

**AUGUSTA COUNTY INTERNET INITIATIVE
(BROADBAND) COMMITTEE – BY LAWS**

ARTICLE I

Purpose

Section 1. The Augusta County Broadband Committee shall be established to advise the Board of Supervisors on the County’s broadband initiatives, specifically to identify, promote, facilitate and accelerate improvements to broadband infrastructure in Augusta County.

Section 2. The Broadband Committee shall collect and maintain comprehensive information on the state of broadband in households, businesses, schools and public gathering areas in Augusta County.

Section 3. The Broadband Committee shall analyze internal data to identify areas negatively impacted by lack of availability and quality of broadband services in Augusta County to identify areas for improvement.

Section 4. The Broadband Committee shall report to stakeholders on the current status and improvements to broadband services in Augusta County.

Section 5. The Broadband Committee shall facilitate and accelerate improvements by identifying and pursuing public and private funding opportunities to improve infrastructure through partnerships with private broadband providers through the most efficient process possible.

ARTICLE II

Membership

Section 1. The Augusta County Broadband Committee shall be composed of one citizen from each magisterial district, to be appointed by the Board of Supervisors, chosen from the citizens with reference to their fitness for such office.

Section 2. Based on staggered terms of the Board of Supervisors, three members shall be appointed in the beginning for a term of two years and four members for terms of four years. Thereafter, all shall be appointed to terms of four years.

Section 3. When a vacancy occurs in the office of any member appointed by the Board of Supervisors, it shall be filled by the Board of Supervisors for the unexpired term.

Section 4. A member of the Augusta County Broadband Committee may be removed for misconduct or neglect of duty by the Augusta County Board of Supervisors.

ARTICLE III

Meetings

Section 1. The Broadband Committee shall hold meetings as deemed appropriate by the Chairman.

Section 2. Special meetings may be called by the Chairman, or at the request of any two members of the Committee. Notice of a special meeting shall be given to each member at least three days in advance and the notice shall specify the purpose of the meeting. Only such business as is designated in the notice shall be transacted at the meeting.

Section 3. Four members shall constitute a quorum.

Section 4. The business of this Committee shall be transacted in accordance with Robert's Rules of Order.

Section 5. Committee members may attend Committee meetings via electronic means on occasion and with prior notice.

ARTICLE IV

Officers

Section 1. The officers of the Committee shall be a Chairman and a Vice-Chairman, to be elected by the Committee.

Section 2. The officers shall be elected for one year at the first January meeting and shall assume their duties in January. If a vacancy occurs, it shall be filled at the next regular meeting, or as soon as the Committee is complete.

Section 3. The Chairman may be re-elected after serving the initial year if the Committee deems appropriate.

Section 4. The Deputy County Administrator or their designee shall serve as liaison to the Board.

ARTICLE V

Secretary

Section 1. The Deputy County Administrator or designee shall act as the Broadband Committee's Secretary.

Section 2. The Secretary shall prepare agendas, meeting minutes and compile other information for each meeting of the Broadband Committee.

Section 3. Meeting agendas and minutes will be maintained a minimum of three years.

ARTICLE VI

Sub-Committees

Section 1. Sub-Committee members may be appointed each year by the Chairman, with the concurrence of individuals selected. Such sub-committees shall be established as are deemed necessary by the Chairman and Committee. Sub-Committees report to the Committee as a whole.

Section 2. Sub-Committees may include non-Committee citizens of Augusta County. When such a Sub-Committee is formed, a member of the Broadband Committee shall be selected to serve on the Sub-Committee and report to the Committee as a whole.