

Augusta County Electoral Board  
**Approved Minutes of Meeting**  
December 6, 2019  
Registrar's Office, Augusta County Government Center

- I. Call to Order. The meeting was called to order at 9:03 am. Present were: Cliff Garstang, Chair; Marcy Reedy, Vice-Chair; Georgia Alvis-Long, Secretary; Connie Evans, General Registrar.
- II. Approval of Minutes of Previous Meetings. Cliff moved to approve the minutes from the October 29 and November 6-8 Canvass meetings. Marcy seconded the motion, which was approved unanimously.
- III. Registrar's Report.
  - A. Citizen complaint - Clymore Elementary and Churchville Fire.

Connie reported that a citizen had made a complaint, that in their opinion, the Clymore precinct had issues regarding inadequate parking and lighting and the Churchville Fire Station precinct was not in the correct Magisterial District. The Board discussed the Clymore situation and the drawbacks to moving the polling place to Ft. Defiance high school. In any event, it isn't practicable to move polling places this close to redistricting. As for the Churchville Fire Station location, it is within the 1 mile limit prescribed by the Code. Georgia stated she would talk with Jeff Slaven, North River Board of Supervisor - elect, to see if he had any thoughts of how to address these concerns.
  - B. Buffalo Gap High School - handicap sign vs vehicles.

Connie reported she had been notified on Dec 2 that American of Virginia had not picked up voter signage from Election Day and due to heavy wind 2 employee vehicles have been damaged from the signs. We will wait for further developments before responding, but we have urged American to pick up the sign.
  - C. EAIT & NCSR self assessment baseline - Due 12/31/19 - Completed as of 12/05/19. Connie reported 3 meetings had been held with county IT personnel and we are at our baseline, which is 93%. (Improvements that have already been identified: Box - Password strengthening, Chain of Custody of election material, informal policy in place for delivery of receipt of material to be signed was addressed in the survey.)

Security Plans and Procedures are due by March 1 and will be included on our next agenda.
- IV. Continuing Business. None.
- V. New Business.
  - A. Candy Hensley - DOJ submissions.

Connie reported that one more year of official submissions are required until completion of the Consent Decree. (*Consent Decree: United States v. Augusta County, Virginia. CIVIL NO. 5:15-CV-00077. Term: This Consent Decree shall remain in effect for a term of five (5) years from its Effective Date. SO ORDERED this 20th day of January, 2016.*)
  - B. March Primary - Training, Officer of Election names, Ballot %.
    1. Training - Feb 19th and 24th at 6pm in the South Board room has been reserved for Chiefs, Assistant Chiefs, and new OEs for training purposes.
    2. Officers of Election names. All names of OEs for precincts should be given to Connie by Jan 31. Letters will then be mailed to all OEs with

training dates, where required, and will include Cliff's *Officer of Election Duties Summary and Checklist*.

3. Ballot % - 40% Total. 39% Election Day. 1% CAP. The percentages were determined in part on the basis of the turnout for the 2016 primary which, unlike the 2020 presidential primary was for both parties.

VI. Other Business.

A. Public Comments. No one from the public was present.

B. Board Member Comments.

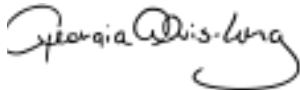
1. Informal discussion ensued on absentee and no excuse voting. The Board will engage in further discussion at our next meeting after reviewing information provided by ELECT.

2. Discussion ensued on Campaign Finance reporting and deadlines. Connie stated that all candidates are required to file campaign finance report or final report by Dec 5 at 11:59pm and not all candidates had complied.

VII. Adjournment. The meeting was unanimously adjourned at 11:25am.

The next meeting will be held on January 14, 2020 at 10:00am following completion of the 9:00am Logic and Accuracy testing of the Central Absentee Precinct OVI and OVO for the March 3 Primary Election.

Respectfully submitted,

A handwritten signature in cursive script that reads "Georgia Alvis-Long".

Georgia Alvis-Long, Secretary