

NOTICE OF PUBLIC MEETINGS

DATE	TIME	EVENT/PLACE **	PERSONS ATTENDING
Mar 7	8:00 a.m. 1:30 p.m.	<b>BZA STAFF BRIEFING BZA</b>	
Mar 11	1:30 p.m.	<b>AUGUSTA COUNTY SERVICE AUTHORITY</b>	Bragg & Shull
Mar 12	7:00 p.m.	<b>PLANNING COMMISSION</b>	
Mar 13	3:00 p.m. 7:00 p.m.	<b>ORDINANCE COMMITTEE BOS MEETING</b>	Bragg & Shull All Members
Mar 18	8:30 a.m. 7:00 p.m.	<b>BUDGET WORKSESSION RECYCLING COMMITTEE</b>	All Members Coleman
Mar 19	10:00 a.m. 10:00 a.m. 7:00 p.m.	<b>VALLEY PROGRAM FOR AGING SERVICES(W'boro Sen. Cntr) HEADWATERS SOIL &amp; WATER CONSERVATION DISTRICT AUGUSTA COUNTY REPUBLICAN COMMITTEE</b>	
Mar 20	9:00 a.m. 4:00 p.m. 7:00 p.m.	<b>AUGUSTA SOLAR, LLC SPECIAL WORKSESSION LIBRARY BOARD PARKS &amp; RECREATION COMMISSION</b>	All Members Carter Coleman
Mar 21	11:00 a.m.	<b>ECONOMIC DEVELOPMENT AUTHORITY</b>	
Mar 25	10:00 a.m. 11:00 a.m. 1:30 p.m.	<b>ECONOMIC DEVELOPMENT COMMITTEE EMERGENCY SERVICES COMMITTEE STAFF BRIEFING</b>	Bragg & Garber Wells & Garber All Members
Mar 26	8:30 a.m. 7:00 p.m.	<b>DEPARTMENT OF SOCIAL SERVICES AUGUSTA COUNTY EMERGENCY SERVICES COMMITTEE</b>	
Mar 27	7:00 p.m.	<b>BOS MEETING</b>	All Members
Mar 28	7:00 p.m.	<b>BROADBAND COMMITTEE</b>	Carter & Pattie
April 1	1:30 p.m.	<b>CMPT</b>	
April 2	2:00 p.m.	<b>JAIL AUTHORITY</b>	
April 3	10:00 a.m.	<b>MPO POLICY BOARD</b>	Coleman
April 4	9:30 a.m. 1:30 p.m.	<b>BZA STAFF BRIEFING BZA</b>	
April 8	1:30 p.m.	<b>AUGUSTA COUNTY SERVICE AUTHORITY</b>	Bragg & Shull
April 9	3:00 p.m. 7:00 p.m.	<b>GART PLANNING COMMISSION</b>	
April 10	3:00 p.m. 3:00 p.m. 7:00 p.m.	<b>LEPC ORDINANCE COMMITTEE BOS MEETING</b>	Bragg & Shull All Members
April 16	10:00 a.m. 10:00 a.m. 5:30 p.m. 7:00 p.m.	<b>HEADWATERS SOIL &amp; WATER CONSERVATION DIST. VALLEY PROGRAM FOR AGING SERVICES(W'boro Sen.Cntr) CAP-SAW (W'BORO) AUGUSTA COUNTY REPUBLICAN COMMITTEE</b>	Coleman & Carter
April 17	7:00 p.m. 7:00 p.m.	<b>BUDGET HEARING PARKS &amp; RECREATION COMMISSION</b>	All Members Coleman
April 22	10:00 a.m. 11:30 a.m. 1:30 p.m.	<b>ECONOMIC DEVELOPMENT COMMITTEE EMERGENCY SERVICES COMMITTEE STAFF BRIEFING</b>	Bragg & Garber Garber & Wells All Members
April 23	8:30 a.m. 1 p.m.-5 p.m.	<b>DEPT OF SOCIAL SERVICES BOARD OF EQUALIZATION HEARING</b>	
April 24	8 a.m.-5 p.m. 7:00 p.m.	<b>BOARD OF EQUALIZATION HEARING BOS MEETING</b>	All Members
April 25	1 p.m.-5 p.m. 7:00 p.m.	<b>BOARD OF EQUALIZATION HEARING BROADBAND COMMITTEE</b>	Carter & Pattie
April 29	8 a.m.-5 p.m.	<b>BOARD OF EQUALIZATION HEARING</b>	



**A G E N D A**

**REGULAR MEETING OF THE AUGUSTA COUNTY BOARD OF SUPERVISORS**

WEDNESDAY, MARCH 13, 2019, at 7:00 p.m.

**Government Center, Verona, VA**

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ITEM NO.	DESCRIPTION
7:00 P.M.	<b>PLEDGE OF ALLEGIANCE</b>  INVOCATION - Public participation is optional; those who wish to join the Board of Supervisors in prayer are asked to remain standing after the Pledge.  <b>**<u>RED CROSS PROCLAMATION</u>** (SEE ATTACHED)</b>
<b>**PUBLIC HEARINGS**</b>	
3-01	<b><u>CHAPTER 25 ART. IV SIGNS, BILLBOARDS, AND OUTDOOR ADVERTISING STRUCTURES – ORDINANCE AMENDMENT (SEE ATTACHED)</u></b> Consider an amendment that eliminates definition of and removal timeframe reference of Agricultural and Forestal District signs; reduces the size of a single off-premise advertising sign from 800 sq. ft. to 200 sq. ft. in General Agriculture (allowing for a waiver along interstate highways) and reduces the size of a single on and off-premise advertising sign from 800 sq. ft. to 200 sq. ft. in Business, Industrial, and Public Use Overlay zoning Districts (allowing for a waiver); and adds a prohibition on any sign that produces or emits sounds. The Planning Commission recommends approval as written.
3-02	<b><u>CHAPTER 25 ARTICLE XII RURAL RESIDENTIAL (RR) DISTRICTS. SEC 25-123 USES PERMITTED BY ADMINISTRATIVE PERMIT—ORDINANCE AMENDMENT (SEE ATTACHED)</u></b> Consider an amendment that creates a provision for an administrative permit process in Rural Residential zoning districts for the sale of guns for those holding a Type 1 or Type 3 Federal Firearms License. The Planning Commission recommends approval as written.
3-03	<b><u>CHAPTER 25 ART. VII GENERAL AGRICULTURE DISTRICTS SEC 25-73 USES PERMITTED BY ADMINISTRATIVE PERMIT—ORDINANCE AMENDMENT (SEE ATTACHED)</u></b> Consider an amendment that creates a provision for an administrative permit process in General Agriculture zoning districts for the sale of guns for those holding a Type 1 or Type 3 Federal Firearms License. The Planning Commission recommends approval as written.

- 3-04      **CHAPTER 25 ART. 1 GENERAL PROVISIONS. SECTION 25-4. DEFINITIONS. SPECIAL USE PERMIT – ORDINANCE AMENDMENT (SEE ATTACHED)**  
Consider an amendment that clarifies that a Special Use Permit can also be granted by the Board of Supervisors as is consistent with Article LVII. Special Use Permit procedures. The Planning Commission recommends approval as written.
- 3-05      **CHAPTER 25 ART. 1 GENERAL PROVISIONS. SECTION 25-4. DEFINITIONS. KENNEL – ORDINANCE AMENDMENT (SEE ATTACHED)**  
Consider an amendment to that changes the age of an adult dog as is referenced in the definition from six months of age to four months of age to be consistent with state code. The Planning Commission recommends approval as written.
- 3-06      **CHAPTER 25 ART. V ACCESSORY BUILDINGS AND USES. SEC. 25-54. 1 USES ACCESSORY TO SINGLE-FAMILY RESIDENCES – ORDINANCE AMENDMENT (SEE ATTACHED)**  
Consider an amendment that changes the age of an adult dog as is referenced in the provision for the keeping of dogs from six months of age to four months of age to be consistent with state code. The Planning Commission recommends approval as written.
- 3-07      **CHAPTER 25 ART. V ACCESSORY BUILDINGS AND SUES. SEC. 25-55. USES ACCESSORY TO MULTI-FAMILY RESIDENCES – ORDINANCE AMENDMENT (SEE ATTACHED)**  
Consider an amendment that changes the age of the adult dog as is referenced in the provision for the keeping of dogs from six months of age to four months of age to be consistent with state code. The Planning Commission recommends approval as written.
- 3-08      **CHAPTER 25 ART. VII GENERAL AGRICULTURE DISTRICTS. SEC 25-72.1 ACCESSORY BUILDINGS AND USES – ORDINANCE AMENDMENT (SEE ATTACHED)**  
Consider an amendment that changes the age of an adult dog as is referenced in the provision for the keeping of dogs used for agricultural purposes from six months of age to four months of age to be consistent with state code. The Planning Commission recommends approval as written.

**\*\* (END OF PUBLIC HEARINGS) \*\***

3-09            **MATTERS TO BE PRESENTED BY THE PUBLIC**

3-10            **COURTHOUSE PROJECT – HAZARDOUS MATERIALS SURVEY AND CONSTRUCTION ABATEMENT DOCUMENTS (SEE ATTACHED)**

Consider contract to complete a hazardous materials survey and construction abatement documents for Beverley Manor Elementary, the District Courts Building, and the 1901 Circuit Courthouse.

Funding Source: Capital 80000-8148 \$31,668.00

3-11            **SCHOLASTIC WAY PHASE 4 (SEE ATTACHED)**

1. Consider a request from Beverley manor Infrastructure account in the amount of \$17,025.00 to cover the additional expenses to be accrued for completion of this project.

Funding Source: Beverley Manor Infrastructure 80000-8011-93 \$17,025.00

2. Consider a request to award the construction bid to S&K Excavating, Inc. in the amount of \$251,400.00 which includes a 10% contingency for construction.

Funding Source: Scholastic Way 80000-8070 \$251,400.00

3-12            **FISCAL YEAR – 2019-20 ARTS GRANT (SEE ATTACHED)**

Consider submission of Arts Grant to State for the following programs.

	<u>STATE</u>	<u>COUNTY</u>	<u>TOTAL</u>
Staunton/Augusta Art Center	\$1,500.00	\$1,666.67	\$3,166.67
ShenanArts	1,500.00	1,666.67	3,166.67
Stonewall Brigade Band	<u>1,500.00</u>	<u>1,666.66</u>	<u>3,166.66</u>
	\$4,500.00	\$5,000.00	\$ 9,500.00

FUNDING SOURCE: FINE ARTS GRANT ACCOUNT #81020-5698 \$5,000

3-13            **WAIVERS**

3-14            **CONSENT AGENDA (SEE ATTACHED)**

3-14.1        **CLAIMS**

Consider claims paid since February 1, 2019.

(END OF CONSENT AGENDA)

3-15            **MATTERS TO BE PRESENTED BY THE BOARD**

3-16            **MATTERS TO BE PRESENTED BY STAFF**

3-17            **CLOSED SESSION (SEE ATTACHED)**





**PROCLAMATION  
AMERICAN RED CROSS MONTH 2019**

**WHEREAS**, More than 137 years ago, the American Red Cross was established as a humanitarian organization, guided by seven fundamental principles – including humanity, impartiality and independence – to provide services to those in need regardless of race, religion, gender, sexual orientation or citizenship status. Today, the American Red Cross is one of the largest humanitarian organizations in the world, and delivers its mission every day to prevent and alleviate human suffering in the face of emergencies; and

**WHEREAS**, Every year, the American Red Cross responds to an average of more than 62,000 disasters across the country, from small home fires to devastating massive disasters. Last year's large crises included mudslides in California, a volcano in Hawaii, wildfires in Colorado and California, destructive hurricanes in Florida and the Carolinas, and a devastating typhoon in U.S. territories. Thousands of American Red Cross volunteers provided around-the-clock shelter for disaster victims, served millions of meals and snacks with partners, and distributed millions of relief items; and

**WHEREAS**, In Central and Shenandoah Virginia, the Red Cross has a long history of helping our neighbors in need. The Central and Shenandoah Chapter assisted with 189 local disasters in the past year alone and helped save lives through our Home Fire Campaign. Since the campaign launched in October 2014, the Central and Shenandoah Chapter has worked with community partners to install more than 2,500 smoke alarms and make thousands of households safer. Meanwhile, in our area, the Red Cross handles an average of 600 emergency military calls every year and collects an average of 13,000 units of blood from our generous blood donors; and

**WHEREAS**, March is Red Cross Month, a special time to recognize and thank the Red Cross volunteers and donors who give of their time and resources to help members of the community. The Red Cross depends on these local heroes to deliver help and hope during a disaster. We applaud our heroes here in Central and Shenandoah Virginia who give of themselves to assist their neighbors when they need a helping hand; and

**WHEREAS**, The American Red Cross shelters, feeds and provides emotional support to victims of disasters; supplies about 40 percent of the nation's blood; teaches skills that save lives; provides international humanitarian aid; and supports military members and their families; and

**WHEREAS**, We dedicate the month of March to all those who support the American Red Cross mission to prevent and alleviate human suffering in the face of emergencies. Our community depends on the American Red Cross, which relies on volunteers and the generosity of the public to perform its mission;

**NOW, THEREFORE, BE IT PROCLAIMED**, The Augusta County Board of Supervisors do hereby proclaim March 2019 as American Red Cross Month. We encourage all Americans to support this organization and its noble humanitarian mission.

Adopted: March 13, 2019

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Chairman, Augusta County Board of Supervisors





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**AN ORDINANCE TO  
TO AMEND CHAPTER 25 ZONING  
DIVISION A. IN GENERAL  
ARTICLE IV. SIGNS, BILLBOARDS AND OUTDOOR ADVERTISING STRUCTURES  
OF THE AUGUSTA COUNTY CODE**

WHEREAS, the Augusta County Board of Supervisors has deemed it desirable to amend Article IV of the Augusta County Code so as to eliminate the definition of and removal timeframe reference of Agricultural and Forestal District signs, reduce the size of a single off-premise advertising sign in General Agriculture, and reduces the size of a single on and off-premise advertising sign in Business, Industrial, and Public Use Overlay zoning district; and

WHEREAS, the Augusta County Board of Supervisors has established a provision for a waiver of the individual sign maximum size; and

WHEREAS, the Augusta County Board of Supervisors has prohibited signs that produce or emit sound;

NOW THEREFORE be it resolved by the Board of Supervisors for Augusta County that Article IV of the Augusta County be amended as follows:

**CHAPTER 25. ZONING**

**DIVISION A. IN GENERAL**

**ARTICLE IV. Signs, billboards and outdoor advertising structures**

**§ 25-40. Applicability.**

These regulations shall govern and control the erection, remodeling, enlarging, moving, maintenance and operation of all exterior signs within all zoning districts established by this article.



**§ 25-41. Definitions.**

**Sign.** Any exterior display of any letter, words, numerals, figures, devices, emblems, pictures, or any parts or combinations thereof, by any means whereby the same are made visible for the purpose of making anything known, whether such display be made on, attached to, or as part of a structure, surface or any other thing, including, but not limited to, vehicles, buildings, barns, the ground, any rock, tree, or other natural object, which display is visible beyond the boundaries of the parcel of land on which the same is located.



**Farm sign.** A sign displayed on any farm by the owner or other operator thereof for the purpose of identifying such farm.

**Farm product sign.** A sign or signs identifying the produce, crops, animals or poultry raised or quartered on the property.

**Freestanding sign.** Any sign which is supported by structures or supports in or upon the ground and independent of support from any building. Freestanding signs include but are not limited to pole, directory, pylon, and ground signs.

**Government/ Public Use sign.** Signs erected and maintained by or under the direction of local, state or federal governmental authorities, and any lawful road name and any number sign regardless of whether it is publicly or privately erected. Such signs may contain "danger" or "warning" messages required by governmental or other authorities.

**Home occupation sign.** A sign permitted in association with an occupation conducted on the premises within a dwelling unit that is clearly a secondary use of the property.



**Identification Sign.** A permanent sign announcing the name of a subdivision, group housing project, locality, church, school, park, or other public or quasi-public structure or facility located on the premises.

**Political campaign sign.** A sign used to advertise or promote a candidate for public office or referencing an issue on the ballot in a forth-coming election or primary provided that the sign will be removed within ten (10) days after the election.



**Portable sign.** Any sign not permanently attached to the ground, a structure or any other sign. The sign area of portable signs count towards the total sign area allowed.

**Public services sign.** A sign advertising only the name, time and place of any bona fide fair, carnival, festival, bazaar, horse show or similar event, when conducted by a public agency or for the benefit of any civic, fraternal, religious or charitable cause provided that the sign will be removed within ten (10) days after the end of the event to which it refers.

**Pylon/directory sign, on-premises.** A sign on which the name of the development and the names and locations of occupants or the uses of a building or group of buildings is listed.

**Pylon/directory sign, off-premises.** A sign on which the name of the development and the names and locations of occupants or the uses of a building or group of buildings not located upon the premises where such sign is located is listed.

**Real estate, lead-in sign.** A directional sign used to provide directions to real estate for sale, lease or rent. No more than one (1) real estate lead-in sign shall be allowed at any road intersection. No such sign shall contain the name of any company or agent, only "homes for sale" and similar phrases.

Real estate, lot sign. On-site signs advertising the sale, rent or lease of a single dwelling unit, building, or vacant lot containing one acre or less; provided that such signs shall be removed promptly after closing of the transaction.

Real estate, tract sign. On-site signs advertising the sale, rent or lease of more than one acre of land or multiple lots within a subdivision; provided, that such signs shall be neatly painted and maintained, and shall be removed promptly after closing of the transaction of all tracts or lots within the subdivision.

Residential identification. A sign on the premises with a dwelling unit, announcing the name, owner, manager or location thereof.

Temporary sign. Any sign, banner, pennant or other advertising medium intended to be displayed for a short period of time (not to exceed sixty (60) days in any one year period) as required by the provisions of this article for permanent signs of the same type. This includes "going out of business" signs. (Ord. 09/28/11)

Yard sale sign. Any sign advertising a special sale by property owners. Such signs shall be removed within three (3) days after the yard sale has been conducted.

#### **§ 25-42. General provisions.**

The following restrictions shall apply to all signs in Augusta County:

A. No sign shall be erected or maintained unless it is in compliance with the regulations of this article.

B. There are no height limitations for signs.

C. No sign shall be erected, constructed or maintained so as to obstruct or interfere with required traffic visibility or sight distance.

D. All signs shall be maintained in good condition and appearance. After due notice, if a sign is not restored to good condition and/or appearance, the sign shall be removed at the owner's expense.

E. Signs advertising an activity, business or service which is no longer active or available shall be removed within sixty (60) days of the date of closing or termination of the activity, business or service. ~~Agricultural and Forestal District signs shall be removed within sixty (60) days of the date the property on which the sign is located is removed from the district or the district expires.~~ All signs not removed after sixty (60) days of the date of closing, termination, removal, or expiration become illegal signs and shall not be considered nonconforming signs.

F. No freestanding advertising sign larger than four square feet shall be permitted within one hundred feet (100') of any lot line in a residential zoned district, unless a waiver is granted by the Board of Supervisors pursuant to the requirements set forth in § 25-42M of this Code. (Ord. 09/28/11)

G. No off-premises advertising sign shall be erected within three hundred feet (300') of a residential zoned district.

H. Along all ~~roadways, other than interstate highways, primary and secondary highways~~ no off-premises advertising sign shall be larger than ~~two~~ ~~eight~~ hundred square feet (~~200~~ ~~800~~ sq. ft.) ~~and in no case shall any off-premises advertising sign exceed eight hundred square feet (800 sq. ft.)~~

I. ~~Along all interstate highways, no off-premises advertising sign shall be larger than two hundred square feet (200 sq. ft.) and~~ ~~Along all interstate highways~~ no off-premises advertising sign shall be erected closer to any other off-premises advertising sign than two thousand feet (2000') measured on the same side of the right-of-way unless a waiver is granted by the Board of Supervisors pursuant to the requirements set forth in § 25-42M of this Code.

J. Signs or attention-getting devices for adult businesses shall not contain any words or graphics depicting, describing or relating to specified sexual activities or specified anatomical areas, as defined in §6-41 of this Code. (Ord. 04/23/08)

K. A Building Permit for the erection, alteration, or reconstruction of signs may be required.

L. The erection, alteration, or reconstruction of a sign may be subject to approval from the Virginia Department of Transportation.

M. ~~Waivers.~~ The requirements of §25-42F, ~~§ 25-42I, and § 25-47.C. (specifically for Advertising, on-premises individual maximum sign size)~~ may be modified or waived in an individual case if the Board of Supervisors finds that the granting of a modification or waiver will have no adverse impact and the sign is compatible with the neighborhood. In granting a modification or waiver, the Board of Supervisors may impose such conditions as deemed necessary to protect the public health, safety, or welfare. (Ord. 09/28/11)

#### § 25-43. Exempt Signs.

The following signs are exempt from the sign regulations:

- A. Gas pumps
- B. Menu boards

- C. Vending machines
- D. Ice Machines
- E. Warning signs such as “no parking, no fishing, and no trespassing”
- F. Park and ride
- G. Signs in ballparks and athletic facilities, including outfields and scoreboards
- H. Government/public use signs
- I. Political
- J. In and out signs at entrances

**§ 25-44. Prohibited signs in all districts.**

A. No sign, other than government/public use signs or signs erected and maintained by or under the direction of the Virginia Department of Transportation, shall be erected on any dedicated or publicly owned street or road right-of-way.

B. No signs shall be placed on vehicles or trailers which are parked or located for the primary purpose of using the vehicle or trailer as a sign (this does not apply to signs or letters on buses, taxis, or vehicles operating during the normal course of business).

C. No sign shall produce or emit sound of any type.

**§ 25-45. Nonconforming signs.**

A. No nonconforming sign erected before the effective date of this Chapter shall be enlarged, moved, replaced or repaired at a cost in excess of fifty percent (50%) of its fair market value, unless it shall be brought in compliance with the provisions of this article. All nonconforming signs in any district which are not maintained in a continuous state of good repair and all nonconforming signs which are abandoned for a continuous period of two (2) years shall be removed. For purpose of this Chapter, a sign shall be considered as abandoned if no copy or advertising matter is exhibited on the advertising face of the sign.

B. Should such sign structure be moved for any reason, it shall thereafter conform to the regulations for signs.

**§ 25-46. Setbacks.**

Signs, where permitted, are not required to meet the setback requirements for the district in which they are located except for the following:

A. No sign shall be so located as to interfere with sight distance for vehicles entering or leaving street intersections, driveways or entrances;

B. Off-premises advertising signs along interstate highways shall be set back a minimum of six hundred sixty feet (660') from the nearest edge of the right-of-way.

**§ 25-47. Maximum sign sizes and maximum number of signs.**

Unless the underlying use is not permitted in the zoning district, the following signs shall be permitted. In no case shall the following maximum individual sign sizes or maximum number of signs be exceeded.

**A. Residential Districts.**

Type Sign	Maximum Individual Sign Size (square feet)	Maximum Number of Signs
Advertising, off-premises	Not permitted	Not permitted.
Advertising, on- premises	4	One (1) sign per lot.
Banner	32	One (1) banner per lot.
Construction- one (1) sign per individual business	4	One (1) sign per business per lot.
Construction (multiple businesses listed on a single sign)	32	One (1) sign per lot.
Directional	4 Only with Zoning Administrator approval	Maximum of one (1) sign at any intersection.
Directional, business – (Interior to a business development and includes development located in a Multi-Family Residential District)	4 Only with Zoning Administrator Approval	Maximum of four (4) signs at any intersection.
Farm	4	One (1) sign per entrance.
Farm product	4	One (1) sign per lot.
Home occupation, “A” or “B”	4	One (1) sign per lot.
Home business, rural	N/A	N/A
Identification	32	Two (2) signs per entrance.
Public service	4	One (1) sign per lot or tract.
Pylon/Directory, on-premises	12	One (1) sign per entrance.
Pylon/Directory, off-premises	12	One (1) sign per entrance.
Real estate, lead-In	4	One (1) sign per intersection.

<b>Type Sign</b>	<b>Maximum Individual Sign Size (square feet)</b>	<b>Maximum Number of Signs</b>
Real estate, lot	4	One (1) sign per real estate company.
Real estate, tract	32	One (1) sign per 500 feet of public road frontage.
Residential identification	2	Two (2) signs per dwelling.
Yard sale	4	One (1) sign per lot.



B. Agriculture Districts.

Type Sign	Maximum Individual Sign Size (Square feet)	Maximum Number of Signs
Advertising, off-Premises	<del>2800</del> For Waiver see § 25-42I, and § 25-42M	Two (2) signs per lot.
Advertising, on-Premises	32	Two (2) signs per lot.
Agricultural Forestal District	12	Six (6) per district.
Banner	32	One (1) sign per lot.
Construction- one (1) sign per individual business	4	One (1) sign per business per lot.
Construction (multiple businesses listed on a single sign)	32	One (1) sign per lot.
Directional	8	Four (4) signs at any intersection; no more than two (2) directional signs per business.
Directional, business (Interior to a business development)	8	Four (4) signs at any intersection; no more than two (2) directional signs per business.
Directional, Rural Home Business	8	Two (2) per business.
Farm	32	One (1) sign per entrance.
Farm product	32	No limit.
Home occupation, "A" or "B"	4	One (1) sign per lot.
Home business, rural	32	One (1) sign per lot.
Identification	32	Two (2) signs per entrance.
Public service	32	One (1) sign per lot or tract.
Pylon/Directory, on-premises	12	One (1) sign per entrance.
Pylon/Directory off-premises	12	One (1) sign per entrance.
Real estate, lead-In	4	One (1) sign per intersection.
Real estate, lot	4	One (1) sign per real estate company.
Real estate, tract	64	One (1) sign per 500 feet of public road frontage.
Residential identification	4	Two (2) signs per dwelling.
Yard sale	4	One (1) sign per lot.

C. Business, Industrial, and Public Use Overlay Districts.

The total combined sign area of all signs shall not exceed three (3) square feet of sign area for each lineal foot of lot frontage, including frontage on public roads, private roads, inter-parcel travel ways, and interstate highways.

Type Sign	Maximum Individual Sign Size (Square feet)	Maximum Number of Signs
Advertising, off-premises	<del>200</del> <u>For Waiver see § 25-42I, and § 25-42M</u> <del>800</del>	Two (2) signs per lot.
Advertising, on-premises	<del>200</del> <u>The Board of Supervisors may grant a modification or waiver under the provisions of § 25-42M</u> <del>No Limit</del>	No Limit.
Banner	32	No Limit.
Construction	No Limit	No Limit.
Directional	8	Maximum of four (4) signs at any intersection.
Directional, business (Interior to a business development)	12	No Limit.
Pylon/Directory, on-premises	No Limit	No Limit.
Pylon/Directory, off-premises	No Limit	No Limit.
Farm	32	One (1) sign per entrance.
Farm product	32	No limit.
Home occupation, "A" or "B"	4	One (1) per lot.
Home business, rural	32	Two (2) signs per lot.
Identification	No Limit	Two (2) signs per entrance.
Public service	32	No limit.
Real estate, lead-In	4	One (1) sign per intersection.
Real estate, lot	32	One (1) sign per real estate company.
Real estate, tract	64	One (1) sign per 500 feet of public road frontage.
Residential identification	4	Two (2) signs per dwelling.
Yard sale	4	One sign per lot.

(Ord. 2/22/12)

§ 25-48 through § 25-50. Reserved.

ARTICLE IV, Division A revised and readopted on 2/10/10, eff. 3/1/10

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**AN ORDINANCE TO  
TO AMEND CHAPTER 25 ZONING  
DIVISION C. SINGLE RESIDENTIAL DWELLING DISTRICTS  
ARTICLE XII. RURAL RESIDENTIAL (RR) DISTRICTS.  
SECTION 25-123. USES PERMITTED BY ADMINISTRATIVE PERMIT.**

WHEREAS, the Augusta County Board of Supervisors has deemed it desirable to amend Section 25-123 of the Augusta County Code so as to permit by administrative permit, in Rural Residential zoning districts, the selling of firearms for individuals holding either a Type 1 or Type 3 Federal Firearms License ; and

WHEREAS, the Augusta County Board of Supervisors has established conditions as stated herein for such administrative permit.

NOW THEREFORE be it resolved by the Board of Supervisors for Augusta County that Section 25-123 of the Augusta County be amended as follows:

**§ 25-123. Uses permitted by administrative permit.**

**F. Firearms permits TYPE I or TYPE 3**

**Federal Firearms License (FFL) permits Type I or Type 3 for the purchase or sale of firearms may be permitted by Administrative Permit provided:**

- 1. The use of the dwelling for the business or activity shall be clearly incidental and subordinate to the use of the dwelling for residential purposes. There shall be no change in the outside appearance of the dwelling or lot, nor other visible evidence of the conduct of this business or activity; and**
- 2. No signs are permitted; and**
- 3. Such business or activity shall be engaged in only by the owner of record who personally resides in the dwelling and has a valid FFL license; and**
- 4. There shall be no employees; and**
- 5. This dwelling will be only location for firearms to be transferred to the new owner, unless the firearm is shipped directly to a business which holds a valid FFL License, and**
- 7. No display of products made shall be visible from the street; and**

**8. No outside display or storage of materials, goods, supplies, or equipment in relation to the home occupation; and**

**9. No accessory building shall be used for such occupation; and**

**10. No other products or accessories shall be sold on the premises; and**

**11. There shall be no test firing on site; and**

**12. The occupation shall not generate more than five (5) vehicular trips in a day. A trip consists of one arrival and one departure; and**

**13. All parking associated with the business shall be off-street and not located in a required front yard, except within the existing driveway; and**

**14. Deliveries shall be limited to normal daily deliveries by public and private mail carriers, including USPS, Fed-Ex, UPS, and similar carriers.**

DRAFT COPY

**AN ORDINANCE TO  
TO AMEND CHAPTER 25 ZONING  
DIVISION B. AGRICULTURE DISTRICTS  
ARTICLE VII. GENERAL AGRICULTURE (GA) DISTRICTS  
SECTION 25-73. USES PERMITTED BY ADMINISTRATIVE PERMIT.**

WHEREAS, the Augusta County Board of Supervisors has deemed it desirable to amend Section 25-73 of the Augusta County Code so as to permit by administrative permit, in General Agriculture zoning districts, the selling of firearms for individuals holding either a Type 1 or Type 3 Federal Firearms License ; and

WHEREAS, the Augusta County Board of Supervisors has established conditions as stated herein for such administrative permit.

NOW THEREFORE be it resolved by the Board of Supervisors for Augusta County that Section 25-73 of the Augusta County be amended as follows:

**§ 25-73. Uses permitted by administrative permit.**

**J. Firearms permits TYPE I or TYPE 3**

**Federal Firearms License (FFL) permits Type I or Type 3 for the purchase or sale of firearms may be permitted by Administrative Permit provided:**

- 1. The use of the dwelling for the business or activity shall be clearly incidental and subordinate to the use of the dwelling for residential purposes. There shall be no change in the outside appearance of the dwelling or lot, nor other visible evidence of the conduct of this business or activity; and**
- 2. No signs are permitted; and**
- 3. Such business or activity shall be engaged in only by the owner of record who personally resides in the dwelling and has a valid FFL license; and**
- 4. There shall be no employees; and**
- 5. This dwelling will be only location for firearms to be transferred to the new owner, unless the firearm is shipped directly to a business which holds a valid FFL License, and**
- 7. No display of products made shall be visible from the street; and**

**8. No outside display or storage of materials, goods, supplies, or equipment in relation to the home occupation; and**

**9. No accessory building shall be used for such occupation; and**

**10. No other products or accessories shall be sold on the premises; and**

**11. There shall be no test firing on site; and**

**12. The occupation shall not generate more than five (5) vehicular trips in a day. A trip consists of one arrival and one departure; and**

**13. All parking associated with the business shall be off-street and not located in a required front yard, except within the existing driveway; and**

**14. Deliveries shall be limited to normal daily deliveries by public and private mail carriers, including USPS, Fed-Ex, UPS, and similar carriers.**

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**AN ORDINANCE TO  
TO AMEND CHAPTER 25 ZONING  
DIVISION A. IN GENERAL  
ARTICLE I. GENERAL PROVISIONS  
SECTION 25-4. DEFINITIONS  
OF THE AUGUSTA COUNTY CODE**

WHEREAS, the Augusta County Board of Supervisors has deemed it desirable to amend Section 25-4 of the Augusta County Code for the Special Use Permit definition; and

WHEREAS, the Augusta County Board of Supervisors deems such amendment desirable for consistency with Article LVIII. Special Use Permit procedures of the Augusta County Code.

NOW THEREFORE be it resolved by the Board of Supervisors for Augusta County that Section 25-4 of the Augusta County be amended as follows:

**§ 25-4. Definitions.**

**Special Use Permit.** A special exception granted by the board of zoning appeals or the board of supervisors as determined under the provisions of this chapter.





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**AN ORDINANCE TO  
TO AMEND CHAPTER 25 ZONING  
DIVISION A. IN GENERAL  
ARTICLE I. GENERAL PROVISIONS  
SECTION 25-4. DEFINITIONS  
OF THE AUGUSTA COUNTY CODE**

WHEREAS, the Augusta County Board of Supervisors has deemed it desirable to amend Section 25-4 of the Augusta County Code for the Kennel definition so as to amend the age of an adult dog from 6 months to 4 months; and

WHEREAS, the Augusta County Board of Supervisors deems such amendment desirable for consistency with Virginia State Code.

NOW THEREFORE be it resolved by the Board of Supervisors for Augusta County that Section 25-4 of the Augusta County be amended as follows:

**§ 25-4. Definitions.**

**Kennel.** Any structure or premises on which five (5) or more dogs over ~~six (6)~~ four (4) months of age are kept.



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**AN ORDINANCE TO  
TO AMEND CHAPTER 25 ZONING  
DIVISION A. IN GENERAL  
ARTICLE V. ACCESSORY BUILDINGS AND USES  
SECTION 25-54.1. USES ACCESSORY TO SINGLE-FAMILY RESIDENCES  
OF THE AUGUSTA COUNTY CODE**

WHEREAS, the Augusta County Board of Supervisors has deemed it desirable to amend Section 25-54.1. so as to change the age of an adult dog from 6 months to 4 months as is referenced in the provision for the keeping of dogs; and

WHEREAS, the Augusta County Board of Supervisors deems such amendment desirable for consistency with Virginia State Code.

NOW THEREFORE be it resolved by the Board of Supervisors for Augusta County that Section 25-54.1 of the Augusta County be amended as follows:

**§ 25-54.1. Uses accessory to single-family residences.**

The following uses are permitted in any zoning district when accessory to a single-family dwelling:

**D. The keeping of dogs and cats, in the following numbers:**

1. With respect to dogs, up to four (4) dogs over the age of ~~four~~<sup>six</sup> (4~~6~~) months. Dog houses, pens and similar structures are permitted. The keeping of more than four (4) dogs over the age of ~~four~~<sup>six</sup> (4~~6~~) months shall in every case be deemed a kennel for which a Special Use Permit is required when allowed by district regulations; and



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**AN ORDINANCE TO  
TO AMEND CHAPTER 25 ZONING  
DIVISION A. IN GENERAL  
ARTICLE V. ACCESSORY BUILDINGS AND USES  
SECTION 25-55. USES ACCESSORY TO MULTI-FAMILY RESIDENCES  
OF THE AUGUSTA COUNTY CODE**

WHEREAS, the Augusta County Board of Supervisors has deemed it desirable to amend Section 25-55. so as to change the age of an adult dog from 6 months to 4 months as is referenced in the provision for the keeping of dogs; and

WHEREAS, the Augusta County Board of Supervisors deems such amendment desirable for consistency with Virginia State Code.

NOW THEREFORE be it resolved by the Board of Supervisors for Augusta County that Section 25-55 of the Augusta County be amended as follows:

**§ 25-55. Uses accessory to multi-family residences.**

The following uses are permitted in any zoning district when accessory in multi-family dwelling developments:

**B. Uses accessory to individual dwelling units.**

**1. The keeping of dogs and cats, in the following numbers:**

**a. With respect to dogs, up to four (4) dogs over the age of ~~foursix~~ (46) months. Dog houses, pens and similar structures are permitted. The keeping of more than four (4) dogs over the age of ~~foursix~~ (46) months shall in every case be deemed a kennel for which a Special Use Permit is required when allowed by district regulations; and**



**AN ORDINANCE TO  
TO AMEND CHAPTER 25 ZONING  
DIVISION B. AGRICULTURE DISTRICTS  
ARTICLE VII. GENERAL AGRICULTURE (GA) DISTRICTS  
SECTION 25-72.1. ACCESSORY BUILDINGS AND USES  
OF THE AUGUSTA COUNTY CODE**

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WHEREAS, the Augusta County Board of Supervisors has deemed it desirable to amend Section 25-72.1. so as to change the age of an adult dog from 6 months to 4 months as is referenced in the provision for the keeping of dogs used for agricultural purposes; and

WHEREAS, the Augusta County Board of Supervisors deems such amendment desirable for consistency with Virginia State Code.

NOW THEREFORE be it resolved by the Board of Supervisors for Augusta County that Section 25-72.1 of the Augusta County be amended as follows:

**§ 25-72.1. Accessory buildings and uses.**

G. The keeping of dogs used for agricultural purposes provided:

1. Up to six (6) dogs over the age of ~~four~~<sup>six</sup> months if used primarily for the maintenance, protection, or herding of livestock on a bona fide agricultural operation; and
2. The parcel contains a minimum of six (6) acres in area.

(Ord. 6/28/17)





COUNTY OF AUGUSTA, VA.

BOARD OF SUPERVISORS

MARSHALL W. PATTIE North River	GERALD W. GARBER Middle River
PAM L. CARTER Pastures	WENDELL L. COLEMAN Wayne
G.L. "Butch" Wells Beverley Manor	
MICHAEL L. SHULL Riverheads	CAROLYN S BRAGG South River



TIMOTHY K. FITZGERALD – COUNTY ADMINISTRATOR

AUGUSTA COUNTY GOVERNMENT CENTER  
P.O. BOX 590, VERONA, VA 24482-0590  
(540) 245-5610 FAX (540) 245-5621  
coadmin@co.augusta.va.us

19-016

MEMORANDUM

TO: Timothy K. Fitzgerald, County Administrator

FROM: Candy J. Hensley Assistant to the County Administrator *Candy*

RE: Courthouse Project – Hazardous Materials Survey and Construction Abatement Documents

DATE: March 4, 2019

Attached is an amendment to the current architecture/engineering contract with Moseley Architects. Staff negotiated a contract with Moseley Architects to complete a hazardous materials survey and construction abatement documents for Beverley Manor Elementary, the District Courts Building, and the 1901 Circuit Courthouse. Completing the survey and documents is required in order to know the extent of hazardous materials involved and location. The information found will be incorporated into the demolitions/renovation plans for the buildings. All work will be in accordance with local, state and federal regulations.

The breakdown on costs for each facility is as follows:

Beverley Manor Elementary -	\$ 9,856
District Courts Building -	\$11,656
1901 Circuit Courthouse -	<u>\$10,156</u>
Total	\$31,668

Funding is proposed from account #4-70-80000-8148. Please schedule for the next available Board of Supervisors meeting to consider the request. If additional information is needed, please advise.

# AIA® Document G802™ – 2017

## Amendment to the Professional Services Agreement

**PROJECT: (name and address)**  
Renovation of Beverley Manor  
Elementary School to serve as a General  
District Courts Building.

**AGREEMENT INFORMATION:**  
Date: January 18, 2019

**AMENDMENT INFORMATION:**  
Amendment Number: 001

Demolition of existing General District  
Courts Building and construction of a  
New Courts Complex

Expansion and renovation of the existing  
Circuit Courthouse

Date: February 6, 2019

**OWNER: (name and address)**  
County of Augusta  
18 Government Center Lane  
Verona, Virginia 24482

**ARCHITECT: (name and address)**  
Moseley Architects P.C.  
3200 Norfolk Street  
Richmond, Virginia 23230

The Owner and Architect amend the Agreement as follows:

1. Revise Article 10.6 of the AIA B101 to read Architect's services with regard to hazardous materials shall consist of the services described in the proposal from Froehling & Robertson enclosed as Exhibit A. Owner understands and acknowledges that Architect cannot provide Professional Liability Insurance for these services. Froehling & Robertson will carry, and maintain through completion of the Project, Professional Liability coverage for these services at the limits stated in the certificate of insurance enclosed as Exhibit B.

2. Add consulting firm in 1.1.9.3 of AIA-B101.  
Froehling & Robertson  
1734 Seibel Drive N.E.  
Roanoke, Virginia 24012  
T 540.344.7939

The Architect's compensation and schedule shall be adjusted as follows:

Compensation Adjustment:

Cost of Services shall be the amount of the Froehling & Robertson services plus the following:

<b>Beverley Manor Elementary School</b>	
Senior Project Manager \$188 per hour x 4 hours:	\$ 752.00
Construction Administrator \$141 per hour x 4 hours:	\$ 564.00
<b>Circuit Courthouse</b>	
Senior Project Manager \$188 per hour x 4 hours:	\$ 752.00
Construction Administrator \$141 per hour x 4 hours:	\$ 564.00
<b>District Courts Building</b>	
Senior Project Manager \$188 per hour x 4 hours:	\$ 752.00
Construction Administrator \$141 per hour x 4 hours:	\$ 564.00
Architects' Subtotal:	\$ 3,948.00
Froehling and Robertson's Subtotal	\$ 27,720.00
<b>Total Cost of Services</b>	<b>\$31,668.00</b>

Schedule Adjustment:

No adjustment shall be made to the Project Schedule.

---

**SIGNATURES:**

MOSELEY ARCHITECTS P.C.

COUNTY OF AUGUSTA

ARCHITECT (Firm name)

OWNER (Firm name)

  
SIGNATURE

SIGNATURE

Anthony J. Bell III VICE PRESIDENT

PRINTED NAME AND TITLE

PRINTED NAME AND TITLE

2/11/2019

DATE

DATE



# FROEHLING & ROBERTSON

Assess. Manage. Consult.

1734 Seibel Drive N.E.  
Roanoke, VA 24012  
T 540.344.7939

F&R Proposal 1962-00483

December 19, 2018

Mr. Anthony J. Bell, III, AIA, LEED AP BD+C  
Vice President

[tbell@moseleyarchitects.com](mailto:tbell@moseleyarchitects.com)

Moseley Architects

3200 Norfolk Street

Richmond, Virginia 23230

804.794.7555

[www.moseleyarchitects.com](http://www.moseleyarchitects.com)

**Subject:** Regulated Materials Consulting  
Augusta County Courts Project  
Staunton, Virginia 24401

Mr. Bell:

Froehling & Robertson, Inc. (F&R) is pleased to submit our proposal to provide Hazardous Materials Consulting Services for the project involving three structures located in Staunton, Virginia. This proposal provides an overview of our experience and qualifications, our understanding of the project, our proposed scope of services, and fee schedule.

Established in 1881, with offices throughout the mid-Atlantic, Froehling & Robertson, Inc. is the oldest independent testing engineering firm in the United States. F&R has been serving the design and construction communities for more than 137 years providing geotechnical and environmental engineering services and construction inspection and testing services that have been instrumental in the success of thousands of military, infrastructure, transportation, municipal, and building construction projects throughout the mid-Atlantic and beyond. Additional information regarding our firm's experience and qualifications can be found on our website at [www.fandr.com](http://www.fandr.com).

## 1.0 Project Understanding

We understand that Moseley Architects (MA) is working with Augusta County, Virginia to provide court facilities and related court functions by way of demolition, renovation, and/or new construction at three sites in Staunton, Virginia. According to the June 8, 2018 RFP# 21010-19-01 issued by Augusta County, the three sites, all located within Staunton are described as follows:

- Augusta County Circuit Courthouse – 1 East Johnson Street;
- Augusta County District Courts Building – 6 East Johnson Street;
- Beverley Manor Elementary School – 116 Cedar Green Road;

F&R understands that renovation activities are planned for the Beverley Manor Elementary school and the Augusta County Circuit Courthouse. Demolition is planned for the Augusta County District Courts Building.

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Corporate HQ: 3015 Dumbarton Road Richmond, Virginia 23228 T 804.264.2701 F 804.264.1202 [www.fandr.com](http://www.fandr.com)

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## 2.0 Scope of Services

F&R is committed to providing timely, quality services to assist our clients in completing their respective projects in accordance with the project requirements, drawings, specifications, and applicable codes. F&R has reviewed the RFP documents provided. Per your request, our proposal will address our Scope of Services per facility. For each facility, F&R will provide a Regulated Materials Survey which will consist of the following services:

Prior to the field investigation, F&R will provide cursory review of previous reports provided by the Client. Once reviewed, F&R personnel will conduct a survey of the targeted renovation/demolition area for select regulated building materials. The survey will include the following regulated building materials: asbestos containing materials (ACMs), lead based paint (LBP), select polychlorinated biphenyls (PCBs) containing equipment, select mercury containing equipment, and select CFC containing equipment. Select samples for laboratory analysis will be collected and field testing equipment will be used to confirm the presence and/or absence of suspect hazardous containing building materials (asbestos and lead only). Field personnel will also document the location, and provide estimated quantities and condition descriptions of suspect hazardous containing building materials, including for suspect PCB containing materials, mercury containing devices, CFC containing equipment, and chemical storage tanks. This will not constitute an exhaustive survey of all potential regulated or hazardous materials.

For each survey, F&R has assumed that the client/building owner will provide access to the areas of the building that require assessment, including materials higher or deeper than eight (8) feet. Exterior sampling to the extent possible will be conducted if needed. Roof sampling will occur on an as-needed basis per instruction from the client. When roof sampling is necessary F&R recommends retaining a professional roofing contractor to repair penetrations that are created while sampling the roof.

### 2.1 Asbestos Survey

Our proposed scope of services is based upon performing invasive, semi-destructive sampling of suspect ACM anticipated to be impacted as part of the planned demolition of the building in order to provide an evaluation with respect to their presence or absence to comply with the National Emission Standards for Hazardous Air Pollutants (NESHAP) [40 Code of Federal Regulations (CFR) Part 61, Subpart M].

To adequately characterize the presence of ACM at each building, samples of suspect materials will be collected by a Commonwealth of Virginia Department of Professional and Occupational Regulation (DPOR) Licensed Asbestos Inspector and packaged, labeled, and shipped to a National Voluntary Laboratory Accreditation Program (NVLAP) accredited laboratory for analysis under standard chain-of-custody procedures. The samples will be analyzed using polarized light microscopy (PLM) with a standard turnaround time of 3 to 5 days. This analytical method is defined in 40 CFR; Part 763, Volume 2.210.

For wall and ceiling gypsum board and joint compound systems, the presence of a trace amount up to 10% of asbestos in the joint compound will automatically result in further analysis by the lab of a composite of the materials with a total concentration of asbestos for the composite sample. This approach will allow characterization of the building component and provide adequate information for future guidance or specification development, as necessary. Additionally, note that where finish materials appear visibly homogeneous, F&R may be unable to delineate between ACMs and non-ACMS. As a specific example, sample analyses may indicate that asbestos containing joint compound and non-asbestos containing joint compound are present. Historic renovation work, construction or repair efforts, and abatement may preclude our ability to



delineate between these materials or other similarly homogeneous systems. Consequently, we may be obligated to presume asbestos throughout for some materials.

Note that only those areas which are safely accessible and which comprise the current area of concern will be included in the survey; F&R will not access electrical panels, functioning MEC, plumbing, or other live electrical systems for sampling of suspect asbestos containing materials. Such materials may be identified and recounted in the final report along with pertinent recommendations for sampling upon disconnection from power. Only those materials anticipated to be impacted by the planned renovation and/or demolition work will be included in our survey.

It should be noted that through NESHAP Applicability Determinations, asbestos bulk samples analyzed via PLM which indicate a result of asbestos content to be less than 10 percent, including trace amounts (<1%), the material in question shall either be assumed to be an ACM or further analyzed via PLM Point Count or Transmission Electron Microscopy (TEM) to verify asbestos content. Results obtained via PLM Point Count or TEM analysis shall supersede previous results obtained by standard PLM analysis. Samples with analytical results via PLM which indicate that no asbestos was detected are not required to be further analyzed via PLM Point Count or TEM. If trace amounts of asbestos are identified in the inspection, they will be assumed as ACM.

## **2.2 Lead-Based Paint Screening Survey:**

F&R will perform a lead-based paint screening (LBP) survey of the renovation/demolition area of each structure in a manner sufficient to characterize for lead for contractor awareness for worker protection. The testing method will be performed in general accordance with the procedures detailed in the U.S. Department of Housing and Urban Development (HUD) "Guidelines for the Evaluation and Control of Lead-Based Paint Hazard in Housing;" however, this will not be a comprehensive surface-by-surface investigation, but rather a screening survey of major painted surfaces or substrates where the presence of lead-based paint or coatings are suspected. The LBP survey will include testing of ceramic tiles for the presence of lead in tile glaze.

An X-Ray Fluorescence (XRF) Lead Paint Analyzer will be used to perform the testing. The XRF contains a small radioisotopic source and operates on the principle of x-ray fluorescence, whereby lead atoms in paint are stimulated to emit characteristic x-rays, which are then detected by the instrument. Levels of lead are reported in units of milligrams per square centimeter (mg/cm<sup>2</sup>). The XRF classifies painted surfaces as "positive" or "negative" for lead content based on the action level (1.0 mg/cm<sup>2</sup>) and the performance characteristics of the XRF. F&R will defer to this concentration for classifying painted surfaces at the site as "lead based paint". Based on the nature of this survey, when one component tests positive for the presence of lead paint all similar painted components must be assumed to be positive.

The XRF can measure concentrations of lead with 95% accuracy at the action level of 1.0 mg/cm<sup>2</sup>, however, the XRF is able to detect as little as 0.1 mg/cm<sup>2</sup> of lead. If any lead is detected in a paint coating, it should be considered "lead containing." This recommendation does not preclude the contractor's responsibility for compliance under the OSHA "Lead Exposure in Construction Rule" (29 CFR 1926.62).

## **2.3 PCB, CFC and mercury containing equipment inventory:**

F&R will perform a visual survey of the renovation areas for the identification of mercury containing thermostats and lamps, polychlorinated biphenyls (PCB) containing light ballasts, and select CFC containing equipment. These items will be generally catalogued and reported as they may require recycling and/or be categorized for



disposal restrictions. Our evaluation will be limited to reasonably visible and safely accessible materials and may not account for all potential items at the facility, particularly those in concealed areas or which are part of specialized equipment.

#### **2.4 Reporting and Construction Abatement Documents:**

Following the field work and receipt of the laboratory certificates of analysis, a report for each of the three facilities will be compiled with conclusions and limited recommendations. The report may include an appendix that will include asbestos abatement construction documents specific to each physical location; alternately, specification documents may be prepared as standalone documents to be incorporated in an overall bid package. The report will be prepared under the general direction of and reviewed by a CIH and a Senior Environmental Scientist and licensed as an Asbestos Project Designer by the DPOR. The Asbestos Specifications will be reviewed by a licensed Asbestos Project Designer. The specifications may be prepared as to include drawings. This cost estimate assumes that F&R will be provided with electronic CAD or PDF drawings for use in our abatement specifications. F&R will work with the architect, engineer, and/or building owner of the project to determine the extent of necessary abatement. Specifications will be generated for each building separately.

F&R will provide the above referenced scope of services for the attached estimated cost. This estimated cost includes cursory existing available records review, travel time and expenses, on-site survey time, laboratory analysis of suspect hazardous building materials, report generation, report review, and development of appropriate abatement construction documents. The costs are broken down per task in the attached tables.

#### **2.5 Abatement Monitoring Services**

Also, if warranted, F&R can perform abatement project-monitoring services during asbestos removal or hazardous materials abatement and decontamination. This process typically involves a review of the contractors work practices during removal/abatement work to assure that monitored work is being performed in accordance with the specification document and the collection of air samples during the asbestos abatement work. These services are not included in the scope of work used to develop our cost estimates based on a unit price, per shift, since the need for and duration of the abatement work is not known at this time. F&R can submit a more refined cost estimate for performing this work at a later time.

#### **3.0 Project Costs**

F&R will provide the above referenced scope of services for the attached estimated cost. This estimated cost includes existing available records review, travel time and expenses, on-site survey time, laboratory analysis of suspect hazardous building materials, report generation and report review. The costs are broken down per task in the attached tables.

Proposed fees are for the specific services described above. Any additional services beyond those listed will be at the prevailing rates for the required personnel and service, subject to your authorization.

The following services are not included: O&M Plans, site health and safety of non-F&R personnel, detailed cost estimates, multiple iterations or revisions of the document, accessing or sampling within confined spaces, project monitoring, attendance at meetings or services not specifically defined herein. These services may be provided as an expansion of our services, if so desired. Additional services will be at our prevailing rates for the required personnel and services, subject to your authorization.



#### 4.0 Schedule for Services

At this time, we anticipate coordinating scheduling based on client needs. A report will be issued following completion of all field work and receipt of laboratory certificates of analysis. F&R understands that this project is desired to be completed in accordance with the project schedule.

#### 5.0 Acknowledgements

It is our mission to provide quality services to our clients in a cost effective manner. We strive to develop long term relationships with firms such as yours, enabling us to deliver a high level of customer service more efficiently by being able to appreciate and anticipate your needs during construction. We hope to solidify our relationship while working with you on this project so we can build toward future success. *F&R holds SWAM status in Virginia.*

If this proposal is acceptable, please indicate your authorization to proceed by signing the attached Agreement for Environmental Services. This will serve as our formal authorization to proceed. If you should have any questions concerning this Proposal, please contact the undersigned. We appreciate the opportunity to work with you as your Environmental Consultant and look forward to a cordial working relationship with you on this project. Thank you for your consideration.

Sincerely,

FROEHLING & ROBERTSON, INC.

*BlueSign*

Jesse D. Phillips  
Manager, Environmental Services

Jesse Phillips  
Signed For Glenn Hargrove

*BlueSign*

Glenn Hargrove, CIH, CSP, PG, CHMM  
Director of Industrial Hygiene

Enclosed: General Conditions and Limitations  
Agreement for Environmental Services





## 5.1 Conditions and Limitations

For this project, we have assumed that the Client will provide access to all areas to be surveyed including roofing. F&R has also assumed a reasonable amount of time and number of samples necessary to evaluate the space based on our experience with this type of facility. The costs presented here are based on a relatively robust approach in order to prevent potential need for a positive change order.

Froehling & Robertson, Inc. by virtue of providing the services described in this proposal does not assume the responsibility of the person(s) in charge of the site, or otherwise undertake responsibility for reporting to any local, State, or Federal public agencies any conditions at the site that may present a potential danger to public health, safety, or the environment. Under this scope of services, F&R assumes no responsibility regarding response actions (e.g. O&M Plans, Encapsulation, Abatement, Removal, Notifications, etc.) initiated as a result of these findings. F&R assumes no liability for the duties and responsibilities of the Client with respect to compliance with these regulations. The CLIENT agrees to notify the appropriate local, State, or Federal public agencies as required by law, or otherwise to disclose, in a timely manner, any information that may be necessary to prevent any danger to public health, safety, or the environment.

Our observations and recommendations will be based upon conditions readily visible at the site at the time of our previously conducted site visit, existing reported analytical tests, and in general accordance with current accepted industry standards. Under this scope of services, samples will be evaluated using a standard industry approach. As with any similar survey of this nature, actual conditions exist only at the precise locations from which suspect samples were collected. Certain inferences are based on the results of this sampling and related testing to form a professional opinion of conditions in areas beyond those from which the samples were collected. No other warranty, expressed or implied, is made.

When hazardous materials are known, assumed or suspected to exist at a site, F&R is required to take appropriate precautions to protect the health and safety of personnel, to comply with applicable laws and regulations, and to follow procedures that an engineer deemed prudent to minimize physical risks to employees and the public. The CLIENT hereby warrants that, if he knows or has any reason to assume or suspect that hazardous materials may exist at the project site, the CLIENT has so informed F&R. If, during the conduct of the study, the presence of chemical or toxic/hazardous materials are indicated or if insufficient information is available to render a conclusion, the work scope and associated costs may have to be expanded. We will advise you if additional work and costs are necessary prior to undertaking the additional work. These services will consist solely of those described herein and will not be based upon scientific or technical tests or procedures beyond the scope of described services. These services may require decisions that are not based upon pure science but rather upon judgmental considerations. If pollutants are discovered that, in our sole opinion, pose unanticipated risks, it is hereby agreed that the scope of services, schedule and the estimated costs will be reconsidered and that this contract shall immediately become subject to renegotiation or, in the sole discretion of Froehling & Robertson, termination.



**ENVIRONMENTAL SERVICES BUDGET - 1962-00483**  
**Mosely Architects**  
**Beverley Manor Elementary School**  
**Staunton, Virginia**

ITEM	UNITS	QUANTITY	RATE	TOTAL
<b>Field Survey</b>				
Industrial Hygienist	hour	32	\$75.00	\$2,400.00
Environmental Technician	hour	0	\$65.00	\$0.00
PLM Analysis	layer	120	\$10.00	\$1,200.00
			<b>Subtotal</b>	<b>\$3,600.00</b>
<b>Specifications</b>				
Abatement Specifications	each	1	\$2,500.00	\$2,500.00
			<b>Subtotal</b>	<b>\$2,500.00</b>
<b>Report Preparation, Review, and Project Administration</b>				
Certified Industrial Hygienist/CHMM	hour	4	\$150.00	\$600.00
Industrial Hygienist	hour	12	\$75.00	\$900.00
Environmental Project Manager	each	2	\$95.00	\$190.00
Equipment Rental - XRF	day	2	\$175.00	\$350.00
Mileage & Supplies	lump	1	\$400.00	\$400.00
			<b>Subtotal</b>	<b>\$2,440.00</b>
			<b>Total</b>	<b>\$8,540.00</b>

Our estimate is based on a specific regimen, scope of work, sample analysis (standard turn around time) and includes two days of on-site work. Any additional services will be charged at our standard unit rates, subject to your authorization.



**ENVIRONMENTAL SERVICES BUDGET - 1962-00483**  
**Mosely Architects**  
**Augusta County Circuit Courthouse**  
**Staunton, Virginia**

ITEM	UNITS	QUANTITY	RATE	TOTAL
<b>Field Survey</b>				
Industrial Hygienist	hour	32	\$75.00	\$2,400.00
Environmental Technician	hour	0	\$65.00	\$0.00
PLM Analysis	layer	150	\$10.00	\$1,500.00
			<b>Subtotal</b>	<b>\$3,900.00</b>
<b>Specifications</b>				
Abatement Specifications	each	1	\$2,500.00	\$2,500.00
			<b>Subtotal</b>	<b>\$2,500.00</b>
<b>Report Preparation, Review, and Project Administration</b>				
Certified Industrial Hygienist	hour	4	\$150.00	\$600.00
Industrial Hygienist	hour	12	\$75.00	\$900.00
Environmental Project Manager	each	2	\$95.00	\$190.00
Equipment Rental - XRF	day	2	\$175.00	\$350.00
Mileage & Supplies	lump	1	\$400.00	\$400.00
			<b>Subtotal</b>	<b>\$2,440.00</b>
			<b>Total</b>	<b>\$8,840.00</b>

Our estimate is based on a specific regimen, scope of work, sample analysis (standard turn around time) and includes two days of on-site work. Any additional services will be charged at our standard unit rates, subject to your authorization.



**ENVIRONMENTAL SERVICES BUDGET - 1962-00483**  
**Mosely Architects**  
**Augusta County District Courts Building**  
**Staunton, Virginia**

ITEM	UNITS	QUANTITY	RATE	TOTAL
<b>Field Survey</b>				
Industrial Hygienist	hour	40	\$75.00	\$3,000.00
Environmental Technician	hour	0	\$65.00	\$0.00
PLM Analysis	layer	200	\$10.00	\$2,000.00
			<b>Subtotal</b>	<b>\$5,000.00</b>
<b>Specifications</b>				
Abatement Specifications	each	1	\$2,500.00	\$2,500.00
			<b>Subtotal</b>	<b>\$2,500.00</b>
<b>Report Preparation, Review, and Project Administration</b>				
Certified Industrial Hygienist	hour	4	\$150.00	\$600.00
Industrial Hygienist	hour	16	\$75.00	\$1,200.00
Environmental Project Manager	each	2	\$95.00	\$190.00
Equipment Rental - XRF	day	2	\$175.00	\$350.00
Mileage & Supplies	lump	1	\$500.00	\$500.00
			<b>Subtotal</b>	<b>\$2,840.00</b>
			<b>Total</b>	<b>\$10,340.00</b>

Our estimate is based on a specific regimen, scope of work, sample analysis (standard turn around time) and includes two days of on-site work. Any additional services will be charged at our standard unit rates, subject to your authorization.



# AIA® Document G802™ – 2017

## Amendment to the Professional Services Agreement

**PROJECT: (name and address)**  
Renovation of Beverley Manor  
Elementary School to serve as a General  
District Courts Building.

**AGREEMENT INFORMATION:**  
Date: January 18, 2019

**AMENDMENT INFORMATION:**  
Amendment Number: 001

Demolition of existing General District  
Courts Building and construction of a  
New Courts Complex

Expansion and renovation of the existing  
Circuit Courthouse

Date: February 6, 2019

**OWNER: (name and address)**  
County of Augusta  
18 Government Center Lane  
Verona, Virginia 24482

**ARCHITECT: (name and address)**  
Moseley Architects P.C.  
3200 Norfolk Street  
Richmond, Virginia 23230

The Owner and Architect amend the Agreement as follows:

1. Revise Article 10.6 of the AIA B101 to read Architect's services with regard to hazardous materials shall consist of the services described in the proposal from Froehling & Robertson enclosed as Exhibit A. Owner understands and acknowledges that Architect cannot provide Professional Liability Insurance for these services. Froehling & Robertson will carry, and maintain through completion of the Project, Professional Liability coverage for these services at the limits stated in the certificate of insurance enclosed as Exhibit B.

2. Add consulting firm in 1.1.9.3 of AIA-B101.

Froehling & Robertson  
1734 Seibel Drive N.E.  
Roanoke, Virginia 24012  
T 540.344.7939

The Architect's compensation and schedule shall be adjusted as follows:

Compensation Adjustment:

Cost of Services shall be the amount of the Froehling & Robertson services plus the following:

<b>Beverley Manor Elementary School</b>	
Senior Project Manager \$188 per hour x 4 hours:	\$ 752.00
Construction Administrator \$141 per hour x 4 hours:	\$ 564.00
<b>Circuit Courthouse</b>	
Senior Project Manager \$188 per hour x 4 hours:	\$ 752.00
Construction Administrator \$141 per hour x 4 hours:	\$ 564.00
<b>District Courts Building</b>	
Senior Project Manager \$188 per hour x 4 hours:	\$ 752.00
Construction Administrator \$141 per hour x 4 hours:	\$ 564.00
Architects' Subtotal:	\$ 3,948.00
Froehling and Robertson's Subtotal	\$ 27,720.00
<b>Total Cost of Services</b>	<b>\$31,668.00</b>

Schedule Adjustment:  
No adjustment shall be made to the Project Schedule.

---

**SIGNATURES:**

MOSELEY ARCHITECTS P.C

COUNTY OF AUGUSTA

ARCHITECT (Firm name)

OWNER (Firm name)

SIGNATURE

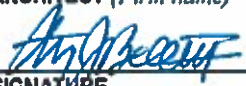
SIGNATURE

PRINTED NAME AND TITLE

PRINTED NAME AND TITLE

DATE

DATE

  
Anthony J. Bell III VICE PRESIDENT  
2/11/2019



# FROEHLING & ROBERTSON

Assess. Manage. Consult.

1734 Seibel Drive N.E.  
Roanoke, VA 24012  
T 540.344.7939

F&R Proposal 1962-00483

December 19, 2018

Mr. Anthony J. Bell, III, AIA, LEED AP BD+C  
Vice President  
[tbell@moseleyarchitects.com](mailto:tbell@moseleyarchitects.com)  
Moseley Architects  
3200 Norfolk Street  
Richmond, Virginia 23230  
804.794.7555  
[www.moseleyarchitects.com](http://www.moseleyarchitects.com)

Subject: Regulated Materials Consulting  
Augusta County Courts Project  
Staunton, Virginia 24401

Mr. Bell:

Froehling & Robertson, Inc. (F&R) is pleased to submit our proposal to provide Hazardous Materials Consulting Services for the project involving three structures located in Staunton, Virginia. This proposal provides an overview of our experience and qualifications, our understanding of the project, our proposed scope of services, and fee schedule.

Established in 1881, with offices throughout the mid-Atlantic, Froehling & Robertson, Inc. is the oldest independent testing engineering firm in the United States. F&R has been serving the design and construction communities for more than 137 years providing geotechnical and environmental engineering services and construction inspection and testing services that have been instrumental in the success of thousands of military, infrastructure, transportation, municipal, and building construction projects throughout the mid-Atlantic and beyond. Additional information regarding our firm's experience and qualifications can be found on our website at [www.fandr.com](http://www.fandr.com).

## 1.0 Project Understanding

We understand that Moseley Architects (MA) is working with Augusta County, Virginia to provide court facilities and related court functions by way of demolition, renovation, and/or new construction at three sites in Staunton, Virginia. According to the June 8, 2018 RFP# 21010-19-01 issued by Augusta County, the three sites, all located within Staunton are described as follows:

- Augusta County Circuit Courthouse – 1 East Johnson Street;
- Augusta County District Courts Building – 6 East Johnson Street;
- Beverley Manor Elementary School – 116 Cedar Green Road;

F&R understands that renovation activities are planned for the Beverley Manor Elementary school and the Augusta County Circuit Courthouse. Demolition is planned for the Augusta County District Courts Building.

---

Corporate HQ: 3015 Dumbarton Road Richmond, Virginia 23228 T 804.264.2701 F 804.264.1202 [www.fandr.com](http://www.fandr.com)

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*A Minority-Owned Business*



## 2.0 Scope of Services

F&R is committed to providing timely, quality services to assist our clients in completing their respective projects in accordance with the project requirements, drawings, specifications, and applicable codes. F&R has reviewed the RFP documents provided. Per your request, our proposal will address our Scope of Services per facility. For each facility, F&R will provide a Regulated Materials Survey which will consist of the following services:

Prior to the field investigation, F&R will provide cursory review of previous reports provided by the Client. Once reviewed, F&R personnel will conduct a survey of the targeted renovation/demolition area for select regulated building materials. The survey will include the following regulated building materials: asbestos containing materials (ACMs), lead based paint (LBP), select polychlorinated biphenyls (PCBs) containing equipment, select mercury containing equipment, and select CFC containing equipment. Select samples for laboratory analysis will be collected and field testing equipment will be used to confirm the presence and/or absence of suspect hazardous containing building materials (asbestos and lead only). Field personnel will also document the location, and provide estimated quantities and condition descriptions of suspect hazardous containing building materials, including for suspect PCB containing materials, mercury containing devices, CFC containing equipment, and chemical storage tanks. This will not constitute an exhaustive survey of all potential regulated or hazardous materials.

For each survey, F&R has assumed that the client/building owner will provide access to the areas of the building that require assessment, including materials higher or deeper than eight (8) feet. Exterior sampling to the extent possible will be conducted if needed. Roof sampling will occur on an as-needed basis per instruction from the client. When roof sampling is necessary F&R recommends retaining a professional roofing contractor to repair penetrations that are created while sampling the roof.

### 2.1 Asbestos Survey

Our proposed scope of services is based upon performing invasive, semi-destructive sampling of suspect ACM anticipated to be impacted as part of the planned demolition of the building in order to provide an evaluation with respect to their presence or absence to comply with the National Emission Standards for Hazardous Air Pollutants (NESHAP) [40 Code of Federal Regulations (CFR) Part 61, Subpart M].

To adequately characterize the presence of ACM at each building, samples of suspect materials will be collected by a Commonwealth of Virginia Department of Professional and Occupational Regulation (DPOR) Licensed Asbestos Inspector and packaged, labeled, and shipped to a National Voluntary Laboratory Accreditation Program (NVLAP) accredited laboratory for analysis under standard chain-of-custody procedures. The samples will be analyzed using polarized light microscopy (PLM) with a standard turnaround time of 3 to 5 days. This analytical method is defined in 40 CFR; Part 763, Volume 2.210.

For wall and ceiling gypsum board and joint compound systems, the presence of a trace amount up to 10% of asbestos in the joint compound will automatically result in further analysis by the lab of a composite of the materials with a total concentration of asbestos for the composite sample. This approach will allow characterization of the building component and provide adequate information for future guidance or specification development, as necessary. Additionally, note that where finish materials appear visibly homogeneous, F&R may be unable to delineate between ACMs and non-ACMS. As a specific example, sample analyses may indicate that asbestos containing joint compound and non-asbestos containing joint compound are present. Historic renovation work, construction or repair efforts, and abatement may preclude our ability to





delineate between these materials or other similarly homogeneous systems. Consequently, we may be obligated to presume asbestos throughout for some materials.

Note that only those areas which are safely accessible and which comprise the current area of concern will be included in the survey; F&R will not access electrical panels, functioning MEC, plumbing, or other live electrical systems for sampling of suspect asbestos containing materials. Such materials may be identified and recounted in the final report along with pertinent recommendations for sampling upon disconnection from power. Only those materials anticipated to be impacted by the planned renovation and/or demolition work will be included in our survey.

It should be noted that through NESHAP Applicability Determinations, asbestos bulk samples analyzed via PLM which indicate a result of asbestos content to be less than 10 percent, including trace amounts (<1%), the material in question shall either be assumed to be an ACM or further analyzed via PLM Point Count or Transmission Electron Microscopy (TEM) to verify asbestos content. Results obtained via PLM Point Count or TEM analysis shall supersede previous results obtained by standard PLM analysis. Samples with analytical results via PLM which indicate that no asbestos was detected are not required to be further analyzed via PLM Point Count or TEM. If trace amounts of asbestos are identified in the inspection, they will be assumed as ACM.

## **2.2 Lead-Based Paint Screening Survey:**

F&R will perform a lead-based paint screening (LBP) survey of the renovation/demolition area of each structure in a manner sufficient to characterize for lead for contractor awareness for worker protection. The testing method will be performed in general accordance with the procedures detailed in the U.S. Department of Housing and Urban Development (HUD) "Guidelines for the Evaluation and Control of Lead-Based Paint Hazard in Housing;" however, this will not be a comprehensive surface-by-surface investigation, but rather a screening survey of major painted surfaces or substrates where the presence of lead-based paint or coatings are suspected. The LBP survey will include testing of ceramic tiles for the presence of lead in tile glaze.

An X-Ray Fluorescence (XRF) Lead Paint Analyzer will be used to perform the testing. The XRF contains a small radioisotopic source and operates on the principle of x-ray fluorescence, whereby lead atoms in paint are stimulated to emit characteristic x-rays, which are then detected by the instrument. Levels of lead are reported in units of milligrams per square centimeter (mg/cm<sup>2</sup>). The XRF classifies painted surfaces as "positive" or "negative" for lead content based on the action level (1.0 mg/cm<sup>2</sup>) and the performance characteristics of the XRF. F&R will defer to this concentration for classifying painted surfaces at the site as "lead based paint". Based on the nature of this survey, when one component tests positive for the presence of lead paint all similar painted components must be assumed to be positive.

The XRF can measure concentrations of lead with 95% accuracy at the action level of 1.0 mg/cm<sup>2</sup>, however, the XRF is able to detect as little as 0.1 mg/cm<sup>2</sup> of lead. If any lead is detected in a paint coating, it should be considered "lead containing." This recommendation does not preclude the contractor's responsibility for compliance under the OSHA "Lead Exposure in Construction Rule" (29 CFR 1926.62).

## **2.3 PCB, CFC and mercury containing equipment inventory:**

F&R will perform a visual survey of the renovation areas for the identification of mercury containing thermostats and lamps, polychlorinated biphenyls (PCB) containing light ballasts, and select CFC containing equipment. These items will be generally catalogued and reported as they may require recycling and/or be categorized for



disposal restrictions. Our evaluation will be limited to reasonably visible and safely accessible materials and may not account for all potential items at the facility, particularly those in concealed areas or which are part of specialized equipment.

#### **2.4 Reporting and Construction Abatement Documents:**

Following the field work and receipt of the laboratory certificates of analysis, a report for each of the three facilities will be compiled with conclusions and limited recommendations. The report may include an appendix that will include asbestos abatement construction documents specific to each physical location; alternately, specification documents may be prepared as standalone documents to be incorporated in an overall bid package. The report will be prepared under the general direction of and reviewed by a CIH and a Senior Environmental Scientist and licensed as an Asbestos Project Designer by the DPOR. The Asbestos Specifications will be reviewed by a licensed Asbestos Project Designer. The specifications may be prepared as to include drawings. This cost estimate assumes that F&R will be provided with electronic CAD or PDF drawings for use in our abatement specifications. F&R will work with the architect, engineer, and/or building owner of the project to determine the extent of necessary abatement. Specifications will be generated for each building separately.

F&R will provide the above referenced scope of services for the attached estimated cost. This estimated cost includes cursory existing available records review, travel time and expenses, on-site survey time, laboratory analysis of suspect hazardous building materials, report generation, report review, and development of appropriate abatement construction documents. The costs are broken down per task in the attached tables.

#### **2.5 Abatement Monitoring Services**

Also, if warranted, F&R can perform abatement project-monitoring services during asbestos removal or hazardous materials abatement and decontamination. This process typically involves a review of the contractors work practices during removal/abatement work to assure that monitored work is being performed in accordance with the specification document and the collection of air samples during the asbestos abatement work. These services are not included in the scope of work used to develop our cost estimates based on a unit price, per shift, since the need for and duration of the abatement work is not known at this time. F&R can submit a more refined cost estimate for performing this work at a later time.

#### **3.0 Project Costs**

F&R will provide the above referenced scope of services for the attached estimated cost. This estimated cost includes existing available records review, travel time and expenses, on-site survey time, laboratory analysis of suspect hazardous building materials, report generation and report review. The costs are broken down per task in the attached tables.

Proposed fees are for the specific services described above. Any additional services beyond those listed will be at the prevailing rates for the required personnel and service, subject to your authorization.

The following services are not included: O&M Plans, site health and safety of non-F&R personnel, detailed cost estimates, multiple iterations or revisions of the document, accessing or sampling within confined spaces, project monitoring, attendance at meetings or services not specifically defined herein. These services may be provided as an expansion of our services, if so desired. Additional services will be at our prevailing rates for the required personnel and services, subject to your authorization.



#### 4.0 Schedule for Services

At this time, we anticipate coordinating scheduling based on client needs. A report will be issued following completion of all field work and receipt of laboratory certificates of analysis. F&R understands that this project is desired to be completed in accordance with the project schedule.

#### 5.0 Acknowledgements

It is our mission to provide quality services to our clients in a cost effective manner. We strive to develop long term relationships with firms such as yours, enabling us to deliver a high level of customer service more efficiently by being able to appreciate and anticipate your needs during construction. We hope to solidify our relationship while working with you on this project so we can build toward future success. *F&R holds SWAM status in Virginia.*

If this proposal is acceptable, please indicate your authorization to proceed by signing the attached Agreement for Environmental Services. This will serve as our formal authorization to proceed. If you should have any questions concerning this Proposal, please contact the undersigned. We appreciate the opportunity to work with you as your Environmental Consultant and look forward to a cordial working relationship with you on this project. Thank you for your consideration.

Sincerely,

FROEHLING & ROBERTSON, INC.

Jesse D. Phillips  
Manager, Environmental Services



Jesse Phillips  
Signed for Glenn Hargrove

Glenn Hargrove, CIH, CSP, PG, CHMM  
Director of Industrial Hygiene



Enclosed: General Conditions and Limitations  
Agreement for Environmental Services



## **S.1 Conditions and Limitations**

For this project, we have assumed that the Client will provide access to all areas to be surveyed including roofing. F&R has also assumed a reasonable amount of time and number of samples necessary to evaluate the space based on our experience with this type of facility. The costs presented here are based on a relatively robust approach in order to prevent potential need for a positive change order.

Froehling & Robertson, Inc. by virtue of providing the services described in this proposal does not assume the responsibility of the person(s) in charge of the site, or otherwise undertake responsibility for reporting to any local, State, or Federal public agencies any conditions at the site that may present a potential danger to public health, safety, or the environment. Under this scope of services, F&R assumes no responsibility regarding response actions (e.g. O&M Plans, Encapsulation, Abatement, Removal, Notifications, etc.) initiated as a result of these findings. F&R assumes no liability for the duties and responsibilities of the Client with respect to compliance with these regulations. The CLIENT agrees to notify the appropriate local, State, or Federal public agencies as required by law, or otherwise to disclose, in a timely manner, any information that may be necessary to prevent any danger to public health, safety, or the environment.

Our observations and recommendations will be based upon conditions readily visible at the site at the time of our previously conducted site visit, existing reported analytical tests, and in general accordance with current accepted industry standards. Under this scope of services, samples will be evaluated using a standard industry approach. As with any similar survey of this nature, actual conditions exist only at the precise locations from which suspect samples were collected. Certain inferences are based on the results of this sampling and related testing to form a professional opinion of conditions in areas beyond those from which the samples were collected. No other warranty, expressed or implied, is made.

When hazardous materials are known, assumed or suspected to exist at a site, F&R is required to take appropriate precautions to protect the health and safety of personnel, to comply with applicable laws and regulations, and to follow procedures that an engineer deemed prudent to minimize physical risks to employees and the public. The CLIENT hereby warrants that, if he knows or has any reason to assume or suspect that hazardous materials may exist at the project site, the CLIENT has so informed F&R. If, during the conduct of the study, the presence of chemical or toxic/hazardous materials are indicated or if insufficient information is available to render a conclusion, the work scope and associated costs may have to be expanded. We will advise you if additional work and costs are necessary prior to undertaking the additional work. These services will consist solely of those described herein and will not be based upon scientific or technical tests or procedures beyond the scope of described services. These services may require decisions that are not based upon pure science but rather upon judgmental considerations. If pollutants are discovered that, in our sole opinion, pose unanticipated risks, it is hereby agreed that the scope of services, schedule and the estimated costs will be reconsidered and that this contract shall immediately become subject to renegotiation or, in the sole discretion of Froehling & Robertson, termination.



**ENVIRONMENTAL SERVICES BUDGET - 1962-00483**

**Mosely Architects  
Beverly Manor Elementary School  
Staunton, Virginia**

ITEM	UNITS	QUANTITY	RATE	TOTAL
<b>Field Survey</b>				
Industrial Hygienist	hour	32	\$75.00	\$2,400.00
Environmental Technician	hour	0	\$65.00	\$0.00
PLM Analysis	layer	120	\$10.00	\$1,200.00
			<b>Subtotal</b>	<b>\$3,600.00</b>
<b>Specifications</b>				
Abatement Specifications	each	1	\$2,500.00	\$2,500.00
			<b>Subtotal</b>	<b>\$2,500.00</b>
<b>Report Preparation, Review, and Project Administration</b>				
Certified Industrial Hygienist/CHMM	hour	4	\$150.00	\$600.00
Industrial Hygienist	hour	12	\$75.00	\$900.00
Environmental Project Manager	each	2	\$95.00	\$190.00
Equipment Rental - XRF	day	2	\$175.00	\$350.00
Mileage & Supplies	lump	1	\$400.00	\$400.00
			<b>Subtotal</b>	<b>\$2,440.00</b>
			<b>Total</b>	<b>\$8,540.00</b>

Our estimate is based on a specific regimen, scope of work, sample analysis (standard turn around time) and includes two days of on-site work. Any additional services will be charged at our standard unit rates, subject to your authorization.



**ENVIRONMENTAL SERVICES BUDGET - 1962-00483**

**Mosely Architects**

**Augusta County Circuit Courthouse**

**Staunton, Virginia**

ITEM	UNITS	QUANTITY	RATE	TOTAL
<b>Field Survey</b>				
Industrial Hygienist	hour	32	\$75.00	\$2,400.00
Environmental Technician	hour	0	\$65.00	\$0.00
PLM Analysis	layer	150	\$10.00	\$1,500.00
			<b>Subtotal</b>	<b>\$3,900.00</b>
<b>Specifications</b>				
Abatement Specifications	each	1	\$2,500.00	\$2,500.00
			<b>Subtotal</b>	<b>\$2,500.00</b>
<b>Report Preparation, Review, and Project Administration</b>				
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Industrial Hygienist	hour	12	\$75.00	\$900.00
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Equipment Rental - XRF	day	2	\$175.00	\$350.00
Mileage & Supplies	lump	1	\$400.00	\$400.00
			<b>Subtotal</b>	<b>\$2,440.00</b>
			<b>Total</b>	<b>\$8,840.00</b>

Our estimate is based on a specific regimen, scope of work, sample analysis (standard turn around time) and includes two days of on-site work. Any additional services will be charged at our standard unit rates, subject to your authorization.



**ENVIRONMENTAL SERVICES BUDGET - 1962-00483**  
**Mosely Architects**  
**Augusta County District Courts Building**  
**Staunton, Virginia**

ITEM	UNITS	QUANTITY	RATE	TOTAL
<b>Field Survey</b>				
Industrial Hygienist	hour	40	\$75.00	\$3,000.00
Environmental Technician	hour	0	\$65.00	\$0.00
PLM Analysis	layer	200	\$10.00	\$2,000.00
			<b>Subtotal</b>	<b>\$5,000.00</b>
<b>Specifications</b>				
Abatement Specifications	each	1	\$2,500.00	\$2,500.00
			<b>Subtotal</b>	<b>\$2,500.00</b>
<b>Report Preparation, Review, and Project Administration</b>				
Certified Industrial Hygienist	hour	4	\$150.00	\$600.00
Industrial Hygienist	hour	16	\$75.00	\$1,200.00
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Mileage & Supplies	lump	1	\$500.00	\$500.00
			<b>Subtotal</b>	<b>\$2,840.00</b>
			<b>Total</b>	<b>\$10,340.00</b>

Our estimate is based on a specific regimen, scope of work, sample analysis (standard turn around time) and includes two days of on-site work. Any additional services will be charged at our standard unit rates, subject to your authorization.

**COUNTY OF AUGUSTA, VA.**

**BOARD OF SUPERVISORS**

MARSHALL W. PATTIE  
North River

GERALD W. GARBER  
Middle River

PAM L. CARTER  
Pastures

G.L. "Butch" Wells  
Beverley Manor

WENDELL L. COLEMAN  
Wayne

MICHAEL L. SHULL  
Riverheads

CAROLYN S. BRAGG  
South River



**TIMOTHY K. FITZGERALD – COUNTY ADMINISTRATOR**

**AUGUSTA COUNTY GOVERNMENT CENTER**

P.O. BOX 590, VERONA, VA 24482-0590

(540) 245-5610 FAX (540) 245-5621

coadmin@co.augusta.va.us

19-016

**MEMORANDUM**

**TO:** Timothy K. Fitzgerald, County Administrator

**FROM:** Candy J. Hensley Assistant to the County Administrator

**RE:** Courthouse Project – Hazardous Materials Survey and Construction Abatement Documents

**DATE:** March 4, 2019

Attached is an amendment to the current architecture/engineering contract with Moseley Architects. Staff negotiated a contract with Moseley Architects to complete a hazardous materials survey and construction abatement documents for Beverley Manor Elementary, the District Courts Building, and the 1901 Circuit Courthouse. Completing the survey and documents is required in order to know the extent of hazardous materials involved and location. The information found will be incorporated into the demolitions/renovation plans for the buildings. All work will be in accordance with local, state and federal regulations.

The breakdown on costs for each facility is as follows:

Beverley Manor Elementary -	\$ 9,856
District Courts Building -	\$11,656
1901 Circuit Courthouse -	<u>\$10,156</u>
Total	\$31,668

Funding is proposed from account #4-70-80000-8148. Please schedule for the next available Board of Supervisors meeting to consider the request. If additional information is needed, please advise.



## COUNTY OF AUGUSTA, VA.

## BOARD OF SUPERVISORS

MARSHALL W. PATTIE  
North RiverGERALD W. GARBER  
Middle RiverPAM L. CARTER  
PasturesG.L. "Butch" Wells  
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South River

TIMOTHY K. FITZGERALD – COUNTY ADMINISTRATOR

AUGUSTA COUNTY GOVERNMENT CENTER

P.O. BOX 590, VERONA, VA 24482-0590

(540) 245-5610 FAX (540) 245-5621

coadmin@co.augusta.va.us

19-017

## MEMORANDUM

TO: Timothy K. Fitzgerald, County Administrator

FROM: Candy J. Hensley Assistant to the County Administrator *Candy*

COPY: Butch Wells, Beverley Manor District Supervisor

RE: Scholastic Way, Phase 4 – Construction Bid Award

DATE: March 4, 2019

Scholastic Way, Phase 4 includes construction of approximately 1200 linear feet of 5 foot concrete sidewalk along Round Hill Drive in Stuarts Draft, VA. The project extends from its intersection with Augusta Farms Road and to its intersection with Brittany Lane.

This project is federally funded through VDOT's Transportation Alternatives Program. It is a matching grant with the County responsible for 20% of the costs. Funding available through VDOT and County allocations is currently \$338,318. This amount covers engineering, right-of-way, utilities and construction.

All necessary temporary and permanent right-of-way has been obtained. VDOT has approved construction plans and the apparent low bidder. The County is required to consider approval of the apparent low bidder as well.

Two bids were received December 18, 2018. They were as follows: S&K Excavating, Inc., \$225,700.00 and Linco, Inc., \$238,826.85.

Construction bids received were higher than the engineers estimate provided by McCormick Taylor. The increase exceeds the funds currently available for completion of this project \$17,025.00.

The request before the Board of Supervisors is two-fold:

1. Consider a request from Beverley Manor Infrastructure account in the amount of \$17,025.00, account #4-70-80000-8011-93, to cover the additional expenses to be accrued for completion of this project; and
2. Consider a request to award the construction bid to S&K Excavating, Inc. in the amount of \$251,400, account #4-70-80000-8070. This amount includes \$225,700.00, plus a 10% contingency for construction.

Please schedule for the next available Board of Supervisors meeting to consider the request. If additional information is needed, please advise.

S & K Excavating, Inc.  
155 Lilley Hill Lane  
Goshen, VA 24439

Tues Dec 18, 2018

@ 1:48  


County of Augusta Purchasing Office  
ATTN: Misty Cook  
Scholastic Way Enhancement Project  
- Phase 4  
Augusta County Government Center  
18 Government Center Lane  
P O Box 590  
Verona, VA 24482

Virginia Contractor License  
# 2705-136973A

**2.3 Bid Form**

To: County of Augusta

For the Construction of: Scholastic Way Enhancement Project – Phase 4

The undersigned Bidder has carefully examined the site of work, the Plans, the Conditions, the Specifications, the Bid Form, and all other documents included in the Invitation for Bid for the construction of the above named project, and in compliance with this Invitation for Bid Document will provide all the necessary materials and equipment and to perform all labor and services necessary or proper for the completion of the work in accordance with the requirements of the County and the Contract Documents, and will complete the Contract within ninety (90) contract days after the date of commencement indicated on the Notice to Proceed. The Contractor should be advised that Contract days are Monday through Saturday. This excludes Sundays and any holidays listed in the Invitation for Bid 2.1 Construction Contract General Conditions.

The undersigned Bidder further understands that all supplies and materials covered by this Bid shall be new and of the best quality and the highest grade workmanship. The Bidder certifies by the submission of this Bid that there has been no violation of copyrights or patent rights in manufacturing, producing, or selling the product or services shipped or ordered as a result of this Bid. The successful Bidder shall, at his own expense, defend any and all actions or suits charging such infringements, and will save the County of Augusta, its officers, employees, and agents harmless from any and all liability, loss, or expense occasioned by any such violation.

The Bidder acknowledges receipt of the following Addenda: #1 dated 12/6/18, #2 dated 12/11/18.

Accompanying this Bid is a Bid Bond/certified check in the amount of 5% of Base Bid payable to the Treasurer, County of Augusta, Virginia, which is to be forfeited to the extent necessary to make up the difference between the Bid and the second low bid, or if the undersigned shall fail to execute the Agreement and furnish satisfactory Performance and Labor and Material Payment Bonds under the conditions and within the time specified. If the Bid Bond or guarantee is not sufficient to make up the difference between the Bid and the second low bid and the administrative costs spent in reviewing with the successful Bidder, together with any consequential damages, the undersigned Bidder agrees to pay the County any losses in excess of the bond or guarantee.

The undersigned Bidder agrees to begin the work not later than ten (10) days after the date specified in the Notice to Proceed and to prosecute the work in such manner as to complete it within the time limit as set forth above. In the event the said work is not completed within the time limit above stated, Bidder shall be liable and hereby agrees to pay the County as liquidated damages and not as a penalty the sum of \$350.00 per calendar day for each and every day that the said work remains incomplete after the expiration of the Final completion date.

Award of this bid shall be made to the lowest responsive and responsible Bidder based upon the total lump sum of the Base Bid. The County reserves the right to declare whether the Base Bid is selected.

Complete Legal Name of Firm: S & K Excavating, Inc.

Check One:  Individual  Partnership  Corporation  LLC  Joint Venture

Mailing Address: 155 Lilley Hill Lane  
Goshen, VA 24439

Remit To Address: 155 Lilley Hill Lane  
Goshen, VA 24439

Signature: 

Name (type/print): Steve Lilley

Title: Vice President

Fed ID No.: 27-4060171

Phone: (540) 997-1354

Fax: (540) 337-2572

SCC Registration Number: 0725235

2.4 Bid Schedule

BID SCHEDULE						
SCHOLASTIC WAY ENHANCEMENT PROJECT - PHASE 4						UPC #107462
ITEM #	SPEC #	DESCRIPTION	UNIT	EST. QUANTITY	UNIT PRICE (\$)	AMOUNT (\$)
100	513	MOBILIZATION	LS	1	\$40,517.45	\$40,517.45
101	517	CONSTRUCTION SURVEYING (CONSTR.)	LS	1	\$6,000.00	\$6,000.00
110	301	CLEARING AND GRUBBING	LS	1	\$1,250.00	\$1,250.00
120	303	REGULAR EXCAVATION	CY	181	\$15.00	\$2,715.00
140	303,305	BORROW EXCAVATION	CY	330	\$30.00	\$9,900.00
587	501	UNDERDRAIN UD-3	LF	1048	\$22.00	\$23,056.00
595	501	OUTLET PIPE	LF	13	\$15.00	\$195.00
596	302	ENDWALL EW-12	EA	1	\$1,000.00	\$1,000.00
10103	308,309	AGGR. MATL. NO. 25 OR 26	TON	15	\$37.00	\$555.00
10128	308,309	AGGR. BASE MATL. TY. I NO. 21B	TON	630	\$37.00	\$23,310.00
10628	515	FLEXIBLE PAVE. PLANING 0"-2"	SY	55	\$90.00	\$4,950.00
10635	315	ASPHALT CONCRETE TY. SM-9.5A	TON	12	\$280.00	\$3,360.00
11040	316	CONCRETE ENTRANCE PAVE. 7'	SY	70	\$210.00	\$14,700.00
13108	ATTD	CG-12 DETECTABLE WARNING SURFACE	SY	2.4	\$80.00	\$192.00
13212	503	R/W MONUMENT RM-2	EA	9	\$325.00	\$2,925.00
13220	504	HYDR. CEMENT CONC. SIDEWALK 4"	SY	676	\$70.00	\$47,320.00
22501	507	FENCE FE-W1	LF	538	\$17.00	\$9,146.00
24160	512	TEMPORARY (CONSTRUCTION) SIGN	SF	144	\$18.00	\$2,592.00

ITEM #	SPEC #	DESCRIPTION	UNIT	EST. QUANTITY	UNIT PRICE (\$)	AMOUNT (\$)
24278	512	GROUP 2 CHANNELIZING DEVICES	DAY	3000	\$1.50	\$4,500.00
24282	512	FLAGGER SERVICE	HR	50	\$85.00	\$4,250.00
27023	602	TOPSOIL CLASS B	CY	157	\$35.00	\$5,495.00
27101	603	TEMPORARY SEED	LB	38	\$9.00	\$342.00
27102	603	REGULAR SEED	LB	105	\$12.00	\$1,260.00
27104	603	LEGUME SEED	LB	3	\$15.00	\$45.00
27110	603	HYDRAULIC EROSION CONTROL PRODUCT TYPE 1	SY	1694	\$1.50	\$2,541.00
27111	603	HYDRAULIC EROSION CONTROL PRODUCT TYPE 2	SY	605	\$1.50	\$907.50
27112	603	HYDRAULIC EROSION CONTROL PRODUCT TYPE 3	SY	1839	\$1.50	\$2,758.50
27230	603	FERTILIZER (NITROGEN-N)	LB	36	\$4.00	\$144.00
27231	603	FERTILIZER (PHOSPHOROUS-P)	LB	50	\$4.00	\$200.00
27232	603	FERTILIZER (POTASSIUM-K)	LB	25	\$4.00	\$100.00
27250	603	LIME	TON	1.71	\$55.00	\$94.05
27410	303	CHECK DAM, ROCK TY. I	EA	5	\$145.00	\$725.00
27415	303	CHECK DAM(ROCK) TY. II	EA	5	\$220.00	\$1,100.00
27430	303	SILTATION CONTROL EXCAVATION	CY	238	\$10.00	\$2,380.00
27505	303	TEMP. SILT FENCE TYPE A	LF	1246	\$3.25	\$4,049.50
41977	510	ADJUST EXIST. WATER METER BOX	EA	5	\$125.00	\$625.00
50610	ATTD	RELOC.EXIST.SIGN STRUCT.TY. I	EA	2	\$250.00	\$500.00

Base Bid Total: \$ 225,700.00

Base Bid Total: In Words: Two hundred twenty-five thousand, seven hundred & no/100 Dollars



ORDER NO.:  
CONTRACT ID. NO.:

Form C-104  
Rev. 7-13-05

COMMONWEALTH OF VIRGINIA  
DEPARTMENT OF TRANSPORTATION

PROJECT: EN08-007-123, P101, R201, C501, UPC#107642

FHWA: TEA 007-8(80)

This form must be completed, signed and returned with bid; and failure to do so may result in the rejection of your bid. THE CONTRACTOR SHALL AFFIRM THE FOLLOWING STATEMENT EITHER BY SIGNING THE AFFIDAVIT AND HAVING IT NOTARIZED OR BY SIGNING THE UNSWORN DECLARATION UNDER PENALTY OF PERJURY UNDER THE LAWS OF THE UNITED STATES. A SEPARATE FORM MUST BE SUBMITTED BY EACH PRINCIPAL OF A JOINT VENTURE BID.

STATEMENT, In preparation and submission of this bid, I, the firm, corporation or officers, agents or employees thereof did not, either directly or indirectly, enter into any combination or arrangement with any persons, firm or corporation or enter into any agreement, participate in any collusion, or otherwise take any action in the restraint of free, competitive bidding in violation of the Sherman Act (15 U.S.C. Section 1) or Article 1.1 or Chapter 12 of Title 18.2 (Virginia Governmental Frauds Act), Sections 59.1-9.1 through 59.1-9.17 or Sections 59.1-68.6 through 59.1-68.8 of the Code of Virginia.

AFFIDAVIT

The undersigned is duly authorized by the bidder to make the foregoing statement to be filed with bids submitted on behalf of the bidder for contracts to be let by the Commonwealth Transportation Board.

Signed at \_\_\_\_\_, this \_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_  
County (City), STATE

By: \_\_\_\_\_  
(Name of Firm) (Signature) Title (print)

STATE of \_\_\_\_\_ COUNTY (CITY) of \_\_\_\_\_

To-wit:

I \_\_\_\_\_, a Notary Public in and for the State and County(City) aforesaid, hereby certify that this day \_\_\_\_\_

personally appeared before me and made oath that he is duly authorized to make the above statements and that such statements are true and correct.

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_

My Commission expires \_\_\_\_\_

Notary Public

OR  
UNSWORN DECLARATION

The undersigned is duly authorized by the bidder to make the foregoing statement to be filed with bids submitted on behalf of the bidder for contracts to be let by the Commonwealth Transportation Board.

Signed at Augusta County, Virginia, this 14th day of December, 20 18  
County (City), STATE

S & K Excavating, Inc. By: *Steven Lilly* Vice President  
(Name of Firm) (Signature) Title (print)



ORDER NO.:  
CONTRACT ID. NO.:

Form C-105  
Rev. 7-13-05

COMMONWEALTH OF VIRGINIA  
DEPARTMENT OF TRANSPORTATION  
AFFIDAVIT

PROJECT: EN08-007-123, P101, R201, C501 UPC #107462

FHWA: TEA 007-8(80)

This form must be completed, signed, notarized and returned with bid; and failure to do so, may result in the rejection of your bid. A separate form must be submitted by each principal of a joint venture bid.

- I, the firm, corporation or officers, agents or employees thereof have neither directly nor indirectly entered into any combination or arrangement with any person, firm or corporation or entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding in connection with such contract, the effect of which is to prevent competition or increase the cost of construction or maintenance of roads or bridges.

During the preceding twelve months, I (we) have been a member of the following Highway Contractor's Associations, as defined in Section 33.1-336 of the Code of Virginia (1970). (If none, so state).

NAME	Location of Principal Office
NONE	
_____	_____
_____	_____

- I (we) have , have not \_\_\_\_\_, participated in a previous contract or subcontract subject to the equal opportunity clause, as required by Executive Orders 10925, 11114, or 11246, and that I/We have , have not \_\_\_\_\_, filed with the joint Reporting Committee, the Director of the Office of Federal Contract Compliance, a Federal Government contracting or administering agency, or the former President's Committee on Equal Employment Opportunity, all reports due under the applicable filing requirements.

**Note:** The above certification is required by the Equal Employment Opportunity Regulations of the Secretary of Labor [41 CFR 60-1.7(b)(1)], and must be submitted by bidders and proposed subcontractors only in connection with contracts and subcontracts which are subject to the equal opportunity clause. Contracts and subcontracts which are exempt from the equal opportunity clause are set forth in 41 CFR 60-1.5. (Generally only contract or subcontracts of \$10,000 or under are exempt.)

Currently, Standard Form 100 (EEO-1) is the only report required by the Executive Orders or their implementing regulations.

Proposed prime contractors and subcontractors who have participated in a previous contract or subcontract subject to the Executive Orders and have not filed the required reports should note that 41 CFR 60-1.7(b) (1) prevents the award of contract and subcontract unless such contractor submits a report covering the delinquent period or such other period specified by the Federal Highway Administration or by the Director, Office of Federal Contract Compliance, U.S. Department of Labor.

(Continued)

ORDER NO.:  
CONTRACT ID. NO.:

Form C-105  
page 2

3. The bidder certifies to the best of its knowledge and belief, that it and its principals:
- (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal department or agency;
  - (b) Have not within a three year period preceding this proposal been convicted of or had a civil judgement rendered against them for commission of fraud or a criminal offence in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
  - (c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State or local) with commission of any of the offenses enumerated above; and
  - (d) Where the bidders is unable to certify to any of the statements in this certification, the bidder shall show an explanation below.

Explanations will not necessarily result in denial of award, but will be considered in determining bidder responsibility. For any explanation noted, indicate below to whom it applies, initiating agency, and dates of action. Providing false information may result in federal criminal prosecution or administration sanctions. The bidder shall provide immediate written notice to the Department if at any time the bidder learns that its certification was erroneous when submitted or has become erroneous by reason of change circumstances.

The undersigned is duly authorized by the bidder to make the foregoing statements to be filed with bids submitted on behalf of the bidder for contracts to be let by the Commonwealth Transportation Board.

Signed at Augusta County, this 17<sup>th</sup> day of December, 20 18  
County (City), STATE

S & K Excavating, Inc.  
(Name of Firm)

By: Patricia Katz Estimator  
(Signature) Title (print)

STATE of Virginia

COUNTY (CITY) of Augusta

To-wit: I Scott J. Hutchinson, a Notary Public in and for the State and County(City) aforesaid, hereby certify that this day Patricia Katz

personally appeared before me and made oath that he is duly authorized to make the above statements and that such statements are true and correct.

Subscribed and sworn to before me this 17<sup>th</sup> day of December, 20 18

Scott J. Hutchinson  
Notary Public

My Commission expires May 31, 2019







Department's List of Prequalified Vendors  
Includes All Qualified Levels As Of 12/14/2018

- S -

Vendor ID: S1263  
Vendor Name: S & J SERVICE, INC.  
Prequal Level: Prequalified (Probationary)  
Prequal Exp: 09/30/2019

-- PREQ Address --

5133 FROLICH LANE  
HYATTSVILLE, MD 20781  
Phone: (301)731-9555  
Fax: (301)560-8999

Work Classes (Listed But Not Limited To)

004 - ASPHALT CONCRETE PAVING  
005 - DRAINAGE STRUCTURES  
011 - CLEARING AND GRUBBING  
044 - UNDERDRAINS  
045 - UNDERGROUND UTILITIES

Bus. Contact: GREGORIO, JOSE ISIDORO  
Email: JOEG@SJ-SERVICE.COM

-- DBE Information --

DBE Type: N/A  
DBE Contact: N/A

Vendor ID: S1343  
Vendor Name: S&K EXCAVATING, INC.  
Prequal Level: Prequalified (Currently Inactive)  
Prequal Exp: 09/30/2019

-- PREQ Address --

155 LILLEY HILL LANE  
GOSHEN, VA 24439  
Phone: (540)997-1354  
Fax: (540)337-2572

Work Classes (Listed But Not Limited To)

036 - SOIL STABILIZATION

Bus. Contact: LILLEY, STEVEN LEGRANDE  
Email: PMKARCH@YAHOO.COM

-- DBE Information --

DBE Type: N/A  
DBE Contact: N/A

COMMONWEALTH of VIRGINIA

Department of Professional and Occupational Regulation  
9960 Mayland Drive, Suite 400, Richmond, VA 23233  
Telephone: (804) 367-8500

EXPIRES ON  
10-31-2020

NUMBER  
2705135973

BOARD FOR CONTRACTORS  
CLASS A CONTRACTOR  
"CLASSIFICATIONS" H/H



S&K EXCAVATING INC  
155 LILLEY HILL LANE  
GOSHEN, VA 24439



*James W. D. Brown*  
Director

Status can be verified at <http://www.dpor.virginia.gov>

(SEE A LICENSEE FOR PRIVILEGES AND INSTRUCTIONS)

10/01 (12/7)

BOND # 002089

# AIA Document A310™ – 2010

## Bid Bond

**CONTRACTOR:**

(Name, legal status and address)

S & K Excavating, Inc.  
155 Lilley Hill Lane, Goshen, VA 24437

**SURETY:**

(Name, legal status and principal place of business)

Erie Insurance  
100 Erie Insurance Place, Erie, PA 16530-001

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

**OWNER:**

(Name, legal status and address)

County of Augusta  
Augusta Co. Govt. Center, 18 Government Center Lane, Verona, VA

**BOND AMOUNT:** 5% of Bid

**PROJECT:**

(Name, location or address, and Project number, if any)

Scholastic Way Enhancement Project, Phase 4  
Round Hill Drive, Stuarts Draft, Virginia

Project Number, if any:

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof, or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this \_\_\_\_\_ day of \_\_\_\_\_

[Signature]  
(Witness)

[Signature]  
(Principal)  
Vice President  
(Title) (Seal)

[Signature]  
(Witness)

[Signature]  
(Surety)  
(Title) (Seal)



# LIMITED POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS That ERIE INSURANCE COMPANY, a corporation duly organized under the laws of the Commonwealth of Pennsylvania, does hereby make, constitute and appoint \_\_\_\_\_

\_\_\_\_\_ Thomas Mark Dorton and William J. Schindler \_\_\_\_\_

individually, its true and lawful Attorney-in-Fact, to make, execute, seal and deliver for and on its behalf, and as its act and deed any and all bonds and undertakings of suretyship, \_\_\_\_\_

\_\_\_\_\_ each in a penalty not to exceed the sum of five hundred thousand dollars (\$500,000.00). \_\_\_\_\_

And to bind ERIE INSURANCE COMPANY thereby as fully and to the same extent as if such bonds and undertakings and other writings obligatory in the nature thereof were signed by the appropriate officer of ERIE INSURANCE COMPANY and sealed and attested by one other of such officers, and hereby ratifies and confirms all that its said Attorney(s)-in-Fact may do in pursuance hereof.

The Power of Attorney is granted under and by authority of the following Resolution adopted by the Board of Directors of ERIE INSURANCE COMPANY on the 11th day of March, 2008, and said Resolution has not been amended or repealed:

"RESOLVED, that the President, or any Senior Vice President or Vice President shall have power and authority to: (a) Appoint Attorney(s)-in-Fact and to authorize them to execute on behalf of the Company, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof, and, (b) Remove any such Attorney-in-Fact at any time and revoke the power and authority given to him, and

RESOLVED, that Attorney(s)-in-Fact shall have power and authority, subject to the terms and limitations of the Power of Attorney issued to them, to execute and deliver on behalf of the Company, bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof. The corporate seal is not necessary for the validity of any bonds and undertakings, recognizances, contracts of indemnity and other writings obligatory in the nature thereof"

This Limited Power of Attorney is signed and sealed by facsimiles under and by virtue of the following Resolution adopted by the Board of Directors of ERIE INSURANCE COMPANY on the 18th day of September, 2008, at which a quorum was present and said Resolution has not been amended or repealed:

"RESOLVED, that the signature of Terrence W. Cavanaugh, as President and Chief Executive Officer of the Company, and the Seal of the Company may be affixed by the following facsimiles on any Limited Power of Attorney for the execution of bonds, undertakings, recognizances, contracts and other writings in the nature thereof, and the signature of James J. Tanous, as Secretary of the Company, the Seal of the Company, the signature of Sheila M. Hirsch, as Notary Public, and her Notarial Seal, may also be affixed by the following facsimiles to any certificate or acknowledgment of any such Limited Power of Attorney, and only under such circumstances shall said facsimiles be valid and binding on the Company."

IN WITNESS WHEREOF, ERIE INSURANCE COMPANY has caused these presents to be signed by its President and Chief Executive Officer, and its corporate seal to be hereto affixed this 3rd day of February, 2011.



*Terrence W. Cavanaugh*  
Terrence W. Cavanaugh  
President and Chief Executive Officer

STATE OF PENNSYLVANIA ) ss  
COUNTY OF ERIE

On this 3rd day, of February, 2011, before me personally came Terrence W. Cavanaugh, to me known, who being by me duly sworn, did depose and say that he is President and Chief Executive Officer of ERIE INSURANCE COMPANY, the corporation described in and which executed the above instrument; that he knows the Seal of said corporation; that the Seal affixed to the said instrument is such corporate Seal; that it was so affixed by order of the Board of Directors of said corporation and that he signed his name therein by like order.



*Sheila M. Hirsch*  
My commission expires June 27, 2016  
Notary Public

### CERTIFICATE

I, James J. Tanous, Secretary of ERIE INSURANCE COMPANY, do hereby certify that the original LIMITED POWER OF ATTORNEY, of which the foregoing is a full, true and correct copy, is still in full force and effect as of the date below.

In witness whereof, I have hereunto subscribed my name and affixed corporate Seal of the Company by facsimiles pursuant to the action of the Board of Directors of the Company,



*James J. Tanous*  
James J. Tanous, Secretary

this 18<sup>th</sup> day of Dec. 20 10





Jennifer Whetzel

---

**From:** Timothy Fitzgerald  
**Sent:** Thursday, January 03, 2019 2:07 PM  
**To:** Jennifer Whetzel  
**Subject:** FW: VCA FY20 Creative Communities Partnership Grant Application

Did you do this in the past?

Timmy

**From:** Welborn, Catherine [mailto:catherine.welborn@vca.virginia.gov]  
**Sent:** Thursday, January 3, 2019 12:18 PM  
**To:** Catherine Welborn <catherine.welborn@vca.virginia.gov>  
**Cc:** Thomas Childress <johnson.childress@vca.virginia.gov>  
**Subject:** VCA FY20 Creative Communities Partnership Grant Application

**Virginia Commission for the Arts**  
**FY20 Creative Communities Partnership Grant Application**  
**Deadline April 1, 2019 (5pm EST)**

The Virginia Commission for the Arts' Creative Communities Partnership Grant program is designed to encourage local governments to support the arts. The VCA will match, up to \$4,500, subject to funds available, the tax monies given by independent town, city, and county governments to arts organizations. The money, which does not include school arts budgets or arts programming by parks and recreation departments, may be granted either by a local arts commission/council or directly by the governing board.

For more information, visit: [http://www.arts.virginia.gov/grants\\_local.html](http://www.arts.virginia.gov/grants_local.html)

**Instructions for applying online:**

1. Go to the Commission's website under Grants here: <http://www.arts.virginia.gov/grants.html>
2. Click on the link to Virginia Commission for the Arts' online grants system
3. Enter your locality's email and password information (**If you are receiving this, you already have an account—do not create a new one**)
4. This will take you to your locality's Dashboard. At the top of the page, hit the Apply box. Scroll down to the FY20 Creative Communities Partnership Grant Application opportunity and hit "Apply"
5. The deadline is Monday, April 1, 2019 by 5pm (EST). Do not wait until the final day to begin this online process. Once the clock hits 5:01 pm, the grant program will be closed for the year.

If this email has been sent to the wrong person, please forward it to the appropriate staff member. If you have questions, contact me or VCA Deputy Director Johnson Childress at [Johnson.childress@vca.virginia.gov](mailto:Johnson.childress@vca.virginia.gov) or 804-225-3132 during business hours.

**Thank you for your continued support of the arts in Virginia!**

*Cathy*

Catherine Welborn  
Program Coordinator

## Grants / Creative Communities Partnership Grants

### Purpose

Formerly Local Government Challenge Grants, Creative Communities Partnership Grants encourage local governments to support the arts.

### Description

The Commission will match up to \$4,500, subject to funds available (the tax monies given by independent town, city and county governments to arts organizations. The money which does not include school arts budgets or arts programming) by parks and recreation departments, may be granted either by a local arts commission/council or directly by the governing board.

### Eligible Applicants

Independent city, town, or county governments in Virginia.

### Eligible Activities

Grants to independent arts organizations for arts activities in the locality. The Commission does not match payments paid to performers for specific performances. Local governments seeking such funding should apply in the Performing Arts Touring Assistance Program.

### W-9 Form Requirement

All organizations applying to the Virginia Commission for the Arts are required to provide a W-9 Form. Download a W-9 form, [HERE](#).

### DUNS Number Requirement

All applicants must include their DUNS number when applying for a grant. Obtaining your DUNS number is a free, straightforward process. For more information, [click here](#).

### Deadlines

The online application is due on April 1, 2019 by 5:00 p.m. for local government grants awarded in 2019-2020.

NOTE: A local government that has not approved its budget by the grant deadline may apply conditionally and confirm the application as soon as possible.

### Amount of Assistance

Up to \$4,500, subject to funds available. The local government match must be from local government funds. Federal funds may not be included.

### SEARCH THIS SITE

Enter keyword(s) Search

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### DIRECTIONS TO OUR OFFICE



Virginia Commission for the Arts

Main Street Center

600 East Main Street, Suite 310

Richmond, Virginia 23219

(804) 225-3132

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**Criteria for Evaluating Applications**

- Artistic quality of the organizations supported by the city/county/town
- Clearly defined policies and procedures for awarding local funds to arts organizations
- Degree of involvement of artists and arts organizations in the local process of awarding grants
- Community impact including number of participants, duration of program, and other public and private sector involvement
- Description of ongoing local government support for arts programs and funding

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**Application Review/Payment Procedure**

1. Local governments submit complete application forms by the deadline.
2. The Commission staff reviews each application for completeness and eligibility.
3. The Commission staff makes recommendations on levels of funding for each application.
4. The Commission board reviews the staff recommendations and takes final action on the applications in June.
5. After confirmation of the grant award, each local government will confirm in writing to the Commission that its governing board has appropriated the matching funds and the funds from the Commission. This confirmation must take the form of the appropriate page of the local government's approved 2019-2020 budget and/or a copy of the check(s) to the sub-grantee(s). The Commission will pay the grant in full after receiving this confirmation no later than February 1, 2020.

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**Application and Final Report Forms**

- ONLINE grants system, HERE: <https://www.grantinterface.com/Home/Logon?urikey=vca>
- [Creative Communities Partnership Certification of Assurances](#)
- [Creative Communities Partnership Sub-Grantee Information Form](#)

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02/01/19 to 02/28/19

AP DISTRIBUTION BY CHECK #

DATE	CHECK#	PAYEE	DESCRIPTION	TOTAL	GENERAL	CENTRAL	MISC.
20190207	10685	ACE HARDWARE-VERONA	POLICE SUPPLIES	662.04	662.04	-	-
20190207	10696	ADVANCED TELEPHONE & DATA	TELEPHONE SERVICE	1,142.25	1,142.25	-	-
20190207	10697	AIR SPECIALISTS OF VA INC	MAINT SVC CONTRACT	445.00	445.00	-	-
20190207	10698	AUGUSTA PAINT	MISCELLANEOUS SUPPLIES	459.36	459.36	-	-
20190207	10699	BOBBY'S TOWING SERVICE	TOWING	750.00	750.00	-	-
20190207	10700	CAROLINA DIGITAL PHONE	TELEPHONE SERVICE	2,202.35	1,970.00	232.35	-
20190207	10701	CLEAR COMMUNICATIONS	VEHICLE SUPPLIES	1,004.58	1,004.58	-	-
20190207	10703	COUNTY OF AUGUSTA HEALTH	SELF INSURANCE	635,462.76	-	-	635,462.76
20190207	10704	FISHER AUTO PARTS, INC.	VEHICLE SUPPLIES	202.77	202.77	-	-
20190207	10705	GENERAL SALES OF VA INC	JANITORIAL SUPPLIES	264.75	264.75	-	-
20190207	10706	HAJOCA CORP.	MISCELLANEOUS SUPPLIES	7.43	7.43	-	-
20190207	10708	OFFICE DEPOT	OFFICE SUPPLIES	1,527.96	1,527.96	-	-
20190207	10709	ROCKINGHAM COOPERATIVE	POWER EQUIP SUPPLIES	357.97	357.97	-	-
20190207	10710	RXBENEFITS INC	SELF INSURANCE	160,024.48	-	-	160,024.48
20190207	10711	SHEN VALLEY ELECTRIC COOP	ELECTRIC SERVICE	78.46	78.46	-	-
20190207	10712	STANLEY STEEMER ROANOKE	CLEANING	5,273.10	5,273.10	-	-
20190207	10713	TACTICAL & SURVIVAL	UNIFORMS	1,347.70	1,347.70	-	-
20190207	10714	XEROX CORP.	OFFICE SUPPLIES	3,340.57	2,635.07	705.50	-
20190214	10716	BOBBY'S TOWING SERVICE	REFUSE COLLECTION	66,089.83	66,036.90	52.93	-
20190214	10717	CLEAR COMMUNICATIONS	VEHICLE MAINT & SUPPLIES	378.95	378.95	-	-
20190214	10718	COUNTY OF AUGUSTA HEALTH	SELF INSURANCE	162,667.51	-	-	162,667.51
20190214	10719	DEMCO INC	LIBRARY MATERIAL & SUPPLIES	111.51	111.51	-	-
20190214	10720	DIXIE GAS & OIL CORP.	PROPANE	622.91	622.91	-	-
20190214	10721	GENERAL SALES OF VA INC	JANITORIAL SUPPLIES	597.60	597.60	-	-
20190214	10724	JENKINS SECURITY SERVICE	SITE SUPPLIES	90.75	90.75	-	-
20190214	10725	OFFICE DEPOT	OFFICE SUPPLIES	1,805.77	1,805.77	-	-
20190214	10726	ROCKINGHAM COOPERATIVE	POWER EQUIP SUPPLIES	44.95	44.95	-	-
20190214	10727	RXBENEFITS INC	SELF INSURANCE	2,659.01	-	-	2,659.01
20190214	10728	SHEN VALLEY ELECTRIC COOP	ELECTRIC SERVICE	3,282.06	3,064.70	-	217.36
20190214	10729	STAUNTON STEAM LAUNDRY	UNIFORMS	745.90	745.90	-	-
20190214	10730	TIMMONS	STUARTS DRAFT SMALL AREA	475.00	475.00	-	-
20190214	10731	WAYNE OXYGEN & WELDING	MISCELLANEOUS SUPPLIES	115.42	115.42	-	-
20190214	10732	XEROX CORP.	MAINT SVC CONTRACT	121.54	121.54	-	-
20190214	10733	360 HOME SERVICES LLC	LAWN CARE	955.00	955.00	-	-
20190221	10738	ATLANTIC TECHNOLOGY	TOWER	450.00	450.00	-	-
20190221	10739	BOBBY'S TOWING SERVICE	REFUSE COLLECTION	100.00	100.00	-	-

DATE	CHECK#	PAYEE	DESCRIPTION	TOTAL	GENERAL	CENTRAL	MISC
20190221	10740	CLIFFORD GARSTANG	REIMBURSEMENT	25.26	25.26	-	-
20190221	10742	COUNTY OF AUGUSTA HEALTH	SELF INSURANCE	202,230.16	-	-	202,230.16
20190221	10744	GENERAL SALES OF VA INC	JANITORIAL SUPPLIES	225.40	225.40	-	-
20190221	10745	H & R CONTRACTORS INC	CUSTODIAL SERVICES	950.00	950.00	-	-
20190221	10748	JIM SNEAD FORD	VEHICLE MAINT & SUPPLIES	57.62	57.62	-	-
20190221	10749	KPD, INC. PORT-A-JOHN	RENTAL	830.00	830.00	-	-
20190221	10750	LANGUAGE LINE SERVICES	TELEPHONE SERVICE	51.79	25.89	-	25.90
20190221	10751	OFFICE DEPOT	OFFICE SUPPLIES	593.81	593.81	-	-
20190221	10753	ROCKINGHAM COOPERATIVE	EASEMENT SUPPLIES	181.04	181.04	-	-
20190221	10754	RXBENEFITS INC	SELF INSURANCE	193,495.14	-	-	193,495.14
20190221	10755	SOUTHERN ELEVATOR	BLDG MAINT SVC CONTRACT	240.75	240.75	-	-
20190221	10756	UNIQUE MANAGEMENT SERVICE	PLACEMENTS	223.75	223.75	-	-
20190221	10757	WASH J & L, INC	CAR WASHES	379.99	379.99	-	-
20190228	10762	CLEAR COMMUNICATIONS	VEHICLE MAINT & SUPPLIES	4,085.72	503.03	-	3,582.69
20190228	10763	COUNTY OF AUGUSTA HEALTH	SELF INSURANCE	179,576.09	-	-	179,576.09
20190228	10765	GENERAL SALES OF VA INC	JANITORIAL SUPPLIES	141.10	141.10	-	-
20190228	10767	JENKINS SECURITY SERVICE	POLICE SUPPLIES	63.23	63.23	-	-
20190228	10768	NEW HOPE RURITAN CLUB	SITE	1,456.25	1,456.25	-	-
20190228	10769	OFFICE DEPOT	OFFICE SUPPLIES	456.76	369.52	-	87.24
20190228	10770	ROCKINGHAM COOPERATIVE	MISCELLANEOUS SUPPLIES	40.30	40.30	-	-
20190228	10771	STAUNTON STEAM LAUNDRY	OFFICE SUPPLIES	52.67	52.67	-	-
20190228	10772	TACTICAL & SURVIVAL	UNIFORMS	529.42	529.42	-	-
20190228	10773	THE PENWORTHY COMPANY	BOOKS	689.85	689.85	-	-
20190207	532012	AIRPAC INC	OFFICE SUPPLIES	98.95	98.95	-	-
20190207	532013	AMAZON CAPITAL SERVICES	TACTICAL EXPENSES	2,015.44	2,015.44	-	-
20190207	532014	APCO INTERNATIONAL	DUES	92.00	92.00	-	-
20190207	532015	APPLE DOOR CO.	MISCELLANEOUS SUPPLIES	190.00	190.00	-	-
20190207	532016	ASSOCIATION OF DISTRICT	DUES	60.00	60.00	-	-
20190207	532017	AT&T	TELEPHONE SERVICE	2.82	2.82	-	-
20190207	532018	ATKINS AUTOMOTIVE CO.,INC	VEHICLE SUPPLIES	845.41	845.41	-	-
20190207	532019	AUGUSTA COUNTY GENERAL	FEE	360.00	360.00	-	-
20190207	532020	AUGUSTA COUNTY SERVICE	WATER & SEWER	111.21	111.21	-	-
20190207	532022	BAI MUNICIPAL SOFTWARE	PREPAID	14,174.00	14,174.00	-	-
20190207	532023	BAKER & TAYLOR	BOOKS	51.45	51.45	-	-
20190207	532027	BEVERAGE TRACTOR &	POWER EQUIP SUPPLIES	26.85	26.85	-	-
20190207	532028	BLUE RIDGE COMM.COLLEGE	TRAINING	1,532.00	1,532.00	-	-

DATE	CHECK#	PAYEE	DESCRIPTION	TOTAL	GENERAL	CENTRAL	MISC
20190207	532029	BOUND TREE MEDICAL, LLC	EMS SUPPLIES	5,512.77	5,512.77	-	-
20190207	532030	BURKS PAINT & WALLCOVER	MISCELLANEOUS SUPPLIES	106.68	106.68	-	-
20190207	532033	CENTRAL TIRE CORP.	VEHICLE MAINT & SUPPLIES	5,574.46	5,574.46	-	-
20190207	532034	CHARLES W. CURRY	EQUAL. MEMBER	100.00	100.00	-	-
20190207	532035	CHARLIE OBAUGH AUTO GROUP	VEHICLE MAINT & SUPPLIES	49.99	49.99	-	-
20190207	532037	CHECKERED FLAG GRAFFIX	VEHICLE MAINT & SUPPLIES	430.00	-	-	430.00
20190207	532039	CINTAS CORPORATION #394	MISCELLANEOUS SUPPLIES	184.99	184.99	-	-
20190207	532040	COLUMBIA BUSINESS FORMS	EMS SUPPLIES	204.00	204.00	-	-
20190207	532042	COMCAST	TELEPHONE SERVICE	580.66	580.66	-	-
20190207	532043	COMMONWEALTH EXCAVATING	SNOW REMOVAL	899.50	899.50	-	-
20190207	532044	COMMONWEALTH PROMOTIONAL	GART	2,455.55	2,455.55	-	-
20190207	532049	DENNIS REYNOLDS	REIMBURSEMENT	111.59	111.59	-	-
20190207	532051	DIGGING SERVICE	HILLDALE PROJECT	2,251.00	-	-	2,251.00
20190207	532052	DIRECTV	TELEPHONE SERVICE	855.67	855.67	-	-
20190207	532053	DOMINION ENERGY VIRGINIA	ELECTRIC SERVICE	31,343.18	25,232.96	6,110.22	-
20190207	532055	E & M AUTO PAINT & SUPPLY	MISCELLANEOUS SUPPLIES	21.90	21.90	-	-
20190207	532056	EAST COAST EMERGENCY	VEHICLE SUPPLIES	889.80	889.80	-	-
20190207	532058	ELDON JAMES & ASSOC. INC.	LEGISLATIVE SERVICES	2,370.00	2,370.00	-	-
20190207	532060	FARM CHOICE, INC.	K9 SUPPLIES	219.87	219.87	-	-
20190207	532063	FRIENDS OF AUGUSTA COUNTY	REIMBURSEMENT	279.72	279.72	-	-
20190207	532064	GALE/CENGAGE LEARNING	BOOKS	40.93	40.93	-	-
20190207	532065	GOODMAN SPECIALIZED	VEHICLE SUPPLIES	20.55	20.55	-	-
20190207	532066	GRAFIX SHOPPE	VEHICLE MAINT & SUPPLIES	216.82	216.82	-	-
20190207	532068	HOME DEPOT	EQUIPMENT	368.00	368.00	-	-
20190207	532070	INGRAM LIBRARY SERVICES	BOOKS	1,711.71	1,711.71	-	-
20190207	532071	INTERSTATE ALL-BATTERY	FIRE FIGHTING SUPPLIES	129.00	129.00	-	-
20190207	532072	JAMES E WILLIAMS III	EQUAL. MEMBER	100.00	100.00	-	-
20190207	532074	JEREMY WAMPLER	TRAINING	215.00	215.00	-	-
20190207	532075	JESSICA WRIGHT	REIMBURSEMENT	31.28	31.28	-	-
20190207	532077	JULIAN Q MOFFETT	EQUAL. MEMBER	100.00	100.00	-	-
20190207	532078	KORMAN SIGNS	STREET SIGN SUPPLIES	456.13	456.13	-	-
20190207	532079	KREIDER	POWER EQUIP SUPPLIES	785.39	785.39	-	-
20190207	532082	LUMOS NETWORKS	TELEPHONE SERVICE	4,072.52	3,814.64	257.88	-
20190207	532085	MANSFIELD OIL COMPANY	FUEL	12,709.61	11,702.29	-	1,007.32
20190207	532087	MARSHALL & SWIFT	OFFICE SUPPLIES	649.20	649.20	-	-
20190207	532094	OFFICE PRODUCTS	FURNITURE	405.00	405.00	-	-

DATE	CHECK#	PAYEE	DESCRIPTION	TOTAL	GENERAL	CENTRAL	MISC
20190207	532095	PAUL OBAUGH FORD INC	VEHICLE SUPPLIES	2,864.10	2,864.10	-	-
20190207	532097	PITNEY BOWES	POSTAGE SUPPLIES	468.32	-	468.32	-
20190207	532098	RECORDED BOOKS, LLC	BOOKS	293.29	293.29	-	-
20190207	532099	RIVER CITY SUPPLY LLC	CRIME PREVENTION SUPPLIES	997.50	997.50	-	-
20190207	532100	ROBERT L CAMPBELL JR	EQUAL. MEMBER	100.00	100.00	-	-
20190207	532101	S & S WORLDWIDE, INC.	CARE PROGRAM SUPPLIES	210.78	210.78	-	-
20190207	532102	S & W HOME APPLIANCE CORP	MISCELLANEOUS SUPPLIES	350.00	350.00	-	-
20190207	532104	SHADE EQUIPMENT CO	EQUIPMENT	2,789.99	2,789.99	-	-
20190207	532105	SHEN.VALLEY OFFICE EQUIP.	OFFICE SUPPLIES	157.24	157.24	-	-
20190207	532106	SHENANDOAH AWARDS	LIBRARY MATERIAL & SUPPLIES	245.78	245.78	-	-
20190207	532107	SHENANDOAH SIGN CO	MISCELLANEOUS SUPPLIES	240.00	240.00	-	-
20190207	532108	SHENTEL	TELEPHONE SERVICE	463.17	463.17	-	-
20190207	532109	SHI INTERNATIONAL CORP	IT SUPPLIES	370.06	302.00	-	68.06
20190207	532110	SHIELDS INVESTMENT CO LLC	RENT	1,950.00	1,950.00	-	-
20190207	532111	SHRED-IT USA	OFFICE SUPPLIES	97.58	97.58	-	-
20190207	532112	SMILEY TILE CARPET ONE	MISCELLANEOUS SUPPLIES	4,960.05	-	-	4,960.05
20190207	532116	STAUNTON VETERINARY CLINI	VET	84.00	84.00	-	-
20190207	532117	STEVEN RAY MARSHALL	EQUAL. MEMBER	100.00	100.00	-	-
20190207	532118	SUFFLY ROOM COMPANIES	OFFICE SUPPLIES	890.02	890.02	-	-
20190207	532119	SYCOM TECHNOLOGIES	IT SUPPLIES	28,655.55	-	-	28,655.55
20190207	532120	T&A CLEANING	CLEANING	650.00	650.00	-	-
20190207	532121	THE DAILY NEWS LEADER	NEWSPAPERS	33.00	33.00	-	-
20190207	532122	TOWN OF CRAIGSVILLE	WATER & SEWER	65.00	65.00	-	-
20190207	532124	TRACTOR SUPPLY COMPANY	EQUIPMENT	36.97	36.97	-	-
20190207	532127	VALLEY COMMUNITY	LOCALITY FUNDING	47,888.75	47,888.75	-	-
20190207	532128	VERIZON	TELEPHONE SERVICE	177.37	177.37	-	-
20190207	532129	VERIZON WIRELESS	TELEPHONE SERVICE	40.01	40.01	-	-
20190207	532130	VERTICAL BRIDGE S3 ASSETS	TOWER	3,383.55	3,383.55	-	-
20190207	532131	VOTERS REGISTRARS ASSOC.	DUES	170.00	170.00	-	-
20190207	532132	WENDLING'S FOOD SERVICE	CARE PROGRAM SUPPLIES	240.39	240.39	-	-
20190207	532134	WINTERGREEN PROPERTY	LEASE	3,627.84	3,627.84	-	-
20190207	532135	WITMER PUBLIC SAFETY	WEARING APPAREL	537.99	537.99	-	-
20190207	532136	XEROX FINANCIAL SERVICES	OFFICE SUPPLIES	94.69	94.69	-	-
20190214	532283	AETNA INC	SELF INSURANCE	65,860.60	-	-	65,860.60
20190214	532284	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	472.16	472.16	-	-
20190214	532285	APPEAL PRODUCTION LLC	ADVERTISING	2,750.00	2,750.00	-	-



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DATE	CHECK#	PAYEE	DESCRIPTION	TOTAL	GENERAL	CENTRAL	MISC
20190214	532287	AUGUSTA COUNTY SERVICE	WATER & SEWER	2,657.92	1,643.30	1,014.62	-
20190214	532288	AUGUSTA STEEL CORP	MISCELLANEOUS SUPPLIES	35.00	35.00	-	-
20190214	532289	BAKER & TAYLOR	BOOKS	134.91	134.91	-	-
20190214	532290	BCT	OFFICE SUPPLIES	26.00	26.00	-	-
20190214	532291	BGHS BOOSTERS	CONTRIBUTION	2,000.00	-	-	2,000.00
20190214	532295	CALEB SPENCE	REIMBURSEMENT	65.28	65.28	-	-
20190214	532296	CANN ENTERPRISES INC	K9 SUPPLIES	40.55	40.55	-	-
20190214	532300	COLUMBIA GAS	NATURAL GAS CONSUMPTION	313.29	313.29	-	-
20190214	532301	COM SONICS INC	RADAR	72.80	72.80	-	-
20190214	532303	CUSTOM DELIVERIES OF VA	COURIER	430.00	430.00	-	-
20190214	532304	DANIELLE'S IMAGES	OFFICE SUPPLIES	125.00	125.00	-	-
20190214	532306	DOMINION ENERGY VIRGINIA	ELECTRIC SERVICE	478.75	-	478.75	-
20190214	532308	DYLAN JOHNSON	REIMBURSEMENT	41.24	41.24	-	-
20190214	532310	EAST COAST EMERGENCY	VEHICLE MAINT & SUPPLIES	1,023.14	-	-	1,023.14
20190214	532311	EGS & ASSOCIATES INC	JENNINGS BRANCH	29,482.50	-	-	29,482.50
20190214	532312	ELECTRONIC SYSTEMS, INC	EQUIPMENT	4,872.40	4,872.40	-	-
20190214	532313	G.L. BUTCH WELLS	REIMBURSEMENT	25.00	25.00	-	-
20190214	532314	GALE/CENGAGE LEARNING	BOOKS	19.50	19.50	-	-
20190214	532315	GALLS, LLC	UNIFORMS	663.92	663.92	-	-
20190214	532316	GREEHAN, TAVES & PANDAK	CONTRACT SERVICES	25,212.94	25,212.94	-	-
20190214	532317	GTP ACQUISITION PARTNERS	TOWER	3,941.53	3,941.53	-	-
20190214	532320	INGRAM LIBRARY SERVICES	BOOKS	1,100.64	1,100.64	-	-
20190214	532321	J. BROOKE CHAO DESIGNS,LL	ADVERTISING	1,301.00	1,301.00	-	-
20190214	532323	JOHN C WHITE SERVICES INC	VEHICLE MAINT & SUPPLIES	4,587.20	4,587.20	-	-
20190214	532324	JUST TECH LLC	OFFICE SUPPLIES	431.64	431.64	-	-
20190214	532325	KREIDER	POWER EQUIP SUPPLIES	425.29	425.29	-	-
20190214	532326	KUSTOM SIGNALS INC	RADAR	4,986.00	4,986.00	-	-
20190214	532328	LENHART PETTIT PC	ECOC DEVE	700.00	-	-	700.00
20190214	532330	LOCAL GOVERNMENT	DUES	35.00	35.00	-	-
20190214	532331	LOCAL GOVERNMENT ATTORNEY	TRAVEL	425.00	425.00	-	-
20190214	532332	LOWES COMPANIES, INC.	MISCELLANEOUS SUPPLIES	1,164.02	1,164.02	-	-
20190214	532334	MARDEN PRESS	OFFICE SUPPLIES	895.00	895.00	-	-
20190214	532335	MARK'S PLUMBING PARTS &	MISCELLANEOUS SUPPLIES	205.10	205.10	-	-
20190214	532336	MATT CARTER	REIMBURSEMENT	20.00	20.00	-	-
20190214	532337	MERRY MAIDS	CLEANING	220.00	220.00	-	-
20190214	532338	MG-W TELEPHONE	TELEPHONE SERVICE	1,687.84	1,644.73	43.11	-

A/P DISTRIBUTION BY CHECK #

02/01/19 to 02/28/19

DATE	CHECK#	PAYEE	DESCRIPTION	TOTAL	GENERAL	CENTRAL	MISC
20190214	532339	MISTY COOK	REIMBURSEMENT	28.83	28.83	-	-
20190214	532341	NEW HOPE TELEPHONE	TELEPHONE SERVICE	358.35	358.35	-	-
20190214	532342	NOLAND COMPANY	MISCELLANEOUS SUPPLIES	21.71	21.71	-	-
20190214	532344	PIEDMONT FORMS & GRAPHICS	OFFICE SUPPLIES	154.36	154.36	-	-
20190214	532345	PINE KNOT PROJECTS	GART	712.50	712.50	-	-
20190214	532346	PITNEY BOWES	LEASE	2,064.63	-	2,064.63	-
20190214	532347	PRO QUALITY CLEANING	CLEANING	1,624.67	1,624.67	-	-
20190214	532349	RAM SOFTWARE SYSTEMS INC	AIM SOFTWARE	700.00	-	-	700.00
20190214	532350	RECORDED BOOKS, LLC	BOOKS	151.16	151.16	-	-
20190214	532351	RELX INC. DBA LEXISNEXIS	LAW BOOKS	438.00	438.00	-	-
20190214	532352	RIVANNA K9 SERVICES LLC	TRAINING	12,000.00	6,000.00	-	6,000.00
20190214	532353	SCHOOL OUTFITTERS	FURNITURE	2,993.24	2,993.24	-	-
20190214	532355	SHENANDOAH AWARDS	UNIFORMS	319.96	319.96	-	-
20190214	532356	SHENTEL	TELEPHONE SERVICE	293.54	293.54	-	-
20190214	532357	SHI INTERNATIONAL CORP	EMERGENCY COMMUNICATIONS	2,996.83	-	-	2,996.83
20190214	532358	SHRED-IT USA	OFFICE SUPPLIES	75.00	60.00	15.00	-
20190214	532359	SOUTHEASTERN SECURITY	CARE PROGRAM SUPPLIES	37.00	37.00	-	-
20190214	532360	STAPLES BUSINESS CREDIT	OFFICE SUPPLIES	688.58	688.58	-	-
20190214	532361	STAUNTON VETERINARY CLINI	VET	50.00	50.00	-	-
20190214	532362	THE DAILY NEWS LEADER	NEWSPAPERS	68.29	68.29	-	-
20190214	532363	TRANSUNION RISK &	DUES	226.50	226.50	-	-
20190214	532365	TSYS HEALTH SERVICES LLC	PROFESSIONAL SERVICE	90.12	-	-	90.12
20190214	532367	UNITED PARCEL SERVICE	FREIGHT	17.12	17.12	-	-
20190214	532368	UPSCALE SECURITY LLC	SECURITY	198.00	198.00	-	-
20190214	532369	VEDA	TRAVEL	750.00	750.00	-	-
20190214	532370	VERIZON	TELEPHONE SERVICE	7,778.48	7,778.48	-	-
20190214	532371	VERIZON WIRELESS	TELEPHONE SERVICE	64.23	64.23	-	-
20190214	532373	VIRGINIA STATE POLICE	OFFICE SUPPLIES	65.00	65.00	-	-
20190214	532374	WAGNER TREE SERVICE	SITE SUPPLIES	800.00	800.00	-	-
20190214	532375	WASTE MANAGEMENT OF VA-	REFUSE COLLECTION	3,819.13	3,251.01	568.12	-
20190214	532376	WAYNE CYCLE SHOP	POWER EQUIP SUPPLIES	181.50	181.50	-	-
20190214	532377	WAYNESBORO EDA	GART	231.98	231.98	-	-
20190214	532378	WESTWOOD ANIMAL HOSPITAL	VET	686.75	686.75	-	-
20190214	532380	WITMER PUBLIC SAFETY	EQUIPMENT	524.00	524.00	-	-
20190214	532381	XPRESS LUBE	VEHICLE MAINT & SUPPLIES	694.97	694.97	-	-
20190214	532383	STAPLES BUSINESS CREDIT	OFFICE SUPPLIES	871.42	871.42	-	-

AVP DISTRIBUTION BY CHECK #

02/01/19 to 02/28/19

DATE	CHECK#	PAYEE	DESCRIPTION	TOTAL	GENERAL	CENTRAL	MISC.
20190221	533641	ALLIED CONCRETE COMPANY	MISCELLANEOUS SUPPLIES	500.02	500.02	-	-
20190221	533642	AMAZON CAPITAL SERVICES	EASEMENT SUPPLIES	296.97	296.97	-	-
20190221	533643	ARROW INTERNATIONAL, INC	EMS SUPPLIES	409.50	409.50	-	-
20190221	533644	AUGUSTA CO-OP FARM BUREAU	SHOP SUPPLIES	62.97	62.97	-	-
20190221	533645	AUGUSTA COUNTY GENERAL	FEE	360.00	360.00	-	-
20190221	533646	AUGUSTA COUNTY SERVICE	CONTRACT REPAIR	1,116.74	1,116.74	-	-
20190221	533647	AUGUSTA GLASS & MIRROR CO	MISCELLANEOUS SUPPLIES	15.00	15.00	-	-
20190221	533648	AUGUSTA HEALTH WORKPLACE	PHYSICALS	1,312.00	1,312.00	-	-
20190221	533649	AUGUSTA PETRO COOP INC	FUEL	828.35	828.35	-	-
20190221	533650	AUGUSTA STEEL CORP	MISCELLANEOUS SUPPLIES	45.00	45.00	-	-
20190221	533651	AXON ENTERPRISE INC	POLICE SUPPLIES	6,400.00	6,400.00	-	-
20190221	533652	BALZER & ASSOCIATES INC	KINGSTON	810.00	810.00	-	-
20190221	533653	BCT	OFFICE SUPPLIES	101.89	101.89	-	-
20190221	533655	BLUE RIDGE RESCUE	FIRE FIGHTING SUPPLIES	65.00	65.00	-	-
20190221	533656	BOUND TREE MEDICAL, LLC	EMS SUPPLIES	940.81	940.81	-	-
20190221	533657	CANN ENTERPRISES INC	BLDG MAINT SVC CONTRACT	2,016.77	2,016.77	-	-
20190221	533658	CENTRAL SHEN.EMS COUNCIL	TEXTBOOKS	60.05	60.05	-	-
20190221	533659	CHARLIE OBAUGH AUTO GROUP	VEHICLE MAINT & SUPPLIES	586.07	586.07	-	-
20190221	533662	CINTAS CORPORATION #394	MISCELLANEOUS SUPPLIES	607.09	607.09	-	-
20190221	533663	COLUMBIA GAS	NATURAL GAS CONSUMPTION	14,728.39	12,231.12	2,497.27	-
20190221	533664	COM SONICS INC	RADAR	198.00	198.00	-	-
20190221	533665	COMCAST	TELEPHONE SERVICE	1,250.02	1,250.02	-	-
20190221	533666	COMMONWEALTH ENGINE	VEHICLE MAINT & SUPPLIES	3,309.68	3,309.68	-	-
20190221	533667	CORNERSTONE	REPAIRS & MAINT - CONTRACT	544.00	544.00	-	-
20190221	533668	CREATIVE PRODUCT SOURCING	CRIME PREVENTION SUPPLIES	362.00	362.00	-	-
20190221	533671	DEPT. OF MOTOR VEHICLES	STOPS	4,050.00	4,050.00	-	-
20190221	533672	DOMINION ENERGY VIRGINIA	ELECTRIC SERVICE	9,533.00	8,418.90	1,114.10	-
20190221	533673	DONALD L SMITH, SHERIFF	PETTY CASH	172.05	172.05	-	-
20190221	533674	EAST COAST EMERGENCY	VEHICLE SUPPLIES	194.00	194.00	-	-
20190221	533675	EAVERS ENT.	VEHICLE MAINT & SUPPLIES	39.49	39.49	-	-
20190221	533676	ELECTRIC CONNECTION	VEHICLE SUPPLIES	27.30	27.30	-	-
20190221	533678	FUN EXPRESS LLC	CARE PROGRAM SUPPLIES	162.38	162.38	-	-
20190221	533679	GALE/CENGAGE LEARNING	BOOKS	44.18	44.18	-	-
20190221	533680	GALLS, LLC	UNIFORMS	343.40	343.40	-	-
20190221	533681	GENSERV LLC	MISCELLANEOUS SUPPLIES	9,075.00	2,575.00	-	6,500.00
20190221	533682	HENRY SCHEIN INC	EMS SUPPLIES	1,637.49	1,637.49	-	-

A/P DISTRIBUTION BY CHECK #

02/01/19 to 02/28/19

DATE	CHECK#	PAYEE	DESCRIPTION	TOTAL	GENERAL	CENTRAL	MISC
20190221	533683	IMS ALLIANCE	EQUIPMENT	445.20	445.20	-	-
20190221	533684	INGRAM LIBRARY SERVICES	BOOKS	111.85	111.85	-	-
20190221	533685	INTERSTATE ALL-BATTERY	OFFICE SUPPLIES	78.75	78.75	-	-
20190221	533687	JAMES RIVER EQUIPMENT	RENTAL	875.00	875.00	-	-
20190221	533688	JOHN C WHITE SERVICES INC	VEHICLE SUPPLIES	30.00	30.00	-	-
20190221	533689	JONES AND BARTLETT	TEXTBOOKS	520.52	520.52	-	-
20190221	533690	KFT FIRE TRAINER, LLC	FIRE FIGHTING SUPPLIES	3,265.10	3,265.10	-	-
20190221	533691	LABORATORY CORPORATION OF	PHYSICALS	215.25	215.25	-	-
20190221	533694	MANSFIELD OIL COMPANY	FUEL	14,673.01	13,712.81	-	960.20
20190221	533695	MARDEN PRESS	OFFICE SUPPLIES	150.00	150.00	-	-
20190221	533696	MARSH & MCLENNAN AGENCY	PROFESSIONAL FEE	916.67	916.67	-	-
20190221	533697	MATTHEW BOOHER	REIMBURSEMENT	81.01	81.01	-	-
20190221	533699	MID VALLEY PRESS	OFFICE SUPPLIES	270.00	270.00	-	-
20190221	533700	OCLC, INC	BOOKS	43.23	43.23	-	-
20190221	533701	PATTY CAMPBELL	REIMBURSEMENT	61.59	61.59	-	-
20190221	533702	PIEDMONT VA COMMUNITY	TRAINING	1,436.85	1,436.85	-	-
20190221	533703	R & M AUTOMOTIVE	TOWING	350.00	350.00	-	-
20190221	533704	RECORDED BOOKS, LLC	BOOKS	58.48	58.48	-	-
20190221	533707	SHEFFER'S ELECTRICAL SERV	MISCELLANEOUS SUPPLIES	3,852.50	3,852.50	-	-
20190221	533708	SHEN.VALLEY OFFICE EQUIP.	OFFICE SUPPLIES	578.45	578.45	-	-
20190221	533709	SHENANDOAH AWARDS	UNIFORMS	967.13	967.13	-	-
20190221	533710	SHI INTERNATIONAL CORP	EMERGENCY COMMUNICATIONS	3,067.75	-	-	3,067.75
20190221	533711	SPARTAN MOTORS USA INC	VEHICLE SUPPLIES	455.15	455.15	-	-
20190221	533713	STAUNTON VETERINARY CLINI	VET	30.00	30.00	-	-
20190221	533714	STONEWALL TECHNOLOGIES	VAMANET	1,500.00	1,500.00	-	-
20190221	533715	SUPPLY ROOM COMPANIES	OFFICE SUPPLIES	258.30	258.30	-	-
20190221	533716	SUTPHEN CORP.	VEHICLE SUPPLIES	109.25	109.25	-	-
20190221	533717	SYCOM TECHNOLOGIES	CONTRACT SERVICES	20,063.50	20,063.50	-	-
20190221	533720	TIMOTHY K FITZGERALD,	PETTY CASH	111.80	111.80	-	-
20190221	533722	TREASURER OF VIRGINIA	CORONER	80.00	80.00	-	-
20190221	533723	TREASURER OF VIRGINIA	FEES	634.40	634.40	-	-
20190221	533724	TREASURER OF VIRGINIA	TELEPHONE SERVICE	352.53	336.12	0.18	16.23
20190221	533725	TRIZETTO PROVIDER Solutio	PROFESSIONAL FEE	200.25	-	-	200.25
20190221	533726	TRUCK ENTERPRISES	VEHICLE MAINT & SUPPLIES	3,833.89	3,833.89	-	-
20190221	533727	ULINE	EQUIPMENT	159.83	159.83	-	-
20190221	533729	VALLEY TERMITE & PEST	PEST CONTROL	266.00	161.00	-	105.00

A/P DISTRIBUTION BY CHECK #

02/01/19 to 02/28/19

DATE	CHECK#	PAYEE	DESCRIPTION	TOTAL	GENERAL	CENTRAL	MISC
20190221	533730	VEBA	TRAINING	300.00	300.00	-	-
20190221	533731	VERON	TELEPHONE SERVICE	5,863.84	5,134.90	289.80	439.14
20190221	533733	VERONA CAR CARE INC	VEHICLE MAINT & SUPPLIES	1,963.10	1,963.10	-	-
20190221	533734	WAGNER TREE SERVICE	TREE REMOVAL	1,200.00	1,200.00	-	-
20190221	533735	WASTE MANAGEMENT OF VA.-	REFUSE COLLECTION	550.68	550.68	-	-
20190221	533737	WHITE'S TRAVEL CENTER	VEHICLE MAINT & SUPPLIES	1,452.00	1,452.00	-	-
20190221	533738	WITMER PUBLIC SAFETY	EQUIPMENT	3,526.96	3,526.96	-	-
20190221	533739	XEROX FINANCIAL SERVICES	OFFICE SUPPLIES	782.80	782.80	-	-
20190221	533740	YOUNG HARDWARE,INC.	MISCELLANEOUS SUPPLIES	11.28	11.28	-	-
20190221	533753	REBECCA JONES SIMMONS	REIMBURSEMENT	174.78	-	-	174.78
20190228	533917	AARP	AARP COURSE	165.00	165.00	-	-
20190228	533918	AMAZON CAPITAL SERVICES	JANITORIAL SUPPLIES	1,188.14	1,188.14	-	-
20190228	533920	ARROW INTERNATIONAL, INC	EMS SUPPLIES	562.50	562.50	-	-
20190228	533921	ASHBY'S ELECTRIC	MISCELLANEOUS SUPPLIES	4.70	4.70	-	-
20190228	533922	AT&T	TELEPHONE SERVICE	52.20	52.20	-	-
20190228	533923	AUGUSTA COUNTY SCH.BOARD	NATURAL GAS	797.07	797.07	-	-
20190228	533924	AUGUSTA COUNTY SERVICE	JANITORIAL SUPPLIES	171.50	171.50	-	-
20190228	533926	BAKER & TAYLOR	BOOKS	892.32	892.32	-	-
20190228	533928	BOUND TREE MEDICAL, LLC	EMS SUPPLIES	29.60	29.60	-	-
20190228	533929	BROWN EXTERMINATING CO	PEST CONTROL	195.00	195.00	-	-
20190228	533930	BURKS PAINT & WALLCOVER	MISCELLANEOUS SUPPLIES	47.18	47.18	-	-
20190228	533931	BUSINESS CARD	CREDIT CARD CHARGES	17,189.90	17,038.90	151.00	-
20190228	533933	CENTRAL VIRGINIA ELECTRIC	TELEPHONE SERVICE	291.11	291.11	-	-
20190228	533934	CINTAS CORPORATION #394	MISCELLANEOUS SUPPLIES	394.02	394.02	-	-
20190228	533935	CITY OF STAUNTON	STORMWATER	25.12	25.12	-	-
20190228	533936	CITY OF WAYNESBORO, VA	SVASC	47,281.59	47,281.59	-	-
20190228	533937	COBB TECHNOLOGIES	MAINT SVC CONTRACT	56.00	56.00	-	-
20190228	533938	CODEWORK INC	MAINT CONTRACT	349.30	349.30	-	-
20190228	533941	COMCAST	INTERNET	229.15	229.15	-	-
20190228	533942	COMCAST	INTERNET	2,356.90	2,356.90	-	-
20190228	533943	COMMONWEALTH ENGINE	VEHICLE MAINT & SUPPLIES	1,279.90	1,279.90	-	-
20190228	533944	CONSTANCE I MESSICK	REIMBURSEMENT	25.00	25.00	-	-
20190228	533945	DOMINION ENERGY VIRGINIA	ELECTRIC SERVICE	5,592.65	1,595.17	3,997.48	-
20190228	533946	DONNA GOOD	REIMBURSEMENT	32.98	32.98	-	-
20190228	533950	EXCEL TRUCK GROUP	VEHICLE MAINT & SUPPLIES	381.46	381.46	-	-
20190228	533951	G.F. SPROUSE ENTERPRISES	SNOW REMOVAL	125.00	125.00	-	-

A/P DISTRIBUTION BY CHECK #

02/01/19 to 02/28/19

DATE	CHECK#	PAYEE	DESCRIPTION	TOTAL	GENERAL	CENTRAL	MISC
20190228	533952	GALEICENGAGE LEARNING	BOOKS	17.54	17.54	-	-
20190228	533953	GALLS, LLC	UNIFORMS	2,184.51	2,184.51	-	-
20190228	533954	GENSERV LLC	BLDG MAINT SVC CONTRACT	83,810.00	2,510.00	-	81,300.00
20190228	533956	HARRISONBURG AUTO GLASS	VEHICLE MAINT & SUPPLIES	240.00	240.00	-	-
20190228	533957	HAWK SECURITY SYSTEMS INC	MAINT SVC CONTRACT	299.00	299.00	-	-
20190228	533958	HOWDYSHHELL EXCAVATING	HEARTHSTONE LAKE	99,037.50	-	-	99,037.50
20190228	533960	INGRAM LIBRARY SERVICES	BOOKS	705.89	705.89	-	-
20190228	533961	INTERSTATE ALL-BATTERY	VEHICLE SUPPLIES	149.05	149.05	-	-
20190228	533962	JACK ROOT	REIMBURSEMENT	109.98	109.98	-	-
20190228	533963	LAYMAN, DIENER, &	OFFICE SUPPLIES	5.00	5.00	-	-
20190228	533965	MCCORMICK TAYLOR INC	SCHOLASTIC WAY	569.66	-	-	569.66
20190228	533968	MYERS & WOODS APPRAISAL	APPRAISAL REPORT	1,000.00	-	-	1,000.00
20190228	533969	OPTIMA BEHAVIORAL HEALTH	EAP	716.32	716.32	-	-
20190228	533971	PROGRESSIVE K9 ACADEMY,LL	EQUIPMENT	8,900.00	-	-	8,900.00
20190228	533972	PS TAILORING & EMBROIDERY	WEARING APPAREL	52.50	52.50	-	-
20190228	533973	PUBLIC AGENCY TRAINING	TRAINING	1,300.00	1,300.00	-	-
20190228	533974	RITE AID CHARGE CARD	EMS SUPPLIES	323.62	323.62	-	-
20190228	533976	SHENANDOAH AWARDS	UNIFORMS	242.96	242.96	-	-
20190228	533977	SHI INTERNATIONAL CORP	IT SUPPLIES	8,711.27	4,073.05	-	4,638.22
20190228	533979	STAUNTON MACHINE WORKS	MISCELLANEOUS SUPPLIES	147.18	147.18	-	-
20190228	533980	SUPER SHOE STORES	WEARING APPAREL	418.46	418.46	-	-
20190228	533981	SUPPLY ROOM COMPANIES	OFFICE SUPPLIES	51.23	51.23	-	-
20190228	533982	THE NEWS LEADER	ADVERTISING	1,137.44	1,137.44	-	-
20190228	533983	U. S. POSTAL SERVICE	POSTAGE	10,000.00	-	10,000.00	-
20190228	533984	UNITED HEALTH CARE	REFUND	410.66	-	-	410.66
20190228	533985	UNIVERSITY OF VIRGINIA	DUES	160.00	160.00	-	-
20190228	533986	VEDA	TRAINING	200.00	200.00	-	-
20190228	533987	VERIZON WIRELESS	TELEPHONE SERVICE	8,666.05	8,166.54	20.78	478.75
20190228	533988	VERTICAL BRIDGE S3 ASSETS	TOWER	3,485.06	3,485.06	-	-
20190228	533991	XEROX FINANCIAL SERVICES	OFFICE SUPPLIES	364.23	364.23	-	-
			TOTALS	2,494,656.63	570,522.96	30,082.02	1,894,051.65

**REGULAR MEETING AGENDA ITEM NO. 3-17**

**CONVENE CLOSED SESSION**

March 13, 2019

(In) MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_ VOTE: \_\_\_\_\_

(Out) \_\_\_\_\_

(Certify) \_\_\_\_\_

I move that the Board of Supervisors of Augusta County convene in closed session pursuant to:

**(1) the personnel exemption under Virginia Code § 2.2-3711(A) (1)**  
[discussion, consideration or interviews of (a) prospective candidates for employment, or (b) assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of specific employees]:

a) Boards and Commissions

**(2) the economic development exemption under Virginia Code § 2.2-3711(A) (5)**  
[discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of its interest in locating or expanding its facilities in the county]:

a) Proposed Office space, flex space, storage facilities, manufacturing facilities, utility and mixed use development.

