

Staff Briefing Meeting, Monday, August 20, 2018, 1:30 p.m., Government Center, Verona, VA.

PRESENT: Gerald W. Garber, Chairman  
Carolyn S. Bragg-Vice Chairman  
Terry L. Kelley, Jr.  
Michael L. Shull  
Wendell L. Coleman  
Marshall W. Pattie  
Pam L. Carter  
Timothy K. Fitzgerald, County Administrator  
Jennifer M. Whetzel, Deputy County Administrator  
John Wilkinson, Director of Community Development  
Leslie Tate, Planner  
Misty Cook, Director of Finance  
James R. Benkahla, County Attorney

VIRGINIA: At an adjourned meeting of the Augusta County Board of Supervisors held on Monday, August 20, 2018, at 1:30 p.m., at the Government Center, Verona, Virginia, and in the 243<sup>rd</sup> year of the Commonwealth....

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VDOT ROADS

1) Don Komara, VDOT Residency Administrator discussed the VDOT status report of August 20, 2018.

The Board accepted the report as information.

2) Mr. Komara discussed the VDOT 6-Year Plan.

The Board authorized placing on the August 22, 2018 regular meeting agenda.

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ECONOMIC DEVELOPMENT

Amanda Glover, Director of Economic Development, discussed the Economic Development monthly report of July, 2018.

The Board accepted the monthly report as information.

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FIRE AND RESCUE

Greg Schacht discussed the Fire and Rescue monthly report of July, 2018.

The Board accepted the monthly report as information.

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YEAR END FINANCE REPORT

1) Misty Cook, Director of Finance, discussed the Year End Finance Report.

The Board accepted the report as information.

2) Ms. Cook discussed the School Board year end fund balance.

The Board placed on hold for further consideration.

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INFRASTRUCTURE ACCOUNT STATUS

Misty Cook, Director of Finance, discussed the additions/deletions to the Infrastructure and Recreation Capital Accounts.

The Board authorized placing on the August 22, 2018 regular meeting agenda.

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MILL PLACE WALKING TRAIL

Nick Grow, Parks and Recreation, discussed infrastructure allocation for the Mill Place Walking Trail project.

Funding Source: Beverley Manor Infrastructure 80000-8011-91 \$12,400.00

The Board authorized placing on the August 22, 2018 regular meeting agenda.

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MS4 PROGRAM UPDATES

Doug Wolfe, Engineer, discussed the following:

1) Stormwater pond upgrade for Emerald Hills.

The Board authorized placing on the August 22, 2018 regular meeting agenda.

2) Funding for review of MS4 program 5 year plan general permit.

Funding Source: 80000-8164 \$9,867.00

The Board authorized placing on the August 22, 2018 regular meeting agenda.

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PLANNING COMMISSION/PUBLIC HEARING

Leslie Tate, Planner, discussed the following:

1) An ordinance to amend Section 25-77.4. Lot frontage in general exceptions.

2) An ordinance to amend Section 25-387. Buffer yards. D. Permitted structures in buffer area.

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PLANNING COMMISSION/PUBLIC HEARING (CONT'D)

- 3) An ordinance to amend Chapter 25 Zoning. Division I. Permits and Procedures. Article LVIII. Special use permit procedures.
- 4) An ordinance to amend Section 25-52. Accessory uses on undeveloped lots and other lots used for agricultural, residential, commercial, or industrial purposes.
- 5) An ordinance to amend Section 19-3. Matters before the Board of Zoning Appeals, add Section 19-3.1. Matters before the Board of Supervisors, and to amend Section 19-4. Rezoning.

The Board authorized placing all of the above on the August 22, 2018 regular meeting agenda.

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WAIVERS -- NONE

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MATTERS TO BE PRESENTED BY THE BOARD

Craigsville Fire-EMS decision to stop running EMS calls may have an impact on their funding. Base funding may need to be changed on department s that do not run EMS

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MATTERS TO BE PRESENTED BY STAFF

Mr. Fitzgerald discussed the following:

- 1) Craigsville Fire EMS License (meeting this Friday).
- 2) VACo meeting update.
- 3) Site Development workshop is August 29 from 2:00-3:00 p.m.
- 4) Housing Affordability Summit is September 20 at 3:00 p.m.
- 5) Valley Alliance for Education awards is Tuesday, August 21 at the Plecker Center.
- 6) Joint Board/City Council dinner potential dates are September 10, 11 or 17<sup>th</sup>.
- 7) Volunteer Appreciation dinners.
- 8) Shen Valley Airport disaster drill.

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CLOSED SESSION

On motion of Ms. Bragg, seconded by Mr. Shull, the Board went into closed session pursuant to:

- (1) **the personnel exemption under Virginia Code § 2.2-3711(A)(1)**  
[discussion, consideration or interviews of (a) prospective candidates for employment, or (b) assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of specific employees]:  
a) Boards and Commissions
- (2) **the economic development exemption under Virginia Code § 2.2-3711(A)(5)**  
[discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of its interest in locating or expanding its

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**CLOSED SESSION (CONT'D)**

facilities in the county]:

a) Proposed Office space, flex space, storage facilities, manufacturing facilities, utility, incentives and mixed use development.

(3) **the real property exemption under Virginia Code § 2.2-3711(A)(3)** [discussion of the acquisition for a public purpose, or disposition, of real property]:

a) Augusta County Landfill

(4) **the legal counsel exemption under Virginia Code § 2.23711(A)(7)** Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter.

a) PBR Associates, LLC vs. The Augusta County Board of Supervisors

On motion of Mr. Shull, seconded by Mr. Coleman, the Board came out of Closed Session.

Vote was as follows:           Yeas: Bragg, Garber, Shull, Coleman, Kelley, Pattie and Carter  
  Nays: None

Motion carried

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The Chairman advised that each member is required to certify that to the best of their knowledge during the closed session only the following was discussed:

1. Public business matters lawfully exempted from statutory open meeting requirements, and
2. Only such public business matters identified in the motion to convene the executive session.

The Chairman asked if there is any Board member who cannot so certify.

Hearing none, the Chairman called upon the County Administrator/ Clerk of the Board to call the roll noting members of the Board who approve the certification shall answer AYE and those who cannot shall answer NAY.

Roll Call Vote was as follows:

AYE:           Bragg, Garber, Shull, Coleman, Kelley, Pattie and Carter  
NAY:           None

The Chairman authorized the County Administrator/Clerk of the Board to record this certification in the minutes.

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ADJOURNMENT

There being no other business to come before the Board, Mr. Shull moved, seconded by Mr. Coleman, the Board adjourned subject to call of the Chairman.

Vote was as follows:           Yeas: Coleman, Bragg, Garber, Kelley, Shull, Pattie and Carter  
                                      Nays: None

Motion carried.

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Chairman  
H8-20sbmin.18

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County Administrator