

NOTICE OF PUBLIC MEETINGS

DATE	TIME	EVENT/PLACE **	PERSONS ATTENDING
Jan 2, 2019	10:00 a.m. 5:00 p.m.	MPO POLICY BOARD BOS MEETING	All Members
Jan 3	9:30 a.m. 1:30 p.m.	BZA STAFF BRIEFING BZA	
Jan 7	1:30 p.m. 1:30 p.m.	AUGUSTA COUNTY SERVICE AUTHORITY CMPT	
Jan 8	3:00 p.m. 7:00 p.m.	GART PLANNING COMMISSION	
Jan 9	3:00 p.m. 3:00 p.m. 7:00 p.m.	LEPC ORDINANCE COMMITTEE BOS MEETING	All Members
Jan 15	10:00 a.m. 5:30 p.m. 7:00 p.m.	HEADWATERS SOIL & WATER CONSERVATION DIST. VALLEY PROGRAM FOR AGING SERVICES AUGUSTA COUNTY REPUBLICAN COMMITTEE	
Jan 16	4:00 p.m. 7:00 p.m.	LIBRARY BOARD PARKS & RECREATION COMMISSION	
Jan 17	11:00 a.m.	ECONOMIC DEVELOPMENT AUTHORITY	
Jan 21	7:00 p.m.	RECYCLING COMMITTEE	
Jan 22	8:30 a.m. 10:00 a.m. 11:30 a.m. 1:30 p.m. 7:00 p.m.	DEPARTMENT OF SOCIAL SERVICES ECONOMIC DEVELOPMENT COMMITTEE EMERGENCY SERVICES COMMITTEE STAFF BRIEFING AUGUSTA COUNTY EMERGENCY SERVICES	
Jan 23	7:00 p.m.	BOS MEETING	All Members
Feb 4	1:30 p.m.	CMPT	
Feb 5	2:00 p.m.	JAIL AUTHORITY	
Feb 6	10:00 a.m.	MPO POLICY BOARD	
Feb 7	9:30 a.m. 1:30 p.m.	BZA STAFF BRIEFING BZA	
Feb 11	1:30 p.m.	AUGUSTA COUNTY SERVICE AUTHORITY	
Feb 12	7:00 p.m.	PLANNING COMMISSION	
Feb 13	3:00 p.m. 7:00 p.m.	ORDINANCE COMMITTEE BOS MEETING	All Members
Feb 19	10:00 a.m. 10:00 a.m. 5:30 p.m. 7:00 p.m.	HEADWATERS SOIL & WATER CONSERVATION DIST. VALLEY PROGRAM FOR AGING SERVICES CAP-SAW AUGUSTA COUNTY REPUBLICAN COMMITTEE	
Feb 20	7:00 p.m.	PARKS & RECREATION COMMISSION	
Feb 25	10:00 a.m. 11:30 a.m. 1:30 p.m.	ECONOMIC DEVELOPMENT COMMITTEE EMERGENCY SERVICES COMMITTEE STAFF BRIEFING	All Members
Feb 26	8:30 a.m.	DEPARTMENT OF SOCIAL SERVICES	
Feb 27	7:00 p.m.	BOS MEETING	All Members

**A G E N D A**

**ORGANIZATIONAL MEETING OF THE AUGUSTA COUNTY BOARD OF SUPERVISORS**

**WEDNESDAY, JANUARY 2, 2019, at 5:00 p.m.**

**Government Center, Verona, VA**

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ITEM NO.	DESCRIPTION
1-01	5:00 p.m. Elect Chairman
1-02	Elect Vice-Chairman
1-03	Board Meeting Schedule for 2019 ( <b>SEE ATTACHED</b> ).
1-04	Tiebreaker – In accordance with Section 15.2-1421, appointment of a tiebreaker is at the discretion of the governing body ( <b>SEE ATTACHED</b> ).
1-05	Rules of Procedure – consider adoption ( <b>SEE ATTACHED</b> ).
1-06	<b><u>MATTERS TO BE PRESENTED BY THE PUBLIC</u></b>
1-07	<b><u>MATTERS TO BE PRESENTED BY THE BOARD</u></b>

SCHEDULED MEETINGS OF THE  
AUGUSTA COUNTY BOARD OF SUPERVISORS  
FOR THE YEAR 2019

LOCATION: GOVERNMENT CENTER, VERONA, VA

DATES - 2019	Regular Meetings		Staff Briefings
	Wednesday		Monday
	7:00 p.m.	7:00 p.m.	1:30 p.m.
JANUARY (ORGANIZATIONAL MEETING)	2 <sup>nd</sup>	5:00 p.m.	
JANUARY	9 <sup>th</sup>	23 <sup>rd</sup>	22 <sup>nd</sup> (Tues)
FEBRUARY	13 <sup>th</sup>	27 <sup>th</sup>	25 <sup>th</sup>
MARCH	13 <sup>th</sup>	27 <sup>th</sup>	25 <sup>th</sup>
APRIL	10 <sup>th</sup>	24 <sup>th</sup>	22 <sup>nd</sup>
MAY	8 <sup>th</sup>	22 <sup>nd</sup>	20 <sup>th</sup>
JUNE	12 <sup>th</sup>	26 <sup>th</sup>	24 <sup>th</sup>
JULY	10 <sup>th</sup>	24 <sup>th</sup>	22 <sup>nd</sup>
AUGUST	14 <sup>th</sup>	28 <sup>th</sup>	26 <sup>th</sup>
SEPTEMBER	11 <sup>th</sup>	25 <sup>th</sup>	23 <sup>rd</sup>
OCTOBER	9 <sup>th</sup>	23 <sup>rd</sup>	21 <sup>st</sup>
NOVEMBER	13 <sup>th</sup>	26 <sup>th</sup> (Tues)	25 <sup>th</sup>
DECEMBER	11 <sup>th</sup>		

**Special Meetings:**

Budget Hearing April 17, 2019  
 Budget Adoption April 24, 2019 (or May 1<sup>st</sup>)  
 Organizational Meeting January 2, 2020, 5:00 p.m. (Thursday)

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- March 18<sup>th</sup> –Budget Briefing
  - April 16<sup>th</sup> & 17<sup>th</sup> – Mock General Assembly
  - May 27<sup>th</sup> – Memorial Day
  - November 11<sup>th</sup> – Veterans Day
  - November 10-12 – VACO Annual Conference
  - July 10<sup>th</sup> (previously cancelled – 7/14/10; 7/9/14; 7/8/15; 7/13/16; 7/12/17; 7/11/18)
  - September 17<sup>th</sup>-Boards & Commissions Dinner 5:30p.m.

January 2, 2019

## *MEMORANDUM*

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**TO:** Timothy K. Fitzgerald

**RE:** Proposed FY2019-20 Budget Calendar

Department Requests to County Administrator	1/29/19-2/8/19
Board of Supervisors Work Session	3/18/19 <i>Special Meeting</i> 3/25/19 morning 3/26/19 <i>Special Meeting</i>
Advertise Tax Rate 15.2-2506	4/3/19
Advertise Budget 15.2-2506	4/10/19
Public Hearing 15.2-2506	4/17/19 <i>Special Meeting</i>
Adopt Budget 15.2-2503	5/1/19 <i>Special Meeting</i>



**RESOLUTION OF THE BOARD OF SUPERVISORS  
OF AUGUSTA COUNTY, VIRGINIA**

WHEREAS, § 15.2-1416 of the Code of Virginia (1950), as amended, requires that the Board of Supervisors of Augusta County, Virginia, at its organizational meeting, prescribe by resolution the days on which it will hold future meetings during the ensuing months.

WHEREAS, the Board of Supervisors now desires to establish its schedule for regular meetings during calendar year 2019.

BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF AUGUSTA COUNTY, VIRGINIA:

1. The Board of Supervisors shall hold regular meetings during calendar year 2019, in the Board Meeting Room at the Augusta County Government Center, on the dates and at the times set forth on the schedule attached to this Resolution.

2. In the event the Chairman of the Board of Supervisors, or the Vice Chairman of the Board of Supervisors, if the Chairman is unable to act, finds and declares that weather or other conditions are such that it is hazardous for members of the Board of Supervisors to attend a regular meeting, such regular meeting shall be continued to the next business day. Such finding and declaration shall be communicated to the members of the Board of Supervisors and the press as promptly as possible. All hearings and other matters previously advertised shall be conducted at the continued meeting and no further advertisement is required.

Adopted: January 2, 2019

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Chairman, Board of Supervisors of Augusta  
County, Virginia

Code of Virginia  
Title 15.2. Counties, Cities and Towns  
Chapter 14. Governing Bodies of Localities

### § 15.2-1421. Tie breakers.

The governing body of each county may designate a tie breaker, whose duty it shall be to cast the deciding vote in case of tie, as set forth in § 15.2-1420. The designation of the tie breaker shall be by election by the voters of the county from the county at large. Every tie breaker shall serve for a period of four years from the date of his election and every tie breaker so elected shall serve the same term as a member of the governing body. No person shall be elected or serve as tie breaker who is not a resident of the county; who is not qualified to hold office as supervisor or who is an employee or officer of the county. Tie breakers heretofore appointed or elected shall continue in office until the expiration of the respective terms. Vacancies in the position of tie breaker shall be filled in the same manner as vacancies in the governing body.

Code 1950, § 15-240; 1952, c. 159; 1952, Ex. Sess., c. 10; 1954, c. 91; 1962, cc. 595, 623, § 15.1-535; 1966, c. 280; 1972, c. 593; 1974, c. 550; 1981, c. 261; 1994, c. 550; 1997, c. 587; 2007, c. 833.

## "RULES OF ORDER"

1. A quorum is a majority of the Board.
2. All Board Members should have a chance to speak on any issue before the Board.
3. Although customary, a "second" is not required to have a matter voted upon.
4. "Procedural rules" will not be allowed to thwart the will of the majority.
5. Except for public hearings and "matters to be heard from the public," whether the public can speak on an issue is in the discretion of the Chairman or a majority of the Board.
6. Most matters are passed by a majority of those present and voting. Theoretically, a matter can pass with only 1 vote, if the others abstain. However, a majority of the full membership (*i.e.*, 4 out of 7) is required to spend more than \$500.00, impose taxes, or borrow money.
7. The vote of each member must be recorded on every item voted upon.
8. A tie vote defeats the motion, resolution or issue voted upon.
9. The motion to adjourn customarily is made as follows: "I move we adjourn subject to the call of the Chairman." That makes it easy to call a special meeting in case something comes up before the next scheduled meeting.
10. The Board "speaks" through its actions. No one member, not even the Chairman, can speak for the entire Board unless the Board has taken some action to authorize it.
11. Statements made and matters discussed in closed session are strictly confidential and should be repeated to no one. This is particularly true of "advice from the County Attorney" since disclosure will result in loss of attorney-client confidentiality privilege.
12. No "decisions" are made in closed session. The staff may be directed to do something if it is something the staff is authorized to do on its own initiative. "Promises" made by individual members in closed session are not binding.
13. Members of the Board of Supervisors may participate in meeting through electronic communications means, in accordance with the provisions of §2.2-3708.1 of the Code of Virginia.
14. Board information requests of staff that may require a significant amount of research time should be approved by the full Board.