

Augusta County Electoral Board
Approved Minutes of Meeting
July 27, 2021
Registrar's Office, Augusta County Government Center

- I. Call to Order. The meeting was called to order at 1:02pm. Present were Marcy Reedy, Chair; Dave Leatherwood, Vice Chair; Georgia Alvis-Long, Secretary; Connie Evans, Director of Elections/General Registrar; Shelly Vaught, Assistant Registrar; Leslie Tate, Augusta County Community Development Senior Planner; and Caroline Stoerker, Augusta County Community Development Planner 1.
- II. Approval of Minutes of Previous Meeting. Dave moved to approve the minutes from the July 13th meeting. Marcy seconded. The motion was approved unanimously.

***Dave motioned to bring forward New Business, before the Registrar's Report, in order to allow Leslie and Caroline to present their Redistricting information and return to their office. Georgia seconded and the motion was carried unanimously.
- III. New Business.
 - A. Redistricting - Leslie Tate and Caroline Stoerker
Leslie and Caroline reported that local governments in Virginia are mandated to complete decennial redistricting in every year ending in one. With the upcoming release of U.S. 2020 Census Data, it is again time for Augusta County to complete this process. Leslie went on to provide the Board a brief, yet detailed, presentation on the *Redistricting 2021 Information and Timeline* plan that her department has proposed. The plan is based on current guidelines and timeframes from the Census Bureau and the Virginia Redistricting Commission. The timeline is subject to change depending on the actual date of data delivery and the completion date of House of Delegate and Senate Districts. Staff is currently working with Communications and the County Attorney's office to come up with public outreach and engagement campaigns that would run for the entirety of the redistricting process. The Redistricting Commission will be holding a series of public hearings on the statewide redistricting process. The first public hearing for the Valley region will be held on August 5. Leslie will be presenting the redistricting information, timeline, and new requirements for 2021 to the Board of Supervisors at their meeting tomorrow night at which time she will also be requesting their authorization/approval to begin this process. Marcy thanked Leslie and Caroline for taking their time to come and share with us the County's redistricting plan/process and offered any Electoral Board assistance that would be beneficial in completing it.
- IV. Registrar's Report.
 - A. Chief Equipment Custodian Job Description(s). Connie reported that she was ready to begin taking interviews for the position of Chief Equipment Custodian. She asked that the short version of the job description be used and approved for the ad to post the position, while the more detailed version be approved as the "official" one. Dave moved to approve and use the short version of the Chief Equipment Custodian Job Description as the one to be placed on the Augusta County website advertising the job opening and the detailed version to be

approved as the “official” Chief Equipment Custodian Job Description. Marcy seconded. The motion was carried unanimously. Connie stated that she would now move forward and provide HR the information needed to post the position and begin interviewing.

V. Continuing Business.

Closed Meeting - Personnel Evaluation. (Review and Finalize Draft Copy)
As per Virginia Code Section 2.2-3711(A)(1), a motion was made by Dave Leatherwood, seconded by Marcy Reedy, and unanimously carried, to enter in to closed session at 2:09pm for the purpose of a review and interactive discussion with the Director of Elections regarding her Annual Performance Evaluation.

Upon motion by Georgia Alvis-Long, seconded by Marcy Reedy, and unanimously carried, the Electoral Board reconvened in public session at 4:02pm and noted that the only matters discussed during the closed session that just concluded were those both lawfully exempted from the open meeting requirements and identified in the motion by which the closed session was convened, according to VA Code 2.2-3712(D).

VI. Other Business.

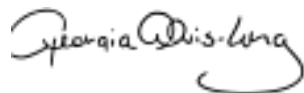
A. Public Comments. No public present.

B. Board member comments. Marcy brought to our attention that September 28th was Voter Registration Day. In past years we had participated by holding a Voter Registration Drive at the Augusta County Library in Fishersville. Discussion ensued. It was decided that Connie or Robin would be at the satellite library in Churchville from 10am - 12pm to conduct Voter Registration and Marcy would be at the Fishersville library from 2pm - 4pm. Marcy, then, stated that she would like for the Board to approve Karen Peterson and Makayla Sterret as 2 new Officers of Election. Dave moved to appoint Karen Peterson and Makayla Sterret as new OEs with their term ending on February 28, 2022. Georgia seconded and the motion was carried unanimously.

VII. Adjournment. The meeting was unanimously adjourned at 4:28pm. The next meeting will be August 26, 2021 at 3:00pm in the Registrar’s Office.

***Connie’s signed performance evaluation will be sent to ELECT no later than Friday, July 30th.

Respectfully submitted,



Georgia Alvis-Long, Secretary