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Staff Briefing Meeting, Monday, November 24, 2008, at 1:30 p.m. Government Center, Verona, VA.

PRESENT: David R. Beyeler, Chairman  
Tracy C. Pyles, Jr., Vice-Chairman  
Wendell L. Coleman  
Gerald W. Garber  
Larry C. Howdyshell  
Jeremy L. Shifflett  
Nancy Taylor Sorrells  
Patrick J. Morgan, County Attorney  
Dale L. Cobb, Director of Community Development  
Becky Earhart, Senior Planner  
Jennifer M. Whetzel, Director of Finance  
John C. McGehee, Assistant County Administrator  
Patrick J. Coffield, County Administrator

VIRGINIA: At an adjourned meeting of the Augusta County Board of Supervisors held on Monday, November 24, 2008, at 1:30 p.m., at the Government Center, Verona, Virginia, and in the 233<sup>rd</sup> year of the Commonwealth....

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ROADS

The Board discussed the VDOT follow-up report of October 20, 2008, staff briefing. Timothy Fitzgerald, Acting Residency Administrator, reported that the Revenue Sharing for FY2009 has been approved noting that the allocation of funds needed to be spent within two years. It could not be accumulated for more than two years for certain projects.

The Board accepted report as information.

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FISHERSVILLE SMALL AREA PLAN

The Board discussed request to amend the Augusta County Comprehensive Plan 2007-2027 by adopting the Fishersville Small Area Plan. The Planning Commission, at its September 9<sup>th</sup> meeting, tabled the item pending receipt of the Planning Commission recommendations. Becky Earhart, Senior Planner, distributed a revised memo to the Board.

The Board authorized placing on November 25, 2008, regular agenda for consideration.

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BOUNDARY LINE ADJUSTMENT

The Board discussed adoption of resolution to change the boundary line between the City of Staunton and the County of Augusta.

The Board authorized placing on November 25, 2008, regular agenda for consideration.

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STREETLIGHT REQUEST

The Board discussed request for the installation of streetlights for referral to Streetlight Committee at the following location:

1. Route 250, Windsor Drive (Wayne District).

November 24, 2008, at 1:30 p.m.

STREETLIGHT REQUEST (cont'd)

It was the consensus of the Board to consider request for installation and forego referring it to a Committee since the Committee had previously reviewed the request and deferred until houses were occupied.

The Board authorized placing on November 25, 2008, regular agenda for consideration.

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2009 BUDGET

The Board discussed FY09-FY10 budget schedule.

The Board accepted report as information. It was the consensus of the Board to accept staff's recommendation of Option #4: Budget Briefing, March 23<sup>rd</sup>, Budget Public Hearing, April 29<sup>th</sup>, and Budget Adoption, May 6<sup>th</sup>.

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STUARTS DRAFT POOL SCHEDULE

The Board discussed recommendations of staff.

The Board accepted report as information. It was the consensus of the Board to continue operating on a 70-day cycle and revisit annually as part of budget process.

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GENERAL ENGINEERING SERVICES

The Board discussed General Engineering Services proposals.

The Board authorized placing on November 25, 2008, regular agenda for consideration.

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REGIONAL SHOOTING RANGE

The Board discussed request for submitting request to the State Health Department to approve an additional location on Pump and Haul permit.

The Board authorized placing on November 25, 2008, regular agenda for consideration.

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SUBDIVISION ORDINANCE VARIANCE

The Board discussed requirement for variance § 21-16(C)-2 associated with a drainage easement for proposed Lynview Subdivision in Lyndhurst (South River District).

The Board authorized placing on November 25, 2008, regular agenda for consideration.

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GROTTOES RESCUE SQUAD

The Board discussed regional agreement for provision of rescue services. Additional data shared with the Board as it relates to Fire and Rescue calls.

The Board accepted report as information.

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MILL PLACE COMMERCE PARK GUIDELINES

Board committee presented update regarding modifications to guidelines.

The Board accepted report as information.

November 24, 2008, at 1:30 p.m.

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REASSESSMENT CYCLE

The Board discussed assessment frequency as allowed by State Code.

The Board authorized placing on November 25, 2008, regular agenda proposal to request from state local option to conduct reassessment on a five or six year cycle for consideration.

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PLANNING COMMISSION ITEMS

1. CKK, INC. - REZONING

The Board discussed a request to rezone from General Agriculture to General Business with proffers approximately 3.2 acres owned by CKK, Inc. located on the south side of Jefferson Highway (Route 250) just east of the intersection with Payne Landing (Wayne District). The Planning Commission recommends approval with proffers contingent on the landscape proffer being amended to include the retention of the existing tree line along the southwestern property boundary with Parcel 67-76B. In addition, the Planning Commission recommends that the access to the property be moved off Payne Landing Lane, if that is allowable by VDOT, in order to eliminate any potential conflicts with the other users of Payne Landing Lane.

The Board authorized placing on November 25, 2008 public hearing agenda for consideration.

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2. RIVER HILLS SUBDIVISION – PRELIMINARY PLAT

The Board discussed River Hills Subdivision, containing 42 lots zoned Single Family Residential located on Route 11 in Greenville adjacent to Riverheads Elementary (Riverheads District). The Planning Commission recommends approval.

The Board authorized placing on November 25, 2008 consent agenda for consideration.

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MATTERS TO BE PRESENTED BY THE BOARD

The Board discussed the following issues:

Mr. Coleman: Staunton Christmas Parade plans discussed.

Ms. Sorrells:

- 1. Update of PILT payments distributed to the Board. Noted NACo’s support.
- 2. VACo Conference – met with High Growth Coalition Committee

Mr. Garber: Congratulations to Ryan Pyles – “Athlete of the Week”

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MATTERS TO BE PRESENTED BY STAFF

Staff discussed the following:

- 1. Shenandoah Valley Regional Airport – Support agreement for proposed capital projects – The Board authorized placing on November 25, 2008 regular agenda for consideration.

November 24, 2008, at 1:30 p.m.

MATTERS TO BE PRESENTED BY STAFF (cont'd)

- 2. VACo Committee Interest Form – Consensus of the Board to keep the same committees as last year.
- 3. Agriculture and Forestal District – Revised October 22, 2008 minutes to reflect ordinance adopted.
- 4. Broadband – Distributed information to Board. Now accessible in Deerfield!

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CLOSED SESSION

On motion of Mr. Pyles, seconded by Ms. Sorrells, the Board went into closed session pursuant to:

- (1) the personnel exemption under Virginia Code § 2.2-3711(A)(1)**  
[discussion, consideration or interviews of (a) prospective candidates for employment, or (b) assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of specific employees]:  
  
A) Boards and Commissions
- (2) the economic development exemption under Virginia Code § 2.2-3711(A)(5)**  
[discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of its interest in locating or expanding its facilities in the county]:  
  
A) Pending Industrial Prospect(s)
- (3) the real property exemption under Virginia Code § 2.2-3711(A)(3)**  
[discussion of the acquisition for a public purpose, or disposition, of real property]:  
  
A) Off of Route 623 (South River District)

Vote was as follows: Yeas: Howdyshell, Sorrells, Garber, Beyeler, Shifflett, Pyles and Coleman

Nays: None

Motion carried.

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CLOSED SESSION (cont'd)

On motion of Mr. Pyles, seconded by Mr. Coleman, the Board came out of Closed Session.

Vote was as follows: Yeas: Howdyshell, Sorrells, Garber, Beyeler, Shifflett, Pyles and Coleman

Nays: None

Motion carried.

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The Chairman advised that each member is required to certify that to the best of their knowledge during the closed session only the following was discussed:

- 1. Public business matters lawfully exempted from statutory open meeting requirements, and
- 2. Only such public business matters identified in the motion to convene the executive session.

The Chairman asked if there is any Board member who cannot so certify.

November 24, 2008, at 1:30 p.m.

CLOSED SESSION (cont'd)

Hearing none, the Chairman called upon the County Administrator/ Clerk of the Board to call the roll noting members of the Board who approve the certification shall answer AYE and those who cannot shall answer NAY.

Roll Call Vote was as follows:

AYE: Shifflett, Coleman, Garber, Howdysshell, Sorrells, Pyles and Beyeler  
NAY: None

The Chairman authorized the County Administrator/Clerk of the Board to record this certification in the minutes.

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ADJOURNMENT

There being no other business to come before the Board, Mr. Pyles moved, seconded by Mr. Coleman, that the Board adjourn subject to call of the Chairman.

Vote was as follows: Yeas: Howdysshell, Sorrells, Garber, Beyeler,  
Shifflett, Pyles and Coleman

Nays: None

Motion carried.

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Chairman

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County Administrator