIER CHARGES	246.12	246.12	-	-
20170921	497179	VIRGINIA LAWYERS WEEKLY	DUES	179.50	179.50	-	-
20170921	497180	VIRGINIA STATE POLICE	OFFICE SUPPLIES	30.00	30.00	-	-
20170921	497182	WILSON MECHANICAL SERVICE	CONTRACT - MAINT	930.00	930.00	-	-
20170921	497184	XEROX FINANCIAL SERVICES	OFFICE SUPPLIES	670.09	670.09	-	-

DATE	CHECK#	PAYEE	DESCRIPTION	TOTAL	GENERAL	CENTRAL	MISC
20170921	497185	YOUNG HARDWARE, INC.	MISCELLANEOUS SUPPLIES	12.58	12.58	-	-
20170921	497186	ZEP SALES & SERVICE	JANITORIAL SUPPLIES	91.34	91.34	-	-
20170921	497187	DASH INC	CAB FARE	210.00	-	-	210.00
20170921	497188	STONEWALL JACKSON HOTEL	LODGING	413.68	-	-	413.68
20170921	497201	POSTMASTER	PO BOX RENTAL	206.00	206.00	-	-
20170928	498525	AETNA	REFUND	64.78	-	-	64.78
20170928	498526	ALI MCCUE	REIMBURSEMENT	159.43	159.43	-	-
20170928	498527	AMANDA GLOVER	REIMBURSEMENT	212.72	212.72	-	-
20170928	498528	AMERICAN OF VIRGINIA INC	MISCELLANEOUS SUPPLIES	3,492.00	-	-	3,492.00
20170928	498529	ANGIE MICHAEL	REIMBURSEMENT	56.32	56.32	-	-
20170928	498530	ASSOCIATION OF CLERKS	DUES	175.00	175.00	-	-
20170928	498531	AT&T	TELEPHONE SERVICE	50.27	50.27	-	-
20170928	498532	AUGUSTA COUNTY GENERAL	FEE	120.00	120.00	-	-
20170928	498533	AUGUSTA COUNTY SERVICE	JANITORIAL SUPPLIES	1,605.70	1,605.70	-	-
20170928	498535	BAI COR USER'S GROUP	TRAVEL	50.00	50.00	-	-
20170928	498537	BLACK & VEATCH	EMERGENCY COMMUNICATIONS	4,856.25	-	-	4,856.25
20170928	498538	BLAUCH BROTHERS INC	MISCELLANEOUS SUPPLIES	25,675.00	-	-	25,675.00
20170928	498539	BOUND TREE MEDICAL, LLC	EMS SUPPLIES	392.45	392.45	-	-
20170928	498541	BUSINESS CARD	CREDIT CARD CHARGES	20,278.00	19,290.77	-	987.23
20170928	498543	CENTRAL SHEN EMS COUNCIL	TRAVEL	250.00	250.00	-	-
20170928	498544	CENTRAL VIRGINIA ELECTRIC	ELECTRIC SERVICE	105.40	105.40	-	-
20170928	498545	CENTURY LINK INC	TELEPHONE SERVICE	85.09	85.09	-	-
20170928	498546	CHARLANE TETREAULT	REFUND	89.90	-	-	89.90
20170928	498548	CHURCHVILLE VOL FIRE DEPT	REIMBURSEMENT	31,821.40	-	-	31,821.40
20170928	498550	COLUMBIA GAS	NATURAL GAS CONSUMPTION	47.40	47.40	-	-
20170928	498551	COMCAST	TELEPHONE SERVICE	362.22	362.22	-	-
20170928	498552	COMMONWEALTH ENGINE	VEHICLE MAINT & SUPPLIES	79.49	79.49	-	-
20170928	498553	COMMONWEALTH RESCUE	VEHICLE MAINT & SUPPLIES	243.25	243.25	-	-
20170928	498554	CRAIGSVILLE VOL FIRE DEPT	STILLWATER PROP	1,015.58	1,015.58	-	-
20170928	498556	DAVID R WADE	REFUND	265.00	-	-	265.00
20170928	498558	DOMINION ENERGY VIRGINIA	ELECTRIC SERVICE	4,540.14	1,976.18	2,563.96	-
20170928	498559	DONALD MORAN	REIMBURSEMENT	31.72	31.72	-	-
20170928	498560	EATON CORPORATION	IT SUPPLIES	5,943.00	-	-	5,943.00
20170928	498565	GALECENGAGE LEARNING	BOOKS	516.77	516.77	-	-
20170928	498567	GLOBAL EQUIPMENT COMPANY	RECYCLING SUPPLIES	495.89	495.89	-	-
20170928	498568	HEALTHKEEPERS INC	REFUND	195.48	-	-	195.48

AP DISTRIBUTION BY CHECK #

09/01/17 to 09/30/17

DATE	CHECK#	PAYEE	DESCRIPTION	TOTAL	GENERAL	CENTRAL	MISC
20170928	498569	HEROES APPAREL LLC	WEARING APPAREL	216.00	216.00	-	-
20170928	498570	INGRAM LIBRARY SERVICES	BOOKS	6,481.64	6,481.64	-	-
20170928	498571	JAMES R WONDERLY JR	REFUND	90.74	-	-	90.74
20170928	498574	KATHERINE Y CAMPBELL	REFUND	293.66	-	-	293.66
20170928	498575	KUSTOM SIGNALS INC	RADAR	5,541.00	5,541.00	-	-
20170928	498576	KYLE POWERS	REIMBURSEMENT	32.10	32.10	-	-
20170928	498578	LAYMAN, DIENER, &	OFFICE SUPPLIES	30.00	30.00	-	-
20170928	498579	LEXIS NEXIS MATTHEW	LAW BOOKS	193.81	193.81	-	-
20170928	498580	MERRY MAIDS	CLEANING	220.00	220.00	-	-
20170928	498581	MIDDLE RIVER	SERVICE AGREEMENT	571,551.75	409,997.25	-	161,554.50
20170928	498582	MIDWEST TAPE	BOOKS	64.77	64.77	-	-
20170928	498584	MORGAN SHREWSBURY	REIMBURSEMENT	15.36	15.36	-	-
20170928	498585	MUTUAL OF OMAHA INSURANCE	REFUND	71.79	-	-	71.79
20170928	498586	OPTIMA BEHAVIORAL HEALTH	EAP	680.80	680.80	-	-
20170928	498587	PECK'S BBQ	TRAVEL	1,377.18	1,377.18	-	-
20170928	498588	QUEEN CITY CREATIVE	GART	212.50	212.50	-	-
20170928	498589	QUICK-LIVICK, INC.	CHARTER BUS	1,323.00	1,323.00	-	-
20170928	498590	RESIDENCE INN BY MARRIOTT	TRAVEL	2,438.86	2,015.90	422.96	-
20170928	498591	SAMANTHA L DUDLEY	REFUND	67.00	-	-	67.00
20170928	498592	SEE-MOR TRUCK TOPS & CUST	VEHICLE MAINT & SUPPLIES	683.50	683.50	-	-
20170928	498593	SHAMROCK FOODS CO	VJIP	2,250.00	-	-	2,250.00
20170928	498594	SHEN VALLEY OFFICE EQUIP.	OFFICE SUPPLIES	583.94	583.94	-	-
20170928	498595	SHENANDOAH AWARDS	UNIFORMS	99.98	99.98	-	-
20170928	498596	SHENANDOAH SIGN CO	PARK SUPPLIES	31.50	31.50	-	-
20170928	498597	SHI INTERNATIONAL CORP	OFFICE SUPPLIES	110.00	110.00	-	-
20170928	498598	SHORT CIRCUIT ELECTRONICS	VEHICLE MAINT & SUPPLIES	350.00	350.00	-	-
20170928	498599	SIGN MASTER	VEHICLE MAINT & SUPPLIES	170.00	170.00	-	-
20170928	498601	TEI LANDMARK AUDIO	BOOKS	531.64	531.64	-	-
20170928	498602	TIDEWATER EMERG MED SVCS	TRAVEL	1,795.00	1,795.00	-	-
20170928	498603	TORX MEDIA	GART	165.00	165.00	-	-
20170928	498604	TREASURER OF VIRGINIA	VET	300.00	300.00	-	-
20170928	498605	U. S. POSTAL SERVICE	POSTAGE	10,000.00	-	10,000.00	-
20170928	498606	UNITED HEALTHCARE INSURAN	REFUND	592.80	-	-	592.80
20170928	498608	UNITED PARCEL SERVICE	FREIGHT	40.91	21.31	-	19.60
20170928	498609	UNITED WORLD LIFE INSURAN	REFUND	104.50	-	-	104.50
20170928	498610	VACA	DUES	90.00	90.00	-	-

DATE	CHECK#	PAYEE	DESCRIPTION	TOTAL	GENERAL	CENTRAL	MISC
20170928	498612	VERIZON	TELEPHONE SERVICE	5,900.48	4,682.66	713.07	504.75
20170928	498613	VET. EMERGENCY SERV. INC.	VET	80.00	80.00	-	-
20170928	498614	WEBSTER & WEBSTER INC	MISCELLANEOUS SUPPLIES	1.18	1.18	-	-
20170928	498615	XEROX FINANCIAL SERVICES	OFFICE SUPPLIES	308.42	308.42	-	-
20170928	498630	CHRISTOPHER HOLSTEGE	REIMBURSEMENT	750.44	-	-	750.44
20170928	498631	LISA WEST	REIMBURSEMENT	105.19	-	-	105.19
			TOTALS	3,904,437.63	1,239,426.46	38,146.37	2,626,864.80

REGULAR MEETING AGENDA ITEM NO. 10-10

CONVENE CLOSED SESSION

October 11, 2017

(In) MOTION: _____ SECOND: _____ VOTE: _____

(Out) _____

(Certify) _____

I move that the Board of Supervisors of Augusta County convene in closed session pursuant to:

- (1) the personnel exemption under Virginia Code § 2.2-3711(A) (1) [discussion, consideration or interviews of (a) prospective candidates for employment, or (b) assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of specific employees]:

- a) Board and Commissions

