

NOTICE OF PUBLIC MEETINGS

DATE	TIME	EVENT/PLACE **	PERSONS ATTENDING
Jan 2, 2020	9:30 a.m. 1:30 p.m. 5:00 p.m.	BZA STAFF BRIEFING BZA BOS ORGANIZATIONAL MEETING	All Members
Jan 6	1:30 p.m.	CMPT	
Jan 8	3:00 p.m. 7:00 p.m.	ORDINANCE COMMITTEE BOS MEETING	All Members
Jan 13	7:00 p.m.	RECYCLING COMMITTEE	
Jan 14	9:00 a.m. 7:00 p.m.	ELECTORAL BOARD-L&A TESTING PLANNING COMMISSION	
Jan 15	7:00 p.m.	PARKS & RECREATION COMMISSION	
Jan 16	11:00 a.m. 1:30 p.m.	ECONOMIC DEVELOPMENT AUTHORITY AUGUSTA COUNTY SERVICE AUTHORITY	
Jan 21	9:30 a.m. 10:00 a.m. 10:00 a.m. 10:30 a.m. 1:30 p.m. 5:30 p.m.	ECONOMIC DEVELOPMENT COMMITTEE HEADWATERS SOIL & WATER CONSERVATION DIST. VALLEY PROGRAM FOR AGING SERVICES EMERGENCY SERVICE COMMITTEE STAFF BRIEFING CAP-SAW	All Members
Jan 22	7:00 p.m.	BOS MEETING	All Members
Jan 23	7:00 p.m.	BROADBAND COMMITTEE	
Jan 28	8:30 a.m. 7:00 p.m.	DEPT OF SOCIAL SERVICES AUGUSTA COUNTY EMERGENCY SERVICES	
Jan 30	4:00 p.m.	LIBRARY BOARD-FISHERSVILLE LIBRARY	
Feb 3	1:30 p.m.	CMPT	
Feb 4	2:00 p.m.	JAIL AUTHORITY	
Feb 5	10:00 a.m.	MPO POLICY BOARD	
Feb 6	9:30 a.m. 1:30 p.m.	BZA STAFF BRIEFING BZA	
Feb 11	7:00 p.m.	PLANNING COMMISSION	
Feb 12	9:00 a.m. 3:00 p.m. 7:00 p.m.	ELECTORAL BOARD-L&A TESTING ORDINANCE COMMITTEE BOS MEETING	All Members
Feb 18	10:00 a.m. 10:00 a.m. 5:30 p.m.	HEADWATERS SOIL & WATER CONSERVATION DIST. VALLEY PROGRAM FOR AGING SERVICES CAP-SAW	
Feb 19	7:00 p.m.	PARKS & RECREATION COMMISSION	
Feb 20	1:30 p.m.	AUGUSTA COUNTY SERVICE AUTHORITY	
Feb 24	9:30 a.m. 10:30 a.m. 1:30 p.m.	ECONOMIC DEVELOPMENT COMMITTEE EMERGENCY SERVICES COMMITTEE STAFF BRIEFING	All Members
Feb 25	8:30 a.m.	DEPT OF SOCIAL SERVICES	
Feb 26	7:00 p.m.	BOS MEETING	All Members
Feb 27	7:00 p.m.	BROADBAND COMMITTEE	

A G E N D A

ORGANIZATIONAL MEETING OF THE AUGUSTA COUNTY BOARD OF SUPERVISORS

THURSDAY, JANUARY 2, 2020, at 5:00 p.m.

Government Center, Verona, VA

ITEM NO.	DESCRIPTION
1-01 5:00 p.m.	Elect Chairman
1-02	Elect Vice-Chairman
1-03	Board Meeting Schedule for 2020 (SEE ATTACHED).
1-04	Tiebreaker – In accordance with Section 15.2-1421, appointment of a tiebreaker is at the discretion of the governing body (SEE ATTACHED).
1-05	Rules of Procedure – consider adoption (SEE ATTACHED).
1-06	<u>MATTERS TO BE PRESENTED BY THE PUBLIC</u>
1-07	<u>MATTERS TO BE PRESENTED BY THE BOARD</u>
1-08	<u>MATTERS TO BE PRESENTED BY STAFF</u>

January 2, 2020

MEMORANDUM

TO: Timothy K. Fitzgerald

RE: Proposed FY2020-21 Budget Calendar

Department Requests to County Administrator	1/23/20-2/3/20
Board of Supervisors Work Session	3/30/20
Advertise Budget 15.2-2506	4/8/20
Public Hearing 15.2-2506	4/15/20 <i>Special Meeting</i>
Adopt Budget 15.2-2503	4/22/20

Original: 12/6/2019, revised 12/16/19

BUDGET SCHEDULE

January 2, 2020

Date	Time	Office
January 23, 2020 <i>Thursday</i>	1:30 p.m.	Commissioner of Revenue
	2:30 p.m.	Economic Development
	3:00 p.m.	Fire & Rescue
	4:00 p.m.	Human Resources
January 27, 2020 <i>Monday</i> @ Courthouse J&D Conference Rm	10:00 a.m.	Magistrate
	10:30 a.m.	J&D Clerk/Court Services
	11:00 a.m.	Clerk of General District Court
	1:00 p.m.	Clerk of Circuit Court
	1:30 p.m.	Commonwealth Attorney
January 28, 2020 <i>Tuesday</i>	10:30 a.m.	Extension
	11:00 a.m.	Sheriff
	1:00 p.m.	Social Services
January 29, 2020 <i>Wednesday</i>	9:00 a.m.	Maintenance/Facilities Management
	10:00 a.m.	Treasurer
	10:30 a.m.	Registrar
January 30, 2020 <i>Thursday</i>	1:00 p.m.	Community Development
	2:00 p.m.	Library
	3:00 p.m.	IT
	4:00 p.m.	Emergency Communications Center
January 31, 2020 <i>Friday</i>	9:00 a.m.	County Admin
	9:30 a.m.	Finance
	10:00 a.m.	County Attorney
	10:30 a.m.	Parks and Recreation
February 3, 2020 <i>Monday</i>	9:30 a.m.	Animal Control
	10:00 a.m.	Office on Youth
	1:00 p.m.	Health Department

ORGANIZATIONAL MEETING AGENDA ITEM NO. 1-04

Code of Virginia
Title 15.2. Counties, Cities and Towns
Chapter 14. Governing Bodies of Localities

§ 15.2-1421. Tie breakers.

The governing body of each county may designate a tie breaker, whose duty it shall be to cast the deciding vote in case of tie, as set forth in § 15.2-1420. The designation of the tie breaker shall be by election by the voters of the county from the county at large. Every tie breaker shall serve for a period of four years from the date of his election and every tie breaker so elected shall serve the same term as a member of the governing body. No person shall be elected or serve as tie breaker who is not a resident of the county; who is not qualified to hold office as supervisor or who is an employee or officer of the county. Tie breakers heretofore appointed or elected shall continue in office until the expiration of the respective terms. Vacancies in the position of tie breaker shall be filled in the same manner as vacancies in the governing body.

Code 1950, § 15-240; 1952, c. 159; 1952, Ex. Sess., c. 10; 1954, c. 91; 1962, cc. 595, 623, § 15.1-535; 1966, c. 280; 1972, c. 593; 1974, c. 550; 1981, c. 261; 1994, c. 550; 1997, c. 587; 2007, c. 833.

"RULES OF ORDER"

1. A quorum is a majority of the Board.
2. All Board Members should have a chance to speak on any issue before the Board.
3. Although customary, a "second" is not required to have a matter voted upon.
4. "Procedural rules" will not be allowed to thwart the will of the majority.
5. Except for public hearings and "matters to be heard from the public," whether the public can speak on an issue is in the discretion of the Chairman or a majority of the Board.
6. Most matters are passed by a majority of those present and voting. Theoretically, a matter can pass with only 1 vote, if the others abstain. However, a majority of the full membership (*i.e.*, 4 out of 7) is required to spend more than \$500.00, impose taxes, or borrow money.
7. The vote of each member must be recorded on every item voted upon.
8. A tie vote defeats the motion, resolution or issue voted upon.
9. The motion to adjourn customarily is made as follows: "I move we adjourn subject to the call of the Chairman." That makes it easy to call a special meeting in case something comes up before the next scheduled meeting.
10. The Board "speaks" through its actions. No one member, not even the Chairman, can speak for the entire Board unless the Board has taken some action to authorize it.
11. Statements made and matters discussed in closed session are strictly confidential and should be repeated to no one. This is particularly true of "advice from the County Attorney" since disclosure will result in loss of attorney-client confidentiality privilege.
12. No "decisions" are made in closed session. The staff may be directed to do something if it is something the staff is authorized to do on its own initiative. "Promises" made by individual members in closed session are not binding.
13. Members of the Board of Supervisors may participate in meeting through electronic communications means, in accordance with the provisions of §2.2-3708.1 of the Code of Virginia.
14. Board information requests of staff that may require a significant amount of research time should be approved by the full Board.