

Augusta County Electoral Board
Approved Minutes of Meeting
September 19, 2018
Registrar's Office, Augusta County Government Center

- I. Call to Order. The meeting was called to order at 8:50 am. Present were: Ruth Talmage, Chair; Cliff Garstang, Vice-Chair; Marcy Reedy, Member; Connie Messick, Registrar; Robin Moyer, Chief Deputy Registrar. Ruth welcomed Marcy Reedy to the Board, replacing Tom Long who has moved out of the jurisdiction.
- II. Approval of Minutes. Cliff moved approval of the minutes of the August 24, 2018 meeting. Ruth seconded the motion, which was approved unanimously.
- III. New Business: Reorganization. The Board agreed to amend the agenda to consider the reorganization of the Board necessitated by the resignation of Tom Long, Secretary. Ruth nominated Cliff Garstang to become Secretary and Marcy Reedy to become Vice-Chair. Cliff seconded the nomination and the reorganization was approved unanimously.
- IV. Registrar's Report.
 - A. Connie informed the Board that she and Robin will be conducting a voter outreach program at the Augusta County Library on October 9, 2018 from 10:00 am to Noon. The purpose of the program is to provide information to voters and to conduct voter registration.
 - B. Connie reiterated a number of dates for upcoming activities of the office:
 1. September 26, 9:00 am: acceptance testing for new poll pads and training for trainers, followed at 2:00 pm by a KnowInk webinar training on setting up the poll pads prior to an election.
 2. October 8, 9:00 am: L&A testing for voting equipment. Connie reminded the Board that each member should recruit one chief or other officer of election to participate in the testing, which should take the better part of the day.
 3. Training for Officers of Election
 - a) October 22: 4:00 pm, poll pad training; 6:00 pm election training
 - b) October 23: 10:00 am election training; 11:30 am poll pad training
 - c) October 29: 4:00 pm, poll pad training; 6:00 pm election training
 - d) October 30: 10:00 am election training; 11:30 am poll pad training
 4. Training for Chiefs and Assistant Chiefs
 - a) October 25: 3:00 pm (including additional poll pad training if needed)
 5. Equipment Distribution Shifts for Electoral Board on November 5: Ruth will take the early shift, 8:15 am to Noon; Cliff will take the second shift, 1:00 pm to 3:00 pm; and Marcy will take the last shift (in the office), 3:00 pm to 5:00 pm.
 - C. Office Staffing.

1. Connie advised the Board that she would need some seasonal staffing to deal with workload. Cliff moved that the Board approve the Registrar's development of a pool of seasonal workers. Marcy seconded the motion which was approved unanimously.
2. Connie also advised the Board that she would be hiring a few people to help with equipment on the Saturday prior to the November 6 election as well as the Monday prior to the election and election day itself. The Board expressed support.
3. The Board discussed the need to hire student helpers for the night of the election as we have done for the last few years. Students will be needed to field results calls from the precincts and to help receive equipment returned from the precincts. Students will be paid at an hourly rate. Marcy will contact Dan Tratnack of Fort Defiance High School to recruit six students.

D. Other Business

1. For the benefit of the Board's new member, the Board discussed our ongoing compliance with the Consent Decree with the Department of Justice concerning accessibility in our polling places. We also discussed the process of canvassing after the election and staffing for various precinct.
2. The Registrar informed the Board that her name would be changing and she would henceforth be known as Connie Evans.

E. Adjournment. The meeting was adjourned at 10:40 am.

Respectfully submitted

A handwritten signature in cursive script, reading "Cliff Garstang". The signature is written in dark ink on a light-colored background.

Clifford Garstang, Secretary