



Augusta County Electoral Board
Meeting Minutes
August 26, 2022

- I. Call to Order: The meeting was called to order at 3:01 p.m., by Marcy Reedy with Dave Leatherwood, Marcy Reedy, Vic Ludlum and Connie Evans in attendance.
- II. Reading and approval of the Minutes of the July 14th Meeting: Dave moved to dispense with the reading of the minutes and accept them as corrected and distributed. Marcy seconded and it was passed by acclamation.
- III. Reports of the EB Members:
 - A. Chair – Initiated discussion of the job postings for Assistant Deputy Registrar and Equipment Custodian. The concern was voiced that the pay rate is unlikely to attract any applicants. These positions need to be filled and a possible additional staff person may be needed in October. This additional staff person could be filled by one of our Election Officers who might be willing to help.
 - B. Vice Chair - Nothing to report
 - C. Secretary – nominated 6 people for new officer of election.
- IV. Registrar's Report:
 - A. Ballots have been approved and the order has been submitted. Cost 27 cents each.
 - B. Election Services Online (ESO) will send proofs to the registrar who will review them and submit them to the Department of Elections for final approval.
- V. Unfinished Business
 - A. Update on precinct signage at Shenandoah Awards: Signs for Ladd, Goose Creek, Mt Vernon, Stuarts Draft Elem, Fort Defiance, Rolla, Fishersville and Wilson have been ordered and delivery is expected in about 2 weeks.
 - B. Update on aerial maps of new precincts from Google Maps: Dave will attempt to provide the images for use to mark locations of signage for use by American of Virginia and precinct officers.
 - C. Update on the accessibility provisions at Mt. Vernon precinct: The Augusta County Community Development Office was contacted to confirm placement of the curbside and handicapped wireless bells at the Mt Vernon precinct at Stuarts Draft Elem. The wireless bell will inform Officers of Election that a handicapped voter is at the front door and needs assistance. To make the side gym door assessable, work would need to be completed to pave a side parking lot along the gym and install a ADA compliant sidewalk.
 - D. Purchase of new election equipment: A new version of the current voting equipment has been purchased to include 2 OVO machines and 1 OVI machine. These machines cover the needs presented by adding new precincts through redistricting and will undergo a thorough acceptance testing with the vendor.
- VI. New Business:
 - A. Officers of election for early voting (Sept. 23-Nov 5 and Saturday October 29):

- a. Connie reported that no arrangements had been made yet. But the plan is to use most of the team which had covered early voting during the fall.
- b. Connie requested to have 7 or 8 each day and about 3 substitutes since this is for 45 days.
- c. Existing Officers of Election should be contacted as potential candidates.
- B. Update on logic and accuracy testing:
 - a. Monday Sept 19 equipment setup. (Electoral Board not needed)
 - b. Tuesday 20th Acceptance testing of new machines (Electoral Board needed)
 - c. Tuesday 20th Software upgrade on old machines (Electoral Board needed)
 - d. Tuesday Sept 20th L&A for CAP only (Electoral Board needed)
 - e. Wednesday Sept 21st L&A of remaining machines (Electoral Board needed)
 - f. October 26 and 27 back up days for L&A of remaining machines (Electoral Board needed)
- C. Training Dates for Officers of Election:
 - a. General training: October 26, 27 (6:00 to 8:00 pm). Back up date Nov 2.
 - b. Chiefs and Assistants: October 20 and 24 (6:00 to 8:00 pm)
- D. CAP training October 17 and 18.
- E. Potential open sessions for orientation to equipment September 29th and October 10th 6:00 pm.
- F. Approve new Officers of Election:
 - Amy Jean Bihl
 - Austin Taylor Craig
 - Lynn Conner Ellison
 - Anthony Boyd Shiflett
 - Janet Hunter coiner
 - William Bernard Garvey, Jr.Dave moved to appoint those named above as new Officers of Election for a one-year term ending February 28, 2023. Vic seconded and it was approved unanimously.

VII. Comments by the Public
No public present.

VIII. Adjournment.
Dave Leatherwood moved to adjourn, and the motion was seconded by Marcy Reedy. It was accepted by acclamation, and the meeting ended at 5:15 p.m.

Respectfully submitted,

Vic Ludlum

Secretary