

**M E M O R A N D U M**

May 16, 2019

TO: Augusta County Board of Supervisors  
FROM: Timothy K. Fitzgerald, County Administrator  
SUBJECT: STAFF BRIEFING, MONDAY, MAY 20, 2019, 1:30 p.m.  
Board Meeting Room, Government Center, Verona, VA

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| ITEM NO. | DESCRIPTION   |
|----------|---|
|          | * * *   |
| S/B-01   | 1:30 p.m. <u>VDOT ROADS (SEE ATTACHED)</u><br>Report by VDOT  |
| S/B-02   | <u>ECONOMIC DEVELOPMENT (SEE ATTACHED)</u><br>Report by Staff.  |
| S/B-03   | <u>FIRE AND RESCUE (SEE ATTACHED)</u><br>1. Report by Staff<br>2. Fire Engine Purchase  |
| S/B-04   | <u>COURTHOUSE PROJECT UPDATE</u><br>Report by Staff   |
| S/B-05   | <u>VRS VOLUNTARY LONG TERM INSURANCE (SEE ATTACHED)</u><br>Discuss group long term care insurance benefit offered through VRS.  |
| S/B-06   | <u>AUGUSTA SOLAR PROJECT</u><br>Discuss the Special Use Permit request from Community Solar.  |
| S/B-07   | <u>PLANNING COMMISSION/PUBLIC HEARING (SEE ATTACHED)</u><br>1. Discuss recommended ordinance amendments from the Ordinance Committee to be released to advertise for public hearing.<br>2. Discuss an ordinance to amend Chapter 25. Zoning Division B. Agriculture Districts. Article VII General Agriculture (GA) Districts. Section 25-77.4 Lot frontage in general. Exceptions. The Planning Commission recommends approval.<br>3. Discuss an ordinance to amend Chapter 25. Zoning. Division A. In General. Article III. Off-Street Parking. Section 25-35 Number of spaces required. The Planning Commission recommends approval. |
| S/B-08   | <u>WAIVERS</u>  |

S/B-09

**MATTERS TO BE PRESENTED BY THE BOARD**

S/B-10

**MATTERS TO BE PRESENTED BY STAFF**

S/B-11

**CLOSED SESSION (SEE ATTACHED)**

VDOT Report  
May 20, 2019

Mr. Wells (Beverly Manor)

- RTE I-81/RTE 262 Interchange Exit 225 – conducting traffic engineering review of operational conditions at the northbound I-81 exit ramp to RTE 262, relating to queuing on the ramp and U-turns on RTE 262. Traffic data secured; analysis in progress.
- RTE 1906 (Lodge Lane) – Asphalt scratching has been completed.
- RTE 781 (Mill Race Rd) – Continuing assessment of potential measures to address recurring issue of large trucks using Mill Race Road, apparently mistaking it for Mill Place Parkway leading to Mill Place Commerce Park. Additional directional signs will be placed on Mill Race Rd at the intersection of Windswept Rd in an effort to deter trucks beyond this point. GPS companies have been informed to list Route 781 as not recommended for trucks.
- RTE 612 (Laurel Hill Rd) – radius repairs at intersections along I-81 area have been scheduled for later in the Spring
- RTE 795 (St James Rd) - Pipe replacement of two 15" CMP still on schedule for the 3<sup>rd</sup> week of May.
- RTE 795 (St James Rd) - Asphalt scratching and leveling scheduled for the last week of May weather permitting.
- RTE 649 (Round Hill Dr) - Drainage concerns are being reviewed and Environmental Permit will be requested.
- 1<sup>st</sup> Phase of mowing operations scheduled to begin on the Primary system by the 3<sup>rd</sup> week of May

Dr. Pattie (North River)

- RTE 736 (Union Church Rd) – speed zone review is being conducted between Rt 42 and Rt 732 (Middle River Rd). Citizen request. Update: review completed. No change recommended based on traffic volumes, roadway alignment, crash history and existing curve warning signs on corridor.
- RTE 646 (Fadley Rd) – just west of intersection Rt 696 (Centerville Rd). Reviewing citizen request to extend existing 45 MPH zone farther west to include several residences and entrance to new church/school.
- RTE 744 (Leaport Rd.) - Rural Rustic project should be completed by the end of June, weather permitting.
- RTE 742 (Willow Spout Rd) – Rural Rustic project has begun with the removal of trees and stumps. Earth work construction and pipe replacements has begun and should be completed by Fall.
- RTE 753 (Nash Rd) - Rural Rustic project has resumed construction and should be completed by the middle of June, weather permitting.
- RTE 910 (Wampler Rd) - Rural Rustic project has begun and should be completed by the end of Summer.
- RTE 835 (Dudley Farm Rd.) – Drainage concerns are scheduled for repairs.
- RTE 739 (Moffett Branch Rd.) - Driveway pipe have been scheduled for pipe flushing contractor
- RTE 732 (Middle River Rd.) - Slope repairs have been reviewed and work will be scheduled in dryer weather
- RTE 749 (Burke Mill Road) – Shoulder repairs have been completed; Double line of 18" CMP has been replaced with a double line of RCP. Asphalt leveling has been completed
- RTE 626 (Berry Farm Rd) Asphalt scratching scheduled for the first part of the summer
- Grading and placing stone on non-hard surface roads as weather permits
- 1<sup>st</sup> Phase of mowing operations scheduled to begin on the Primary system by the 3<sup>rd</sup> week of May

Mrs. Bragg (South River)

- RTE 1525 (Ridgeview Dr.) – Speed samples have been secured and analysis is underway. Preliminary review indicates that this location will meet the requirements for installing Post Mounted Speed Display Signs. District Traffic Engineer conducting review.
- Ridgeview Sub-Division – pot holes have been repaired. Scheduling skin patching operation ahead of summer resurfacing schedule. Resurfacing scheduled for the last part of July to the first part of August.
- RTE 1562 (Edgewood Ln) – Stuarts Draft Park – Working with Parks and Rec to restrict parking along Edgewood Ln for safety purposes during sporting events.
- RTE 610 (Howardsville T’Pike) Review of drainage issues ongoing. Verifying drainage calculations and as-built plans.
- RTE 610 (Howardsville T’Pike) shoulder repairs have been completed
- RTE 664 (Reed’s Gap Rd) Asphalt resurfacing has begun. Shoulder stone and repairs are scheduled soon after resurfacing is completed.
- Ridgeview sub-Division asphalt resurfacing scheduled for July or the first part of August.
- RTE 912 (Hodge St) Asphalt leveling scheduled for July or the first part of August
- RTE 610 (Howardville T’Pike) Asphalt connection between Vance Rd and begin of project being reviewed.
- RTE 639 (Wayne Ave) – Preliminary surveying has been completed. Existing conditions base map is being prepared and possible drainage improvement alternatives will be considered.
- RTE 250, Exit 99 - Traffic engineering investigation of the intersection of the I-64 exit ramp is being conducted. Traffic volume and crash data have been secured, analysis is in progress.
- 1<sup>st</sup> Phase of mowing operations scheduled to begin on the Primary system by the 3<sup>rd</sup> week of May

Mr. Garber (Middle River)

- RTE 616 (Dam Town Rd) – Pipe replacement of 24”CMP just past river bridge with asphalt leveling has been completed
- RTE 616 (Dam Town Rd) – potholes have been repaired west of intersection with RTE 608 (New Hope)
- Earthday trash pick-up with the Secretary of Transportation and the FFA kids from Fort Defiance HS was a huge success.
- RTE 612 (Crimora Rd) from RTE 608 (Battlefield Rd) to RTE 782 (Barnhart Rd) scheduled for asphalt resurfacing by the end of the summer
- RTE 340 (East Side Hwy) – Safety improvement project in development for a length of 6.9 miles from 0.3 mile north of Rt 612 at Crimora to RT 861 (Teter Rd) just south of Grottoes. Project to include pavement widening, guardrail replacement, and rumble strips. Tentative advertisement date Fall 2020 with construction in 2021.
- RTE 774 (Broad Run Rd) – 24” CMP crossline pipe replacements 1<sup>st</sup> location has been completed.. Replacement of 2<sup>nd</sup> location 24” CMP and 36” CMP has been scheduled for installation the last week of May
- RTE 775 (Craig Shop Rd) – Double line of 18”CMP crossline pipe replacement , drainage issues and asphalt leveling has been completed.
- RTE 771 (Airport Rd) – 24” CMP pipe replacement should be completed by the last week of May, weather permitting.
- Grading and placing stone on non-hard surface roads are being addressed as needed.
- RTE 750 (Keezletown Rd) – centerline pot holes are scheduled for repairs by the end of May.
- RTR 617 (Roundhouse School Rd) - 18” pipe replacement at the intersection with RTE 608 is completed. Asphalt leveling scheduled for the last week of May.
- 1<sup>st</sup> Phase of mowing operations scheduled to begin on the Primary system by the 3<sup>rd</sup> week of May

Mrs. Carter (Pastures)

- RTE 250 (Hankey Mountain Hwy) - Shoulder widening operation scheduled for the fall has been postponed until late summer.
- RTE 250 (Shenandoah Mtn) from the Highland Co. Line to RTE 629 (Deerfield Rd) skin patching operations are complete
- RTE 250 (Hankey Mtn Hwy) from RTE 715 (Braley Pond Rd) to East of RTE 728 ( Stover Shop Rd) asphalt resurfacing scheduled to be completed this summer
- RTE 250 (Churchville Hwy) Latex slurry resurfacing from east of RTE 728 (Stover shop Rd) to the Staunton City Limits scheduled to resume in the summer.
- RTE 254 (Parkersburg Turnpike) – Review of entrances near Skipping Rock Brewery underway.
- RTE 254 (Parkersburg Turnpike) – Safety improvement project in development for a length of 5.8 miles from Buffalo Gap Store to RTE 612 (Frog Pond Road) to include pavement widening, guardrail replacement, and rumble strips. Plan to advertise late 2019 with construction in 2020.
- RTE 262 – Northbound On-Ramp from RTE 252 –Enhancement to ramp pavement marking will be made when painting can be scheduled. This on-ramp is under design for an acceleration lane extension project.
- RTE 806 (Boy Scout Ln) – Preliminary Engineering for Rural Rustic Project has begun
- RTE 705 (Scott Christian Rd) –Surface Treatment resurfacing has been completed
- RTE 706 (North Mtn Rd) –. Surface Treatment resurfacing has been completed
- RTE 707 – (Trimbles Mill Rd) –. Surface Treatment resurfacing has been completed
- 1<sup>st</sup> Phase of mowing operations scheduled to begin on the Primary system by the 3<sup>rd</sup> week of May
- Grading and placing stone on non-hard surface roads as weather permits.

Mr. Coleman (Wayne)

- RTE 608 (Long Meadow Rd.) – Right turn lane onto RTE 250 West – Gas company completing has completed gas line relocation. Turn Lane construction has begun.
- RTE 794 (Sangers Lane) – Drainage improvement and pipe installation under Environmental review for obtaining permit. Project planned for this fall due to tree cutting restriction.
- RTE 611 (Dooms Crossing Rd) – Speed study being conducted between Rt 865 (Rockfish Rd) and Rt 340 at Dooms – citizen group request to lower the speed limit.
- RTE 642 (Barren Ridge Rd) – Right of Way staking has been completed. Tree removal has been completed with tentative grading and pipe replacement scheduled by the end of June
- RTE 358 (Woodrow Wilson Ave) – Traffic signal operation at intersection with Rt 250 will be reviewed to determine if phasing changes are feasible to reduce delays on the outbound Rt 358 approach resulting from lane blockages.
- RTE 796 (Kiddsville Rd) – Drainage issue at pond has been improved with the replacement of a 15" CMP pipe with 18" RCP, drainage ditch constructed and asphalt leveling has been completed. Still working with a citizen to improve their private entrance for drainage.
- RTE 796 (Kiddsville Rd) – Box culvert replacement has been completed. Asphalt scratching and leveling from RTE 795 to RTE 608 scheduled to be completed by the 1<sup>st</sup> of June
- RTE 640 (Old White Bridge Rd) Asphalt resurfacing from RTE 250 to RTE 795 scheduled to be completed by the end of the summer
- RTE 285 (Tinkling Spring Rd) and westbound I-64 exit ramp, Exit 91 – “Divided Highway” symbol signs have been installed in the median of Tinkling Spring Rd facing the ramp on both westbound and eastbound exit ramps here.
- RTE 795 (St James Rd) Asphalt scratching and leveling from RTE 608 to Farm draft Rd scheduled for the summer weather permitting
- 1<sup>st</sup> Phase of mowing operations scheduled to begin on the Primary system by the 3<sup>rd</sup> week of May
- Grading and placing stone on non-hard surface roads will continue as needed.



Mr. Shull (Riverheads)

- RTE 340 southbound, Stuarts Draft area – Traffic Engineering has been requested to address issue of full width right lane extending beyond entrance to Advance Auto Parts near Sunny Slope Lane, ending abruptly resulting in “trap” lane for vehicles that may stay in this lane.
- RTE 667 (Dabneys Rd) –Between Rt 11 and Rt 608 (Cold Springs Rd). – painted centerline has been completed.
- RTE 662 (Stover School Rd) - Additional curve warning signs with advisory speeds are planned between RTE 613 (Old Greenville Rd) and Rt 693 (Berry Moore Rd).
- RTE 608 and Route 667 – Asphalt scratching completed at south end of bridge.
- RTE 608 (Cold Springs Rd) – Ditch maintenance scheduled near Zink’s Hill
- RTE 681 (Mt Herman Rd) – Rural Rustic construction has resumed with the placement and compaction of base stone Scheduled for completion by the end of May or the 1<sup>st</sup> of June. Amended work agreement with Camp Hollow Farm has been signed.
- RTE 652 (Guthrie Rd) – Grading and pothole repairs are being addressed as needed. Will review for possible additional drainage improvements.
- RTE 11 (Lee Jackson Hwy) pipe flushing in the area of Folly Mills has been addressed. Waiting on Environmental review to address ditchlines.
- RTE 608 (Cold Springs Rd) Surface Treatment scheduled for placement on the week of May 1<sup>st</sup> from RTE 652 (Wilda Rd) to RTE 656 (Offlitter rd) has been completed.
- RTE 608 (Cold Springs Rd) Asphalt resurfacing has been completed from RTE 656 (Offlitter Rd) to RTE 843 (Horse Shoe Circle) 2<sup>nd</sup> entrance has been completed
- RTE 608 (Cold Springs Rd) ditch clean-out from RTE 666 (Lofton rd) being reviewed for Environmental clearance.
- RTE 608 (Cold Springs Rd) Asphalt scratching is continuing from the Rockingham Co. Line to RTE 652 (Wilda Rd)
- RTE 710 (Mill Ln) Rural Rustic project trees have been removed. Grading construction and pipe replacement scheduled for the 1<sup>st</sup> of July
- 1<sup>st</sup> Phase of mowing operations scheduled to begin on the Primary system by the 3<sup>rd</sup> week of May
- Grading and placing stone on non-hard surface roads as weather permits.

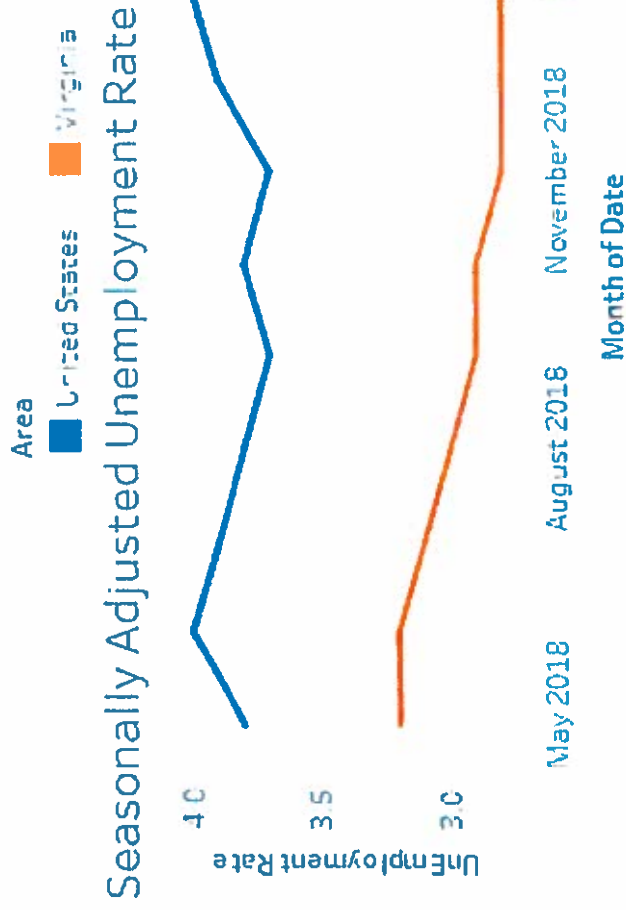


# Economic Development Monthly Report for April 2019

Unemployment Rate  
Business Licenses Issued  
Prospect Generation  
Economic Development Authority  
Partner Agency Interaction  
Shenandoah Valley Partnership  
Tourism Highlights  
Marketing Initiatives & Special Projects  
Media



# Unemployment Rate

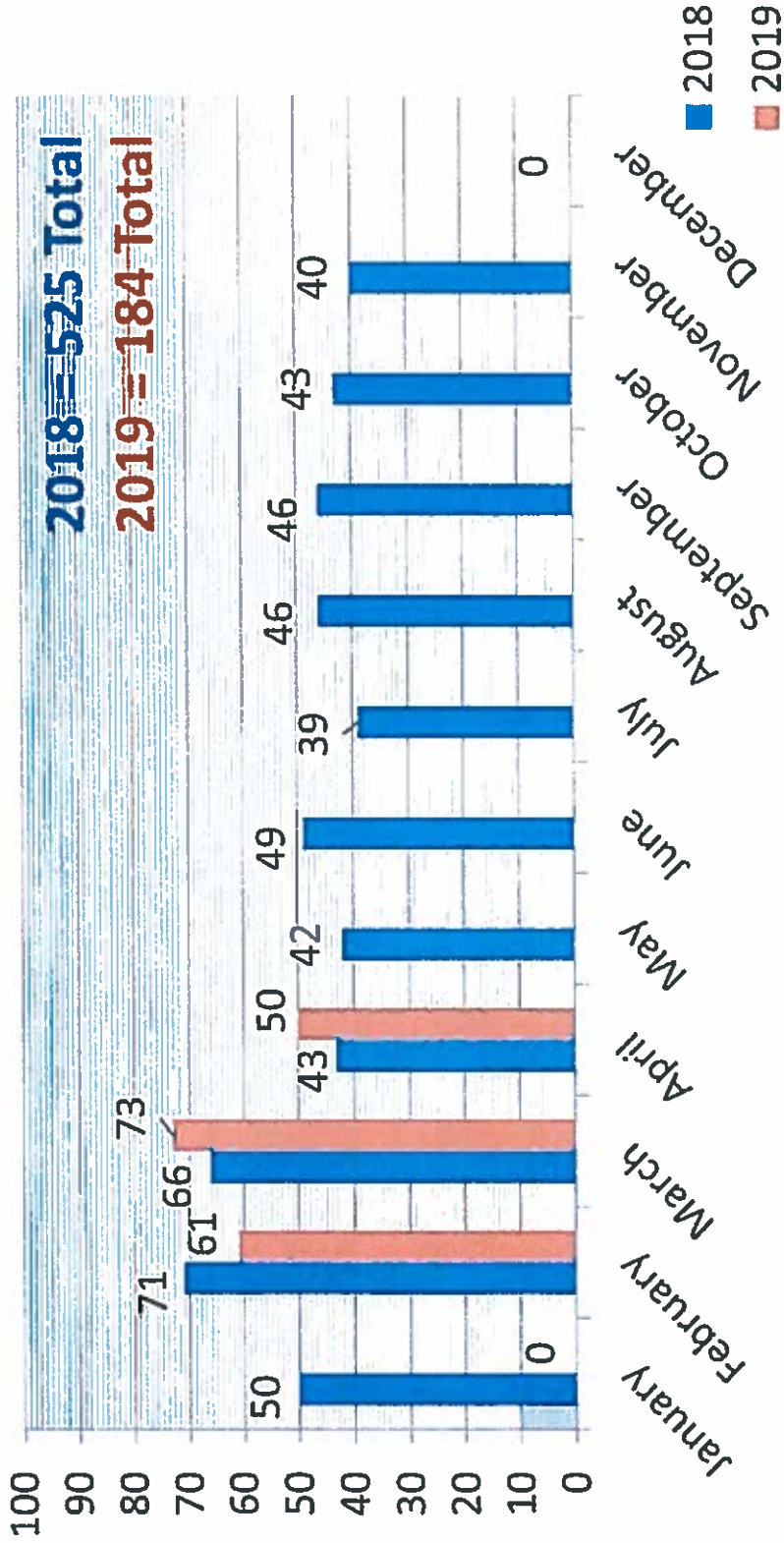


February 2.7%

Labor Force:  
37,364  
Employed:  
36,345  
Unemployed:  
1,025



# Business Licenses Issued



# Prospect Generation (CY 2019)

Qualified Lead: Companies with a future project or relocation plan with which Augusta County is engaged

Prospect Visit: Companies that have visited Augusta County

|                              | 2019 YTD         | Goal            | Prior Year      |
|------------------------------|------------------|-----------------|-----------------|
|                              | Total            | 2019            | 2017            |
| Marketing Missions/Fam Tour  | 1                | 1               | 2               |
| Outreach VEDP                |                  | 1               | 1               |
| <b>Total Outreach</b>        |                  | <b>2</b>        | <b>3</b>        |
| Leads/SVP/VEDP               | 2                | 12              | 12              |
| Leads/Other                  | 6                | 12              | 12              |
| <b>Total Leads</b>           | <b>8</b>         | <b>24</b>       | <b>24</b>       |
| Prospect Visits/SVP/VEDP     |                  | 2               | 3               |
| Prospect Visits/Other        | 5                | 2               | 1               |
| <b>Total Prospect Visits</b> | <b>5</b>         | <b>4</b>        | <b>4</b>        |
| <b>ANNOUNCED ACTIVITY</b>    | <b>2</b>         | <b>4</b>        | <b>4</b>        |
| Expansion Projects Announced | 1                | 3               | 4               |
| New Company Locations        | 1                | 1               |                 |
| Capital Investment           | \$119,500,000.00 | \$75,000,000.00 | \$21,512,000.00 |
| Jobs Created                 | 116              | 150             | 84              |
| Jobs Retained                | 0                |                 | 34              |

**\*Announced Projects (YTD):**

|                 |              |               |
|-----------------|--------------|---------------|
| Investment      | Jobs Created | Jobs Retained |
| \$15,500,000.00 | 51           |               |
| \$104,000,000   | 65           |               |

Flow Beverages  
The Hershey Company



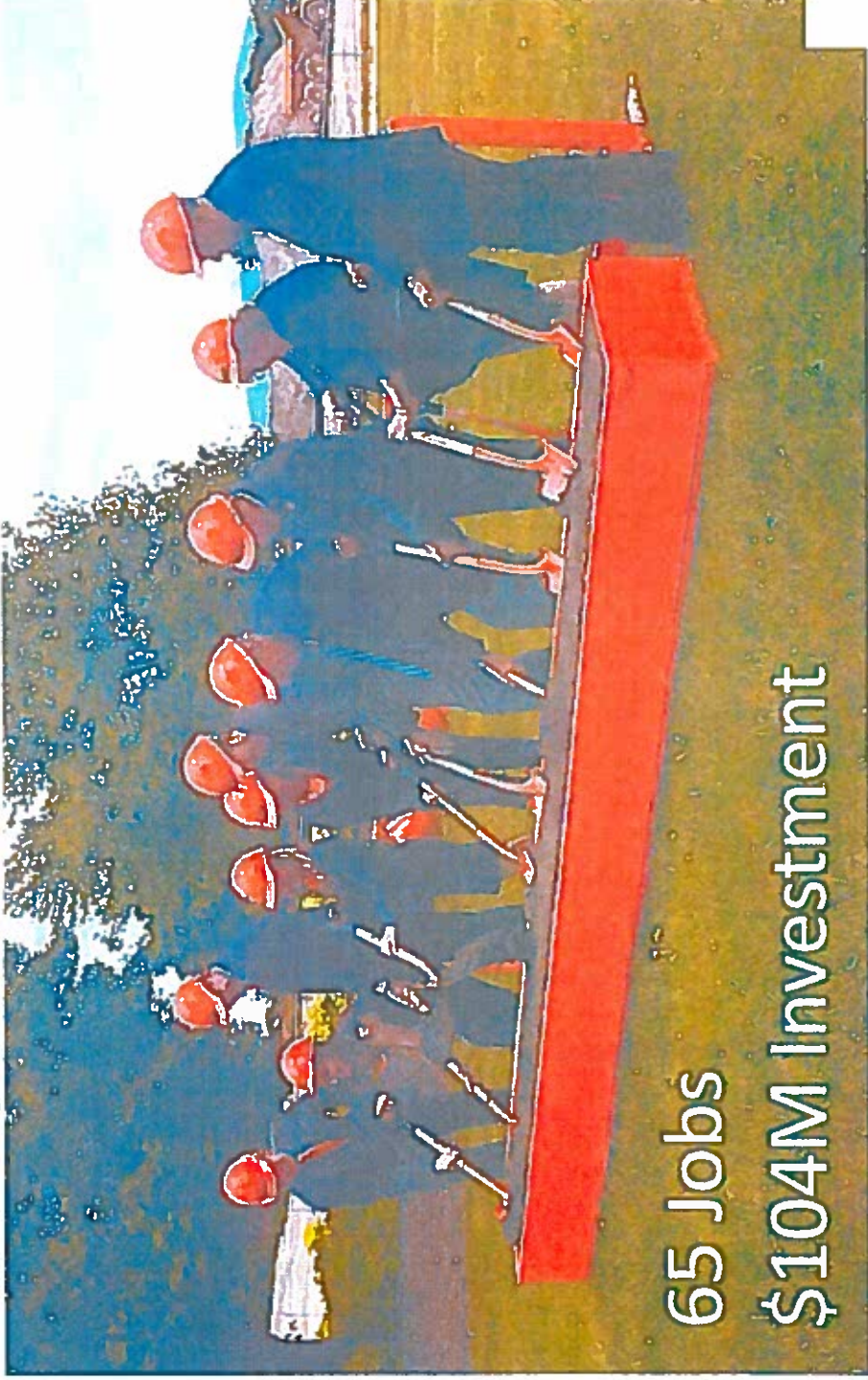
**flow**

**Eco-Friendly Packaged Natural Spring Water  
51 Jobs, \$15.5M Investment**



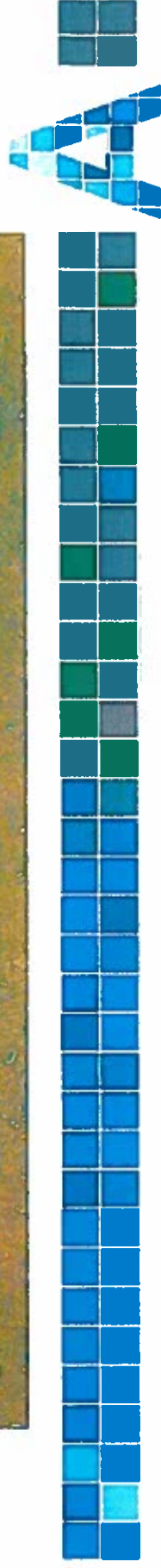


# Roasting Center of Excellence



65 Jobs

\$104M Investment



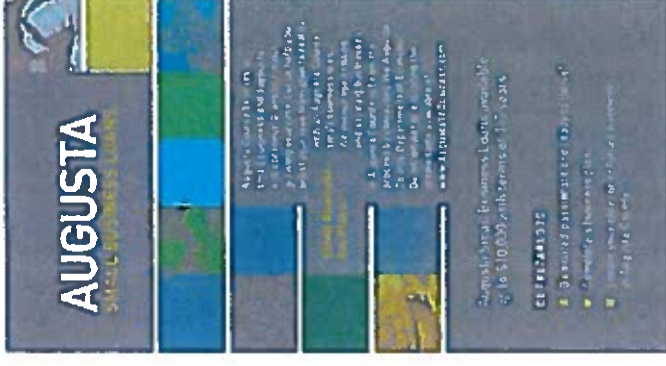


# Economic Development Authority

*(Meetings occur quarterly starting in July – July, October, January, and April – unless a special, called meeting is needed)*

- Last meeting: March 21, 2019
- Next regular meeting: July 18, 2019 @ 11am

Remember to refer people to the  
**Augusta Small Business Loan Fund**



# Partner Agency Interaction

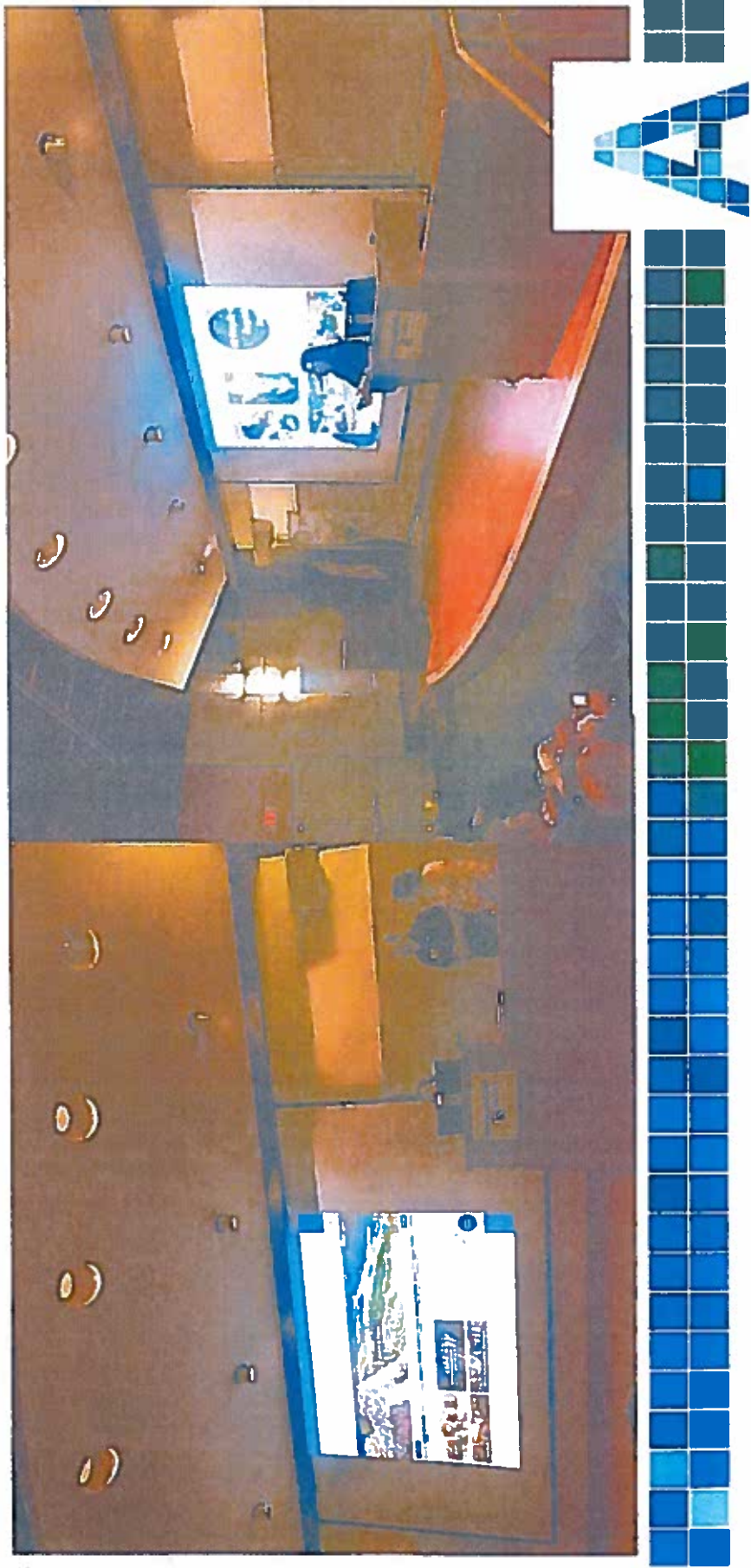
- Taught VA Tech Local Government Management (4/4)
- Shenandoah Valley Tourism Partnership - Monthly Meeting (4/4)
- CTE Advisory Council (4/8)
- GART Quarterly Meeting (4/9)
- BRCC Get Skilled Grant Meeting (4/12)
- Chamber Industrial Roundtable (4/17)
- Fields of Gold Steering Committee (4/25)
- VEDA
  - Program Committee Call (4/30)
- Public Relations Council (4/30)
- Chamber/SAW Business Appreciation Breakfast Planning Meeting (4/30)
- Existing Business Visits
  - BB&T, Augusta Health, Augusta Expo



# Shenandoah Valley Partnership Update



- Site Consultant One-Day FAM Tour – April 11
- Economic Development Forum – April 26



# Tourism Highlights

SVTP Press Tour 5/6-5/9



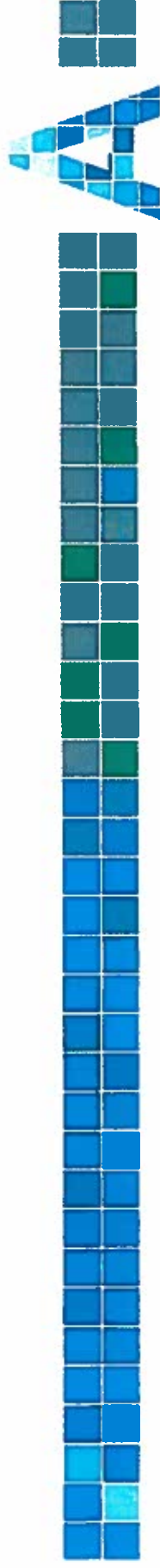
# Tourism Highlights



- Regional Update for Local Elected Officials and Media – May 10
- Upcoming Tourism Initiatives:
  - Tourism Fulfillment Piece
  - Marketing & Facilities Grant

# Marketing Initiatives & Special Projects

- Facebook Pages
  - 263 “likes” and growing as of May ‘19
- “The Current View” Electronic Monthly Newsletter
  - List includes 321 names as of May ‘19
  - 46% open rate for April newsletter
- Upcoming:
  - “People of Augusta” series
  - “Base marketing” materials
  - Local site readiness program



# Marketing Initiatives - Recent Media

- 3 Days in Southern Shenandoah Valley, Virginia, 3 Days In, (March 22)
- Valley program teaches teens hands-on carpentry skills, *nbc29* (March 28)
- 51 new jobs headed to Augusta County, *Nexstar Broadcasting* (April 30)
- Flow Alkaline Spring Water to invest \$15.5M to establish first U.S. manufacturing facility in Augusta County, *Augusta Free Press* (April 30)
- Canadian company bringing 51 jobs to Augusta County, *News Virginian* (April 30)









## AUGUSTA COUNTY FIRE-RESCUE

County Government Center  
18 Government Center Lane  
P.O. Box 590, Verona, VA 24482

Main Office Line: (540) 245-5624 - Fax Line: (540) 245-5356  
[www.co.augusta.va.us](http://www.co.augusta.va.us)

### AUGUSTA COUNTY FIRE-RESCUE REPORT April 2019

- Fire Agency Dispatches 637 ( 474 Incidents )
- Rescue Agency Dispatches 1016 ( 857 Incidents )
- Total Combined Dispatches 1653 (1331 Incidents )
- 66 Combined Dispatches Turned Over to Next Due Agencies, 33 due to being on another call

#### Chief Dave Nichols

- Staff has begun discussion on development of the Augusta County Fire-Rescue Strategic Plan
- Staff has advertised for Firefighter/EMT Recruit – application deadline is Friday, May 17, 2019
- Working with the Valley Career & Technical Center to offer firefighter training for the 2019-20 school year - awaiting final numbers to determine scheduling
- Staff continues to work with New Hope Volunteer Fire Department during their transition

#### Lieutenant Minday Craun

- Smoke Alarm Grant – Installed Hearing Impaired Bed Shaker and sent in close out paperwork
- Met with Fire CQI Team to discuss reviewing fire reports
- Fire-Rescue Fund Team met and went over two grant requests
- 4-For-Life Team met and went over three requests for escrow money
- Started reviewing paperwork for volunteer agency annual contribution payments

#### Training Division

- EMT Students – 14 (9 in county)
- Fire Academy Students – 17
- Volunteer Officer Training – 33
- CEs – 2 Students/CPR – 21 Students/Career Burns – 51 Students (7 Instructors)

#### Division Commander Greg Schacht

- Attended VA IAAI Fire Investigator Conference
- Attended Records Management training
- Assisted with volunteer and career burns
- Managed the paving project at the Fishersville Station

#### Division Commander Jeff Hurst

- To date in 2019 - Wilson, Mt. Solon, and Swoope have taken advantage of acquiring 5 MSA SCBAs through the County
- Truck 11 going to Goodman for corrosion repair (est. downtime of 1 month) once Truck 106 is back in service – awaiting parts from Sutphen for Truck 106
- Countywide hose and Ladder testing complete

EMERGENCY CALLS RECEIVED THROUGH EOC  
MONTHLY REPORT FOR 2019

|                                    | January | February | March | April | May | June | July | August | September | October | November | December | Total Calls | % of Fire or Rescue Total | % of Combined Total |
|------------------------------------|---------|----------|-------|-------|-----|------|------|--------|-----------|---------|----------|----------|-------------|---------------------------|---------------------|
| <b>FIRE &amp; RESCUE COMPANIES</b> |         |          |       |       |     |      |      |        |           |         |          |          |             |                           |                     |
| Staunton - SSI                     | 11      | 12       | 4     | 8     |     |      |      |        |           |         |          |          | 35          | 1.42%                     | 0.56%               |
| Staunton - SSI                     | 9       | 4        | 8     | 2     |     |      |      |        |           |         |          |          | 23          | 0.93%                     | 0.37%               |
| 1 - Waynesboro                     | 12      | 9        | 18    | 22    |     |      |      |        |           |         |          |          | 61          | 2.48%                     | 0.97%               |
| 2 - Deerfield                      | 7       | 7        | 7     | 4     |     |      |      |        |           |         |          |          | 22          | 0.89%                     | 0.33%               |
| 3 - Middlebrook                    | 16      | 14       | 24    | 19    |     |      |      |        |           |         |          |          | 73          | 2.96%                     | 1.16%               |
| 4 - Churchville                    | 17      | 19       | 24    | 18    |     |      |      |        |           |         |          |          | 78          | 3.17%                     | 1.24%               |
| 5 - Weyers Cave                    | 54      | 37       | 33    | 52    |     |      |      |        |           |         |          |          | 176         | 7.15%                     | 2.79%               |
| 6 - Verona                         | 58      | 55       | 61    | 63    |     |      |      |        |           |         |          |          | 237         | 9.62%                     | 3.76%               |
| 7 - Stuarts Draft                  | 42      | 36       | 52    | 41    |     |      |      |        |           |         |          |          | 171         | 6.94%                     | 2.71%               |
| 8 - Craigsville                    | 14      | 13       | 13    | 10    |     |      |      |        |           |         |          |          | 50          | 2.03%                     | 0.79%               |
| 9 - Dooms                          | 45      | 49       | 48    | 58    |     |      |      |        |           |         |          |          | 200         | 8.12%                     | 3.17%               |
| 10 - Augusta County                | 101     | 86       | 122   | 94    |     |      |      |        |           |         |          |          | 403         | 16.36%                    | 6.40%               |
| 11 - Preston L. Yancey             | 60      | 54       | 83    | 69    |     |      |      |        |           |         |          |          | 266         | 10.80%                    | 4.22%               |
| 12 - Raphine                       | 7       | 10       | 21    | 8     |     |      |      |        |           |         |          |          | 46          | 1.87%                     | 0.73%               |
| 14 - Swoope                        | 27      | 34       | 27    | 32    |     |      |      |        |           |         |          |          | 120         | 4.87%                     | 1.90%               |
| 15 - Bridgewater                   | 8       | 6        | 6     | 8     |     |      |      |        |           |         |          |          | 28          | 1.14%                     | 0.44%               |
| 17 - Clover Hill                   | 0       | 0        | 0     | 0     |     |      |      |        |           |         |          |          | 0           | 0.00%                     | 0.00%               |
| 18 - New Hope                      | 15      | 19       | 12    | 21    |     |      |      |        |           |         |          |          | 67          | 2.72%                     | 1.06%               |
| 19 - Wilson                        | 15      | 24       | 21    | 20    |     |      |      |        |           |         |          |          | 80          | 3.25%                     | 1.27%               |
| 20 - Grotoes                       | 30      | 18       | 10    | 19    |     |      |      |        |           |         |          |          | 77          | 3.13%                     | 1.22%               |
| 21 - Mt. Solon                     | 5       | 17       | 6     | 8     |     |      |      |        |           |         |          |          | 36          | 1.46%                     | 0.57%               |
| 23 - Riverheads                    | 41      | 38       | 51    | 46    |     |      |      |        |           |         |          |          | 176         | 7.15%                     | 2.79%               |
| 80 - Walkers Creek                 | 5       | 6        | 4     | 8     |     |      |      |        |           |         |          |          | 23          | 0.93%                     | 0.37%               |
| SVRA                               | 0       | 0        | 0     | 0     |     |      |      |        |           |         |          |          | 0           | 0.00%                     | 0.00%               |
| Gnshen                             | 1       | 2        | 0     | 4     |     |      |      |        |           |         |          |          | 7           | 0.28%                     | 0.11%               |
| South River                        | 1       | 0        | 2     | 1     |     |      |      |        |           |         |          |          | 4           | 0.16%                     | 0.06%               |
| Winttergreen                       | 2       | 0        | 0     | 2     |     |      |      |        |           |         |          |          | 4           | 0.16%                     | 0.06%               |
| R1 - Vbno First Aid                | 71      | 73       | 71    | 72    |     |      |      |        |           |         |          |          | 287         | 7.48%                     | 4.56%               |
| R2 - Deerfield R.S.                | 11      | 6        | 16    | 14    |     |      |      |        |           |         |          |          | 47          | 1.22%                     | 0.75%               |
| R4 - Churchville R.S.              | 66      | 44       | 33    | 54    |     |      |      |        |           |         |          |          | 217         | 5.66%                     | 3.44%               |
| R5 - Staunton/Augusta R.S.         | 148     | 137      | 161   | 160   |     |      |      |        |           |         |          |          | 606         | 15.79%                    | 9.62%               |
| R6 - Stuarts Draft R.S.            | 162     | 151      | 200   | 166   |     |      |      |        |           |         |          |          | 679         | 17.70%                    | 10.78%              |
| *Special Events - Reserve/Amh      | 0       | 0        | 0     | 2     |     |      |      |        |           |         |          |          | 2           | 0.05%                     | 0.03%               |
| R11 - Preston L. Yancey            | 151     | 173      | 200   | 199   |     |      |      |        |           |         |          |          | 723         | 18.84%                    | 11.48%              |
| R15 - Bridgewater R.S.             | 13      | 12       | 17    | 10    |     |      |      |        |           |         |          |          | 52          | 1.36%                     | 0.83%               |
| R16 - Craigs/Augusta Spr           | 50      | 35       | 65    | 43    |     |      |      |        |           |         |          |          | 193         | 5.03%                     | 3.06%               |
| R18 - New Hope                     | 58      | 45       | 37    | 71    |     |      |      |        |           |         |          |          | 231         | 6.02%                     | 3.67%               |
| R20 - Grotoes R.S.                 | 32      | 27       | 26    | 19    |     |      |      |        |           |         |          |          | 104         | 2.71%                     | 1.65%               |
| R21 - Mt. Solon R.S.               | 19      | 16       | 26    | 23    |     |      |      |        |           |         |          |          | 84          | 2.19%                     | 1.33%               |
| R25 - Riverheads                   | 72      | 63       | 95    | 104   |     |      |      |        |           |         |          |          | 334         | 8.70%                     | 5.30%               |
| R26 - Weyers Cave R.S.             | 73      | 60       | 64    | 77    |     |      |      |        |           |         |          |          | 274         | 7.14%                     | 4.35%               |
| Augusta Health Transport           | 0       | 0        | 0     | 0     |     |      |      |        |           |         |          |          | 0           | 0.00%                     | 0.00%               |
| Winttergreen                       | 0       | 0        | 2     | 2     |     |      |      |        |           |         |          |          | 4           | 0.10%                     | 0.06%               |
| <b>FIRE TOTALS</b>                 | 603     | 566      | 637   | 637   | 0   | 0    | 0    | 0      | 0         | 0       | 0        | 0        | 2463        | 39.10%                    |                     |
| <b>RESCUE TOTALS</b>               | 926     | 842      | 1033  | 1016  | 0   | 0    | 0    | 0      | 0         | 0       | 0        | 0        | 3837        | 60.90%                    |                     |
| <b>TOTAL EMERGENCY DISPATCHES</b>  | 1529    | 1408     | 1710  | 1653  | 0   | 0    | 0    | 0      | 0         | 0       | 0        | 0        | 6300        | 100.00%                   |                     |
| <b>TOTAL EMERGENCY INCIDENTS</b>   | 1209    | 1136     | 1355  | 1331  |     |      |      |        |           |         |          |          | 5031        |                           |                     |

CALLS TURNED OVER TO NEXT  
DUE AGENCIES  
MONTHLY REPORT FOR 2019

|  | January | February | March | April | May | June | July | August | September | October | November | December | Total<br>CALLS TURNED<br>OVER TO NEXT<br>DUE AGENCIES | % of Total |
|--|---------|----------|-------|-------|-----|------|------|--------|-----------|---------|----------|----------|---|------------|
| <b>FIRE &amp; RESCUE COMPANIES</b>     |         |          |       |       |     |      |      |        |           |         |          |          |   |            |
| Stoughton, SS1                         | 35      | 0        | 0     | 0     | 0   |      |      |        |           |         |          |          | 0   | 0.0%       |
| Stoughton, SS2                         | 23      | 0        | 0     | 0     | 0   |      |      |        |           |         |          |          | 0   | 0.0%       |
| Waynesboro                             | 61      | 0        | 0     | 0     | 0   |      |      |        |           |         |          |          | 0   | 0.0%       |
| Deerfield                              | 22      | 0        | 0     | 0     | 0   |      |      |        |           |         |          |          | 0   | 0.0%       |
| Middlebrook                            | 73      | 0        | 0     | 0     | 0   |      |      |        |           |         |          |          | 0   | 0.0%       |
| Churchville                            | 78      | 0        | 0     | 0     | 0   |      |      |        |           |         |          |          | 0   | 0.0%       |
| Weyers Cave                            | 176     | 2        | 0     | 0     | 0   |      |      |        |           |         |          |          | 2   | 1.1%       |
| Verona                                 | 237     | 0        | 0     | 0     | 0   |      |      |        |           |         |          |          | 0   | 0.0%       |
| Stuart's Draft                         | 171     | 0        | 0     | 0     | 0   |      |      |        |           |         |          |          | 0   | 0.0%       |
| Craigsville                            | 50      | 0        | 0     | 0     | 0   |      |      |        |           |         |          |          | 0   | 0.0%       |
| Dooms                                  | 200     | 2        | 1     | 0     | 2   |      |      |        |           |         |          |          | 5   | 2.5%       |
| Augusta County                         | 403     | 1        | 3     | 3     | 4   |      |      |        |           |         |          |          | 11  | 2.7%       |
| Preston L. Yancy                       | 266     | 2        | 0     | 0     | 0   |      |      |        |           |         |          |          | 2   | 0.8%       |
| Raphine                                | 46      | 1        | 0     | 1     | 2   |      |      |        |           |         |          |          | 4   | 8.7%       |
| Swope                                  | 120     | 0        | 0     | 0     | 0   |      |      |        |           |         |          |          | 0   | 0.0%       |
| Bridgewater                            | 28      | 0        | 0     | 0     | 0   |      |      |        |           |         |          |          | 0   | 0.0%       |
| Clover Hill                            | 0       | 0        | 0     | 0     | 0   |      |      |        |           |         |          |          | 0   | #DIV/0!    |
| New Hope                               | 67      | 2        | 0     | 2     | 4   |      |      |        |           |         |          |          | 8   | 11.9%      |
| Wilson                                 | 80      | 3        | 2     | 2     | 3   |      |      |        |           |         |          |          | 10  | 12.5%      |
| Gimcoes                                | 77      | 0        | 0     | 0     | 0   |      |      |        |           |         |          |          | 0   | 0.0%       |
| Mt. Solon                              | 36      | 0        | 0     | 1     | 0   |      |      |        |           |         |          |          | 1   | 2.8%       |
| Riverheads                             | 176     | 3        | 4     | 3     | 2   |      |      |        |           |         |          |          | 12  | 6.8%       |
| Walkers Creek                          | 23      | 0        | 0     | 0     | 0   |      |      |        |           |         |          |          | 0   | 0.0%       |
| SVRA                                   | 0       | 0        | 0     | 0     | 0   |      |      |        |           |         |          |          | 0   | #DIV/0!    |
| Goshen                                 | 7       | 0        | 0     | 0     | 0   |      |      |        |           |         |          |          | 0   | 0.0%       |
| South River                            | 4       | 0        | 0     | 0     | 0   |      |      |        |           |         |          |          | 0   | 0.0%       |
| Wintergreen                            | 4       | 0        | 0     | 0     | 0   |      |      |        |           |         |          |          | 0   | 0.0%       |
| Whom First Aid                         | 287     | 0        | 2     | 3     | 1   |      |      |        |           |         |          |          | 6   | 2.1%       |
| Deerfield R.S.                         | 47      | 1        | 1     | 0     | 2   |      |      |        |           |         |          |          | 9   | 4.1%       |
| Churchville R.S.                       | 217     | 2        | 3     | 1     | 3   |      |      |        |           |         |          |          | 9   | 4.1%       |
| Stoughton/Augusta R.S.                 | 606     | 3        | 0     | 2     | 1   |      |      |        |           |         |          |          | 6   | 1.0%       |
| Squairs Draft R.S.                     | 679     | 12       | 7     | 17    | 20  |      |      |        |           |         |          |          | 56  | 8.2%       |
| Special Events Reserve Amb             | 2       | 0        | 0     | 0     | 0   |      |      |        |           |         |          |          | 0   | 0.0%       |
| Preston L. Yancy                       | 723     | 0        | 3     | 4     | 1   |      |      |        |           |         |          |          | 8   | 1.1%       |
| Bridgewater R.S.                       | 52      | 0        | 0     | 1     | 0   |      |      |        |           |         |          |          | 1   | 1.9%       |
| Craig/Augusta Spr                      | 193     | 4        | 1     | 6     | 0   |      |      |        |           |         |          |          | 11  | 5.7%       |
| New Hope                               | 231     | 4        | 5     | 4     | 11  |      |      |        |           |         |          |          | 24  | 10.4%      |
| Gimcoes R.S.                           | 104     | 0        | 2     | 1     | 0   |      |      |        |           |         |          |          | 3   | 2.9%       |
| Mt. Solon R.S.                         | 84      | 0        | 3     | 1     | 0   |      |      |        |           |         |          |          | 4   | 4.8%       |
| Riverheads R.S.                        | 334     | 2        | 3     | 4     | 7   |      |      |        |           |         |          |          | 16  | 4.8%       |
| Weyers Cave R.S.                       | 274     | 3        | 1     | 5     | 3   |      |      |        |           |         |          |          | 12  | 4.4%       |
| Augusta Health Transport               | 0       | 0        | 0     | 0     | 0   |      |      |        |           |         |          |          | 0   | 0.0%       |
| Wintergreen                            | 4       | 0        | 0     | 0     | 0   |      |      |        |           |         |          |          | 0   | 0.0%       |
| <b>FIRE TOTALS</b>                     | 2,463   | 16       | 10    | 15    | 17  | 0    | 0    | 0      | 0         | 0       | 0        | 0        | 55  | 2.2%       |
| <b>RESCUE TOTALS</b>                   | 3,837   | 31       | 31    | 49    | 49  | 0    | 0    | 0      | 0         | 0       | 0        | 0        | 160   | 4.2%       |
| <b>TOTAL CALLS TURNED OVER TO NEXT</b> | 6,300   | 47       | 41    | 61    | 66  | 0    | 0    | 0      | 0         | 0       | 0        | 0        | 215   | 3.4%       |



| COMPANY DATE | LOCATION                                       | REASON FOR NEXT DUE RESPONSE                |
|--------------|--|---|
| C10          | 4/19/2019 4:50:21 AM HILLANDALE DR             | ON ANOTHER CALL                             |
| C10          | 4/16/2019 1:03:33 PM MAINE CIR                 | SQD10 AT GC GETTING RESCUE TOOLS            |
| C10          | 4/27/2019 8:37:00 PM FRONTIER DR               | ON ANOTHER CALL                             |
| C10          | 4/1/2019 9:39:00 PM LEE-JACKSON HWY            | ON ANOTHER CALL                             |
| C12          | 4/24/2019 3:33:44 PM SPOTTSWOOD RD             | NOT ON ANY OTHER AUGUSTA COUNTY CALL        |
| C12          | 4/19/2019 7:28:17 AM SPITLER CIR               | NOT ON ANY OTHER AUGUSTA COUNTY CALL        |
| C18          | 4/14/2019 12:19:11 PM OLD MILL RD              | RS18 ON ANOTHER CALL C18 NOT STAFFED        |
| C18          | 4/23/2019 9:27:01 AM RIFES FORD RD             | CALL HANDLED BY R18                         |
| C18          | 4/16/2019 9:44:51 PM 200-BLK CRICKET RD        | CALL HANDLED BY R18                         |
| C18          | 4/26/2019 4:41:21 AM HUMBERT RD                | CALL HANDLED BY R18                         |
| C19          | 4/2/2019 12:31:43 PM SUMAC AVE                 | NOT ON ANY OTHER CALL                       |
| C19          | 4/1/2019 3:28:49 PM EBCO CIR                   | NOT ON ANY OTHER CALL                       |
| C19          | 4/11/2019 1:06:44 PM MOUNT TORREY RD           | NOT ON ANY OTHER CALL                       |
| C25          | 4/19/2019 7:28:06 AM SPITLER CIR               | NOT ON ANY OTHER CALL                       |
| C25          | 4/25/2019 2:02:28 AM STUARTS DRAFT HWY         | NOT ON ANY OTHER CALL                       |
| C9           | 4/17/2019 12:09:31 AM DOOMS CROSSING RD        | NOT ON ANY OTHER CALL                       |
| C9           | 4/20/2019 11:16:22 AM E SIDE HWY/VIBURNUM DR   | NOT ON ANY OTHER CALL                       |
| EMSS         | 4/20/2019 4:52:40 PM OAK SPRINGS LN            | ON ANOTHER CALL                             |
| R1           | 4/30/2019 5:31:45 PM 1105-BLK MADRID RD        | NO OTHER AUGUSTA COUNTY CALL                |
| R11          | 4/13/2019 2:42:58 PM 880 I 64 W                | ON ANOTHER CALL                             |
| R18          | 4/14/2019 12:18:55 PM OLD MILL RD              | ON ANOTHER CALL                             |
| R18          | 4/15/2019 12:07:29 AM PEYTON DR                | ON ANOTHER CALL                             |
| R18          | 4/2/2019 10:19:14 AM EASTGATE DR               | ON ANOTHER CALL                             |
| R18          | 4/1/2019 9:46:00 PM RAINBOW LN                 | ON ANOTHER CALL                             |
| R18          | 4/26/2019 6:05:30 AM NISWANDER RD              | C18 ON ANOTHER CALL R18 NOT STAFFED         |
| R18          | 4/16/2019 12:00:03 PM BATTLEFIELD RD           | E182 IN VERONA FILLING SCBA R18 NOT STAFFED |
| R18          | 4/11/2019 12:23:29 AM 446-BLK LAKE DR          | CALL HANDLED BY C18                         |
| R18          | 4/30/2019 5:03:14 PM OLD HERMITAGE RD          | ON ANOTHER CALL                             |
| R18          | 4/30/2019 5:32:09 PM 1105-BLK MADRID RD        | ON ANOTHER CALL                             |
| R18          | 4/9/2019 8:46:02 AM WESTGATE RD                | ON ANOTHER CALL                             |
| R18          | 4/14/2019 12:12:05 PM ARDMORE ST               | ON ANOTHER CALL                             |
| R2           | 4/18/2019 4:28:00 PM SANETRIK FARM RD          | CALL HANDLED BY C2                          |
| R25          | 4/27/2019 4:15:39 PM LEE-JACKSON HWY           | ON ANOTHER CALL                             |
| R25          | 4/17/2019 6:49:52 PM OLD PROVIDENCE RD         | ON ANOTHER CALL                             |
| R25          | 4/8/2019 11:33:02 AM LEE-JACKSON HWY           | ON ANOTHER CALL                             |
| R25          | 4/7/2019 6:45:46 PM GREENVILLE SCHOOL RD       | ON ANOTHER CALL                             |
| R25          | 4/17/2019 5:35:46 PM MILLER FARM RD            | ON ANOTHER CALL                             |
| R25          | 4/12/2019 1:55:49 PM LEE-JACKSON HWY           | ON ANOTHER CALL                             |
| R25          | 4/28/2019 4:48:45 PM 2130 I 81 N               | ON ANOTHER CALL                             |
| R26          | 4/18/2019 5:13:27 PM JAMES CRAWFORD LN/LEE HWY | ON ANOTHER CALL                             |
| R26          | 4/5/2019 12:55:17 PM ROMAN RD                  | ON ANOTHER CALL                             |
| R26          | 4/22/2019 8:12:00 PM GROAH ST                  | ON ANOTHER CALL                             |
| R4           | 4/25/2019 4:16:03 AM SCENIC HWY                | NOT ON ANY OTHER CALL                       |
| R4           | 4/13/2019 8:35:41 PM WHISKEY CREEK RD          | NOT ON ANY OTHER CALL                       |
| R4           | 4/22/2019 5:49:02 AM HEWITT RD                 | NOT ON ANY OTHER CALL                       |
| R5           | 4/21/2019 11:05:16 PM 6 JEFFERSON ST           | ON ANOTHER CALL                             |
| R6           | 4/4/2019 6:58:24 PM MOUNTAIN VISTA DR          | ON ANOTHER CALL                             |
| R6           | 4/8/2019 10:54:37 AM DODGE ST                  | ON ANOTHER CALL                             |
| R6           | 4/8/2019 9:29:37 AM STUARTS DRAFT HWY          | ON ANOTHER CALL                             |
| R6           | 4/10/2019 11:16:45 PM WOODVIEW CT              | NOT ON ANY OTHER CALL                       |
| R6           | 4/2/2019 12:59:01 AM MT VERNON RD              | NOT ON ANY OTHER CALL                       |
| R6           | 4/3/2019 11:58:29 AM WINDY HILL LN             | ON ANOTHER CALL                             |
| R6           | 4/21/2019 5:15:22 PM STUARTS DRAFT HWY         | NOT ON ANY OTHER CALL                       |
| R6           | 4/23/2019 1:14:07 PM COLD SPRINGS RD           | ON ANOTHER CALL                             |
| R6           | 4/1/2019 1:34:50 AM RANKIN LN                  | NOT ON ANY OTHER CALL                       |
| R6           | 4/6/2019 1:12:42 PM MOUNTAIN VISTA DR          | NOT ON ANY OTHER CALL                       |
| R6           | 4/1/2019 12:44:42 AM FALL RIDGE DR             | NOT ON ANY OTHER CALL                       |
| R6           | 4/10/2019 8:28:42 AM WILDA RD                  | ON ANOTHER CALL                             |
| R6           | 4/6/2019 6:00:23 PM STUARTS DRAFT HWY          | NOT ON ANY OTHER CALL                       |
| R6           | 4/6/2019 7:35:11 PM AUGUSTA FARMS RD           | NOT ON ANY OTHER CALL                       |
| R6           | 4/13/2019 9:23:08 AM WOLF TRAP CIR             | NOT ON ANY OTHER CALL                       |
| R6           | 4/5/2019 3:06:28 PM STUARTS DRAFT HWY          | ON ANOTHER CALL                             |
| R6           | 4/20/2019 4:02:27 PM FRUIT TREE LN             | NOT ON ANY OTHER CALL                       |
| R6           | 4/24/2019 4:59:01 AM MT VERNON RD              | NOT ON ANY OTHER CALL                       |
| R6           | 4/24/2019 5:40:28 AM COLD SPRINGS RD           | NOT ON ANY OTHER CALL                       |
| R6           | 4/24/2019 2:11:29 AM STEEP HILL LN             | NOT ON ANY OTHER CALL                       |
|              | Weekend  | 17  |
|              | 6 a - 6 p                                      | 27  |
|              | 6 p - 6 a                                      | 22  |
|              | Combinded Total                                | 66  |

CAREER CALLS ANSWERED  
2019 FIGURES

| CAREER | NAME                        | MONTHS |     |     |     |     |     |     |     |      |     |     |     | CAREER YEARLY TOTAL | AGENCY YEARLY TOTAL | TOTAL CAREER % |     |        |
|--------|-----------------------------|--------|-----|-----|-----|-----|-----|-----|-----|------|-----|-----|-----|---------------------|---------------------|----------------|-----|--------|
|        |                             | JAN    | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEPT | OCT | NOV | DEC |                     |                     |                |     |        |
| CO-11  | Preston L. Yancey Fire      | 58     | 54  | 83  | 69  |     |     |     |     |      |     |     |     |                     |                     | 264            | 266 | 99.25% |
| CO-11  | City of Waynesboro          | 2      |     | 3   |     |     |     |     |     |      |     |     |     |                     |                     | 5              |     | 1.89%  |
| R-11   | Preston L. Yancey Rescue    | 151    | 170 | 195 | 198 |     |     |     |     |      |     |     |     |                     |                     | 714            | 723 | 98.76% |
| R-11   | City of Waynesboro          | 3      | 2   | 7   | 2   |     |     |     |     |      |     |     |     |                     |                     | 14             |     | 1.96%  |
| CO-18  | New Hope Fire               | 10     | 16  | 7   | 16  |     |     |     |     |      |     |     |     |                     |                     | 49             | 67  | 73.13% |
| CO-18  | Extended Run Area           |        |     |     |     |     |     |     |     |      |     |     |     |                     |                     | 0              |     | 0.00%  |
| CO-18  | City of Waynesboro          |        |     |     |     |     |     |     |     |      |     |     |     |                     |                     | 0              |     | 0.00%  |
| CO-18  | City of Staunton            |        |     |     |     |     |     |     |     |      |     |     |     |                     |                     | 0              |     | 0.00%  |
| R-18   | New Hope Rescue             | 49     | 40  | 52  | 59  |     |     |     |     |      |     |     |     |                     |                     | 200            | 231 | 86.58% |
| R-18   | Extended Run Area           |        |     |     |     |     |     |     |     |      |     |     |     |                     |                     | 0              |     | 0.00%  |
| R-18   | City of Waynesboro          |        |     |     |     |     |     |     |     |      |     |     |     |                     |                     | 0              |     | 0.00%  |
| R-18   | City of Staunton            |        |     |     |     |     |     |     |     |      |     |     |     |                     |                     | 0              |     | 0.00%  |
| R-6    | Stuarts Draft Rescue        | 71     | 69  | 95  | 68  |     |     |     |     |      |     |     |     |                     |                     | 303            | 679 | 44.62% |
| R-6    | City of Staunton            |        |     |     |     |     |     |     |     |      |     |     |     |                     |                     | 0              |     | 0.00%  |
| R-6    | City of Waynesboro          |        | 1   |     |     |     |     |     |     |      |     |     |     |                     |                     | 1              |     | 0.33%  |
| R-6    | Extended Run Area           |        |     |     |     |     |     |     |     |      |     |     |     |                     |                     | 0              |     | 0.00%  |
| R-16   | Craigsville-Augusta Springs | 46     | 34  | 59  | 43  |     |     |     |     |      |     |     |     |                     |                     | 182            | 193 | 94.30% |
| R-16   | Rockbridge County           | 9      | 4   | 6   | 6   |     |     |     |     |      |     |     |     |                     |                     | 25             |     | 13.74% |
| CO-9   | Dooms Fire                  | 22     | 24  | 17  | 27  |     |     |     |     |      |     |     |     |                     |                     | 90             | 200 | 45.00% |
| CO-9   | City of Waynesboro          | 1      | 2   |     |     |     |     |     |     |      |     |     |     |                     |                     | 3              |     | 3.33%  |
| CO-6   | Verona Fire                 | 27     | 29  | 25  | 27  |     |     |     |     |      |     |     |     |                     |                     | 108            | 237 | 45.57% |
| CO-6   | City of Staunton            | 1      | 2   |     |     |     |     |     |     |      |     |     |     |                     |                     | 3              |     | 2.78%  |
| CO-3   | Middlebrook                 | 8      | 10  | 14  | 11  |     |     |     |     |      |     |     |     |                     |                     | 43             | 73  | 58.90% |
| CO-3   | Extended Run Area           |        |     |     |     |     |     |     |     |      |     |     |     |                     |                     | 0              |     | 0.00%  |
| CO-2   | Deerfield Fire              | 4      | 4   | 4   | 3   |     |     |     |     |      |     |     |     |                     |                     | 15             | 22  | 68.18% |
| CO-2   | Highland County             |        |     |     |     |     |     |     |     |      |     |     |     |                     |                     | 0              |     | 0.00%  |
| CO-2   | Extended Run Area           |        |     |     |     |     |     |     |     |      |     |     |     |                     |                     | 1              |     | 6.67%  |



FIGURES REPRESENT CALLS DURING HOURS CAREER ARE ASSIGNED TO STATIONS

2019 FIGURES

| CARRIER | NAME  | JAN | FEB | MAR | APR | MAY | JUN | JUL | AUG | SEPT | OCT | NOV | DEC | YEAR/TOTAL |
|---------|---|-----|-----|-----|-----|-----|-----|-----|-----|------|-----|-----|-----|------------|
| CO II   | Prescott L. Vance III                               | 60  | 54  | 81  | 69  | 0   | 0   | 0   | 0   | 0    | 0   | 0   | 0   | 260        |
|         | Call Turned Over/Canceled Prior to Response/Standby | 2   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0    | 0   | 0   | 0   | 2          |
|         | Career Only   | 41  | 26  | 22  | 64  | 0   | 0   | 0   | 0   | 0    | 0   | 0   | 0   | 153        |
|         | Career and Volunteer                                | 15  | 16  | 11  | 3   | 0   | 0   | 0   | 0   | 0    | 0   | 0   | 0   | 45         |
|         | Volunteer Only                                      | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0    | 0   | 0   | 0   | 0          |
| RES II  | Rescue II   | 151 | 173 | 200 | 199 | 0   | 0   | 0   | 0   | 0    | 0   | 0   | 0   | 723        |
|         | Call Turned Over/Canceled Prior to Response/Standby | 0   | 3   | 5   | 1   | 0   | 0   | 0   | 0   | 0    | 0   | 0   | 0   | 9          |
|         | Career Only   | 149 | 169 | 195 | 198 | 0   | 0   | 0   | 0   | 0    | 0   | 0   | 0   | 711        |
|         | Career and Volunteer                                | 2   | 1   | 0   | 0   | 0   | 0   | 0   | 0   | 0    | 0   | 0   | 0   | 3          |
|         | Volunteer Only                                      | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0    | 0   | 0   | 0   | 0          |
| RES 18  | New Hope Rescue                                     | 36  | 45  | 57  | 71  | 0   | 0   | 0   | 0   | 0    | 0   | 0   | 0   | 209        |
|         | Call Turned Over/Canceled Prior to Response/Standby | 4   | 5   | 4   | 12  | 0   | 0   | 0   | 0   | 0    | 0   | 0   | 0   | 21         |
|         | Career Only   | 42  | 39  | 47  | 57  | 0   | 0   | 0   | 0   | 0    | 0   | 0   | 0   | 185        |
|         | Career and Volunteer                                | 7   | 1   | 5   | 2   | 0   | 0   | 0   | 0   | 0    | 0   | 0   | 0   | 15         |
|         | Volunteer Only                                      | 5   | 0   | 1   | 0   | 0   | 0   | 0   | 0   | 0    | 0   | 0   | 0   | 6          |
| RES 6   | Stewart's Trade Rescue                              | 82  | 75  | 101 | 78  | 0   | 0   | 0   | 0   | 0    | 0   | 0   | 0   | 336        |
|         | Call Turned Over/Canceled Prior to Response/Standby | 4   | 2   | 6   | 7   | 0   | 0   | 0   | 0   | 0    | 0   | 0   | 0   | 19         |
|         | Career Only   | 51  | 49  | 77  | 67  | 0   | 0   | 0   | 0   | 0    | 0   | 0   | 0   | 244        |
|         | Career and Volunteer                                | 18  | 20  | 18  | 11  | 0   | 0   | 0   | 0   | 0    | 0   | 0   | 0   | 67         |
|         | Volunteer Only                                      | 7   | 4   | 3   | 3   | 0   | 0   | 0   | 0   | 0    | 0   | 0   | 0   | 27         |
| RES 10  | Frankville August Springs                           | 50  | 15  | 65  | 41  | 0   | 0   | 0   | 0   | 0    | 0   | 0   | 0   | 171        |
|         | Call Turned Over/Canceled Prior to Response/Standby | 4   | 1   | 6   | 0   | 0   | 0   | 0   | 0   | 0    | 0   | 0   | 0   | 11         |
|         | Career Only   | 45  | 14  | 58  | 41  | 0   | 0   | 0   | 0   | 0    | 0   | 0   | 0   | 160        |
|         | Career and Volunteer                                | 1   | 0   | 1   | 0   | 0   | 0   | 0   | 0   | 0    | 0   | 0   | 0   | 2          |
|         | Volunteer Only                                      | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0    | 0   | 0   | 0   | 0          |
| RES 9   | Brown's Fire  | 21  | 24  | 19  | 30  | 0   | 0   | 0   | 0   | 0    | 0   | 0   | 0   | 84         |
|         | Call Turned Over/Canceled Prior to Response/Standby | 0   | 0   | 1   | 0   | 0   | 0   | 0   | 0   | 0    | 0   | 0   | 0   | 1          |
|         | Career Only   | 14  | 6   | 4   | 10  | 0   | 0   | 0   | 0   | 0    | 0   | 0   | 0   | 34         |
|         | Career and Volunteer                                | 8   | 18  | 13  | 17  | 0   | 0   | 0   | 0   | 0    | 0   | 0   | 0   | 56         |
|         | Volunteer Only                                      | 1   | 0   | 1   | 0   | 0   | 0   | 0   | 0   | 0    | 0   | 0   | 0   | 2          |
| RES 12  | Northwood Fire Department                           | 7   | 4   | 7   | 4   | 0   | 0   | 0   | 0   | 0    | 0   | 0   | 0   | 22         |
|         | Call Turned Over/Canceled Prior to Response/Standby | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0    | 0   | 0   | 0   | 0          |
|         | Career Only   | 2   | 2   | 2   | 3   | 0   | 0   | 0   | 0   | 0    | 0   | 0   | 0   | 9          |
|         | Career and Volunteer                                | 3   | 2   | 2   | 3   | 0   | 0   | 0   | 0   | 0    | 0   | 0   | 0   | 12         |
|         | Volunteer Only                                      | 3   | 0   | 3   | 1   | 0   | 0   | 0   | 0   | 0    | 0   | 0   | 0   | 7          |
| RES 2   | Northwood Fire Department                           | 11  | 6   | 15  | 14  | 0   | 0   | 0   | 0   | 0    | 0   | 0   | 0   | 46         |
|         | Call Turned Over/Canceled Prior to Response/Standby | 1   | 1   | 0   | 1   | 0   | 0   | 0   | 0   | 0    | 0   | 0   | 0   | 3          |
|         | Career Only   | 10  | 5   | 15  | 13  | 0   | 0   | 0   | 0   | 0    | 0   | 0   | 0   | 41         |
|         | Career and Volunteer                                | 0   | 0   | 0   | 3   | 0   | 0   | 0   | 0   | 0    | 0   | 0   | 0   | 3          |
|         | Volunteer Only                                      | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0    | 0   | 0   | 0   | 0          |
| RES 4   | Churchville Rescue Squad                            | 11  | 17  | 22  | 23  | 0   | 0   | 0   | 0   | 0    | 0   | 0   | 0   | 73         |
|         | Call Turned Over/Canceled Prior to Response/Standby | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0    | 0   | 0   | 0   | 0          |
|         | Career Only   | 2   | 3   | 3   | 1   | 0   | 0   | 0   | 0   | 0    | 0   | 0   | 0   | 9          |
|         | Career and Volunteer                                | 2   | 3   | 2   | 6   | 0   | 0   | 0   | 0   | 0    | 0   | 0   | 0   | 13         |
|         | Volunteer Only                                      | 7   | 11  | 17  | 16  | 0   | 0   | 0   | 0   | 0    | 0   | 0   | 0   | 51         |
| RES 21  | Mount Solon Fire Department                         | 2   | 11  | 4   | 7   | 0   | 0   | 0   | 0   | 0    | 0   | 0   | 0   | 24         |
|         | Call Turned Over/Canceled Prior to Response/Standby | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0    | 0   | 0   | 0   | 0          |
|         | Career Only   | 0   | 1   | 1   | 1   | 0   | 0   | 0   | 0   | 0    | 0   | 0   | 0   | 3          |
|         | Career and Volunteer                                | 0   | 4   | 1   | 2   | 0   | 0   | 0   | 0   | 0    | 0   | 0   | 0   | 7          |
|         | Volunteer Only                                      | 2   | 4   | 1   | 3   | 0   | 0   | 0   | 0   | 0    | 0   | 0   | 0   | 9          |
| RES 21  | Mount Solon Fire Department                         | 2   | 11  | 4   | 7   | 0   | 0   | 0   | 0   | 0    | 0   | 0   | 0   | 24         |
|         | Call Turned Over/Canceled Prior to Response/Standby | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0    | 0   | 0   | 0   | 0          |
|         | Career Only   | 0   | 1   | 1   | 1   | 0   | 0   | 0   | 0   | 0    | 0   | 0   | 0   | 3          |
|         | Career and Volunteer                                | 0   | 4   | 1   | 2   | 0   | 0   | 0   | 0   | 0    | 0   | 0   | 0   | 7          |
|         | Volunteer Only                                      | 2   | 4   | 1   | 3   | 0   | 0   | 0   | 0   | 0    | 0   | 0   | 0   | 9          |
| CO 10   | Augusta County                                      | 101 | 86  | 122 | 94  | 0   | 0   | 0   | 0   | 0    | 0   | 0   | 0   | 403        |
|         | Call Turned Over/Canceled Prior to Response/Standby | 1   | 4   | 4   | 4   | 0   | 0   | 0   | 0   | 0    | 0   | 0   | 0   | 13         |
|         | Career Only   | 98  | 81  | 118 | 87  | 0   | 0   | 0   | 0   | 0    | 0   | 0   | 0   | 369        |
|         | Career and Volunteer                                | 2   | 2   | 10  | 8   | 0   | 0   | 0   | 0   | 0    | 0   | 0   | 0   | 22         |
|         | Volunteer Only                                      | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0    | 0   | 0   | 0   | 0          |
| CO 21   | Mount Solon Fire Department                         | 2   | 11  | 4   | 7   | 0   | 0   | 0   | 0   | 0    | 0   | 0   | 0   | 24         |
|         | Call Turned Over/Canceled Prior to Response/Standby | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0    | 0   | 0   | 0   | 0          |
|         | Career Only   | 0   | 1   | 1   | 1   | 0   | 0   | 0   | 0   | 0    | 0   | 0   | 0   | 3          |
|         | Career and Volunteer                                | 0   | 4   | 1   | 2   | 0   | 0   | 0   | 0   | 0    | 0   | 0   | 0   | 7          |
|         | Volunteer Only                                      | 2   | 4   | 1   | 3   | 0   | 0   | 0   | 0   | 0    | 0   | 0   | 0   | 9          |
| RES 26  | Weyers Cave Rescue                                  | 71  | 60  | 64  | 77  | 0   | 0   | 0   | 0   | 0    | 0   | 0   | 0   | 272        |
|         | Call Turned Over/Canceled Prior to Response/Standby | 3   | 1   | 3   | 1   | 0   | 0   | 0   | 0   | 0    | 0   | 0   | 0   | 12         |
|         | Career Only   | 68  | 56  | 58  | 74  | 0   | 0   | 0   | 0   | 0    | 0   | 0   | 0   | 256        |
|         | Career and Volunteer                                | 2   | 3   | 1   | 2   | 0   | 0   | 0   | 0   | 0    | 0   | 0   | 0   | 9          |
|         | Volunteer Only                                      | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0    | 0   | 0   | 0   | 0          |
| RES 29  | Riverbush Rescue                                    | 72  | 63  | 95  | 104 | 0   | 0   | 0   | 0   | 0    | 0   | 0   | 0   | 334        |
|         | Call Turned Over/Canceled Prior to Response/Standby | 2   | 1   | 4   | 7   | 0   | 0   | 0   | 0   | 0    | 0   | 0   | 0   | 14         |
|         | Career Only   | 70  | 62  | 91  | 97  | 0   | 0   | 0   | 0   | 0    | 0   | 0   | 0   | 280        |
|         | Career and Volunteer                                | 7   | 3   | 6   | 5   | 0   | 0   | 0   | 0   | 0    | 0   | 0   | 0   | 23         |
|         | Volunteer Only                                      | 1   | 2   | 1   | 1   | 0   | 0   | 0   | 0   | 0    | 0   | 0   | 0   | 5          |
| RES 26  | Weyers Cave Rescue                                  | 71  | 60  | 64  | 77  | 0   | 0   | 0   | 0   | 0    | 0   | 0   | 0   | 272        |
|         | Call Turned Over/Canceled Prior to Response/Standby | 3   | 1   | 3   | 1   | 0   | 0   | 0   | 0   | 0    | 0   | 0   | 0   | 12         |
|         | Career Only   | 68  | 56  | 58  | 74  | 0   | 0   | 0   | 0   | 0    | 0   | 0   | 0   | 256        |
|         | Career and Volunteer                                | 2   | 3   | 1   | 2   | 0   | 0   | 0   | 0   | 0    | 0   | 0   | 0   | 9          |
|         | Volunteer Only                                      | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0   | 0    | 0   | 0   | 0   | 0          |

TOTAL CALLS DURING HOURS CAREER ARE ASSIGNED TO STATIONS

3338





## AUGUSTA COUNTY FIRE-RESCUE


County Government Center  
18 Government Center Lane  
P.O. Box 590, Verona, VA 24482

Main Office Line: (540) 245-5624 - Fax Line: (540) 245-5356

[www.co.augusta.va.us](http://www.co.augusta.va.us)  
[firerescue@co.augusta.va.us](mailto:firerescue@co.augusta.va.us)

### **MEMORANDUM:**

To: Augusta County Board of Supervisors  
Timothy Fitzgerald, County Administrator

From: David W. Nichols, Fire-Rescue Chief 

Date: May 14, 2019

Subject: Recommendation on Fire Engine Purchase & Approval to Purchase

The purpose of this memo is to summarize the recommendation to purchase one (1) fire engine and request authorization to execute an agreement with Atlantic Emergency Solutions / Pierce Manufacturing.

The committee is co-chaired by Division Commander Jeff Hurst and Lt. Christian Ruleman. Numerous meetings were held to develop and finalize the set of technical specifications that were used to solicit proposals from manufacturers approved on the Houston / Galveston contract program. Four (4) manufacturers submitted proposals and preliminary pricing in February 2019. After review, each vendor was invited to meet with the committee to present their proposal and discuss any recommendations to enhance the final product design.

After this round of meetings, revisions and pricing updates were submitted by each vendor. The committee reviewed the revised information and completed an evaluation for each vendor based on the following criteria:

- number of exceptions to the specifications;
- proximity of their factory authorized service center;
- availability of parts on the common marketplace;
- warranty & parts accessibility;
- price increase due to materials quoted since proposal submitted;
- price deviation value.

The scoring sheet is attached for reference - Pierce – 195; KME – 156; Sutphen – 147; Seagrave – 135.

These scores narrowed the finalists to the two (2) top vendors. Pierce submitted a final price \$597,746. KME submitted a final price of \$619,690. Furthermore, Pierce has offered a pre-payment discount in the amount of \$24,300, reducing the final price to \$573,446.

We are requesting approval to execute a purchase agreement with Atlantic Emergency Solutions / Pierce Manufacturing in the amount of \$573,446. We are also requesting approval for a contingency fund not to exceed \$20,000 or equal to 3.5% of the final price. This would only be used in the event of any unforeseen change orders identified during the final engineering meeting. This would bring the total request for expenditure in the amount of \$593,774.

The last item for consideration is the anticipated expenditure for hose and equipment for this new engine. We are developing the list and estimation cost for these items not to exceed \$50,000. We do anticipate the final cost to Augusta County to complete this project will be below the \$650,000 that was referenced during the FY2020 budget process.

If you should have any questions or need additional information, we will be glad to provide it to the Board. Thank you in advance for your consideration and ongoing support of Augusta County Fire-Rescue.

County of Augusta

RFP NUMBER: HGAC 2018-2019 Apparatus  
 EVALUATED BY: Emergency Services Committee  
 RFP TITLE: HGAC 2018-2019 Apparatus

| Evaluator | EVALUATION CRITERIA   | POINT VALUE | Goodman/KME VALUE | Seagraves VALUE | Pierce VALUE | Sutphen VALUE | Average Score | Comments |
|-----------|---|-------------|-------------------|-----------------|--------------|---------------|---------------|----------|
|           |   |             |                   |                 |              |               |               |          |
|           | Exemptions to ACFR Specs  | 25          | 15                | 15              | 20           | 12            | 15.5          |          |
|           | Closest Service Center, Turn around time on repairs, will service center pick up & return | 20          | 15                | 15              | 20           | 5             | 13.75         |          |
|           | Built with common parts that can be purchased at local stores (NAPA)                      | 15          | 15                | 15              | 15           | 15            | 15            |          |
|           | Warranty Expiration & Parts Accessibility   | 20          | 15                | 10              | 20           | 5             | 12.5          |          |
|           | Price Increase  | 20          | 10                | 5               | 20           | 15            | 12.5          |          |
|           | <b>Eval Total</b>   | 100         | 70                | 60              | 95           | 52            | 69.3          |          |
|           | Price Deviation Value   | 100         | 86                | 75              | 100          | 95            |               |          |
|           | <b>Total Score</b>  | 200         | 156               | 135             | 195          | 147           |               |          |

Price deviation value was derived from the price percentage deduction above low bid price.

|                        |           |     |
|------------------------|-----------|-----|
| Pierce - \$527,427     | Deviation | 0%  |
| Sutphen - \$554,862.05 | Deviation | 5%  |
| KME - \$599,957        | Deviation | 14% |
| Seagrave - \$657,493   | Deviation | 25% |



April 17, 2019

Chief Dave Nichols  
Augusta County Fire & Rescue  
18 Government Lane  
Verona, VA 24482

Dear Chief Nichols,

Atlantic Emergency Solutions the Pierce authorized Sales and Service dealership in Virginia, is pleased to offer Augusta County Fire & Rescue our proposal on behalf of Pierce Manufacturing for a new 2020 Pierce Enforcer 750 Gallon Pumper. We have thoughtfully tailored our proposal around the Department's requirements.

Pierce Manufacturing is North America's leader in the fire/rescue industry. Pierce has been building America's finest since 1917.

Currently we have six (6) factory trained service centers in Virginia with one (1) located in Albemarle County and two (2) located (service and collision) in Roanoke to handle all the specialized requirements for servicing your emergency apparatus. Mobile service vehicles are also available through our Roanoke Service Center, along with 24/7 Emergency Service. This will provide Augusta County Fire & Rescue with the most experienced, fastest responding, and the most cost-effective solution to keep your emergency units in service. No other dealership in the Commonwealth of Virginia has made a greater commitment to service.

|   |                     |
|---|---------------------|
| Enforcer 750 Gallon Pumper per Proposal Dated 4-15-19 | \$582,204.00        |
| Drawing Approval Trip                                 | \$6,000.00          |
| Final Inspection Trip                                 | \$6,000.00          |
| 100% Pre-Payment Discount                             | -\$24,300.00        |
| 100% Performance Bond                                 | \$1,542.00          |
| HGAC Fee  | <u>\$2,000.00</u>   |
| <b>TOTAL PURCHASE PRICE</b>                           | <b>\$573,446.00</b> |

Above Pricing is based on HGAC Contract FS12-17

Pricing is valid until June 30, 2019

Please see DTF – Equipment\Services page for additional items included in above pricing.

Delivery time frame is 285 - 315 days after receipt of signed contract and/or purchase order.

As always, we remain at your disposal to answer any questions or provide further information.

Sincerely,

Bobby St.Clair  
Regional Account Manager  
Atlantic Emergency Solutions  
Phone: 540-353-5299  
[bstclair@atlanticemergency.com](mailto:bstclair@atlanticemergency.com)



## PROPOSAL

Goodman Specialized Vehicles (GSV) hereby proposes to the:

Augusta County Fire Department  
18 Government Center Lane  
Verona, VA 24482

*Our proposal for:*

One (1) KME 2000/750/300 Custom Pumper Tanker Manufactured on a KME "Severe Service" Heavy Duty Fire Chassis

In the amount of: **\$619,690.00\***

*Note: if a second vehicle is purchased, no longer than 60 calendar days after the first vehicle has been purchased, the price for the second vehicle would be \$609,690.00, or an additional concession of \$10,000.00 for a two (2) vehicle order.*

The price includes all items specified in the attached Goodman Proposal and included in any supplemental documents, including delivery of the completed vehicle to the Fire Department's facilities.

The above listed prices are guaranteed for a period of 60 calendar days from the below listed date. Pricing extensions are available upon request.

Submitted by:

A handwritten signature in black ink, appearing to read "Scott Zingaro", is written over a horizontal line.

Scott Zingaro  
KME Fire and Rescue Sales Manager

Dated: April 11, 2019

*\* See following additional pricing documents located in this proposal section.*

17020 Patrick Henry Highway  
Amelia, VA 23002

Phone: (804) 561-2008 Toll Free: (877) 904-2008  
Fax: (804) 561-4823  
[www.GoodmanSV.com](http://www.GoodmanSV.com)



Jennifer Whetzel

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**From:** Faith Duncan  
**Sent:** Monday, May 13, 2019 2:41 PM  
**To:** Timothy Fitzgerald; Jennifer Whetzel  
**Subject:** FW: Reminder: Adopt COV LTC Program to Participate in Fall Enrollment

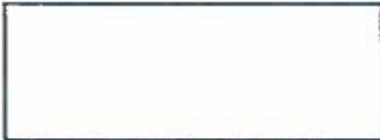
We will need an adoption agreement approved by the Board before Timmy can sign as the Primary Administrative Authority for the County. For the Jail, another adoption agreement will need to be approved by the Authority Board and Timmy can sign as well. The adoption agreements must be postmarked no later than June 14<sup>th</sup>.

Thanks,  
Faith

---

**From:** Genworth Long Term Care Insurance [mailto:GLTCinfo@genworth.com]  
**Sent:** Tuesday, April 23, 2019 1:30 PM  
**To:** Faith Duncan <fduncan@co.augusta.va.us>  
**Subject:** Reminder: Adopt COV LTC Program to Participate in Fall Enrollment

To view this email as a Web page, [go here](#)



April 23, 2019

VRS Special Enrollment for Voluntary Long Term Care Insurance

Dear Employer,

As a reminder, political subdivision and school division employers that did not adopt the Commonwealth of Virginia (COV) Voluntary Group Long Term Care Insurance Program in 2010 or 2011 now have an opportunity to adopt the updated program. The Virginia Retirement System (VRS) administers the program, which is underwritten by Genworth Life Insurance Co.

**Program Details**

Beginning September 16, active employees who work at least 20 hours a week and their eligible family members between the ages of 18 and 75 are eligible to apply for the COV Voluntary Group Long Term Care Insurance Program. Eligible family members include spouses, adult children, parents, parents-in-law, step parents, step parents-in-law, grandparents, grandparents-in-law, step grandparents and step grandparents-in-law. Family members who apply will be required to go through full medical underwriting.

During a special open enrollment period September 16 – October 11, eligible

actively-at-work employees under age 66 will have the opportunity to apply for coverage with reduced medical underwriting. Full medical underwriting will be required after open enrollment ends.

Coverage and Eligibility Details [Attachment](#)

#### Program Election

If you wish to offer the program to your eligible employees, you must submit two original adoption agreements to VRS postmarked no later than June 14.

Adoption Agreement Process Instructions [Attachment](#)

Adoption Agreement [Attachment](#)

In addition to the employer adoption agreement, you are encouraged to submit a file to Genworth containing names and addresses of your eligible employees so that they can receive direct mail communications about the program. You also will receive instructions on how to securely transfer the employee information to Genworth by July 1.

In addition to direct mail promotions, VRS and Genworth will provide benefit administrators with prepared communications to distribute to employees. We appreciate your partnership to help notify eligible employees about this VRS benefit opportunity.

#### Questions?

If you have questions about the employer adoption agreements, contact ZaeAnne Allen, VRS employer coverage coordinator, at [zallen@varetire.org](mailto:zallen@varetire.org) or 804-775-3514.

For questions related to the program, contact the Genworth Account Management team at [VRSLTC@genworth.com](mailto:VRSLTC@genworth.com) or toll-free at 800-870-0877.

Sincerely,

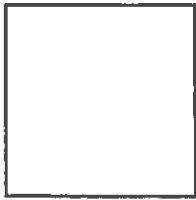
Genworth Life Insurance Co.

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331502 04/16/19

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VIRGINIA RETIREMENT SYSTEM  
P.O. Box 2500  
Richmond, VA 23218-2500

## Commonwealth of Virginia Voluntary Group Long Term Care Insurance Program Employer Adoption Agreement

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THIS AGREEMENT (the "Agreement"), executed this [insert date] 22 day of May, 2019, is by and between [insert Locality, School Division, or Other Political Subdivision] Augusta County Board of Supervisors (the "Employer") and the Virginia Retirement System (the "Plan Sponsor") (hereinafter collectively referred to as the "Parties").

### WITNESSETH

WHEREAS, the Commonwealth of Virginia has established, and the Plan Sponsor is responsible for, the Commonwealth of Virginia Voluntary Group Long Term Care Insurance Program (the "Plan") in which employees of local governments, local officers, and teachers, as defined in § 51.1-513.3 of the *Code of Virginia* (the "*Code*"), as amended, may participate; and

WHEREAS, pursuant to the same section of the *Code*, the Employer desires to enter into this Agreement with the Plan Sponsor to permit participation in the Plan by its eligible employees; and

WHEREAS, the official entering into this Agreement is duly authorized on behalf of the Employer's governing body.

NOW, THEREFORE, in consideration of the premises herein, the Parties agree as follows:

- 1) The Plan Sponsor represents and warrants to the Employer that it will comply with all applicable laws affecting the Plan.
- 2) The Plan Sponsor represents to the Employer that it will provide sufficient services to administer the Plan and to appropriately respond to inquiries by employees and participants.
- 3) The Employer acknowledges and agrees to the terms and conditions established in the Plan.
- 4) The Employer agrees to provide the Plan Sponsor's selected long term care insurance carrier with a mail file of all active employees, in the format provided by the insurance carrier.

- 
- 5) When requested by the Plan Sponsor or the insurance carrier, the Employer agrees to permit the Plan Sponsor's selected long term care insurance carrier to conduct group and individual meetings for the purpose of explaining the Plan or enrolling employees on the Employer's premises during normal working hours subject to such reasonable restrictions that the Employer communicates in writing to the Plan Sponsor and that are accepted by the Plan Sponsor.
  - 6) This Agreement may be amended from time to time by written agreement between the Plan Sponsor and the Employer.
  - 7) The term of this Agreement shall be for three years beginning on the date of its execution, and thereafter may be terminated by either party upon 60 days written notice to the other party.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be duly executed, intending to be bound thereby.

**Employer**

**Virginia Retirement System**

By: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_, 20\_\_

Date: \_\_\_\_\_, 20\_\_

## **Commonwealth of Virginia Voluntary Group Long Term Care Insurance Program**

### **Adoption Agreement Process Instructions**

If you wish to offer the Commonwealth of Virginia Voluntary Group Long Term Care program to your eligible employees, please follow the instructions below.

1. Two original, signed adoption agreements must be submitted to VRS in order to elect the program.
2. Once your governing body adopts the program using the provided VRS agreement, your Primary Administrative Authority or your governing body chairperson should sign both copies and send them to ZaeAnne Allen, VRS employer coverage coordinator, P.O. Box 2500, Richmond, VA 23218-2500.
3. VRS Director Patricia Bishop will sign both agreements. VRS will keep one of the originals for its records and the second fully signed original will be returned to you for your records.
4. All adoption agreements must be postmarked no later than June 14.

If you have questions about the adoption process, contact ZaeAnne Allen, VRS employer coverage coordinator, at [zallen@varetire.org](mailto:zallen@varetire.org) or 804-775-3514.

# Coverage and Eligibility

Commonwealth of Virginia Voluntary Group Long Term Care Insurance Program

April 2019



Underwritten by Genworth Life Insurance Company  
Genworth Life  
6620 West Broad Street, Richmond, VA 23230

# Plan Selection Summary

## Commonwealth of Virginia Employee Options

|   |   |
|---|---|
| <b>Coverage Effective Date</b>  | December 01, 2019   |
| <b>Situs State</b>  | Virginia  |
| <b>Benefit Period</b>   | 2 Year<br>3 Year<br>4 Year  |
| <b>Benefit Amount</b><br>Nursing Facility Maximum<br>(Nursing Facilities and<br>Assisted Living Facilities) | \$3,000 Monthly Nursing Facility Maximum<br>\$4,500 Monthly Nursing Facility Maximum<br>\$6,000 Monthly Nursing Facility Maximum  |
| <b>Inflation Protection</b>   | Future Purchase Option<br>Automatic 3% Increase for Life - Compound<br>Automatic 5% Increase for Life - Compound  |
| <b>Coverage Maximum</b><br>(Total Coverage)   | The Coverage Maximum is the total coverage which is a product of the Benefit Period and the Benefit Amount. For example: A monthly benefit amount of \$6,000 x 36 months (3 Year) Period = \$216,000 Coverage Maximum |
| <b>Partnership-Qualified</b>  | This Group Program is Partnership-Qualified under the Virginia Partnership for Long Term Care   |
| <b>Nonforfeiture Benefit</b>  | The optional Nonforfeiture Benefit maintains some coverage even if the Insured stops paying premiums. This Benefit may be made available to the applicant at an additional cost of 12%.                               |

## Built-In

|   |                                     |
|---|-------------------------------------|
| <b>Benefit Amount</b><br>Nursing Facility Maximum           | 100%                                |
| <b>Benefit Amount</b><br>Home and Community<br>Care Maximum | 50% of the Nursing Facility Maximum |
| <b>Elimination Period</b>                                   | One time, 90 Calendar Days          |
| <b>Informal Care</b>  | Included                            |

# Program & Plan Summary

## Key Program Information

|  |  |
|--|--|
| <b>Tax Benefits for Employees</b>          | This plan is intended to be a federally tax-qualified long term care insurance contract under Section 7702B(b) of the Internal Revenue Code of 1986. Benefits received for qualified long term care services are not taxable and premiums paid may be tax deductible, under certain conditions. The individual should consult a tax advisor for details. |
| <b>Participation Requirements</b>          | Genworth Life does not impose a minimum participation requirement beyond the statutory requirements for group insurance.   |
| <b>Pre-Existing Conditions Limitations</b> | There is an exclusion for pre-existing conditions.   |
| <b>No Linkage Requirements</b>             | There are no linkage requirements. The employee does not need to apply for coverage in order for any other eligible family members to apply.   |
| <b>Fully Portable</b>                      | If an Insured leaves the company or sponsorship of the program ends, those who are insured are guaranteed the right to continue the same coverage as long as they continue to pay premiums when due.   |
| <b>Payment Options</b>                     | Electronic Funds Transfer (EFT), Direct Billing  |
| <b>Availability</b>                        | The Program is available to eligible classes, based on the situs state of the Group Policy. Some states extend their governing authority to employer group insurance sold to their residents and may require variations to the coverage. Coverage under this plan is not available to residents of Vermont.  |
| <b>Online Enrollment</b>                   | The customized website allows employees, spouses and other family members to enroll online.  |

## Key Plan Information

|  |   |
|--|---|
| <b>Guaranteed Renewable</b>                                  | The coverage is Guaranteed Renewable, as long as premiums are paid when due.  |
| <b>Partnership-Qualified</b>                                 | The Partnership Program is designed to help provide asset protection for those who own long term care insurance and seek to access Medicaid benefits. Insureds with Partnership qualified coverage may be able to qualify for Medicaid while retaining more assets than would otherwise be required under their state's Medicaid eligibility requirements. In order to qualify an insured must buy long term care insurance that has the basic benefits required by their resident state's partnership program – including inflation protection tiered to certain age ranges. |
| <b>Nursing Facility and Assisted Living Facility Benefit</b> | This benefit reimburses covered expenses incurred for care (including room and board) provided by a Nursing Facility or an Assisted Living Facility.  |

### Home and Community Care Benefit

Most people prefer to receive care at home. This benefit reimburses expenses incurred for adult day care, nurse and therapist services, home health or personal care services, and incidental homemaker and chore care services.

These services received from an independent provider or a home health agency, can include, but are not limited to the following.

- Substantial assistance with bathing, dressing, eating, moving in or out of a bed or chair, physical, occupational, respiratory or speech therapy; managing medications, preparation of meals, changing bedding, washing dishes, mopping, laundry, cleaning and household chores and repairs

## Benefits Not Subject to the Elimination Period

### Home Assistance Benefit

This benefit reimburses the following expenses incurred (including tax, installation and labor costs)

- Home Modifications, Assistive Devices and Supportive Equipment
- Emergency Medical Response Systems
- Caregiver Training

Covered Expenses must be

- Intended to enable the Insured to remain safely in his or her home
- Stated in, and furnished in accordance with, the Insured's Plan of Care

This benefit is not subject to the Elimination Period. Its Coverage Maximum equals 3 times the Monthly Nursing Facility Maximum. For example, the Coverage Maximum based on a \$3,000 Monthly Nursing Facility Maximum would be \$9,000.

### Hospice Care Benefit

This benefit reimburses expenses incurred for hospice care received in a Hospice, Assisted Living, or Nursing Facility or in the Insured's home.

- Inpatient - Covered up to Nursing Facility Maximum
- Outpatient - Covered up to Home and Community Care Maximum

### Respite Care Benefit

Many individuals who give their time and energy to help someone in need of care, eventually find they need a respite. This benefit reimburses expenses incurred for Home and Community Care, Assisted Living Facility care and Nursing Facility care when it provides temporary relief for regular, unpaid caregivers.

The calendar year maximum equals 1 x Monthly Nursing Facility Maximum.

### Privileged Care Coordination Services

During the often difficult time when care is needed, it's an invaluable asset to have a care coordinator who can help in recognizing the types of care that are needed. Genworth's Privileged Care Coordinators are licensed health care practitioners, qualified by training and experience to assess and coordinate overall care needs. Their services are provided without charge and without reducing the amount available under the Insured's Coverage.



## Other Important Benefits

|   |  |
|---|--|
| <b>International Nursing Facility Benefit</b> | This benefit reimburses expenses incurred during confinement in an out of country Nursing Facility (including room and board), up to 75% of the Nursing Facility Maximum per calendar month, for up to 4 years.  |
| <b>Bed Reservation Benefit</b>                | This benefit reimburses expenses to reserve the Insured's room when receiving benefits for care in a Nursing Facility, Hospice Care Facility or Assisted Living Facility, when the Insured's confinement is interrupted by a temporary absence from the facility for any reason for up to 60 days per year.  |
| <b>Alternate Care Benefit</b>                 | This benefit reimburses long term care expenses for care, services, devices, or treatments not otherwise included and allows covered expenses to be paid in a manner other than specified, upon agreement between Genworth Life, the Insured and the Insured's physician.  |
| <b>Waiver of Premium Benefit</b>              | While receiving benefits for care in a Nursing Facility, Assisted Living Facility, Home and Community Care, Hospice Care, or under the Bed Reservation Benefit, the Insured's premium will be waived.  |
| <b>30 Day Free Look</b>                       | An Insured may return his or her Certificate to Genworth Life within 30 days of receipt, if dissatisfied for any reason. Any premium paid will be returned.  |
| <b>Informal Care Benefit</b>                  | <p>This benefit pays for personal care and maintenance or supervision that helps the Insured to stay in his or her home and is furnished based on the Insured's Plan of Care, when received from someone who is not with a Home Health Agency or an independent provider. This care may be provided by a friend or family member (other than a person who normally resided in the Insured's home prior to the time the Insured became eligible for benefits) to help with simple health care tasks, personal hygiene, managing medications or activities of daily living.</p> <p>This benefit covers up to 1% of the Monthly Nursing Facility Maximum per day for up to 30 days per calendar year.</p> |
| <b>Contingent Nonforfeiture Benefit</b>       | This benefit provides reduced coverage, if a substantial premium increase were to occur and cause coverage to lapse.   |
| <b>Nonforfeiture Benefit</b>                  | A reduced coverage amount is provided without further premium payments, if coverage ends due to non-payment of premiums after 3 years. Employees can choose this option for an additional 12% increase to the premium.   |

# Eligible Participants

## Eligible Persons

### Eligible Persons Include

All individuals associated with Commonwealth of Virginia in the manner described below. Persons must be 18 or older at the time of application, maintain a permanent U.S. residence and have a valid Social Security or Tax Identification Number from the U.S. Government. There is no maximum issue age for the eligible Employee, but eligible family members must be less than age 76.

### Employees

- Actively at Work full-time or part-time Commonwealth of Virginia employees who work at least 20 hours per week
  - Actively at Work full-time or part-time employees and faculty (including adjunct) of a Virginia Public Institution of Higher Education who work at least 20 hours per week.
  - Actively at Work full-time, part-time, or other employees as determined and defined by any participating Virginia school division, city, county, town, or political subdivision who work at least 20 hours per week.
- 
- **Newly hired employees who are eligible for all broadly offered employer sponsored benefits, and are Actively at Work, Full-time or Part-time and work at least 20 hours per week up to and including age 65, who apply during their initial new hire enrollment period**
    - Modified Guarantee Issue Comprehensive: An abbreviated health question form, Height/weight parameters.
  - **During an open enrollment period mutually agreed upon by both parties, employees who are eligible for all broadly offered employer sponsored benefits and are Actively at Work, Full-time or Part-Time, and work at least 20 hours per week up to and including age 65, who apply during the initial enrollment period**
    - Modified Guarantee Issue Comprehensive: An abbreviated health question form, Height/weight parameters.
  - **Employees who are eligible for all broadly offered employer sponsored benefits and are Actively at Work, Full time or Part-time, and work at least 20 hours per week ages 66 and older and new hires meeting the same criteria as above**
    - Long Form: Full medical underwriting, a telephonic or in-person interview may be requested. In-person interviews may include a cognitive exam and the applicant will be asked to provide blood and urine samples.

## Other Eligible Individuals

### Spouses, Surviving Spouses

**Spouse:** A person to whom an eligible Employee is joined by marriage. The eligible Employee and such person cannot be joined to anyone else, by (a) marriage, or (b) a relationship legally recognized under State law. A Spouse does not include a person from whom the eligible Employee is divorced or legally separated. **Surviving Spouse:** A person who is participating in a health benefits program or a retirement plan sponsored by the Policyholder and was a Spouse at the time of the eligible Employee's death.

### Retirees and Spouses of Retirees

Retirees and their spouses who have retired under the Commonwealth of Virginia retirement plan, satisfy the appropriate plan's age and service requirements, and are former employees of

- The Commonwealth of Virginia
- Virginia Public Institutions of Higher Education
- Any school, division, city, county, town, or political subdivision that participates in one of the retirement plans administered by VRS
- Any school, division, city, county, town, or political subdivision that does not participate in any of the retirement plans administered by VRS but has elected to participate in the Commonwealth of Virginia Group Long Term Care Insurance Program

### Parents and Grandparents of Eligible Employees, Spouses

The natural or adoptive parent, or step-parent of an eligible Employee or Spouse. The natural grandparent, adoptive grandparent or step-grandparents of an eligible Employee, or Spouse

### Adult Children and Siblings of Eligible Employees

Children include a natural, step or adopted child who has reached full legal age, with attendant rights and responsibilities. Siblings include those related to the eligible Employee or Spouse, as a brother, sister, step-brother or step-sister.

Terminated employees of any employer participating in a retirement plan administered by the Virginia Retirement System who:

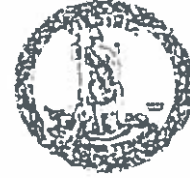
- Have five or more years of service
  - Are not active employees or retirees of any local government or school system in the Commonwealth of Virginia
- **Spouses up to and including age 75**
  - **All other eligible applicants ages 18-75; including late entrants into the plan**
- **Long Form:** Full medical underwriting a telephonic or in-person interview may be requested. In-person interviews may include a cognitive exam and the applicant will be asked to provide blood and urine samples.

|   |   |
|---|---|
| <p><b>Elimination Period</b></p>                  | <p>The Elimination Period, based on calendar days, is the total number of days that the Insured remains a Chronically Ill Individual before benefits are payable. The Elimination Period begins on the first day that the Insured is both a Chronically Ill Individual and incurs covered expenses. However, the Insured is not required to continue to incur covered expenses to satisfy the Elimination Period. Elimination Period days may be accumulated before the filing of a claim if it can be established that the Insured met these requirements before the claim was filed</p>   |
| <p><b>Policy Exclusions and Limitations</b></p>   | <p>We will not pay benefits for any expenses incurred for any Covered Care:</p> <ul style="list-style-type: none"> <li>• For which no charge is normally made in the absence of insurance.</li> <li>• Provided outside the fifty (50) United States, the District of Columbia and any territory or possession of the United States of America, unless specifically provided for by a Benefit,</li> <li>• Provided by an Insured's immediate family, unless a benefit specifically states that a member of an Insured's immediate family can provide Covered Care. We will not consider care to have been provided by a member of the Insured's immediate family when             <ul style="list-style-type: none"> <li>- He or she is a regular employee of the organization that is providing the services; and</li> <li>- Such organization received payment for the services; and</li> <li>- He or she receives no compensation other than the normal compensation for employees in his or her job category</li> </ul> </li> <li>• Provided by or in a Veteran's Administration or Federal government facility, unless a valid charge is made to an Insured or an Insured's estate;</li> <li>• Resulting from illness, treatment or medical condition arising out of any of the following             <ul style="list-style-type: none"> <li>- War or any act of war, whether declared or not,</li> <li>- Attempted suicide or an intentionally self-inflicted injury,</li> <li>- Participation in a felony, riot or insurrection;</li> </ul> </li> <li>• Provided for an Insured's alcoholism or addiction to drugs or narcotics (except for an addiction to a prescription medication when administered in accordance with the advice of a Physician).</li> </ul> <p>Note: We will pay benefits for Alzheimer's Disease, subject to the same exclusions limitations and provisions otherwise applicable to other Covered Care</p> |
| <p><b>Coordination of Benefits</b></p>            | <p>We will reduce the amount of benefits we will pay for Covered Expenses when the total amount payable under this and all other group Long Term Care Coverage is greater than the actual Covered Expense incurred for that Covered Care. State variations may apply.</p>   |
| <p><b>Non-Duplication of Benefits</b></p>         | <p>Benefits will be paid only for Covered Care expenses that are in excess of the amount paid or payable under:</p> <ul style="list-style-type: none"> <li>• Medicare (including amounts that would be reimbursable, but for the application of a deductible or coinsurance amount); and</li> <li>• Any other Federal, State or other governmental health care program or long term care program or law, except Medicaid.</li> <li>• Any State or Federal workers' compensation, employer's liability or occupational disease law</li> <li>• State variations may apply. Please refer to the state specific Certificate of Coverage</li> </ul>  |
| <p><b>Pre-Existing Conditions Limitations</b></p> | <p>Genworth Life will not pay for Covered Expenses incurred for any care or confinement that is a result of a Pre-Existing Condition. A Pre-Existing condition means a condition (illness, disease, injury, or symptom) for which medical advice or treatment was recommended by, or received from, a Health Care Professional within a defined period prior to the initial Certificate Effective Date. State variations may apply.</p>   |

Benefits and limitations may vary by state.



**COUNTY OF AUGUSTA**  
COMMONWEALTH OF VIRGINIA  
DEPARTMENT OF COMMUNITY DEVELOPMENT  
P.O. BOX 590  
COUNTY GOVERNMENT CENTER  
VERONA, VA 24482-0590



**MEMORANDUM**

**TO:** Board of Supervisors  
**FROM:** Leslie Tate, Planner II  
**DATE:** May 14, 2019  
**SUBJECT:** Consideration to release various ordinance revisions for public hearing

Below is a brief description of the recommended ordinance amendments from the Ordinance Committee. Except for the short-term rental and bed and breakfast amendments described below, the majority of the amendments are staff recommended changes that have been discussed and reviewed by the Ordinance Committee. We request that the Board review and release to advertise the amendments for public hearing.

- Section 25-4. Definitions.
  - Limited outdoor storage.
    - This amendment adds limited outdoor storage definition within the Planned Commerce zoning district to the "definition" section of the ordinance to clarify that such definition applies for all zoning districts when referenced.
  - Mobile Home
    - This amendment removes reference to the Industrialized Building Unit and Manufactured Home Safety Laws, per recommendation from our Building Official, and also removes the second sentence of the definition which acts as a regulatory statement and does not constitute a definition of a "mobile home."
- Administrative permit for attached accessory dwelling units
  - Section 25-73.L (General Agriculture)
    - Amendment maintains current size regulations when constructing an addition to a structure to be used as an accessory dwelling unit, but removes the percentage and size regulations for an attached accessory dwelling unit that does not constitute an addition. For example, refinishing a basement to rent out.
  - Section 25-123.C
    - Same as above but for Rural Residential districts

Staunton (540) 245-5700

TOLL FREE NUMBERS

Waynesboro (540) 942-5113

From Deerfield (540) 839-4111

From Bridgewater, Grottoes

Harrisonburg, MI. Solon & Weyers Cave (540) 828-6205

FAX (540) 245-5068

- Section 25-454.2.C.
  - Same as above but for Village Mixed Use Districts.
- Section 25-133.C.
  - Same as above but for Single Family Residential districts.
  - Also removes the word "detached" from provision #4 as detached accessory dwelling units are not permitted in Single Family zoned districts.
- Section 25-74.R. (General Agriculture)
  - Allows a resident manager for Special Use Permit provision for short-term rentals, bed and breakfasts, and vacation rentals with proof of lease between property owner and resident manager/facility operator.
- Section 25-124.G.
  - Same as above but for Rural Residential zoned districts.
- Section 25-303. L.
  - Removes "private schools" from administrative permit category "daycare centers, nursery schools, and private schools" in General Business zoned districts. The Public Use Overlay process is intended for both private and public schools.
- Section 25-56. Uses accessory to business or commercial establishments.
  - Add Walk-in freezers and generators provided they are both fully shielded or screened from view.
- Section 25-57. Uses accessory to industrial establishments.
  - Add Walk-in freezers and generators.

Attached is a draft of each of the ordinance revisions which have been recommended by the Ordinance Review Committee. These ordinance amendments would be advertised for the Planning Commission's June 11<sup>th</sup> meeting and the Board of Supervisors' June 26<sup>th</sup> meeting.

CHAPTER 25. ZONING  
DIVISION A. IN GENERAL  
ARTICLE I. GENERAL PROVISIONS

**§ 25-4. Definitions.**

**Limited Outdoor Storage.** The keeping of any goods, materials, equipment, or merchandise, other than in a completely enclosed building during any time other than normal business hours. Limited outdoor storage shall be in a designated storage area of less than 10,000 square feet and no more than twelve feet (12') in height. Limited outdoor storage shall be fully shielded or screened from view. Limited outdoor storage shall be located in the rear yard and may be located to the side of a building, provided it is not located within a required buffer yard.

**CHAPTER 25.**

**ZONING DIVISION A. IN GENERAL**

**ARTICLE I. General Provisions**

**§ 25-4. Definitions.**

**Mobile home.** A detached unit that was manufactured ~~under the Industrialized Building Unit and Manufactured Home Safety Laws~~ prior to ~~1976~~, the passage of the National Manufactured Home Construction and Safety Standards Act in 1976, designed for transportation, after fabrication, on streets or highways on its own wheels or on flatbed or other trailer, and arriving at the site where it may be occupied as a dwelling complete and ready for occupancy, except for minor and incidental unpacking and assembly operations, location on jacks or other temporary or permanent foundations, connections to utilities and the like. ~~A travel trailer, camper, camping trailer, truck camper, van conversion camper, motor homes, or similar portable vehicles are not considered as a mobile home, but must meet the same rules and regulations as a mobile home if they are occupied on the same property more than twenty-one (21) days within any two-month period or more than forty-five (45) days within any twelve-month period.~~



**§ 25-73. Uses permitted by administrative permit.**

The uses listed in this section shall be permitted within General Agriculture Districts only upon the issuance of an Administrative Permit by the Zoning Administrator pursuant to the provisions of article LVI of division I of this chapter. Administrative permits are to be issued only for uses where the applicant can demonstrate that the proposal meets the standards required by this chapter and the uses will not have an undue adverse impact on the surrounding neighborhood. Among matters to be considered in this connection are traffic congestion, noise, lights, dust, odor, fumes, and vibration.

**L. Attached accessory dwelling units.**

One apartment constituting an attached accessory dwelling unit within what would otherwise be a single-family dwelling may be permitted by Administrative Permit provided:

1. It is attached by sharing one (1) common wall. In no case shall an enclosed or unenclosed breezeway be considered a common wall for the purposes of attaching an accessory dwelling unit to a dwelling; and

2. For attached accessory dwelling units not constituting an addition, the owner must provide a floor plan sketch to demonstrate that the apartment contains less square footage than the principal dwelling and in no case shall the apartment be larger than the footprint of the existing dwelling, no more than six hundred square feet (600 sq. ft.) or forty percent (40%) of the amount of square footage in the footprint of the principal dwelling, whichever is greater, but not to exceed nine hundred square feet (900 sq. ft.); and

3. For attached accessory dwelling units, constituting an addition and changing the footprint of the original dwelling, the attached accessory dwelling unit shall be no more than six hundred square feet (600 sq. ft.) or forty percent (40%) of the amount of the square footage in the footprint of the principal dwelling, whichever is greater, but not to exceed nine hundred square feet (900 sq. ft.); and

4. Exterior entrances to the apartment are on the side or rear only; and

5. There shall be no more than one (1) accessory dwelling unit, attached or detached, per principal dwelling; and

6. The owner of record personally resides in either the principal or an accessory dwelling unit on the property. If this standard cannot be met, the accessory dwelling unit may be constructed only upon approval of a Special Use Permit by the board of zoning appeals under § 25-74P; and

7. The Building Inspection Department has indicated that either a permit is not required or one can be issued for the apartment; and

**87.** The dwellings are either connected to public sewer or the Virginia Department of Health has confirmed that the sewage disposal system is adequate for the proposed use; and

**98.** All parking shall be accommodated on-site.

**§ 25-123. Uses permitted by Administrative Permit.**

The uses listed in this section shall be permitted within Rural Residential Districts only upon the issuance of an Administrative Permit by the Zoning Administrator pursuant to the provisions of article LVI of division I of this chapter. Administrative permits are to be issued only for uses where the applicant can demonstrate that the proposal meets the standards required by this chapter and the uses will not have an undue adverse impact on the surrounding neighborhood. Among matters to be considered in this connection are traffic congestion, noise, lights, dust, odor, fumes, and vibration.

**C. Attached accessory dwelling units.**

One (1) apartment constituting an attached accessory dwelling unit within what would otherwise be a single-family dwelling may be permitted by Administrative Permit provided:

1. It is attached by sharing one (1) common wall. In no case shall an enclosed or unenclosed breezeway be considered a common wall for the purposes of attaching an accessory dwelling unit to a dwelling; and

~~2. For attached accessory dwelling units not constituting an addition, the owner must provide a floor plan sketch to demonstrate that the apartment contains less square footage than the principal dwelling and in no case shall the apartment be larger than the footprint of the existing dwelling—no more than six hundred square feet (600 sq. ft.) or forty percent (40%) of the amount of square footage in the footprint of the principal dwelling, whichever is greater, but not to exceed nine hundred square feet (900 sq. ft.); and~~

~~2.3. For attached accessory dwelling units, constituting an addition and changing the footprint of the original dwelling, the attached accessory dwelling unit shall be no more than six hundred square feet (600 sq. ft.) or forty percent (40%) of the amount of square footage in the footprint of the principal dwelling, whichever is greater, but not to exceed nine hundred square feet (900 sq. ft.); and~~

~~3.4. Exterior entrances to the apartment are on the side or rear only; and~~

~~4.5. There shall be no more than one (1) accessory dwelling unit, attached or detached, per principal dwelling; and~~

~~5.6. The owner of record personally resides in either the principal or accessory dwelling unit on the property. If this standard cannot be met, the accessory dwelling unit may be allowed only upon the approval of a Special Use Permit by the board of zoning appeals under § 25-124.E; and~~

~~6.7. The Building Inspection Department has indicated that either a~~

**Building Permit is not required, or a Building Permit can be issued for the apartment once the Administrative Permit has been approved; and**

**7.8. The dwellings are either connected to public sewer or the Virginia Department of Health has confirmed that the sewage disposal system is adequate for the proposed use; and**

**8.9. All parking shall be accommodated on-site.**

**Article XII Division C, Chapter 25 revised and readopted 2/10/10, eff. 3/1/10**

## CHAPTER 25. ZONING

### DIVISION G. MIXED USE DISTRICTS

#### ARTICLE XLV. Village Mixed Use District

##### § 25-454.2. Uses permitted by Administrative Permit

The uses listed in this section shall be permitted within Village Mixed Use Districts only upon the issuance of an Administrative Permit by the Zoning Administrator pursuant to the provisions of article LVI of division I of this chapter. Administrative permits are to be issued only for uses where the applicant can demonstrate that the proposal meets the standards required by this chapter and the uses will not have an undue adverse impact on the surrounding neighborhood. Among matters to be considered in this connection are traffic congestion, noise, lights, dust, odor, fumes, and vibration.

##### A. Attached accessory dwelling units

One (1) apartment constituting an attached accessory dwelling unit within what would otherwise be a single-family dwelling may be permitted by Administrative Permit provided:

1. It is attached by sharing one (1) common wall. In no case shall an enclosed or unenclosed breezeway be considered a common wall for the purposes of attaching an accessory dwelling unit to a dwelling; and

~~2. For attached accessory dwelling units not constituting an addition, the owner must provide a floor plan sketch to demonstrate that the apartment contains less square footage than the principal dwelling and in no case shall the apartment be larger than the footprint of the existing dwelling - no more than six hundred square feet (600 sq. ft.) or forty percent (40%) of the amount of square footage in the footprint of the principal dwelling, whichever is greater, but not to exceed nine hundred square feet (900 sq. ft.); and~~

~~2.3. For attached accessory dwelling units, constituting an addition and changing the footprint of the original dwelling, the attached accessory dwelling unit shall be no more than six hundred square feet (600 sq. ft.) or forty percent (40%) of the amount of square footage in the footprint of the principal dwelling, whichever is greater, but not to exceed nine hundred square feet (900 sq. ft.); and~~

~~3.4. There shall be no more than one (1) accessory dwelling unit, attached or detached, per principal dwelling; and~~

~~4.5. The Building Inspection Department has indicated that either a Building Permit is not required, or a Building Permit can be issued for the apartment once the Administrative Permit has been approved; and~~

**5.6. The dwellings are either connected to public sewer or the Virginia Department of Health has confirmed that the sewage disposal system is adequate for the proposed use; and**

**(Ord. 06/27/12)**

**§ 25-133. Uses permitted by Administrative Permit.**

The uses listed in this section shall be permitted within Single Family Residential Districts only upon the issuance of an Administrative Permit by the Zoning Administrator pursuant to the provisions of article LVI of division I of this chapter. Administrative permits are to be issued only for uses where the applicant can demonstrate that the proposal meets the standards required by this chapter and the uses will not have an undue adverse impact on the surrounding neighborhood. Among matters to be considered in this connection are traffic congestion, noise, lights, dust, odor, fumes, and vibration.

**C. Attached accessory dwelling units.**

One (1) apartment constituting an attached accessory dwelling unit within what would otherwise be a single-family dwelling may be permitted by Administrative Permit provided:

1. It is attached by sharing one (1) common wall. In no case shall an enclosed or unenclosed breezeway be considered a common wall for the purposes of attaching an accessory dwelling unit to a dwelling; and

2. ~~For attached accessory dwelling units not constituting an addition, the owner must provide a floor plan sketch to demonstrate that the apartment contains less square footage than the principal dwelling and in no case shall the apartment be larger than the footprint of the existing dwelling no more than six hundred square feet (600 sq. ft.) or forty percent (40%) of the amount of square footage in the footprint of the principal dwelling, whichever is greater, but not to exceed nine hundred square feet (900 sq. ft.);~~ and

3. ~~For attached accessory dwelling units, constituting an addition and changing the footprint of the original dwelling, the attached accessory dwelling unit shall be no more than six hundred square feet (600 sq. ft.) or forty percent (40%) of the amount of square footage in the footprint of the principal dwelling, whichever is greater, but not to exceed nine hundred square feet (900 sq. ft.);~~ and

3. Exterior entrances to the apartment are on the side or rear only; and

4. There shall be no more than one (1) attached accessory dwelling unit, ~~attached or detached,~~ per principal dwelling; and

5. The owner of record personally resides in either the principal or accessory dwelling unit on the property. If this standard cannot be met, the accessory dwelling unit may be constructed only upon the approval of a Special Use Permit by the board of zoning appeals under § 25-134.H; and

6. The Building Inspection Department has indicated that either a Building Permit is not required, or a Building Permit can be issued for the apartment once the Administrative Permit has been approved; and

7. The dwellings are either connected to public sewer or the Virginia Department of Health has confirmed that the sewage disposal system is adequate for the proposed use; and 8. All parking shall be accommodated on-site.



CHAPTER 25. ZONING  
DIVISION B. AGRICULTURE DISTRICTS  
ARTICLE VII. General Agriculture (GA) Districts

**§ 25-74. Uses permitted by special use permit.**

**R. Short-term rentals, bed and breakfasts, and vacation rentals.**

Short-term rentals, bed and breakfasts, and vacation rentals, may be approved by Special Use Permit provided:

1. There shall be no more than one (1) principal dwelling, or part thereof, operating as a Bed and breakfast or Short-term rental per parcel; and
2. There shall be no more than one (1) detached accessory dwelling unit operating as a Bed and breakfast or Short-term rental per parcel; and
3. The lot is at least five (5) acres in area, unless the board of zoning appeals determines that operation of the use on a smaller acreage will be compatible with neighboring properties; and
4. The owner of record ~~is~~ or facility operator personally resides in primary residence is the principal dwelling or accessory dwelling unit; and
5. The owner of record shall provide to the Zoning Administrator proof of the current lease agreement between the owner and facility operator as a pre-condition of the permit. The owner shall submit subsequent lease agreements, within 10 days of signature, when the lessee changes; and
- ~~65.~~ The Building Inspection Department has indicated that either a Building Permit is not required, or a Building Permit can be issued for the use once the Special Use Permit has been approved; and
- ~~76.~~ If the principal and/or detached accessory dwelling unit is not connected to public sewer, the Virginia Department of Health has confirmed that the sewage disposal system is adequate for the proposed use; and
- ~~87.~~ All parking shall be accommodated on-site.

CHAPTER 25. ZONING  
DIVISION C. SINGLE RESIDENTIAL DWELLING DISTRICTS.  
ARTICLE XII. Rural Residential (RR) Districts.

**§ 25-124. Uses permitted by Special Use Permit.**

The uses listed in this section shall be permitted within Rural Residential Districts only upon the issuance of a Special Use Permit by the board of zoning appeals pursuant to the provisions of article LVIII of division I of this chapter.

**G. Operation of a Bed and breakfast or Short-term rental within a principal dwelling or detached accessory dwelling unit.**

Operation of a Bed and breakfast or Short-term rental within a principal dwelling or detached accessory dwelling unit may be permitted by Special Use permit provided:

1. There shall be no more than one (1) principal dwelling, or part thereof, operating as a Bed and breakfast or Short-term rental per parcel; and
2. There shall be no more than one (1) detached accessory dwelling unit operating as a Bed and breakfast or Short-term rental per parcel; and
3. The lot is at least five (5) acres in area; and
4. The owner of record or facility operator personally resides in the principal dwelling or accessory dwelling unit; and
- 4.5. The owner of record shall provide to the Zoning Administrator proof of the current lease agreement between the owner and facility operator as a pre-condition of the permit. The owner shall submit subsequent lease agreements, within 10 days of signature, when the lessee changes.
- 5.6. The Building Inspection Department has indicated that either a Building Permit is not required, or a Building Permit can be issued for the use once the Special Use Permit has been approved; and
- 6.7. If the principal and/or detached accessory dwelling unit is not connected to public sewer, the Virginia Department of Health has confirmed that the sewage disposal system is adequate for the proposed use; and
- 7.8. All parking shall be accommodated on-site.

**§ 25-303. Uses permitted by Administrative Permit.**

The uses listed in this section shall be permitted within General Business Districts only upon the issuance of an Administrative Permit by the Zoning Administrator pursuant to the provisions of article LVI of division I of this chapter. Administrative permits are to be issued only for uses where the applicant can demonstrate that the proposal meets the standards required by this chapter and the uses will not have an undue adverse impact on the surrounding neighborhood. Among matters to be considered in this connection are traffic congestion, noise, lights, dust, odor, fumes, and vibration.

**L. Day care centers and nursery schools, and private schools.**

Day care centers, nursery schools, and private schools may be permitted by Administrative Permit provided:

1. Approval of a commercial entrance permit for the use has been obtained from the Virginia Department of Transportation; and
2. Approval of the building for the use has been obtained from the Building Inspection Department; and
3. The applicant demonstrates compliance with state licensing requirements and all applicable federal, state, and local regulations.

**§ 25-56. Uses accessory to business or commercial establishments.**

The following uses are permitted in any zoning district when accessory to a business or commercial establishment:

- A. Parking lots subject to the requirements of ARTICLE III of this chapter.
- B. Stormwater management facilities subject to the requirements of chapter 18 of this code.
- C. Motor vehicle fuel dispensing pumps, pump islands, or service kiosks installed for and utilized exclusively by vehicles owned or operated by the establishments to which they are accessory.
- D. Uses for employees and intended specifically for the use and benefit of the employees and families or patrons of the principal use, such as snack bars, cafeterias, off-street parking spaces, health and fitness centers, child care facilities, recreation facilities and similar uses.
- E. Inoperable motor vehicle impoundment yards when accessory to a principal use such as a public garage or towing service, provided an Administrative Permit is obtained pursuant to § 25-58 of this chapter.
- F. Incidental retail sales of products salvaged from a transportation facility as an accessory to the transportation facility.
- G. Solid waste and recycling storage containers may be located in any side or rear yard. No containers shall be located in any required parking space, driveway, parking aisle, stacking space, or required buffer yard.
- H. Warehouses and other indoor storage facilities. Shipping containers, semi-trailers and similar containers may be used for storage provided they are fully shielded or screened from view. However, manufactured and mobile homes and school and other buses shall not be used for such purposes.
- I. Fences, walls, and hedges.
- J. Security buildings and structures, including shelters for security guards and watchdogs. Residences for night watchmen, however, are not permitted.
- K. An on-site construction storage trailer provided it is placed on site no more than thirty (30) days before a building permit is issued and is removed within sixty (60) days of completion of the construction or active construction has been stopped.
- L. Television and radio antennae and support structures, satellite dishes and radio broadcasting and receiving antennae and support structures, including guy anchors, subject to applicable height requirements of the district, unless exempted by federal law or the provisions of § 25-15 of this chapter.
- M. Helipads.

**N. Walk-in freezers, provided they are fully shielded or screened from view.**

**O. Generators, provided they are fully shielded or screened from view.**

**§ 25-57. Uses accessory to industrial establishments.**

The following uses are permitted in any zoning district when accessory to an industrial establishment:

A. Parking lots subject to the requirements of ARTICLE III of this chapter.

B. Stormwater management facilities subject to the requirements of chapter 18 of this code.

C. Motor vehicle fuel dispensing pumps, pump islands, or service kiosks installed for and utilized exclusively by vehicles owned or operated by the establishments to which they are accessory.

D. Uses for employees and intended specifically for the use and benefit of the employees and families or patrons of the principal use, such as snack bars, cafeterias, off-street parking spaces, health and fitness centers, child care facilities, recreation facilities and similar uses.

E. Retail sales accessory to industrial uses and subordinate to the main use provided:

1. The retail sales area is limited to a showroom that does not exceed twenty-five percent (25%) of the floor area of the main use and the outdoor display area shall not exceed fifteen percent (15%) of the floor area of the main use without a Special Use Permit; and

2. Retail sales shall not precede establishment of the main use. Retail sales shall be permitted only after or simultaneously with the establishment of the main use and shall not continue more than six (6) months after discontinuance of the main use.

F. In areas zoned for industrial use only, outdoor storage of equipment and materials, new and used, associated with fabrication, assembly, processing, construction, transportation or similar operations.

G. Notwithstanding the provisions of subparagraph E above, incidental retail sales of products salvaged from a transportation facility as an accessory to the transportation facility.

H. Solid waste and recycling storage containers may be located in any side or rear yard. No containers shall be located in any required parking space, driveway, parking aisle, stacking space, or required buffer yard.

I. Warehouses and other indoor storage facilities. Shipping containers, semi-trailers and similar containers may be used for storage provided they are fully shielded or screened from view. However, manufactured and mobile homes and school and other buses shall not be used for such purposes.

J. Fences, walls, and hedges.

K. Security buildings and structures, including residences for security guards, guardhouses and shelters for watchdogs, provided the minimum dwelling size for the security residence is three hundred (300) square feet. (8/27/14)

L. An on-site construction storage trailer provided it is placed on site no more than thirty (30) days before a building permit is issued and is removed within sixty (60) days of completion of the construction or active construction has been stopped.

M. Television and radio antennae and support structures, satellite dishes and radio broadcasting and receiving antennae and support structures, including guy anchors, subject to applicable height requirements of the district, unless exempted by federal law or the provisions of § 25-15 of this chapter.

N. Helipads.

O. Walk-in freezers

P. Generators

COUNTY OF AUGUSTA  
STAFF REPORT  
Ordinance Amendment  
Chapter 25 Zoning.  
Article VII General Agriculture (GA) Districts  
May 14, 2019  
Revised: May 15, 2019

**An ordinance to amend Chapter 25. Zoning. Division B. Agriculture Districts. Article VII. General Agriculture (GA) Districts. Section 25-77.4. Lot frontage in general. Exceptions.**

Amendment removes manufactured and mobile homes from the existing dwelling division lot frontage exception, which meets the original intent of the exception.

**PROPOSED ORDINANCE TEXT:**

DIVISION B. AGRICULTURE DISTRICTS  
ARTICLE VII. General Agriculture (GA) Districts

**§ 25-77.4. Lot frontage in general. Exceptions.**

C. In General Agriculture Districts, a lot known as an “existing dwelling division lot” may be created that does not have frontage on a public street, provided the following conditions are met:

1. Such “existing dwelling division lot” shall be permitted for the sole purpose of creating a lot to separate an existing dwelling, **not to include manufactured or mobile homes**, constructed in or before the year 2000, and owned no less than five (5) years from the original lot. Neither the original lot nor the “existing dwelling division lot” shall be further subdivided using the exception detailed in this subsection.

2. No such “existing dwelling division lot” shall be created for the purpose of the circumvention of Chapter 21 of this Code.

3. The original lot shall be no more than one contiguous tract or lot, and the foregoing notwithstanding, need not to have the fifty feet (50’) of frontage on a public street required by this section. Any new private rights-of-way or easements established to serve either the “existing dwelling division lot” or the original lot of the grantor must meet the requirements of § 21-11.B of this Code. (Ord. 11/21/06, eff. 1/1/07; Ord. 8/22/18)

**COMMUNITY DEVELOPMENT STAFF COMMENTS:** In August of 2018, the Planning Commission recommended and the Board of Supervisors adopted an ordinance amendment which creates another lot frontage exception for the purpose of creating a lot to separate an existing dwelling constructed in or before the year 2000, and owned no less than five years, from the original lot. This lot frontage exception was an addition to the only other lot frontage exception, known as the family member exception.

The amendment being considered at the Planning Commission's May 14<sup>th</sup> meeting is to eliminate manufactured or mobile homes from such exception as was the original intent of the exception. Staff recommends approval of the amendment.

**PLANNING COMMISSION'S RECOMMENDATION:** Planning Commission recommends approval.



**AN ORDINANCE TO  
TO AMEND CHAPTER 25 ZONING  
DIVISION B. AGRICULTURE DISTRICTS  
ARTICLE VII. GENERAL AGRICULTURE (GA) DISTRICTS.  
SECTION 25-77.4. LOT FRONTAGE IN GENERAL. EXCEPTIONS.**

WHEREAS, the Augusta County Board of Supervisors has deemed it desirable to amend Section 25-77.4 of the Augusta County Code so as to clarify the original intent of the “existing dwelling division lot” lot frontage exception by precluding manufactured or mobile homes from such exception.

NOW THEREFORE be it resolved by the Board of Supervisors for Augusta County that Section 25-77.4 of the Augusta County be amended as follows:

**§ 25-77.4. Lot frontage in general. Exceptions.**

C. In General Agriculture Districts, a lot known as an “existing dwelling division lot” may be created that does not have frontage on a public street, provided the following conditions are met:

1. Such “existing dwelling division lot” shall be permitted for the sole purpose of creating a lot to separate an existing dwelling, not to include manufactured or mobile homes, constructed in or before the year 2000, and owned no less than five (5) years from the original lot. Neither the original lot nor the “existing dwelling division lot” shall be further subdivided using the exception detailed in this subsection.

2. No such “existing dwelling division lot” shall be created for the purpose of the circumvention of Chapter 21 of this Code.

3. The original lot shall be no more than one contiguous tract or lot, and the foregoing notwithstanding, need not to have the fifty feet (50’) of frontage on a public street required by this section. Any new private rights-of-way or easements established to serve either the “existing dwelling division lot” or the original lot of the grantor must meet the requirements of § 21-11.B of this Code. (Ord. 11/21/06, eff. 1/1/07; Ord. 8/22/18)



**COUNTY OF AUGUSTA  
STAFF REPORT  
Ordinance Amendment  
Chapter 25 Zoning.  
Article III Off-Street Parking  
May 14, 2019  
Revised: May 15, 2019**

**An ordinance to amend Chapter 25. Zoning. Division A. In General. Article III. Off-Street Parking. Section 25-35 Number of spaces required.**

Amendment removes the provision for a Zoning Administrator determined waiver for reduced parking for mixed use buildings or facilities. The provision for a Board waiver remains.

**PROPOSED ORDINANCE TEXT:**

**§ 25-35. Number of spaces required.**

A. The number of off-street parking spaces required shall be as follows:

| <b>Use</b>  | <b>Number of spaces required</b>   |
|---|--|
| Airport, railroad passenger station, taxi stands, and bus terminals | One for every three seating spaces to accommodate waiting passengers in addition to other required spaces. |
| Assembly and exhibition halls with and without fixed seats          | One for every four fixed seats and one per 250 square feet of assembly area without fixed seats.           |
| Auction houses, with fixed seats                                    | One for every four seats.  |
| Auction houses, without fixed seats                                 | One for every 250 square feet.   |
| Auditoriums and assembly halls                                      | One for every three seats.   |
| Bakeries  | One for every 200 square feet plus one for every three seats with fixed seating.                           |

| Use   | Number of spaces required   |
|---|---|
| Banks   | One for every 250 square feet of floor space plus one for each 500 square feet of upper floor space.                  |
| Bakeries, ice cream parlors                           | One for every 200 square feet plus one for every three seats with fixed seating (Ord. 09/28/11)                       |
| Batting cages   | One per cage (Ord. 09/28/11)  |
| Bed and breakfast inns                                | One for each sleeping room or one per 75 square feet of assembly, whichever is greater.                               |
| Bowling alleys  | Five for each alley.  |
| Campgrounds and recreational vehicle parks            | One for each space.   |
| Cemetery  | No parking required.  |
| Conference center                                     | One for every four seats.   |
| Convenience retail operations                         | Twelve plus one for every 250 square feet over 1000 square feet.  |
| Customary incidental home occupations                 | Sufficient spaces to accommodate all customers, clients, patients, etc.   |
| Dance hall  | One for every 75 square feet of assembly area.  |
| Dialysis Centers                                      | Two per treatment room (Ord. 09/28/11)  |
| Distribution center                                   | One for every 2000 square feet up to 500,000 square feet and one for every 3000 square feet over 500,000 square feet. |
| Drive-through photo, pharmacy, and other similar uses | One for every 300 square feet of floor space.   |

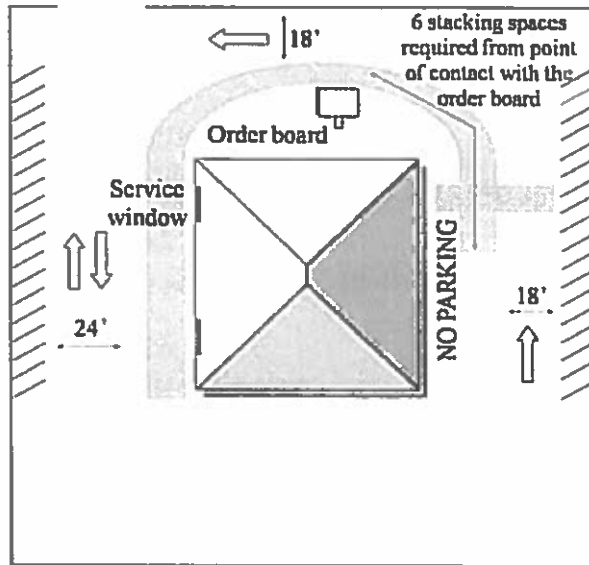
| <b>Use</b>  | <b>Number of spaces required</b>   |
|---|--|
| Dwellings   | Two for each dwelling unit. Anything proposed in a Multiple Residential Dwelling district shall provide two per unit plus ten percent of the total number of required spaces for visitor parking. (see also §25-226 and 237.1) |
| Farm and heavy equipment repair or service facilities           | One for every 300 square feet.   |
| Fairgrounds, carnival grounds                                   | Sufficient parking to ensure that there is no on-street parking for events.  |
| Fire or rescue stations   | Four for each fire or rescue vehicle the facility is designed to accommodate plus one for every 75 square feet of assembly area.   |
| Freight and truck terminals                                     | In addition to the company vehicle requirement, one for every two trucks, tractors, or trailers the facility is designed to accommodate and one for each 250 square feet of office space.                                      |
| Funeral homes and mortuaries                                    | Three for every 100 square feet of service parlors, chapels and reception area.  |
| Furniture, appliance, household equipment (retail)              | One for every 500 square feet.   |
| Gasoline retail outlet (with no inside sales of consumer goods) | One.   |
| Greenhouses, nurseries, and gardens                             | One for every 1000 square feet of indoor retail space, plus one per 4000 square feet of outdoor retail space.  |
| Health clubs , fitness clubs and recreation centers             | One for every 500 square feet  |
| Hospitals   | Three for every bed.   |

| <b>Use</b>   | <b>Number of spaces required</b>  |
|--|---|
| Hotels, motels, and lodging houses                                       | <p>One for each living or sleeping unit for the first 100 units, plus .9 per sleeping room or suite for units 101-200, plus .8 per sleeping room or suite for units 201-300; plus .7 per sleeping room or suite for rooms in excess of 300.</p> <p>With lounges/restaurants- add one for every 150 square feet of such area.</p> <p>With meeting facilities- add one for every four seats of such area.</p> |
| Kennels, and animal shelters   | Five, plus one for every 1000 square feet.  |
| Manufacturing, assembly and processing facilities                        | One for every 2000 square feet up to 500,000 square feet and one per 3000 square feet over 500,000 square feet.   |
| Manufactured home, modular home, and recreational vehicle sales          | One for every 4000 square feet of outdoor retail space.   |
| Medical and dental clinics and offices                                   | Four for each treatment station or treatment room.  |
| Mini-warehouses and self-storage facilities                              | One for every 250 square feet of office space if an office is located on site. If no office is located on site no parking shall required.   |
| Motor vehicle, boats, recreational vehicles repair or service facilities | One for every 300 square feet.  |
| Motor vehicle, boats, recreational vehicles, or machinery sales          | One for every 600 square feet of enclosed floor space, plus one for every 4000 square feet of outdoor retail sales.   |
| Museums and public libraries   | Ten, plus one for every 400 square feet over 2000 square feet.  |
| Nursery schools and day care centers                                     | One for every three children or adults receiving care at licensed capacity.   |
| Offices, business and professional, except medical and dental            | One for every 250 square feet up to 50,000 square feet and three per every 1000 square feet over 50,000 square feet.  |

| <b>Use</b>   | <b>Number of spaces required</b>   |
|--|--|
| Police stations  | One for every 300 square feet of floor space.  |
| Post office  | One for every 300 square feet.   |
| Private clubs, fraternities, sororities, and lodges                  | One for every 75 square feet of assembly area without fixed seats.   |
| Produce stand  | Five, plus three for each additional vendor.   |
| Recreational facilities  | <p>Forty for each ballfield.<br/> One for each picnic table.<br/> Three for each fitness trail.<br/> Four for each hole at a golf course.<br/> Two for each hole at a miniature golf course.<br/> One for each tee at a golf driving range.<br/> One for each 200 square feet of pool surface area; including wading pools and whirlpool baths.<br/> Two for each tennis court and indoor racquet ball courts.<br/> Two for every basketball court.<br/> Two per horseshoe pit.</p> <p>For each recreational use not specified above, one for every 125 square feet of usable recreation area.</p> |
| Religious institutions   | One for every four seats in the main sanctuary.  |
| Residential care facilities and group homes, not including hospitals | One for every three beds.  |
| Restaurants, beer parlors and night clubs                            | One for every two seats.   |
| Restaurants, carry out only  | One for every 200 square feet. (8/27/14)   |
| Restaurants, fast food   | One for every 50 square feet of floor area, but in no instance shall such a facility provide less than ten.  |

| <b>Use</b>                                       | <b>Number of spaces required</b>  |
|--|---|
| Retail stores, service establishments            | One for every 250 square feet and one for each 4000 square feet of outdoor retail sales area.   |
| Rifle and shooting ranges, and skeet shooting    | One for each station.   |
| Rooming houses, boarding houses, and dormitories | One for each resident space.  |
| Schools, elementary and middle                   | Two for each classroom plus one for every staff member.   |
| Schools, dance                                   | One for every 100 square feet of dance floor area, but in no instance shall such a facility have less than five.  |
| Schools, high school                             | One for each staff member plus one for every four students at design capacity.  |
| Schools, higher education                        | Two for every three students.   |
| Schools, vocational and trade                    | Five for every classroom.   |
| Shooting preserve                                | Sufficient parking to accommodate expected users to ensure that there is no on-street parking.  |
| Shopping center                                  | 3.8 for every 1000 square feet for centers less than 400,000 square feet; 3.5 for every 1000 square feet for centers with at least 400,000 square feet. |
| Social and community centers                     | One for every four fixed seats or one for every 75 square feet of assembly, whichever is greater.   |
| Sports arenas and race tracks                    | One for every four seats  |
| Theaters and cinema                              | One for every four seats.   |
| Truck stops and travel plazas                    | Determined separately by proposed uses and totaled (i.e. convenience store, restaurant).  |





| Use  | Number of spaces required  |
|--|--|
| Veterinary clinic or hospital  | One for every 300 square feet.   |
| Warehouses   | Five.  |
| Wholesale trade establishments where goods are not normally sold to the public | Five.  |
| Wholesale trade establishments where goods are normally sold to the public     | One for each 500 square feet of enclosed floor space and one for each 4000 square feet of outdoor retail sales area. |

**B. Stacking Space Requirements.** All stacking spaces shall be counted from the first point of contact. If the establishment has an order board the first space is counted at that location. If the establishment has a service window and no order board the stacking space shall be measured from the service window. All non-residential uses shall provide stacking spaces for vehicles at drive-up and drive-through facilities consistent with the following requirements:

1. **Number Required.** The minimum number of stacking spaces required for each parking facility shall be as specified in the Stacking Space Standards Table. The stacking spaces required for each parking facility shall be measured from the location listed in the Stacking Space Standards table. The space used for remote ordering or communicating with the employees within the use may be one of the required stacking spaces.

a. **Dimensions.** Each stacking space shall have a minimum dimension of nine feet (9') in width by twenty feet (20') in length.

b. **Location.** The location of stacking spaces shall not interfere with on site parking facilities and pedestrian areas.

i. The lane containing the stacking spaces shall be marked and separate and distinct from other access drives and maneuvering lanes for parking spaces.

ii. All designated pedestrian areas which pass through a stacking space area shall be clearly marked through pavement striping or a stamped pattern or texture.

iii. Stacking spaces shall not be used for access to parking spaces and shall not block access to parking spaces.

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## 2. Stacking Space Standards.

| Use                                  | Required stacking spaces  | Point of measurement          |
|--------------------------------------|---|-------------------------------|
| ATM station                          | Three.  | ATM unit                      |
| Automobile oil change and quick lube | Two.  | Service bay                   |
| Bank, drive up                       | Four, plus two for each additional service lane.                  | Service window                |
| Car wash                             | Two.  | Wash bay                      |
| Coffee kiosk                         | Three.  | Service window or order board |
| Dry cleaners                         | Three.  | Service window                |
| Ice cream stand                      | Three.  | Service window or order board |
| Pharmacy, drive up                   | Three.  | Service window                |
| Restaurant, drive up                 | Six for the first lane, plus 3 for every additional service lane. | Service window or order board |
| Truck stop/Travel plaza              | Two for each fueling station.                                     | Pump island                   |

C. Off-street loading spaces. Where loading areas or docks are present, they shall be designed so that no portion of a loading or unloading vehicle obstructs access to any required off-street parking spaces on any property. In no instance shall a loading area be considered a parking space for the purpose of meeting the off-street parking requirements of this ordinance.

D. Uses not specified. In the case of a use not specifically mentioned, the requirements for the off-street parking facilities for a use which is so mentioned and to which such use is similar shall apply.

E. Fraction of a space. When units of measurement determine a fractional space, any fraction up to and including one-half shall be disregarded and fractions over one-half shall require one parking space.

~~F. Mixed uses. When a building or facility is to be used for more than one use, the total requirements of the various uses computed separately in accordance with this section shall be required unless waived by the Zoning Administrator.~~

F. Waiver. The requirements of § 25-35 may be modified or waived in an individual case if the Board of Supervisors finds upon presentation of a parking study or similar documentation from the applicant that the public health, safety or welfare would be equally or better served by the modification or waiver; that the modification or waiver would not be a departure from design practice; and the modification or waiver would not otherwise be contrary to the purpose and intent of this chapter. In granting a modification or waiver, the Board of Supervisors may impose such conditions as deemed necessary to protect the public health, safety, or welfare.

G. Change in use. Whenever in any building or structure there is a change in use, or an increase in floor area or in any other unit or measurement specified herein so as to increase the required number of off-street parking spaces, parking facilities shall be increased on the basis of the total new units of measurement of the use, or the altered or expanded existing use. If a change in use creates a need for an increase of less than five (5) off-street parking spaces, no additional parking facilities shall be required if the facility currently has at least ten (10) spaces.

**ARTICLE III, Division A, Chapter 25 was revised and readopted on 2/10/10, eff. 3/1/10**

**COMMUNITY DEVELOPMENT STAFF COMMENTS:** The above ordinance includes all of Section 25-35 for reference. Please note that the only amendment is the deletion of provision F.

All previous waiver requests for reduced parking have gone to the Board of Supervisors. Staff feels that the provision proposed for deletion does not give staff enough direction or guidance on what criteria should be considered for such a parking reduction. Furthermore, mixed use buildings can vary drastically in size and scale. Staff believes that the original purpose of the provision was for situations when a building or facility was used for more than one use and the timing of such uses was staggered. However, staff has had a request for use of the potential Zoning Administrator waiver for buildings planned for apartments above ground floor business uses. Staff feels that the Board should continue to review all parking waiver requests, requiring parking studies or similar documentation; and therefore, recommends approval of the amendment.

**PLANNING COMMISSION'S RECOMMENDATION:** Planning Commission recommends approval.

**AN ORDINANCE TO  
 TO AMEND CHAPTER 25 ZONING  
 DIVISION A. IN GENERAL  
 ARTICLE III. OFF-STREET PARKING.  
 SECTION 25-35. NUMBER OF SPACES REQUIRED.**

WHEREAS, the Augusta County Board of Supervisors has deemed it desirable to amend Section 25-35 of the Augusta County Code to eliminate the provision for a Zoning Administrator determined parking waiver for mixed use buildings or facilities.

NOW THEREFORE be it resolved by the Board of Supervisors for Augusta County that Section 25-35 of the Augusta County be amended as follows:

**§ 25-35. Number of spaces required.**

A. The number of off-street parking spaces required shall be as follows:

| Use   | Number of spaces required  |
|---|--|
| Airport, railroad passenger station, taxi stands, and bus terminals | One for every three seating spaces to accommodate waiting passengers in addition to other required spaces. |
| Assembly and exhibition halls with and without fixed seats          | One for every four fixed seats and one per 250 square feet of assembly area without fixed seats.           |
| Auction houses, with fixed seats                                    | One for every four seats.  |
| Auction houses, without fixed seats                                 | One for every 250 square feet.   |
| Auditoriums and assembly halls                                      | One for every three seats.   |
| Bakeries  | One for every 200 square feet plus one for every three seats with fixed seating.                           |

| Use   | Number of spaces required   |
|---|---|
| Banks   | One for every 250 square feet of floor space plus one for each 500 square feet of upper floor space.                  |
| Bakeries, ice cream parlors                           | One for every 200 square feet plus one for every three seats with fixed seating (Ord. 09/28/11)                       |
| Batting cages   | One per cage (Ord. 09/28/11)  |
| Bed and breakfast inns                                | One for each sleeping room or one per 75 square feet of assembly, whichever is greater.                               |
| Bowling alleys  | Five for each alley.  |
| Campgrounds and recreational vehicle parks            | One for each space.   |
| Cemetery  | No parking required.  |
| Conference center                                     | One for every four seats.   |
| Convenience retail operations                         | Twelve plus one for every 250 square feet over 1000 square feet.  |
| Customary incidental home occupations                 | Sufficient spaces to accommodate all customers, clients, patients, etc.   |
| Dance hall  | One for every 75 square feet of assembly area.  |
| Dialysis Centers                                      | Two per treatment room (Ord. 09/28/11)  |
| Distribution center                                   | One for every 2000 square feet up to 500,000 square feet and one for every 3000 square feet over 500,000 square feet. |
| Drive-through photo, pharmacy, and other similar uses | One for every 300 square feet of floor space.   |

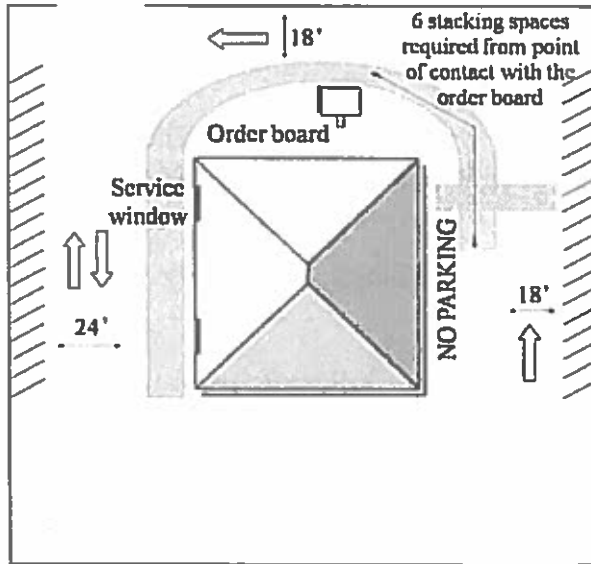
| <b>Use</b>  | <b>Number of spaces required</b>   |
|---|--|
| Dwellings   | Two for each dwelling unit. Anything proposed in a Multiple Residential Dwelling district shall provide two per unit plus ten percent of the total number of required spaces for visitor parking. (see also §25-226 and 237.1) |
| Farm and heavy equipment repair or service facilities           | One for every 300 square feet.   |
| Fairgrounds, carnival grounds                                   | Sufficient parking to ensure that there is no on-street parking for events.  |
| Fire or rescue stations   | Four for each fire or rescue vehicle the facility is designed to accommodate plus one for every 75 square feet of assembly area.   |
| Freight and truck terminals                                     | In addition to the company vehicle requirement, one for every two trucks, tractors, or trailers the facility is designed to accommodate and one for each 250 square feet of office space.                                      |
| Funeral homes and mortuaries                                    | Three for every 100 square feet of service parlors, chapels and reception area.  |
| Furniture, appliance, household equipment (retail)              | One for every 500 square feet.   |
| Gasoline retail outlet (with no inside sales of consumer goods) | One.   |
| Greenhouses, nurseries, and gardens                             | One for every 1000 square feet of indoor retail space, plus one per 4000 square feet of outdoor retail space.  |
| Health clubs , fitness clubs and recreation centers             | One for every 500 square feet  |
| Hospitals   | Three for every bed.   |

| <b>Use</b>   | <b>Number of spaces required</b>  |
|--|---|
| Hotels, motels, and lodging houses                                       | <p>One for each living or sleeping unit for the first 100 units, plus .9 per sleeping room or suite for units 101-200, plus .8 per sleeping room or suite for units 201-300; plus .7 per sleeping room or suite for rooms in excess of 300.</p> <p>With lounges/restaurants- add one for every 150 square feet of such area.</p> <p>With meeting facilities- add one for every four seats of such area.</p> |
| Kennels, and animal shelters   | Five, plus one for every 1000 square feet.  |
| Manufacturing, assembly and processing facilities                        | One for every 2000 square feet up to 500,000 square feet and one per 3000 square feet over 500,000 square feet.   |
| Manufactured home, modular home, and recreational vehicle sales          | One for every 4000 square feet of outdoor retail space.   |
| Medical and dental clinics and offices                                   | Four for each treatment station or treatment room.  |
| Mini-warehouses and self-storage facilities                              | One for every 250 square feet of office space if an office is located on site. If no office is located on site no parking shall required.   |
| Motor vehicle, boats, recreational vehicles repair or service facilities | One for every 300 square feet.  |
| Motor vehicle, boats, recreational vehicles, or machinery sales          | One for every 600 square feet of enclosed floor space, plus one for every 4000 square feet of outdoor retail sales.   |
| Museums and public libraries   | Ten, plus one for every 400 square feet over 2000 square feet.  |
| Nursery schools and day care centers                                     | One for every three children or adults receiving care at licensed capacity.   |
| Offices, business and professional, except medical and dental            | One for every 250 square feet up to 50,000 square feet and three per every 1000 square feet over 50,000 square feet.  |



| Use  | Number of spaces required  |
|--|--|
| Police stations  | One for every 300 square feet of floor space.  |
| Post office  | One for every 300 square feet.   |
| Private clubs, fraternities, sororities, and lodges                  | One for every 75 square feet of assembly area without fixed seats.   |
| Produce stand  | Five, plus three for each additional vendor.   |
| Recreational facilities  | <p>Forty for each ballfield.<br/> One for each picnic table.<br/> Three for each fitness trail.<br/> Four for each hole at a golf course.<br/> Two for each hole at a miniature golf course.<br/> One for each tee at a golf driving range.<br/> One for each 200 square feet of pool surface area; including wading pools and whirlpool baths.<br/> Two for each tennis court and indoor racquet ball courts.<br/> Two for every basketball court.<br/> Two per horseshoe pit.</p> <p>For each recreational use not specified above, one for every 125 square feet of usable recreation area.</p> |
| Religious institutions   | One for every four seats in the main sanctuary.  |
| Residential care facilities and group homes, not including hospitals | One for every three beds.  |
| Restaurants, beer parlors and night clubs                            | One for every two seats.   |
| Restaurants, carry out only  | One for every 200 square feet. (8/27/14)   |
| Restaurants, fast food   | One for every 50 square feet of floor area, but in no instance shall such a facility provide less than ten.  |

| <b>Use</b>                                       | <b>Number of spaces required</b>  |
|--|---|
| Retail stores, service establishments            | One for every 250 square feet and one for each 4000 square feet of outdoor retail sales area.   |
| Rifle and shooting ranges, and skeet shooting    | One for each station.   |
| Rooming houses, boarding houses, and dormitories | One for each resident space.  |
| Schools, elementary and middle                   | Two for each classroom plus one for every staff member.   |
| Schools, dance                                   | One for every 100 square feet of dance floor area, but in no instance shall such a facility have less than five.  |
| Schools, high school                             | One for each staff member plus one for every four students at design capacity.  |
| Schools, higher education                        | Two for every three students.   |
| Schools, vocational and trade                    | Five for every classroom.   |
| Shooting preserve                                | Sufficient parking to accommodate expected users to ensure that there is no on-street parking.  |
| Shopping center                                  | 3.8 for every 1000 square feet for centers less than 400,000 square feet; 3.5 for every 1000 square feet for centers with at least 400,000 square feet. |
| Social and community centers                     | One for every four fixed seats or one for every 75 square feet of assembly, whichever is greater.   |
| Sports arenas and race tracks                    | One for every four seats  |
| Theaters and cinema                              | One for every four seats.   |
| Truck stops and travel plazas                    | Determined separately by proposed uses and totaled (i.e. convenience store, restaurant).  |



| Use  | Number of spaces required  |
|--|--|
| Veterinary clinic or hospital  | One for every 300 square feet.   |
| Warehouses   | Five.  |
| Wholesale trade establishments where goods are not normally sold to the public | Five.  |
| Wholesale trade establishments where goods are normally sold to the public     | One for each 500 square feet of enclosed floor space and one for each 4000 square feet of outdoor retail sales area. |

**B. Stacking Space Requirements.** All stacking spaces shall be counted from the first point of contact. If the establishment has an order board the first space is counted at that location. If the establishment has a service window and no order board the stacking space shall be measured from the service window. All non-residential uses shall provide stacking spaces for vehicles at drive-up and drive-through facilities consistent with the following requirements:

1. **Number Required.** The minimum number of stacking spaces required for each parking facility shall be as specified in the Stacking Space Standards Table. The stacking spaces required for each parking facility shall be measured from the location listed in the Stacking Space Standards table. The space used for remote ordering or communicating with the employees within the use may be one of the required stacking spaces.

a. **Dimensions.** Each stacking space shall have a minimum dimension of nine feet (9') in width by twenty feet (20') in length.

b. **Location.** The location of stacking spaces shall not interfere with on site parking facilities and pedestrian areas.

i. The lane containing the stacking spaces shall be marked and separate and distinct from other access drives and maneuvering lanes for parking spaces.

ii. All designated pedestrian areas which pass through a stacking space area shall be clearly marked through pavement striping or a stamped pattern or texture.

iii. Stacking spaces shall not be used for access to parking spaces and shall not block access to parking spaces.

[INTENTIONALLY LEFT BLANK]

2. Stacking Space Standards.

| Use                                  | Required stacking spaces  | Point of measurement          |
|--------------------------------------|---|-------------------------------|
| ATM station                          | Three.  | ATM unit                      |
| Automobile oil change and quick lube | Two.  | Service bay                   |
| Bank, drive up                       | Four, plus two for each additional service lane.                  | Service window                |
| Car wash                             | Two.  | Wash bay                      |
| Coffee kiosk                         | Three.  | Service window or order board |
| Dry cleaners                         | Three.  | Service window                |
| Ice cream stand                      | Three.  | Service window or order board |
| Pharmacy, drive up                   | Three.  | Service window                |
| Restaurant, drive up                 | Six for the first lane, plus 3 for every additional service lane. | Service window or order board |
| Truck stop/Travel plaza              | Two for each fueling station.                                     | Pump island                   |

C. Off-street loading spaces. Where loading areas or docks are present, they shall be designed so that no portion of a loading or unloading vehicle obstructs access to any required off-street parking spaces on any property. In no instance shall a loading area be considered a parking space for the purpose of meeting the off-street parking requirements of this ordinance.

D. Uses not specified. In the case of a use not specifically mentioned, the requirements for the off-street parking facilities for a use which is so mentioned and to which such use is similar shall apply.

E. Fraction of a space. When units of measurement determine a fractional space, any fraction up to and including one-half shall be disregarded and fractions over one-half shall require one parking space.

~~F. Mixed uses. When a building or facility is to be used for more than one use, the total requirements of the various uses computed separately in accordance with this section shall be required unless waived by the Zoning Administrator.~~

F. Waiver. The requirements of § 25-35 may be modified or waived in an individual case if the Board of Supervisors finds upon presentation of a parking study or similar documentation from the applicant that the public health, safety or welfare would be equally or better served by the modification or waiver; that the modification or waiver would not be a departure from design practice; and the modification or waiver would not otherwise be contrary to the purpose and intent of this chapter. In granting a modification or waiver, the Board of Supervisors may impose such conditions as deemed necessary to protect the public health, safety, or welfare.

G. Change in use. Whenever in any building or structure there is a change in use, or an increase in floor area or in any other unit or measurement specified herein so as to increase the required number of off-street parking spaces, parking facilities shall be increased on the basis of the total new units of measurement of the use, or the altered or expanded existing use. If a change in use creates a need for an increase of less than five (5) off-street parking spaces, no additional parking facilities shall be required if the facility currently has at least ten (10) spaces.

**ARTICLE III, Division A, Chapter 25 was revised and readopted on 2/10/10, eff. 3/1/10**

STAFF BRIEFING AGENDA ITEM NO. S/B-11

CONVENE CLOSED SESSION

May 20, 2019

(In) MOTION: \_\_\_\_\_ SECOND: \_\_\_\_\_ VOTE: \_\_\_\_\_

(Out) \_\_\_\_\_

(Certify) \_\_\_\_\_

I move that the Board of Supervisors of Augusta County convene in closed session pursuant to:

(1) the personnel exemption under Virginia Code § 2.2-3711(A) (1) [discussion, consideration or interviews of (a) prospective candidates for employment, or (b) assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of specific employees]:

- a) Boards and Commissions - EDA, Youth Commission, Ag Industry Board, CSPDC, BRCC, Blue Ridge Criminal Justice, CAP-SAW, CPMT, VCSB, Shen. Valley Partnership
- b) Assistant County Attorney

(2) the real property exemption under Virginia Code § 2.2-3711(A) (3) [discussion of the acquisition for a public purpose, or disposition, of real property]:

- a) Ladd Elementary School

(3) the economic development exemption under Virginia Code § 2.2-3711(A) (5) [discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of its interest in locating or expanding its facilities in the county]:

- a) Proposed Office space, flex space, storage facilities, manufacturing facilities, utility and mixed use development.





**ADVANCED  
A G E N D A**

**REGULAR MEETING OF THE AUGUSTA COUNTY BOARD OF SUPERVISORS**

WEDNESDAY, May 22, 2019, at 7:00 p.m.

**Board Meeting Room, Government Center, Verona, VA**

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| ITEM NO.                              | DESCRIPTION  |
|---------------------------------------|--|
| <b>7:00 P.M.</b>                      | <b>PLEDGE OF ALLEGIANCE</b><br><br><b>INVOCATION</b> - Public participation is optional; those who wish to join the Board of Supervisors in prayer are asked to remain standing after the Pledge.  |
| <b>PUBLIC HEARING:</b>                |  |
| 5-14                                  | <b><u>CHAPTER 25, SECTION 25-77.4 ORDINANCE AMENDMENT</u></b><br>Consider an amendment that removes manufactured and mobile homes from the existing dwelling division lot frontage exception, which meets the original intent of the exception. The Planning Commission recommends approval.                   |
| 5-15                                  | <b><u>CHAPTER 25, SECTION 25-35 ORDINANCE AMENDMENT</u></b><br>Consider an amendment that removes the provision for a Zoning Administrator determined waiver for reduced parking for mixed use buildings or facilities. The provision for a Board waiver remains. The Planning Commission recommends approval. |
| <b>** (END OF PUBLIC HEARINGS) **</b> |  |
| 5-16                                  | <b><u>FIRE ENGINE PURCHASE</u></b><br>Consider approval to purchase one fire engine and request authorization to execute an agreement with Atlantic Emergency Solutions/Pierce Manufacturing.<br><br>Funding Source: Capital 70-8000-8057 \$593,774.00   |
| 5-17                                  | <b><u>VRS VOLUNTARY LONG TERM INSURANCE</u></b><br>Consider group long term care insurance benefit offered through VRS.  |
| 5-18                                  | <b><u>AUGUSTA SOLAR PROJECT</u></b><br>Consider the Special Use Permit request from Community Solar.   |

5-19      **WAIVERS**

5-20      **CONSENT AGENDA (SEE ATTACHED)**

5-20.1    **MINUTES**

Consider minutes of the following meetings:

- Regular Meeting, Wednesday, April 10, 2019

**(END OF CONSENT AGENDA)**

5-21      **MATTERS TO BE PRESENTED BY THE PUBLIC**

5-22      **MATTERS TO BE PRESENTED BY THE BOARD**

5-23      **MATTERS TO BE PRESENTED BY STAFF**

Regular Meeting, Wednesday, April 10, 2019, 7:00 p.m. Government Center, Verona, VA.

PRESENT: Gerald W. Garber, Chairman  
Carolyn S. Bragg-Vice Chairman  
G.L. "Butch" Wells  
Michael L. Shull  
Wendell L. Coleman  
Marshall W. Pattie  
Pam L. Carter  
Timothy K. Fitzgerald, County Administrator  
Jennifer M. Whetzel, Deputy County Administrator  
John Wilkinson, Director of Community Development  
Leslie Tale, Planner  
James R. Benkahla, County Attorney  
Angie Michael, Executive Assistant

VIRGINIA: At a regular meeting of the Augusta County Board of Supervisors held on Wednesday, April 10, 2019, at 7:00 p.m., at the Government Center, Verona, Virginia, and in the 243<sup>rd</sup> year of the Commonwealth....

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Chairman Garber welcomed the citizens present.

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The following student from the Beverley Manor Middle School led us with the Pledge of Allegiance:

Mackenzie Roller is in the band program and enjoys basketball and ballet. She enjoys spending time with her little sister and has lots of friends.

.....

Michael Shull, Supervisor for the Riverheads District, delivered the invocation.

.....

CHILD ABUSE PREVENTION MONTH PROCLAMATION

Ms. Bragg read the following resolution:

WHEREAS, preventing child abuse and neglect is a solution that requires involvement among people throughout the community, and  
WHEREAS, child maltreatment occurs when people find themselves in stressful situations, without community resources, and don't know how to cope, and  
WHEREAS, there are 64 Augusta County children currently in foster care, and  
WHEREAS, in 2018 there were 385 investigations of child abuse or neglect in Augusta County; and  
WHEREAS, the majority of child abuse cases stem from situations and conditions that are preventable in an engaged and supportive community;  
WHEREAS, all citizens should become involved in supporting families in raising their children in a safe, nurturing environment, and there are 45 foster/adoptive families through the Department of Social Services in our area; and  
WHEREAS, effective child abuse prevention programs succeed because of partnerships created among Shenandoah Valley Social Services, the Valley Children's Advocacy Center the Office on





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April 10, 2019, at 7:00 p.m.

AUGUSTA SOLAR, LLC (CONT'D)

which will require some work from the engineers and the design team. Mr. Cline believes this is a project that is compatible with the requirements of the ordinance, but there have been numerous comments and want to work on the issues brought forward. This is the reason for the additional thirty days.

Leslie Tate, Planner, stated that the Planning Commission did determine that the project is in substantial accord with the Comprehensive Plan. Staff, in the report to the Planning Commission, determined some areas where the project is not in substantial accord with Comprehensive Plan or parts thereof. The Comprehensive Plan designates the County into four planning policy areas; urban service areas, community development areas, agricultural conservation areas and rural conservation areas. The urban service and community development areas are the two growth areas. This specific request is located in an urban service area or community development area. Ms. Tate showed a map of the area on the screen. It is also stated that these areas will be compact, interconnected and pedestrian oriented. Staff has raised the concern that if this project was to be approved and the life span of the project is thirty five years, if the parcels among these areas were to develop as envisioned by the Comprehensive Plan there could be a potential fragmenting of development that would not achieve that urban form as envisioned by the plan. It would not have the pedestrian connection or the density as encouraged by the plan. Stuarts Draft and the area of this project is designated for a growth area. The Comprehensive Plan, although not adopted in 1987, the Stuarts Draft area was identified as a sewer service area and then in 1994 the adopted Comprehensive Plan further demonstrates that this area is in a growth area of the County. The 2007 plan also identifies this area for growth and development and the 2007 plan changed some percentages or goals to designate that 80% of development and 10% in the others to those areas. The 2015 Comprehensive Plan update also envisions this area for development. These are concerns that Staff has raised related to the project. A resolution has been prepared if the Board chooses to approve the request and with that are conditions that we have worked with the applicant on. Also provided is a summary issues mentioned and also issues that have been in the Staff reports while going through the process. The applicant provided to the Planning Commission and was also included in the Board's packets, a memo related to the Staff Report addressing the various reasons why the applicant determines the application to be in accord with the Comprehensive Plan or parts thereof.

Ms. Bragg understands the request and appreciates the request. The application was presented to the Board in August 2018 and many hours have been spent on this project. More time was requested to work on setbacks that have been in the ordinance from the beginning. Ms. Bragg is concerned that the request for more time comes the day of the meeting. She would like to carry on and make decisions on this project. Ms. Bragg would like to proceed with a vote.

Mr. Wells finds the request very reasonable. He is disappointed with the process recently. This started out with a thorough process of viewing the project and followed up by a public hearing. There was a lot of input from people that approve and those that do not approve. Then there was a worksession and Staff, along with the Augusta County Service Authority, gave their response in regards to statements made during the public hearing. From that point on, the Board has not discussed a number of important documents or the questions asked of the Economic Development Department. For that reason, the request of an additional thirty days is acceptable. Mr. Wells hopes within the thirty days, the Board can come together, discuss the important documents and come to a decision.

Dr. Pattie also supports the thirty day extension. This has been a long process for everyone and if issues with the property owners can be worked out then the opportunity should be given to do so.

April 10, 2019, at 7:00 p.m.

AUGUSTA SOLAR, LLC (CONT'D)

Ms. Carter supports the thirty day request and supports Mr. Wells statement regarding the Board furthering their discussion.

Mr. Coleman does not support the extension. He is in an Urban Service Area and represents over 10,000 citizens. The Comprehensive Plan shows Urban Service Areas is where 90% of the County's growth and development will be located. A lot of emphasis has been put on water and sewer. There is rail, electric, schools and roads and Mr. Coleman cannot turn his back on this. He has given this project a lot of thought in terms of economic development. When businesses are interested in coming to Augusta County, their questions are is there electric, water and sewer. There has been decisions made based on the Comprehensive Plan. Mr. Coleman disagrees with the Planning Commission that this request is in accord with the Comprehensive Plan or parts thereof. Community Solar was informed from the beginning this project was not a good idea. Mr. Anderson admitted that when he approached the County about this project and the County told him the area that was being looked at was in an area designated for 90% of the growth. What will happen in the next thirty days that will change his view of this project? What is done in Stuarts Draft will most likely follow to other areas such as Fishersville. There is plenty of land far more suitable for solar than the area selected.

Mr. Shull agrees with Mr. Coleman. There are a number of unanswered questions. The Comprehensive Plan is not complete. The ordinance is not complete. There are changes that may need to be made in those areas that will not be completed in thirty days. He came to the meeting with intentions of voting and the Board needs to move forward and make a decision.

Dr. Pattie stated that the Board is not choosing what is added or deleted from the project. The developer wants to work with the property owners and come back with a different version.

Mr. Wells respects the opinions of Mr. Coleman and Mr. Shull. Their opinions also reinforce the fact that these are the types of things that should have been discussed in a meeting collectively; not tonight.

Mr. Cline stated that they are not proposing to add properties. Simply to look within what has been submitted and pull things back in sensitive areas of possible future development.

Dr. Pattie moved, seconded by Mr. Wells, that the Board approve tabling the agenda item for thirty days.

Vote was as follows: Yeas: Garber, Bragg, Wells, Shull, Pattie and Carter  
Nays: Coleman

Motion carried.

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April 10, 2019, at 7:00 p.m.

MATTERS TO BE PRESENTED BY THE PUBLIC

1. Aaron Tammi of 826 Burkes Mill Road, farms the land surrounding Sea Wright Springs. He has concerns with this development. Roads are narrow and volume of traffic will be an issue. A greater concern is the water.

2. Shawn Mooney of Sea Wright Road, is opposed to the proposed commercial water pumping and transport operation by a Canadian company at Sea Wright Springs. He has emailed a letter to Mr. Fitzgerald on behalf of a group of residents living in the vicinity of the spring. Why has there not been meetings or discussions on this project and no opportunity for residents of the area to engage in dialogue about the impact of the proposed project with the County or the company.

3. Robin Hawks of Sea Wright Road, is concerned with the proposed water collecting project with Sea Wright Spring. Ms. Hawks made a formal FOIA request in regards to Sea Wright Springs. There has not been any information given to the residents of the area and she is formally making a Freedom of Information Act request for all written correspondence. Including emails, letters or written notes executed by any or all County employees and elected officials regarding Sea Wright Springs and or Flow Water or Flow Hydration Company. The request includes internal documents and all emails, memorandums and all documents sent externally. Furthermore, she is requesting that the work on Sea Wright water project be stopped until it is determined that the proper permit can be issued after a public hearing and after a VDOT impact study is conducted.

4. Leo Tammi Is opposed to this project.

5. Roger Taylor of Sea Wright Road, is concerned with this project. He has concerns with the amount of ground water and the local water supply. He has had issues with his well going dry several times over the past year even during historic amounts of rainfall. The poorly maintained roads are also a concern.

6. Chistopher Simmonetti owns property across from Sea Wright Springs. He is concerned with noise, air pollution, run off and impact of traffic. He witnessed the grounds keeper putting gallons of bleach directly into the spring and scrubbing the water so it would test clean. That bleach makes its way directly into the water source. Why was money spent on grants to fence out cattle and livestock if actions like this are allowed?

7. Morgan Littick is concerned with the decision to give the additional thirty days for the solar project.

8. Stan Sakorski agrees with Mr. Litlick's comment. The Board needs to stand up and make a decision on the solar project.

9. Mark Po has concerns regarding the solar project.

10. Michael Moneymaker is disappointed in the decision to give the additional thirty days for the solar project.

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MATTERS TO BE PRESENTED BY THE BOARD

Dr. Pattie thanked everyone for coming to the meeting.

Ms. Carter reminded everyone that this is National Library Week.

Mr. Coleman thanked everyone for attending.



April 10, 2019, at 7:00 p.m.

**CLOSED SESSION (CONT'D)**

a) Proposed Office space, flex space, storage facilities, manufacturing facilities, utility and mixed use development.

(3) the real property exemption under Virginia Code § 2.2-3711(A)(3) (discussion of the acquisition for a public purpose, or disposition, of real property):

a) Ladd Elementary

(4) the legal counsel exception under Virginia Code § 2.2-3711(A)(8) Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter.

a) Zoning and land use issues

On motion of Mr. Shull, seconded by Mr. Wells, the Board came out of Closed Session.

Vote was as follows: Yeas: Garber, Bragg, Wells, Shull, Coleman, Pattie, and Carter  
Nays: None

Motion carried.

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The Chairman advised that each member is required to certify that to the best of their knowledge during the closed session only the following was discussed:

- 1. Public business matters lawfully exempted from statutory open meeting requirements, and
- 2. Only such public business matters identified in the motion to convene the executive session.

The Chairman asked if there is any Board member who cannot so certify.

Hearing none, the Chairman called upon the County Administrator/ Clerk of the Board to call the roll noting members of the Board who approve the certification shall answer AYE and those who cannot shall answer NAY.

Roll Call Vote was as follows:

Yeas: Garber, Bragg, Wells, Shull, Coleman, Pattie, and Carter  
Nays: None

Motion carried.

The Chairman authorized the County Administrator/Clerk of the Board to record this certification in the minutes.

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April 10, 2019, at 7:00 p.m.

**BOARDS AND COMMISSIONS**

Dr. Pattie moved, seconded by Ms. Carter, that the Board appoint Butch Wells to serve a term on the CSPDC and the Executive Committee. Effective July 1, 2019 and to expire June 30, 2022.

Vote was as follows:       Yeas: Garber, Bragg, Shull, Wells, Coleman, Pattie and Carter

Nays: None

Motion carried.

Dr. Pattie moved, seconded by Ms. Bragg, that the Board appoint Amy Thornton to serve an unexpired term on the Broadband Committee. Effective immediately and to expire June 30, 2020.

Vote was as follows:       Yeas: Garber, Bragg, Shull, Wells, Coleman, Pattie and Carter

Nays: None

Motion carried.

Ms. Carter moved, seconded by Mr. Shull, that the Board appoint Nicki Shepard to serve on the CPMT. Effective immediately, to expire April 10, 2023.

Vote was as follows:       Yeas: Garber, Bragg, Shull, Wells, Coleman, Pattie and Carter

Nays: None

Motion carried.

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