

NOTICE OF PUBLIC MEETINGS

DATE	TIME	EVENT/PLACE **	PERSONS ATTENDING
Oct 22	7:00 p.m.	BROADBAND COMMITTEE	Carter & Morelli
Oct 26	9:30 a.m. 10:30 a.m. 1:30 p.m.	BOARD-ECONOMIC DEVELOPMENT COMMITTEE PUBLIC SAFETY COMMITTEE BOARD OF SUPERVISORS STAFF BRIEFING	Garber & Wells Wells & Shull All Members
Oct 28	7:00 p.m.	BOARD OF SUPERVISORS	All Members
Nov 4	10:00 a.m.	METROPOLITAN PLANNING ORGANIZATION	Seaton
Nov 5	9:30 a.m. 1:30 p.m.	BOARD OF ZONING APPEALS STAFF BRIEFING BOARD OF ZONING APPEALS	
Nov 9	1:30 p.m.	COMMUNITY POLICY MANAGEMENT TEAM	
Nov 10	7:00 p.m.	PLANNING COMMISSION	
Nov 12	3:00 p.m. 7:00 p.m.	ORDINANCE COMMITTEE BOARD OF SUPERVISORS (THURS.)	Carter & Shull All Members
Nov 16	7:00 p.m.	RECYCLING COMMITTEE	Seaton
Nov 17	10:00 a.m. 10:00 a.m. 5:30 p.m.	HEADWATERS SOIL & WATER CONSERVATION DIST. VALLEY PROGRAM FOR AGING SERVICES COMMUNITY ACTION PROGRAM-STAUNTON-AUGUSTA WAYNESBORO	Carter & Seaton
Nov 18	7:00 p.m.	PARKS & RECREATION COMMISSION	Morelli
Nov 19	1:30 p.m. 4:00 p.m.	AUGUSTA COUNTY SERVICE AUTHORITY LIBRARY BOARD	Shull Morelli
Nov 23	9:30 a.m. 10:30 a.m. 1:30 p.m.	BOARD-ECONOMIC DEVELOPMENT COMMITTEE PUBLIC SAFETY COMMITTEE BOARD OF SUPERVISORS STAFF BRIEFING	Garber & Wells Wells & Shull All Members
Nov 24	8:30 a.m. 7:00 p.m. 7:00 p.m.	DEPT OF SOCIAL SERVICES BOARD OF SUPERVISORS AC EMERGENCY SERVICES OFFICERS ASSOC.	All Members Shull & Wells
Dec 1	2:00 p.m.	JAIL AUTHORITY	
Dec 2	9:30 a.m. 10:00 a.m. 1:30 p.m.	BOARD OF ZONING APPEALS STAFF BRIEFING METROPOLITAN PLANNING ORGANIZATION BOARD OF ZONING APPEALS	
Dec 7	1:30 p.m.	COMMUNITY POLICY MANAGEMENT TEAM	
Dec 8	7:00 p.m.	PLANNING COMMISSION	
Dec 9	3:00 p.m. 7:00 p.m.	ORDINANCE COMMITTEE BOARD OF SUPERVISORS	Carter & Shull All Members
Dec 15	10:00 a.m. 10:00 a.m. 5:30 p.m.	HEADWATERS SOIL & WATER CONSERVATION DIST. VALLEY PROGRAM FOR AGING SERVICES COMMUNITY ACTION PROGRAM-STAUNTON-AUGUSTA WAYNESBORO	Carter & Seaton
Dec 16	7:00 p.m.	PARKS & RECREATION COMMISSION	Morelli
Dec 17	1:30 p.m.	AUGUSTA COUNTY SERVICE AUTHORITY	Shull
Dec 22	8:30 a.m.	DEPARTMENT OF SOCIAL SERVICES	

M E M O R A N D U M

October 22, 2020

TO: Augusta County Board of Supervisors

FROM: Timothy K. Fitzgerald, County Administrator

SUBJECT: **STAFF BRIEFING, MONDAY, October 26, 2020, 1:30 p.m.**
Board Meeting Room, Government Center, Verona, VA

ITEM NO.	DESCRIPTION
	* * *
S/B-01	1:30 p.m. <u>VDOT ROADS (SEE ATTACHED)</u> Report by VDOT
S/B-02	<u>ECONOMIC DEVELOPMENT (SEE ATTACHED)</u> a. Report by Staff b. Flow Beverage Inc. Performance Agreement c. Non-profit Grant Program MOU – CARES Act Funding
S/B-03	<u>FIRE AND RESCUE (SEE ATTACHED)</u> Report by Staff
S/B-04	<u>GENERAL ENGINEERING/ARCHITECTURAL SERVICES 2020 RFP (SEE ATTACHED)</u> Discuss the contracts for General Engineering Services.
S/B-05	<u>MEALS, LODGING, CIGARETTE TAX FAIR TAXATION SCHEDULE (SEE ATTACHED)</u> Discuss ordinance updates, timeline and budget estimates for Meals, Lodging & Cigarette Tax.
S/B-06	<u>TREASURER'S TAX REFUND (SEE ATTACHED)</u> Discuss the State Code revision from \$2,500.00 to \$5,000.00 for tax refunds.
S/B-07	<u>SOLAR ORDINANCE AMENDMENT (SEE ATTACHED)</u> Discuss release of Ordinance Review Committee recommendation for amendments to the solar energy systems ordinance.
S/B-08	<u>PLANNING COMMISSION/PUBLIC HEARING (SEE ATTACHED)</u> a. Discuss a request to rezone from General Agriculture with proffers to Single Family Residential approximately 1 acre owned by Jordan Enterprises, LLC located approximately 185 ft. west of the intersection of Village Green Drive and Misty Dawn Lane in Staunton in the Pastures District. The Planning Commission recommends approval.

S/B-09

WAIVERS

S/B-10

MATTERS TO BE PRESENTED BY THE BOARD

S/B-11

MATTERS TO BE PRESENTED BY STAFF

S/B-12

CLOSED SESSION (SEE ATTACHED)

STAFF BRIEFING AGENDA ITEM NO. S/B-01

VDOT Report
October 26, 2020

Mr. Wells (Beverly Manor)

- RTE 795 (St James Rd) – conducting speed study in area south of RTE 254 to address request for posted speed limit. Speed limit of 40 mph between RTE 254 and RTE 807 (Farm Draft Ln) is recommended based on the study results.
- RTE 608 (Tinkling Springs Rd) – Install 45 MPH curve advisory near RTE 648 Christians Creek Rd. Signs have been ordered. Installation pending.
- Interstate 81 – Third lane widening from Exit 220 to Exit 225 - RS&H has been selected as the design firm. Design is underway.
- RTE 612 (Laurel Hill Rd) – Verona Pedestrian Improvement Sidewalk Project – Transportation Alternatives Application for Phase 1 Construction has been tentatively selected for funding.
- RTE 612 (Laurel Hill Rd) - Plant mix resurfacing from the Razor Plant to RTE 1925 performed by Pave Con is still scheduled to be completed by the end of October.
- RTE 613 (Old Greenville Rd) – Conducting speed study in the area of the existing 35 mph speed limit near Spring Lakes subdivision to see if it should be extended to the south to encompass RTE 1463 (Whispering Oaks Dr).
- RTE 11 (Lee Hwy) – Manhole locations have been scheduled for grade adjustments and associated asphalt repairs from Staunton City Limits to RTE 612, to be completed by the end of October.
- RTE 648 (Landfill Rd) - reviewing asphalt roadway repairs from RTE 11 to bridge approach over SB I-81.
- Grading and placing stone on various gravel roads as needed. Calcium Chloride is being applied where requested.
- Beginning to prepare for full width Fall brush cut to be completed by the end of November on all Primary routes.

Mr. Slaven (North River)

- RTE 756 (Fairburn Rd) - Surface treatment from the intersection of RTE 758 to the top of the hill is scheduled by the end of October.
- RTE 42 (Scenic Hwy) - Existing 45 mph reduced speed zone near North River Elementary School will be extended to incorporate the northern intersection with Moscow Loop.
- RTE 730 (North River Rd) Slope failure along North River scheduled to be stabilized by the end of October, weather permitting.
- RTE 690 (Summit Church Rd) - asphalt scratching has been completed.
- RTE 698 (Wise Hollow Rd) - Asphalt scratching and pothole repairs have been completed.
- RTE 732 (Roman Rd) - Asphalt scratching for pothole repairs should be completed by the end of October.
- RTE 804 (Salem Church Rd) - Asphalt scratching is scheduled to be completed as weather permits.
- RTE 613 (Spring Hill Rd) - Pipe replacement and asphalt scratching at various locations scheduled to be completed by the end of October.
- RTE 696 (Coffman Rd) – Asphalt scratching for pothole repairs, ditch line and shoulder repairs have been completed.
- RTE 835 (Hotchkiss Rd) – Ditch line repairs and cleanout have begun and will be completed by the end of October.
- RTE 607 (Moscow Loop Rd) - Pipe flushing operations have been completed.
- RTE 616 (Grey Fox Rd) - Pipe flushing operation have been completed.
- RTE 626 (Cider Mill Rd) – Large 48” corrugated metal cross pipe has been replaced with a 60”x38” Elliptical reinforced concrete pipe. Drainage ditch at the inlet has been installed. Asphalt scratching has been scheduled by the end November.
- RTE 739 (Curry Rd) - Edge of pavement repairs has been scheduled to be completed by the end of October.
- Beginning to prepare for full width Fall brush cut to be completed by the end of November on all Primary routes.
- Grading and placing stone on non-hard surface roads as weather permits. Placing calcium chloride for dust control when requested.

Mrs. Carter (Pastures)

- RTE 262 (Woodrow Wilson Pkwy) – Beginning design plans to extend 4-lane section from RTE 613 (Old Greenville Rd) to RTE 252 (Middlebrook Ave)
- RTE 250 (Churchville Hwy) – Bell Creek Bridge Replacement – Old bridge has been demolished, the new bridge abutment on the west side has been poured and the forms removed. Beginning work on new abutment on east side. Bridge work will continue until next year.
- RTE 876 (Swoope Rd) – Speed study review to determine if existing 45 MPH posted speed limit is appropriate. Crash history review reveals no pattern of correctable crashes. Speed samples show existing speeds in the range of 45 mph.
- RTE 840 (Old Churchville Rd) - Asphalt overlay of flood damaged roadway over box culvert has been completed.
- RTE 254 (Parkersburg Turnpike) – Curve advisory signs will be installed at Trinity Point Rd.
- RTE 806 (Boy Scout Ln) – All crossline and driveway drainage pipes have been installed and ditch line cleaned out on the Rural Rustic project. First layer of base stone is scheduled to be placed this Fall.
- RTE 601 (Estaline Valley Rd) and RTE 811 (Augusta Spring Rd) - Asphalt overlay of flood damaged roadway surface should be completed by the end of October.
- Grading and placing stone on non-hard surface roads as weather permits. Placing calcium chloride for dust control when requested.
- Beginning to prepare for full width Fall brush cut to be completed by the end of November on all Primary routes

Mr. Garber (Middle River)

- RTE 340 (East Side Hwy) – Safety improvement project in development for a length of 6.9 miles from 0.3-mile north of RTE 612 at Crimora to RTE 861 (Teter Rd) just south of Grottoes. Project to include pavement widening, guardrail replacement, and rumble strips. Tentative advertisement date Fall 2020 with construction in 2021.
- RTE 616 (Dam Town Rd) – drainage ditch cleanout from August storm has been completed. Repairs at buckled asphalt overlay scheduled by the end of October.
- RTE 775 (Craig Shop Rd) – Speed zoning was assessed upon completion of the rural rustic project. A 35 mph speed limit has been established on the rural rustic portion and also extended to the west to the intersection of RTE 778 (Knightly Mill Rd).
- RTE 907 (Tilthammer Cir) – Truss bridge under review by Bridge Engineer to determine possible options for future maintenance.
- RTE 612 (Crimora Mines Rd) – Pipe replacements and asphalt scratching still on schedule to be completed before Fall.
- RTE 612 (Laurel Hill Rd) - Asphalt overlay performed by Pave Con is still on schedule to be completed by October from Pine Bluff Rd to Barnhart Rd.
- RTE 775 (Craig Shop Rd) – Bridge over Middle River closed for emergency repairs. Bridge engineers continue to monitor and evaluate.
- RTE 774 (Knightly Mill Rd) - Boom axe operations scheduled to be completed by the end of November.
- RTE 605 (Fountain Cave Rd) - Cross pipe installations have been completed First layer of base stone scheduled to be placed this Fall.
- Grading and placing stone on non-hard surface roads being addressed as needed. Placing calcium chloride for dust control when requested.
- Beginning to prepare for full width Fall brush cut to be completed by the end of November on all Primary routes.

Dr. Seaton (Wayne)

- RTE 1366 (Hereford Rd) – Maintenance repairs are scheduled as weather permits. Several routes in Teaverton subdivision have been scheduled for resurfacing in the Spring of 2021.
- RTE 611 (Dooms Crossing Rd) – Submitted request to Railroad Company for review of this crossing. Asphalt scratching from US 340 to RTE 865 scheduled as weather permits.
- RTE 340 (East Side Hwy) - Fallen tree with limb hanging over roadway north of RTE 619 (Purple Cow Rd) has been scheduled to be removed by the end of October.
- RTE 782 (Brower Rd) – conducting speed zoning review on section north of Rt 254.
- RTE 795 (Entry School Rd) - asphalt scratching and pipe repairs are scheduled as weather permits.
- RTE 636 (Lifecore Dr) - Pothole at the intersection of RTE 250 (Jefferson Hwy) has been scheduled for repairs.
- RTE 642 (Barrenridge Rd) - Pot hole repairs have been completed.
- RTE 795 (St James Rd) - Asphalt scratching from Farm Draft Ln to RTE 608 has been scheduled as weather permits.
- RTE 865 (Rockfish Rd) - Guardrail repairs at the intersection with Duke Rd have been scheduled.
- Beginning to prepare for full width Fall brush cut to be completed by the end of November on all Primary routes.
- Grading and placing stone on non-hard surface roads will continue as needed. Placing calcium chloride for dust control when requested.

Mr. Morelli (South River)

- RTE 664 (Reeds Gap Rd) - Traffic engineering review of potential truck restriction. VDOT currently working with local stakeholders to determine a recommended solution.
- RTE 608 (Cold Springs Road) – Under review for potential increased fine signs in area of Ridgeview Subdivision and Forest Springs Subdivision.
- RTE 971 (Lipscomb Rd) - large dead tree at the intersection of Hunter Ln has been approved for removal.
- RTE 970 (Hall School Rd) - Centerline pavement markings have been installed from RTE 636 to RTE 634.
- RTE 1095 (Fall Ridge Dr) – Maintenance repairs near intersection with Summer Ridge Dr are scheduled by ACSA.
- RTE 634 (Patton Farm Rd) – VDOT to review potential improvement options for Low Water Structure over South River.
- RTE 664 (Mt Torrey Rd) - shoulder repairs from RTE 624 to RTE 610 have been completed.
- RTE 664 (Reeds Gap Rd) - shoulder and ditch line repairs from RTE 814 to Blue Ridge Pkwy have been completed.
- RTE 639 (Wayne Ave) – Two potential improvement options are being considered. Cost estimates and sketches are being prepared. County will perform public outreach to affected property owners.
- RTE 639 (Wayne Ave) -Box culvert cleanout at the outlet has been completed.
- RTE 639 (Wayne Ave) - Installation of additional 24' reinforced concrete crossline pipe for flooding overflow has been completed east of RTE 1518
- RTE 635 (Kindig Rd) - Pipe replacement and asphalt scratching is scheduled as weather permits.
- Beginning to prepare for full width Fall brush cut to be completed by the end of November on all Primary routes.
- Grading and placing stone on non-hard surface roads will continue as needed. Placing calcium chloride for dust control when requested.

Mr. Shull (Riverheads)

- Interstate 81 – Paving operation from Rockbridge County line to Mint Spring has been completed.
- RTE 11 (Lee Jackson Hwy) – Additional commercial entrance repairs have been completed.
- RTE 842 (Horseshoe Circle) - Rural Rustic centerline staking has been completed. Clearing and Grubbing construction scheduled for later this year.
- RTE 710 (Mill Ln) - Rural Rustic project - all pipes and ditches have been completed. Have completed the first layer of base stone. Plan to complete surface treatment in the Spring of 2021
- RTE 670 (Broadhead School Rd) – Environmental clearance has been given to address the drainage concerns north of the intersection with RTE 675(Callison Mill Rd). Pipe replacement scheduled for the first part of November as weather permits.
- RTE 675 (Broadhead School Rd) - Centerline staking and preliminary design for upcoming Rural Rustic project has begun.
- RTE 662 (Stover School Rd) - Sight distance due to rock outcropping at Frontage Road has been completed.
- RTE 701 (Howardsville Rd) - Sight distance concerns due to rock outcropping west of RTE 613 has been completed.
- RTE 693 (Stingy Hollow Rd) -Asphalt scratching has begun and scheduled to be completed by the end of October.
- Beginning to prepare for full width Fall brush cut to be completed by the end of November on all Primary routes.
- Grading and placing stone on non-hard surface roads will continue as needed. Placing calcium chloride for dust control when requested.

Economic Development

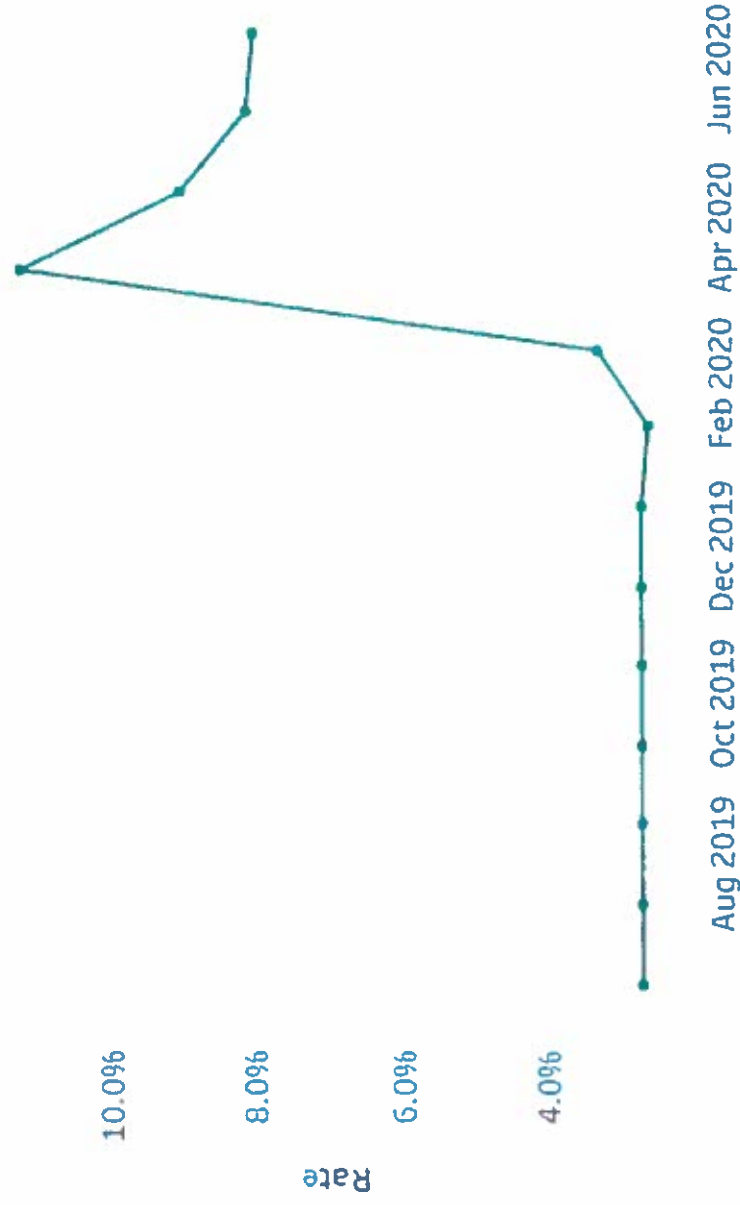
Monthly Board of Supervisors Report
September 2020 activities

Unemployment Rate
Business Licenses Issued
Scorecards
Mill Place Commerce Park
Economic Development Authority
Partner Agency Interaction
Shenandoah Valley Partnership
New Business Resources
People of Augusta
Tourism Update
Special Projects, Marketing Initiatives & Events



Unemployment Rate

Seasonally Adjusted Unemployment Rate



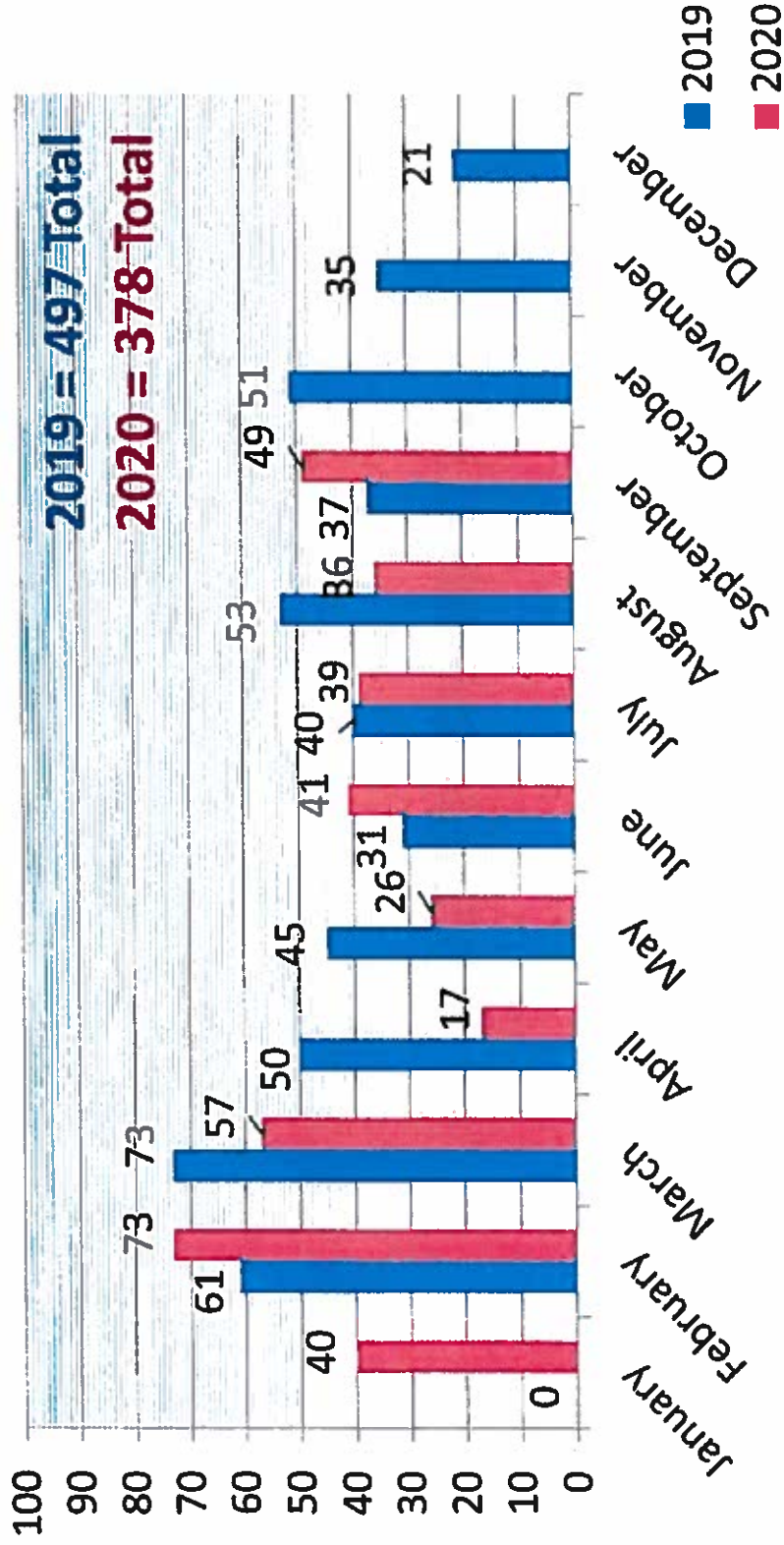
August
Augusta County 4.2%
(Virginia 6.1%)

Labor Force:
38,451
Employed:
36,847
Unemployed:
1,604

VA



Business Licenses



Lead Generation

Lead Generation 2020

Travel Outreach	2020 YTD	2019 Total
Marketing Missions	3	6
Familiarization Tours	1	1
Virtual Events	1	n/a
VEDP Staff Tours	0	2

Leads		
SVP & VEDP	17	5
Direct	3	9
Expansions	4	1

Prospect Visits		
SVP & VEDP Leads	4	2
Direct Leads	0	4
Expansions	2	1

Announcements		
Expansions	2	4
New Companies	0	1
Capital Investment	\$135,000,000	\$120,100,000
Jobs Created	110	140
Jobs Retained	0	0

*Projects (YTD):	Investment	Jobs
Herahy Chocolate	\$ 135,000,000	110



Marketing

Marketing Scorecard

Google Analytics	Sep-20	YTD 2020
AugustaVABusiness.com		
Users	753	5,323
Page Views	3,099	22,849
VisitAugustaCounty.com		
Users	255	2,308
Page Views	557	5,081
Outreach Audiences		
Newsletter Audience		277
Open Rate		34%
Facebook		458
Instagram		1,007



Mill Place Commerce Park

- Rezoning
 - Will come before the Planning Commission for consideration on November 10
 - Will come before the Board for consideration on November 24
- Blue Ridge Machine Works officially open



Economic Development Authority

Meets January, April, July, October – unless a special meeting is called

Last meeting: October 15, 2020

Next meeting: January 21, 2020 @ 11am

Augusta County Disaster Recovery Grant Program

– \$196,500 dispersed in Small Business Grants



Partner Agency Interaction

CSPDC Ag Enterprise Center Study Meetings 9/1, 9/29

GART

- Beerwerks Meeting 9/8
- Go Virginia Grant Meeting 9/16

SAW MSA Recovery Task Force Planning Meetings 9/10, 9/24

Greater Augusta Regional Chamber of Commerce Economic & Tourism Presentation 9/22

Shenandoah Valley Tourism Partnership

- Monthly Meeting 9/3
- Website Status Meetings 9/9, 9/30
- Marketing Committee Meetings 9/8, 9/29

VEDA

- Virtual Fall Conference 9/17
- Peer-to-Peer Information Exchange 9/25

Farm2Fork Affair Planning Meetings 9/3, 9/17

Rotary Club of Waynesboro-East Augusta Economic Development Presentation 9/22

Virginia Community College System Strategic Planning Call 9/23

Go Virginia Region 8 Economic Development Ad Hoc Committee Meeting 9/24



Shenandoah Valley Partnership

- Marketing & Communications Sub-Committee meeting 9/24
- Lead Generation Committee Meeting 9/25
- Upcoming Initiative:
 - Consultant Connect planned for November 12-13



New Business Resources

Staunton Creative Community Fund

- **Startup Shenandoah Valley (SV2)**
 - Online coaching to identify and address the riskiest parts of each entrepreneur's business model
 - 8-12 companies can be accepted
 - Funded by GoVirginia Grant

Shenandoah Valley Small Business Development Center

- **Small Business Resiliency Team Navigators**
 - Will assist businesses in one of three areas: Financial Management, eCommerce, and Marketing
 - 50-60 companies can be accepted
 - Funded by GoVirginia Grant





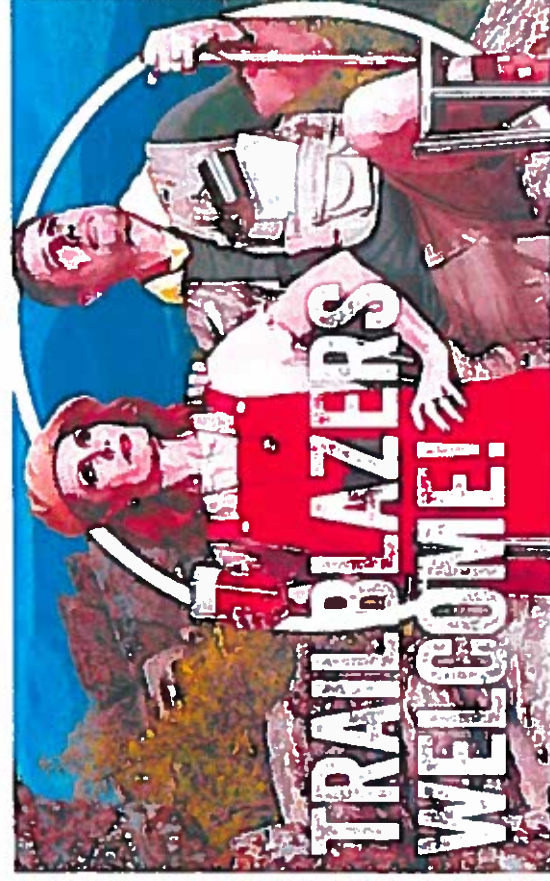
Latest Profile:
The Crummett Family,
Cool Breeze Farm



Tourism Update



- Beerwerks Trail – Trailblazers, Welcome! Campaign Launch



Tourism Update

- SVTP Updated Website Launched



Upcoming Special Projects, Marketing Initiatives & Events

- Quality of Life/Tourism Fulfillment piece
- Website Refresh
- Farm2Fork Affair Postponed until 2022





OFFICE OF ECONOMIC DEVELOPMENT
County of Augusta, Virginia
18 Government Center Lane, P. O. Box 590
Verona, Virginia 24482-0590
(540) 245-5619

REBEKAH S. CASTLE
DIRECTOR OF ECONOMIC DEVELOPMENT

TO: The Chairman and Members of the Board of Supervisors
FROM: Rebekah S. Castle, Economic Development Director
COPY: Tim Fitzgerald, County Administrator
DATE: October 20, 2020
RE: Flow Beverages Inc. Commonwealth's Development Opportunity Fund Performance Agreement

As announced on April 30, 2019, Flow Beverages committed to locate its operation in Augusta County. The location is to include a \$15,500,000 investment in capital expenditures and 51 new jobs.

As part of the incentive package that secured this expansion, a \$250,000 grant from the Commonwealth's Development Opportunity Fund was offered to Flow. The Board of Supervisors came to a consensus to match the grant at \$250,000.

To date, no grant funds have been disbursed to Flow. Once the agreement is completed, Flow will submit annual reports and be monitored on progress towards capital investment and jobs performance targets. Augusta County's local grant disbursement will be a combination of return on business personal property or machinery and tools tax (depending on the Commissioner of Revenue's assessment) as well as a workforce training grant as new jobs are both filled and verified.

Staff has prepared the following attached document for your review and consideration which will facilitate the incentive package:

1. Performance agreement among the County, the Economic Development Authority, Virginia Economic Development Partnership and Flow Beverages Inc.

According to the Code of Virginia §15.2-4905, paragraphs 12 and 13, the state grant can go directly from the Commonwealth of Virginia to the Economic Development Authority of Augusta County. The attached performance agreement has been structured to facilitate this arrangement and is a four-party agreement among the County, the EDA, Flow Beverages and the Virginia Economic Development Partnership.

If the Board of Supervisors is inclined to proceed with consideration of this performance agreement at the regular meeting on October 28, 2020, a suggested motion is provided below:

I move to authorize the Chair of the Augusta County Board of Supervisors to execute and deliver a Performance Agreement among the County of Augusta, Flow Beverages Inc., Virginia Economic Development Partnership, and the Economic Development Authority of the County of Augusta subject to minor revisions approved by legal counsel.

COMMONWEALTH'S DEVELOPMENT OPPORTUNITY FUND GRANT

AND

COUNTY OF AUGUSTA, VIRGINIA LOCAL GRANT

PERFORMANCE AGREEMENT

This **PERFORMANCE AGREEMENT** is made and entered this __ day of May, 2020, by and among the **COUNTY OF AUGUSTA, VIRGINIA** (the "Locality"), a political subdivision of the Commonwealth of Virginia (the "Commonwealth"), **FLOW BEVERAGES INC.** (the "Company"), a Delaware corporation authorized to transact business in the Commonwealth, the **ECONOMIC DEVELOPMENT AUTHORITY OF THE COUNTY OF AUGUSTA, VIRGINIA** (the "Authority"), a political subdivision of the Commonwealth, and the **VIRGINIA ECONOMIC DEVELOPMENT PARTNERSHIP AUTHORITY** ("VEDP"), a political subdivision of the Commonwealth.

WITNESSETH:

WHEREAS, the Locality has been awarded a grant of and expects to receive \$250,000 from the Commonwealth's Development Opportunity Fund (the "COF Grant") through VEDP for the purpose of inducing the Company to expand, equip, improve, and operate a manufacturing facility in the Locality (the "Facility"), thereby making a significant Capital Investment, and creating and Maintaining a significant number of New Jobs, as such capitalized terms are hereinafter defined;

WHEREAS, the Locality has agreed to make additional grants to the Company in the aggregate amount of \$250,000 (the "Local Grant" and, together with the COF Grant, the "Grants") for the purpose of further inducing the Company to make the Capital Investment and create and Maintain the New Jobs in the Locality;

WHEREAS, VEDP is willing to provide the COF Grant funds, and the Locality is willing to provide the Local Grant funds, to the Authority with the expectation that the Authority will provide the funds to or for the use of the Company, provided that the Company promises to meet certain criteria relating to Capital Investment and New Jobs;

WHEREAS, the Locality, the Authority, the Company, and VEDP desire to set forth their understanding and agreement as to the payout of the Grants, the use of the proceeds of the Grants, the obligations of the Company regarding Capital Investment and New Jobs, and the repayment by the Company of all or part of the Grants under certain circumstances;

WHEREAS, the expansion, equipping, improvement, and operation of the Facility will entail a capital expenditure by or on behalf of the Company of approximately \$15,500,000, of which approximately \$12,000,000 will be invested in machinery and tools, approximately \$1,200,000 will be invested in furniture, fixtures and business personal property, and approximately \$2,300,000 will be invested in the up-fit of the building;

WHEREAS, the expansion, equipping, improvement, and operation of the Facility will further entail the creation and Maintenance of 51 New Jobs; and

WHEREAS, the stimulation of the additional tax revenue and economic activity to be generated by the Capital Investment and New Jobs constitutes a valid public purpose for the expenditure of public funds and is the animating purpose for each of the Grants:

NOW, THEREFORE, in consideration of the foregoing, the mutual benefits, promises and undertakings of the parties to this Agreement, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties covenant and agree as follows.

Section 1. Definitions.

For the purposes of this Agreement, the following terms shall have the following definitions:

“Capital Investment” means a capital expenditure by or on behalf of the Company in taxable real property, taxable tangible personal property, or both, at the Facility. A capital expenditure related to a leasehold interest in real property will be considered to be made “on behalf of the Company” if a lease between a developer and the Company is a capital lease, or is an operating lease having a term of at least ten years, and the real property would not have been constructed or improved but for the Company’s interest in leasing some or all of the real property. Only the capital expenditures allocated to the portion of the real property to be leased by the Company will count as “Capital Investment.” The purchase or lease of machinery and tools or furniture, fixtures, and business personal property, including under an operating lease, and expected building up-fit and tenant improvements by or on behalf of the Company will qualify as Capital Investment. The Capital Investment must be in addition to the capital improvements at the Facility as of January 1, 2019, as reported on May 1, 2019 to the Locality’s Commissioner of the Revenue.

“Initial Performance Date” means December 31, 2022. If the Locality, in consultation with the Authority and VEDP, deems that good faith and reasonable efforts have been made and are being made by the Company to achieve the Targets, the Locality may at any time prior to the Initial Performance Date request an extension of the Initial Performance Date by up to 15 months. Any extension of the Initial Performance Date shall require the prior approval of the Board of Directors of VEDP (the “Board”). If the Initial Performance Date is extended, the Locality shall send written notice of the extension to the Authority, the Company and VEDP and the date to which the Initial Performance Date has been extended shall be the “Initial Performance Date” for the purposes of this Agreement.

“Maintain” means that the New Jobs will continue without interruption from the date of creation through the Subsequent Performance Date. Positions for the New Jobs will be treated as Maintained during periods in which such positions are not filled due to (i) temporary reductions

in the Company's employment levels (so long as there is active recruitment for open positions), (ii) strikes, and (iii) other temporary work stoppages.

"New Job" means new permanent full-time employment of an indefinite duration at the Facility for which the standard fringe benefits are provided by the Company for the employee, and for which the Company pays an average annual wage of at least \$44,903. Average annual wage means the average annual salary of full-time positions at the Facility determined by dividing total payroll (of a type included in W-2 compensation) provided to full-time positions at the Facility by the number of full-time positions at the Facility. Each New Job must require a minimum of either (i) 35 hours of an employee's time per week for the entire normal year of the Company's operations, which "normal year" must consist of at least 48 weeks, or (ii) 1,680 hours per year. Seasonal or temporary positions, positions created when a job function is shifted from an existing location in the Commonwealth to the Facility, and positions with construction contractors, vendors, suppliers and similar multiplier or spin-off jobs shall not qualify as New Jobs. The New Jobs must be in addition to the 3 full-time jobs at the Facility as of March 31, 2019.

"Subsequent Performance Date" means December 31, 2024, unless the Initial Performance Date has been extended. If the Initial Performance Date has been extended, the Subsequent Performance shall be two years after the new Initial Performance Date. Except as so noted, the Subsequent Performance Date is not subject to extension.

"Targets" means the Company's obligations to make Capital Investments of at least \$15,500,000 and to create and Maintain at least 51 New Jobs, all by the Initial Performance Date. Further, "Targets" includes the Company's obligation to retain Capital Investments of at least \$15,500,000 and Maintain at least 51 New Jobs, all through the Subsequent Performance Date.

"Virginia Code" means the Code of Virginia of 1950, as amended.

Section 2. Targets; Statutory Criteria.

(a) *Targets:* The Company shall expand, equip, improve, and operate the Facility in the Locality, make a Capital Investment of at least \$15,500,000, and create and Maintain at least 51 New Jobs, all by the Initial Performance Date. Further, the Company shall retain a Capital Investment of at least \$15,500,000 and Maintain at least 51 New Jobs, all through the Subsequent Performance Date.

(b) *Encouragement to Offer New Jobs to Residents of the Commonwealth:* The Locality, the Authority, and VEDP hereby strongly encourage the Company to ensure that at least 30% of the New Jobs are offered to "Residents" of the Commonwealth, as defined in Virginia Code Section 58.1-302. In pertinent part, that definition includes natural persons domiciled in Virginia or natural persons who, for an aggregate of more than 183 days of the year, maintained a place of abode within the Commonwealth, whether domiciled in the Commonwealth or not.

(c) *Prevailing Wage; Unemployment and Poverty Rates:* The average annual wage of the New Jobs of at least \$44,903 is equal to the prevailing average annual wage in the Locality of

\$44,903 at the time of the announcement of the Company's interest in the Project. The Locality is not a high-unemployment locality, with an unemployment rate for 2018, which is the last year for which such data is available, of 2.7% as compared to the 2018 statewide unemployment rate of 3.0%. The Locality is not a high-poverty locality, with a poverty rate for 2017, which is the last year for which such data is available, of 8.9% as compared to the 2017 statewide poverty rate of 10.7%.

(d) *Disclosure of Political Contributions:* The Company acknowledges that the name of the Company will be shared by VEDP with the Governor of Virginia, and any campaign committee or political action committee associated with the Governor. The Company acknowledges that within 18 months of the date of this Performance Agreement, the Governor, his campaign committee, and his political action committee will submit to the Virginia Conflict of Interest and Ethics Advisory Council a report listing any contribution, gift, or other item with a value greater than \$100 provided by the Company to the Governor, his campaign committee, or his political action committee, respectively, during the period from the date of the Company's application for the COF Grant through the one-year period immediately after the date of this Agreement.

Section 3. Disbursement of the Grants.

(a) *Disbursement of the COF Grant:* By execution and delivery of this Agreement, the Locality requests that the COF Grant be disbursed to the Authority. VEDP will promptly arrange for the payment of the \$250,000 COF Grant to the Authority.

The disbursement of the COF Grant proceeds to the Company will serve as an inducement to and consideration for the Company to achieve the Targets. The COF Grant proceeds shall be retained by the Authority and disbursed as follows:

(i) At any time after December 31, 2021, but by no later than March 31, 2023, the Company shall provide notice and evidence satisfactory to the Locality, the Authority, and VEDP that it has made Capital Investments of at least \$15,500,000 and created and Maintained at least 51 New Jobs. Such evidence will be subject to verification by the Locality and VEDP. Within 30 days of the verification, the Authority will disburse all \$250,000 of the COF Grant proceeds to the Company.

(ii) Alternatively, if the first Final Report provided by the Company in accordance with Section 5(b), as verified by the Locality and VEDP, confirms that, as of the Initial Performance Date, the Company has made Capital Investments of at least \$5,000,000 and created and Maintained at least 50 New Jobs (which are the statutory minimum requirements for a COF Grant in the Locality), but has not fully achieved the Targets, as required under subsection (i) above for the Company to receive all \$250,000 of the COF Grant proceeds, the Company will qualify for a reduced disbursement of the COF Grant. In calculating the reduced disbursement, the COF Grant is to be allocated as 50% (\$125,000) for the Company's Capital Investment Target, and 50% (\$125,000) for the Company's New Jobs Target. If the Company met the statutory minimum requirements set

forth above, but has not fully achieved the Targets, the Company will not receive that part of the COF Grant that is proportional to the Target or Targets for which there is a shortfall. For example, if as of the Initial Performance Date, only \$7,750,000 of the Capital Investment has been made (reflecting achievement of 50% of the Capital Investment Target), and only 50 New Jobs have been created and Maintained (reflecting achievement of 98% of the New Jobs Target), the Company will receive \$62,500 (reflecting 50% of the \$125,000 allocated to the Capital Investment Target), *plus* \$122,500 (reflecting 98% of the \$125,000 allocated to the New Jobs Target), for a total of \$185,000. These amounts reflect the percentages of the shortfall from the expected amount of Capital Investment and expected number of New Jobs, each multiplied by the portion of the COF Grant proceeds available to the Company allocated to that Target. Within 30 days after verification, the Authority will disburse such reduced amount of the COF Grant to the Company.

If any COF Grant proceeds have not been disbursed to the Company within 90 days after the Initial Performance Date, the Authority shall return such proceeds to VEDP for redeposit to the Commonwealth's Development Opportunity Fund.

(b) *Disbursement of the Local Grant:* The disbursement of the Local Grant proceeds to the Company will serve as an inducement to and consideration for the Company to achieve the Targets. The proceeds of the Local Grant will be paid as follows:

(i) Of the \$250,000 Local Grant proceeds to be paid under this Agreement, \$200,000 will be paid in the form of rebates on machinery and tools taxes paid by the Company (collectively, the "M&T Tax Rebates"). A percentage of the M&T Tax Rebates will be provided on an annual basis, in amounts in direct proportion to the Company's investment in machinery and tools, and the tax for such machinery and tools paid by the Company to the Locality for each applicable year as follows: On or before May 1 of each year, the Company will report to the Locality net new equipment installed and in operation during the prior calendar year. The Company will pay tax on such equipment, as assessed by the Locality's Commissioner of the Revenue, by the due date in December of the year it is due. The Locality will provide 100% of the incremental difference between the base-year tax (assessed value of existing taxable real and/or taxable tangible personal property in the year prior to investment in new Capital Investments) and the investment-year tax (assessed value of additional Capital Investments) to the Authority, which will in turn provide the incremental difference to the Company on or before July 1 following the December when such tax is paid. For the purposes of this Agreement, the base year will be 2019, as reported to the Locality's Commissioner of the Revenue on or before May 1, 2019. Based on an investment schedule provided by the Company, it is estimated that the \$250,000 Local Grant will be fully paid out by the Subsequent Performance Date, but the Local Grant may be paid at an accelerated rate, in direct proportion to the Capital Investment and respective tax paid by the Company to the Locality.

(ii) *Workforce Training Grant:* Of the \$250,000 Local Grant proceeds to be paid under this Agreement, the remaining \$50,000 will be paid in the form of a workforce training grant (the “Workforce Training Grant”), which shall be paid to the Company in equal installments of \$1,000 each, for each New Job created by the Company. The New Jobs must be in addition to the three (3) full-time jobs at the Facility as of March 31, 2019, and Maintained for period of 90 days after its creation. To obtain a disbursement of the Workforce Training Grant, the Company shall submit one or more written disbursement requests to the Authority with confirmation of the New Jobs for which payment is sought, including a Form FC-20 issued by the Virginia Employment Commission for each such New Job. The Company shall not submit a disbursement request under this subsection (b)(ii) seeking payment for fewer than five New Jobs, unless the request is for the final disbursement (i.e., remaining balance) of the Workforce Training Grant.

(c) *Use of the Proceeds of the Grants:* The Company will use the proceeds of the COF Grant to pay or reimburse the cost of construction or build-out of publicly or privately owned buildings for the Facility, as permitted by Section 2.2-115(D) of the Virginia Code, and may use the proceeds of the Local Grant for any lawful purpose. The preceding sentence notwithstanding, in no event may proceeds from the Grants be used, directly or indirectly, to pay or guarantee the payment for any rental, lease, license, or other contractual right to the use of any real property.

Section 4. Break-Even Point; State and Local Incentives.

(a) *State-Level Incentives:* VEDP has estimated that the Commonwealth will reach its “break-even point” by the Initial Performance Date. The break-even point compares new revenues realized as a result of the Capital Investment and New Jobs with the Commonwealth’s expenditures on discretionary incentives, including but not limited to the COF Grant. With regard to the Facility, the Commonwealth expects to provide discretionary incentives in the following amounts:

<u>Category of Incentive:</u>	<u>Total Amount</u>
COF Grant	\$250,000
Port of Virginia Economic and Infrastructure Development Grant (“POV Grant”)	32,000

The proceeds of the COF Grant shall be used for the purposes described in Section 3(c). The proceeds of the POV Grant may be used by the Company for any lawful purpose.

(b) *Local-Level Incentives:* The Locality expects to provide the following incentives, as matching grants or otherwise, for the Facility by the Subsequent Performance Date:

<u>Category of Incentive:</u>	<u>Total Amount</u>
Machinery and Tools Tax Rebates	\$200,000
Workforce Training Grant	50,000

The Locality expects to disburse or to have committed to disburse the full amount of the \$250,000 Local Grant proceeds to the Company by the Subsequent Performance Date. If, by the Subsequent Performance Date, the proceeds disbursed or committed to be disbursed by the Authority to the Company total less than the \$250,000 COF Grant local match requirement, the Locality, subject to appropriation, will make an additional grant to the Company of the difference promptly after the Subsequent Performance Date, so long as the Company has met its Targets as of the Subsequent Performance Date.

The proceeds of the M&T Tax Rebates and the Workforce Training Grant shall be used for the purposes described in Section 3(c).

(c) *Other Incentives:* This Agreement relates solely to the Grants. The qualification for, and payment of all State-Level Incentives and Local-Level Incentives, except for the Grants, will be governed by separate arrangements between the Company and the entities offering the other incentives.

Section 5. Company Reporting.

(a) *Progress Reporting:* The Company shall provide, at the Company's expense, in the form attached hereto as Exhibit A, detailed verification satisfactory to the Locality, the Authority, and VEDP of the Company's progress on the Targets. Such progress reports will be provided annually, starting at April 1, 2021, and covering the period through the prior December 31. Further, the Company shall provide such progress reports at such other times as the Locality, the Authority, or VEDP may require.

With each such progress report, the Company shall report the amount paid by the Company in the prior calendar year in Virginia corporate income tax. VEDP hereby represents to the Company that it considers such information to be confidential proprietary information that is exempt from public disclosure under the Virginia Freedom of Information Act and that such information will be used by VEDP solely in calculating aggregate return on invested capital analyses for purposes of gauging the overall effectiveness of economic development incentives.

These progress reports are in addition to the annual tax reporting due from the Company to the Locality, as described in Section 3(b).

(b) *Final Reports:* The Company shall provide, at the Company's expense, in the form attached hereto as Exhibit B, detailed verification satisfactory to the Locality, the Authority, and VEDP of the Company's achievement of the Targets. A final report shall be filed within 90 days after the Initial Performance Date and again within 90 days after the Subsequent Performance Date.

Section 6. Verification of Targets.

(a) *Verification of Capital Investment:* The Company hereby authorizes the Locality, including the Locality's Commissioner of the Revenue and Treasurer, to release to VEDP, the Augusta County Office of Economic Development (the "OED"), and the Authority the Company's real estate tax, business personal property tax and machinery and tools tax information. Such information shall be marked and considered confidential and proprietary and shall be used by VEDP, the OED, and the Authority solely for verifying satisfaction of the Capital Investment Target. If the Locality, the Office of the Commissioner of the Revenue or the Office of the Treasurer should require additional documentation or consents from the Company to access such information, the Company shall promptly provide, at the Company's expense, such additional documentation or consents as the Locality, the OED, the Authority, or VEDP may request. In accordance with Virginia Code Section 58.1-3122.3, VEDP is entitled to receive the Company's real estate tax, business personal property tax and machinery and tools tax information from the Locality's Commissioner of the Revenue. The parties to this Agreement acknowledge that there will be a delay between the time the Company invests in equipment, and the time the Company reports its investments to the Locality. Typically, the Company will report investments on or before May 1 of the year following the year it makes such investment(s), and will pay tax on such equipment in December of the same year as it reports such investments. Accordingly, the Locality can only verify investment(s) made by the Company on or before May 1 of the year in which the Company reports its prior-year investments.

In addition to the verification data described above, in the sole discretion of the Locality, the Authority, or VEDP, the Locality, the Authority, or VEDP, may each require such other documentation, including invoices, or audits as may be required to properly verify the Capital Investment.

(b) *Verification of New Jobs and Wages:* The Company must submit copies of its four most recent Employer's Quarterly Tax Reports (Form FC-20) with the Virginia Employment Commission with each final report. The forms shall be marked and considered confidential and proprietary and shall be used by VEDP, the Locality, the OED, and the Authority solely for verifying satisfaction of the New Jobs Target. In accordance with Virginia Code Section 60.2-114, VEDP is entitled to receive the Company's employment level and wage information from the Virginia Employment Commission.

The Company agrees that it will report to the Virginia Employment Commission with respect to its employees at a facility-level, rather than at the company-level.

In addition to the verification data described above, in the sole discretion of the Locality, the Authority, or VEDP, the Locality, the Authority or VEDP, may each require such other documentation or audits as may be required to properly verify the New Jobs.

Section 7. Repayment Obligations for COF Grant.

(a) *If Statutory Minimum Eligibility Requirements are Not Met:* Section 2.2-115 of the Virginia Code requires that the Company make a Capital Investment of at least \$5,000,000

and create and Maintain at least 50 New Jobs in order to be eligible for the COF Grant. Failure by the Company to meet either of these statutory minimum eligibility requirements by the Initial Performance Date and through the Subsequent Performance Date shall constitute a breach of this Agreement and the Company must repay to the Authority all of the proceeds of the Grants previously disbursed to the Company. In such event, the Authority will repay to VEDP all of the COF Grant proceeds not previously disbursed to the Company.

(b) *Allocation of COF Grant Proceeds:* For purposes of repayments under subsection (c), and as noted in Section 3(a)(ii), the COF Grant is to be allocated as 50% (\$125,000) for the Company's Capital Investment Target, and 50% (\$125,000) for the Company's New Jobs Target.

(c) *Repayment for Failure to Maintain Targets:* The provisions of this subsection (c) shall become applicable only if the Company has met the statutory minimum eligibility requirements set forth in subsection (a), and has received all \$250,000 of the COF Grant proceeds in accordance with Section 3(a)(i).

If the Company has not met 100% of either or both of its Targets as of the Subsequent Performance Date, the Company shall repay to the Authority that part of the COF Grant previously disbursed to the Company that is proportional to the Target or Targets for which there is a shortfall. For example, if based on its performance prior to the Initial Performance Date, the Company has received all \$250,000 of the COF Grant proceeds, but, as of the Subsequent Performance Date, only \$13,175,000 of the Capital Investment has been retained (reflecting achievement of 85% of the Capital Investment Target), and only 50 New Jobs have been created and Maintained (reflecting achievement of 98% of the New Jobs Target), the Company shall repay to the Authority \$18,750, reflecting 15% of the COF Grant proceeds that it received allocated to the Capital Investment Target, *plus* \$2,500, reflecting 2% of the COF Grant proceeds that it received allocated to the New Jobs Target, for a total of \$21,250. These amounts represent the percentages of the shortfall from the expected amount of Capital Investment and expected number of New Jobs, each multiplied by the portion of the COF Grant proceeds that the Company received allocated to that Target. In such event, the Authority will repay to VEDP all of the COF Grant proceeds not previously disbursed to the Company.

(d) *Determination of Inability to Comply:* If the Locality or VEDP shall determine at any time prior to the Subsequent Performance Date (a "Determination Date") that the Company is unable or unwilling to meet its Targets by the Initial Performance Date and retain and Maintain such Targets through the Subsequent Performance Date, and if the Locality, the Authority or VEDP shall have promptly notified the Company of such determination, the Company must repay to the Authority all of the COF Grant proceeds previously disbursed to the Company. In such event, the Authority will repay to VEDP all of the COF Grant proceeds not previously disbursed to the Company. Such a determination will be based on such circumstances as a filing by or on behalf of the Company under Chapter 7 of the U.S. Bankruptcy Code, the liquidation of the Company, an abandonment of the Facility by the Company or other similar significant event that demonstrates that the Company will be unable or is unwilling to satisfy the Targets for the Grants.

(e) *Terms of Repayment:* The Company shall be liable for any repayment of all or a portion of the COF Grant, as described in this Section 7. *Such repayment shall be due from the*

Company to the Authority within ninety days after the Initial Performance Date, the Subsequent Performance Date, or the Determination Date, as applicable. Any moneys repaid by the Company to the Authority hereunder shall be repaid by the Authority to VEDP for redeposit into the Commonwealth's Development Opportunity Fund. The Locality and the Authority shall use their best efforts to recover such funds, including legal action for breach of this Agreement. Neither the Locality nor the Authority shall have any responsibility for the repayment of any sums payable by the Company hereunder unless said sums have been received by the Authority from the Company.

(f) *Failure to Repay:* If any repayment of the COF Grant due pursuant to this Section 7 is not made by the Company when due, the Board may determine that further collection action is required, and the Board may refer the matter to the Office of the Attorney General (the "OAG") for collection pursuant to Section 2.2-518 of the Virginia Code. In such event, by their signatures below, the Locality and the Authority will be deemed to have assigned to the Commonwealth all of their rights, title and interest in and to this Section 7. In any matter referred to the OAG for collection, or if the Locality and/or the Authority initiate collection (including legal proceedings), the Company shall be liable to pay interest, administrative charges, attorneys' fees and other applicable fees. Interest on any outstanding repayment referred to the OAG, or for which the Locality and/or the Authority initiates collection, shall accrue at the rate set forth in Section 6.2-301 A. of the Virginia Code (currently 6.0% per year) for the period from the Initial Performance Date, the Subsequent Performance Date or the Determination Date, as applicable, until paid.

Section 8. Repayment Obligations for Local Grant.

(a) *If Statutory Minimum Eligibility Requirements are Not Met:* Section 2.2-115 of the Virginia Code requires that the Company make a Capital Investment of at least \$5,000,000 and create and Maintain at least 50 New Jobs in order to be eligible for the COF Grant. Failure by the Company to meet either of these statutory minimum eligibility requirements by the Initial Performance Date and through the Subsequent Performance Date shall constitute a breach of this Agreement and the Company must repay to the Authority all of the proceeds of the Local Grant previously disbursed to the Company, as and when the COF Grant is similarly repaid in accordance with Section 7(a). In such event, the Authority will repay to the Locality all of the Local Grant proceeds not previously disbursed to the Company.

(b) *Allocation of COF Proceeds:* For purposes of repayment under subsection (c), the Local Grant is to be allocated as 50% (\$125,000) for the Company's Capital Investment Target, and 50% (\$125,000) for the Company's New Jobs Target.

(c) *Repayment for Failure to Maintain Targets:* The provisions of this subsection (c) shall become applicable only if the Company has met the statutory minimum eligibility requirements set forth in subsection (a), and has received all \$250,000 of the COF Grant proceeds in accordance with Section 3(a)(i).

If the Company has not met 100% of either or both of its Targets as of the Subsequent Performance Date, the Company shall repay to the Authority that part of the Local Grant previously disbursed to the Company that is proportional to the Target or Targets for which there

is a shortfall. For example, if as of the Performance Date, the Company has received all \$250,000 of the proceeds of the Local Grants, but, as of the Subsequent Performance Date, only \$12,400,000 of the Capital Investment has been retained (reflecting achievement of 80% of the Capital Investment Target), and only 39 New Jobs have been created and Maintained (reflecting achievement of 75% of the New Jobs Target), the Company shall repay to the Authority \$25,000 (reflecting 20% of the proceeds of the Local Grant that it received allocated to the Capital Investment Target), *plus* \$31,250 (reflecting 25% of the proceeds of the Local Grant that it received allocated to the New Jobs Target), for a total of \$56,250. These amounts represent the percentages of the shortfall from the expected amount of Capital Investment and expected number of New Jobs, each multiplied by the portion of the proceeds of the Local Grant that the Company received allocated to that Target. In such event, the Authority will repay to the Locality all of the Local Grant proceeds not previously disbursed to the Company.

(d) *Terms of Repayment:* The Company shall be liable for any repayment of all or a portion of the Local Grant, as described in this Section 8. *Such repayment shall be due from the Company to the Authority within ninety (90) days after the Initial Performance Date, the Subsequent Performance Date or the Determination Date, as applicable.* Any moneys repaid by the Company to the Authority hereunder shall be repaid by the Authority to the Locality. The Authority shall have no responsibility for the repayment of any sums payable by the Company hereunder unless said sums have been received by the Authority from the Company.

(e) *Failure to Repay:* If any repayment of the Local Grant due pursuant to this Section 8 is not made by the Company when due, the Locality and/or the Authority may institute legal proceedings to collect any and all monies the Company is required to repay to the Locality and/or the Authority. In any such matter the Company shall be liable to pay interest, administrative charges, attorneys' fees and other applicable fees. Interest on any outstanding repayment for which the Locality and/or the Authority initiates collection, shall accrue at the rate set forth in Section 6.2-301 A. of the Virginia Code (currently 6.0% per year) for the period from the Initial Performance Date, the Subsequent Performance Date or the Determination Date, as applicable, until paid.

Section 9. Notices.

Formal notices and communications between the parties shall be given either by (i) personal service, (ii) delivery by a reputable document delivery service that provides a receipt showing date and time of delivery, (iii) mailing utilizing a certified or first class mail postage prepaid service of the United States Postal Service that provides a receipt showing date and time of delivery, or (iv) delivery by electronic mail (email) with transmittal confirmation and confirmation of delivery, addressed as noted below. Notices and communications personally delivered or delivered by document delivery service shall be deemed effective upon receipt. Notices and communications mailed shall be deemed effective on the second business day following deposit in the United States mail. Notices and communications delivered by email shall be deemed effective the next business day, not less than 24 hours, following the date of transmittal and confirmation of delivery to the intended recipient. Such written notices and communications shall be addressed to:

if to the Company, to:

Flow Beverages Inc.
33 Lakeview Court
Verona, Virginia 24482
Email: martin@flowhydration.com
Attention: Martin Villeneuve

if to the Locality, to:

County of Augusta
County Administrator's Office
18 Government Center Lane
Verona, Virginia 24482
Email: coadmin@co.augusta.va.us
Attention: County Administrator

with a copy to:

County of Augusta
County Attorney's Office
18 Government Center Lane
Verona, Virginia 24482
Email: ctyatty@co.augusta.va.us
Attention: County Attorney

if to the Authority, to:

Economic Development Authority of the
County of Augusta, Virginia
18 Government Center Lane
Verona, Virginia 24482-0590
Email: staff@augustavabusiness.com
Attention: Secretary of the Authority

with a copy to:

Augusta County Office of Economic
Development
18 Government Center Lane
Verona, Virginia 24482
Email: staff@augustavabusiness.com
Attention: Economic Development Director

if to VEDP, to:

Virginia Economic Development Partnership
One James Center, Suite 900
901 East Cary Street
Richmond, Virginia 23219
Email: moret@vedp.org
Attention: President and CEO

with a copy to:

Virginia Economic Development Partnership
One James Center, Suite 900
901 East Cary Street
Richmond, Virginia 23219
Email: smcninch@vedp.org
Attention: General Counsel

Section 10. Miscellaneous.

(a) *Entire Agreement; Amendments:* This Agreement constitutes the entire agreement among the parties hereto as to the Grants and may not be amended or modified, except in writing, signed by each of the parties hereto. This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors and assigns. The Company may not assign its rights and obligations under this Agreement without the prior written consent of the Locality, the Authority and VEDP.

(b) *Governing Law; Venue:* This Agreement is made, and is intended to be performed, in the Commonwealth and shall be construed and enforced in accordance with the laws of the

Commonwealth. Jurisdiction and venue for any litigation arising out of or involving this Agreement shall lie in the Circuit Court of the City of Richmond, and such litigation shall be brought only in such court.

(c) *Counterparts*: This Agreement may be executed in one or more counterparts, each of which shall be an original, and all of which together shall be one and the same instrument.

(d) *Severability*: If any provision of this Agreement is determined to be unenforceable, invalid or illegal, then the enforceability, validity and legality of the remaining provisions will not in any way be affected or impaired, and such provision will be deemed to be restated to reflect the original intentions of the parties as nearly as possible in accordance with applicable law.

(e) *Attorneys' Fees*: Except as provided in Section 7(f) and 8(e), attorneys' fees shall be paid by the party incurring such fees.

[REMAINDER OF PAGE INTENTIONALLY BLANK; SIGNATURE PAGE FOLLOWS]

IN WITNESS WHEREOF, the parties hereto have caused this Performance Agreement to be executed below by their duly authorized representatives as of the date first written above.

COUNTY OF AUGUSTA, VIRGINIA

By _____
Name: _____
Title: _____
Date: _____

**ECONOMIC DEVELOPMENT
AUTHORITY OF THE COUNTY OF
AUGUSTA, VIRGINIA**

By _____
Name: _____
Title: _____
Date: _____

FLOW BEVERAGES INC.

By DBT _____
Name: David Bajurny
Title: Chief Operating Officer
Date: 2020-05-19

**VIRGINIA ECONOMIC
DEVELOPMENT PARTNERSHIP
AUTHORITY**

By _____
Name: _____
Title: _____
Date: _____

Exhibit A: Annual Progress Report Form

Exhibit B: Final Report Form

**ANNUAL PROGRESS REPORT
COMMONWEALTH'S DEVELOPMENT OPPORTUNITY FUND**

PROJECT SUMMARY:

Project	
Location	
Amount of Grant	
Performance Reporting Period	
Performance Date	

PROJECT PERFORMANCE:

Performance Measurement	Target	As of	% Complete
New Jobs (over baseline)¹			
Confidence level target will be reached by Performance Date shown above (check one)	High <input type="checkbox"/>	Moderate <input type="checkbox"/>	Low <input type="checkbox"/>
Capital Investment (provide breakdown below)²			
Confidence level target will be reached by Performance Date shown above (check one)	High <input type="checkbox"/>	Moderate <input type="checkbox"/>	Low <input type="checkbox"/>
Average Annual Wage			N/A
Confidence level target will be reached by Performance Date shown above (check one)	High <input type="checkbox"/>	Moderate <input type="checkbox"/>	Low <input type="checkbox"/>
Standard Fringe Benefits (check one)	Yes <input type="checkbox"/>	No <input type="checkbox"/>	N/A
Virginia Corporate Income Tax Paid in Prior Calendar Year³	\$		

¹ Data will be verified using Virginia Employment Commission records.

² Data will be verified with locality records.

³ This confidential information is protected from disclosure pursuant to § 2.2-3705.6 of FOIA.

Capital Investment Breakdown	Amount
Land	\$
Land Improvements	\$
New Construction or Expansion	\$
Renovation or Building Up-fit	\$
Production Machinery and Tools	\$
Furniture, Fixtures and Equipment	\$
Other	\$
Total	\$

COMMENTS:

Discuss project status, including the current level of new jobs and capital investment, progress on targets, changes or likely changes in project's nature that may impact achievement of targets, and other information relevant to project performance. If the project is not on track to meet targets, please provide an explanation.

TO BE CERTIFIED BY AN OFFICER OF THE COMPANY:

I certify that I have examined this report and to the best of my knowledge and belief, it is true, correct, and complete.

Company: _____

Submitted By: _____
Signature of Official

Name: _____
Print Name

Title: _____

Date: _____

Please return to:

Kim Ellett, Incentives Coordinator, Virginia Economic Development Partnership,
804.545.5618, kellett@vedp.org

**FINAL REPORT
COMMONWEALTH'S DEVELOPMENT OPPORTUNITY FUND**

PROJECT SUMMARY:

Project	
Location	
Amount of Grant	
Performance Date	

PROJECT PERFORMANCE:¹

Performance Measurement	Target	As of	% Complete
New Jobs (over ___ baseline)²			
Capital Investment (provide breakdown below)³			
Average Annual Wage			N/A
Standard Fringe Benefits			
Virginia Corporate Income Tax Paid in Prior Calendar Year⁴	\$		

Capital Investment Breakdown	Amount
Land	\$
Land Improvements	\$
New Construction or Expansion	\$
Renovation or Building Up-fit	\$
Production Machinery and Tools	\$
Furniture, Fixtures and Equipment	\$
Other	\$
Total	\$

¹ Final, actual performance will be reported on VEDP's public reporting website.

² Attach the company's four most recent Quarterly Tax Reports (Form FC-20) filed with the Virginia Employment Commission.

³ Data will be verified using records from the Commissioner of the Revenue and, if requested, invoices.

⁴ This confidential information is protected from disclosure pursuant to § 2.2-3705.6 of FOIA.

LOCAL MATCH:

Goal	
Actual	

COMMENTS:

Discuss Project status or the importance of the Project to the locality and region.

TO BE CERTIFIED BY AN OFFICER OF THE COMPANY:

I certify that I have examined this report and to the best of my knowledge and belief, it is true, correct, and complete.

Company: _____

Submitted By: _____
Signature of Official

Name: _____
Print Name

Title: _____

Date: _____

Please return to:

Kim Ellett, Incentives Coordinator, Virginia Economic Development Partnership,
804.545.5618, kellett@vedp.org



OFFICE OF ECONOMIC DEVELOPMENT
County of Augusta, Virginia
18 Government Center Lane, P. O. Box 590
Verona, Virginia 24482-0590
(540) 245-5619

REBEKAH S. CASTLE
DIRECTOR OF ECONOMIC DEVELOPMENT

TO: The Chair and Members of the Board of Supervisors
FROM: Rebekah S. Castle, Economic Development Director
CC: Tim Fitzgerald, Augusta County Administrator
DATE: October 20, 2020
RE: Non-Profit Grant Program MOU – CARES Act funding

Background:

Economic Development would like to ask the Board of Supervisors to use \$102,000 of Augusta County's CARES Act allocation to help support non-profits in the County (or who serve County residents and the community) by providing grants to those eligible non-profits. In order to execute the grant program, the program would be run through the Community Foundation of the Central Blue Ridge. The total fund amount would be \$100,000 and as payment for executing the program, the Foundation would be paid \$2,000 (2% of the total fund amount). A draft memorandum of understanding to transfer the funds to the Foundation is included with this memo.

Economic Development will work with the Foundation to ensure the funds are used to:

- 1) Aid in operational expenses for non-profits in or serving the County who have been impacted by COVID-19. Priority would be given to non-profits physically located within the County. Non-profits in the Cities of Staunton and Waynesboro who serve the County will be eligible if they have not received CARES Act funding from the Cities of Staunton and Waynesboro.
- 2) To provide assistance in costs incurred in pivoting service models
- 3) To help non-profits most in need due to effects of COVID-19 requirements and/or business closures.

If the Board is inclined to proceed with consideration of this MOU at the regular meeting on October 28, 2020, a suggested motion is provided below:

I move to authorize the Chair of the Augusta County Board of Supervisors to execute and deliver an Augusta County Non-Profit Grant Program Memorandum of Understanding between the County of Augusta and the Community Foundation of the Central Blue Ridge subject to minor revisions approved by legal counsel.

AGREEMENT – COVID 19 NON-PROFIT ASSISTANCE

The County of Augusta (the "County") appropriated funds in the FY21 budget for CARES Act expenditures. The County will contribute funding to the Community Foundation of the Central Blue Ridge (the "Foundation") in the amount of \$100,000 to mitigate COVID-19 effects on non-profits located in and/or serving the County.

The funds are sourced from the Coronavirus Aid, Relief, and Economic Security Act ("Cares Act") and are intended to be used to 1) aid in operational expenses for non-profits in or serving the County and have been impacted by COVID-19 (priority will be given to non-profits located in the County while non-profits in the Cities of Staunton and Waynesboro who serve the County may be eligible if they have not received CARES Act funding from the Cities of Staunton or Waynesboro); 2) to provide assistance in costs incurred in pivoting service models; and 3) to help non-profits most in need due to effects of COVID-19 requirements and/or business closures. As such, grants provided to any non-profit must comply with not only the requirements of the CARES Act, but also section 601(d) of the Social Security Act.

Payments made with these funds must be made to non-profits who have been impacted by COVID-19 and for the time period covering March 1, 2020, through December 1, 2020. The Foundation must ensure eligibility by reviewing all expenditures from these funds and ensuring they are for one or more of the above-stated qualifying purposes. Acceptable documentation to establish qualification includes but is not limited to applications, invoices, receipts, cancelled checks, and necessary financial documentation. As a condition of receiving the funds, the Foundation shall retain documentation for a period of five (5) years. Any and all records will be subject to audit by the County and may be requested by the County for review at any time.

Within one week of award of and disbursement of funding, the Foundation shall submit to the County an electronic report of all funds expended. The report shall include the name and address of the recipient; the method used to verify the recipient's County address and/or description of how they serve the County of Augusta; a description of the COVID-19 impact to the recipient; the amount of the grant paid to the recipient; the date the grant was paid to the recipient; the time period covered by the grant; the service to the recipient for which the cost was reimbursed; and a description of the documentation that was reviewed.

The Foundation shall invoice the County upon approval of this MOU for \$100,000. Within ten business days of the receipt of the invoice, the County shall provide the grant funds to the Foundation to fund the approved grants.

Any funds not disbursed will be returned to the County no later than November 27, 2020.

For the administration of the grant program, the County shall pay 2% of the total grant fund amount (\$100,000) to the Foundation in the amount of \$2,000. This payment will serve as the complete payment to the Foundation by the County. The County will be invoiced upon completion of this grant program in one lump sum.

Any funds expended by the Foundation in any manner that does not comply with the CARES Act, section 601(d) of the Social Security Act, or the official federal guidance relating to CARES funding, shall be returned to the County within 30 days of finding that the expenditure is disallowed. The Foundation shall

indemnify and hold the County harmless and be responsible for the payment of all amounts, including but not limited to attorneys' fees, arising out of any violation by the Foundation and/or its grant recipients of the CARES Act, Section 601(d) if the Social Security Act, or this agreement.

The County is required to inform you that this grant is sourced from federal funds and that you are a subrecipient of federal funds. The catalog number for these funds is 21.019. The fund payments to you count toward the Single Audit Act and 2 C.F.R subpart F re: audit requirements. Subrecipients are subject to a single audit or program-specific audit pursuant to 2 C.F.R. 200.501(a) when the subrecipient spends \$750,000 or more in federal awards during their fiscal year.

COUNTY OF AUGUSTA

By: _____
Timothy K. Fitzgerald, County Administrator

**COMMUNITY FOUNDATION OF THE CENTRAL BLUE
RIDGE**

By: _____
Dan Layman, President and Chief
Executive Officer



AUGUSTA COUNTY FIRE-RESCUE

County Government Center
18 Government Center Lane
P.O. Box 590, Verona, VA 24482

Main Office Line: (540) 245-5624 - Fax Line: (540) 245-5356
www.co.augusta.va.us

AUGUSTA COUNTY FIRE-RESCUE REPORT September 2020

- Fire Agency Dispatches 587 (444 Incidents)
- Rescue Agency Dispatches 969 (841 Incidents)
- Total Combined Dispatches 1556 (1285 Incidents)
- 63 Combined Dispatches Turned Over to Next Due Agencies, 38 due to being on another call

Chief Dave Nichols

- ACFR Staff continued to manage response priorities during the COVID-19 pandemic
- Staff continued to work with Finance regarding CARES Act projects and various grants
- Weekly Zoom meetings for shift briefings on Wednesdays and IMT / Staff Meetings twice monthly
- Attended ACESOA meeting, and company meetings at Verona, Middlebrook, and Stuarts Draft Fire
- Completed multiple station visits and EMS supplies deliveries during the month of September - 12
- Completed final on-site inspection of the Pierce Enforcer Engine. Two PL Custom medic units will be in service at 25 – Riverheads and 26 – Weyers Cave
- Team is moving forward with final details with Automatic Vehicle Location (AVL), ECC is currently tracking units but is not utilizing AVL for dispatch criteria
- All five (5) recruits attending EMT training passed on their first attempt. Regional Academy is transitioning to hazmat and fire portions in Rockingham County
- Staff attended virtual tabletop exercise with Shenandoah Valley Regional Airport

Lieutenant Minday Craun

- Continued to work with insurance and keeping the workers compensation list updated
- Worked on creating Fire Prevention Week lessons for Elementary Schools
- Visited Riverheads, Stuarts Draft Rescue, Preston L. Yancey, Mount Solon, and Churchville
- Continued to work with the ACFR IMT Team
- Attended several meetings on Zoom and attended in person ACESOA meeting (also available on Zoom)

Training Division

- Recruit School EMT Class – 19 students (2736 student hours)
- Volunteer Fire Academy – 18 students (360 student hours)
- Volunteer Officer Training – 20 students (80 student hours)
- Division Chief Shaver spent several hours working on logistics for COVID PPE, continued to work on multiple ongoing grant projects, and assisted with the annual ACFR Physical Assessments
- Lt. Hull spent several days with the Regional Advanced Fire School, assisted with the annual ACFR Physical Assessments, and resumed teaching the 2020 Volunteer Fire Academy
- Lt. McHaffa and Lt. Flickinger spent countless hours finishing the Recruit School EMT program and preparing for October Skills Drills

Assistant Chief Greg Schacht

- Conducted physical fitness training with Academy
- Attended Admin Staff meetings, IMT meetings, Operation meetings, weekly briefings, and Quarterly Officer meeting
- Met with staff, Chief, worked with new recruits, and conducted firefighter interviews
- Met with the AV Contractor on installation plan
- Met with Overhead Door on maintenance contract and with Cintas on new soap dispensing units
- Attended Riverheads volunteer meeting and met with Co 4 President Williams on building plans
- Reviewed the Emergency Plan for Shenandoah Valley Juvenile Center
- Taught for the Volunteer Fire Academy
- Conducted physical assessments on staff and recruits
- Reviewed 6 site plans, 1 rezoning request, and attended a site plan meeting
- Responded to 2 Duty Officer calls and conducted 1 firework inspection
- Conducted 24 station visits in the month of September

Assistant Chief Jeff Hurst

- Covid-19 Logistics and supplies location and acquisition
- Engine 101 delivery scheduled for mid-October 2020
- Attended volunteer meetings as requested
- Continued apparatus maintenance and repairs, ambulance and fire apparatus PM underway
- 34 station visits with multiple volunteer and career contacts
- Staff meetings and COVID IMT meetings as needed
- Vehicle maintenance and vehicle monitoring system (waiting on technical info prior to installation)
- Countywide hose and ladder testing completed
- Countywide pump testing by Atlantic Emergency Solutions coming up

EMERGENCY CALLS RECEIVED THROUGH EOC
MONTHLY REPORT FOR 2020

FIRE & RESCUE COMPANIES	January	February	March	April	May	June	July	August	September	October	November	December	Total Calls	% of Fire or Rescue Total	% of Combined Total
	Monthly Calls	Monthly Calls	Monthly Calls	Monthly Calls	Monthly Calls	Monthly Calls	Monthly Calls	Monthly Calls	Monthly Calls	Monthly Calls	Monthly Calls	Monthly Calls			
Stamilton SSI	15	10	9	6	12	11	10	11	12				96	1.76%	0.69%
Stamilton SS2	11	8	7	5	3	6	13	10	8				71	1.30%	0.51%
1 Weynesboro	12	7	9	9	7	13	9	9	6				85	1.56%	0.61%
2 Deerfield	8	5	2	13	4	7	13	7	9				68	1.24%	0.49%
3 Middlebrook	15	7	17	15	10	10	14	12	6				106	1.94%	0.76%
4 Churchville	28	19	24	17	20	15	38	20	28				209	3.82%	1.50%
5 Weyers Cave	46	47	41	29	40	40	47	48	36				375	6.86%	2.69%
6 Verona	71	61	47	54	53	60	77	62	56				543	9.93%	3.90%
7 Swarts Drail	45	36	57	47	33	34	50	37	45				384	7.03%	2.76%
8 Craigsville	19	8	11	13	11	7	15	18	15				117	2.14%	0.84%
9 Dornis	59	32	41	42	44	45	48	37	37				365	7.04%	2.76%
10 Augusta County	115	80	85	67	81	97	101	112	116				854	15.62%	6.13%
11 Preston L. Yancey	73	60	61	43	52	65	61	69	51				535	9.79%	3.84%
12 Replint	13	4	16	11	13	10	17	18	4				106	1.94%	0.76%
14 Swoope	30	26	28	26	19	24	36	46	40				275	5.03%	1.97%
15 Bridgewater	6	12	3	4	7	9	16	11	8				76	1.39%	0.59%
17 Clover Hill	0	0	1	1	1	0	1	1	1				5	0.09%	0.04%
18 New Hope	16	20	13	18	28	12	21	41	15				184	3.37%	1.32%
19 Wilson	24	8	28	16	16	13	22	24	14				165	3.02%	1.18%
20 Grattoes	15	18	17	15	26	21	22	41	18				193	3.53%	1.38%
21 Mt. Solon	20	11	12	12	12	13	19	12	13				124	2.27%	0.89%
25 Riverheads	39	43	65	46	46	45	57	58	41				440	8.05%	3.16%
30 Walkers Creek	1	2	7	0	4	1	3	2	3				26	0.48%	0.19%
SVRA	1	1	0	0	1	1	2	0	0				6	0.11%	0.04%
Goshen	6	1	0	1	2	0	3	1	2				16	0.29%	0.11%
South River	3	0	0	0	0	2	1	1	1				7	0.13%	0.05%
Wintergreen	3	0	2	1	1	0	3	2	3				15	0.27%	0.11%
R1 W'boro First Aid	69	62	64	56	57	65	84	48	63				568	6.74%	4.08%
R2 Deerfield R.S.	12	9	4	8	9	7	15	12	12				88	1.04%	0.63%
R4 Churchville R.S.	76	63	51	41	54	52	67	53	65				522	6.16%	3.75%
R5 Staunton/Augusta R.S.	179	162	137	120	126	171	173	149	160				1377	16.26%	9.88%
R6 Swarts Drail R.S.	167	171	182	150	130	139	174	152	155				1420	16.76%	10.19%
*Special Events - Reserve Amb	0	0	0	0	0	0	0	0	0				0	0.00%	0.00%
R11 Preston L. Yancey	150	173	163	131	149	168	170	154	154				1412	16.67%	10.13%
R15 Bridgewater R.S.	20	9	19	12	24	24	22	19	14				163	1.92%	1.17%
R16 Craigs/Augusta Spr	37	35	38	33	34	43	43	43	50				356	4.20%	2.55%
R18 New Hope	61	70	59	56	56	61	64	49	60				516	6.33%	3.89%
R20 Grattoes R.S.	25	31	33	41	44	25	31	45	41				316	3.73%	2.27%
R21 Mt. Solon R.S.	31	24	25	14	38	38	30	28	24				252	2.97%	1.81%
R25 Riverheads	70	73	91	79	95	74	97	79	82				740	8.74%	5.31%
R26 Weyers Cave R.S.	82	70	70	71	78	85	82	75	88				701	8.28%	5.03%
Augusta Health Transport	0	0	0	0	0	0	0	0	0				0	0.00%	0.00%
Wintergreen	5	0	1	3	1	1	7	1	1				20	0.24%	0.14%
FIRE TOTALS	694	528	603	511	545	565	723	710	587	0	0	0	5466	39.22%	
RESCUE TOTALS	984	952	937	815	895	953	1059	907	969	0	0	0	8471	60.78%	
TOTAL EMERGENCY DISPATCHES	1678	1480	1540	1326	1440	1518	1782	1617	1556	0	0	0	13937	100.00%	
TOTAL EMERGENCY INCIDENTS	1306	1202	1225	1108	1147	1242	1398	1260	1285				11173		

CALLS TURNED OVER TO NEXT
DUE AGENCIES
MONTHLY REPORT FOR 2020

FIRE & RESCUE COMPANIES	DUE CALLS	January	February	March	April	May	June	July	August	September	October	November	December	Total CALLS TURNED OVER TO NEXT DUE AGENCIES	% of Total
		AGENCIES (WITH AND WITHOUT) RESPONSES PCT	AGENCIES (WITH AND WITHOUT) RESPONSES PCT	AGENCIES (WITH AND WITHOUT) RESPONSES PCT	AGENCIES (WITH AND WITHOUT) RESPONSES PCT	AGENCIES (WITH AND WITHOUT) RESPONSES PCT	AGENCIES (WITH AND WITHOUT) RESPONSES PCT	AGENCIES (WITH AND WITHOUT) RESPONSES PCT	AGENCIES (WITH AND WITHOUT) RESPONSES PCT	AGENCIES (WITH AND WITHOUT) RESPONSES PCT	AGENCIES (WITH AND WITHOUT) RESPONSES PCT	AGENCIES (WITH AND WITHOUT) RESPONSES PCT	AGENCIES (WITH AND WITHOUT) RESPONSES PCT		
Stoughton SS1	96	0	0	0	0	1	0	0	0	0	0	0	0	1	1.0%
Stoughton SS2	71	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0%
1 Wameshono	85	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0%
2 Merrifield	68	0	0	0	0	0	0	0	0	3	0	0	0	3	4.4%
3 Middlebrook	106	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0%
4 Churchville	209	2	1	2	1	1	1	1	0	1	1	0	0	10	4.8%
5 Weyers Cave	375	0	0	0	0	0	0	2	1	0	0	0	0	3	0.8%
6 Verona	513	1	7	1	2	3	3	6	2	3	0	0	0	28	5.2%
7 Stanta Heath	384	0	0	0	0	0	0	0	0	0	1	1	0	1	0.3%
8 Cragsville	117	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0%
9 Dooms	395	0	0	0	0	1	0	0	1	1	1	0	0	3	0.8%
10 Augusta County	854	5	1	1	0	3	1	6	8	2	2	0	0	27	3.2%
11 Preston L. Yancy	535	0	0	0	0	0	0	0	0	0	0	0	0	1	0.2%
12 Raphine	106	1	0	1	0	0	0	0	1	0	0	0	0	3	2.8%
14 Swoope	275	1	0	0	0	1	0	1	0	1	0	0	0	4	1.5%
15 Bridgewater	76	0	0	0	0	0	0	0	0	0	0	0	0	1	1.3%
17 Clover Hill	5	0	0	0	0	0	0	0	0	0	0	0	0	1	20.0%
18 New Hope	184	1	1	3	1	5	1	4	5	4	0	0	0	25	13.6%
19 Wilson	165	3	2	2	0	0	0	1	2	1	0	0	0	13	7.9%
20 Grinstead	193	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0%
21 Mt. Solon	124	0	0	0	0	0	0	2	1	0	0	0	0	3	2.4%
25 Riverbeach	440	0	3	4	2	3	2	1	1	1	0	0	0	19	4.1%
40 Walkers Creek	26	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0%
SVRA	6	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0%
Grohen	16	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0%
South River	7	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0%
Winegreen	15	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0%
R1 Wboro First Aid	568	0	0	1	0	2	1	1	0	1	0	0	0	6	1.1%
R2 Dixfield R.S.	88	0	0	0	0	0	0	0	0	1	1	0	0	2	2.3%
R4 Churchville R.S.	522	5	4	5	3	6	6	11	5	1	0	0	0	46	8.8%
R5 Stoughton/Augusta R.S.	1,377	4	2	0	1	1	3	3	3	6	0	0	0	25	1.8%
R6 Stants Draft R.S.	1,420	2	5	5	3	4	8	13	8	10	0	0	0	57	4.0%
*Special Events Reserve Amb	0	0	0	0	0	0	0	0	0	0	0	0	0	0	#INV/0%
R11 Preston L. Yancy	1,412	1	1	1	1	1	0	1	1	0	0	0	0	7	0.5%
R15 Bridgewater R.S.	163	3	2	2	1	3	0	1	3	1	1	0	0	14	8.6%
R16 Craig/Augusta Spr	336	0	6	3	0	5	1	0	2	2	0	0	0	19	5.3%
R18 New Hope	516	4	6	3	2	4	4	5	4	6	0	0	0	38	7.1%
R20 Grovetts R.S.	316	0	2	1	1	1	0	0	2	1	0	0	0	10	3.2%
R21 Mt. Solon R.S.	252	1	1	4	1	5	6	4	1	4	0	0	0	27	10.7%
R25 Riverheads R.S.	740	5	2	8	1	5	6	5	4	4	0	0	0	40	5.4%
R26 Weyers Cave R.S.	701	6	7	3	4	3	5	4	3	3	0	0	0	38	5.4%
Augusta Health Transport	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0%
Winegreen	20	1	0	0	0	0	0	0	0	0	0	0	0	1	5.0%
FIRE TOTALS	5,466	14	15	15	9	17	10	24	23	20	0	0	0	146	2.7%
RESCUE TOTALS	8,471	31	38	36	17	38	43	48	36	43	0	0	0	310	3.9%
TOTAL CALLS TURNED OVER TO NEXT DUE AGENCIES	13,937	45	53	50	26	55	53	72	59	63	0	0	0	476	3.4%

COMPANY	DATE	LOCATION	CALL TYPE	REASON FOR NEXT DUE RESPONSE
C10	09/07/2020	7:05:00 PM E LEBERTY ST	ODOR HWY/STRUCTURE-CLCC	ON ANOTHER CALL
C10	09/11/2020	6:30:00 PM QUARLES GAS STATION	AUTOMOBILE ACCIDENT	ON ANOTHER CALL
C14	09/23/2020	11:45:14 AM SMOXY ROW RD	LIFTING ASSISTANCE	ON ANOTHER CALL
C18	09/07/2020	11:23:11 AM FORT DEFIANCE RD	SMOKE IN A STRUCTURE	C18 NOT ON ANY OTHER CALL/R18 ON ANOTHER CALL
C18	09/07/2020	8:17:16 PM SWISHER RD	DIFFICULTY BREATHING	C18 NOT ON ANY OTHER CALL/R18 ON THIS CALL
C18	09/09/2020	3:17:34 PM HUBBERT RD	AUTOMOBILE ACCIDENT	C18 NOT ON ANY OTHER CALL/R18 ON THIS CALL
C18	09/23/2020	2:38:00 PM HUBBERT RD	UNRESPONSIVE/UNCONSCIOUS	C18 NOT ON ANY OTHER CALL/R18 ON THIS CALL
C18	09/14/2020	11:38:53 AM FOREST SPRINGS DR	FIRE ALARM - DLCC	NOT ON ANY OTHER CALL
C18	09/18/2020	2:25:41 PM LYNDHURST RD	ILLEGAL FIRE	NOT ON ANY OTHER CALL
C18	09/23/2020	7:32:12 AM LYNDHURST RD	LIFTING ASSISTANCE	NOT ON ANY OTHER CALL
C3	09/12/2020	12:21:44 PM DEERFIELD VALLEY RD	AUTOMOBILE ACCIDENT	C3 NOT ON ANY OTHER CALL/R3 ON THIS CALL
C2	09/28/2020	11:47:46 AM DEERFIELD VALLEY RD/SHEMANGO MOUNTAIN DR	LANDING ZONE	C2 NOT ON ANY OTHER CALL/R3 ON THIS CALL
C2	09/28/2020	11:48:56 AM SHEMANGO MOUNTAIN DR	MOTORCYCLE ACCIDENT	C2 NOT ON ANY OTHER CALL/R3 ON THIS CALL
C23	09/09/2020	12:07:34 PM MALLARD RD	UNRESPONSIVE/UNCONSCIOUS	NOT ON ANY OTHER CALL
C4	09/10/2020	3:48:13 PM EAGLE ROCK LN	FALL	C4 NOT ON ANY OTHER CALL/R4 ON THIS CALL
C8	09/07/2020	8:58:34 PM LEE HWY	VEHICLE LOCKOUT-OCCUPIED	NOT ON ANY OTHER CALL
C8	09/18/2020	4:58:27 AM BALD ROCK RD	ALTERED LEVEL OF CONSCIOUSNESS	NOT ON ANY OTHER CALL
C8	09/29/2020	0:25:36 PM LAUREL HILL RD	FIRE ALARM - 1ST	NOT ON ANY OTHER CALL
C7	09/22/2020	2:57:58 PM STUARTS DRAFT HWY	LANDING ZONE	ON ANOTHER CALL
C9	09/30/2020	1:29:17 AM BRANDON LN	CHEST PAINS	NOT ON ANY OTHER CALL
R1	09/09/2020	6:27:43 AM CHHQUAPPIN DR	FALL	ON ANOTHER CALL
R11	09/24/2020	3:22:37 PM CROSSROADS LN	SICKNESS	ON ANOTHER CALL (1 UNIT IN SERVICE)
R13	09/30/2020	2:33:19 AM SCENIC HWY	AUTOMOBILE ACCIDENT	R13 RESPONDED WITH 1
R18	09/07/2020	8:49:58 PM LITTLE CALF PASTURE HWY	INJURY	ON ANOTHER CALL
R18	09/18/2020	02:15:58 PM LITTLE CALF PASTURE HWY	STROKE	ON ANOTHER CALL
R18	09/07/2020	8:15:51 PM SWISHER RD	DIFFICULTY BREATHING	ON ANOTHER CALL
R18	09/12/2020	7:44:00 AM RAINBOW LN	CHEST PAINS	ON ANOTHER CALL
R18	09/17/2020	12:00:08 PM RAINBOW LN	SICKNESS SYMPTOMS	ON ANOTHER CALL
R18	09/24/2020	12:22:45 PM HUBBERT RD	SEIZURE DISORDER	R18 ON ANOTHER CALL/C18 CAPT RESPONDED
R18	09/29/2020	4:45:42 PM LAKE DR	FALL	ON ANOTHER CALL
R18	09/29/2020	7:48:23 PM BATTLEFIELD RD	AUTOMOBILE ACCIDENT	R18 ON ANOTHER CALL/C18 ON THIS CALL
R2	09/20/2020	12:54:38 AM MARBLE VALLEY RD	FIRE WEAPONS - DL MSC	R2 NOT ON ANY OTHER CALL/C2 ON THIS CALL
R20	09/07/2020	2:18:03 PM GRAND CAVERNS DR	SECURE DISORDER	NOT ON ANY OTHER CALL/C20 FOR DECOM
R20	09/21/2020	10:24:38 AM GRAND CAVERNS DR	SECURE DISORDER	ON ANOTHER CALL
R20	09/27/2020	3:35:05 PM JERUSALEM CHAPEL RD	SYNCOPE/NEAR Fainting	ON ANOTHER CALL
R21	09/22/2020	5:55:27 AM MOFFETT BRANCH RD	MEDICAL ALERT	NOT ON ANY OTHER CALL
R21	09/07/2020	3:53:48 PM NORTH RIVER RD	CHEST PAINS	R21 ON ANOTHER CALL/C21 RESPONDED FIRST RESPONSE
R21	09/26/2020	8:00:43 PM DIVIDING RIDGE RD	SICKNESS SYMPTOMS	NOT ON ANY OTHER CALL
R21	09/26/2020	2:33:28 AM SCENIC HWY	AUTOMOBILE ACCIDENT	NOT ON ANY OTHER CALL
R23	09/02/2020	12:54:42 PM 2130 I 81 S	ALTERED MENTAL STATUS	ON ANOTHER CALL
R23	09/27/2020	8:12:54 PM LEE-JACKSON HWY	UNKNOWN MEDICAL EMERGENCY	ON ANOTHER CALL
R23	09/28/2020	1:33:32 AM ROCKY LN	ABDOMINAL PAIN	ON ANOTHER CALL
R23	09/09/2020	8:43:18 PM OLD GREENVILLE RD	SICKNESS SYMPTOMS	ON ANOTHER CALL
R26	09/17/2020	12:29:41 PM WILLOW SPRINGS ROAD	CHEST PAINS	ON ANOTHER CALL
R26	09/07/2020	12:30:08 PM MT PISGAH RD	PSYCHOLOGICAL EMERGENCY	ON ANOTHER CALL
R26	09/21/2020	10:17:18 AM 2350 I 81 S	RESPIRATORY EMERGENCY	ON ANOTHER CALL
R4	09/23/2020	0:39:41 AM JERUSALEM CHAPEL RD	CHEST PAINS	ON ANOTHER CALL
R5	09/13/2020	11:51:21 AM DANMONT DR	MEDICAL ALERT	ON ANOTHER CALL
R5	09/17/2020	4:58:43 PM SMOXY ROW RD	FALL	ON ANOTHER CALL
R5	09/23/2020	8:34:19 AM SMITTY DR	FALL	ON ANOTHER CALL
R5	09/23/2020	8:48:30 AM LAUREL HILL RD	LACERATION/AVULSION	ON ANOTHER CALL
R5	09/23/2020	12:25:38 PM HILLSIDE DR	DIFFICULTY BREATHING	ON ANOTHER CALL
R5	09/28/2020	7:30:38 AM SMOXY ROW RD	UNRESPONSIVE/UNCONSCIOUS	ON ANOTHER CALL
R8	09/27/2020	0:04:22 AM OGDGE ST	BLEEDING/HEMORRHAGE	ON ANOTHER CALL
R8	09/20/2020	0:20:38 PM LYNDHURST RD	UNRESPONSIVE/UNCONSCIOUS	NOT ON ANY OTHER CALL
R8	09/07/2020	4:02:38 PM W HIGH ST	SEIZURE DISORDER	ON ANOTHER CALL
R8	09/15/2020	8:25:38 PM CEDAR HOLLOW LN	FALL	ON ANOTHER CALL
R8	09/19/2020	10:25:47 AM HAROLD COOK DR	FALL	ON ANOTHER CALL
R8	09/19/2020	3:22:51 PM PROVENCE DR	FALL	NOT ON ANY OTHER CALL
R8	09/20/2020	0:50:41 AM STUARTS DRAFT HWY	OVERDOSE	NOT ON ANY OTHER CALL
R8	09/20/2020	5:47:02 PM PATTON FARM RD	UNKNOWN SITUATION	NOT ON ANY OTHER CALL
R8	09/24/2020	3:31:23 PM PATTON FARM RD	BLEEDING/HEMORRHAGE	ON ANOTHER CALL
R8	09/29/2020	10:43:23 PM BRITTANY LN	MEDICAL ALERT	ON ANOTHER CALL
R8	09/29/2020	10:43:23 PM BRITTANY LN	FALL	ON ANOTHER CALL
Weekend		18		
8 a - 8 p		32		
8 p - 8 a		15		
Grand Total		63		

CAREER CALLS ANSWERED
2020 FIGURES

CAREER	NAME	2020 FIGURES												CAREER		AGENCY		TOTAL	
		JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	YEARLY TOTAL	CAREER %	YEARLY TOTAL	CAREER %		
CO-11	Preston L. Yanley Fire	71	60	61	42	32	63	60	69	51					533	99.63%	535	99.63%	
CO-11	City of Waynesboro	4	3	1	1	3	3	1	3	3					21	3.94%		3.94%	
R-11	Preston L. Yanley Rescue	148	170	162	130	149	167	169	154	153					1,402	99.29%	1,412	99.29%	
R-11	City of Waynesboro	7	7	2	2	4	2	4	3	1					23	1.64%		1.64%	
CO-18	New Hope Fire	8	16	6	7	13	7	10	23	8					98	53.26%	184	53.26%	
CO-18	Extended Run Area														2	2.04%		2.04%	
CO-18	City of Waynesboro														0	0.00%		0.00%	
CO-18	City of Staunton														0	0.00%		0.00%	
R-18	New Hope Rescue	55	64	56	54	52	57	59	44	53					494	92.16%	536	92.16%	
R-18	Extended Run Area	2				1	1			4					4	0.81%		0.81%	
R-18	City of Waynesboro									1					2	0.40%		0.40%	
R-18	City of Staunton									2					2	0.40%		0.40%	
R-6	Stuarts Draft Rescue	62	65	69	59	47	50	68	55	65					540	38.03%	1,420	38.03%	
R-6	City of Staunton									7					7	1.30%		1.30%	
R-6	City of Waynesboro									1					1	0.19%		0.19%	
R-6	Extended Run Area									0					0	0.00%		0.00%	
R-16	Craigsville-Augusta Springs	37	29	35	33	25	42	42	41	48					332	93.26%	356	93.26%	
R-16	Rockbridge County	1		4	1	1	1	1	5	1					14	4.22%		4.22%	
CO-9	Dooms Fire	30	8	15	23	16	15	17	14	17					155	40.26%	385	40.26%	
CO-9	City of Waynesboro	5		1	1	3	2	1		1					12	7.74%		7.74%	
CO-6	Verona Fire	36	17	18	27	21	31	36	21	26					233	43.91%	543	43.91%	
CO-6	City of Staunton	1		1	1	1	1	6		3					6	2.58%		2.58%	
CO-3	Middlebrook	7	3	9	8	5	7	9	6	4					58	34.72%	106	34.72%	
CO-3	Extended Run Area									1					2	3.45%		3.45%	
CO-2	Thefield Fire	5	5	2	11	1	5	9	5	6					49	71.06%	66	71.06%	
CO-2	Highland County									0					0	0.00%		0.00%	
CO-2	Extended Run Area									2					2	4.08%		4.08%	

RS-2	Deerfield Rescue	12	9	4	8	9	7	15	11	11	86	37.83%													
RS-2	Highland County	1	1	1	1	1	1	1	1	1	5	5.81%													
RS-2	Extended Run Area	1	1	1	1	1	1	1	1	1	6	6.98%													
CO & R-4	Churchville Fire	11	4	7	1	6	3	10	10	20	72	34.45%													
CO & R-4	Highland County	5	2	2	2	3	3	3	1	1	0	0.00%													
CO & R-4	Extended Run Area	5	2	2	2	3	3	3	1	1	11	18.09%													
CO & R-4	City of Staunton	1	1	1	1	1	1	1	1	1	1	1.19%													
CO & R-4	Churchville Rescue	26	25	24	18	23	23	26	33	52	250	47.89%													
CO & R-4	Highland County	1	3	2	3	2	1	1	6	6	0	0.00%													
CO & R-4	Extended Run Area	8	1	1	2	4	4	2	4	4	18	7.20%													
CO & R-4	City of Staunton	7	3	3	4	2	6	4	5	4	22	8.80%													
CO & R-21	Mount Solon Fire	7	3	3	4	2	6	4	5	4	36	30.63%													
CO & R-21	Rockingham County	1	1	1	1	1	1	1	1	1	1	2.63%													
CO & R-21	Mount Solon Rescue	9	14	6	6	14	18	11	12	11	101	40.08%													
CO & R-21	Rockingham County	2	2	2	2	2	2	2	2	2	8	7.97%													
R-25	Riverheads Rescue	65	71	83	78	90	68	92	75	78	700	34.99%													
R-25	Rockbridge County	4	1	2	2	2	1	2	1	3	18	2.37%													
R-25	City of Staunton	4	3	1	2	2	2	3	1	1	17	2.41%													
R-26	Weyers Cave Rescue	76	63	67	67	75	79	78	70	85	660	34.83%													
R-26	Rockingham County	39	20	23	21	29	35	28	26	36	247	37.42%													
R-26	City of Staunton	1	1	1	1	1	1	1	1	1	0	0.00%													
CO-10	Augusta County	110	78	81	66	78	96	93	104	114	822	39.02%													
CO-10	City of Staunton	37	30	31	32	23	24	30	35	49	291	15.40%													
TOTAL MONTHLY ACPR CAREER CALLS ANSWERED											777	704	710	642	678	746	808	753	806	0	0	0	0	9,035	73.30%

247 Stations

FIGURES REPRESENT CALLS DURING HOURS CARF ARE ASSIGNED TO STATIONS
2020 FIGURES

CAREER	NAME	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	YEARLY TOTAL
CO 11	Prison L. Vancry Fire	71	60	61	43	52	65	61	69	31	0	0	0	515
	Call Turned Over/Canceled Prior to Response/Standby	0	0	0	1	0	0	1	0	0	0	0	0	2
	Career Only	69	54	54	42	49	63	57	67	30				504
	Career and Volunteer	5	4	7	0	3	2	3	2	1				27
	Volunteer Only	0	0	0	0	0	0	0	0	0				0
RES 11	Rescue 11	190	175	161	114	149	168	170	154	154	0	0	0	1412
	Call Turned Over/Canceled Prior to Response/Standby	2	3	1	1	0	1	1	1	1				10
	Career Only	149	170	151	110	148	167	169	153	153				1304
	Career and Volunteer	0	0	1	0	0	0	0	1	16				18
	Volunteer Only	0	0	0	0	0	0	0	0	0				0
CU 18	New Hope Fire	16	20	17	18	28	12	21	41	23	0	0	0	184
	Call Turned Over/Canceled Prior to Response/Standby	1	2	2	2	5	1	4	9	5				28
	Career Only	4	10	7	8	8	1	7	21	13				53
	Career and Volunteer	4	6	3	1	5	6	9	12	1				45
	Volunteer Only	7	2	4	9	10	4	7	11	2				58
RES 18	New Hope Rescue	61	70	50	56	54	63	64	69	60	0	0	0	536
	Call Turned Over/Canceled Prior to Response/Standby	6	6	1	2	4	4	9	1	2				42
	Career Only	55	64	49	54	52	59	55	64	58				494
	Career and Volunteer	0	0	0	0	0	0	0	0	0				0
	Volunteer Only	0	0	0	0	0	0	0	0	0				0
RES 6	Square Falls Rescue	73	72	82	72	57	68	81	68	78	0	0	0	619
	Call Turned Over/Canceled Prior to Response/Standby	1	2	3	2	3	9	9	2	6				19
	Career Only	55	53	64	58	50	64	69	69	60				485
	Career and Volunteer	7	10	8	21	9	6	3	6	5				75
	Volunteer Only	10	5	8	11	7	9	6	9	7				72
RES 16	Longville - Augusta Springs	37	33	16	11	14	43	43	41	50	0	0	0	356
	Call Turned Over/Canceled Prior to Response/Standby	0	4	1	0	3	1	1	2	2				20
	Career Only	37	29	15	11	28	42	42	41	48				335
	Career and Volunteer	0	0	0	0	0	0	0	0	0				0
	Volunteer Only	0	0	0	0	0	0	0	0	0				0
CU 9	Thomas Fire	12	10	15	23	16	17	17	14	11	0	0	0	163
	Call Turned Over/Canceled Prior to Response/Standby	1	2	0	0	0	0	0	0	0				2
	Career Only	0	0	0	13	11	8	3	3	8				57
	Career and Volunteer	26	8	9	10	3	11	12	9	8				98
	Volunteer Only	1	1	0	2	0	2	0	0	0				6
CU 8	Vernon Fire	10	22	19	29	22	31	17	22	28	0	0	0	248
	Call Turned Over/Canceled Prior to Response/Standby	0	1	0	0	0	0	0	0	0				1
	Career Only	23	9	21	29	21	23	14	8	17				162
	Career and Volunteer	11	6	3	8	10	8	22	12	9				91
	Volunteer Only	2	4	1	2	1	0	1	1	2				14
CU 1	Mableton Fire	2	3	9	9	3	7	10	6	9	0	0	0	61
	Call Turned Over/Canceled Prior to Response/Standby	0	0	0	0	0	0	0	0	0				0
	Career Only	3	3	8	7	3	6	3	3	3				38
	Career and Volunteer	4	0	0	7	2	1	4	1	1				20
	Volunteer Only	0	0	0	1	0	0	1	0	0				2
CU 2	Dorfield Fire Department	8	5	2	13	4	2	13	7	9	0	0	0	68
	Call Turned Over/Canceled Prior to Response/Standby	0	0	0	0	0	0	0	0	0				0
	Career Only	0	7	0	3	7	0	0	0	1				4
	Career and Volunteer	5	4	2	10	1	5	9	5	4				48
	Volunteer Only	3	0	0	2	0	2	4	2	0				13
RES 2	Dorfield Rescue Squad	12	9	4	8	9	7	15	12	12	0	0	0	88
	Call Turned Over/Canceled Prior to Response/Standby	0	0	0	0	0	0	0	1	1				2
	Career Only	10	8	3	8	3	5	11	8	11				69
	Career and Volunteer	2	1	1	0	4	2	4	1	0				17
	Volunteer Only	0	0	0	0	0	0	0	0	0				0
CU 4	Hourville Fire Department	15	9	12	6	10	9	16	12	28	0	0	0	117
	Call Turned Over/Canceled Prior to Response/Standby	0	0	1	1	1	1	0	0	0				5
	Career Only	4	7	7	0	3	2	2	4	9				28
	Career and Volunteer	7	1	6	1	4	1	3	6	15				44
	Volunteer Only	4	3	4	4	1	5	6	2	7				40
RES 4	Churchville Rescue Squad	12	27	27	20	23	26	28	30	65	0	0	0	289
	Call Turned Over/Canceled Prior to Response/Standby	1	1	2	1	0	1	1	2	2				15
	Career Only	24	27	25	17	21	22	22	29	69				223
	Career and Volunteer	2	4	3	11	2	4	3	4	1				25
	Volunteer Only	1	0	0	1	2	0	0	4	0				24
CU 11	Augusta County	155	80	85	67	81	97	101	112	116	0	0	0	854
	Call Turned Over/Canceled Prior to Response/Standby	5	7	2	1	3	6	8	2	2				32
	Career Only	101	78	79	53	67	87	87	97	108				729
	Career and Volunteer	9	2	3	18	16	9	10	11	8				81
	Volunteer Only	0	0	0	0	0	0	0	0	0				0
CU 11	Mount Solon Fire Department	8	4	0	6	3	6	4	5	7	0	0	0	31
	Call Turned Over/Canceled Prior to Response/Standby	0	0	0	0	0	0	0	0	0				0
	Career Only	0	7	7	0	0	3	3	3	1				20
	Career and Volunteer	7	2	2	4	2	1	3	2	1				28
	Volunteer Only	1	1	3	2	1	2	0	0	0				13
RES 21	Mount Solon Rescue Squad	12	16	7	8	13	19	13	13	15	0	0	0	118
	Call Turned Over/Canceled Prior to Response/Standby	1	0	0	1	0	1	0	1	1				4
	Career Only	6	8	2	7	10	11	3	8	10				62
	Career and Volunteer	1	9	4	1	4	7	6	4	1				41
	Volunteer Only	2	2	1	1	1	0	2	1	5				13
RES 25	Riverview Rescue	70	71	91	79	97	74	97	79	82	0	0	0	740
	Call Turned Over/Canceled Prior to Response/Standby	5	2	8	1	5	6	5	4	4				40
	Career Only	62	70	83	78	90	67	92	73	78				695
	Career and Volunteer	3	1	0	0	0	1	0	0	0				5
	Volunteer Only	0	0	0	0	0	0	0	0	0				0
RES 26	Weyers Cave Rescue	62	71	70	71	78	85	82	71	88	0	0	0	701
	Call Turned Over/Canceled Prior to Response/Standby	6	7	1	4	3	6	4	1	1				41
	Career Only	28	47	47	47	72	78	78	70	83				632
	Career and Volunteer	0	2	0	0	0	0	0	0	0				2
	Volunteer Only	0	0	0	0	0	0	0	0	0				0

YTD TOTAL OF CALLS DURING HOURS RESCUE ARE ASSIGNED TO STATIONS



COUNTY OF AUGUSTA
COMMONWEALTH OF VIRGINIA
DEPARTMENT OF COMMUNITY DEVELOPMENT
P.O. BOX 590
COUNTY GOVERNMENT CENTER
VERONA, VA 24482-0590



20-1063

MEMORANDUM

ENGINEERING DIVISION

To: Timothy K. Fitzgerald, County Administrator
From: Doug Wolfe, P.E., County Engineer
Date: October 7, 2020
Sub: General Engineering/Architectural Services 2020 RFP
Copy: John R. Wilkinson, Director of Community Development
2020 GES RFP Selection Committees

The current contracts for General Engineering Services expire on January 31, 2021. Staff has proceeded in accordance with the provisions of the Virginia Public Procurement Act to evaluate and recommend consulting firms to provide Architectural and Engineering services for the county. After review of the submitted proposals, staff conducted interviews with the most responsive firms and have outlined our recommendations for new contracts below.

As in prior years, the solicitation sought Architectural & Engineering professional services in four categories, Category 1 (Small Projects), Category 2 (Large Scale Projects) Category 3 (Economic Development Services) and Category 4 (Architectural Services).

The specific types of projects envisioned in each category are:

Category 1 (Small Projects)

1. Surveying, Plat creation
2. Site Plan development, floodplain / elevation studies, drainage improvement projects

Category 2 (Transportation, Planning and Related Studies and Services)

1. Traffic studies, Traffic Impact Analysis preparation, Traffic Impact Analysis review, road corridor studies
2. General road design services, road improvement projects
3. Planning and design of bicycle & pedestrian facilities
4. Comprehensive planning support

Category 3 (Economic Development Services)

1. Grading Plans
2. Geotechnical Work
3. Environmental Permitting, Assessments, etc.
4. Site plan development, lot layout, utility supply
5. Building renderings

Category 4 (Architectural Services)

1. Space Studies, preliminary floor plans, renderings
2. Building design
3. Structural analysis
4. ADA compliance review
5. Physical security
6. Bid assistance, construction administration

With projects that require surveying, the consulting firm hired to complete work in categories 2 and 3 will be encouraged to use local services to the extent possible.

The County received fourteen (14) proposals for Category 1, nine (9) proposals for Category 2, fourteen (14) proposals for Category 3, and sixteen (16) proposals for Category 4. The committee interviewed and the top three firms in each category based on the following criteria:

1. **Responsiveness to the provisions of the RFP - (Weighted 20%)**
2. **Qualifications of Project Manager - Expertise, experience and qualifications in project management as related to the scope of services (Weighted 10%)**
3. **Personnel Qualifications & Experience - Expertise, experience and qualifications of team in providing services in Augusta County or similar geographic areas as related to the scope of services. (Weighted 25%)**
4. **Firm Organizational Capability – Ability to complete work in a timely manner, size of firm(s) relative to size of project, proposed project staff resources, proposed use of subconsultants (Weighted 25%)**
5. **Quality of Workmanship and Performance of the Consultant - Past performance on contracts with respect to such factors as control of costs, coordination and quality of work, and ability to meet schedules (Weighted 20%)**

After interviewing each of the short listed firms, the recommendation of the selection committee is to offer contracts to the following three firms in each category. They are, in order:

Category 1 (Small Projects)

1. Balzer & Associates
2. EGS & Associates
3. Timmons Group

Category 2 (Transportation, Planning and Related Studies and Services)

1. Timmons Group
2. McCormick Taylor
3. EPR PC

Category 3 (Economic Development Services)

1. Timmons Group
2. Draper Aden Associates
3. Balzer & Associates

Category 4 (Architectural Services)

1. Lineage Architects
2. Moseley Architects
3. Spectrum Design

DDW

Meals, Lodging, Cigarette Tax
Fair Taxation Implementation

The County has advocated for fair taxation in the annual legislative package for the past three years. The General Assembly passed legislation in 2020 that allows Counties the taxation rights of Cities for meals, lodging and cigarette taxes. The following is an excerpt from the 2020 Augusta County Legislative Package.

Support Fair Taxation Authority for Counties:

Counties should have the ability to impose a cigarette tax and to raise the meals tax beyond 4% without a referendum. Cities have authority for both revenue sources, placing counties at a disadvantage. As a result, counties are more reliant on real property taxes. For example, in Augusta County, a 1% increase on meals tax rate would equal \$637,500, almost one cent on the real property tax rate.

The County Attorney, Commissioner of Revenue and Deputy County Administrator have drafted the following recommendations for the Board's consideration.

- Ordinance Updates
 - Meals Tax – update collections from 4% to 6% (max per State Code)
 - Lodging Tax – update collections from 4% to 6% (State Code allows above 5%)
 - 3% to Tourism per State Code (currently 2%)
 - 3% to General Fund
 - Cigarette Tax – new, 40 cents per pack per State Code

- Timeline
 - BOS consider timeline
 - October 26, 2020
 - Draft or update ordinances
 - November – December 2020
 - Advertise public hearing for ordinance changes (2 ads, last ad 7 days prior to the public hearing date).
 - Ad 1/13/21 and 1/20/21 for public hearing 1/27/20
 - OR 2/10/21 and 2/17/21 for 2/24/21 public hearing
 - Effective date of 7/1/21 (FY22)
 - Allows time for consideration in revenue budget preparation for March BOS budget meeting and April budget public hearing

- Allows time to notify current meals and lodging payers of change
 - Allows time for implementation of cigarette tax processes
 - Allows time for recovery from COVID-19 repercussions
- Budget estimates (based on pre-COVID FY21 projections)
 - Meals +\$1,275,000
 - Lodging +\$312,000
 - Tourism +\$156,000
 - General Fund +\$156,000
 - Cigarette Tax - no historical data, other localities per 2019 audit reports, depends on amount charged per pack of cigarettes
 - Buchanan County \$62,677
 - Staunton City \$423,200
 - Waynesboro City \$491,704
 - Harrisonburg City \$171,011

COUNTY OF AUGUSTA, VA

BOARD OF SUPERVISORS

JEFF SLAVEN North River	GERALD W. GARBER Middle River
PAM CARTER Pastures	SCOTT SEATON Wayne
MICHAEL SHULL Riverheads	BUTCH WELLS Beverley Manor
	STEVE MORELLI South River



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jbenkahl@co.augusta.va.us

MEMORANDUM

TO: Board of Supervisors *SWP?* cc: Timmy Fitzgerald
FROM: James Benkahl
DATE: October 21, 2020
RE: Tax Refunds

Pursuant to Virginia Code Section 58.1-3981, the Commissioner of Revenue has the statutory authority to correct erroneously assessed taxes. Prior to July 1, 2020, this code section provided that the County Treasurer could issue refunds of up to \$2500.00 for assessments that were paid into the County treasury pursuant to an erroneous assessment.

Currently, any refund request in excess of \$2500.00, must be reviewed, and consent to by the County Attorney. Thereafter, the request must come to the Board of Supervisors, which in turn, by majority vote, must direct the Treasurer to issue any refund over \$2500.00.

Code Section 58.1-3981 was amended, effective July 1, 2020, to allow the Treasurer to issue refunds of up to \$5000.00 without such request having to come to the Board of Supervisors to direct the Treasurer to issue the refund.

However, before the Treasurer may issue a refund up to \$5000.00 under the amended statute, the Board of Supervisors must formally give its approval by a majority vote.

The Commissioner of Revenue and the Treasurer have requested that this matter be presented to the Board of Supervisors for consideration and request for approval.



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MEMORANDUM

TO: Board of Supervisors
FROM: Leslie Tate, Senior Planner
DATE: October 20, 2020
SUBJECT: Consideration to release Ordinance Review Committee recommendation for amendments to the solar energy systems ordinance

Below is a brief description of the recommended ordinance amendments. Staff requests that the Board review and release to advertise the amendments for public hearing.

- Chapter 25. Zoning. Division A. In General. Article VI.D. Solar Energy Systems
 - Amend definition of small and large solar energy systems.
 - Add buffering, bonding and decommissioning requirements for small solar energy systems.
 - Clarify existing consultant language.
 - Reduce notification perimeter for large solar energy systems community meeting.
 - Clarify existing cost benefit analysis language
 - Leave setbacks as currently adopted, but add language concerning standards or topic considerations for reduced setbacks
 - Amend fencing requirements for greater flexibility
 - Amend ground water monitoring requirement – still requires monitoring but with less frequency
 - Add language concerning exclusion of salvage value in bond

Attached is a draft/redline the ordinance amendments which have been recommended by the Ordinance Review Committee.

§ 25-70.1 Definitions.

Small solar energy system. An energy conversion system, operating as a principal land use, consisting of photovoltaic panels, support structures, and associated control, conversion, and transmission hardware occupying less than ~~50 one-half~~ acres of total land area.

Large solar energy system. An energy conversion system, operating as a principal land use, consisting of photovoltaic panels, support structures, and associated control, conversion, and transmission hardware occupying greater than 50 acres~~one-half acre or more of~~ total land area. Also known as solar energy arrays or solar energy farms.

§25-70.3. Use of consultant.

The County reserves the right to employ the services of ~~consultants an energy consultant~~ to review all applications and to enforce county and state requirements if the solar energy system is approved. All applicable costs will be the responsibility of the applicant. Consultants may include, but shall not be limited to, the following: economic and fiscal impact assessments, groundwater monitoring assessments, erosion and sediment control and stormwater management. The recommendations of the consultants will be considered by the Board of Supervisors in making their decision as to whether or not to issue a Special Use Permit for a solar energy system.

C. Standards applicable to small solar energy systems.

1. Buffering.

A buffer yard shall be provided and maintained adjacent to any property line, except those property lines interior to the solar energy system, and landscaped in one (1) of two (2) ways. If a property ceases being used for the solar energy system, buffering will be required along all property lines adjacent to the property which has been removed.

Alternative 1: A ten foot (10') wide strip of land with a six foot (6') opaque privacy fence, wall, berm or combination thereof. Opaque privacy fences shall be construction of good quality materials such as vinyl, pressure treated lumber, brick, stone, or similar materials approved by the Zoning Administrator. For the purposes of this chapter tarps, car covers tents, fabric, chain link fences with slats, or similar materials shall not be deemed to satisfy the requirements of opaque fencing.

Alternative 2: A twenty foot (20') wide strip of land with 2 evergreen trees, 2 canopy trees, 2 understory trees and 24 shrubs planted per fifty linear feet (50') of buffer. The trees shall be a minimum of six feet (6') at the time of planting and the shrubs shall be a minimum of eighteen inches (18") at the time of planting.

A. The applicant is free to choose from Alternatives 1 or 2. Buffers planted below overhead utility lines shall apply any of the allowed buffer

alternatives, except that understory trees shall replace any canopy trees at a rate of two (2) understory trees per required canopy tree.

B. Plant and structure location within buffer. The placement of required plants and structures shall be the decision of the applicant; however, they shall be located so as to achieve the maximum level of protection. Plant material shall meet the buffer requirements every fifty feet (50'). Buffer areas not retained in native habitat shall be seeded or sodded with lawn and maintained at a height of no more than 15 inches, established with ground cover, or mulched with organic mulch. Inorganic ground cover shall not exceed fifty percent (50%) of the total required area of the buffer.

C. Where a fence or wall is used as part of a buffer, the decorative side of the fence or wall shall be faced to the adjacent property.

D. Permitted structures in buffer area.

1. Where walls are placed within any required buffer area:

- a. No walls of exposed concrete block are permitted, whether painted or not.
- b. The applicant shall be required to demonstrate provisions for access and maintenance of landscaping and the wall structure at the time of site plan approval.
- c. Breaks in the wall may be provided for pedestrian and vehicular connections to adjacent developments.

2. Where berms are placed within any required buffer area:

- a. A berm or combination of materials such as a berm and a fence shall be a minimum six feet (6') in height.
- b. Berms shall have slopes of not less than three feet (3') horizontal for each one foot (1') vertical.
- c. Slopes in excess of three feet (3') horizontal for each one foot (1') vertical may be permitted if sufficient erosion control methods are taken and deemed by the Zoning Administrator to be maintainable.

3. Where opaque privacy fences are placed within any required buffer area:

- a. No reduction in buffer width shall be provided based on the provision of a chain-link fence.

- b. Fences shall be a minimum of six feet (6') in height unless paired with a berm and in such case the combination of berm and fence shall be a minimum of six feet (6') in height.
- c. Breaks in the fence may be provided for pedestrian and vehicular connections to adjacent developments.
- d. Fences shall be maintained in a structurally safe and attractive condition and with finished faces located towards the adjacent property.

E. Permitted use of buffer area. A buffer area shall not be used for anything except:

1. Passive recreation and picnic facilities, including pedestrian and bike trails.
2. Other appurtenances which require high visibility and easy access, such as fire hydrants and utilities, public and emergency telephones, mail boxes, and bus shelters, or benches, are also permitted in a buffer. No screening of such appurtenances shall be required or permitted.
3. Access ways when necessary to provide access to adjacent properties.
4. A required buffer is encouraged to retain areas of native habitat and may incorporate water resources including stormwater management facilities. However, the minimum width of the buffer shall be preserved as a planting area and there shall be no reduction in buffer width based on the stormwater management facilities.

F. Alternative compliance. The buffer requirements may be modified by the Board of Supervisors upon a finding that a modification would be consistent with the purpose of this ordinance, this section, and the adopted plans and policies of the county; that such modification would not adversely affect the land use compatibility or public interest; and that the subject parcel or modified buffer complies with one (1) or more of the following criteria:

1. The buffer is parallel and adjacent to an existing utility or drainage easement of at least one hundred feet (100') in width.
2. The buffer is between uses that are to be developed under a common development plan or series of development plans.

3. The buffer is parallel and adjacent to an existing railroad right-of-way;
4. The topography of the parcel is such that buffering would not be effective;
5. The property is adjacent to an established industrial use;
6. There is existing vegetation either on this lot or the adjacent lot to provide the required buffer benefits.

Financial hardship due to meeting the requirements of this section shall not be sufficient justification for alternative compliance.

2. Site plan.

The site plan shall conform to the preparation and submittal requirements of article LXVII, "Site Plan Review," including supplemental plans and submissions, and shall include the following information:

- a. Property lines and setback lines.
- b. Existing and proposed buildings and structures, including location(s) of the proposed solar equipment.
- c. Existing and proposed access roads, drives, turnout locations, and parking.
- d. Location of substations, electrical cabling from the solar systems to the substations, accessory equipment, buildings, and structures, including those within any applicable setbacks.
- e. Additional information may be required, as determined by the Zoning Administrator, such as a scaled elevation view and other supporting drawings, photographs of the proposed site, photo or other realistic simulations or modeling of the proposed solar energy project from potentially sensitive locations as deemed necessary by the Zoning Administrator to assess the visual impact of the project, landscaping and screening plan, coverage map, and additional information that may be necessary for a technical review of the proposal.
- f. Documentation shall include proof of control over the land or possession of the right to use the land in the manner requested. The applicant may redact sensitive financial or confidential information.
- g. The application shall include a decommissioning plan and other documents required by Section 25-70.8 of this ordinance.

§ 25-70.5 Applications and Procedures

A. Community Meeting

Prior to submittal of an application, the applicant shall hold a meeting to inform the community about the planned solar energy system installation. Said meeting shall be open to the public. Notice of the date, time, and location of the meeting, as well as a contact name and phone number of the project representative and a summary of the request, shall be delivered by first class mail to all property owners as noted in the Augusta County tax records within one ~~half (1/2)~~ mile of the perimeter of the project. Such notice shall be mailed so as to be delivered at least five (5) and no more than twenty-one (21) working days prior to the community meeting. Upon conclusion of the community meeting, a mailing list of property owners notified, a sign-in sheet from the meeting, an agenda from the meeting, and a written summary of the meeting shall be included with the application.

B. Project description

A narrative identifying the applicant and describing the proposed solar energy system, including an overview of the project and its location; approximate rated capacity of the solar energy system; the approximate number, representative types and expected footprint of solar equipment to be constructed; and a description of ancillary facilities, if applicable.

C. Submission of a Cost Benefit Analysis

~~An assessment of the impact on the immediate vicinity of the proposed solar energy system as well the greater Augusta County community shall be submitted by a professional. (Recommended by Planning Commission and Ordinance Committee)~~ The applicant shall submit an economic and fiscal impact assessment that addresses both the initial construction of the project and continued operations of the project. The submitted analysis shall provide a detailed assessment of land use taxation as it relates to the acreage of the parcel(s) under panel and the acreage of the parcel(s) to remain in agriculture use. The analysis shall also include a detailed assessment of how the project may impact the County's Composite Index.

§ 25-70.6 Location, Appearance and Operation of a Project Site

1.3 Setbacks.

All equipment, accessory structures and operations ~~[access roads?]~~ associated with a large solar energy system shall be setback at least 50' from public right of ways, two-hundred feet (200') from all other property lines and ~~at least one thousand feet (1,000')~~ from any residentially zoned properties; unless the Board of Supervisors is satisfied that different setbacks, either less or greater, are necessary and adequate to protect neighboring properties. The siting of large solar energy systems is conditional and through this ordinance is viewed on a case by case basis. Setbacks will be decided

through the conditions of the Special Use Permit. Considerations for different setbacks than outlined above may include, but shall not be limited to:

- A. Enhanced screening/buffering than the ordinance standard
- B. Existing vegetation that effectively screens the project
- A-C. Existing topography

N. Fencing.

While recognizing that fencing is an industry standard for utility scale solar projects, the style and type of fencing shall be a condition of the Special Use Permit process. All property containing panels must be enclosed with chain link fencing seven feet (7') tall, topped with barbed wire, and secured with gates. Fencing shall be constructed on the panel side of the buffer area.

§ 25-70.8 Safety and Construction

c. Ground water monitoring

Ground water monitoring to assess the level of groundwater contamination shall take place ~~prior to and upon completion of construction of the project throughout the area of the solar energy system. Ground water monitoring shall take place prior to construction, mid-way through the project's operation every five (5) years of the operation of the project, and upon completion of decommissioning.~~ Locations for such testing shall be determined in consultation with the County, the Augusta County Service Authority, and the Virginia Department of Environmental Quality. Results from said monitoring shall be delivered to the Virginia Department of Health, Augusta County Department of Community Development and the Augusta County Service Authority. Any adverse impacts identified will be mitigated by the owner of the solar energy facility to the property owner's satisfaction.

§ 25-70.8 Decommissioning – Required for small and large energy systems

§ 25-70.9 Bonding – Required for small and large energy systems

Prior to the issuance of a Building Permit for a solar energy system, the applicant shall:

- A. Submit to the Zoning Administrator an itemized cost estimate of the work to be done to completely remove the entire solar energy system plus twenty-five percent (25%) of said estimated costs as a reasonable allowance for administrative costs, inflation, and potential

damage to existing roads or utilities. The cost estimate shall not include a reduction as it relates to the salvage value of the solar energy system.

**COUNTY OF AUGUSTA
STAFF REPORT
Jordan Enterprises LLC
October 13, 2020
Revised October 14, 2020**

SUMMARY OF REQUEST: A request to rezone from General Agriculture with proffers to Single Family Residential approximately 1 acre (TMP 054A 5 A1) owned by Jordan Enterprises, LLC located approx. 185 ft. west of the intersection of Village Green Drive and Misty Dawn Lane in Staunton in the Pastures District. The proposed general use of the property is residential. The general use of the property stated in the Comprehensive Plan is Medium Density Residential, which may include detached residential units at a density of 3-4 units per acre.

VICINITY ZONING: General Agriculture zoning to the north and west. Single Family Residential zoning to the east and south.

CURRENT ZONING: General Agriculture with proffers. See existing proffers below:

1. Public water and sewer will be utilized in the development of this property
2. No manufactured or mobile homes will be allowed on the property.
3. No livestock, poultry, or swine will be permitted on this property.

COMPREHENSIVE PLAN PLANNING POLICY AREA/FUTURE LAND USE DESIGNATION: Urban Service Area/Medium Density Residential

COMMENTS FROM ENGINEER:

Environment Ordinance Considerations

The applicant is advised to contact the U.S. Army Corps of Engineers and the Virginia Department of Environmental Quality for any requirements related to proposed work in wetland areas or adjacent to any streams.

The Augusta County Comprehensive Plan lists the Middle River – Bell Creek watershed as a Priority Watershed for Groundwater Protection due to the presence of karst features and the location of Source Water Assessment Program zones.

Overlay Ordinance Considerations

This property lies outside of the Source Water Protection Overlay (SWPO).

This property lies outside of the Airport Overlay District (APO).

4. There is an existing 6" waterline at the intersection of Misty Dawn Lane and Village Green Drive approximately 185'± to the east of the subject parcel.
5. There is an existing 8" sewer line at the end of Misty Dawn Lane adjoining the east side property line of the subject parcel.

COMMENTS FROM HEALTH DEPARTMENT: The Health Department has no issue with this rezoning request.

COMMENTS FROM FIRE-RESCUE: Fire-Rescue sees little to no impact on service delivery from this request. Fire-Rescue has no further comment.

TRAFFIC:

Rt. 1082 Village Green Dr

- AADT: 110 vpd (2017)
- Speed Limit: 25 mph
- K-factor: N/A; Dir. Factor: N/A
- Funct. Class.: Local Subdivision Street

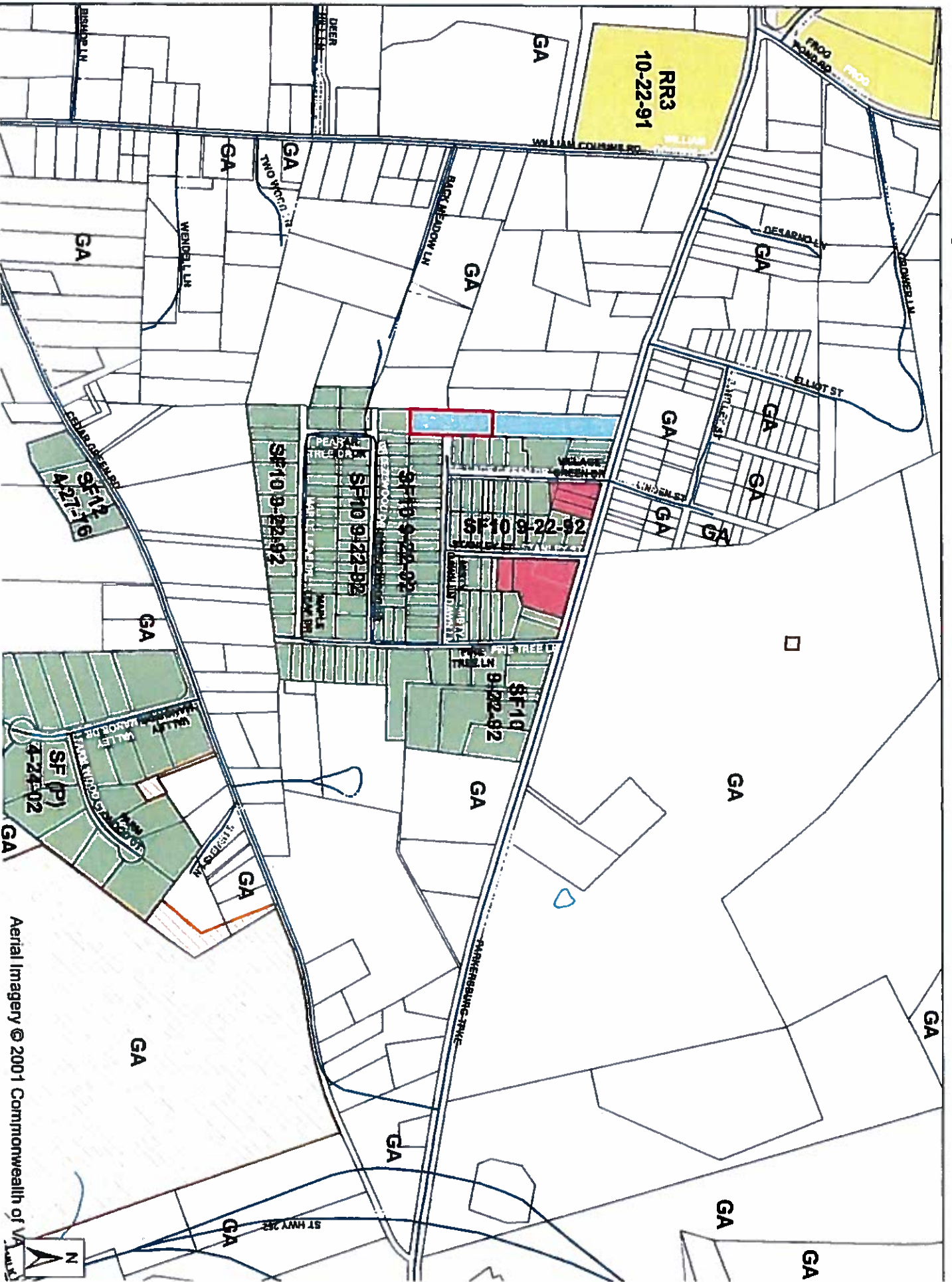
Rt. 1083 Misty Dawn Ln

- AADT: 60 (2017)
- Speed Limit: 25 mph
- K-factor: N/A; Dir. Factor: N/A
- Funct. Class.: Local Subdivision Street

COMMENTS FROM VDOT:

1. The requested rezoning would not have a substantial impact to existing roadways and would therefore not warrant a Chapter 527 Traffic Impact Analysis.
2. VDOT understands that in order to develop the residentially zoned property, the public street stub would need to be extended to connect to the divided lots.
 - a. Any new streets would be designed and constructed in accordance with the Secondary Street Acceptance Requirements (SSAR).
 - b. If greater than 150' from the center of the intersection, the street would require a vehicular turnaround.
 - c. The extension must extend to the property line of adjacent property in order to provide the second connection needed to meet the connectivity requirements of the SSAR Regulation. The turnaround would be constructed for long-term use but would essentially only be temporary if the stub street is connected to in the future.

Jordan Enterprises, LLC



Jordan Enterprises, LLC



10/19/2020

ORDINANCE

A request to rezone from General Agriculture with proffers to Single Family Residential approximately 1 acre owned by Jordan Enterprises, LLC located approximately 185 feet west of the intersection of Village Green Drive and Misty Dawn Lane in Staunton in the Pastures District.

AN ORDINANCE to amend Chapter 25 "Zoning" of the Code of Augusta County, Virginia.

WHEREAS, application has been made to the Board of Supervisors to amend the Augusta County Zoning Maps,

WHEREAS, the Augusta County Planning Commission, after a public hearing, has made their recommendation to the Board of Supervisors,

WHEREAS, the Board of Supervisors has conducted a public hearing,

WHEREAS, both the Commission and Board public hearings have been properly advertised and all public notice as required by the Zoning Ordinance and the Code of Virginia properly completed,

WHEREAS, the Board of Supervisors has considered the application and record, the Planning Commission recommendation and the comments presented at the public hearing,

WHEREAS, the Board of Supervisors has determined that the public necessity, convenience, general welfare, and good zoning practice requires such amendment;

NOW THEREFORE BE IT ORDAINED, by the Board of Supervisors that the Augusta County Zoning Maps be amended as follows:

The zoning for the following tax map parcel number: 054A 5 A1, containing approximately 1 acre, be changed from General Agriculture with proffers to Single Family Residential.

CONVENE CLOSED SESSION

October 26, 2020

(In) MOTION: _____ SECOND: _____ VOTE: _____

(Out) _____

(Certify) _____

I move that the Board of Supervisors of Augusta County convene in closed session pursuant to:

(1) **the personnel exemption under Virginia Code § 2.2-3711(A) (1)**
[discussion, consideration or interviews of (a) prospective candidates for employment, or (b) assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of specific employees]:

a) **Boards and Commissions: Youth Commission, Economic Development Authority, Ag & Forestal Dist., Planning Commission, , Ag Ind. Brd., Recycling,**

(2) **the economic development exemption under Virginia Code § 2.2-3711(A) (5)**
[discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of its interest in locating or expanding its facilities in the county]:

a) **Proposed Office space, flex space, storage facilities, manufacturing facilities, utility and mixed use development**

A G E N D A

REGULAR MEETING OF THE AUGUSTA COUNTY BOARD OF SUPERVISORS

WEDNESDAY, OCTOBER 28, 2020, at 7:00 p.m.

Board Meeting Room, Government Center, Verona, VA

ITEM NO.	DESCRIPTION
7:00 P.M. PLEDGE OF ALLEGIANCE	
	INVOCATION - Public participation is optional; those who wish to join the Board of Supervisors in prayer are asked to remain standing after the Pledge.
PUBLIC HEARINGS:	
10-11	<u>JORDAN ENTERPRISES, LLC. – REZONING REQUEST</u> Consider a request to rezone from General Agriculture with proffers to Single Family Residential approximately 1 acre (TMP 054A 5 A1) owned by Jordan Enterprises, LLC. Located approximately 185 ft. west of the intersection of Village Green Drive and Misty Dawn Lane in Staunton in the Pastures District. The proposed general use of the property is residential. The general use of the property stated in the Comprehensive Plan is Medium Density Residential, which may include detached residential units at a density of 3-4 units per acre. The Planning Commission recommends approval.
10-12	<u>GENERAL ENGINEERING/ARCHITECTUAL SERVICES 2020 RFP</u> Consider the contracts for General Engineering Services.
10-13	<u>FLOW BEVERAGE INC. PERFORMANCE AGREEMENT</u> Consider the Performance Agreement for Flow Beverage, Inc.
10-14	<u>NON-PROFIT GRANT PROGRAM MOU – CARES ACT FUNDING</u> Consider CARES Act funding for the Non-Profit Grant Program.
10-15	<u>TREASURER’S TAX REFUND</u> Consider the State Code revision from \$2,500.00 to \$5,000.00 for tax refunds.
10-16	<u>WAIVERS</u>

10-17

10-17.a

CONSENT AGENDA (SEE ATTACHED)

MINUTES

Consider minutes of the following meeting:

- Regular Meeting, Wednesday, September 9, 2020
- Staff Briefing, Monday, September 21, 2020

(END OF CONSENT AGENDA)

10-18

MATTERS TO BE PRESENTED BY THE PUBLIC

10-19

MATTERS TO BE PRESENTED BY THE BOARD

10-20

MATTERS TO BE PRESENTED BY STAFF

10-21

CLOSED SESSION

Regular Meeting, Wednesday, September 9, 2020, 7:00 p.m. Government Center, Verona, VA.

PRESENT: Gerald Garber, Chairman
Pam L. Carter, Vice-Chair
Butch Wells
Michael L. Shull
Scott Seaton
Jeffrey Slaven
Steven Morelli
Timothy K. Fitzgerald, County Administrator
Jennifer M. Whetzel, Deputy County Administrator
John Wilkinson, Director of Community Development
James Benkahla, County Attorney
Angie Michael, Executive Assistant

VIRGINIA: At a regular meeting of the Augusta County Board of Supervisors held on Wednesday, September 9, 2020, at 7:00 p.m., at the Government Center, Verona, Virginia, and in the 245th year of the Commonwealth....

* * * * *

Chairman Garber welcomed the citizens present.

* * * * *

Mr. Morelli led the Pledge of Allegiance.

* * * * *

Ms. Carter, Supervisor for the Pastures District, delivered the invocation.

* * * * *

ELECTORAL BOARD UPDATE

Cliff Garstang, Chairman of the Electoral Board, brought to the Board's attention, the changes that have been to Virginia Election Law and to brief the Board of Supervisors on what the Electoral Board is doing to implement the changes in Augusta County. Connie Evans is the Director of Elections and the Registrar for Augusta County. Ms. Evans, along with her staff, are taking care of all of the details required to run an efficient election. This election is expected to have a large turnout. The new voting machines that were purchased a few years ago will help to reduce congestion and speed up the process. The No Excuse Absentee Voting Law that was adopted by the General Assembly earlier this year will also help the process. COVID-19 will increase vote by mail and will reduce congestion at polling places. Currently, there have been approximately 4,000 requests for mail absentee ballots and that number is expected to increase greatly. Facilities are being prepared for in person voting. Personal Protective Equipment will be provided at each location in response to COVID-19 regulations. Early in person, voting begins Friday, September 18 at 8:00 a.m. Mr. Garstang discussed the process of mail in ballots. The special session also appropriated funds to pay for prepaid postage envelopes. That is expensive and the appropriation is only for this year. Photo identification is no longer required.

Dr. Seaton had several questions regarding mail in ballots. Mr. Garstang explained the process thoroughly and what steps are taken to secure the mail in ballots.

September 9, 2020, at 7:00 p.m.

AUGUSTA COUNTY GOVERNMENT CENTER RENOVATIONS

The Board considered awarding a contract for public counter and boardroom renovations to Nielsen Builders, Inc. in the amount of \$276,000.00 and a bid option for Ballistic Panels in the amount of \$33,000.00. Funding for this project comes from the following accounts and includes a 10% contingency.

Funding Source: CARES Fund		\$121,000.00
Gov Center Expansion Capital	4-70-80000-8147	\$182,600.00
Homeland Security	4-70-80000-8165	\$ 36,300.00

Candy Hensley, Assistant to the County Administrator, stated that this is a project due to COVID-19 to allow for social distancing at the dais and limit public to employee contact at the counters. The project also will allow for security improvements. According to Lineage Architect's estimate, 40% of the base bid can be paid for with the CARES funds. The remaining 60% will be paid from the Government Center Expansion Capital Account. If the Board approves the bid option of ballistic panels, this will be funded from the Homeland Security capital account.

Ms. Carter moved, seconded by Mr. Wells that the Board approve awarding the contract to Nielsen Builders, Inc for the project.

Vote was as follows: Yeas: Garber, Carter, Wells, Shull, Slaven, and Morelli
 Nays: None

Motion carried

DEERFIELD COMMUNITY CENTER RENOVATION

The Board considered awarding contract for a roof replacement on the Deerfield Community Center to Don Largent Roofing in the amount of \$93,489.00 with a 10% contingency of \$9,348.90.

Funding Source: Building Capital	4-70-80000-8198	\$102,837.90
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Ms. Hensley stated that the Deerfield Community Center has recently been added to the County's ownership. The building is currently leased to the Deerfield Ruritans. There has been roof leaks for a while. There were eight bids received and the lowest bid was from Don Largent Roofing for \$93,489.00. Funding for this project will come from the Building Capital Account and a 10% contingency will be added to \$9,348.90 for a total appropriation of \$102,837.90.

Ms. Carter moved, seconded by Mr. Slaven that the Board approve awarding the contract to Don Largent Roofing for the project.

Vote was as follows: Yeas: Garber, Carter, Wells, Shull, Slaven, Seaton, and Morelli
 Nays: None

Motion carried.

September 9, 2020, at 7:00 p.m.

STUARTS DRAFT POOL RESURFACING

The Board considered awarding contract for the Stuarts Draft Pool resurfacing project to National Pools of Roanoke in the amount of \$65,500.00 with a 10% contingency of \$6,550.00.

Funding Source: Parks & Rec Capital 4-70-80000-8142 \$72,050.00

Ms. Hensley stated that the pool was built in 2004 and there have been no renovations since then. This will be similar to the renovations that took place at the Natural Chimney's Park pool. There were three bids received, however the lowest bidder did not meet certain requirements. The next lowest bidder was National Pools of Roanoke for \$65,500.00. Funding for this project will come from the Parks and Recreation Capital Account and a 10% contingency will be added to \$6,550.00 for a total appropriation of \$72,050.00.

Mr. Morelli moved, seconded by Mr. Wells, that the Board approve awarding the contract to National Pools of Roanoke for the project.

Vote was as follows: Yeas: Garber, Carter, Wells, Shull, Slaven, Seaton, and Morelli
Nays: None

Motion carried.

GOVERNMENT CENTER AV UPGRADE

The Board considered awarding contract for AV upgrade in the main and south boardrooms of the Government Center to Advanced Media Solutions.

Funding Source: CARES Fund \$118,705.75

Ms. Hensley stated that there has been an ongoing issue with the audio in the board room. There were eleven proposals received. Out of the eleven, the top four highest scoring vendors were interviewed. The selection committee determined that Advanced Media Solutions was most suitable for the services needed. The upfront cost would be \$118,705.75. This project was bid due to COVID-19 to make upgrades to the boardroom audiovisual system and live streaming of meetings. This will allow citizens to better view Board of Supervisor meetings from home.

Ms. Carter moved, seconded by Mr. Shull, that the Board approve awarding contract to Advanced Media Solutions for the project.

Vote was as follows: Yeas: Garber, Carter, Wells, Shull, Slaven, Seaton, and Morelli
Nays: None

Motion carried.

WAIVERS --NONE

September 9, 2020, at 7:00 p.m.

CONSENT AGENDA

Ms. Carter moved, seconded by Mr. Shull, that the Board approve the consent agenda as follows:

MINUTES

Consider minutes of the following meeting:

- Regular Meeting, Wednesday, July 22, 2020
- Staff Briefing, Monday, August 24, 2020

CLAIMS

Consider claims paid since August 1, 2020

Vote was as follows: Yeas: Garber, Carter, Wells, Shull, Slaven, Seaton and Morelli
Nays: None

Motion carried.

.....

MATTERS TO BE PRESENTED BY THE PUBLIC -- NONE

.....

MATTERS TO BE PRESENTED BY THE BOARD

Dr. Seaton is concerned about what is happening while the General Assembly is in session.

.....

MATTERS TO BE PRESENTED BY STAFF

Mr. Fitzgerald discussed the following:

- 1) During the last General Assembly session, Counties were granted the authority to implement a cigarette tax and to increase the meals tax without a referendum. This was on both VACo's and our legislative priority list for several years. Staff would like to start the process of putting together these tax changes and bring back to the Board a schedule for implementation.
- 2) The Board should have received an email from Michael Chandler about the strategic plan. There is a list of questions that the Board needs to respond to in order to start the process.

A list of CARES Act expenditures was presented to the Board. The amount changes on a daily basis. A fair amount of cost was involved in the shutdown and re-opening of the Government Center. Approximately \$91,000.00 has been spent on disinfecting areas and equipment. There was an allocation to other entities such as Middle River Jail and to the Augusta County Service Authority in the amount of approximately \$48,000.00 combined. To date, approximately \$124,000.00 has been spent on personal protective equipment (PPE). An SCBA and N95 fit test machine has been

September 9, 2020, at 7:00 p.m.

MATTERS TO BE PRESENTED BY STAFF (CONT'D)

purchased for Fire and Rescue. This will allow them to do their own fit testing since Augusta Health will no longer allow this. Several Fire and Rescue equipment purchases has been made such as ventilators, Laryngoscopes and lucas chest devices. There will be an increase in contributions to the volunteer fire and rescue operations. This will be done in the amount 25% above the normal allocation. Economic Development grants are available in the amount of \$200,000.00. Renovations to the Government Center and boardroom AV upgrades have been approved. Thirty MDT's will be purchased for the Sheriff's Department in the amount of \$70,000.00. Water fountains will be replaced with water filling stations and touchless restroom fixtures will be installed in the Government Center. New software for the Commissioner of the Revenues office will be on a future agenda for Board approval. \$1.7 million has been given to Augusta County Schools for various CARES activities that are needed. An allocation for the Town of Craigsville will be provided to cover expenses due to COVID-19. The remaining portions of the funds will go towards public safety payroll. Volunteer stations will receive \$55,779.00 to purchase technology needed within the stations. Additions to the project lists are made daily. The goal at the end of December 30, 2020 is to have \$13.1 million dollars spent and reported to the State.

- 3) The new Weyers Cave Library is now open.
- 4) Mr. Slaven built a new water trough for Willow Spout.

CLOSED SESSION

On motion of Ms. Carter, seconded by Mr. Shull, the Board went into closed session pursuant to:

- (1) the real property exemption under Virginia Code § 2.2-3711(A) (3) (discussion of the acquisition for a public purpose, or disposition, of real property):
 - a) Wilson Trucking Corp.
 - b) Augusta County Courthouse

On motion of Mr. Shull, seconded by Ms. Carter, the Board came out of Closed Session.

Vote was as follows: Yeas: Garber, Carter, Wells, Shull, Slaven
 Seaton and Morelli
 Nays: None

Motion carried.

The Chairman advised that each member is required to certify that to the best of their knowledge during the closed session only the following was discussed:

- Public business matters lawfully exempted from statutory open meeting
- 1. requirements, and
 - 2. Only such public business matters identified in the motion to convene the executive session.

The Chairman asked if there is any Board member who cannot so certify.

Hearing none, the Chairman called upon the County Administrator/ Clerk of the Board to

September 9, 2020, at 7:00 p.m.

CLOSED SESSION (CONT'D)

call the roll noting members of the Board who approve the certification shall answer AYE and those who cannot shall answer NAY.

Vote was as follows: Yeas: Garber, Carter, Wells, Shull, Slaven
 Seaton and Morelli
 Nays: None

Motion carried.

The Chairman authorized the County Administrator/Clerk of the Board to record this certification in the minutes.

.....

ADJOURNMENT

There being no other business to come before the Board, Ms. Carter moved, seconded by Mr. Wells that the Board adjourn subject to call of the Chairman.

Vote was as follows: Yeas: Garber, Carter, Wells, Shull, Slaven
 Seaton and Morelli
 Nays: None

Motion carried.

Chairman

County Administrator

Staff Briefing Meeting, Monday, September 21, 2020, 1:30 p.m., Government Center, Verona, VA.

PRESENT: Gerald Garber, Chairman
Pam L. Carter, Vice-Chair
Butch Wells
Michael L. Shull
Scott Seaton
Jeffrey Slaven
Steven Morelli
Timothy K. Fitzgerald, County Administrator
Jennifer M. Whetzel, Deputy County Administrator
John Wilkinson, Director of Community Development
Leslie Tate, Senior Planner
Misty Cook, Finance Director
James Benkahla, County Attorney

VIRGINIA: At an adjourned meeting of the Augusta County Board of Supervisors held on Monday, September 21, 2020, at 1:30 p.m., at the Government Center, Verona, Virginia, and in the 245th year of the Commonwealth....

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VDOT ROADS

Don Komara, Residency Administrator, discussed the VDOT status report of September 21, 2020.

The Board accepted the report as information.

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ECONOMIC DEVELOPMENT

1) Rebekah Castle, Director of Economic Development, discussed the Economic Development monthly report of August 2020.

The Board accepted the monthly report as information.

2) Jay Langston provided an update on the Shenandoah Valley Partnership.

The Board accepted as information.

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FIRE AND RESCUE

David Nichols, Fire Chief, discussed the following:

Fire and Rescue monthly report of August 2020.

The Board accepted the report as information.

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September 21, 2020, at 1:30 p.m.

COMMUNICATIONS UPDATE

Mia Kivlighan, Communications Manager, presented an update to the Board.

The Board accepted as information.

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2021 HOLIDAY SCHEDULE

Faith Duncan, Director of Human Resources discussed the 2021 proposed holiday schedule.

The Board authorized placing the on the September 23, 2020 regular meeting agenda.

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CAMA REAL ESTATE SOFTWARE UPGRADE

Misty Cook, Director of Finance, discussed a CARES funding request to purchase the Computer Aided Mass Appraisal Software (CAMA) in the amount of \$239,000.00.

The Board authorized placing on the September 21, 2020 regular meeting agenda.

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AUGUSTA COUNTY COURTHOUSE EXPANSION

Candy Hensley, Assistant to the County Administrator, discussed the following:

- 1) Amend the Mosely contract as indicated.
 - 2) Allow the County Administrator to sign the contract.
 - 3) Additional cost of \$445,843.00.
- Funding Source: Courthouse Capital 4-70-80000-8148

The Board authorized placing on the September 21, 2020 regular meeting agenda.

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WAIVERS –NONE

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MATTERS TO BE PRESENTED BY THE BOARD

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MATTERS TO BE PRESENTED BY STAFF -- NONE

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September 21, 2020, at 1:30 p.m.

CLOSED SESSION

On motion of Ms. Carter, seconded by Mr. Shull, the Board went into closed session pursuant to:

(1) the personnel exemption under Virginia Code § 2.2-3711(A) (1) [discussion, consideration or interviews of (a) prospective candidates for employment, or (b) assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of specific employees]:

- a) Boards and Commissions: Youth Commission, Economic Development Authority, Ag & Forestal Dist., Planning Commission, ACSA, Ag Ind. Bd., Parks & Rec, Library, Recycling, Broadband

(2) the economic development exemption under Virginia Code § 2.2-3711(A) (5) [discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of its interest in locating or expanding its facilities in the county]:

- a) Proposed Office space, flex space, storage facilities, manufacturing facilities, utility and mixed use development

(3) the legal counsel exemption under Virginia Code § 2.2-3711(A) (7) Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body. For the purposes of this subdivision, "probable litigation" means litigation that has been specifically threatened or on which the public body or its legal counsel has a reasonable basis to believe will be commenced by or against a known party. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter.

- a) Alphonso P. Boxley, III, et al. v. Board of Supervisors of County of Augusta, Virginia, et al.
- b) Hershey Chocolate of Virginia, Inc. v. County of Augusta, Virginia
- c) McKee Foods Corporation v. County of Augusta, Virginia
- d) Robin Hawks, Don Hawks, Tim Lawrence, Melinda Lawrence, Shaun Mooney and Christopher Simonetti v. Augusta County Board of Supervisors and Flow Beverages, Inc.

(4) the legal counsel exemption under Virginia Code § 2.2-3711(A) (8) Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter.

- a) Alphonso P. Boxley, III, et al. v. Board of Supervisors of County of Augusta, Virginia, et al.
- b) Hershey Chocolate of Virginia, Inc. v. County of Augusta, Virginia
- c) McKee Foods Corporation v. County of Augusta, Virginia
- d) Robin Hawks, Don Hawks, Tim Lawrence, Melinda Lawrence, Shaun Mooney and Christopher Simonetti v. Augusta County Board of Supervisors and Flow Beverages, Inc.

(4) the legal counsel exemption under Virginia Code § 2.2-3711(A) (19) [A discussion of plans to protect public safety as it relates to terrorist activity in accordance with §2.2-3711 (A) (19) of the Code of Virginia]:

- b) Security

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On motion of Mr. Shull, seconded by Mr. Morelli, the Board came out of Closed Session.

September 21, 2020, at 1:30 p.m.

CLOSED SESSION (CONTD)

Vote was as follows: Yeas: Garber, Carter, Wells, Shull, Slaven
Seaton and Morelli
Nays: None

Motion carried.

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The Chairman advised that each member is required to certify that to the best of their knowledge during the closed session only the following was discussed:

1. Public business matters lawfully exempted from statutory open meeting requirements, and
2. Only such public business matters identified in the motion to convene the executive session.

The Chairman asked if there is any Board member who cannot so certify.

Hearing none, the Chairman called upon the County Administrator/ Clerk of the Board to call the roll noting members of the Board who approve the certification shall answer AYE and those who cannot shall answer NAY.

Roll Call Vote was as follows:

Yeas: Garber, Carter, Wells, Shull, Slaven
Seaton and Morelli
Nays: None

Motion carried.

The Chairman authorized the County Administrator/Clerk of the Board to record this certification in the minutes.

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Chairman

County Administrator