



Augusta County, Virginia

Request for Quotes

Date: February 25, 2022

Project Title: Shenandoah Valley Animal Services Center Dishwasher
Project No. : 35010-22-01

Project Location: Shenandoah Valley Animal Services Center
1001 Mt. Torrey Road
Lyndhurst, VA 22952

Questions or Pre-Quote Meeting: Candy Hensley, Project Manager
Call: 540-245-5610
Email: chensley@co.augusta.va.us

Quote Deadline: March 7, 2022 by 10:00 a.m.
Please deliver to:
Elana Sorrell, Senior Purchasing Assistant
County of Augusta
18 Government Center Lane
Verona, VA 24482
esorrell@co.augusta.va.us

GENERAL: The County of Augusta is seeking purchase, installation and on-going maintenance of a Hobart Model Number CUH-1, Centerline Dishwasher (Attachment A). This dishwasher will be for the Shenandoah Valley Animal Services Center located in Lyndhurst, VA.

REQUIREMENTS: The vendor shall furnish all labor, supervision, equipment, tools, parts and materials, as necessary to complete installation of the dishwasher.

SCOPE OF WORK:

1. Work is to be performed in accordance with applicable rules, regulations, codes, and ordinances of local, state, and federal authorities. Obtain any necessary permits from the Building Inspection Department of the County of Augusta. Note that there are no permit fees for work on County owned buildings. Request inspections and provide inspection results, as required.
2. The existing dishwasher is to be removed and properly disposed of by the vendor.
3. The dishwasher is to be installed in accordance with manufacturer's requirements.
4. A separate electrical circuit must be installed from a nearby panel box to the dishwasher by the vendor.
5. Proper plumbing connections must be made by the vendor.
6. Attached are the required specifications of the Hobart Centerline, Model CUH-1 dishwasher desired. An equivalent will be considered but specifications will need to be submitted with Price Sheet
7. The following additional components are to be included:

- a. Part # DWT-CUH, drain water tempering kit
 - b. Part # ARMSET-CUSST, stainless steel wash/rinse arm assembly (1 set for top and 1 set for bottom)
8. Vendor is responsible for submitting all warranty information to the County.

Request For Quote Preparation and Submission Requirements

- A. Bids must be submitted before due date and time at the location listed on page 1. Late bids will not be accepted.
- B. Each bid must give the complete legal name and full business address of the bidder. Erasures or other changes in a bid must be explained or noted over the signature of the bidder. Bids containing any conditions, omissions, unexplained erasures, alterations or items not called for in the proposal, or irregularities of any kind, may be rejected by the County as being incomplete or non-responsive. The RFQ number should be clearly noted on the outside of the envelope or box. No responsibility will be attached to any County agent for the premature opening of a bid not properly addressed and identified. Failure to submit all information requested may result in the purchasing agent requiring prompt submission of missing information. Mandatory requirements are those required by law or regulation or are such that they cannot be waived and are not subject to negotiation.
- C. As used in this RFQ, the terms "must," "shall," "should" and "may" identify the criticality of requirements. "Must" and "shall" identify requirements whose absence will have a major negative impact on the suitability of the proposed solution. Items labeled as "should" or "may" are highly desirable, although their absence will not have a large impact and would be useful, but are not necessary. Depending on the overall response to the RFQ, some individual "must" and "shall" items may not be fully satisfied, but it is the intent to satisfy most, if not all, "must" and "shall" requirements. The inability of an offeror to satisfy a "must" or "shall" requirement does not automatically remove that offeror from consideration; however, it may seriously affect the overall rating of the offerors' proposal.
- D. Ownership of all data, materials, and documentation originated and prepared for the County pursuant to the RFQ shall belong exclusively to the County and be subject to public inspection in accordance with the Virginia Freedom of Information Act. Trade secrets or proprietary information submitted by an offeror shall not be subject to public disclosure under the Virginia Freedom of Information Act; however, the offeror must invoke the protections of § 2.2-4342F of the Code of Virginia, in writing, either before or at the time the data or other material is submitted. The written notice must specifically identify the data or materials to be protected and state the reasons why protection is necessary. The proprietary or trade secret material submitted must be identified by some distinct method such as highlighting or underlining and must indicate only the specific words, figures, or paragraphs that constitute trade secret or proprietary information. The classification of an entire proposal document, line item prices, and/or total proposal prices as proprietary or trade secrets is not acceptable and will result in rejection of the proposal.
- E. The County reserves the right to reject any and all bids and to waive any informality of technical defects if, in its judgement, the best interest of the County will be served as specified in Virginia Code § 2.2-4319.



Augusta County, Virginia

Price Sheet

Cost of Hobart Model #CUH-1, Centerline Dishwasher per specifications on Attachment A (or equivalent, specifications must be included) \$ _____

Cost for: a. Part # DWT-CUH, drain water tempering kit \$ _____
b. Part # ARMSET-CUSST, stainless steel wash/rinse arm assembly \$ _____
(1 set for top and 1 set for bottom)

Cost for delivery and installation of new equipment as well as removal/disposal of old equipment, including installing a separate electrical circuit \$ _____

Total cost \$ _____

Name and Address of Vendor:

Date: _____

By: _____

(Signature in ink)

Name: _____

(Please Print)

Phone: (____) _____

E-mail: _____