



AUGUSTA

COUNTY, VIRGINIA

FY2023-2024 Revised Budget

FY2024-2025 Adopted Budget

Operating and Capital

Prepared by: Augusta County Finance Department

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Transmittal Section

COUNTY OF AUGUSTA, VA

18 Government Center Lane
P. O. Box 590, Verona, Virginia 24482-0590
(540) 245-5610



March 25, 2024

MEMORANDUM

TO: BOARD OF SUPERVISORS

FROM: Timothy K. Fitzgerald, County Administrator

SUBJECT: **FISCAL YEAR 2024-25 OPERATING BUDGET**

The proposed Fiscal Year 2024-25 budget is provided for your consideration. The budget has been prepared in accordance with section 15.2-2503 of the Code of Virginia as amended. This budget provides for a spending plan for the next fiscal year. Revenue and expenditure projections are prepared with the best information available at the time of presentation. The budget is comprised of multiple funds, including General, Fire Revolving, Asset Forfeiture, Economic Development Authority, Revenue Recovery, American Rescue Plan, Shenandoah Valley Social Services, Children's Services Act (CSA), various Education funds, Debt Service and Capital Improvement.

The total fiscal year 2025 general fund budget is \$126,292,850, which is an increase from the fiscal year 2024 budget in the amount of \$7,312,123 or 6%. The FY24-25 budget assumes revenues from the current assessment and tax rate. The 2024 reassessment is not included at this time. In order to fulfill the need of submitting a balanced budget, \$15,433,626 is trimmed from agency requests. Requests reflected in the spending plan includes funding the core services of local government: public safety, education, cultural, community development and the administrative services to support them. The courthouse debt payment is estimated at \$4,106,451 and is not funded under the current tax base.

A Five-Year Financial Plan is included in the budget documentation. The Plan begins with the FY2025 budget and forecasts future growth in revenues and expenditures. This includes the addition of future capital projects, debt service, or operating needs.

REASSESSMENT:

Revenue from the 2024 reassessment is not included in the budget as presented. A synopsis of strategic goals, service delivery improvements and financial needs are included in the Five-Year Financial Plan. The Board will have the opportunity to consider the financial needs of the Five-Year Plan as they consider how best to move forward with a tax rate that will provide for the needs of the citizens of the County.

REVENUES:

As of January 1st, 2023 the total assessed value of all taxable property in Augusta County was:

REAL ESTATE:	<u>Tax Rate</u> \$.63/\$100	<u>Assessment</u> \$8,031,092,990	<u>Levy</u> \$50,595,886
PERSONAL PROPERTY:	<u>Tax Rate</u> \$2.60/\$100 \$2.00/\$100	<u>Assessment</u> \$882,595,910 \$161,141,950	<u>Levy</u> \$22,947,494 \$ 3,222,839
PUBLIC SERVICE: REAL ESTATE:	<u>Tax Rate</u> \$.63/\$100	<u>Assessment</u> \$424,900,476	<u>Levy</u> \$2,676,873
MOBILE HOMES:	<u>Tax Rate</u> \$.63/\$100	<u>Assessment</u> \$39,633,390	<u>Levy</u> \$249,690
MACHINERY & TOOLS:	<u>Tax Rate</u> \$2.00/\$100	<u>Assessment</u> \$287,090,160	<u>Levy</u> \$5,741,803

Levies are increased by estimated growth to arrive at an approximate January 1, 2024 assessment. Reductions for collections rate, tax increment financing payments and exemptions per the Code of Virginia are applied to arrive at a final budget figure. Estimates for tax increment financing commitments and exemptions per the Code of Virginia total \$1,622,593 and \$305,244, respectively, for Fiscal Year 2024. Estimated growth in total property tax revenue is 4%, realizing growth in the real estate book and stabilization of the personal property values. The FY24-25 budget assumes revenues from the current assessment and tax rate. The 2024 reassessment is not included at this time. The following is a partial listing of tax rates and the revenue generated for each 1 cent increase in the current tax rate:

Real Estate 63¢	= \$807,000
TPP \$2.60	= \$ 85,000
\$2.00	= \$ 16,000

OTHER LOCAL TAXES:

Other local taxes show an estimated growth of \$1 million or 5%. This category encompasses 19% of total revenues in the general fund. Local taxes are generated by consumer spending. Sales tax, business license, recordation, cigarette, meals and lodging taxes continue to create growth in revenue. Tax increment financing commitments reduced revenue estimates for other local taxes by \$208,000.

OTHER REVENUES:

For Calendar year 2023, the County issued 866 building permits for a total of \$179 million in value, an increase of 15 permits or 2%, and a decrease in value of 22%. The decrease was due to large business expansions and two middle school projects permitted in the prior year.

Permits for dwellings totaled 185 in CY2023, with the average permit value of \$354,685.

STATE FUNDING:

State funding is the third largest funding source for the general fund at \$13 million or 11%. Revenues from the Commonwealth show an increase in Compensation Board revenues due to State budget considerations. Revenue includes school resource officer grant continuation. Communications tax continues to decline.

FEDERAL FUNDING:

Federal funding consists of payment in lieu of taxes and public safety grants. Increase from prior year is due to award of a grant for opioid and substance abuse for the Commonwealth Attorney's office.

EXPENDITURES:

PERSONNEL:

Recruitment and retention of the workforce remains a priority. The budget includes a cost of living and merit increase for full and part-time employees of 4% as of January 1, 2025. The merit component will be based on the fall 2024 evaluations. Health insurance is reduced for CY2024 and CY2025 due to lower estimated claims. The Virginia Retirement System (VRS) rate for all Defined Benefit employees increased from 10.39% in FY24 to 11.02% in FY25. VRS separated the employer contribution into Defined Benefit and Defined Contribution components effective for contribution rates beginning July 1, 2024. The Defined Contribution rate is 2.13% for employees in the Hybrid VRS Plan. Per VRS, the alternative amortization scheduled increased rates in the short term.

Departments requested forty-two (42) full-time positions and one part-time position in FY2025. The budget includes a Records/FOIA Technician, Regional Radio Technician, Commercial Combination Inspector, Program Coordinator, Librarian II, and Library Assistant II.

EDUCATION:

Education remains a priority in this budget. The County’s FY25 budget includes a proposed direct operating transfer to the School fund in the amount of \$51,172,647 which includes \$2,144,142 in new revenue from the shared revenue growth formula. School bus funding of \$1,080,000 will be transferred to the School Capital Improvement Fund and debt service for education of \$7,256,250 will be transferred to the Debt Fund.

GENERAL GOVERNMENT:

General Government includes all County departments. In the budget, non-payroll expenditures for departments show an increase over previous year’s budget expenditures primarily due to inflation. Other increases include the increase in maintenance service contracts, public safety equipment, utilities, and reinstatement of the opioid grant.

OUTSIDE AGENCIES:

The County assists with funding to multiple community and regional agencies. County funding for Middle River Regional Jail was flat, with percent change of 37.6% to 37.3%. Staff has prepared a cash flow summary of the jail reserve account and the use of these reserves will only be available until FY2027. The funding plan of the last decade is no longer feasible and a portion of capital funding is currently allocated to the jail’s reserve. Increases were made to other regional entities that serve the citizens of Augusta County, including the Shenandoah Valley Juvenile Detention Home, Office on Youth, Shenandoah Valley Animal Services Center, Regional Landfill, Health Department, Valley Children’s Advocacy Center and Valley Community Services Board.

Finally, the budget reflects the local match required for the Children’s Services Act (CSA) to provide services to youth and families. This expenditure continues to be substantial due to the number of children coming into care and who need specialized education services. The FY2025 budget includes the use of the CSA reserve in the amount of \$533,598.

BUDGET CONSIDERATION:

Review and approval of the annual budget is one of the most important actions taken by the Board of Supervisors. The budget provided is balanced for your consideration with the exception of the anticipated courthouse debt. The courthouse debt payment is estimated at \$4,106,451. While this expenditure is expected in the next fiscal year the payment was cut from the budget due to the significant impact it would have on the existing capital program without additional revenue. This impact can be seen on the report entitled Summary of Balanced Budget with Courthouse Debt on the following page. Proposed budget reductions to balance the budget does not take away from the validity of the requests and it does not mean the unfunded requests are without merit. The Board reserves the right to modify revenues and expenditures to meet

community needs. It is our role to assist the Board by providing a base budget developed with the input of county agencies and constitutional officers. Additionally, the public and non-profit agencies are provided an opportunity to submit their requests for taxpayers supported contributions.

ACKNOWLEDGEMENTS:

The development of a budget is not without the participation and assistance of a great number of people. I would especially like to thank Misty Cook and Jennifer Whetzel for their leadership; and Faith Duncan, Lora Swortzel and Angie Michael for their patience and willingness to run calculations and preparing drafts. Department Heads, Constitutional Officers, and the Superintendent of Schools have been most cooperative throughout the development of this budget.

G:BUDGET/BUD25

SUMMARY OF BALANCED BUDGET WITH COURTHOUSE DEBT

GL NUMBER	DESCRIPTION	Dept FY/2025 REQUEST	Admin FY/2025 RECOMMEND ADJUSTED	TOTAL ADJUSTMENT- COURTHOUSE DEBT
11 GENERAL OPERATING FUND				
94000	TRANSFER TO OTHER FUNDS			
094000-0045	TRANSFERS TO DEBT FUND	11,427,491	11,427,491	0
094000-0070	TRANSFERS TO CO. CAPITAL IMP	4,379,309	272,858	-4,106,451
	TOTAL DEPARTMENT	15,806,800	11,700,349	-4,106,451
45 DEBT FUND				
94000	TRANSFER FROM OTHER FUNDS			
041050-011	TRANSFERS FROM GENERAL FUND	11,427,491	11,427,491	0
92040	DEBT SERVICE-COUNTY BONDS			
092040-9127	BOND REDEMPTION - #24 VRA COURTHOUSE	400,000	400,000	0
092040-9257	INTEREST ON BOND #24 - VRA COURTHOUSE	3,706,451	3,706,451	0
	TOTAL DEPARTMENT	4,106,451	4,106,451	0
70 COUNTY CAPITAL IMPROVEMENT				
41000	NON-REVENUE RECEIPTS			
041050-011	TRANSFERS FROM GENERAL FUND	4,379,309	272,858	-4,106,451
70	COUNTY CAPITAL IMPROVEMENT			
80000	CAPITAL OUTLAYS			
080000-8005	ACQ. & DEVELOPMENT-LANDFILL	2,465,881	2,065,881	-400,000
080000-8011	INFRASTRUCTURE-BEVERLEY MANO	50,000	0	-50,000
080000-8012	INFRASTRUCTURE-MIDDLE RIVER	50,000	0	-50,000
080000-8013	INFRASTRUCTURE-NORTH RIVER	50,000	0	-50,000
080000-8014	INFRASTRUCTURE-PASTURES	50,000	0	-50,000
080000-8015	INFRASTRUCTURE-RIVERHEADS	50,000	0	-50,000
080000-8016	INFRASTRUCTURE-SOUTH RIVER	50,000	0	-50,000
080000-8017	INFRASTRUCTURE-WAYNE	50,000	0	-50,000
080000-8021	MATCHING GRANTS-BEVERLEY MAN	15,000	0	-15,000
080000-8022	MATCHING GRANTS-MIDDLE RIVER	15,000	0	-15,000
080000-8023	MATCHING GRANTS-NORTH RIVER	15,000	0	-15,000
080000-8024	MATCHING GRANTS-PASTURES	15,000	0	-15,000
080000-8025	MATCHING GRANTS-RIVERHEADS	15,000	0	-15,000
080000-8026	MATCHING GRANTS-SOUTH RIVER	15,000	0	-15,000
080000-8027	MATCHING GRANTS-WAYNE	15,000	0	-15,000
080000-8049	ELECTORAL BD - VOTING MACHIN	25,000	0	-25,000
080000-8053	LIBRARY-AUTOMATION	17,000	17,000	0
080000-8057	FIRE & RESCUE EQUIP/APPARTUS	570,500	70,500	-500,000
080000-8058	EMERGENCY COMMUNICATIONS	6,000,000	5,575,000	-425,000
080000-8060	SHERIFF EQUIP/K-9	50,000	0	-50,000
080000-8135	REGIONAL CORRECTION FACILITY	2,000,000	1,500,000	-500,000
080000-8139	TOURIST INFORMATION CENTER	10,000	0	-10,000
080000-8142	SD POOL/BUS/PARKS	100,000	0	-100,000
080000-8144	INFORMATION TECHNOLOGY	245,562	70,562	-175,000
080000-8145	ECONOMIC DEVELOPMENT	200,000	0	-200,000
080000-8146	FIRING RANGE	8,000	8,000	0
080000-8148	COUNTY COURTHOUSE	600,000	0	-600,000

SUMMARY OF BALANCED BUDGET WITH COURTHOUSE DEBT

GL NUMBER	DESCRIPTION	Dept FY/2025 REQUEST	Admin FY/2025 RECOMMEND ADJUSTED	TOTAL ADJUSTMENT- COURTHOUSE DEBT
080000-8149	WATER & SEWER PROJECTS CONTR	100,000	0	-100,000
080000-8152	FIRE & RESCUE EQUIPMENT-VOLU	200,000	137,238	-62,762
080000-8153	HAZARDOUS MATERIALS GRANT	10,000	10,000	0
080000-8161	BLUE RIDGE COMMUNITY COLLEGE	89,104	89,104	0
080000-8164	STORM WATER MANAGEMENT	47,229	0	-47,229
080000-8165	GOVERNMENT CENTER SECURITY	25,000	0	-25,000
080000-8166	VEHICLE SINKING FUND	275,500	100,500	-175,000
080000-8198	BUILDING SINKING FUND	261,460	5,000	-256,460
080000-8199	CONTINGENCIES	(1,965)	(1,965)	0
	TOTAL DEPARTMENT	13,753,271	9,646,820	-4,106,451
				=Courthouse
				Debt

December 27, 2023

MEMORANDUM

TO: Timothy K. Fitzgerald

RE: Proposed FY2024-25 Budget Calendar

Department Requests to County Administrator	1/30/24-2/16/24
Board of Supervisors Work Session	3/25/24 or 3/26/2024
Advertise Tax Rate 15.2-2506	4/3/24
Advertise Budget 15.2-2506	4/3/24
Public Hearing 15.2-2506	4/10/24 or 4/17/24 <i>Special Meeting</i>
Adopt Budget 15.2-2503	4/24/24 or 5/1/2024 <i>Special Meeting</i>

Original: 12/27/2023, Revised: 1/4/2024, 1/5/2024, 1/25/2024, 2/2/2024

**BOS Worksession
March 25, 2024**

Recommended budget-General Fund **\$ 126,292,850**

Work session revisions:

Expenditures

FY25 Budget:

	change name of FOIA Tech to Admin Asst.	\$ -
21060-1100-2700	historical records archivist	57,275
31020-11-2700	Training sgt & evidence sgt (salary and fringe)	196,431
31020-8001	Position equipment-training sgt, and evidence sgt	210,000
31020 & 22010	BWC & Fleet package (incls personnel)	877,049
32010 & 32030	F&R Strategic Plan 3 FF, 11 EMS, 2 Training	1,009,574
32010-3110	remove Ultrasound Comp. Screening	(44,500)
various	supplement Const. Officers	39,912
94000-045	Courthouse Debt Service	4,106,051
33050-7002	reinstate MRRJ funding	2,500,000
94000-070	reinstate Capital Funding	1,632,339
94000-070	consider allocation to Econ. Dev.	800,000
various	allocation for Pay & Reclasse from Berkley Group	400,000
094000-044	additional allocation to buses	615,869
		\$ 12,400,000

Revenues

increase cigarette tax to \$0.30/pack	\$ 400,000
Reassessment	\$ 12,000,000
	\$ 12,400,000

Total Advertised budget-General Fund **\$ 138,692,850**



Five Year Financial Plan



COUNTY OF AUGUSTA, VA FIVE YEAR FINANCIAL PLAN

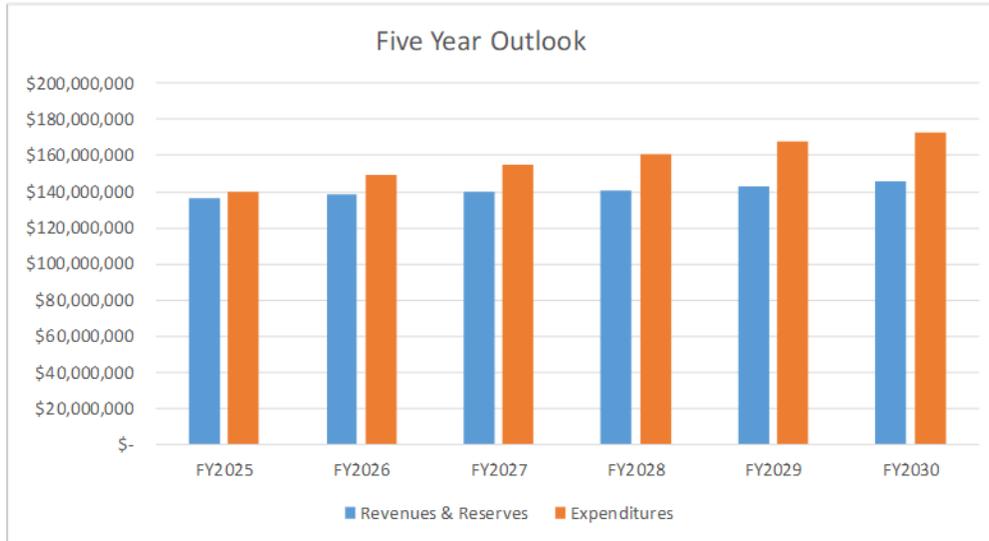
Executive Summary

The Board met on February 9, 2024 for a Strategic Planning session and reviewed the progress in implementing the work plan developed from the October 2022 session. One outcome was to continue providing an annual five-year financial projection of revenues and expenditures. This is the fourth Plan prepared for the Board. **The goal of the plan is to bring awareness of funding needs, and to set achievable targets so the County can begin developing revenue, savings and operational proposals that may require multi-year planning efforts. This is a process that will need attention annually.**

The Board identified the following major strategic goals to make Augusta County an even better community in the future. These goals can be achieved or refined through financial planning.



A Five-Year Financial Plan will provide the basis for funding the priorities that will assist in serving the public need. The exercise of a five-year forecast allows decision makers to see the areas of need and plan a way for corrective action. **It shows the cost of County services is projected to steadily outpace revenue growth. If the County does not consider revenue adjustments, the gap between revenues and expenditures will rise from \$10 million to approximately \$27 million from FY 2025-26 to FY 2029-30, as reflected in the following chart.**



	FY2025	FY2026	FY2027	FY2028	FY2029	FY2030
Revenues & Reserves \$	136,241,082	138,778,008	140,364,253	140,551,609	143,011,445	145,813,920
Expenditures \$	140,347,533	149,179,667	155,111,767	160,472,662	167,541,362	173,161,507

Overall increases in expenditures in the next five years are based on historical growth, market adjustments, additional staffing, and upcoming capital expenditures.

- Employee wages and benefits make up over 27% of total general fund expenditures, growing from \$37 million to \$50 million in the next five years, or 34%.
- Other Charges (\$1.7 million or 28%)
- Professional & Contractual Services (\$1.7 million or 29%)
- Materials & Supplies (\$1.3 million, 34%); Contributions (\$5.3 million or 69%)
- Transfers to other funds (\$9.1 million or 16%)
- Capital and Debt Service (\$778,000 or 5%)

Total General Fund expenditures are projected to grow \$33 million, or 23%, over the five-year period. To put this in context, expenditures grew \$33 million or 35% from FY 2018 to FY 2023. A portion of future growth is due to the inability to continue the practice of funding some operations from reserves which has happened in the most recent budget cycles to close projected deficits. There is a stabilization of debt service over the five-year period as the courthouse debt and recent school borrowings are included the analysis.

Major capital projects taking place over the next five years include:

- Construction of a new courthouse facility,
- Relocation of the animal services center,
- Upgrading the current 911 system to a P25 digital platform,
- Construction of Phase 5 of the landfill, and
- Replacement of apparatus, equipment and financial software that has reached the end of life.

Debt service for the courthouse project was added to the analysis in FY2025. The other projects noted are to be funded from the current capital allocation or American Rescue Plan dollars, and therefore are not included as an additional expenditure in the plan. Potential outcomes of the strategic plans for Fire and Rescue and Economic Development are not included in the Five-Year Forecast, but are considered in the Financial Summary.

In contrast, total General Fund revenues are projected to grow only \$13 million, or 10%, over the next five year period. In comparison, revenues grew \$31 million, or 25%, from FY 2018 to FY 2023, due to Board actions or market adjustments. Changes in revenue included a 5-cent increase in the real estate tax rate in 2018, a reassessment with nominal growth in 2019, a 10-cent increase in personal property for vehicles in 2021, implementation of a cigarette tax and an increase in the meals and lodging percentage, and increases to vehicle personal property values due to nationwide inventory shortages. Future projections of property taxes in the plan do not include increases in tax rates or 2024 reassessment values.

Conclusion

Despite these challenges, if the County takes proactive action to address the projected imbalance between revenues and expenditures, it can continue to provide necessary services for citizens and plan for future needs over the next five years. A proactive approach to financial planning allows for adequate preparation in case of future economic downturns.

At the Strategic Planning Session in February, the Board discussed major drivers influencing the development of the proposed FY 2025 budget. They were:

- the reassessment of real estate – increases in value
- requests for new positions
- pay and benefits study
- operating costs for capital projects
- debt service for the new courthouse
- school debt service limit
- capital transfer restoration
- maintaining an appropriate undesignated fund balance
- school funding – affected by the composite index/state funding
- strategic plans for fire & rescue and economic development

The plan provides the following Financial Summary to assist in decision making surrounding the FY 2025 budget and beyond. Note that not all the items on the list above are included in the summary but that does not lower the importance for consideration. **Items included in the summary will be an investment in growing the tax base, and meeting the expectation of providing quality services and service delivery throughout the County.**

Financial Summary	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030
See Future Budget Considerations for more details on Uses and Sources below.						
USES						
Courthouse						
Estimated annual debt service	4,106,451	4,104,544	4,107,144	4,106,669	4,103,119	4,106,238
Estimated annual operating costs	-	1,075,988	1,134,266	1,195,726	1,260,545	1,328,906
Total for courthouse	4,106,451	5,180,532	5,241,410	5,302,395	5,363,664	5,435,144
Contribution – MRRJ Operations	2,500,000	2,775,000	3,080,250	3,419,078	3,795,176	4,212,645
operating contribution fully funded						
Reinstate Capital Funding	1,632,339	1,632,339	1,632,339	1,632,339	1,632,339	1,632,339
return of funds used to balance operating budget						
Fire & Rescue Strategic Plan	2,942,469	3,571,605	3,653,901	3,741,135	3,833,603	1,731,619
Economic Development Strategic Plan	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000
Pay/Reclass Study	500,000	530,000	561,800	595,508	631,238	669,113
Total Uses	14,681,259	16,689,475	17,169,700	17,690,455	18,256,020	16,680,861
SOURCES						
Capital funding adjustments		-1,100,000	-1,100,000	-1,100,000	-1,100,000	-1,100,000
Allocation of reinstated capital funding	-1,632,339	-1,632,339	-1,632,339	-1,632,339	-1,632,339	-1,632,339
One-time use of MRRJ Reserve		-1,000,000	-1,000,000	-1,000,000	-1,000,000	
Mill Place Industrial Park tax base	-600,000	-600,000	-600,000	-600,000	-600,000	-600,000
Total - sources to offset one time capital expenditures for F&R/ED Plans	-2,232,339	-4,332,339	-4,332,339	-4,332,339	-4,332,339	-3,332,339
Revenue needed from reassessment	12,448,920	12,357,136	12,837,361	13,358,116	13,923,681	13,348,522
Estimated one-cent on real estate tax	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000
Estimated effective tax increase	\$ 0.10	\$ 0.10	\$ 0.11	\$ 0.11	\$ 0.12	\$ 0.11

Developing strategies and achievable targets is important so the County can begin developing revenue, savings, and operational proposals that may require multi-year planning efforts. There remains a significant amount of work and planning by County departments and policy makers to further develop long term initiatives. Policy makers also have the authority to implement changes in revenue streams and the policies that surround them. Decisions surrounding the 2024 reassessment will be key in providing sources to offset the uses noted above.

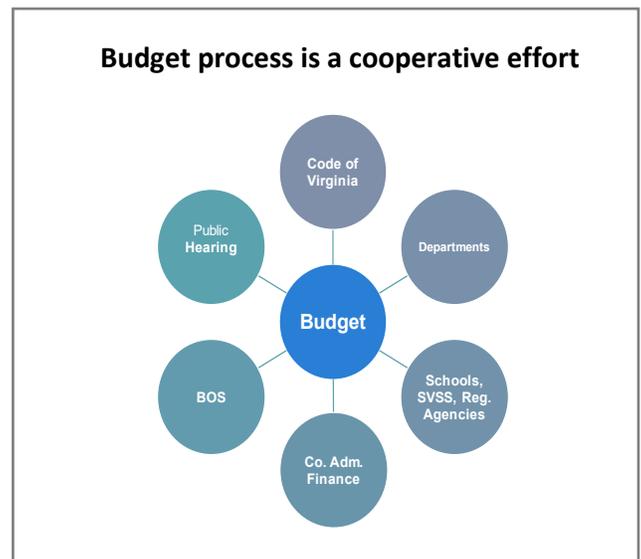
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Five Year Financial Plan

Purpose of the Plan

The Five-Year Financial Plan is a component of a comprehensive effort by the County to improve its long-range financial management and planning. To this end, the County is currently practicing the following strategies:

- **Annual Balanced Budget:** The County follows the guidelines set forth in the Code of Virginia in preparing the annual budget. County departments, the School Board, Constitutional offices and Regional agencies draft a spending plan relative to their needs. County Administration and Finance balances the budget utilizing existing revenue sources and reserves. The Board of Supervisors seeks public input and determines if additional funding sources are required to meet service demands.
- **Capital Planning:** The Capital Improvement Plan offers a systematic approach to planning and financing capital improvements. A minimum general fund appropriation has been established over time by the Board of Supervisors for annual capital funding. Revenue sources are earmarked for capital, including local taxes such as consumer utility, business license and meals, and property tax rate or assessed value increases. Other revenue sources include year-end fund balance, state and federal grants and debt service. The appropriation is allocated to savings for replacement of apparatus, computers, and vehicles, as well as construction and regional projects.
- **School Revenue Sharing and Debt Service Funding:** Annual school funding is calculated through growth in non-categorical general fund revenues. School Debt Service funding is provided by the general fund and capped at an established amount. School capital improvements are planned within the annual debt service funding available.
- **Formal Financial Policies:** The County has adopted Finance Policies to assist the Board of Supervisors in maintaining fiscal stability and accountability in the use of its resources to provide services to the citizens. Policies provide guidance on investments, budget, audit, debt, grants and fund balance allocations.
- **Pay & Reclassification Analysis:** The County prepares an analysis of pay grades in relation to the local market every few years. Job duties are taken into consideration. The budget will reflect the adjustments needed.



Multi-year forecasting is a best practice for all governments. The five-year plan process is designed to enhance the County's ability to identify the key components in County revenues, expenditures, and needed public services. Increased service demands and large capital projects are drivers in the need for additional revenue sources. Overall, the County will minimize volatility by looking beyond the typical budget horizon, and balance revenues with public service delivery that citizens can expect and rely on. Board of Supervisors' priorities will also be achieved.

The Five-Year Financial Plan will help identify the need for action over the next five years. Using the detailed revenue and expenditure forecasts and analysis of the effects on public services, the County can institute changes that will minimize volatility, discontinue reliance on operational reserves, and right-size public services. Some changes require longer lead times including changes to facilities, workforce, and service mix.

Five Year Outlook for General Fund Supported Operations

Economic Projections: Over the next five years, revenue projections assume a continued increase in tax revenues based on slow, but steady growth in property values and the local economy. The County's property tax, sales tax and other tax bases are projected to remain steady. This will contribute to the County's relative stability and capacity to deliver public services, finance infrastructure improvements, and stay an attractive market and an appealing place to live, work and visit. December 2023's unemployment rate was 2.3%, flat from 2.3% in December 2022, and less than the State average of 3%.

The economic climate stabilized in 2023 and it is expected that a soft-landing or mild recession may occur in 2024. The housing market shows rising values, partly due to lack of inventory. Personal property values on vehicles have declined slightly, but not as fast as originally expected. Prices on goods and services have remained higher even as inflation has slowed. Interest rates on earnings increased in early 2023, but are expected to drop as the Fed adjusts the rate. Interest on bonds has dropped slightly.

Summary of 'Base Case' Projections and Findings: For several years the County has managed to provide a balanced budget while the gap between revenues and expenditures has persisted and grown. In each of the most recent budget cycles, the County has had to close projected deficits utilizing reserves. For example, in the proposed FY 2025 budget, \$3.5 million in reserves are used to fund more than 2.7% of General Fund-supported services. A substantial proportion of budget-balancing efforts have been made by baselining current expenditures and limiting the addition of new requests. Due to revenue constraints, the underlying problem of not funding new or more improved services has not been fully addressed. This includes hiring additional staff that is needed.

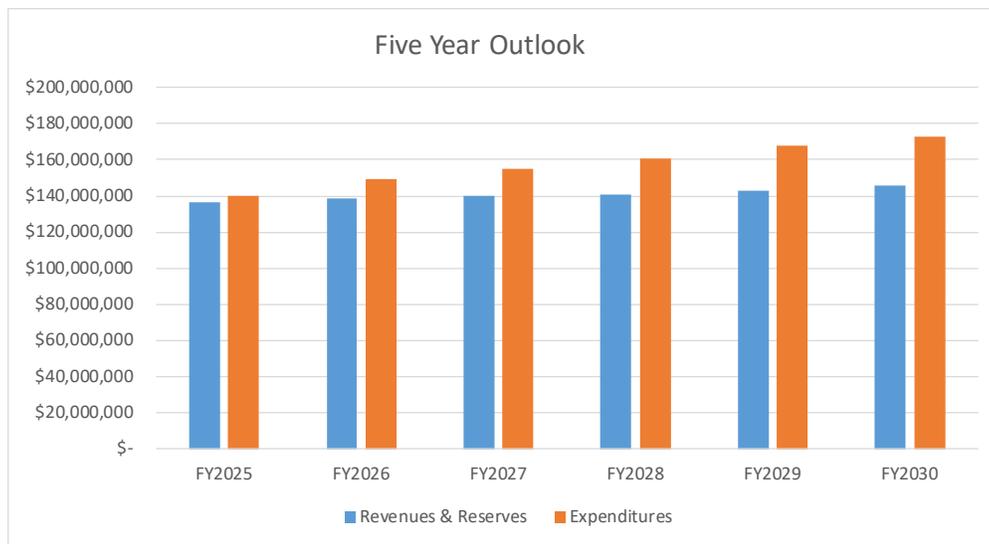
Similarly, the five-year projections shown in the table portray a significant gap between projected revenues and expenditures over the period, if current service levels and policies are continued—this is the 'base case.' The base case projection starts with what the County's spending looks like as of the proposed FY2025 budget and estimates all of the significant changes that are known in the coming five-year time horizon. From today's public service levels, the projection adds known revenue and expenditure changes in all areas where there is reasonable information or basis for a projection.

For example, adjusting contractual services for the reassessment contract, which is only required every 5 years. Other adjustments are less clear—for example the change in employee benefit costs for retirement (Virginia Retirement System or VRS) and health insurance or the cost of fuel. These changes are much less predictable, but are modeled as much as possible.

On the revenue side, all reasonably known and expected changes in the period are included in the projections. This includes slowly increasing general tax revenue, such as property, business and sales tax, known changes in state and federal revenues, and changes in projected fees that track the economy, such as building inspection and planning fees. Consideration for market changes on revenues, such as interest income, are part of the budget projections and are carried over to future projections at that level.

The County’s base case shows the cost of County services is projected to steadily outpace revenue growth during the five-year period. The gap is attributable to some clear factors; labor costs are preliminarily projected to increase at the rate of 6% on average during the period. Labor costs account for one third of the annual budget. Most other operating expenditures are preliminarily projected to grow at the rate of inflation or historical averages, though the plan adds detailed projections for some areas of known cost.

With these growth rates the gap between revenues and expenditures will rise from \$10 million to approximately \$27 million from FY 2025-26 to FY 2029-30.



	FY2025	FY2026	FY2027	FY2028	FY2029	FY2030
Revenues & Reserves	\$ 136,241,082	\$ 138,778,008	\$ 140,364,253	\$ 140,551,609	\$ 143,011,445	\$ 145,813,920
Expenditures	\$ 140,347,533	\$ 149,179,667	\$ 155,111,767	\$ 160,472,662	\$ 167,541,362	\$ 173,161,507

Details are reflected in the Master Financial Schedule on the following page.

Master Financial Schedule	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030
SOURCES						
Property Taxes	\$ 79,073,360	\$ 80,516,697	\$ 82,680,006	\$ 84,221,244	\$ 85,812,646	\$ 87,455,342
Local Taxes	23,783,800	24,317,861	24,868,696	25,436,936	26,023,236	26,628,282
Licenses, Permits & Fees	758,570	788,913	820,469	853,288	887,420	922,916
Fines, Forfeitures & Penalties	276,950	290,798	305,337	320,604	336,634	353,466
Interest & Investment Income	2,600,000	2,600,000	2,600,000	2,600,000	2,600,000	2,600,000
Rents & Sale of Surplus	379,530	390,916	402,643	414,723	427,164	439,979
Charges for Services	3,212,284	3,276,530	3,342,060	3,408,901	3,477,080	3,546,621
Miscellaneous	49,664	49,664	49,664	49,664	49,664	49,664
Recovery of Government Costs	57,300	57,300	57,300	57,300	57,300	57,300
State Revenue	13,390,061	13,301,707	13,212,469	13,344,593	13,478,039	13,612,820
Federal Revenue	1,128,410	1,128,410	1,128,410	785,026	785,026	785,026
Total Revenues	\$ 124,709,929	\$ 126,718,794	\$ 129,467,056	\$ 131,492,280	\$ 133,934,210	\$ 136,451,417
Transfers-In						
Revenue Recovery	1,510,776	1,692,069	1,895,117	2,122,532	2,377,235	2,662,504
Capital	72,145	72,145	-	-	-	-
Total General Fund Resources	\$ 126,292,850	\$ 128,483,008	\$ 131,362,173	\$ 133,614,811	\$ 136,311,445	\$ 139,113,920
Fund Balance	6,500,000	6,500,000	6,500,000	6,500,000	6,500,000	6,500,000
Reserves	3,448,232	3,795,000	2,502,080	436,798	200,000	200,000
Grand Total Sources	\$ 136,241,082	\$ 138,778,008	\$ 140,364,253	\$ 140,551,609	\$ 143,011,445	\$ 145,813,920
USES						
Salaries & Wages	\$ 27,518,702	\$ 29,169,824	\$ 30,920,014	\$ 32,775,214	\$ 34,741,727	\$ 36,826,231
Fringe Benefits	10,131,230	10,739,104	11,383,450	12,066,457	12,790,444	13,557,871
Other Charges	6,271,612	6,585,193	6,914,452	7,260,175	7,623,184	8,004,343
Professional & Contractual Services	5,842,104	6,134,209	6,440,920	7,296,299	8,727,781	7,564,170
Materials & Supplies	3,942,704	4,179,266	4,430,022	4,695,824	4,977,573	5,276,227
Capital Outlay	491,500	525,905	562,718	602,109	644,256	689,354
Capital	4,379,309	7,760,716	7,680,154	5,904,814	5,148,132	5,144,809
Debt Service (General Fund)	11,427,491	11,197,153	11,200,002	11,441,747	11,436,896	11,440,017
Contributions	7,668,082	8,511,571	9,447,844	10,487,107	11,640,688	12,921,164
Transfers Out						
Revenue Recovery	160,000	160,000	160,000	160,000	160,000	160,000
Shenandoah Valley Social Services	1,626,152	1,707,460	1,792,833	1,882,474	1,976,598	2,075,428
Children's Services Act	2,136,000	2,221,440	2,310,298	2,402,710	2,498,818	2,598,771
School Fund	51,172,647	52,707,826	54,289,061	55,917,733	57,595,265	59,323,123
School Capital Improvement	1,080,000	1,080,000	1,080,000	1,080,000	1,080,000	1,080,000
Fund Balance	6,500,000	6,500,000	6,500,000	6,500,000	6,500,000	6,500,000
Grand Total Uses	\$ 140,347,533	\$ 149,179,667	\$ 155,111,767	\$ 160,472,662	\$ 167,541,362	\$ 173,161,507
Surplus/(Shortfall)	\$ (4,106,451)	\$ (10,401,659)	\$ (14,747,514)	\$ (19,921,053)	\$ (24,529,917)	\$ (27,347,587)

The Code of Virginia requires that administration “prepare and submit to the governing body an estimate of the amount of money needed during the ensuing fiscal year” for operations of the County. Historically, local practice has been that each year’s budget be balanced. Balancing the budget will require a combination of expenditure reductions and/or additional revenues.

Detail of Base Case Countywide Revenue Projections:

Assumptions of Percentage Change in Major General Fund Revenues							
	FY 2026 Forecast	FY 2027 Forecast	FY 2028 Forecast	FY 2029 Forecast	FY 2030 Forecast	5yr average	
Property Taxes	2%	3%	2%	2%	2%	2%	2%
Local Taxes	2%	2%	2%	2%	2%	2%	2%
Licenses, Permits & Fees	4%	4%	4%	4%	4%	4%	4%
Fines & Forfeitures	5%	5%	5%	5%	5%	5%	5%
Interest & Investment Income	0%	0%	0%	0%	0%	0%	0%
Rents & Sale of Surplus	3%	3%	3%	3%	3%	3%	3%
Charges for Services	2%	2%	2%	2%	2%	2%	2%
State Revenue	-1%	-1%	1%	1%	1%	1%	0%
Federal Revenue	0%	0%	-30%	0%	0%	0%	-6%
Recovery of Government Costs	0%	0%	0%	0%	0%	0%	0%
Transfer from Revenue Recovery	12%	12%	12%	12%	12%	12%	12%

Source: Master Financial Schedule

- Property Taxes:** The base case projections assume the property tax assessments will grow an average of 1.7% for real estate, 4% for vehicles and 1.5% for other business personal property. These averages are based on historical experience from 2014 as a base tax year to 2023, the last completed tax year. Historic property value assessment increases are used in lieu of property tax collections, as any change in the tax rate in past years would generate an average increase that is overstated. Public service corporation real estate is assessed by the State Corporation Commission and follows the annual sales assessment ratio percentage, which declines as the assessment moves away from the fair market value. Overall, property taxes are estimated to increase by 2% per year in the financial plan, barring any further actions by the Board of Supervisors to add revenue.
- Local taxes:** Taken together, this group of locally generated revenues is projected to increase by 2% per year. Each component of local taxes was estimated to increase by its respective historical average increase. Sales tax revenue has grown 60% over the last five years. Sales tax collections have stabilized to a 1.5% increase over the twelve-month period of CY2023, therefore, sales tax is expected to flatten in future year projections as current year growth has decelerated.
- Licenses, Permits and Fees:** These locally-controlled revenues are projected to grow by 4% per year based on historical averages. The fees are volatile from year to year, as large construction projects may

come and go from year to year.

- **Interest & Investment Income:** Interest earned on bank deposits for County investments increased significantly due to investment rate changes in FY2023. The proposed forecast for the next 5 years is flat, as a significant increase occurred in FY 2023, and continued growth in investment rates is undetermined. Spending will also occur for large capital projects such as the courthouse and 911 system, therefore reducing the balance of cash earning interest over the next two years. Revenue has varied from -35% to +350% over a historical five-year period, so it is hard to predict.
- **State and Federal Revenues:** Overall, State and Federal revenues are assumed to be roughly flat or declining during the period. A State grant for the School Resource Officers will end in FY 2026. Federal revenues will drop in FY 2028 due to the completion of a Federal grant held by the Commonwealth Attorney’s office. Payment in-lieu of taxes for Federal lands within the County has been fully funded by the Federal government in recent years and is estimated to continue.

Detail of Base Case Countywide Expenditure Projections:

Assumptions of Percentage Change in Major General Fund Expenditures						
	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030	5yr average
	Forecast	Forecast	Forecast	Forecast	Forecast	
Salaries & Wages	6%	6%	6%	6%	6%	6%
Fringe Benefits	6%	6%	6%	6%	6%	6%
Other Charges	5%	5%	5%	5%	5%	5%
Professional & Contractual Services	5%	5%	13%	20%	5%	10%
Materials & Supplies`	6%	6%	6%	6%	6%	6%
Capital Outlay	10%	10%	10%	10%	10%	10%
Capital	77%	-1%	-23%	-13%	0%	8%
Debt Service	2%	0%	-2%	0%	0%	0%
Contributions	11%	11%	11%	11%	11%	11%
Transfers	3%	3%	3%	3%	3%	3%

Source: Master Financial Schedule

- **Salary & Wage Costs:** This report projects General Fund supported salary and fringe benefits to increase from \$38 million in FY 2025 to \$50 million in FY 2030, an increase of \$13 million or 34%. This growth reflects the annualization of positions added in prior fiscal years, vacancies, pay and reclassification adjustments and employee raises or bonuses. The annual increase for salaries and wages is projected to be 6% for each year of the plan.
- **Fringe Benefits:** Fringe benefits include employer contributions for taxes for social security and Medicare, VRS, and health insurance. VRS rates are calculated on a bi-annual basis and are affected

by actuarial studies for the pool of employees as well as the strength of investment earnings. The Virginia Retirement System (VRS) rate for all Defined Benefit employees increased from 10.39% in FY24 to 11.02% in FY25. VRS separated the employer contribution into Defined Benefit and Defined Contribution components effective for contribution rates beginning July 1, 2024. The Defined Contribution rate for FY25 is an additional 2.13% for employees in the Hybrid VRS Plan. Contributions to VRS will increase as new employees enter the Hybrid VRS Plan and former employees leave VRS Plans 1 and 2. Per VRS, the alternative amortization scheduled increased rates in the short term but moderates rates in the long term. As an example of volatility, rates have fluctuated from as high as 12.55% in FY 2016 to as low as 10.39% in FY 2024.

The County is part of the SAW Health Insurance consortium and is self-insured, whereby all claims are paid from premiums with the exception of those that meet stop-loss thresholds. Health insurance increases have fluctuated from 0% in FY 2025 to upwards of 17.1% in FY 2017. A health insurance reserve account is held within the general fund, and assists in leveling the effect of premiums in the budget. The proposed FY 2025 budget includes the use of the reserve. The annual increase for fringe benefits is projected to be 6% for each year of the plan, or \$3.4 million (34%).

- **Baseline Requirements:** Non-employee and non-capital costs to operate government are included in the plan. Other charges consist of insurance, utilities, postage, dues and training. Professional and contractual services consist primarily of maintenance service contracts, audit services, solid waste and recycling hauling and reassessment services. Materials and supplies include office supplies, as well as vehicle fuel and maintenance and supplies specific to departmental functions. Capital outlay is nominal, and includes new capital purchases, some of which will be added to depreciation for future replacement. Historical averages for these groups are used to predict future growth in the expenditures and will capture the potential changes in costs due to the bettering of equipment over time. Baseline expenditures showed an increase due to inflation over the last two years. Services as a subscription (SaaS) are becoming the norm and add cost to the operating budget. Cost of operations will increase \$5 million in the five-year period, or 30%. A deduction for completion of the reassessment contract in was made the FY2025 budget and added in the plan in FY28 and FY29 for the 1/1/29 reassessment.
- **Contributions:** This category includes support of volunteer fire and rescue agencies, juvenile detention home and regional jail. Jail contributions stabilized in FY 2024, however, the County continues to utilize reserve funding in the original budget to alleviate the effect of the jail contribution on the general fund, but this practice will not be feasible to continue into the unforeseeable future. In the proposed FY 2025 budget, \$2.5 million of the \$5.3 million requested contribution will be funded by reserves, limiting the account to offset future contributions. **Action in relation to jail contributions is needed immediately.** The plan designates contribution expenditures at an estimated increase of 11% per year, based on historical data.
- **Capital and Debt Service:** The capital transfer in the forecast is held at the current Board of Supervisors approved appropriation adjusted for the school debt service funding formula. Debt service in the plan

is based on amortization schedules for debt funded by the general fund. Capital and debt service is fairly static from year to year with the addition of \$4.1 million estimated for courthouse debt in FY2025. There still remains \$1.7 million in reoccurring capital funding needed to fully refund the capital account.

- **Transfers:** Funds for revenue recovery are set by policy and the school capital transfer is for annual school bus purchases. Transfers to Shenandoah Valley Social Services and Children’s Services Act are increased by historical averages and without the use of reserves. The School Fund transfer is based on historical average increases, but will be affected by any changes in revenue per the funding formula.



COUNTY OF AUGUSTA, VA FIVE YEAR FINANCIAL PLAN

Approaches to Foster Fiscal Stability

Financial stability is central to the County’s ability to provide services to the public. The projections in this plan illustrate the importance of developing and implementing multi-year strategies to correct the projected imbalance between expenditures and revenues. Actions taken in earlier years of the planning horizon can play a significant role in reducing projected future year deficits and soften the financial impact felt by citizens. Future revenue provides a framework intended to meet key financial goals for the County during the coming five years: to reduce reliance on reserves for operating expenditures, to incorporate debt service and operation expenditures for large capital projects into the budget, and to manage service delivery expectations across all departments.

Revenues: By far, the most significant factor in increased revenue is fostering a healthy economic climate, where growth in economic activity drives growth in revenues. In the base case projections above, the Five-Year Financial Plan assumes \$10 million in base revenue growth over the coming five years. This growth plays a significant role in reducing projected imbalances between revenue and spending over the plan’s horizon.

In addition to revenue growth generated by increased economic activity, the Five-Year Financial Plan assumes the County will take actions to increase revenues over and above the base projection by \$27 million. The plan provides approaches for this revenue, but assumes that policy makers will select and implement one or more actions from the options available to them under the constraints of State law, local policies and public hearing requirements.

Property taxes: Property taxes are the primary source of government funding. Real estate and personal property account for two-thirds of general fund revenues. In order to gain traction on matching revenues and expenditures in future years, changes in these tax rates will need to be considered. The following reflect the revenue generated for one cent of tax:

Real estate - estimate low	\$.40s/\$100	\$1,200,000 (estimate based on 2024 values)
Property – vehicles	\$2.60/\$100	\$ 85,000
Property - business	\$2.00/\$100	\$ 16,000

Property taxes are incorporated into the School funding formula and any deviations from the formula will need to be clarified by the Board of Supervisors.

The reassessment is nearing completion and will have an effective date of January 1, 2024. Property in the County has realized an increase in value from the 2019 reassessment. This increase could realize additional revenues, barring that the tax rate is not equalized as of the reassessment date. A synopsis of strategic goals, service delivery improvements and financial needs are included in the Financial Summary.

Local taxes: Many local taxes are set at the maximum rates set by Virginia Code. Consideration of sources of funding that do meet maximum allowable amounts could bring nominal revenue to offset future costs.

Type	Derived
Local Sales Tax	1% of State collections
Consumer Utility Tax (electric)	Varies by customer type – max
Business License Tax	Varies by customer type
Utility License Tax (telephone)	.5% max
Bank Franchise Tax	80% of State Tax (max)
Recordation Tax	8.3% max
Wills & Administrative Taxes	3.3% max
Cigarette Tax	\$.15 per pack (\$.40 is allowable max)
Lodging Tax	6% max (3% tourism)
Meals Tax	6% max

The 2024 General Assembly passed bills that allow localities to go to referendum for an additional local sales tax of up to 1% for construction or renovation of schools. The Governor will take action on this bill on or before April 8, 2024. This bill will allow for flexibility in funding school debt service and future school capital projects. Current sales tax collections are budgeted at \$9.2 million.

Grants: Departments make the best effort to apply for grants available to improve services and are cognizant of long-term costs associated with the program supported by the grant. State and federal funding included in the Five-Year Financial Plan are static from year to year and have been in place for many years.

Acting now to meet future needs: The plan notes approaches for effect, but assumes that policy makers will select and implement one or more actions available to them under the constraints of State law, local policies and public hearing requirements. Investment over time will assist in meeting expenditure needs in later years.

Future budget considerations: Details of future budget considerations summarized in the Financial Summary are provided below for further contemplation. All of the considerations can be tied to goals set forth by the current board at their strategic planning session, and listed as a strategic goal provided in the executive summary. It is worthy to mention that not all requests in the budget are included in the summary, including school needs beyond the current funding formula.

Financial Summary	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030
See Future Budget Considerations for more details on Uses and Sources below.						
USES						
Courthouse						
Estimated annual debt service	4,106,451	4,104,544	4,107,144	4,106,669	4,103,119	4,106,238
Estimated annual operating costs	-	1,075,988	1,134,266	1,195,726	1,260,545	1,328,906
Total for courthouse	4,106,451	5,180,532	5,241,410	5,302,395	5,363,664	5,435,144
Contribution – MRRJ Operations	2,500,000	2,775,000	3,080,250	3,419,078	3,795,176	4,212,645
operating contribution fully funded						
Reinstate Capital Funding	1,632,339	1,632,339	1,632,339	1,632,339	1,632,339	1,632,339
return of funds used to balance operating budget						
Fire & Rescue Strategic Plan	2,942,469	3,571,605	3,653,901	3,741,135	3,833,603	1,731,619
Economic Development Strategic Plan	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000
Pay/Reclass Study	500,000	530,000	561,800	595,508	631,238	669,113
Total Uses	14,681,259	16,689,475	17,169,700	17,690,455	18,256,020	16,680,861
SOURCES						
Capital funding adjustments		-1,100,000	-1,100,000	-1,100,000	-1,100,000	-1,100,000
Allocation of reinstated capital funding	-1,632,339	-1,632,339	-1,632,339	-1,632,339	-1,632,339	-1,632,339
One-time use of MRRJ Reserve		-1,000,000	-1,000,000	-1,000,000	-1,000,000	
Mill Place Industrial Park tax base	-600,000	-600,000	-600,000	-600,000	-600,000	-600,000
Total - sources to offset one time capital expenditures for F&R/ED Plans	-2,232,339	-4,332,339	-4,332,339	-4,332,339	-4,332,339	-3,332,339
Revenue needed from reassessment	12,448,920	12,357,136	12,837,361	13,358,116	13,923,681	13,348,522
Estimated one-cent on real estate tax	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000
Estimated effective tax increase	\$ 0.10	\$ 0.10	\$ 0.11	\$ 0.11	\$ 0.12	\$ 0.11

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Future Budget Considerations as Summarized in Financial Summary						
Courthouse	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030
Debt Service (1/24/24 Davenport estimate)	4,106,451	4,104,544	4,107,144	4,106,669	4,103,119	4,106,238
Operating costs for new courthouse	-	628,121	659,527	692,503	727,128	763,484
Personnel:						
Lt. Position (Courtroom Security) - 1 FY26	-	108,308	114,806	121,695	128,997	136,736
Bailiffs - 4 FY26	-	339,559	359,933	381,528	404,420	428,685
Subtotal Operating Costs	-	1,075,988	1,134,266	1,195,726	1,260,545	1,328,906
Grand Total	4,106,451	5,180,532	5,241,410	5,302,395	5,363,664	5,435,144
Debt Service and anticipated increase in operating expenditures for new courthouse.						
Note: Current capital allocation for the courthouse (\$600,000) could be applied to other capital projects or strategic plans.						
MRRJ Operations	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030
Reserve used in FY25	2,500,000	2,775,000	3,080,250	3,419,078	3,795,176	4,212,645
Eliminate use of reserves for operating costs for Middle River Regional Jail.						
Note: Harrisonburg/Rockingham Buy-in will be completed FY25.						
It was used to fund capital:						
MRRJ Reserve	564,124					
F&R Depreciation	70,500					
ECC Depreciation	70,500					
IT Depreciation	70,562					
Vehicle Depreciation	70,500	282,062	additional capital funding shortfall FY26			
Total	846,186					
Note: Current capital allocation for Middle River Regional Jail (\$500,000) could be applied to other capital projects or strategic plans.						
Note: Excess funds in MRRJ Reserve could be applied to other capital projects or strategic plans (\$4 million).						
Capital Funding	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030
Reinstate capital funding	1,632,339	1,632,339	1,632,339	1,632,339	1,632,339	1,632,339
Reinstate capital funding utilized for operations in past budgets.						
Balance in capital letter	4,462,024					
Reinstated in 2019 Budget	(1,704,685)					
Reinstated in 2020 Budget	(1,125,000)					
Total remaining	1,632,339					
Savings has not kept pace with the increased cost of replacement equipment.						
Note: Reinstatement of capital allocation could be applied to other capital projects or strategic plans.						
Fire & Rescue Strategic Plan	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030
Capital:						
Crimora Station	1,500,000	1,500,000	1,500,000	1,500,000	1,500,000	-
Renovation Preston L. Yancey Station	700,000	700,000	700,000	700,000	700,000	-
Total capital	2,200,000	2,200,000	2,200,000	2,200,000	2,200,000	-
Personnel:						
Year 1: Firefighters - 6	372,864	395,236	418,950	444,087	470,732	498,976
Year 1: Lieutenants -3	221,763	235,069	249,173	264,123	279,971	296,769
Year 1: Training - 2	147,842	156,712	166,115	176,082	186,646	197,845
Year 2: Firefighters - 6	-	395,236	418,950	444,087	470,732	498,976
Year 2: EMS Only -3	-	189,352	200,713	212,756	225,522	239,053
Total personnel	742,469	1,371,605	1,453,901	1,541,135	1,633,603	1,731,619
Grand Total	2,942,469	3,571,605	3,653,901	3,741,135	3,833,603	1,731,619
The Fire & Rescue Strategic Plan implementation will involve issues of how to deliver services with a combined volunteer and career system, and could potentially include significant capital expenditures for equipment, apparatus, and facilities.						
Based on F&R Budget requests and preliminary draft of Fire & Rescue Strategic Plan.						
Anticipate that additional staffing will be needed, but station may not exist in 5 year period.						

Economic Development Plan	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030
Capital funding	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000
Economic Development Strategic Plan is underway and will serve as a guide for the Board to move forward with an overall vision of growth in the County. The strategic plan will include desirable types of development, desirable locations, and an incentive philosophy and guideline.						
There has been little improvements to public owned infrastructure in the last 10 years.						
The cost of doing business has grown substantially and we need to refocus on savings that will allow provide for improvements in the future.						
For example, recent prospects for Mill Place required a gas line upgrade that would cost \$7.5 million.						
Only 180 acres remain available for development in the County's only publically owned property.						
The following are items noted in the Economic Development budget narrative to support the need for capital funding:						
<ul style="list-style-type: none"> • Physical Infrastructure and Site Readiness (capital requests) <ul style="list-style-type: none"> ○ Further site readiness of key economic development sites in Augusta County <ul style="list-style-type: none"> Blue Mountain Property: <ul style="list-style-type: none"> - Complete study of cost to fully prepare site for development Lyndhurst/Route 340 Sewer Mill Place Commerce Park: <ul style="list-style-type: none"> - Intersection improvements @ Laurel Hill Road (SMART SCALE) - Entrance Signs & Landscaping - Trail Network - Pad Site - Move Dominion Energy transmission line to align with DASCAM Americas property northeast property line 						
Debt service for the water tank in Mill Place has been funded through the growth in the tax base in Mill Place.						
Note: The summary shows the continuation of this resolution to recoup funds for improvements in Mill Place in the amount of \$600,000.						
Pay Study	FY 2025	FY 2026	FY 2027	FY 2028	FY 2029	FY 2030
Consider allocation	500,000	530,000	561,800	595,508	631,238	669,113
The study will include a comprehensive evaluation of benefits offered to County employees and best practices recruitment and retention.						
Consider allocation for future pay adjustments as a result of pay/reclass study.						

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Conclusion

The Five-Year Financial Plan shows the cost of County services is projected to steadily outpace revenue growth during the five-year period. If the County does not take corrective action, the gap between revenues and expenditures will rise and baselined service delivery will be impacted (which does not address improved services either). **The exercise of a Five-Year Forecast allows decision makers to see the areas of need and plan a way for corrective action.**

The projects noted in the plan are specified due to the large impact within a short period of time. It is important to note that all County departments show increases through the baseline projections and will continue service delivery at the level provided today. Future plan updates may have a different focus, as other long-term capital projects may rise to the forefront or there is a different service delivery focus area.

The plan does not take into account the use of any Federal stimulus funding provided during the pandemic, as funding is not reoccurring and is fully allocated.

The goal of the plan is to bring awareness of funding needs, and to set achievable targets so the County can begin developing revenue, savings and operational proposals that may require multi-year planning efforts. This will allow decision makers to continue to foster the fiscal stability that is the foundation of the County's finances.

###



AUGUSTA

COUNTY, VIRGINIA

Introduction



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**County of Augusta
Virginia**

For the Fiscal Year Beginning

7/1/2023

Christopher P. Morill

Executive Director

Board of Supervisors

GERALD W. GARBER, MIDDLE RIVER

G.L. "BUTCH" WELLS, BEVERLEY MANOR

JEFFERY A. SLAVEN, NORTH RIVER (Chairman)

PAMELA L. CARTER, PASTURES (Vice Chair)

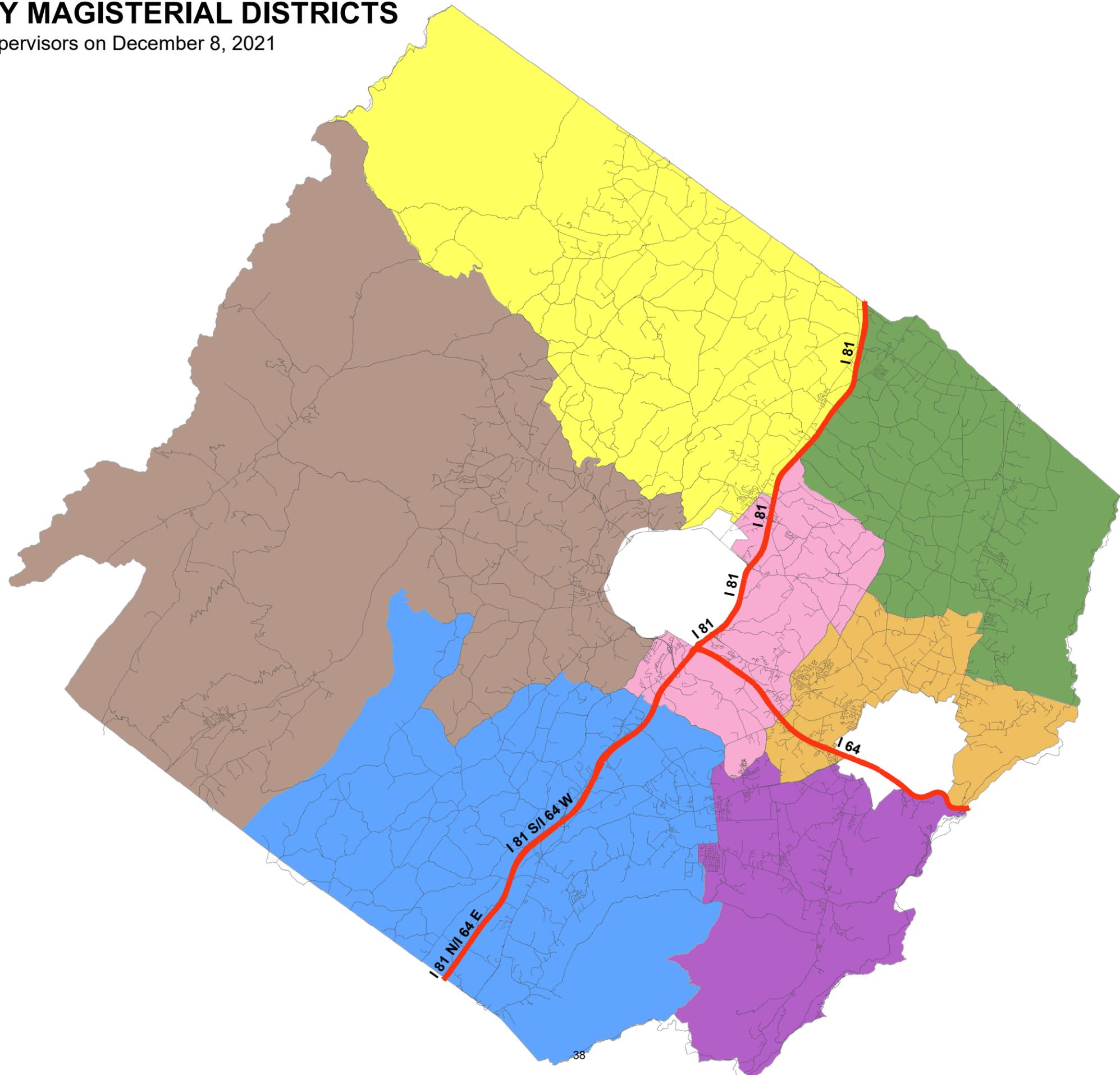
MICHAEL L. SHULL, RIVERHEADS

CAROLYN BRAGG, SOUTH RIVER

SCOTT SEATON, WAYNE

AUGUSTA COUNTY MAGISTERIAL DISTRICTS

Approved by the Board of Supervisors on December 8, 2021



Legend

Magisterial Districts

DIST_NAME

-  Pastures
-  North River
-  Beverley Manor
-  Middle River
-  Wayne
-  South River
-  Riverheads

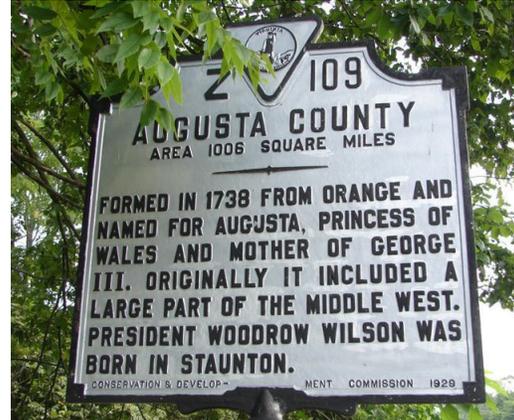
Mission:

The government of Augusta County exists to provide the citizens of the County with essential services, which will address their individual and collective well-being. In partnership with the community of residents, the government of Augusta County pledges civic stewardship that is fiscally accountable, socially responsive and worthy of the citizens trust.

About Augusta County

History:

The County of Augusta was formed in 1738 and named for Augusta, Princess of Wales and the mother of King George, III. The original western boundary of the County was the western edge of Virginia, which at that time was the Mississippi River. The present boundaries of the County were set in 1790.



Government:

The County of Augusta is a political subdivision of the Commonwealth of Virginia administered by a seven-member board elected by magisterial district for four-year staggered terms. The Board of Supervisors elects one of its own to serve as Chairman and selects a County Administrator to oversee the general administration of the County. This body enacts ordinances, appropriates funds, sets tax rates, establishes policies, and generally oversees the operation of the County government. The County Administrator is appointed by, and serves at the pleasure of, the Board of Supervisors. As the Chief Executive Officer of the County, he or she is responsible for developing an annual budget and carrying out policies and laws, which are reviewed and approved by the Board. The County Administrator directs business and administrative policies and recommends to the Board those methods, procedures, and policies which will properly govern the County.

Location:

Situated in the Shenandoah Valley of Virginia, the County of Augusta is at the juncture of Interstates 64 and 81, and the headwaters of the James River and the Potomac River basins. It is 150 miles southwest of the nation's capital, Washington, D.C., 100 miles west of the state capital, Richmond, and 85 miles north of the City of Roanoke. Within the boundaries of the County of Augusta are the independent cities of Staunton, founded in 1747, and Waynesboro, founded in 1801.

Economy:

Augusta County enjoys a diversified economy, with manufacturing accounting for approximately 24% of the jobs in the County. Manufacturing employs approximately 7,100 of 37,200 workers in the County's labor force and makes up approximately 3.31% of the total local property taxes. Agriculture is a large portion of the overall economy of the County. According to the 2022 U.S. Census of Agriculture, Augusta County is ranked 2nd in the state and 251st in the U.S. for total value of agricultural products sold (\$448 Million) with 1,460 farms totaling 243,974 acres. Also, from the census, Augusta County is ranked 2nd in the state for the following commodities, poultry and eggs, cattle and calves and milk from cows. These commodities produced overflows into many other industries of the County; including farm equipment manufacturers and dealers, transportation, energy, retail, and the ever growing agritourism business. The unemployment rate for the County decreased from 2.6% in 2023 to 2.0% in 2024. The County's rate remains lower than that of the State's unemployment rate of 2.4% and compares favorably to the national unemployment rate of 3.9%.

In April 2024, The Augusta County Tourism announced its 2024 tourism grant program to support and expand tourism within the County. The Tourism Marketing & Expanded Facilities Grant Program will fund new marketing campaigns for local events or businesses in Augusta County, as well as the expansion of tourism-related facilities in Augusta County such as new venue spaces, renovations of unique destinations, and physical improvements that increase visitation. In this competitive application process, all projects must demonstrate how they will creatively impact and increase tourism in Augusta County.



CAVA Foods, a Washington, D.C. based Mediterranean restaurant chain held a ribbon cutting ceremony in May 2024 for their new 55,000 sq. ft. facility in the Mill Place Commerce park. This new facility will house processing and packaging operations. This investment was previously announced by the Governor in 2021. At full capacity this facility will produce 100,000 pounds of dips, spreads and dressing per day. This completes a more than \$30 million-dollar investment in the County.

Community:

The Augusta County Library continues to plan how to serve the community in the coming years by adopting their FY24-29 strategic plan. This plan will focus on community, accessibility, capacity, awareness, advocacy and sustainability. Read more about the plan here <https://my.visme.co/view/016ndyq0-fy23-acl-annual-report#s17>

In March 2024, the Augusta County Library was recognized by the Virginia Public Library Directors Association and presented two awards. The first award, "Innovative Outreach Effort" was granted for Augusta Public Library's 2023 Books on Wheels program that provided 40 Augusta County

Elementary School Students from Craigsville, Clymore, Wilson, and Churchville Elementary Schools with book deliveries over eight weeks. Augusta County Library staff delivered approximately 1600 books. 74% of students who participated did not lose a reading level over the summer.

The second award, “Better Together” was presented to Augusta County Library for their partnership with Neighbor Bridges and for making the Little Free Food Pantry available at the Fishersville Main Library. Since the installation, in April 2023, Neighbor Bridges has made over a metric ton of food available to Augusta County community members experiencing food insecurity and has made coats available in the permanent coat closet installed at the Fishersville Main Library.

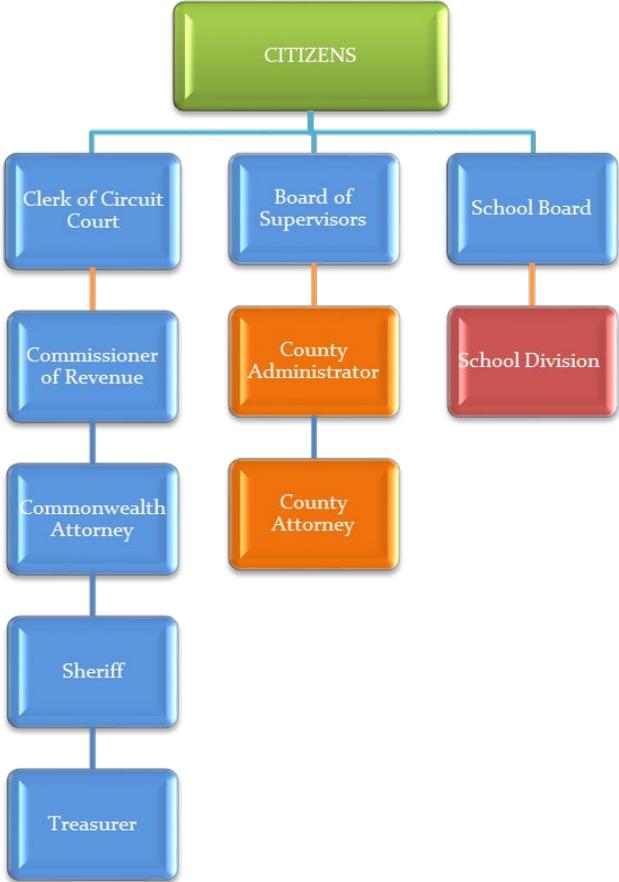
The County Parks and Recreation department in collaboration with Community Development formally opened the recreational access to the South River at Crimora park in October of 2023. The Crimora Park river access project was part of a planned initiative of Augusta County’s Parks and Recreation department to improve offerings for recreation, fishing, tubing, and boating. The county’s engineering office has been part of this long-term, ongoing improvement effort and has coordinated the use of grant funding for river restoration and recreational access as well as the collaboration necessary between federal and state agencies. The opening of the river access point at Dooms Crossing, Augusta County’s first river access point, in April 2022 was the first project of the initiative to be completed. Crimora Park constitutes the second and final project.

Parks and Recreation officially relocated to their new office space in May 2024, this space includes activity rooms to allow for expanded programming and public meeting room space.

Check out: <https://www.co.augusta.va.us/government/departments-and-offices/parks-recreation/community-events> for updates on planned events.

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Organizational Chart



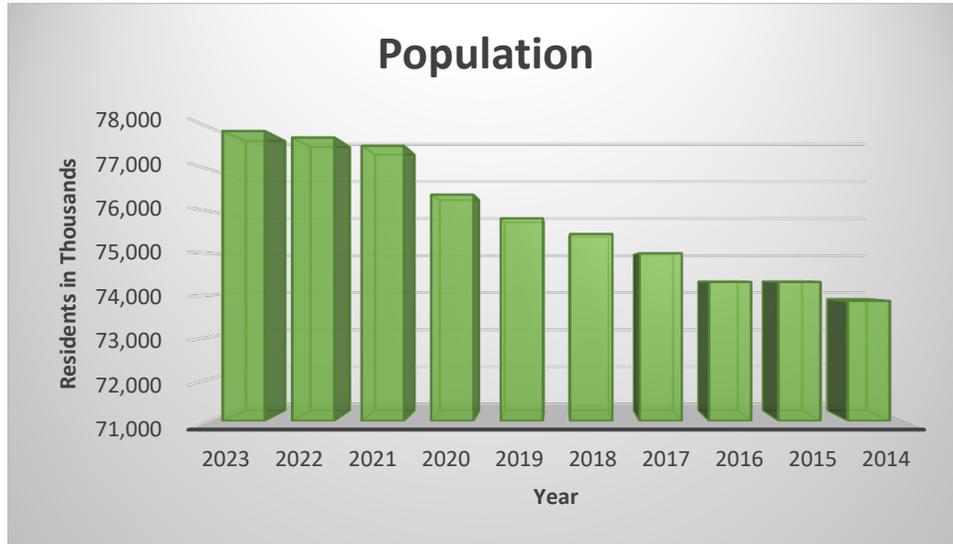
County Statistics
6/30/2023

Date Established	1738
Form of Government	County Administrator
Area	971 Square Miles
Education:	
Number of Elementary Schools	9
Number of Middle Schools	4
Number of High Schools	5
Number of Career Centers	1
Parks and Recreation:	
Number of Parks	6
Total Park Acreage	225.5
Libraries:	
Number of Sites	7
Total Circulation	518,620
Program Attendance	26,176

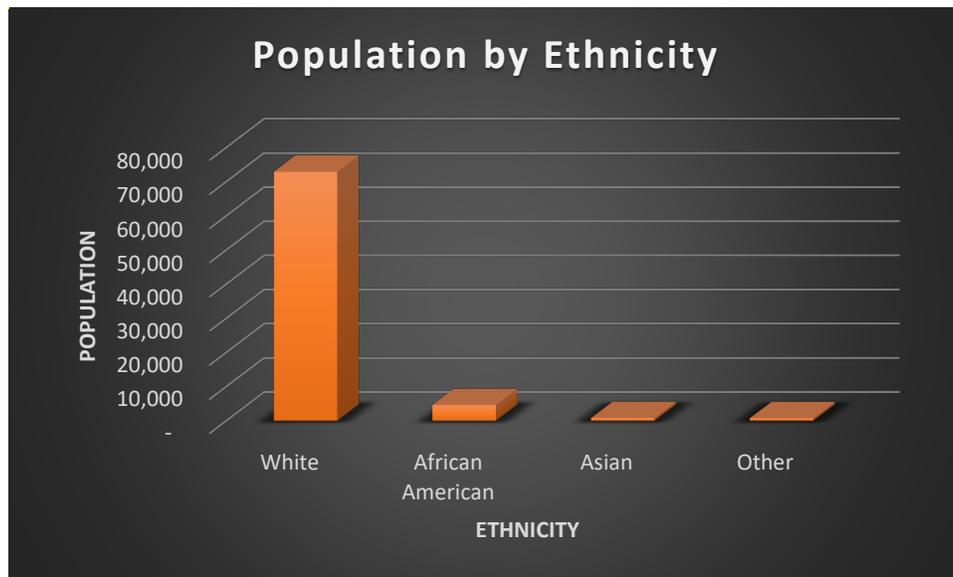
*Source: Individual Departments

Population:

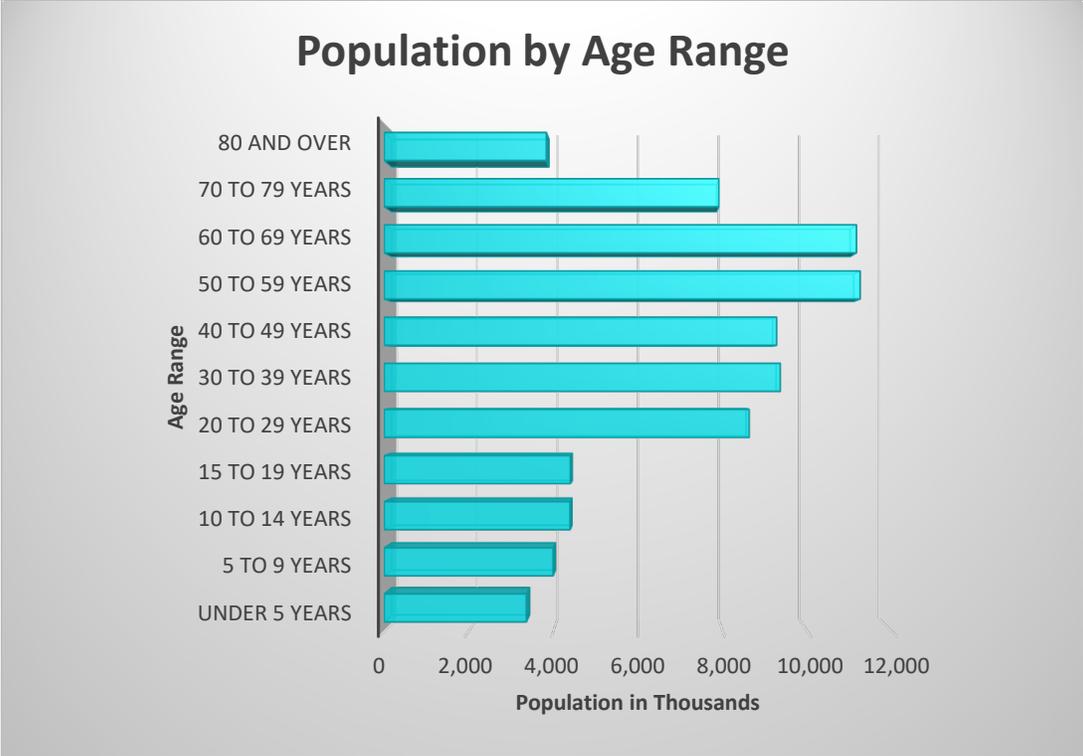
Although primarily a rural county, Augusta County's 2023 estimated population according to the Weldon Cooper Center is 77,913. This estimate is based on the April 1, 2020 census data. Below is a chart showing the population in the County over the last nine years and the projected estimate for 2023.



* This estimate is based on the April 1, 2020 census data.

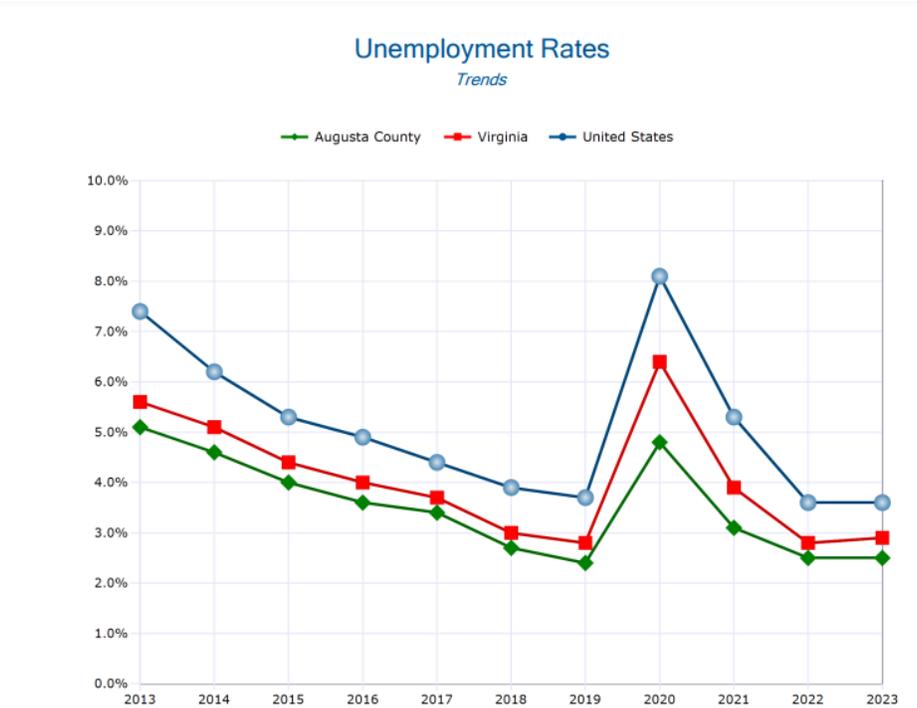


*Population by Ethnicity is based on Weldon Cooper Center for Public Service estimates for 2021, which is the latest available.

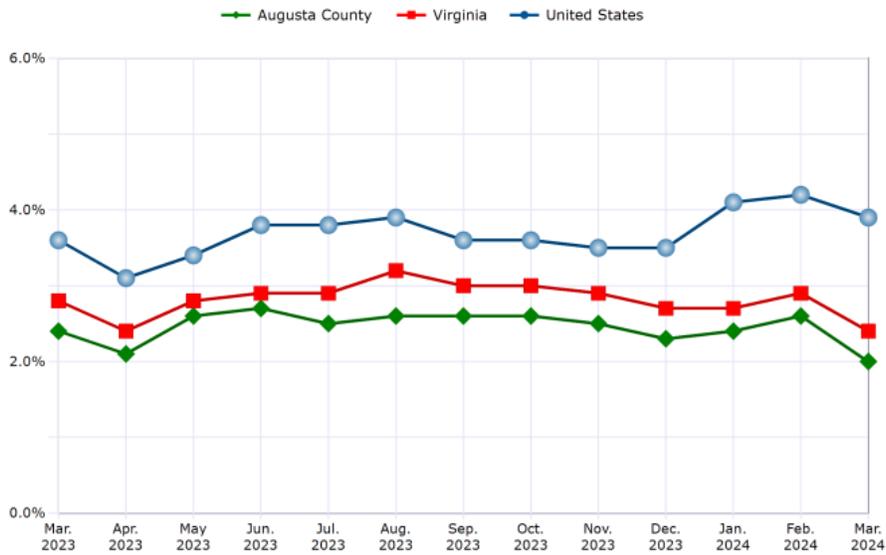


*Population by age range is based on Weldon Cooper Center for Public Service estimates for 2021.

Unemployment Rates:



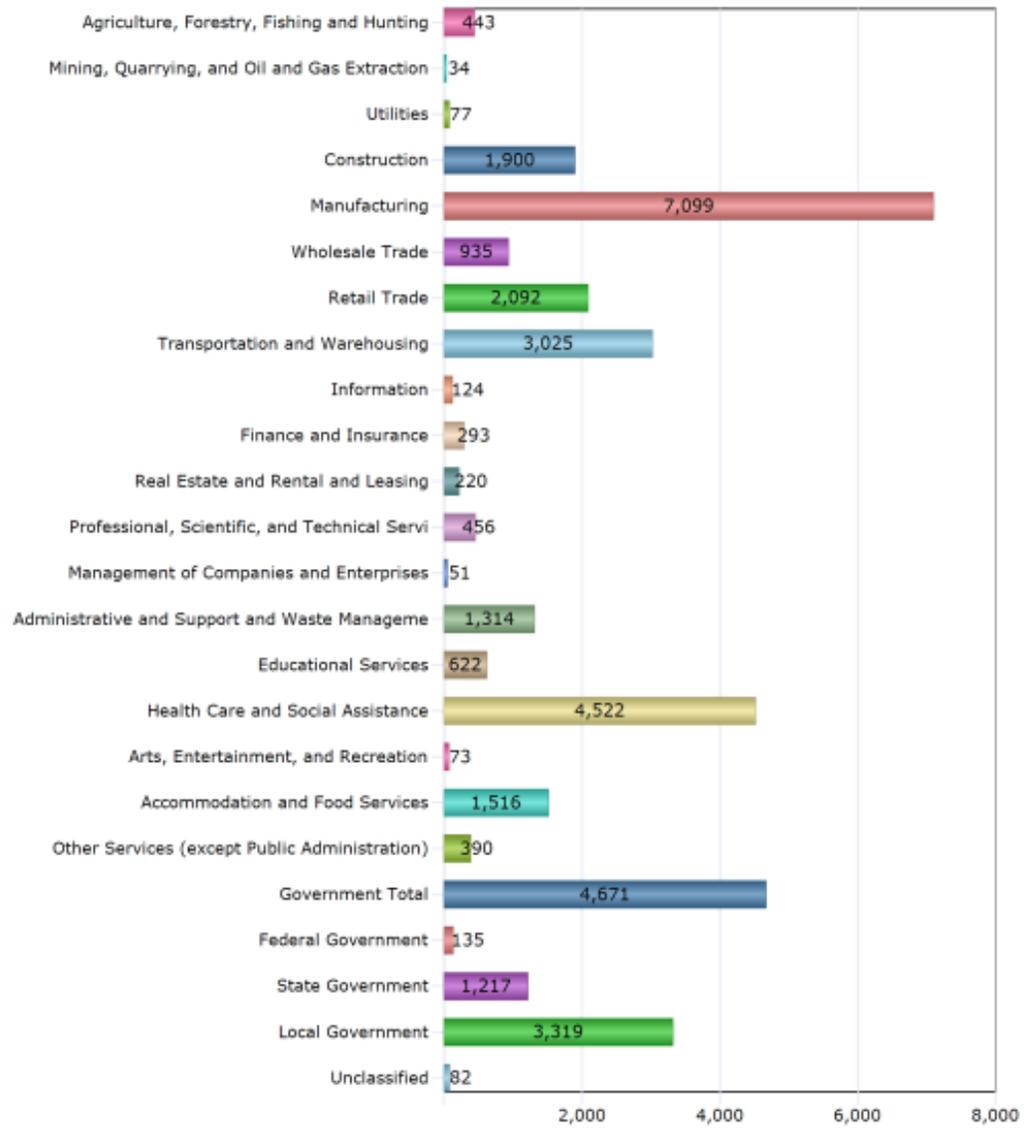
Unemployment Rates *Past 12 Months*



	Augusta County	Virginia	United States
Mar. 2023	2.4%	2.8%	3.6%
Apr. 2023	2.1%	2.4%	3.1%
May 2023	2.6%	2.8%	3.4%
Jun. 2023	2.7%	2.9%	3.8%
Jul. 2023	2.5%	2.9%	3.8%
Aug. 2023	2.6%	3.2%	3.9%
Sep. 2023	2.6%	3.0%	3.6%
Oct. 2023	2.6%	3.0%	3.6%
Nov. 2023	2.5%	2.9%	3.5%
Dec. 2023	2.3%	2.7%	3.5%
Jan. 2024	2.4%	2.7%	4.1%
Feb. 2024	2.6%	2.9%	4.2%
Mar. 2024	2.0%	2.4%	3.9%

Source: Virginia Employment Commission, Economic Information & Analytics, Local Area Unemployment Statistics.

Employment by Industry



Total: 29,940

Note: Asterisk (*) indicates non-disclosable data.

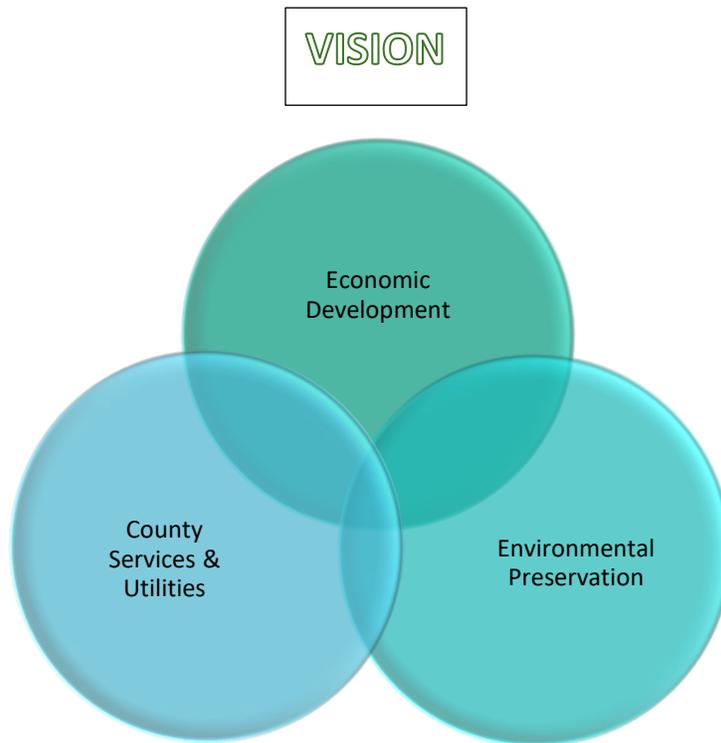
Long-Term Vision:

A strategic plan is an important tool on the road map to success for any locality. The following elements of the long-term vision for Augusta County were adapted from the County's most current Economic Strategic Plan and Comprehensive Plan. It is important to note that the County's Comprehensive plan was due for review in Fiscal Year 2021 but was delayed due to the Corona virus pandemic and the delay of the results of the 2020 census. The County continues to work through updating the comprehensive plan, an RFP was issued in March 2023 and Hill Studio was the consultant who was awarded the contract in August 2023. The consultants have been collecting data and community input with public meetings in every district. An online survey will close in early June 2024. Once all input has received the consultant will review and present an updated comprehensive plan to the Board. The timeline for final review and adoption is October-December 2024.

The board also began to take steps to create a formal countywide strategic plan and began working with a consultant in late 2022. The initial work session was productive and produced a board vision, values and operating principles. The board also formulated specific strategic goal areas to be further developed. Future work sessions with the board will continue to evolve these goals and will be shared as they develop.

These goals are from the current comprehensive plan:

- The rural character and natural beauty of the County will be preserved.
- Growth and development in the County will be well managed and concentrated in designated Urban Service Areas, Agriculture will be the predominant land use.
- Farms, forests, mountains, rivers and streams will provide the framework and context for development in urban areas.
- Continue to utilize cost-effective public services and utilities while improving the overall quality of life in neighborhoods.



Key Issues:

- The County actively seeks to attract businesses and industries that are compatible with and enhance the County's economic climate
- Continue the advancement of technology in daily operations to improve efficiency of the departments.
- The County continues to seek ways to improve, maintain, and support the public safety services countywide.
- Continue working towards updating the current Enterprise Resource Planning Software (ERP) to a more current solution.
- Continue to address the pressing need for renovation and expansion of the current court's buildings.



Economic Strategic Plan:

The County's Economic Development Strategic Plan was predicated on achieving the County vision set out in its newest Comprehensive Plan.

The Strategic Plan can be accessed via:

https://augustavabusiness.com/wp-content/uploads/2016/09/Update-to-Recommendations-Strategic-Plan-December-2014-Clean_Copy.pdf

Comprehensive Plan:

Since 1980, every Virginia locality has been required by State law to have a Comprehensive Plan. The purpose of the Comprehensive Plan is to guide growth and development over a 20-year time period by providing long-range vision, goals, and strategies of the community. Augusta County's plan serves as a guide to landowners, developers, businesses, citizens and County officials about future land use decisions. By considering the types and locations of development and services needed or desired for a 20-year time period, decision makers are better able to evaluate individual proposals in the context of long-term goals. The last Comprehensive plan update was in 2015. Updates are currently underway.

The County's Comprehensive Plan with all updates can be accessed via:

<https://www.co.augusta.va.us/government/departments-and-offices/community-development/planning/comprehensive-and-small-area-plans/comprehensive-plan-2007-2027>

STATEMENT of GOALS

General

- To promote fiscal health of the County by encouraging a diversified economy.
- To seek to run an efficient County government without duplicating tasks by different departments within the County.
- To effectively and efficiently manage the County resources while maintaining and enhancing County Services.
- To build and maintain strong relationships with the citizens we serve.

Accounting

- To provide full disclosure to County residents through annual financial statements.
- To follow the accounting procedures and principles established by the Virginia Auditor of Public Accounts and the Generally Accepted Accounting Principles (GAAP).
- To educate and assist departments on proper finance procedures including but not limited procurement, and purchase orders.
- To be good steward of the County's funds and ensure proper handling and exceptional service.

Short-Term Influencing factors:

There were many short-term factors within the County Government that affected the decisions for this budget year. These factors are outlined in depth in the County Administrator's memorandum to the Board of Supervisor's included in the next section. This year Finance and County administration presented a balanced budget to the board at their March work session as is required by state code. During the work session the board voted to advertise the real estate tax rate at \$0.52/\$100 due to increases resulting from the real estate reassessment effective 1/1/2024. The equalized tax rate would be \$0.42/ per \$100. The equalized rate is the rate that would levy the same amount of real estate tax as last year. Adoption of the real estate rate at the advertised rate resulted in approximately \$12,000,000 in additional revenue for FY25. The additional revenue would be used to fund numerous projects in FY25, this includes payment of the annual debt service for the new County courthouse currently under construction. The first round of bonds was sold in May 2024 and will fund the first part of the project. Total borrowing for this round was \$40 million, the estimated debt service will cost the County \$4.1 million annually. This additional revenue

will also allow the County to implement a body worn camera program to include fleet cameras for the Sheriff's office. This program requires a total of four positions, two IT techs in the Sheriff's office and two attorneys' in the Commonwealth Attorney's office. F&R will add 16 positions to begin implementation of the fire rescue strategic plan that recently concluded. Two of these positions will be in training and the other 14 will be paid career firefighters and EMT's. Additional details on these projects can be found in the board work session changes noted previously. The budget was advertised as approved by the board and a public hearing was conducted in April with many speakers coming out to voice their thoughts on the proposed budget. Subsequently the board voted at their April 24, 2024 meeting to approve the budget as advertised. The total adopted general fund budget totals \$138,692,850.

There were 42 full time position requests and 1 part time among departments for FY25. While County Administration saw value in the need by all departments, only six were in the original recommended budget. The board added an additional 23 positions with the addition of reassessment revenue at their work session. The adopted budget includes 16 Fire and Rescue positions as previously noted, 4 positions related to the body camera project, a Training Sergeant, Evidence Room Sergeant, Historical Records Archivist for the Clerk of the Court, Administrative Assistant in County Administration, Regional Radio Technician (cost shared regionally), two positions at the Library, a Program Coordinator for Parks and Recreation, and a Commercial Combination Inspector for Building Inspections. Recruitment and retention remain a priority and the adopted budget does include a 4 percent cost of living and merit increase for full and part-time employees as of January 1, 2025.

Education also remained a priority and the direct operating transfer to the School fund included \$ 2,144,142 in new revenue based on the shared revenue growth formula. Total operating transfer for the schools for FY25 totals \$51,172,647. This budget also addressed the County Schools needs for bus replacements due to its aging fleet with an additional \$1,695,869 transferred to School Capital to fund these replacements. This amount is recurring to allow for bus replacement each year based on the Schools capital bus replacement plan. This funding was implemented in Fiscal Year 2020, utilizing Reassessment dollars totaling \$1,080,000 and increased in FY25 by \$615,869 with 2024 Reassessment revenue. These funds are in addition to the \$7,256,250 allocated to the Schools debt service.



Understanding the budget

Budget Calendar

December/January

Department Directors develop requests, objectives, goals, accomplishments, and performance measures
Department Directors review budgetary requests with Finance Department
Human Resources and Finance develop payroll and fringe benefit expenditure estimates
Preliminary Revenue estimates are formulated
Preliminary growth number is provided to School Board

February

County Administrator reviews department submissions to be included in the recommended budget and recommends changes
Revenue estimates are refined

March

The Board of Supervisors holds a work session to review the County Administrator's recommended budget, which includes revenue and expenditure estimates
The Board of Supervisors approves the newspaper advertisement for public hearing on the adopted budget, capital improvement program and tax rate

April

A public hearing is held to solicit taxpayer input on the adopted budget
The Board of Supervisors holds its final work session, if needed

May

The Board of Supervisors officially adopts the operating and capitals budgets, fixes tax rates
The Board of Supervisors adopts the appropriations resolutions

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Budget Process



Augusta County's budget development begins each year in December and continues through the final budget adoption in May (see Budget Calendar). The process is designed to incorporate a rigorous internal review of each department's budget and to allocate resources across departmental programs based on a thorough examination of program alternatives and justifications. Each activity funded has been reviewed by the County's Finance Department, the County Administrator and the Board of Supervisors.

Prior to April 1, the County Administrator submits to the Board of Supervisors a proposed operating and capital budget for the fiscal year commencing the following July 1. The operating and capital budget includes proposed expenditures and the means of financing them. The following Funds have legally

adopted budgets: General Fund, Fire Revolving Loan Fund, Asset Forfeiture Fund, Economic Development Fund, Revenue Recovery Fund, Virginia Public Assistance Fund, Children's Services Act Fund, School Operating Fund, School Cafeteria Fund, School Capital Projects Fund, Debt Fund, Head Start Fund, Governor's School Fund and County Capital Improvement Fund.

A public hearing is conducted in April to inform residents about the adopted budget and to obtain citizen comments to guide spending decisions.

By or in May, the Board of Supervisors makes its final revisions to the adopted budget and adopts the budget by appropriations resolution. Funds are appropriated at the department level. Budgets for all funds are adopted on a basis consistent with generally accepted accounting principles applicable to governmental units.

Appropriations lapse on June 30, for all County operating funds. The County's practice is to appropriate Capital Projects by Project. Appropriations for Capital Project Funds are continued until the completion of the applicable project or grant, even when the project or grant extends beyond the end of the fiscal year.

The Appropriations Resolution places legal restrictions on expenditures at the fund level. The appropriation for each function or category can be revised only by the Board of Supervisors. Appropriations for the current fiscal year are revised in conjunction with the budget planning for the following fiscal year. The County Administrator is authorized to transfer budgeted amounts between general government departments; however, the School Board is authorized to transfer budgeted amounts within the school system's categories.

The current budget has been appropriated at 100% which allows for departments and agencies to better utilize the monthly financial reports to monitor spending.

Basis of Accounting

In the Comprehensive Annual Finance Report (CAFR), governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Property taxes, franchise taxes, licenses, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. Accordingly, real and personal property taxes are recorded as revenues and receivables when billed, net of allowances for uncollectible amounts. Sales and utility taxes, which are collected by the state and subsequently remitted to the County, are recognized as revenues and receivables upon collection by the state, which is generally in a two month period preceding receipt by the County.

Licenses, permits, fines and rents are recorded as revenues when received. Intergovernmental revenues, consisting primarily of federal, state and other grants for the purpose of funding specific expenditures, are recognized when earned or at the time of the specific expenditure. Revenues from general purpose grants are recognized in the period to which the grant applies. All other revenue items are considered to be measurable and available only when cash is received by the government.

The government reports the following major governmental funds:

General Fund:

The general fund is the government's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund. In the CAFR, the general fund includes the activities of the Fire Revolving Loan, Asset Forfeiture, Revenue Recovery, and Economic Development funds.

Special Revenue Fund:

The special revenue fund accounts for the proceeds of specific revenue sources (other than major capital projects) that are legally restricted to expenditures for specified purposes. Special revenue funds consist of the Virginia Public Assistance Fund and Children's Services Act Fund, School fund, School cafeteria Fund, Head Start Fund, & Governor's School Fund.

Debt Service Fund:

The debt service fund accounts for the resources accumulated and payments made for principal and interest on long-term general obligation debt of governmental funds. Debt service funds consist of the Debt Service Fund.

Capital Project Fund:

The capital project fund accounts for financial resources to be used for the acquisition or construction of major capital facilities, other than those financed by proprietary funds. Capital project funds consist of the County Capital Improvements Fund.

School Capital Projects Fund:

The school capital projects fund accounts for the major construction expenditures for the school system. The majority of financing is provided from bond issues.

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Fund Structure

County Fund	Fund Type	Function
General Government	General Operating Fund	General Government Administration Judicial Administration Public Safety Public Works Health & Public Assistance Cultural Community Development Non-Departmental
Fire Revolving Loan	General Fund	Public Safety
Asset Forfeiture	General Fund	Public Safety
Revenue Recovery	General Fund	Public Safety
Economic Development	General Fund	Community Development
Virginia Public Assistance Fund	Special Revenue Fund	Health & Public Assistance
Children's Services Act	Special Revenue	Health & Public Assistance
School Operating	Special Revenue	Instruction Administration Transportation Maintenance Facilities Technology
School Cafeteria	Special Revenue	Food Services
Schools Capital Improvement	Schools Capital Project Fund	Capital Projects
Debt Service	Debt Service Fund	Debt Service
Head Start	Special Revenue	Instruction
Governor's School	Special Revenue	Instruction
County Capital Improvement	Capital Project Fund	Capital Projects

Basis of Budgeting

The budgets of governmental type fund (for example, the General, Special Revenue and Capital Projects Funds) are prepared on a modified accrual basis. Briefly, this means that obligations of the County (for example, outstanding purchase orders) are budgeted as expenditures, but revenues are recognized only when they are measurable and available.

It is required that a balanced budget be submitted to the Board of Supervisors, which means that estimated revenues meets estimated expenditures.

In all cases when goods and services are not received by year end, the encumbrances lapse.

The Comprehensive Annual Financial Report (CAFR) shows the status of the County's finances on the basis of "generally accepted accounting principles" (GAAP). In most cases this conforms to the way the County prepares the budget.

Prior to May 1, the County Board of Supervisors adopts the budget by resolution and funds are appropriated generally at the function level for the General Fund, and at the major category of expenditures level for the School Operating Fund.

Formal budgetary integration is employed as a management control device during the year for all funds except Trust and Agency Funds. Budgets are legally adopted annually for the County's General Fund and the School Operating Fund.

A budget is adopted for each grant or project in the Special Revenue Fund, or the County Capital Projects Fund, projects are appropriated in total for each fiscal year. The budget resolution specifies that the budget and appropriation for each grant or project continue until the expiration of the grant or completion of the project. All other appropriations lapse at year-end. Budgets for these grants and projects are not included herein since they are not legally adopted annually.

The level of control at which expenditures may not legally exceed appropriations is at the individual or project in the County Capital Projects Fund and at the total appropriation level for each fiscal year in the School Capital Projects Fund.

Financial Management Tools and Long Range Planning Documents

This section is intended to provide a brief description of some of the financial management tools and long range documents used by the County. These tools and planning documents include:

Budget

The primary financial management tool used by the County is the annual budget process. This involves a comprehensive examination of all revenue and expenditure programs of the County complete with public hearings and approval by the Board of Supervisors.

Quarterly Financial Reports

This presentation is a tool used to see a snap shot of all revenues and expenditures that have occurred on a quarterly basis. It is also used to project year end results. Administration uses this model to determine what adjustments need to be made during the year to ensure the year ends with a positive balance. The projections are presented to the Board of Supervisors on a quarterly basis, highlighting significant transactions.

Monthly Financial Reports

Monthly review of revenue and expenditure summaries and balance sheets allow for financial oversight of departmental expenditures by Administration and applicable department heads.

Capital Improvement Plan

It is County policy to balance the need for public facilities with the fiscal capability of the County to provide for those needs. The five-year Capital Improvement Program (CIP), submitted to the Board of Supervisors, is the vehicle through which stated need for public facilities is analyzed against the County's ability to pay and stay within self-imposed debt guidelines.

Financial Policies

The Board of Supervisors has adopted financial policies. These are guidelines used to assist with day to day planning and transactions.



Organization Plans and Policies

Augusta County Financial Policies

Effective June 30, 1994
Revised July 26, 1995
Revised December 2012

Purpose: As recommended by the Government Finance Officers Association (GFOA), Augusta County has adopted the following Finance Policies to assist the Board of Supervisors in maintaining fiscal stability and accountability in the use of its resources to provide services to the citizens.

Budget

The overall objective of the budget is to provide a balanced financial plan in total and by fund that adheres to the County's mission statement, capital improvement plan and/or current initiatives. The budget policy also prescribes procedures and requirements of the budget management.

A. Budget Calendar

- The proposed operating budget and Capital Improvements Program will be presented to the Board of Supervisors before April 1, preferably the last Monday in March.
- Informational budget sessions may be held before presentation or adoption of the budget, as special meetings held by the Board if necessary.
- Notice of tax increases will be conducted in accordance with applicable statutes, including additional notices required in reassessment years.
- Public hearings and associated notice for budget amendments will be conducted in accordance with applicable statutes. The public hearing will generally be held on or by the third Wednesday in April.
- Prior to June 30, the budget will be adopted in accordance with applicable statutes. This action is usually taken on or before the first Wednesday in May.
- Budget meeting dates will be established as part of the Board of Supervisor's annual calendar.

B. Budget Guidelines

- A balanced budget is a budget with total expenditures equal to total revenues, including use of fund balance, but excluding capital outlays.
- The County will not use short-term borrowing to finance operating needs.
- The County will maintain adequate fund balances.
- The County will estimate its annual revenues by an objective, analytical process.
- The individual department submissions must be prepared with the basic assumption that the Board will always attempt not to increase the local tax burden.
- Annual recurring budget guidelines shall be focused in certain areas, with additional guidelines and/or objectives formulated, if applicable, by the County Administrator in the formulation of the proposed budget:
 1. Education funding formula

2. Fire & rescue agreements/policy
 3. Proposed revenue or financing scenarios
 4. Ensure adequate reserves
 5. Employee compensation and benefits
 6. Capital depreciation funding
 7. Capital project funding and related debt service
- Budgetary review by the Board of Supervisors will focus on the basic concepts of staff economy, capital construction, program expansions, new programs, existing service costs and administrative costs.
 - Budget revisions to the prior year or revised budget will be considered, adjusted, and re-appropriated by the Board along with the proposed budget.
 - Appropriations for all funds lapse on June 30, with the exception of Capital Improvements Funds, which are appropriated by project, depreciation account our escrow.
 - A review of capital projects will be conducted at year end to determine the necessity for re-appropriated funds. Those which are determined to be unnecessary will be transferred to other uses following the County Fund Balance Policy.

C. Five-Year Capital Improvements Plan

- The County will develop a five-year plan for capital improvements and update each annually.
- The County will coordinate the development of the capital improvement budget with the development of the County's operating budget. Future operating costs associated with the new capital improvements will be projected and included in operating budget forecasts.
- The County will maintain all its assets at a level adequate to protect the County's capital investment and to minimize future maintenance and replacement costs.
- The Planning Commission will review and approve the five-year plan before submission to the Board of Supervisors.

Audit

The overall objective of the audit is to provide opinions and/or reports on the County's financial statements, internal control over financial reporting and compliance with federal and state laws, regulations, contracts and grants.

A. Audit Committee

- The Board of Supervisors established an Audit Committee in 2008. The Committee is comprised of two Board members and is appointed annually by the Chairman.
- The Finance Director serves as staff to the committee with duties including preparing agendas and providing information as requested.
- The Committee provides independent review and oversight of the government's financial reporting processes, internal controls and independent auditors.
- The Committee provides a forum separate from management in which auditors and other interested parties can discuss concerns.
- The Committee also reviews financial policies.

B. External Auditors

- External auditors are responsible for the issuance of any and all required opinions, internal control and compliance reports and management letters in connection with the audit of the financial statements.
- County assistance will be provided to external auditors in order to produce timely and accurate financial statements and related audit opinions and reports.
- The external auditor shall coordinate the annual audit objectives with the County's Finance Department.
- External auditors will be selected to perform annual audits through a request for proposal (RFP) process every five years, unless otherwise approved by the Audit Committee. Recommendation of the Audit Committee as a majority of the selection committee will be presented to the Board of Supervisors for approval.

Fiscal Accountability

The County will establish and maintain a high standard of accounting practices.

A. Reporting

- The County will prepare regular monthly, quarterly and annual financial reports which present a summary of activity by major fund types and compare actual revenues and expenditures to budgeted amounts.
- The accounting system will maintain records on a basis consistent with accepted standards for local government accounting.

B. Expenditures

- The County will follow the Virginia Public Procurement Act for procuring goods and services.
- The County will set guidelines for purchases related to petty cash, travel and training, and central stores.
- Accounts payable transactions will be approved in accordance with statute.

Debt

The overall objective of the debt policy is to assist the County in managing current and future debt obligations.

A. The County will confine long-term borrowing to capital improvements or projects that cannot be financed from current revenues except where approved justification is provided.

B. When the County finances capital improvements or other projects by issuing bonds or entering into capital leases, it will repay the debt within a period not to exceed the expended useful life of the project.

C. Debt shall not constitute an unreasonable burden to residents and taxpayers, which shall be defined as total general government debt and debt service expenditures, appropriated during the annual budget process.

D. The following issuances of debt require approval and appropriation of the proceeds by the Board of Supervisors, including:

- Bond and revenue anticipation notes
- General obligation bonds
- VPSA Bonds and State Literary Fund loans

- Revenue bonds and subject-to-appropriation debt
- Capital acquisition leases and notes
- Re-funding and re-financings
- Moral obligation debt

E. The County shall receive approval to issue its bonds or contract debt if voter approval is obtained in accordance with the Constitution of Virginia. The Code of Virginia, Section 15.2-2638(b) notes specific exclusions to this requirement, including refunding bonds and bonds issued for school purposes and sold to the Literary Fund, the Virginia Supplemental Retirement System or other State agency prescribed by law (such as the Virginia Resources Authority).

F. Where feasible, the County will explore the usage of special assessment, revenue, or other self-supporting bonds instead of general obligation bonds.

G. The County will attempt to determine the least costly financing method for all new projects.

Fraud

Effective December 13, 2012

The County of Augusta recognizes the importance of protecting the organization, taxpayers, employees and assets against financial risks, operational breaches and unethical activities. A fraud policy formalizes the expectations of personal honesty and integrity required of County officials and employees. This policy prohibits fraud or misuse of the County's assets and sets forth specific guidelines and responsibilities, including appropriate actions that must be followed for the investigation of fraud and other similar irregularities.

The goal is to establish and maintain an environment of fairness, ethics and honesty for our employees, our citizens, our suppliers and anyone else with whom we have a relationship. To maintain such an environment requires the active assistance of every employee and manager every day.

A. Prohibited Acts

Fraud is defined as an intentional deception, misappropriation of resources or the manipulation of data to the advantage or disadvantage of a person or entity. Examples of fraud include, but are not limited to:

- Embezzlement, bribery or conspiracy.
- Misappropriation, misapplication, destruction, removal, or concealment of County property.
- Alteration or falsification of documents.
- Theft of any asset (money, tangible property, etc.).
- Authorizing or receiving compensation for goods not received or services not performed.
- Authorizing or receiving compensation for hours not worked.
- Misrepresentation of fact.
- Failure to account for monies collected.
- Knowingly providing false information on a job application.

B. Prevention

Each department will maintain an internal control environment to protect the department and the County from loss or other damages as a result of a fraudulent act.

All new full time, temporary, part-time, and seasonal employees may be subject to a criminal background check based on position and duration of employment. The County may also verify all applicants' employment history, education and personal references prior to making an offer of employment. New employees will receive this policy as part of their orientation.

C. Reporting of Fraud

Allegations and concerns about fraudulent or corrupt activity may come from various sources including employees, vendors, members of the public, results of internal or external audit reviews, or from other interested parties.

All employees and officers have a duty to report concerns they have or information provided to them about the possible fraudulent or corrupt activity of any officer, employee, vendor or any other party with any associations with the County. Any person who has a reasonable basis for believing fraudulent or corrupt acts have occurred has a responsibility to report the suspected act immediately.

The County of Augusta has adopted a zero tolerance policy regarding fraud. Any evidence supporting fraud, theft or embezzlement of County assets and equipment may be subject to the following actions including but not limited to: suspension, termination, restitution, and criminal charges. Any County employee who is aware of fraud being committed against the County by anyone shall report such activity to at least two of the following departments or individuals: the Sheriff's Department, Commonwealth's Attorney and/or County Administrator.

All reports will be taken seriously and will be investigated by internal staff and/or legal counsel as appointed by the Board of Supervisors or County Administrator. The County will cooperate with the appropriate law enforcement agency if deemed necessary. The Auditor of Public Accounts shall be notified of fraudulent reports in accordance with Code of Virginia, Section 30-138. The County's financial auditors should also be notified. Fraudulent activities that result in disciplinary action will be reported to the Board of Supervisors.

D. False Allegations

False allegations of suspected fraud with the intent to disrupt or cause harm to another may be subject to disciplinary action up to and including termination of employment.

E. Corrective Actions and Discipline

Appropriate and timely action will be taken against those proven to have committed a fraudulent act. These remedial actions may include, but are not limited to:

- Disciplinary action (up to and including immediate termination of employment).
- Restitution for all losses, including investigation and legal expenses, to the fullest extent of the law.
- Forwarding information to the appropriate authorities for criminal prosecution.
- Institution of civil action to recover losses.
- Offenders at all levels of the employment will be treated equally regardless of their position or years of service with the County.
- Determinations will be made based on a finding of facts in each case, actual or potential damage to the County, cooperation by the offender and legal requirements.
- The County of Augusta may take corrective or disciplinary action without awaiting the resolution of criminal or civil proceedings arising from fraudulent conduct.

F. Confidentiality

All investigations will be conducted in confidence insofar as reasonably possible. The names or names of those communicating information about a fraudulent act or the name or names of those suspected of a fraudulent act will only be revealed when required by law in conjunction with the investigation or legal action

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Fund Balance Policy

Effective May 25, 2011

Revised April, 22, 2015

Purpose

The purpose of this policy is to establish guidelines on the use of unrestricted fund balance to provide the County with sufficient financial resources to address unforeseen revenue fluctuations, unanticipated expenditures and emergencies, which result in unanticipated budgetary shortfalls. Fund balance is used as an indicator of the County's overall economic health and credit quality. This policy is created to be in compliance with Generally Accepted Accounting Principles (GAAP) and the Governmental Accounting Standards Board (GASB) Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions*.

Definitions

Fund balance – Represents the difference between the assets and liabilities reported in a governmental fund. Often used as a measure of liquidity. It is also used as a classification to separate restricted and unrestricted. Those classifications are broken up into five categories:

Restricted

Nonspendable fund balance – Represents amounts not spendable in form. Examples include inventories, prepaid amounts, and permanent funds.

Restricted fund balance – Represents amounts that have external constraints placed on their use. External constraints may be imposed through constitutional provisions, enabling legislation, or regulations of other governments. Examples include grants and intergovernmental revenues.

Unrestricted

Committed fund balance – Represents amounts constrained for a specific purpose by a formal action of the highest level of decision making authority. Committed amounts cannot be used for another purpose unless released by the same formal action taken to commit those funds. Examples include contractual obligations and board approved expenditures through a formal action.

Assigned fund balance – Represents amounts intended to fulfill a specific purpose. Intent may be established by the highest level of decision making authority or by an official or body to which the governing body delegated the authority. In government funds other than the general fund, assigned fund balance represents the amount that is not restricted or committed. This indicates that resources in other governmental funds are, at a minimum, intended to be used for the purpose of that fund. Examples include drug enforcement local revenues and capital depreciation funds.

Unassigned fund balance – Represents the residual classification of the general fund and includes all amounts not assigned to other funds, or restricted, committed, or assigned within the general fund.

Policy

1.0 Committed Fund Balance

The County Board of Supervisors is the highest level of decision making authority for the County. A formal action of the Board of Supervisors is required to establish, modify, or rescind a fund balance commitment. Action to

commit resources must occur prior to year-end; however, the amount can be determined in the subsequent period.

2.0 Assigned Fund Balance

The County Board of Supervisors has authorized the County Administrator, or his designee, as the official authorized to assign resources and ending fund balance to a specific purpose as approved by this fund balance policy.

3.0 Unassigned Fund Balance

- The County's Unassigned General Fund Balance will be maintained to provide the County with sufficient funds to address unforeseen revenue fluctuations, unanticipated expenditures, emergencies, and similar circumstances.
- The Unassigned General Fund Balance should not be used to support reoccurring operating expenditures outside of the current fiscal year. The unassigned fund balance cannot be used to cover an unanticipated budgetary shortfall in excess of \$100,000. The County Board of Supervisors may appropriate Unassigned General Fund Balance to cover an unanticipated budgetary shortfall that is in excess of \$100,000.
- The Unassigned General Fund Balance can only be appropriated by a formal action of the County Board of Supervisors.
- The County of Augusta will use GASB's definitions of fund balance for the audited Comprehensive Annual Financial Report (CAFR). For all other financial planning purposes, the term Budgetary Fund Balance will be used and will include any portion of the fund balance that is available for appropriation. Portions of the fund balance that are not available for appropriation will be identified as Reserved Balance.
- Funds in excess of the annual requirements may be retained in the Unassigned General Fund Balance, or may be considered to supplement capital outlay expenditures.

4.0 Order of Spending Resources

The County will assume the default approach of spending resources as they become available for expenditure. The County assumes restricted fund balance will be allocated first then unrestricted fund balance in the order of committed, assigned, and unassigned.

5.0 Unrestricted General Fund Balance Minimum

- Unrestricted General Fund Balance shall include Committed, Assigned and Unassigned fund balances per policy definitions. The total of these three categories of fund balance include only resources without a constraint on spending or for which the constraint on spending is imposed by the County itself.
- It is the goal of the County to achieve and maintain an Unrestricted General Fund Balance no less than two months of General Fund Operating Expenditures at the close of the fiscal year, with the exceptions noted in 5.03 below.
- In the event the Unrestricted General Fund Balance is used to provide for temporary funding of unanticipated budgetary shortfalls, the County shall restore the Unrestricted General Fund Balance to the minimum level of two months of General Fund Operating Expenditures within three to five fiscal years following the fiscal year in which the event occurred. The plan to restore the Unrestricted General Fund Balance shall be included and highlighted in the County's adopted budget.



Significant Financial Fund Balance Assumptions Section

Total Revenues

The Fiscal Year 2024-2025 total revenues are shown below. Major sources include property taxes, local taxes, and funds from the Commonwealth of Virginia. Overall, general fund revenues, and transfers are projected to increase \$19,712,123 (14.2%) over the FY2023-2024 original adopted budget. This increase is due to projected increases in property taxes as well as other local taxes, mainly related to the reassessment on real estate. General property taxes are projected to increase by 16.89%. Other local taxes are projected to increase 5.91% due to increases in sales, meals and lodging taxes. Use of money and property is estimated to increase by about 46.8% as interest rates continued to hold strong hence giving the County a larger rate of return on money held in deposit. General property taxes continue to represent the largest portion of the overall revenues.

**Augusta County
Fiscal Year 2024-2025
Revenues- General Fund**

General Property Taxes	\$91,073,360	65.67%
Other Local Taxes	\$24,183,800	17.44%
Permits, Priv. Fees, Reg. Licenses	\$758,570	0.55%
Fines & Forfeitures	\$276,950	0.20%
Use of Money and Property	\$2,979,530	2.15%
Charges for Services	\$3,212,284	2.32%
Miscellaneous	\$49,664	0.04%
Recovered Costs	\$57,300	0.04%
State	\$13,390,061	9.65%
Federal	\$1,128,410	0.81%
Non-Revenue Receipts	\$1,582,921	1.14%
Fund Balance	\$0	0.00%
Total	\$138,692,850	100%

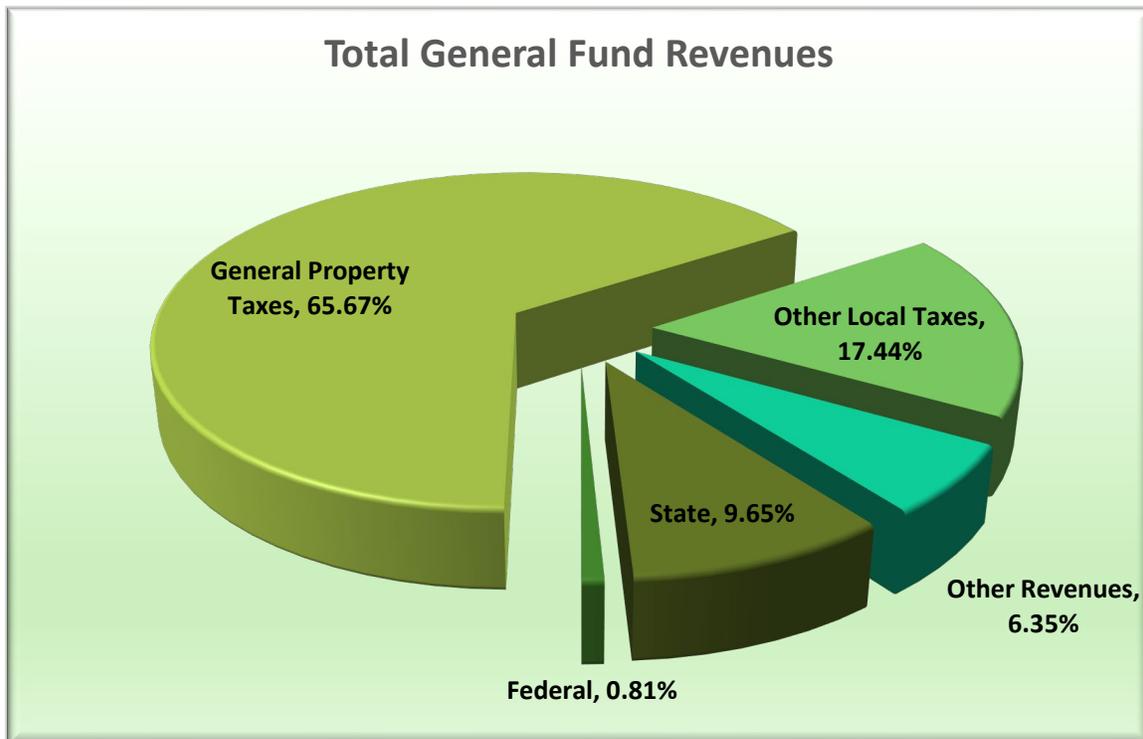
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Revenue Analysis

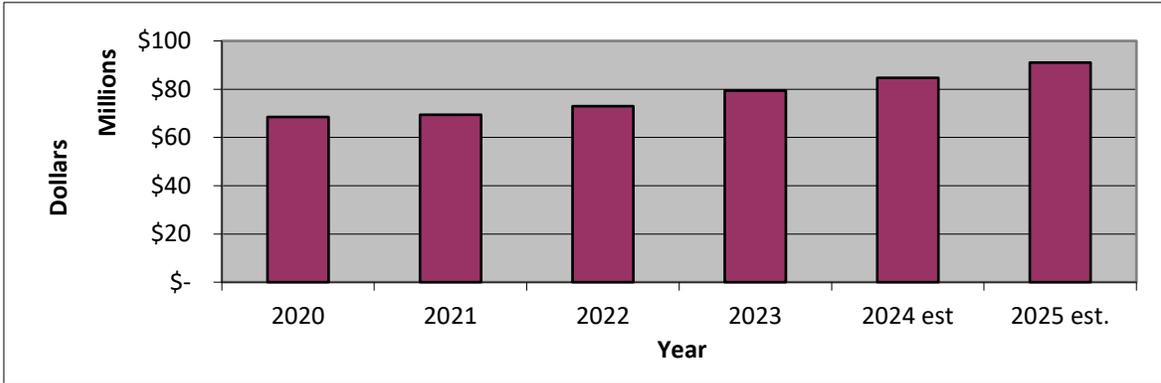
General Fund

There are many factors used to assess and monitor the financial condition of a government, such as financial ratios, fund balance reserves, debt capacity and economic climate. One of the primary factors influencing financial condition is revenue growth from property taxes.

The following chart shows the general fund revenue sources broken down by percentages.



The following chart examines the growth in property taxes collected during the prior five fiscal years as well as the estimate for 2025.



Total property tax collections have increased from \$68.4 million in fiscal year ending 2020 to \$91 million estimated through Fiscal Year 2025. The personal property tax rate for vehicles increased by \$.25 in FY13 and increased by \$.10 in FY22, the current rate is \$2.60 per \$100 for cars and trucks and \$2.50 for all other. The real estate tax rate increased by \$.03 in 2014, \$.05 in 2015, \$.02 in 2016 and \$.05 in 2018 contributing to the growth in property tax revenues. The current real estate tax rate is \$.52 per \$100 this is a \$0.10 increase when the equalized rate is considered. The equalized rate is the amount that would levy the same amount of tax as last year when considering the new 2024 assessments.

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Local Revenue

The Fiscal Year 2024-2025 General Fund revenue is estimated at \$138.6 million of which, local revenues total \$122.5 million; state and federal revenue along with non-revenue receipts total \$14.5 million. The County’s major local revenue sources are outlined in the schedule below. These estimates are based on historical trends incorporated with professional judgement in projecting future activity.

Revenue Category	2022-2023 Actual Revenue	2023-2024 Revised Budget	2024-2025 Adopted Budget
Real Estate Tax	\$52,120,264	\$52,176,570	\$65,292,336
% of Total Revenues	40.83%	40.85%	47.08%
Personal Property Tax	25,708,358	25,676,466	24,735,024
% of Total Revenues	20.14%	20.10%	17.83%
Local Sales Tax	9,813,339	9,370,000	9,200,000
% of Total Revenues	7.69%	7.34%	6.63%
Business License Tax	5,499,363	4,819,000	5,000,000
% of Total Revenues	4.31%	3.77%	3.61%
Other Local Revenues	19,496,200	19,965,272	18,364,098
% of Total Local Revenues	17.31%	17.73%	16.30%
Total Local Revenues	\$112,637,524	\$112,007,308	\$122,591,458
Total Revenues	\$ 118,980,727	\$ 127,730,296	\$ 126,292,850

The explanations that follows provide a brief description of each major local revenue source in the Fiscal Year 2024-2025 adopted budget.

Real Estate

The County’s rate to tax homes, land and mobile homes, is \$0.52 per \$100 of assessed value. Real estate taxes are projected to constitute 47% of the County’s general fund revenues for FY2024-2025. The chart below denotes assessed value for the most recent five years.

Year	Assessed Value
2023	\$ 7,893,194,500
2022	\$ 7,864,156,802
2021	\$ 7,829,043,195
2020	\$ 7,718,884,841
2019	\$ 7,537,644,725

Public Service Corporations-Real Estate

As of January 1, 2023, the assessed value of public service corporation real property in the County totaled \$424.9 million. The 2023 estimate of this revenue is based on the value of assessed property and a tax rate of \$.63 per \$100 of assessed value. The estimate assumes that the levy of real property will be reduced as the housing market improves causing the sales assessment ratio to fall below 100% in 2023 to 67%. With the new reassessment in the County effective 1/1/24 this ratio should move back closer to 100%.

Personal Property

Personal property tax is levied on the tangible property of individuals and businesses. For individuals, this is primarily associated with automobiles. For businesses, examples include motor vehicles, machinery, fixtures and tools.

Market changes from November 2020 through November 2021 produced nationwide shortages on new vehicles, which increased the demand for used vehicles. The effects of these supply chain issues resulted in increases to the NADA book values of those vehicles in 2022, this trend has continued in 2023 and is projected to begin to in 2024. Used car prices were averaging nearly 39% higher in 2022 when compared to 2021. In calendar year 2023 the assessed value of personal property for vehicles in the County totaled \$882 million; a 2.5% decrease from the \$900 million assessed in 2022. It is important to note that the 2022 assessed value was based on 92% of assessed value for that year only in an effort to lessen the burden on citizens due to the increased NADA book values. Due to the ongoing volatility with this revenue budget estimates are hard to predict for Fiscal Year 2025. The Fiscal Year 2025 estimate of this revenue is based on 2023 rates with a 4.5% estimated reduction of assessed property and a tax rate of \$2.60 per \$100 of assessed value. The estimate assumes that the assessed value of personal property will decrease on average in the current fiscal year based on regional figures for tangible business property values. It also assumes that the total overall number of registered vehicles will remain steady as a result of the economic conditions stabilizing in some areas.

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As of January 1, 2023, the assessed value of business personal property in the County totaled \$161 million. The Fiscal Year 2025 estimate of this revenue is based on the value of assessed property and a tax rate of \$2.00 per \$100 of assessed value. The estimate assumes that the assessed value of personal property will increase by 1% in the current fiscal year. Machinery and tools tax are expected to increase, with a value of \$287 million. Machinery and tools are also taxed at a rate of \$2.00 per \$100 of assessed value. The chart below denotes assessed value for the most recent five years.

\$2.60 PP		\$2.00 PP	
Year	Assessed Value	Year	Assessed Value
2024-Estimated	\$ 842,879,094	2024-Estimated	\$ 162,753,370
2023	\$ 882,595,910	2023	\$ 161,141,950
2022**	\$ 900,401,730	2022	\$ 147,777,350
2021*	\$ 705,930,110	2021	\$ 139,754,180

Local Sales Tax

Local sales tax is collected at the point of sale by merchants and remitted to the Commonwealth of Virginia for distribution to localities. Of the 5.3% sales tax collected, 1% represents the local share and 4.3% is retained by the Commonwealth. Local sales tax is estimated to account for approximately 7% of total revenues in Fiscal Year 2024-2025.

Business License (BPOL) Tax

Business, Professional and Occupational License, also known as BPOL, is a tax levied on the gross receipts of persons and companies who are engaged in business in Augusta County. The recommended Fiscal Year 2024-2025 budget reflects estimated collections of \$5 million, which accounts for approximately 4% of total revenues.

Meals Tax

The County imposes a 6% tax on food and beverages prepared for public consumption at food establishments throughout the County. This was an increase from the previous rate of 4% and went into effect July 1, 2021. The recommended Fiscal Year 2024-2025 budget reflects estimated collections of \$4.28 million which accounts for approximately 3.39% of total revenues.

Cigarette Tax

The County enacted a tax on cigarette’s effective 1/1/2022. The current rate is \$0.15 per pack but the board at their March 2024 FY25 work session voted to increase this to \$0.30 per pack. This increase is estimated to increase this revenue by \$400,000.

This tax is levied on all cigarette sales in the County and is managed through a regional board. FY2023 was the first full year that the County received revenue on this tax and currently the revenue averages about \$30,000 per month. Total projected revenue for FY2025 is \$800,000.

Other Local Revenues

This category includes all other local revenue not discussed above; specifically, permits, fees, licenses, fines and forfeitures, use of money and property, charges for service, recovered costs and miscellaneous. The schedule below denotes estimated Fiscal Year 2025 revenues for selected sources. Increases in the

Use of Money and Property are due to interest rates continuing to hold on money held on deposit. This revenue has rebounded since COVID and continues to remain strong. Projected rate decreases by the Federal Reserve will affect this revenue. Increases in charges for services are due to increased programming offered by Parks and Recreation and anticipated increased on landfill tipping fees.

Description	Estimated Revenue
Permits, Fees and License	\$758,570
Fines & Forfeitures	276,950
Use of Money and Property	2,979,530
Recovered Costs	57,300
Charges for Services	3,212,284
Miscellaneous	49,664
Total	\$7,334,298

State Revenues

Approximately 9.6% of the County’s general fund revenues from all sources represent state funds used in support of the County’s general fund expenditures budget. These funds are classified as “categorical”, “non-categorical” and “shared expenses” state aid.

- **Non-categorical** -- The County anticipates receiving a total of \$6.36 million or approximately 4.59% of anticipated revenues from general fund sources in the form of non-categorical aid. Non-categorical aid includes revenues which are raised by the state and shared with the local government. The use of such revenues is at the discretion of the local government. These revenues include rolling stock, auto rental tax, mobile homes titling tax, and recordation and communication taxes. The largest source is the state funded portion of the Personal Property Tax Relief Act (PPTRA). This category is projected to reduce due to the continued decrease in state communications taxes.
- **Categorical** -- Includes revenues received from and designated by the Commonwealth for a specific use by the local government. For Augusta County, such revenues are usually received on a reimbursable basis from the state. Categorical aid is primarily rendered to specific departments, such as Recycling, Emergency Communications, Library or Clerk of the Circuit Court. The anticipated amount of this aid is \$1,088,777 or 0.79% of revenue from general fund sources. This category decreased from last fiscal year due to the Augusta County Sheriff’s office being awarded a DCJS School Resource Officer grant that has a projected local match of 50%. FY25 will be the third year of this four-year grant if awarded, the first year was funded at 100%, but the second year had a local match of 38%.
- **Shared Expense** -- This source of funds includes revenues collected from the Commonwealth for the state's share of expenditures in activities that are considered to be a state/local responsibility. Revenue from each source is shown in the activity that it benefits. Under the state’s shared expense classification, the County expects to receive \$5.9 million or approximately 4.2% of general fund revenues. These shared expenses are directed mostly to personnel costs for the constitutional offices, which include; Commonwealth’s Attorney, Sheriff, Treasurer, Commissioner of Revenue, Registrar and Electoral Board, and Clerk of the Circuit Court.

Federal Revenues – Federal revenues will provide \$1,128,410 or 0.81% of the \$138.6 million FY2024-2025 general fund operating budget. This represents a 45% increase over FY2023-2024 original budget due to the addition of a new three-year Opioid grant that has increased funding as well as increased funding for the SANE grant.

The chart below denotes State and Federal revenue projections for Fiscal Year 2024-2025.

Revenue Category	2022-2023 Actual	2023-20234 Revised	2024-2025 Recommended
State: Non-categorical Aid	\$6,429,048	\$6,355,586	\$6,368,623
Shared Expense	5,354,706	5,788,779	5,932,661
State: Other Categorical Aid	743,763	935,969	1,088,777
Federal Aid	970,438	906,355	1,128,410
Total	<u>\$13,497,955</u>	<u>\$13,986,689</u>	<u>\$14,518,471</u>

Other Funds

Fire Revolving Loan Fund – This fund represents the funding from Virginia Department of Fire Programs Aid to Localities Entitlement program. The total budget is \$482,062 which is an increase from FY2023-2024 due to an agency entering into a new loan agreement with the county. This fund does not expire, and accordingly carries a fund balance from year to year. In accordance with policy, the fund balance is used to provide no-interest loans to volunteer fire departments, with a lien held on the purchased apparatus. Loan payments from the volunteer fire departments are posted as revenue in the Fire Revolving Loan Fund.

Drug Enforcement Fund – This fund reflects asset seizures related to drug arrests and is budgeted at \$12,300. Revenues will be revised to actual based on asset seizure funds received during the year. This fund does not expire, and accordingly carries a fund balance from year to year.

Economic Development Authority (EDA) Fund – This fund authorizes the authority to acquire, own, lease or dispose of properties to the end that such activities may promote industry and develop trade by inducing enterprises to locate and remain in Virginia. It is budgeted at \$2,450 which represents payments from the County to the EDA for tax increment financing rebates.

Revenue Recovery Fund – This fund represents revenue received from ambulance transport services. The budget is \$2.32 million which increased from FY2023-2024 due to increased billing rates approved by the Board effective January 1, 2024. The Revenue Recovery fund does not expire, and accordingly carries a fund balance from year to year. The fund balance is comprised of a contingency reserve and one quarter of revenue that is to be paid to the rescue agencies and County. As of July 1, 2018, the County now handles all of the Revenue Recovery billing internally.

County Capital Improvement Fund – The capital improvements fund revenue budget is comprised of grant funding and debt proceeds related to current projects. This fund does not expire, and accordingly carries a fund balance from year to year. The fund balance is comprised of funding set aside for future capital replacements, capital projects, grant matches, reserves for rainy day funding, and regional projects.

COUNTY OF AUGUSTA						
REVENUE BY DEPARTMENT						
FY2025						
		General		Department		Total
		<u>Tax Base</u>	<u>Percent</u>	<u>Revenue</u>	<u>Percent</u>	<u>Expenditures</u>
11010	Board of Supervisors	120,480	73%	44,664	27%	165,144
12010	County Administrator	1,214,082	100%	-	0%	1,214,082
12030	Personnel	385,616	100%	-	0%	385,616
12040	County Attorney	516,302	100%	-	0%	516,302
12090	Commissioner of Revenue	920,790	73%	338,906	27%	1,259,696
12100	Reassessment	-		-		-
12110	Board of Equalization	2,300		-		2,300
12130	Treasurer	325,939	50%	322,719	50%	648,658
12150	Finance	562,042	99%	7,000	1%	569,042
12200	Information Technology	1,160,337	94%	77,409	6%	1,237,746
13010	Registrar	462,703	81%	108,047	19%	570,750
21010	Circuit Court Judge	241,404	100%	-	0%	241,404
21020	General District Court	19,597	100%	-	0%	19,597
21030	Magistrate	4,396	100%	-	0%	4,396
21060	Circuit Court Clerk	502,572	37%	840,200	63%	1,342,772
22010	Commonwealth Attorney	941,064	39%	1,478,595	61%	2,419,659
31020	Sheriff	7,858,297	63%	4,688,018	37%	12,546,315
31040	Emergency Operations	2,488,404	90%	291,000	10%	2,779,404
32010	Fire & Rescue	11,364,830	88%	1,512,276	12%	12,877,106
32020	Volunteer Fire & Rescue	2,056,453	100%	-	0%	2,056,453
32030	Fire Training	825,493	100%	-	0%	825,493
33030	J&D Court Clerk	31,961	78%	9,000	22%	40,961
33040	Court Services	5,112	100%	-	0%	5,112
33050	Juvenile & Probation	5,785,684	99%	30,200	1%	5,815,884
34010	Building Inspections	234,889	33%	472,770	67%	707,659
35010	Animal Control	812,397	94%	51,300	6%	863,697
35050	Emergency Management	131,717	100%	-	0%	131,717
41020	Highways & Roads	20,000	100%	-	0%	20,000
41040	Street Lights	121,000	100%	-	0%	121,000
42010	Sanitation & Waste	906,262	29%	2,183,929	71%	3,090,191
42020	Recycling Program	184,100	100%	-	0%	184,100
43010	Maintenance	2,302,283	100%	1,962	0%	2,304,245
51010	Health Department	735,837	96%	27,000	4%	762,837
51020	Tax Relief for the Elderly	360,833	100%	-	0%	360,833
71010	Parks & Recreation	482,855	44%	605,480	56%	1,088,335
73010	Library	1,741,823	88%	242,270	12%	1,984,093
81010	Community Development	1,111,848	86%	178,900	14%	1,290,748
81020	Tourism	579,613	99%	4,500	1%	584,113
81050	Economic Development	371,579	100%	-	0%	371,579
83010	Extension Office	178,098	100%	-	0%	178,098
83050	County Farm	2,760	41%	4,000	59%	6,760
92020	Non-Departmental	1,950,646	100%	-	0%	1,950,646
92030	Contributions	603,444	100%	-	0%	603,444
92040	Contingency	48,654	100%	-	0%	48,654
94000	Transfers to Other Funds	74,496,209	100%	-	0%	74,496,209
	TOTAL	125,172,705	90%	13,520,145	10%	138,692,850
		125,172,705		13,520,145		138,692,850

LOCAL TAXES

Real Estate	\$.52
Real Estate- Fire Tax	-0-
Personal Property Tax - Vehicles	\$2.60
- Loan Value 76% (Commissioner's Option)	
- Trade-in 84%	
- Retail 100%	
Personal Property Tax – Business	\$2.00
Personal Property Tax – Livestock	-0-
Personal Property Tax – Boats/Aircraft/Trailers	\$2.50
Personal Property Tax – Antique Vehicles	\$2.50
Personal Property Tax – Recreational Vehicles	\$2.50
Personal Property Tax – Mobile Home	\$0.58
Machinery & Tools	\$2.00
Utility License Tax	
- Telephone	.5% max.
- Water	-0-
Consumer Utility Tax (electrical)	
- Residence	\$1.40/\$3.00 max.
- Commercial	\$2.29/\$30.00 max.
- Industrial	\$2.29/\$30.00 max.
Consumer Utility Tax (Gas)	-0-
Consumer Utility Tax (Water)	-0-
BPOL	
- License fee	-0-
- Threshold	\$100,000
- Contracting	\$.16
- Retail	\$.20
- Repairs, Personal & Business Services	\$.30
- Financial, Real Estate and Professional Services	\$.30
- Wholesale	\$.05
 BPOL	
- Retail Peddlers	\$500 max.
- Retail Itinerant	\$500 max.
- Wholesale	\$100
 Motor Vehicle Local License (decal)	 -0-

Meals	6% max.
Transient Occupancy Tax	2% max.
Cigarette Tax	4% Tourism \$.15 per pack (\$.40/max)
Admission Tax	-0- GA
Legal Document Tax	
- Recordation	8.3% max.
- Wills	3.3% max.
Bank Franchise Tax (80% of State Tax)	80% max.
Refuse Collection Fee	-0-
Recycling Collection Fee	-0-
<u>Miscellaneous</u>	
Dog Tags	
\$10 fertile	
\$ 6 Neutered	
Building Inspection Fees	
Community Development Zoning Application fees	
Community Development BOZA Application fees	
Landfill Tipping fees	
Commercial/Industrial	\$45 /ton
Residential Collection	\$15 /ton

H:/Word/Budget/Local Taxes

TAX RATES SOURCE

Fiscal Period	Real Estate	Personal Property	Public Service Corp.	Machinery & Tools
77-78 to 80-81	0.50	3.10	3.10 Per. Prop. 0.50 Real Estate	3.10
81-82	0.45	3.10	3.10 Per. Prop. 0.45 Real Estate	3.10
82-83	0.48	3.10	3.10 Per. Prop. 0.48 Real Estate	3.10
83-84	0.55	3.10	3.10 Per. Prop. 0.55 Real Estate	3.10
84-85	0.60	3.10	3.10 Per. Prop. 0.60 Real Estate	3.10
85-86 to 94-95	0.58	3.10	3.10 Per. Prop. 0.58 Real Estate	3.10
95-96 to 07-08*	0.58	1.90	1.90 Per. Prop. 0.58 Real Estate	1.90
08-09	0.58	2.25 Vehicles 1.90 Other Per. Prop.	1.90 Per. Prop. 0.58 Real Estate	1.90
09-10 to 11-12	0.48	2.25 Vehicles 1.90 Other Per. Prop.	1.90 Per. Prop. 0.48 Real Estate	1.90
12-13	0.48	2.50 Vehicles 1.90 Other Per. Prop.	1.90 Per. Prop. 0.48 Real Estate	1.90
13-14	0.51	2.50 Vehicles 1.90 Other Per. Prop.	1.90 Per. Prop. 0.51 Real Estate	1.90
14-15	0.56	2.50 Vehicles 1.90 Other Per. Prop.	1.90 Per. Prop. 0.56 Real Estate	1.90
15-16 to 17-18	0.58	2.50 Personal Property 2.00 Business Personal Property, Large Trucks, Trailers	2.00 Per. Prop. 0.58 Real Estate	2.00
18-19 to 20-21	0.63	2.50 Personal Property 2.00 Business Personal Property, Large Trucks, Trailers	2.00 Per. Prop. 0.63 Real Estate	2.00
21-23	0.63	2.60 Personal Property 2.00 Business Personal Property, Large Trucks, Trailers	2.00 Per. Prop. 0.63 Real Estate	2.00
24	0.52	2.60 Personal Property 2.00 Business Personal Property, Large Trucks, Trailers	2.00 Per. Prop. 0.52 Real Estate	2.00

* Personal Property Assessed at 100% Versus 40% in 1995-96

Revised Budget

General Fund Expenditures

Fiscal Year 2023-2024 revised budget totals \$59.4 million in general fund expenditures, excluding transfers. This represents an increase of 7.3% or \$4,059,415 compared to adopted FY2022-2023 budget. The chart below outlines the major expenditure categories:

Adopted budget	\$	54,188,610
Increases:		
Conservation of escrows		3,999,618
Operations adjustments		1,285,793
Revised Budget	\$	59,474,021

General Government

Conservation of Escrow (Savings) Balances/Additional Use of Escrow Balances – The County holds savings in escrow for expenditures that may severely impact the general fund on an annual basis. A portion of this savings may be used during a given year in order to stabilize the amount of funding needed for the line item in the general fund budget. Adjustments were made to the Middle River Regional Jail line item, Hospitalization Dependent Care line item, DSS transfer and CSA transfer in order to increase or decrease the balance of reserves used in FY24. An increase allows for the FY24 budget to continue to utilize the escrow balances, as they will not be depleted as quickly. A decrease utilizes more funding in FY24.

Operations Adjustments – Operations adjustments include changes in all other expenditure line items. Adjustments to the revised budget are due to increases or decreases in specific line items during the budget year, turnover of personnel, and increases in expenditures related to inflation. These items netted to \$1,285,793 in the revised budget.

Total Expenditures

Fiscal Year 2024-2025 budget for all funds are listed below.

Augusta County					
Fiscal Year 2024-2025					
Total Expenditures-All Funds					
	FY2022-2023	FY2023 - 2024	FY2023 - 2024	FY2024 - 2025	% Change from
	Actual	Adopted	Revised	Adopted	FY2024
General Operating Fund					
General Government Administration	\$ 6,279,939	\$ 6,740,929	\$ 7,419,767	\$ 6,569,336	-3%
Judicial Administration	3,129,931	3,144,143	3,375,324	4,027,828	28%
Public Safety	32,081,069	31,037,613	35,206,621	38,649,801	25%
Public Works	5,035,586	5,172,885	5,391,472	5,719,536	11%
Health & Public Assistance	961,242	1,080,520	1,082,802	1,123,670	4%
Cultural	2,630,242	2,703,463	2,858,749	3,072,428	14%
Community Development	2,217,803	2,189,775	2,320,203	2,431,298	11%
Non-departmental & Contingencies	76,007,213	66,911,399	82,090,292	77,098,953	15%
Subtotal-General Operating Fund	\$ 128,343,025	\$ 118,980,727	\$ 139,745,230	\$ 138,692,850	17%
Other:					
Fire Revolving Loan Fund	\$ 1,036,986	\$ 605,000	\$ 605,000	\$ 605,000	0%
Asset Forfeiture Fund	56,842	48,000	57,300	48,000	0%
Economic Development Fund	830,019	802,450	477,450	2,450	-100%
Revenue Recovery Fund	2,181,311	2,401,434	2,823,534	2,329,700	-3%
CARES/ARPA Fund	5,034,607	6,702,143	8,441,292	1,783,125	-73%
Virginia Public Assistance Fund	13,210,831	15,599,208	15,599,208	16,126,999	3%
Children's Services Act Fund	5,880,848	5,500,000	5,681,000	5,800,000	5%
School Operating Fund	132,639,713	138,907,034	142,726,172	146,347,699	5%
School Cafeteria Fund	6,821,603	6,484,386	6,744,073	7,330,070	13%
School Capital Improvement Fund	32,555,333	45,370,924	45,417,267	2,164,763	-95%
Debt Fund	7,716,222	10,710,154	10,560,549	16,230,945	52%
Head Start Fund	3,704,411	3,746,407	3,842,395	3,731,083	0%
Governor's School Fund	1,880,843	2,198,634	2,183,487	2,332,325	6%
County Capital Improvement Fund	3,195,720	11,876,177	28,117,896	56,309,420	374%
Total Revenues	\$ 345,088,314	\$ 369,932,678	\$ 413,021,853	\$ 399,834,429	8%

The General Government contributes to the Schools' operations, capital (buses) and debt service. Below is a breakdown of allocation for FY2024-2025

Fund	Transferred to	Total FY25	
General Fund (11)	School Operating (41)	\$	51,172,647
General Fund (11)	School Capital (44)	\$	1,695,869
General Fund (11)	Debt Fund (45)	\$	7,256,250
		\$	60,124,766

General Government

Employee Compensation – The FY2024-2025 adopted budget does include 4% merit/COLA pay increase for full-time employees of the County effective 1/1/2025.

Employee Health Insurance – The County participates in the SAW Consortium for Health Insurance Consortium. The adopted budget reflects the health insurance rates remaining flat for FY25. The County continues to pay 97% of single coverage premiums, 81% of spouse, and 78% for family coverage. The projection above is a worst case scenario based on consultant advice.

New Positions – A total of 43 FTEs were requested by various departments in the FY25 budget. These requests included a FOIA Technician for County Administration, an additional assistant county attorney, a tax collector for the Treasurer’s office, an ERP Analyst for IT (temp capital transfer to cover costs), a historical records archivist for the Clerk of the Circuit Court, 2 assistant Commonwealth attorneys, and a Pathways Program Manager. An environmental inspector was requested by Community Development as well as a Commercial Combination Inspector for Building Inspections. Also requested were 8 new positions in the Sheriff’s office, a Public Safety Analyst/CAD administrator in ECC, a Radio technician for ECC (Shared with the two cities) and 15 Fire and Rescue positions which includes the Training Division. Parks and Recreation requested a Program Coordinator and the Library requested splitting the Assistant Library Director into two Program Manager Positions as well as a PT Delivery Driver (expenses shared with the two cities). Lastly Economic Development requested a Tourism Coordinator. Along with these new positions, various reclasses were requested. While the County found merit in all requested positions, we were unable to include them all into the adopted balanced budget for FY2024-2025. The balanced budget did include the following: FOIA technician, Historical Record Archivist, 2 Assistant Commonwealth’s Attorneys’, 4 positions for the Sheriff’s office, 16 F&R positions, ERP Analyst, ECC Radio Technician, Commercial Combination Inspector for Building Inspections, Parks and Recreation Program Coordinator and two Public Services Managers at the Library converted from the Assistant Library Director position.

General Government Administration

The General Government Administration includes all core service departments within the County as well as the Board of Elections and Board of Supervisors. Overall there was an % decrease when compared to the FY24 original adopted budget. Many departments had increases due to a 5% COLA that was effective 1/1/2024. The most notable decrease was the conclusion of the Reassessment in FY24 so this was not budgeted in FY25. The County only reassess real property every five years.

Judicial Administration

Judicial Administration had a 28% increase overall, this is due in part to the Commonwealth Attorney’s office receiving a federal 3-year opioid grant that will end on 9/30/2026 that has increased funding from the previous three-year grant. The Clerk of the Circuit Court received an Historical Records Archivist in the FY25 budget. The Commonwealth Attorney received two Assistant Commonwealth Attorney’s, directly related to the body worn camera project also approved in the FY25 budget.

Public Safety

Public Safety continues to be a priority for the County. When compared to the FY24 adopted budget, the overall increase totaled 25%. The Sheriff had an 24% increase over the FY24 adopted budget, this was due to the addition of four positions for FY25. Two IT Technicians related to the body worn camera project, as well as a Training Sergeant and an Evidence Room Sergeant. Fire and Rescue had an increase of 16% in career, due to the addition of 14 career firefighter and EMS positions. These positions were a result of a consultant led F&R strategic plan that analyzed services countywide. Fire and Rescue Training had a 20% increase in operating due to the addition of two training positions directly related to the strategic plan. Juvenile and Probation had a 99% increase due to the board of supervisors fulling funding the operating costs at the regional jail with revenue rather than relying on reserve savings

to supplement these costs. Building Inspections has a 37% increase due to the new Commercial Combination Inspector added for FY25.

Public Works

Public Works, as a whole, had an increase of 11% or \$546,651. This increase was mainly due to increased costs at the landfill.

Cultural

Cultural budget overall increased by 14% or \$368,965. This increase was due to the addition of a Program Coordinator in Parks and Recreation and due to converting the assistant library director position into two Public Services Manager positions at the Library.

Community Development

Community Development budget increased 11% overall. This is mainly due to an increase in the allocation to the tourism budget that is based on a revenue sharing formula with meals and lodging.

Health and Public Assistance

Overall budget for Health and Public Assistance increased by 4% or \$43,150. The health department funding increased 6% when compared to the prior fiscal year. Tax Relief for the Elderly remained flat.

Debt Service

The total Debt Service budget totals \$16.2 million, which reflects a increase of 52% or \$5,520,791 over the prior fiscal year's original budget due to the addition of new debt service related to the new middle schools at Buffalo Gap and Riverheads as well as the debt service related to the new County courthouse currently under construction. The funds for the courthouse will be borrowed in two tranches with the first tranche closing in May 2024.

Schools

The combined County contribution to the Augusta County Public Schools totals \$60.1 million. This represents an increase of 4.8% compared to the prior year's contribution of \$57.3 million. This does include the transfer to the Schools Capital account of \$1,695,869 for continued replacement of buses as well as the County's contribution towards the school's debt service which totals \$7,256,250 annually. The annual contribution for the bus replacement plan was increased by \$615,869 for FY25. This is due to the rising costs of buses. The previous allocation was no longer allowing the schools to follow their capital replacement plan for buses.

Capital Projects

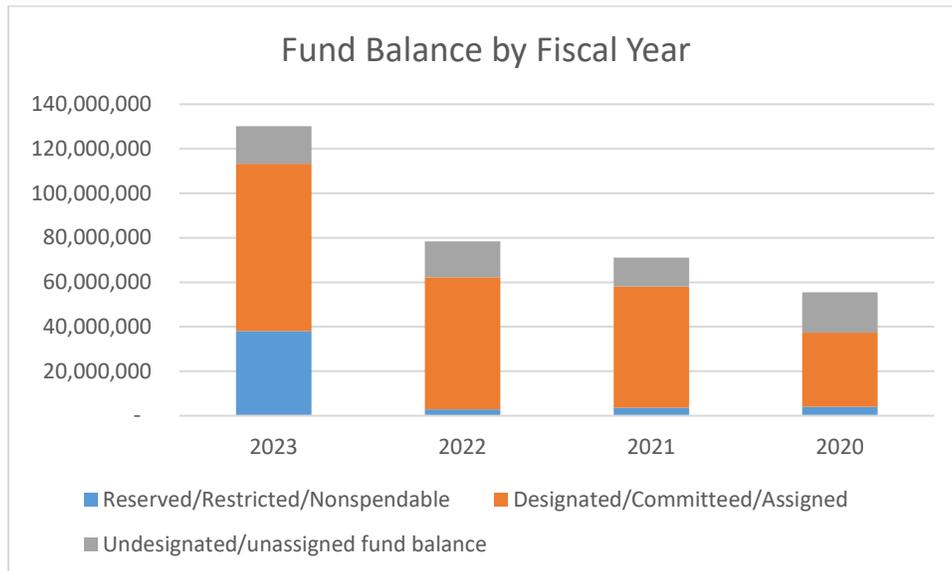
The Fiscal Year 2024-2025 adopted budget includes funding in the amount of \$56.3 million for capital projects. Capital projects consist of several categories: infrastructure, depreciation accounts and current projects. Infrastructure accounts are designated by district and used upon Board approval for district specific projects. Budgeted items include Board approvals known at the time of budget preparation and appropriation. Depreciation accounts are savings for repair and replacement of equipment and buildings currently in use. These accounts are typically funded through year end fund balances. Current projects may be funded through prior appropriations or debt service. The adopted budget does not include capital projects previously approved by the Board of Supervisors and currently in progress. The new courthouse construction is reflected in the FY25 capital projects fund.

Fund Balances

See attached:

1. FY2024-2025 Adopted Budget
2. FY2023-24 Revised Budget
3. FY2023-2024 Original Adopted Budget

The chart below shows fund balance by fiscal year for the last four fiscal years per the annual financial audit. Note: FY24 is not yet complete, so information is unavailable.



COUNTY OF AUGUSTA

ADOPTED

2023-2024

FUND	BALANCE 7/1/2023	REVENUE	TRANSFERS IN	TOTAL AVAILABLE	EXPENDITURES	TRANSFERS OUT	BALANCE 6/30/2024
GENERAL OPERATING FUND	12,771,134	117,589,292	1,391,435	131,751,861	54,188,610	64,792,117	12,771,134
FIRE REVOLVING LOAN FUND	2,448,879	428,266	-	2,877,145	605,000	-	2,272,145
ASSET FORFEITURE FUND	238,340	12,300	-	250,640	48,000	-	202,640
ECONOMIC DEVELOPMENT FUND	-	802,450	-	802,450	802,450	-	-
REVENUE RECOVERY FUND	1,667,963	1,918,600	160,000	3,746,563	1,121,422	1,280,012	1,345,129
ARPA FUND	9,336,997	35,927	-	9,372,924	6,702,143	-	2,670,781
VIRGINIA PUBLIC ASSISTANCE	6,458	14,047,209	1,551,999	15,605,666	15,599,208	-	6,458
CSA	(0)	3,540,000	1,960,000	5,500,000	5,500,000	-	(0)
SCHOOL OPERATING FUND-GROWTH	3,000	89,878,529	49,028,505	138,910,034	136,451,534	2,455,500	3,000
SCHOOL CAFETERIA FUND	3,104,141	4,364,200	-	7,468,341	6,484,386	-	983,955
SCHOOL CAPITAL IMPROVEMENT	38,824,582	691,590	3,535,500	43,051,672	44,955,991	414,933	(2,319,252)
DEBT FUND	(0)	37,489	10,672,665	10,710,154	10,710,154	-	(0)
HEAD START FUND	5,652	3,746,407	-	3,752,059	3,746,407	-	5,652
GOVERNOR'S SCHOOL FUND	730,296	2,198,634	-	2,928,930	2,198,634	-	730,296
COUNTY CAPITAL IMPROVEMENT	73,942,405	3,760,017	4,379,309	82,081,731	8,139,326	3,736,851	70,205,554
TOTALS	143,079,846	243,050,910	72,679,413	458,810,169	297,253,265	72,679,413	88,877,491

88,877,491

COUNTY OF AUGUSTA

REVISED

2023-2024

FUND	BALANCE 7/1/2023	REVENUE	TRANSFERS IN	TOTAL AVAILABLE	EXPENDITURES	TRANSFERS OUT	BALANCE 6/30/2024
GENERAL OPERATING FUND	12,771,134	131,737,797	1,736,299	146,245,230	59,474,021	80,271,209	6,500,000
FIRE REVOLVING LOAN FUND	2,448,879	470,457	-	2,919,336	605,000	-	2,314,336
ASSET FORFEITURE FUND	238,340	35,800	-	274,140	57,300	-	216,840
ECONOMIC DEVELOPMENT FUND	-	477,450	-	477,450	477,450	-	-
REVENUE RECOVERY FUND	1,667,963	2,340,700	160,000	4,168,663	1,189,450	1,634,084	1,345,129
ARPA FUND	9,336,997	807,420	-	10,144,417	8,441,292	-	1,703,125
VIRGINIA PUBLIC ASSISTANCE	6,458	14,047,209	1,551,999	15,605,666	15,599,208	-	6,458
CSA	(0)	3,629,500	2,051,500	5,681,000	5,681,000	-	(0)
SCHOOL OPERATING FUND-GROWTH	3,000	93,697,667	49,028,505	142,729,172	139,566,172	3,160,000	3,000
SCHOOL CAFETERIA FUND	3,104,141	4,867,001	-	7,971,142	6,744,073	-	1,227,069
SCHOOL CAPITAL IMPROVEMENT	38,824,582	3,931,500	3,650,970	46,407,052	45,002,334	414,933	989,785
DEBT FUND	(0)	26,671	10,533,878	10,560,549	10,560,549	-	(0)
HEAD START FUND	5,962	3,842,395	-	3,848,357	3,842,395	-	5,962
GOVERNOR'S SCHOOL FUND	730,296	2,158,134	-	2,888,430	2,183,487	-	704,943
COUNTY CAPITAL IMPROVEMENT	73,942,405	45,498,523	19,693,224	139,134,152	25,191,747	2,926,149	111,016,256
TOTALS	143,080,156	307,568,224	88,406,375	539,054,755	324,615,478	88,406,375	126,032,902
							<u>126,032,902</u>

COUNTY OF AUGUSTA

ADOPTED

2024-2025

FUND	BALANCE 7/1/2024	REVENUE	TRANSFERS IN	TOTAL AVAILABLE	EXPENDITURES	TRANSFERS OUT	BALANCE 6/30/2025
GENERAL OPERATING FUND	6,500,000	137,109,929	1,582,921	145,192,850	64,196,641	74,496,209	6,500,000
FIRE REVOLVING LOAN FUND	2,314,336	482,062	-	2,796,398	605,000	-	2,191,398
ASSET FORFEITURE FUND	216,840	12,300	-	229,140	48,000	-	181,140
ECONOMIC DEVELOPMENT FUND	-	2,450	-	2,450	2,450	-	-
REVENUE RECOVERY FUND	1,345,129	2,169,700	160,000	3,674,829	818,924	1,510,776	1,345,129
ARPA FUND	1,703,125	80,000	-	1,783,125	1,783,125	-	0
VIRGINIA PUBLIC ASSISTANCE	6,458	14,500,847	1,626,152	16,133,457	16,126,999	-	6,458
CSA	(0)	3,664,000	2,136,000	5,800,000	5,800,000	-	(0)
SCHOOL OPERATING FUND-GROWTH	3,000	95,175,052	51,172,647	146,350,699	145,722,699	625,000	3,000
SCHOOL CAFETERIA FUND	1,227,069	4,568,475	-	5,795,544	7,330,070	-	(1,534,526)
SCHOOL CAPITAL IMPROVEMENT	989,785	357,790	1,695,869	3,043,444	2,164,763	-	878,681
DEBT FUND	(0)	36,611	16,194,334	16,230,945	16,230,945	-	(0)
HEAD START FUND	5,962	3,731,083	-	3,737,045	3,731,083	-	5,962
GOVERNOR'S SCHOOL FUND	704,943	2,326,130	-	3,031,073	2,332,325	-	698,747
COUNTY CAPITAL IMPROVEMENT	111,016,256	916,186	7,436,648	119,369,090	50,936,834	5,372,586	63,059,670
TOTALS	126,032,902	265,132,615	82,004,571	473,170,088	317,829,858	82,004,571	73,335,659

73,335,659



Department Summaries

**Augusta County
Fiscal Year 2024-2025
General Operating Fund**

	FY2022- 2023 Actual	FY2023 - 2024 Adopted	FY2023 – 2024 Revised	FY2024 - 2025 Adopted	% Change from FY2024
Revenues:					
General Property Taxes	\$ 79,389,937	\$ 75,687,426	84,746,836	\$ 91,073,360	20%
Other Local Taxes	25,107,692	22,755,400	23,781,400	24,183,800	6%
Permits, Priv. Fees-Reg. Licenses	868,016	683,700	726,500	758,570	11%
Fines & Forfeitures	265,801	250,150	261,950	276,950	11%
Use of Money & Property	3,602,069	1,582,530	4,871,230	2,979,530	88%
Charges for Service	3,260,175	2,485,059	3,212,159	3,212,284	29%
Miscellaneous	232	40,684	82,860	49,664	22%
Recovered Costs	143,602	56,400	68,173	57,300	2%
Revenue from the Commonwealth	12,527,517	13,269,484	13,080,334	13,390,061	1%
Revenue from the Federal Government	970,438	778,459	906,355	1,128,410	45%
Non-Revenue Receipts	1,508,881	1,391,435	1,736,299	1,582,921	14%
Total Revenues	\$ 127,644,360	\$ 118,980,727	\$ 133,474,096	\$ 138,692,850	17%
Expenditures:					
General Government Administration	\$ 6,279,939	\$ 6,740,929	\$ 7,419,767	\$ 6,569,336	-3%
Judicial Administration	3,129,931	3,144,143	3,375,324	4,027,828	28%
Public Safety	32,081,069	31,037,613	35,206,621	38,649,801	25%
Public Works	5,035,586	5,172,885	5,391,472	5,719,536	11%
Health & Public Assistance	961,242	1,080,520	1,082,802	1,123,670	4%
Cultural	2,630,242	2,703,463	2,858,749	3,072,428	14%
Community Development	2,217,803	2,189,775	2,320,203	2,431,298	11%
Non-departmental & Contingencies	76,007,213	66,911,399	82,090,292	77,098,953	15%
Total Expenditures	\$ 128,343,025	\$ 118,980,727	\$ 139,745,230	\$ 138,692,850	17%



AUGUSTA
COUNTY, VIRGINIA

Augusta County
Fiscal Year 2024-2025
Departmental Budgets by Function
General Government Administration

Department	FY2022- 2023	FY2023 - 2024	FY2023 - 2024	FY2024 - 2025	% Change from FY2024
	Actual	Adopted	Revised	Adopted	
Board of Supervisors	\$ 163,712	\$ 180,344	\$ 181,263	\$ 165,144	-8%
County Administrator	1,090,336	1,126,908	1,126,684	1,214,082	8%
Human Resources	327,780	367,813	344,645	385,616	5%
County Attorney	414,213	451,018	514,031	516,302	14%
Commissioner of Revenue	1,187,976	1,212,796	1,225,273	1,259,696	4%
Reassessment	428,630	579,109	1,166,780	-	-100%
Board of Equalization	-	4,300	4,300	2,300	-47%
Treasurer	630,876	662,841	616,678	648,658	-2%
Finance	433,674	511,406	507,381	569,042	11%
Information Technology	1,167,329	1,147,978	1,160,404	1,237,746	8%
Board of Elections	435,413	496,416	572,328	570,750	15%
Total General Government	\$ 6,279,939	\$ 6,740,929	\$ 7,419,767	\$ 6,569,336	-3%



AUGUSTA
COUNTY, VIRGINIA

Board of Supervisors

Mission:

The government of Augusta County exists to provide the citizens of the County with essential services which will address their individual and collective well-being.

Department Overview:

The Board of Supervisors includes seven elected officials that represent the people of Augusta County. They are the governing board that makes the decisions that influences the local government and economy.

Augusta County is divided into seven districts. The Supervisor elected is that District's representative. Supervisors are elected on a staggered basis to a four-year term. Board of Supervisors meetings occur on the second and fourth Wednesday of each month at 7:00 PM in the Board Room of the Augusta County Government Center.

Strategic Goals and Objectives:

- Serve citizens of Augusta County
- Provide public safety and services
- Provide public school education funding
- Adopt and utilize Comprehensive Plan
- Review and provide input on General Assembly legislation

Budget Summary:

Item	FY2022- 2023 Expenditures	FY2023 - 2024 Adopted	FY2023 – 2024 Revised	FY2024 - 2025 Adopted	% Change from FY2024
Personnel	\$97,299	\$97,954	\$97,658	\$97,954	0.0%
Operating	66,413	82,390	83,605	67,190	-18.4%
Total	\$163,712	\$180,344	\$181,263	\$165,144	-8.4%

* Decreases in Operating are due to a decrease in costs for census, surveys & reports.

Service and Performance Measures:

Item	CY2022 Actual	CY2023 Actual	CY2024 Proposed
Regular BOS Meetings	23	24	24
BOS Staff Briefings	11	11	11
BOS Work Sessions	2	1	1
Special Meetings (Fire/Rescue, etc.)	0	3	0
Joint Meetings (School & ACSA Board)	23	24	24

Accomplishments:

From Infrastructure (encumbered)

Beverley Manor – 8011

Verona Food Pantry	1,954.67
Craigsville War Memorial	6,625.00
Craigsville VFD (Blankets)	3,638.76
Stuarts Draft Library Part-Time Position	7,165.18
Verona Pedestrian Project	256,203.91
BGHS Sportsman Club Concessions	4,737.00
School Safety Screening Equipment	8,992.50
Total	\$289,317.02

Middle River – 8012

Verona Food Pantry HVAC	1,954.67
Weyers Cave Vol Fire-Renovations	30,000.00
Total	\$31,954.67

North River -- 8013

Mt. Solon Fire Dept	16,175.93
Verona Food Pantry HVAC	1,954.67
Craigsville War Memorial	6,625.00
BGHS Sportsman Club Concessions	4,737.00
Weyers Cave Vol Fire-Renovations	30,000.00
Total	\$59,492.60

Pastures – 8014

Verona Food Pantry HVAC	1,954.66
Craigsville War Memorial	6,625.00
Craigsville VFD (Blankets)	3,638.76
Craigsville Library Additional Hours	3,490.79
BGHS Sportsman Club Concessions	4,737.00
School Safety Screening Equipment	17,985.00
Total	\$38,431.21

Riverheads – 8015	
Verona Food Pantry HVAC	1,954.66
Middlebrook-Safety/Solar Speed Sign	6,814.00
Total	\$8,768.66
South River -- 8016	
Stuarts Draft Fire Hydrant	6,000.00
Stuarts Draft Library PT Position	7,165.19
Stuarts Draft Library Scan Equipment	1,000.00
Total	\$14,165.19
Wayne – 8017	
Verona Food Pantry HVAC	1,954.67
Craigsville War Memorial	6,625.00
School Safety Screening Equipment	8,992.50
Total	\$17,572.17
Grand Total	\$459,701.52

Parks and Recreation Matching Grant (encumbered)

Middle River-8022	
New Hope Community Center	11,995.00
New Hope Community Center Ballfields	13,767.38
Total	\$25,762.38
Pastures – 8024	
Churchville Diamond Club	6,661.29
Total	\$6,661.29
Riverheads-8025	
Stuarts Draft Park Pitching Mound	950.00
Total	\$950.00
South River -- 8026	
Stuarts Draft Park Pitching Mound	950.00
Total	\$950.00
Grand Total	\$34,323.67

Ordinance Amendments

- Ordinance Amendments to address concerns of the Board of Supervisors, staff recommendations, and changes to the State Code.

Economic Development

- Economic Development Strategic Plan community meetings and interviews

Other

- Courthouse design and bid
- Comprehensive Plan kickoff, survey and community meetings
- Strategic Planning Session outcomes
- Fire & Rescue Strategic Plan meeting
- Animal Shelter design and bid
- Government Center Project (ARPA) construction

Location: Augusta County Government Center
County Administrator's Office
18 Government Center Lane
P.O. Box 590
Verona, VA 24482

Phone: (540) 245-5610

Fax: (540) 245-5621

E-mail: coadmin@co.augusta.va.us

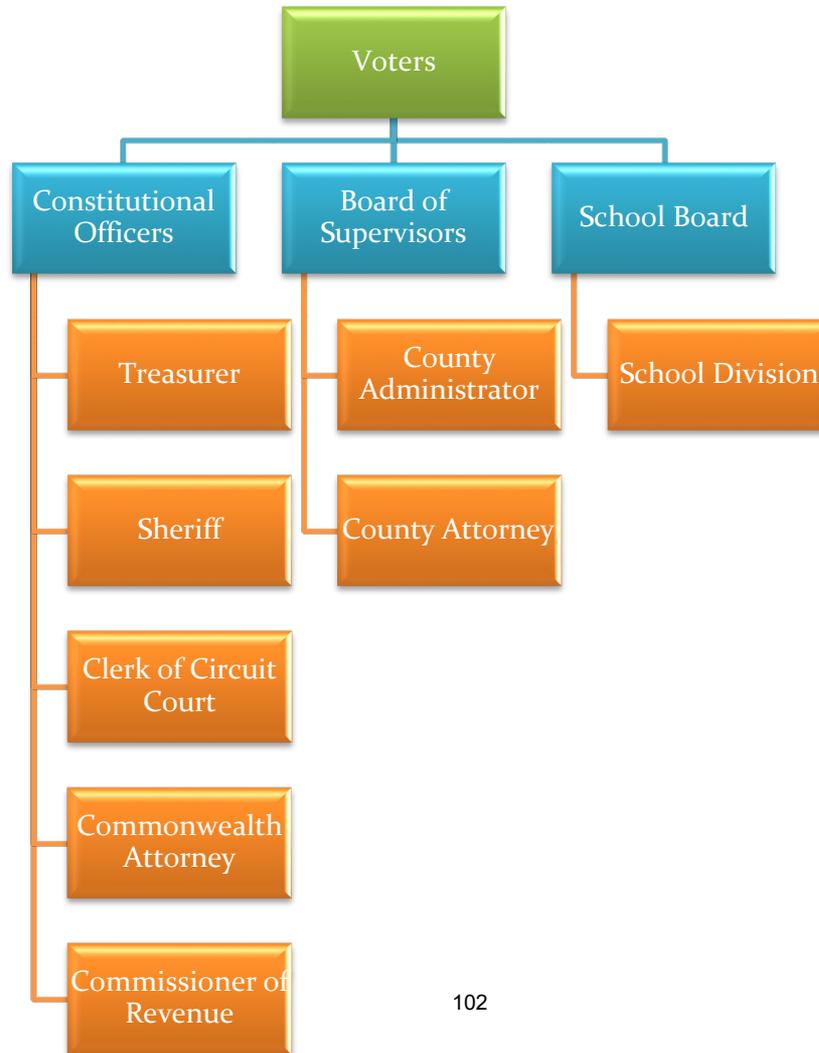
**11010-BOARD OF SUPERVISORS
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>Adopted</u>	<u>Difference</u>
	23-24 Revised	FY24-25	FY 23-24	FY 23-24	FY 24-25	FY 24-25	
<u>3120 CONTRACTUAL - STATE ASSEMBLY</u>			\$ 29,500	\$ 29,700	\$ 31,000	\$ 31,000	\$ -
Represents contract with Legislative Liaison.							
Pay Eldon James, LLC							
Highland County pays Augusta County \$2,400	\$ (2,400)	\$ (2,400)					
Oct 1, 2022-Sep 30, 2023 contract period (4% increase Oct 1, 2022)	\$ 7,740	\$ -					
Oct 1, 2023-Sep 30, 2024 contract period (4% increase Oct 1, 2023)	\$ 24,149	\$ 8,050					
Oct 1, 2024-Sep 30, 2025 contract period (estimated 4% increase Oct 1, 2024)	\$ -	\$ 25,115					
State Assembly expenditures - professional filings	\$ 200	\$ 200					
Procure in the summer of 2023	\$ 29,689	\$ 30,964					
<u>3125 CENSUS, SURVEYS, REPORTS</u>			\$ 39,310	\$ 39,310	\$ 39,310	\$ 21,310	\$ 18,000
Represents Board-initiated reports & expenditures							cut Community Survey
(governance, special meetings, etc.)	\$ 1,000	\$ 1,000					
Strategic Plan (estimated for 1 facilitated session, one update)	\$ 7,000	\$ 7,000					
Community Survey - ZenCity, 2 year contract amount	\$ 18,000	\$ 18,000					
GFOA Certifications-Budget and Audit	\$ 1,780	\$ 1,780					
OPEB Actuary (varies in 2 year period - VRS biennium)	\$ 10,500	\$ 10,500					
VEGPA membership	\$ 1,030	\$ 1,030					
Total	\$ 39,310	\$ 39,310					
<u>5203 - TELEPHONE SERVICES</u>			\$ 2,880	\$ 2,880	\$ 2,880	\$ 2,880	\$ -
Verizon data plan (6)	\$ 2,880	\$ 2,880					
	\$ 2,880	\$ 2,880					

**11010-BOARD OF SUPERVISORS
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>Adopted</u>	<u>Difference</u>
	23-24 Revised	FY24-25	FY 23-24	FY 23-24	FY 24-25	FY 24-25	
<u>5501 - TRAVEL EXPENSES</u>			\$ 10,700	\$ 11,715	\$ 13,215	\$ 12,000	\$ 1,215
VACO Conference (FY24 Homestead, FY2025 Homestead)	\$ 5,300	\$ 5,300					general cut
NACO Annual Conference	\$ -						
NACO Legislative Conference (D.C.) - 1 member	\$ 1,500	\$ 1,500					
VACO Chairman's Conference (Richmond) - 1 member	\$ 350	\$ 350					
VACO New Supervisor Training (Richmond)	\$ -						
VACO Legislative Day (Richmond)	\$ 500	\$ 500					
VACO County Officials Summit	\$ 450	\$ 450					
Individual Travel (mileage - bd mtgs., other mtgs., etc)	\$ 4,000	\$ 4,000					
Legislative Breakfast, Augusta County	\$ 175	\$ 175					
Parade Fees	\$ 55	\$ 55					
Misc events (Ex: Comp Plan, Budget worksession, Chamber legislative)	\$ 535	\$ 535					
Board Room Supplies	\$ 350	\$ 350					
Total	\$ 13,215	\$ 13,215					
<u>6001-OFFICE SUPPLIES</u>			\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -					
Department Total:			\$ 82,390	\$ 83,605	\$ 86,405	\$ 67,190	\$ 19,215
Payroll Total:			\$ 97,954	\$ 97,658	\$ 97,954	\$ 97,954	\$ -
Grand Total:			\$ 180,344	\$ 181,263	\$ 184,359	\$ 165,144	\$ 19,215

County of Augusta, Virginia Organizational Chart



County Administration

Mission:

To serve citizens of Augusta County, assist the Board of Supervisors and oversee day to day operations of County facilities and Departments.

Department Overview:

The Augusta County Administrator is the Chief Administrative Officer of the County government, and is appointed by and accountable to the Board of Supervisors (BOS). The County Administrator is responsible for implementing the policies and programs of the Board, and for coordinating and directing the daily operations of County government.

The County’s Administration Department consists of the County Administrator, Executive Assistant, Assistant County Administrator, Deputy County Administrator, Communications Manager and the Government Center Receptionist.

Strategic Goals and Objectives:

- Complete BOS agendas and minutes
- Assist BOS with Boards and Commissions
- Actively participate in various Boards and Commissions
- Maintain professional and civic involvement
- Manage miscellaneous infrastructure and CIP-related projects
- Manage legislative activities
- Manage new construction and renovation projects
- Prepare budget for Board of Supervisor’s consideration
- Increase communications and engagement
- Special projects as assigned by BOS

Budget Summary:

Item	FY2022- 2023 Expenditures	FY2023 - 2024 Adopted	FY2023 – 2024 Revised	FY2024 - 2025 Adopted	% Change from FY2024
Personnel	\$864,467	\$884,188	\$880,364	\$972,672	10.0%
Operating	225,869	242,720	246,320	241,410	-0.5%
Total	\$1,090,336	\$1,126,908	\$1,126,684	\$1,214,082	7.7%

*Increases in Personnel are related to the COLA increase effective 1/1/24 and increases in part-time hours.

Service and Performance Measures:

Item	CY2022 Actual	CY2023 Actual	CY2024 Planned
Regular BOS Meetings	23	24	24
BOS Staff Briefings	11	11	11

BOS Work Sessions	2	1	1
Special Meetings (Fire/Rescue, etc.)	0	3	0
Joint Meetings (School & ACSA Board)	0	1	0
E-notification subscribers	5,625	7,284	9,100
Facebook followers	3,223	4,270	5,200
Twitter followers	1,191	1,483	1,600
Website users	370,059	355,740	340,000
News posts	68	62	60
e-notices: subscribers/ subscriptions	7,284/37,051	8,718/51,899	9,500

Accomplishments:

The County Administrator and his staff are members of various Boards and Commissions:

- Juvenile Detention Home Board
- Governance
- Landfill Committee
- Middle River Regional Jail Authority
- Middle River WWTP Committee
- Emergency Services, Co-Director
- Shenandoah Valley Social Services Board
- Shenandoah Valley Animal Service Center Board of Directors
- BRITE Transit Advisory Committee
- Community Policy and Management Team (CPMT)
- Broadband Committee
- Blue Ridge Cigarette Tax Board
- Pathways (Diversion/Litter Control) Committee

Professional and Civic Involvement (Timmy Fitzgerald/Jennifer Whetzel/Candy Hensley/Angie Michael/Mia Kivlighan):

- Staunton Rotary
- Virginia Local Government Manager’s Association
- Virginia Municipal Clerks Association
- ICMA
- National Association of County Administrators
- Virginia Government Finance Officers Association
- Government Finance Officers Association
- Public Relations Council
- National Association of Government Communicators

The County Administrator’s Office also coordinates the following special activities:

- Boards and Commissions brochure/resumes/recruitment process/recognition
- Meeting room management
- Legislative activities
- Miscellaneous CIP-related projects
- Staff Development
- Special projects as assigned

Projects Completed:

- New Courthouse Construction Design and Bid
- County-wide Strategic Plan Work session/Five Year Financial Plan
- Animal Shelter Design and Bid
- ARPA Government Center Projects construction
- Reassessment
- Staff Development Day
- Staff Network Events

Planned Projects:

- Courthouse Construction and Financing
- Comprehensive Plan Update
- Economic Development Strategic Plan Update
- Fire/Rescue Strategic Plan
- Communications Strategic Plan
- Broadband Projects – VATI 2021 and VATI 2022
- Sheriff's office building drainage
- I-Legislate
- Financial Software Replacement
- Animal Shelter Construction
- Regional Radio Project

Contact Information:

Timothy Fitzgerald, County Administrator
Jennifer Whetzel, Deputy County Administrator

Location: Augusta County Government Center
County Administrator's Office
18 Government Center Lane
P.O. Box 590
Verona, VA 24482

Phone: (540) 245-5610

Fax: (540) 245-5621

E-mail: coadmin@co.augusta.va.us

**12010-COUNTY ADMINISTRATOR
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>Adopted</u>	<u>Difference</u>
	23-24 Revised	FY24-25	FY 23-24	FY 23-24	FY 24-25	FY 24-25	
<u>3121 - AUDITING CONTRACTUAL</u>			\$ 69,480	\$ 69,480	\$ 70,770	\$ 70,770	\$ -
PBMares, LLC							
3 year contract w/ option for 2, one year renewals							
Fiscal year 2022 audit	\$ 68,215						
Fiscal year 2023 audit	\$ 69,480						
Fiscal year 2024 audit	\$ 70,770						
Fiscal year 2025 audit	\$ 72,085						
Fiscal year 2026 audit	\$ 73,425						
<u>3124 - COST ALLOCATION PLAN</u>			\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ -
Annual cost to provide plan to ascertain overhead for Social Services.							
3 year contract with RFC							
<u>3600 - ADVERTISING</u>			\$ 7,000	\$ 7,000	\$ 7,000	\$ 7,000	\$ -
Advertising for Board of Supervisors meetings, RFPs, construction, budget, ordinances, etc.	\$ 7,000	\$ 7,000					
<u>3700 - COMMUNICATIONS AND MARKETING</u>			\$ 108,000	\$ 110,000	\$ 103,000	\$ 103,000	\$ -
Software and subscriptions related to communications management. Creative Cloud	\$ 600	\$ 600					
Branding, photos, etc. Considered website refresh needs.	\$ 2,000	\$ 2,000					
Granicus Gov QA FOIA Platform, transition to Next Request FY24	\$ 20,810	\$ 13,000					
Granicus GovServices - online customer services	\$ 14,600	\$ 14,600					
Granicus GovDelivery - website communications services	\$ 7,100	\$ 7,100					
Granicus GovMeetings - website agenda, minutes, e-comment	\$ 19,250	\$ 19,250					
ZenCity - Organic, social media monitoring	\$ 21,600	\$ 21,600					
ZenCity - Engage 2 year contract amount	\$ 15,000	\$ 15,000					
Advanced Media Solutions - BOS Livestream	\$ 9,000	\$ 9,000					
	\$ 109,960	\$ 102,150					

**12010-COUNTY ADMINISTRATOR
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>Adopted</u>	<u>Difference</u>
	23-24 Revised	FY24-25	FY 23-24	FY 23-24	FY 24-25	FY 24-25	
<u>5201 - POSTAGE SERVICES</u>			\$ 700	\$ 700	\$ 700	\$ 700	\$ -
Amount includes postage/UPS	\$ 300	\$ 300					
PO Box rental	\$ 400	\$ 400					
	\$ 700	\$ 700					
<u>5203 - TELEPHONE SERVICES</u>			\$ 5,040	\$ 5,040	\$ 5,040	\$ 5,040	\$ -
Phones include County Administrator's office, Board Room, and Executive Conference Room and switchboard							
	Per month						
Carolina Digital	\$ 300	\$ 3,600	\$ 3,600				
Verizon-Ipad, cell phone	\$ 95	\$ 1,140	\$ 1,140				
Switchboard	\$ 25	\$ 300	\$ 300				
	\$ 5,040	\$ 5,040					
<u>5305 - MOTOR VEHICLE INSURANCE</u>			\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200	\$ -
2014 Ford Explorer #25 (Silver)							
2022 Ford Explorer #27 (White)							
<u>5307 - LIABILITY INSURANCE - PUBLIC OFFICIAL</u>			\$ 3,700	\$ 3,700	\$ 3,700	\$ 3,700	\$ -
Board & County Administrator Division of Risk Management							
<u>5501 - TRAVEL EXPENSES</u>			\$ 8,500	\$ 8,500	\$ 8,900	\$ 8,900	\$ -
Rotary	\$ 910	\$ 910					
VACO Conference (FY24 Homestead, FY25 Homestead)	\$ 1,000	\$ 1,000					
NACO Legislative Conference, D.C.	\$ -	\$ 1,000					
VACO Legislative Conference, Richmond (1)	\$ 180	\$ 180					
VACO County Officials Summit (2 Committee members)	\$ 125	\$ 270					
VLGMA Summer Conference	\$ 900	\$ 900					
VLGMA Winter Conference (2)	\$ 750	\$ 750					
Clerk's Continued Education	\$ 1,000	\$ 1,000					
ICMA Annual Conference	\$ 2,100	\$ 2,100					
VLMGA DAO Professional Development Opp.	\$ 100	\$ 100					
Employee of the year luncheon	\$ 150	\$ 150					
Misc. - Economic Development Trips, Chamber, VML	\$ 500	\$ 500					
	\$ 7,715	\$ 8,860					
Account also reflects funding for legislative trips to Richmond, monthly manager meetings, Employee of the Year lunch, staff development, etc.							

**12010-COUNTY ADMINISTRATOR
BUDGET REQUEST**

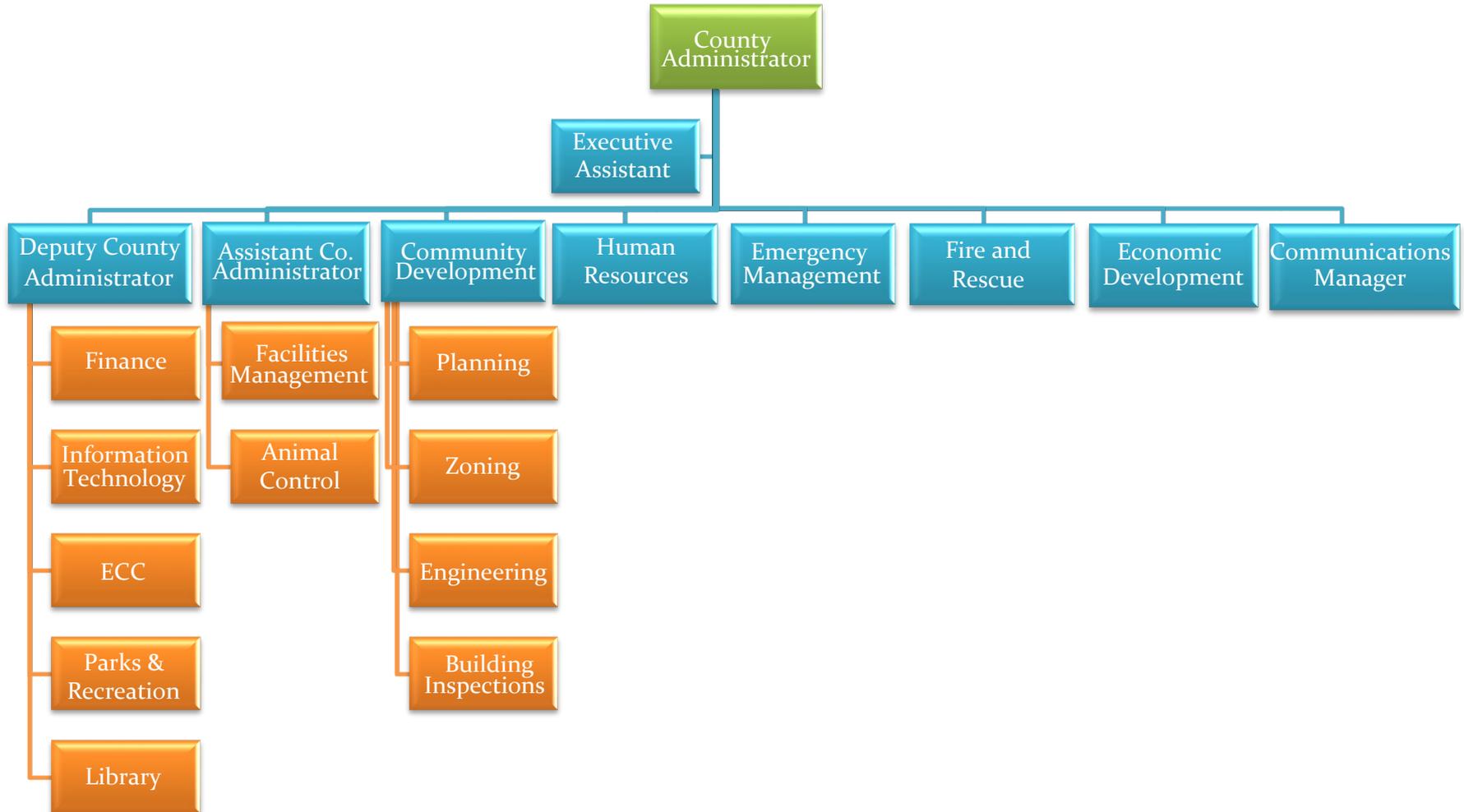
	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>Adopted</u>	<u>Difference</u>
	23-24 Revised	FY24-25	FY 23-24	FY 23-24	FY 24-25	FY 24-25	
5801 - DUES AND SUBSCRIPTIONS			\$ 23,500	\$ 23,800	\$ 23,800	\$ 23,800	\$ -
VACO (77,757 x .21 = \$16,329)	\$ 16,329	\$ 16,400					
NACO	\$ 1,475	\$ 1,475					
Rotary (\$65 x 4 = \$240)	\$ 260	\$ 260					
VLGMA (2 staff)	\$ 1,000	\$ 1,000					
ICMA	\$ 1,475	\$ 1,475					
NACA	\$ 50	\$ 50					
Daily News Leader annual online subscription	\$ 60	\$ 60					
News Virginian	\$ 210	\$ 210					
Local Clerk's Association	\$ 30	\$ 30					
State Clerk's Association	\$ 50	\$ 50					
IIMC	\$ 225	\$ 225					
Public Relations Council	\$ 165	\$ 165					
VA Public Relations - State	\$ -	\$ -					
Public Relations Council - National	\$ 325	\$ 325					
National Assoc. of Govt. Communicators	\$ 160	\$ 160					
Zoom (Co Admin users + all excess unused accounts)	\$ 1,920	\$ 1,920					
VGFOA	\$ 50	\$ 50					
	\$ 23,784	\$ 23,855					
6001 - OFFICE SUPPLIES			\$ 8,600	\$ 8,600	\$ 7,000	\$ 7,000	\$ -
General office supplies of Board of Supervisors, County administrator, Clerk, etc. to include stationary, writing supplies, printing forms, etc. Account also covers mail machine supplies, copier charges, directories, etc.	\$ -						
Flags (FY23)	\$ 6,200	\$ 7,000					
Frame new BOS picture FY24 \$250	\$ 250	\$ -					
Minute books FY24 \$2175	\$ 2,175	\$ -					
	\$ 8,625	\$ 7,000					
6008 - MOTOR VEHICLE FUEL			\$ 2,000	\$ 2,300	\$ 2,300	\$ 2,300	\$ -
Reflects gasoline for two vehicles. Ford Explorer (White) and (Silver) used as pool vehicles for county agencies. Mileage as follows:							
	<u>1/19/24</u>						
2014 Ford Explorer #25 (Silver)	120,000+						
2022 Ford Explorer #27 (White)	-10000						

**12010-COUNTY ADMINISTRATOR
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>Adopted</u>	<u>Difference</u>
	23-24 Revised	FY24-25	FY 23-24	FY 23-24	FY 24-25	FY 24-25	
<u>6009 - MOTOR VEHICLES MAINTENANCE & SERVICE</u>			\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ -
General maintenance to include oil changes, repairs, inspection, etc. Tires for Silver Explorer.							
<u>8002 - FURNITURE AND FIXTURES</u>			\$ -	\$ 1,000	\$ 3,000	\$ 3,000	\$ -
Office furniture-receptionist	\$ 680						
County seals framed for retirees (3)	\$ 315						
Lineage office space design		\$ 7,000					
Displays for hallway		\$ 3,000					
	\$ 995	\$ 10,000					
Department Total:			\$ 242,720	\$ 246,320	\$ 241,410	\$ 241,410	\$ -
Payroll Total:			\$ 884,188	\$ 880,364	\$ 972,672	\$ 972,672	\$ -
Grand Total:			\$ 1,126,908	\$ 1,126,684	\$ 1,214,082	\$ 1,214,082	\$ -

includes FOIA Technician/Administrative Assistant

County Administrator Organizational Chart



Human Resources

Mission:

The Human Resources Office will provide quality services for the General Government, Department of Social Services and Shenandoah Valley Animal Services Center in achieving strategic goals; recruiting, selecting, and retaining quality employees; administer a comprehensive Human Resources program that is consistent with federal, state and local laws/regulations which meets the needs of the divisions and the citizens of Augusta County.

Department Overview:

The Augusta County Human Resources Office serves general government, social services, regional animal services center, and the constitutional employees. Serving approximately 750 full and part-time personnel, the function of the Human Resources Office is to manage benefits and payroll, recruitment/retention, employee orientation and exit interviews, employee/supervisory training, worker’s compensation and the tuition assistance program. Benefits include VRS (Plan 1, 2 and Hybrid) Retirement, Group Life Insurance, Annual and sick leave, PTO leave, Short Term and Long-Term Disability, Deferred Compensation, EAP Program, Flex Benefit Plan, Health Savings Account, Health Insurance, Dental Insurance, Vision Insurance, Cancer and Accident Insurance, Credit Union, and Direct Deposit. All quarterly and annual tax reporting is handled through this office. The annual evaluation program and regular and disability retirement is also managed from the Human Resources Office.

Strategic Goals and Objectives:

- Continue to use Health and Wellness dollars to provide for the well-being of employees.
- Offer employee/supervisory training through EAP Program and in-house training to save on training budget.
- Update the County’s Policy and Procedures Manual and Employee Handbook.
- Work closely with Department Heads on personnel needs.
- Work closely with the DSS Management Team on HR issues.
- Work closely with the Director of SVASC on recruitment, retention and other HR issues.
- Work with the SAW Consortium on the self-funding insurance.
- Stay current with the latest regulations and compliance requirements of the federal and state government.
- Tyler HRM and Payroll Implementation

Budget Summary:

Item	FY2022- 2023 Expenditures	FY2023 - 2024 Adopted	FY2023 – 2024 Revised	FY2024 - 2025 Adopted	% Change from FY2024
Personnel	\$298,667	\$330,895	\$308,978	\$353,948	7.0%
Operating	29,113	36,918	35,667	31,668	-14.2%
Total	\$327,780	\$367,813	\$344,645	\$385,616	4.8%

*Increases in Personnel are due to the COLA increase effective 1/1/24. Decreases in operating are due to reduced COBRA fees and equipment for a new FTA budgeted in FY24.

Service and Performance Measures:

	FY2022-2023 Actual	FY2023-2024 Planned	FY2024-2025 Expected
New Recruits	194	130	125
% of Turnover	23%	22%	20%
Employee Training Offered	2	2	4
# of Direct Deposits	653	569	630
% of Employees on Direct Deposit	96%	97%	97%

Notes: The Service and Performance Measures include employees of Augusta County, Shenandoah Valley Social Services, and Shenandoah Valley Animal Services Center. Elections workers are included in these numbers as well.

Accomplishments:

- First year with new benefit carriers, very smooth transition and no major issues.
- Hiring of new Human Resources Specialist, Hannah Varner.
- Continued normal business with staff shortage.
- Work closely with Department Heads/Constitutional Officers during transition periods.
- Work closely with the DSS Management Team on personnel issues.
- Work closely with the SVASC Director and Operations Manager on personnel needs.

Contact Information:

Faith Duncan, Human Resources Director
 Hannah Varner, Human Resources Specialist

Location: Augusta County Government Center
 Human Resources Department
 18 Government Center Lane
 P.O. Box 590
 Verona, VA 24482

Phone: (540) 245-5617

Fax: (540) 245-5175

E-mail: jobs@co.augusta.va.us

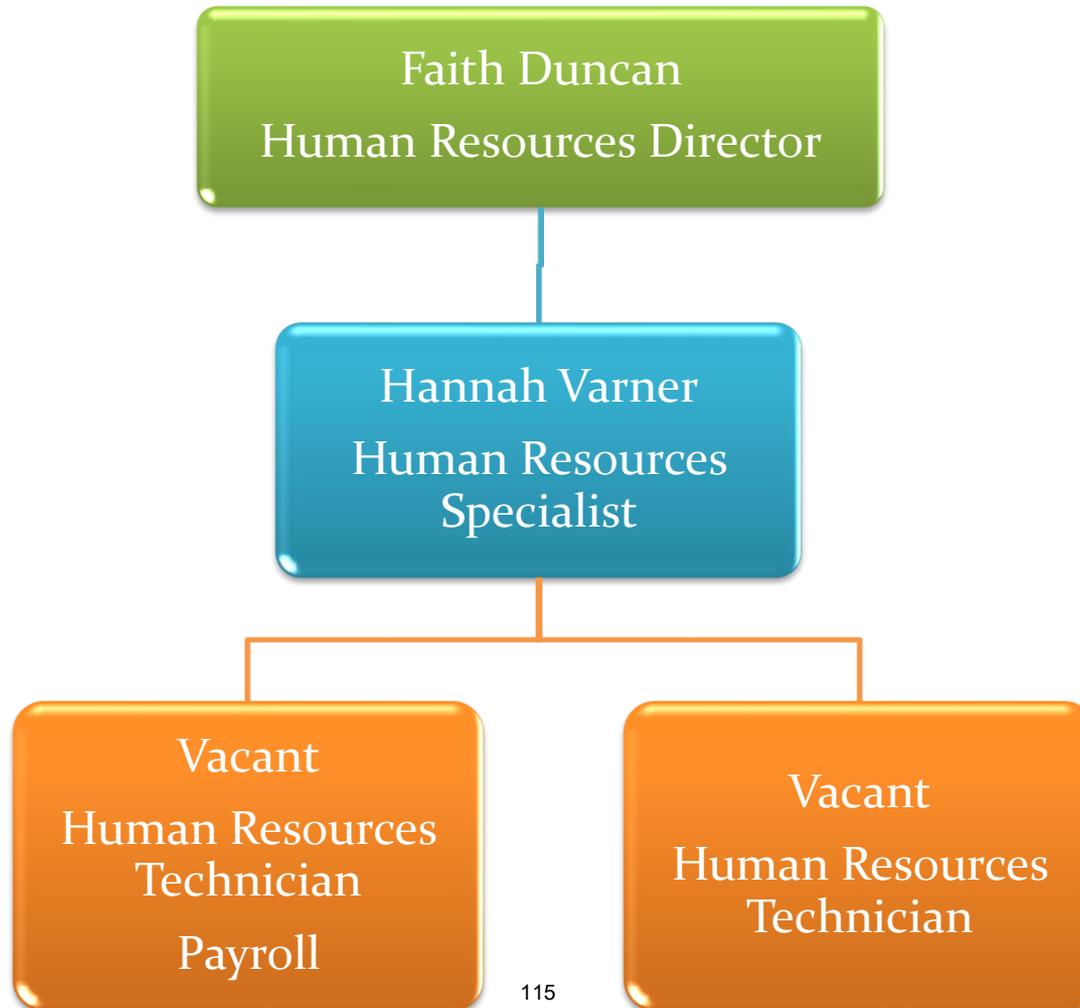
**12030-HUMAN RESOURCES
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>Adopted</u>	<u>Difference</u>
	23-24 Revised	FY24-25	FY 23-24	FY 23-24	FY 24-25	FY 24-25	
<u>3102 - HEALTH & WELLNESS PROGRAM</u>			\$ -	\$ -	\$ -		\$ -
Employee Picnic-provided by First Bank							
Flu Shots-covered through health insurance							
Health Club Memberships-benefit no longer provided							
EAP Program-funded through Aetna wellness dollars							
Fitness equipment-funded through Aetna wellness dollars							
<u>3103 - COBRA FEES</u>			\$ 2,705	\$ 1,454	\$ 1,680	\$ 1,680	\$ -
<u>3323 - BACKGROUND CHECKS</u>			\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ -
All employee background checks							
<u>3600 - ADVERTISING</u>			\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ -
Advertising for vacant positions. We also place vacant positions on the web page.							
<u>5201 - POSTAGE</u>			\$ 700	\$ 700	\$ 700	\$ 700	\$ -
Postage costs associated with payroll, FICA, employment, etc.							
<u>5203 - TELEPHONE SERVICES</u>			\$ 1,189	\$ 1,189	\$ 1,189	\$ 1,189	\$ -
Costs of line per month, long distance, switchboard							
Telephone Services for HR Technician	\$ -	\$ -					
<u>5501 - TRAVEL</u>			\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ -
Travel associated with miscellaneous meetings and seminars. PHR Certification requires 20 credit hours annually.	\$ -	\$ -					
<u>5504 - IN-SERVICE TRAINING & EDUCATION</u>			\$ 21,000	\$ 21,000	\$ 21,000	\$ 21,000	\$ -
Tuition Program	\$ -	\$ -					
Training (in-house, wellness provided)	-	-					
SEI/LEAD	-	-					
-leadership training	-	-					
VA Insitute of Government	-	-					
	\$ -	\$ -					

**12030-HUMAN RESOURCES
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>Adopted</u>	<u>Difference</u>
	23-24 Revised	FY24-25	FY 23-24	FY 23-24	FY 24-25	FY 24-25	
<u>5506 - EMPLOYEE RECOGNITION & AWARD</u>			\$ 800	\$ 800	\$ 800	\$ 800	\$ -
<u>5801 - DUES & SUBSCRIPTIONS</u>			\$ 299	\$ 299	\$ 299	\$ 299	\$ -
SHRM National Membership	\$ -	\$ -					
SHRM Local Membership	-	-					
	\$ -	\$ -					
<u>6001 - OFFICE SUPPLIES</u>			\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ -
Office costs, printer ink							
<u>8001 - EQUIPMENT</u>							
Computer for HR Technician	\$ 1,600		\$ 1,725	\$ 1,725	\$ -	\$ -	\$ -
Desk Phone for HR Technician	125						
	\$ 1,725	\$ -					
<u>8002 - FURNITURE & FIXTURES</u>							
Furniture for HR Technician	\$ 2,500	\$ -	\$ 2,500	\$ 2,500	\$ -	\$ -	\$ -
Department Total:			\$ 36,918	\$ 35,667	\$ 31,668	\$ 31,668	\$ -
Payroll Total:			\$ 330,895	\$ 308,978	\$ 353,948	\$ 353,948	\$ -
Grand Total:			\$ 367,813	\$ 344,645	\$ 385,616	\$ 385,616	\$ -

Human Resources Organizational Chart



County Attorney

Mission:

The County Attorney's Office provides legal counsel to the Board of Supervisors and to all County Departments, as well as County Constitutional Officers.

Department Overview:

A brief summary of the many services this office provides includes but is not limited to:

- Board of Supervisors: Provide legal counsel to the Board as a whole and provide legal counsel to individual Board members on matters unique to their districts.
- Commissioner of Revenue: Provide legal advice, research, and recommend approval of refunds.
- County Administration: Work with County Administration/staff on a myriad of legal issues affecting the County, the Board of Supervisors and departments and draft and/or review County policies.
- Coordinate County's response to FOIA requests and perform legal review.
- County Code and Ordinances: Attend Ordinance Group meetings. Review ordinances and ads upon request and work with County Administrator's Office on proper advertising of same. Prepare Board approved updates to the County Code and provide copies to all holders of the Code. Update website as changes are made to the Code.
- Economic Development: Prepare and review contracts, agreements, and deeds.
- Finance Department: Advise the Finance Department as to claims to be filed with the County's insurance companies, draft and/or review procurement contracts and policies. Provide legal research and advice relating to finance and procurement issues.
- Fire & Rescue: Review and provide legal advice on FOIA requests, policies, MOUs, agreements, documents, and advise the Department on personnel issues.
- Lawsuits: Draft and file pleadings, properly research each case, schedule court hearings, conduct discovery, prepare witnesses and exhibits, and otherwise prosecute or defend in Court.
- Library Board: Review and provide legal advice to the Board on proposed policy changes and procurement documents.
- Parks and Recreation: Review and approve agreements, easements, and forms.
- Personnel: Meet with personnel director and with affected department heads on any personnel issues and advise.
- Sheriff's Department: Meet with various personnel, provide legal research and advice with respect to legal matters, and prepare court filings for unclaimed bodies in Augusta County.
- Subdivision, Planning & Engineering: Review and approve subdivision documents. Advise Subdivision Agent and County Engineer. Work with County Engineer and VDOT on land acquisitions for right of way, stormwater, and erosion matters.
- Treasurer: Lend support and advice to the Treasurer and his staff.
- Zoning: Provide legal advice to the Board of Zoning appeals and attend meetings. Work with Zoning Administrator on any zoning issues and prosecute zoning violations in General District and Circuit Courts.

Strategic Goals and Objectives:

- Provide timely, well-researched legal services to the Board of Supervisors.
- Assist the Ordinance Group in amending the Augusta County Code.
- Assist and provide legal advice to *all* county departments, including County Administration, Community Development, Parks and Recreation, Finance, Human Resources, Fire-Rescue, ECC, Treasurer, Commissioner of Revenue, and Sheriff's Office.
- Advise Board of Zoning Appeals.
- Assist Personnel with any needed updates of the employee handbook.

- Monitor relevant legislation passed by the Virginia Legislature and recommend amendments to the County Code, if needed, based on any new legislation.

Budget Summary:

Item	FY2022- 2023 Expenditures	FY2023 - 2024 Adopted	FY2023 – 2024 Revised	FY2024 - 2025 Adopted	% Change from FY2024
Personnel	\$397,879	\$389,478	\$394,466	\$412,882	6.0%
Operating	16,334	61,540	119,565	103,420	68.1%
Total	\$414,213	\$451,018	\$514,031	\$516,302	14.5%

* Increases in Personnel are due to the COLA increase effective 1/1/24. Increases in Operating are due to increased in contract services.

Service and Performance Measures (per list of accomplishments):

Item	2023-2024
Court cases	20
Deeds and Easements	12
Legal Opinions	166
Ordinance Updates	11
FOIA Review	230

Accomplishments:

- Handled all legal work involving courthouse
- Represent Board of Supervisors in Show Causes and proceedings involving courthouse
- Together with outside counsel, oversaw litigation involving FOIA
- Prosecuted zoning violation cases.
- Assisted with the preparation of several invitations to bid and requests for proposals issued by County for various goods and services.
- Assisted departments and Sheriff’s Office in responding to public records requests under the Virginia Freedom of Information Act.
- This office received 166 legal opinion requests, received paperwork for 1 unclaimed body and other various legal issues
- Assisted Treasurer’s office with FOIA requests
- Assisted Community Development with FOIA requests
- Worked on ordinance(s)
- Handled County’s Real Estate transactions, prepare and review contracts
- Continued to provide legal advice to all County departments
- Assisted with the preparation of several invitations to bids and requests for proposals issued by County for various goods and services
- Drafted various proposed ordinances
- Prepared and distributed updates for County Code
- Assisted departments and Sheriff’s Office in responding to public records requests under the Virginia Freedom of Information Act
- Advised and assisted Constitutional officers in responding to requests under the Freedom of Information Act
- Reviewed several documents for the Emergency Services Department
- Assisted Personnel Director on personnel issues
- Prepared contracts, deeds, leases
- Handled personnel and policy issues
- Provide legal advice, research and respond to legal opinion requests by the Board of Supervisors

- Worked with outside counsel when necessary
- Provided legal advice to Board of Zoning Appeals (BZA) and attend all BZA meetings
- Provided legal advice to registrar's office
- Advised County officials and staff on innumerable informal legal questions

Contact Information:

James R. Benkahla, County Attorney

Location: County Attorney's Office

Augusta County Government Center
18 Government Center Lane
P.O. Box 590
Verona, VA 24482

Phone: (540) 245-5017

Fax: (540) 245-5096

E-mail: ctyatty@co.augusta.va.us

**12040-COUNTY ATTORNEY
BUDGET REQUEST**

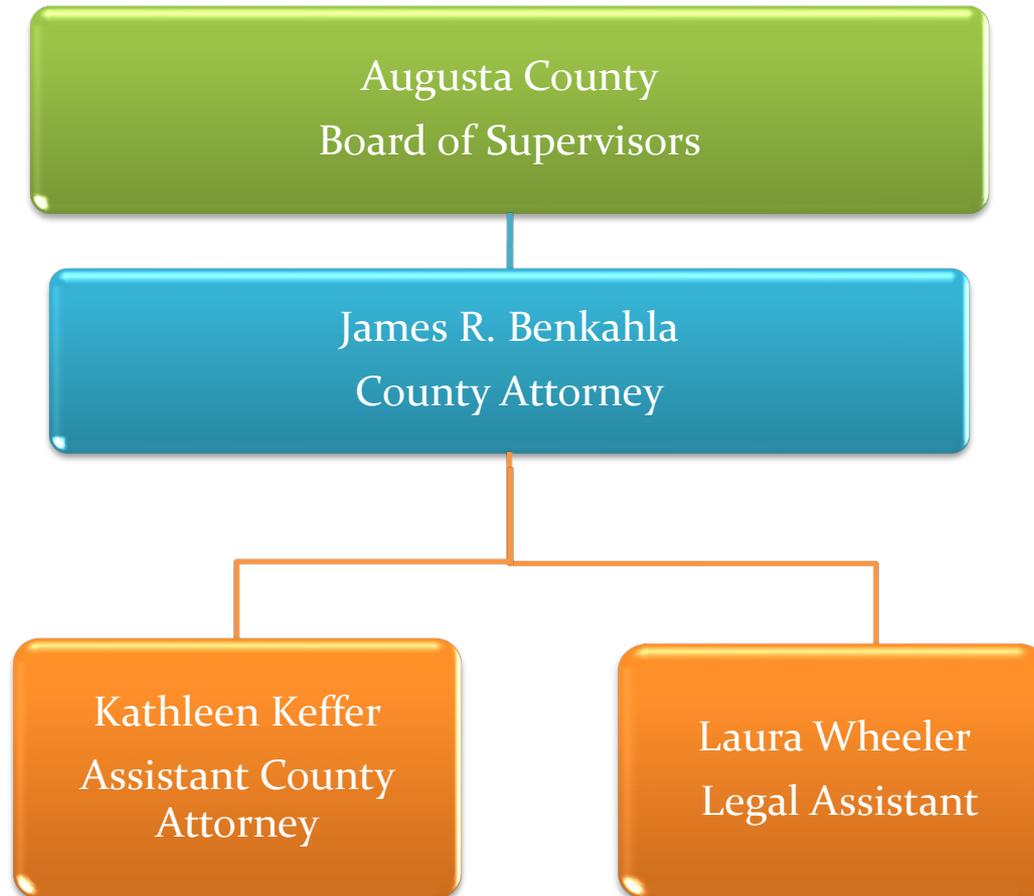
	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>Adopted</u>	<u>Difference</u>
	23-24 Revised	FY24-25	FY 23-24	FY 23-24	FY 24-25	FY 24-25	
<u>3120 CONTRACT SERVICES</u>	\$90,000	\$100,000	\$ 40,000	\$ 90,000	\$ 100,000	\$ 80,000	\$ 20,000 general cut
Fees and expenses to retain outside counsel when a matter requires expertise in a specialized area of law or when a conflict of interest precludes representation by the County Attorney of one of its boards.							
<u>5201 - POSTAGE SERVICES</u>	\$0	\$375	\$ 350	\$ 375	\$ 375	\$ 375	\$ -
Cost of postage and overnight deliveries.							
<u>5203 - TELEPHONE SERVICES</u>			\$ 2,110	\$ 2,110	\$ 3,154	\$ 2,350	\$ 804 cut position
Cost of lines serving office (five lines, including one fax line) and long distance service.							
Cost of lines - \$66.25 per month	\$ 825	\$ 850					
<i>new position request</i>	-	804					
Repairs	120	140					
Verizon Wireless	570	590					
Annual assessment for office's		510					
ipad service	495	110					
share of County switchboard	100	150					
	<u>\$ 2,110</u>	<u>\$ 3,154</u>					
<u>5501 - TRAVEL EXPENSES/EDUCATION</u>			\$ 4,940	\$ 4,940	\$ 9,305	\$ 5,305	\$ 4,000 cut position
LGA Fall Conference	\$ 2,000	\$ 2,200					
LGA Spring Conference	1,800	1,900					
LGA Regional Conference	550	575					
LPGA Conference	470	490					
<i>new position travel/training</i>	-	4,000					
Classes/Training	120	140					
	<u>\$ 4,940</u>	<u>\$ 9,305</u>					

**12040-COUNTY ATTORNEY
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>Adopted</u>	<u>Difference</u>
	23-24 Revised	FY24-25	FY 23-24	FY 23-24	FY 24-25	FY 24-25	
<u>5801 - DUES AND SUBSCRIPTIONS</u>			\$ 3,340	\$ 3,340	\$ 7,695	\$ 3,540	\$ 4,155
Virginia State Bar	\$ 750	\$ 800					cut position
Staunton-Augusta-Waynesboro Bar Association	160	175					
Local Government Attorneys Assn	1,400	1,450					
Local Government Paralegal Assn	60	75					
Virginia Lawyers Weekly	850	900					
New position request	-	4,155					
Miscellaneous	120	140					
	\$ 3,340	\$ 7,695					
<u>6001 - OFFICE SUPPLIES</u>			\$ 2,800	\$ 2,800	\$ 2,850	\$ 2,850	\$ -
General office supplies including stationary, pens, pencils, mailing and facsimile supplies, and copying costs (including supplements to the County Code).							
<u>6004 LAW BOOKS</u>			\$ 8,000	\$ 8,000	\$ 8,800	\$ 8,000	\$ 800
Library Updates	\$ 3,600	\$ 3,700					general cut
Code of Virginia (supplements/replacements)	4,100	4,200					
Handbook of Virginia Local Gov't Law	380	390					
Virginia Civil Procedure	120	140					
Miscellaneous	360	370					
	\$ 8,560	\$ 8,800					
<u>8001 - FURNITURE & FIXTURES</u>			\$ -	\$ 8,000	\$ 3,000	\$ 1,000	\$ 2,000
pictures for office		\$ 1,000					cut position
new position laptop monitor, etc	-	2,000					furniture in revised
additional furniture for new office space	8,000	-					
	\$ 8,000	\$ 3,000					
Department Total:			\$ 61,540	\$ 119,565	\$ 135,179	\$ 103,420	\$ 31,759
Payroll Total:			\$ 389,478	\$ 394,466	\$ 521,378	\$ 412,882	\$ 108,496
Grand Total:			\$ 451,018	\$ 514,031	\$ 656,557	\$ 516,302	\$ 140,255

*cut Assistant County Attorney request

County Attorney's Organizational Chart



Commissioner of the Revenue

Department Overview:

The Commissioner of the Revenue Office is responsible for the assessment of taxes on Personal Property, Real Estate, Consumer Utilities, Business License, Machinery & Tools, Meals and Lodging. The land use program, tax relief for the elderly and disabled program, and the real estate and personal property tax exemption for disabled veterans’ program are also administered by the department. State responsibilities include processing all State Income Tax Returns and Estimated Taxes filed by county residents.

The Commissioner of the Revenue is directly accountable to the public and recognizes the vital importance of individual customer service in carrying out all prescribed duties in a professional and responsible manner.

Strategic Goals and Objectives:

- Continue to work with new real estate software vendor (Vision) to complete the reassessment “unfreezing “real estate parcels for the first time since conversion in February 2021.
- Assist the reassessment contractor – Wampler-Eanes to complete the reassessment by March 2024 and to provide revenue estimates to administration for budget forecasting for the 24 – 25 budget year.
- Provide support for the Board of Equalization hearings.
- Work with County Administration and County Attorney to respond to any appeals of the real estate general reassessment values.
- Mentor new Real Estate Assessor to insure that he has quality training in all aspects of assessment.
- Mentor new Tax Examiner to develop the skills necessary for her to assist the public with the many, varied tasks performed by this office.
- Promote talent within department to understudy managerial positions that will be open to retirement(s) within 2 & 7 years.
- Work with county administration to select and replace the current assessment software.

Budget Summary:

Item	FY2022- 2023 Expenditures	FY2023 - 2024 Adopted	FY2023 – 2024 Revised	FY2024 - 2025 Adopted	% Change from FY2024
Personnel	\$1,011,366	\$1,035,629	\$1,017,896	\$1,044,831	0.9%
Operating	176,610	177,167	207,377	214,865	21.3%
Total	\$1,187,976	\$1,212,796	\$1,225,273	\$1,259,696	3.9%

* Operating costs increased due to increased postage costs and increases to the valuations of the personal property book.

Service and Performance Measures:

Item	2023 Actual	Item	2023 Actual
Business Licenses issued	5006	Land Use applications processed	5979
Vehicles assessed	109234	Land Use parcels rolled back	118
New vehicles added	23999	Real Estate parcels assessed	40416
Old vehicles removed	21841	Mapping changes worked	485
Returns processed through mail	1239	Parcel transfers	3637
State tax returns prepared	185	Assessment due to new construction	918
State estimated taxes filed	383		
Tax relief applications processed	643		
Veterans applications approved	251		

Accomplishments:

	2022	2023
Real Estate Assessed Tax	\$ 48,246,232	\$ 49,050,122
Personal Property Assessed Tax	\$ 26,310,014	\$ 25,837,615
Machinery & Tool Assessed Tax	\$ 5,690,200	\$ 5,741,803
Mobile Home Assessed Tax	\$ 239,800	\$ 248,194
Bank Franchise Tax	\$ 304,305	\$ 261,521
Business License Tax	\$ 5,202,164	\$ 5,643,654
Meals Tax	\$ 4,325,472	\$ 4,668,025
Lodging Tax	\$ 1,392,472	\$ 1,463,875
Utility License Tax	\$ 73,178	\$ 60,363
Utility Tax	\$ 2,148,451	\$ 1,969,767
Land Use Revalidation Fees	\$ 28,940	\$ 31,334
Land Use Rollback Tax	\$ 322,357	\$ 283,075
Mobile Home Titling Tax	\$ 207,768	\$ 192,192
Public Service	\$ 2,663,964	\$ 2,697,126
Audit Results	\$ 394,192	\$ 752,630
Revenue Generated	<u>\$ 97,549,509</u>	<u>\$ 98,901,296</u>

Contact Information:

George E. Price, Commissioner of the Revenue

Location: Augusta County Government Center
 Commissioner of Revenue Department
 18 Government Center Lane
 P.O. Box 590
 Verona, VA 24482

Phone: (540) 245-5640
 (540) 245-5647 (Real Estate)

Fax: (540) 245-5179

E-mail: gprice@co.augusta.va.us
 lwagoner@co.augusta.va.us

**12090-COMMISSIONER OF THE REVENUE
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>Adopted</u>	<u>Difference</u>
	23-24 Revised	FY24-25	FY 23-24	FY 23-24	FY 24-25	FY 24-25	
<u>3320 - MAINTENANCE SERVICE CONTRACTS</u>			\$ 695	\$ 695	\$ 695	\$ 695	\$ -
6500-V05 IBM Printer - 5 yr maintenance contract	\$ -						
Ricoh - Copy Machine		\$ -					
	\$ -	\$ -					
<u>3501 - CONTRACTURAL ASSESSMENTS - NADA</u>			\$ 15,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ -
Valuation of peronal property book through NADA	\$ -						
<u>3600 - ADVERTISING</u>			\$ 500	\$ 500	\$ 500	\$ 500	\$ -
Advertise deadlines	\$ -						
<u>4100 - DATA PROCESSING SERVICES</u>			\$ 87,132	\$ 87,132	\$ 97,560	\$ 97,560	\$ -
Vision Technology Cloud Hosting Software	\$ 15,228	\$ 18,388					
Vision Technology Annual Maintenance	44,820	50,826					
Vision Technology Cloud Hosting Property Records	7,168	8,430					
Lexus Advance Development Legal shared w Co Att	700	700					
Bright Software Maintenance	15,816	15,816					
ESRI - GIS Licenses	2,700	2,700					
Marshall & Swift Commerical Module VISION	700	700					
	\$ 87,132	\$ 97,560					
<u>5201 - POSTAL SERVICES</u>			\$ 40,000	\$ 44,284	\$ 45,100	\$ 45,100	\$ -
Annual Personal Property Mailing	\$ 27,000	\$ 30,000					
Annual Land Use Reval Mailing	2,200	2,800					
General office mailings	5,000	5,600					
Business License Mailing	6,200	6,700					
	\$ 40,400	\$ 45,100					
<u>5203 - TELEPHONE SERVICES</u>			\$ 3,100	\$ 3,100	\$ 3,100	\$ 3,100	\$ -
Costs of line per month, long distance, switchboard							
<u>5305 - MOTOR VEHICLE INSURANCE</u>		\$0	\$ 1,200	\$ 1,126	\$ 1,400	\$ 1,200	\$ 200
2 vehicles at \$600 each							cut to actual

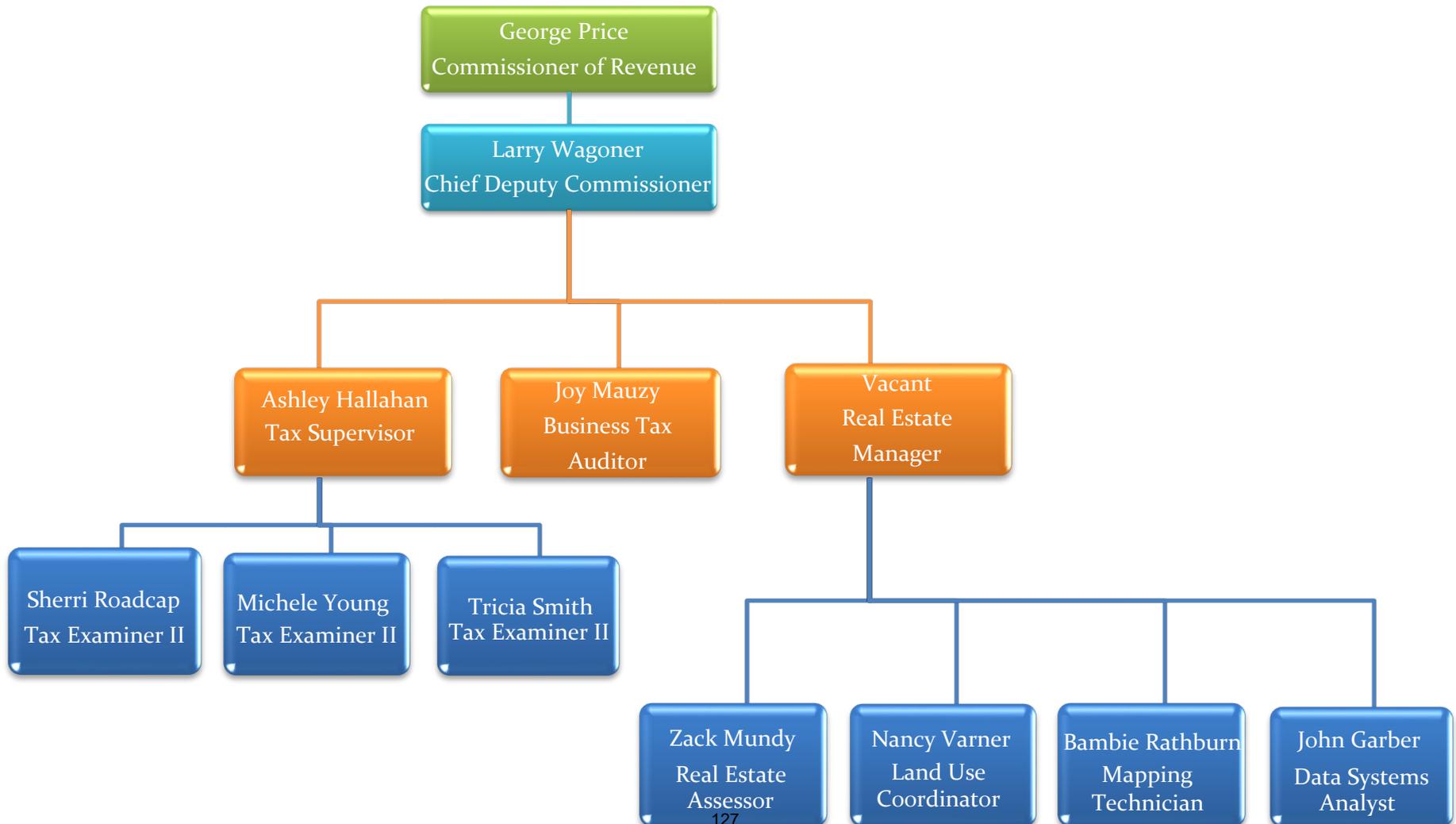
**12090-COMMISSIONER OF THE REVENUE
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>Adopted</u>	<u>Difference</u>
	23-24 Revised	FY24-25	FY 23-24	FY 23-24	FY 24-25	FY 24-25	
<u>5501 - TRAVEL EXPENSES</u>			\$ 7,720	\$ 7,720	\$ 7,800	\$ 7,800	\$ -
Commissioner Annual Meeting	\$ 2,100	\$ 2,500					
VA Association of Assessing Officers Conference	1,350	1,500					
Certification Classes	1,500	1,800					
VT Farm & Business Tax Class	770	-					
VA Association of Assessing Officers School	3,000	2,000					
Travel for Various Meetings	-	-					
	<u>\$ 8,720</u>	<u>\$ 7,800</u>					
<u>5801 - DUES & SUBSCRIPTIONS</u>			\$ 1,820	\$ 1,820	\$ 1,910	\$ 1,910	\$ -
Commissioner Association	\$ 525	\$ 550					
IAAO Assessors Association	225	240					
West Central Association Dues	120	120					
VA Association of Assessing Officers	280	360					
Bright Software User Group	400	400					
University of Virginia Certification Program	220	200					
VA Association of Local Tax Auditors	50	40					
	<u>\$ 1,820</u>	<u>\$ 1,910</u>					
<u>6001 - OFFICE SUPPLIES</u>			\$ 18,000	\$ 24,000	\$ 22,000	\$ 20,000	\$ 2,000 general cut
General office supplies.							
Includes printing and envelopes for Annual Personal Property returns.							
Includes printing of forms used in office.							
<u>6008 - MOTOR VEHICLE FUEL</u>			\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ -
<u>Unit #</u>	<u>License #</u>	<u>ID #</u>	<u>Vehicle Make</u>	<u>Previous Mil.</u>	<u>Total Miles</u>		
4205	115-920L	97806	2019 Nissan Rogue	8,771	10,236		
7089	194-856L	9089	2016 Jeep Compas	51,886	58,137		

**12090-COMMISSIONER OF THE REVENUE
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>Adopted</u>	<u>Difference</u>
	23-24 Revised	FY24-25	FY 23-24	FY 23-24	FY 24-25	FY 24-25	
<u>6009 - MOTOR VEHICLE MAINT. & SUPPLIES</u>			\$ 500	\$ 500	\$ 500	\$ 500	\$ -
General maintenace and repairs.							
<u>8002 - FURNITURE & FIXTURES</u>			\$ -				\$ -
	\$ -						
	\$ -	\$0					
Department Total:			\$ 177,167	\$ 207,377	\$ 217,065	\$ 214,865	\$ 2,200
Payroll Total:			\$ 1,035,629	\$ 1,017,896	\$ 1,044,831	\$ 1,044,831	\$ -
Grand Total:			\$ 1,212,796	\$ 1,225,273	\$ 1,261,896	\$ 1,259,696	\$ 2,200

Commissioner of Revenue Organizational Chart



**12100 REASSESSMENT 12110 BOARD OF EQUALIZATION
BUDGET REQUEST**

	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>Adopted</u>	<u>Difference</u>
	FY24-25	FY 23-24	FY 23-24	FY 24-25	FY 24-25	
<u>3329 - CONTRACTUAL SERVICES</u>		\$ 573,109	\$ 1,123,280	\$ -	\$ -	\$ -
contract Wampler Eanes \$1,548,944	Budget					
	Actual					
FY23 payments	\$975,835	\$425,664				
FY24 payments	573,109	813,085				
Contract Total	\$1,548,944	\$1,238,749				
	remaining	\$310,195				
<u>3600 - ADVERTISING</u>		\$ -	\$ 500	\$ -	\$ -	\$ -
<u>5201 - POSTAGE</u>		\$ -	\$ 22,000	\$ -	\$ -	\$ -
For mailing of notices						
<u>5203 - TELEPHONE SERVICES</u>		\$ 1,000	\$ 1,000	\$ -	\$ -	\$ -
Landline and cell phone for reassessment office at government center						
<u>6001 - OFFICE SUPPLIES</u>		\$ 5,000	\$ 20,000	\$ -	\$ -	\$ -
Supplies needed for mailing of notices to include printing by third party contractor						
BOE:						
<u>1600 - COMPENSATION OF BOARD MEMBERS (BOE)</u>		\$ 3,000	\$ 3,000	\$ 1,000	\$ 1,000	\$ -
Payment for attendance at BOE meetings for seven members of Board						
<u>3600 - ADVERTISING</u>		\$ 700	\$ 700	\$ 700	\$ 700	\$ -
Advertisement of BOE meeting dates in accordance with Code of Virginia requirements						

**12100 REASSESSMENT 12110 BOARD OF EQUALIZATION
BUDGET REQUEST**

Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>Adopted</u>	<u>Difference</u>
FY24-25	FY 23-24	FY 23-24	FY 24-25	FY 24-25	
<u>3329 - CONTRACTUAL SERVICES</u>	\$ 573,109	\$ 1,123,280	\$ -	\$ -	\$ -
<u>5201 - POSTAGE</u> Postage for required mailings to citizens that make appointments with BOE	\$ 100	\$ 100	\$ 100	\$ 100	\$ -
<u>5203 - TELEPHONE</u> Cost of one line for BOE office, consistent with Reassessment phone number	\$ 500	\$ 500	\$ 500	\$ 500	\$ -
<u>6001 - OFFICE SUPPLIES</u> Misc office supplies for mailings	\$ -	\$ -	\$ -	\$ -	\$ -
Reassessment Department Total:	\$ 579,109	\$ 1,166,780	\$ -	\$ -	\$ -
BOE Total:	\$ 4,300	\$ 4,300	\$ 2,300	\$ 2,300	\$ -
Grand Total:	\$ 583,409	\$ 1,171,080	\$ 2,300	\$ 2,300	\$ -

Treasurer

Mission:

The County of Augusta Treasurer's Office (ACTO) mission is to provide great customer service in all venues and ensure the fiscal integrity of the County. By maintaining this commitment ACTO:

- Provide a professional environment where our employees can thrive and have access to educational opportunities.
- Concentrate on implementation of technology solutions that will meet or exceed our service requirements.
- Develop and implement more streamlined business processes for the convenience of the customer while adhering to the requirements of the law.
- Listen to customer feedback and implementing changes when possible.
- Strictly adhering to all federal, state and local laws governing the management of public funds.
- Work with external brokers and the banking community to achieve the highest and safest investment returns for the County.
- Take advantage of educational opportunities in the field of treasury management.

Department Overview:

The County Treasurer is an elected constitutional office and, as such, is directly accountable to the citizens of Augusta County. The Treasurer's Office prepares, mails and collects all tax bills for real and personal property located in the County of Augusta. The office also pursues the collection of all delinquent taxes and other charges and fees owed to the county. Additional revenues collected under the direct supervision of the Treasurer include: business licenses, receipts of state collected revenues and taxes; meals and lodging taxes and other various county fees and fines from all other county departments and school divisions as collected.

The County Treasurer's office is responsible for an effective cash management and investment program for the County and all of its agencies and acts as fiscal agent for the Augusta County Schools and their entities such as the Valley Vocational Center, Shenandoah Valley Regional Program, and Cafeteria Program, and the Shenandoah Valley Animal Services.

The Treasurer also acts as a custodian for several other regional and state business funds, which includes maintaining all records, accounting for the investment of funds and the reporting of fund revenues and expenditures. Currently the Treasurer's office is responsible for the safety of all these funds. ACTO oversees the balancing of approximately thirty or more accounts. Other duties include managing the county investments and adhering to its policy for the locality; arranging for banking services and new accounts as needed, processing retiree ach payments each month for the school board and county personnel office and revising all retiree banking information on an annual basis, currently 59 retirees and health savings ach payments for personnel; forecasting all cash receipts and expenditures to meet the county's needs on a weekly and monthly basis. Wiring funds to meet county and school debt payments several times a year; maximizing investments not needed to meet current expenditures; working with external brokers, vendors and the banking community; and seeking new opportunities for investments and reporting all investment activities.

The County Treasurer's office makes all disbursements for the county that have been approved for payment by the Director of Finance. The Treasurer acts as the reconciliation agent for the County by working with the each depository bank, county departments and external and internal auditors. In addition, by law we adhere to mandated duties per the Code of Virginia.

Strategic Goals and Objectives:

- Increase current funding of all full-time positions with a request for part time personal during our busiest tax collection deadlines. Add a full-time position so more full-time collections can take place in the future.
- Enroll staff in classes/meeting through the Weldon Cooper Center to achieve/maintain Master Governmental Treasurer and Deputy Treasurer. Maintain office accreditation through the Weldon Cooper Center.
- Keep pace with today’s technology to offer citizen’s services at the least amount of expense to the County.
- Explore other software vendors that may be compatible with the county’s choices.
- Stay the course with our credit card arm via the web, effective since the end of November 2016, to generate more collections and offers convenience.
- Explore a partnership with the VA Department of Motor Vehicles to become a DMV Select office.
- Transition to selling a lifetime dog tag.

Budget Summary:

Item	FY2022- 2023 Expenditures	FY2023 - 2024 Adopted	FY2023 – 2024 Revised	FY2024 - 2025 Adopted	% Change from FY2024
Personnel	\$515,077	\$559,271	\$483,124	\$536,288	-4.1%
Operating	115,799	103,570	133,554	112,370	8.5%
Total	\$630,876	\$662,841	\$616,678	\$648,658	-2.1%

*Decreases in Personnel costs are related to retirement of staff and vacancy savings. Increases in Operating are due to increases in postage and data processing costs.

Service and Performance Measures:

Item	FY2023 - 2024 Actual	FY2024 - 2025 Planned
Real Estate Tax Bills Mailed	79875	80408
Personal Property Tax Bills Mailed	72386	71471
Delinquent Notices Mailed	15629	17888
DMV Stops Issued	681	1685
Liens; (bank, wage, 3 rd party)	3535	5015
Dog Tags Issued	4212	4135

Accomplishments:

- Maintained office accreditation from Treasurer’s Association of Virginia. Attended district meetings.
- Maintained five enrolled in the certification program now.
- Sold 11 parcels of real estate for delinquent taxes through judicial tax sales. Amount collected through James W. Elliott, totaled \$768,662.87 for 2023.

Contact Information:

David L. Bourne, Treasurer

Location: Aug. Co. Treasurer's Office
P.O. Box 590
Verona, VA 24482

Phone: (540) 245-5660

Fax: (540) 245-5663

Email: treasurer@co.augusta.va.us

**12130-TREASURER
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>Adopted</u>	<u>Difference</u>
	23-24 Revised	FY24-25	FY 23-24	FY 23-24	FY 24-25	FY 24-25	
<u>3110 - CONTRACTUAL SERVICES</u>			\$ -	\$ 12,200	\$ -	\$ -	\$ -
Treasurer turnover audit 3/31/23	\$ 6,000	\$ -					
Treasurer turnover audit 12/31/23	6,200	-					
<i>state code requirement</i>	\$ 12,200	\$ -					
<u>3600 - ADVERTISING</u>			\$ 300	\$ 1,300	\$ 1,300	\$ 1,300	\$ -
Fall billing	\$ 72	\$ 600					
Spring billing(inclds yard signs)	100	700					
<i>Shared ad with Staunton City</i>	\$ 172	\$ 1,300					
<u>4100 - DATA PROCESSING</u>			\$ 24,200	\$ 26,000	\$ 26,000	\$ 26,000	\$ -
BAI Municipal:	\$ 19,860	\$ 19,860					
Giact contract	6,120	6,120					
	\$ 25,980	\$ 25,980					
<u>5201 POSTAL SERVICES</u>			\$ 53,000	\$ 65,000	\$ 56,000	\$ 56,000	\$ -
BMS Printers	\$ 54,000	\$ 48,000					
Office postage	11,000	11,000					
	\$ 65,000	\$ 53,000					
<u>5203 TELEPHONE SERVICES</u>			\$ 2,600	\$ 2,600	\$ 3,400	\$ 2,400	\$ 1,000
Carolina Digital	\$ 2,300	\$ 2,300					cut hotspots
Switchboard	100	100					
NEW Request 2-Hotspots 40/month each	-	960					
	\$ 2,400	\$ 3,360					
<u>5307 MONEY & SECURITIES INSURANCE</u>			\$ 1,200	\$ 1,200	\$ 1,300	\$ 1,200	\$ 100
VACORP - Virginia:	\$ 1,186	\$ 1,186					cut to actual
	\$ 1,186	\$ 1,186					

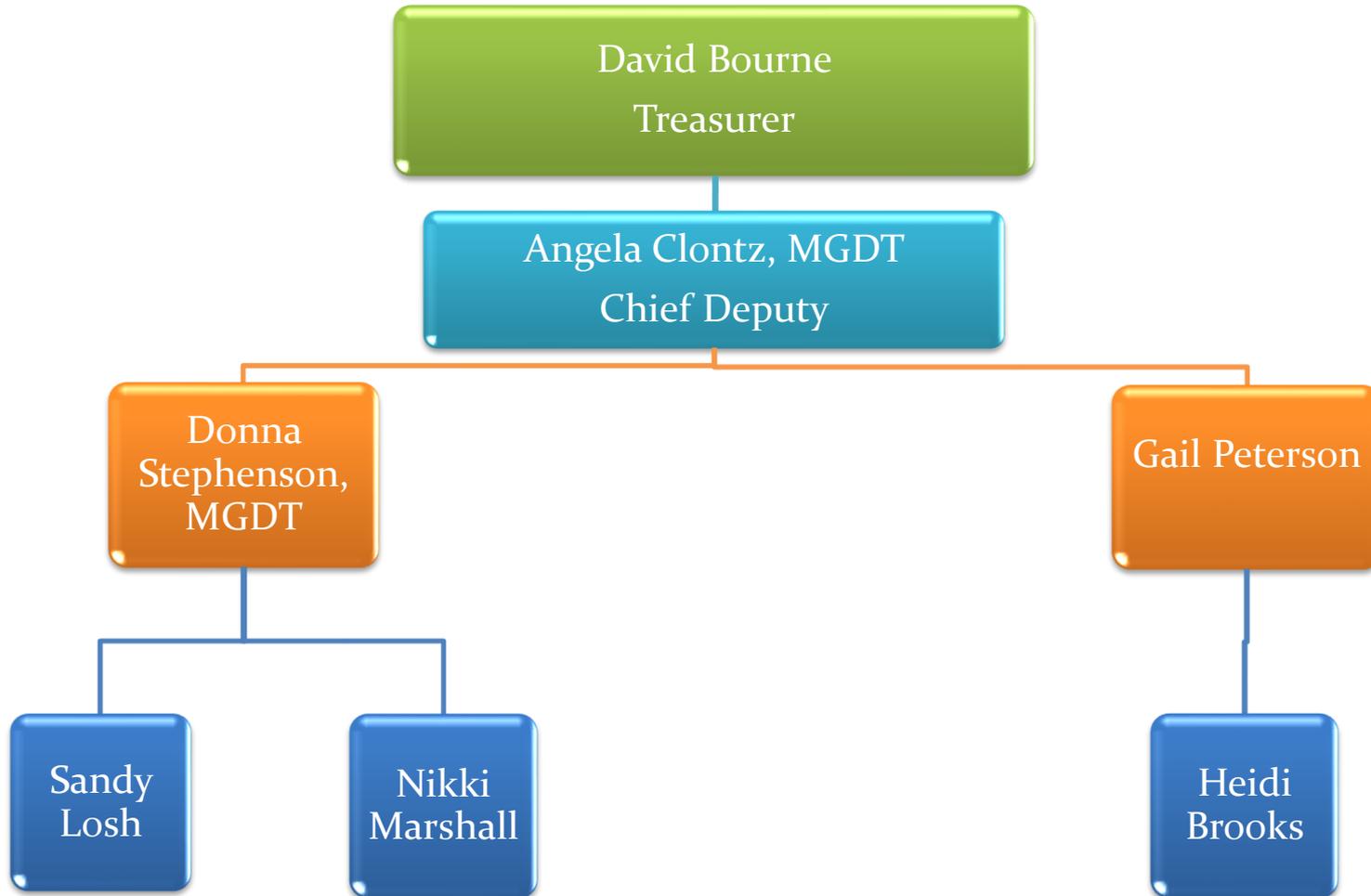
**12130-TREASURER
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>Adopted</u>	<u>Difference</u>
	23-24 Revised	FY24-25	FY 23-24	FY 23-24	FY 24-25	FY 24-25	
<u>5501 - TRAVEL EXPENSE</u>			\$ 2,500	\$ 2,500	\$ 4,000	\$ 3,000	\$ 1,000
Conference	\$ 600	\$ 1,000					general cut
Meetings	1,100	2,000					
Classes	600	1,000					
	<u>\$ 2,300</u>	<u>\$ 4,000</u>					
<u>5801 - DUES & SUBSCRIPTIONS</u>			\$ 1,600	\$ 1,600	\$ 2,000	\$ 1,600	\$ 400
BAI Users Group	\$ 600	\$ 600					general cut
TAV	600	600					
Certification	200	200					
	<u>\$ 1,400</u>	<u>\$ 1,400</u>					
<u>6001 - OFFICE SUPPLIES</u>			\$ 14,000	\$ 16,000	\$ 16,000	\$ 16,000	\$ -
Copier, Shred It	\$ 900	\$ 900					
Office supplies, vendors	3,000	3,000					
BMS Printers	12,000	12,000					
	<u>\$ 15,900</u>	<u>\$ 15,900</u>					
<u>6018 - DOG TAGS</u>			\$ 1,170	\$ 1,170	\$ 1,170	\$ 1,170	\$ -
BMS Printers							
annual kennel tags	\$ 650	\$ 650					
renewable tags	520	520.0					
	<u>\$ 1,170</u>	<u>\$ 1,170</u>					
<u>6099 - DELQ TAX COLLECTION</u>			\$ 3,000	\$ 3,000	\$ 3,500	\$ 3,000	\$ 500
VEC annual usage fee	\$ 1,300	\$ 1,300					general cut
county atty; collections fees	500	1,500					
CLEAR collection tool	700	700					
	<u>\$ 2,500</u>	<u>\$ 3,500</u>					

**12130-TREASURER
BUDGET REQUEST**

	<u>Detail</u>	<u>Detail</u>	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>Adopted</u>	<u>Difference</u>
	23-24 Revised	FY24-25	FY 23-24	FY 23-24	FY 24-25	FY 24-25	
8002 - FURNITURE & FIXTURES			\$ -	\$ 984	\$ 6,700	\$ 700	\$ 6,000
Two laptop computers w/ add. Screens & docking	\$ -	6,000		actual			cut laptops, capital replacements
SHI actual monitor, mouse, keyboard	\$ 984	\$ 700					on desktops in 2025 per IT
	\$ 984	\$ 6,700					
Department Total:			\$ 103,570	\$ 133,554	\$ 121,370	\$ 112,370	\$ 9,000
Payroll Total:			\$ 559,271	\$ 483,124	\$ 593,889	\$ 536,288	\$ 57,601
Grand Total:			\$ 662,841	\$ 616,678	\$ 715,259	\$ 648,658	\$ 66,601
							cut new comp board position
							Comp Bd funded at 50% of allowable/Local resp. is approx. \$40,000

Treasurer Organizational Chart



Finance

Mission:

The mission of the Finance Department is to produce timely and accurate financial information using generally accepted accounting principles. The priority is to serve other County departments as well as the citizens in a customer friendly manner, by providing the tools and resources needed to be well informed and effective decision makers.

Department Overview:

The Finance Department is responsible for overseeing the financial operations of the County. To act as stewards of the financial resources provided to the County in support of the County's mission to provide citizens with essential services. This includes establishing and maintaining effective controls over the County's financial activities. Finance provides information to employees, departments, vendors and government agencies. Duties include:

- Process accounts payable for all County departments and agencies where we are fiscal agent.
- General ledger maintenance and setting up Treasurer codes.
- Prepare and monitor miscellaneous billings and receivables
- Debt issuance and management
- External audit and cost allocation plan coordination
- Preparation of Annual Comprehensive Financial Report
- Internal financial statement preparation
- Development of the annual County budget with input from Administration for presentation to the Board per state code.
- Procurement-to include request for proposals, requests for quote, purchase order preparation, and contract review. All procurement follows County policy and VPPA.
- Assist Departments as needed with ordering office supplies and approve all orders placed by the departments.
- Risk management
- Grant administration and reporting
- Maintain capital asset listing and depreciation schedules
- Revenue Recovery transport billing and revenue collection.
- Special projects as assigned.
- Fiscal agent for Shenandoah Valley Animal Service Center, Shenandoah Valley Social Services, Shenandoah Valley Regional Program, and Valley Career and Technical Center.

Strategic Goals and Objectives:

- Continue working towards implementing a new Enterprise Resource Planning (ERP) software. RFP was issued in 2022 and Tyler Munis was selected as the vendor. Finance portion of this project commenced in June of 2023. Tentative go live is scheduled for July, 1, 2024.
- Assist with updating the 5 year Operating and Capital financial plan
- Research new GASB Standards and implement as needed
- Review and update Procurement Manual
- Accurately process data to ensure departments have up to date and accurate information.
- Continually monitor internal controls to ensure proper separation of duties.

Budget Summary:

Item	FY2022- 2023 Expenditures	FY2023 - 2024 Adopted	FY2023 – 2024 Revised	FY2024 - 2025 Adopted	% Change from FY2024
Personnel	\$397,509	\$461,483	\$454,461	\$521,017	12.9%
Operating	36,165	49,923	52,920	48,025	-3.8%
Total	\$433,674	\$511,406	\$507,381	\$569,042	11.3%

*Change in personnel figures is due to a new FTE beginning in January 1, 2024, and COLA increases. Operating changes are due to costs associated with a new FTE being incorporated into the FY24 budget.

Service and Performance Measures:

Item	FY2021-2022 Actual	FY2022-2023 Actual	FY2023-2024 Expected
Purchase Orders	471	536	668
Special Projects	17	17	20
Number of AP Transactions	14,532	13,548	14,250
Number of ACH Transactions	4,809	5,175	5,200
Number of Checks Printed	20,966	21,576	21,900
Journal Entries	268	283	310
Solicitations issued	17	17	16
Contract Administration	17	17	16
eVA Orders	0	0	1
GFOA Certificate (audit and budget)	2	2	2

**Special projects include: Health Insurance for the SAW Consortium, Comprehensive plan, 2 Treasurer turn over audits, New Hope Solid Waste site road repairs and paving, Courthouse construction, and SAW Animal Shelter renovations,

Accomplishments:

- Successfully implemented GASB 96 in the FY23 audit.
- Successfully achieved the GFOA audit award FY22 and have submitted the FY23 audit for the same consideration.
- Successfully achieved the GFOA budget award for FY24.
- Continued working towards new ERP financial software. This project will eventually upgrade software for all departments within the County currently utilizing the BAI AS 400 software that has been in place since 1987.
- Successfully tracked transport data for the CMS data collection project. Data will be submitted in early 2024.

Contact Information:

Misty Cook, Finance Director

Location: Augusta County Government Center
Finance Department
18 Government Center Lane
Verona, VA 24482

Phone: (540) 245-5741

Fax: (540) 245-5742

Email: ca@co.augusta.va.us

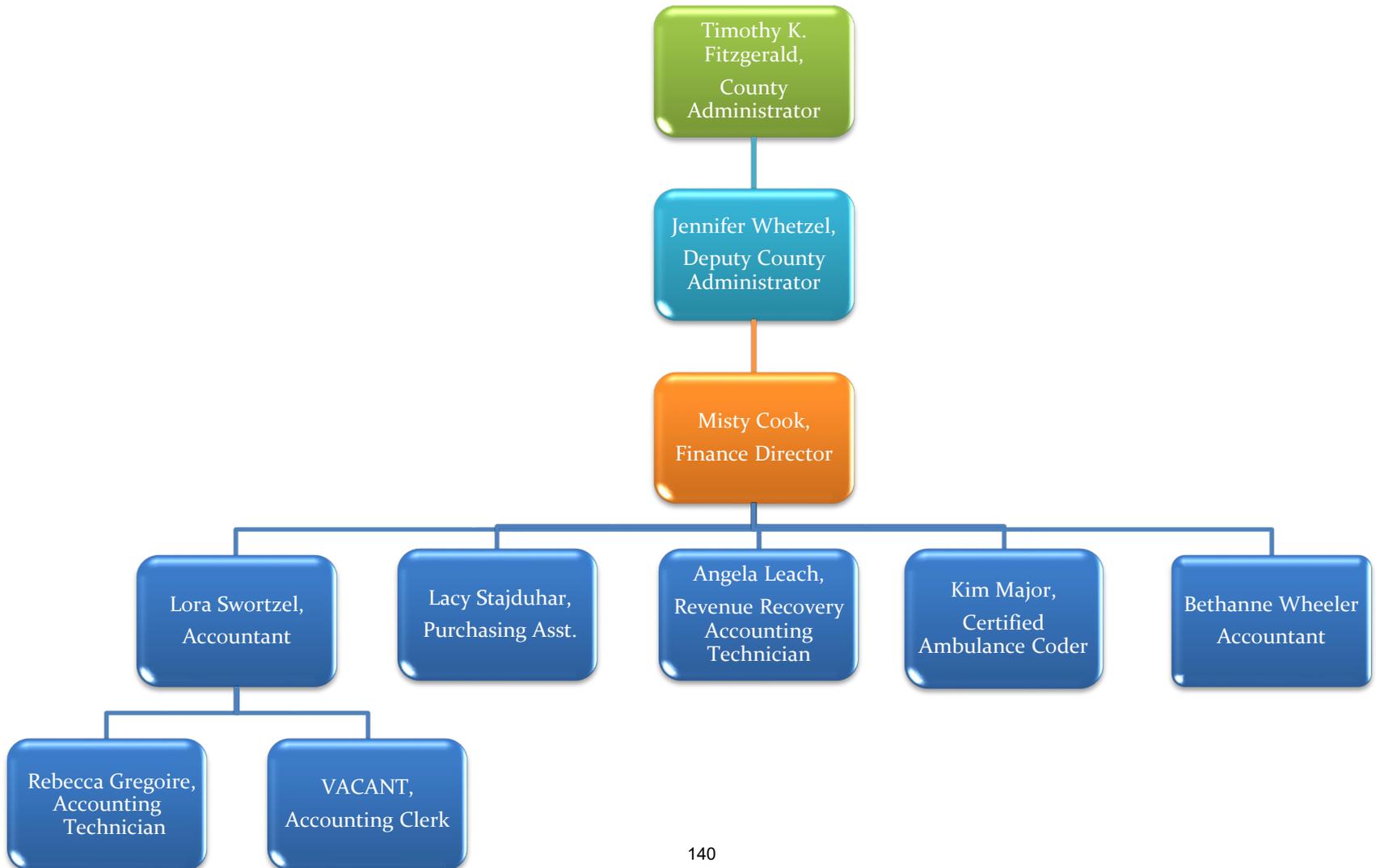
**12150-FINANCE
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>Adopted</u>	<u>Difference</u>
	23-24 Revised	FY24-25	FY 23-24	FY 23-24	FY 24-25	FY 24-25	
<u>4100 - DATA PROCESSING SERVICES</u>			\$ 25,173	\$ 25,279	\$ 26,325	\$ 26,325	\$ -
BAI Municipal Software, annual maintenance	\$ 8,719	\$ 9,765					
Lease software DEBTBook \$100 per lease (expired 5/31 annually)	8,280	8,280					
20 copier leases							
1 postage lease							
7 tower leases ECC							
26-property/dumpster leases							
SBITA Software through Debtbook(GASB 96)	8,280	8,280					
	<u>\$ 25,279</u>	<u>\$ 26,325</u>					
<u>5201 - POSTAL SERVICES</u>			\$ 3,300	\$ 3,500	\$ 3,550	\$ 3,550	\$ -
Monthly Postage:	\$ 3,500	\$ 3,500					
UPS:	-	50					
	<u>\$ 3,500</u>	<u>\$ 3,550</u>					
<u>5203 - TELEPHONE SERVICES</u>			\$ 1,100	\$ 1,100	\$ 1,100	\$ 1,100	\$ -
Carolina Digital	\$ 924	\$ 924					
VITA, long distance:	-	-					
Switchboard charges:	49	60					
Misc. Repairs:	40	100					
	<u>\$ 1,013</u>	<u>\$ 1,084</u>					
<u>5501 - TRAVEL EXPENSES</u>			\$ 5,000	\$ 5,000	\$ 5,900	\$ 5,900	\$ -
Virginia Government Finance Officer's Assoc							
(VGFOA) Fall Conference							
(FY24 & FY25 Charlottesville, day registration) (2 attendees) (November 06-8 2024)(†)	\$ 95	\$ 95					
VGFOA Spring Conference, VA Beach VA (2) (May 6-8, 2024) (TBD, 2025)	650	650					
Spring conference hotel and meals	650	650					
VGFOA Certificate Program, Accountant (2 classes) 10 classes left							
Intro to Govt Accounting (online) registered	200	-					
Intermediate governmental accounting(online)	200	-					
Online VGFOA class		200					
In Person VGFOA class	-	225					
In person VGFOA travel expenses	-	300					
CPFO Program-Finance Director	600	600					
Accounting Clerk-1099 class-online	-	100					
Virginia Assoc. of Govt Purchasing (VAGP)							
Forum or spring conference (1) day registration	299	299					
Meals and travel for VAGP Spring conference	627	650					
VCA -Purchasing Assistant	-	650					
Travel for VCA Class	-	800					
NIGP Forum 2024 (only Virtual) Aug 25-28	199	299					

**12150-FINANCE
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>Adopted</u>	<u>Difference</u>
	23-24 Revised	FY24-25	FY 23-24	FY 23-24	FY 24-25	FY 24-25	
Misc. Conferences, classes, seminars, etc.							
Misc. travel expenses	175	175					
VT-classes(DOF & Accountant x 2)	200	200					
	<u>\$ 3,895</u>	<u>\$ 5,893</u>					
VCO certification requires 60 hours every 5 years							
<u>5801 - DUES & SUBSCRIPTIONS</u>			\$ 1,200	\$ 1,200	\$ 900	\$ 900	-
BAI Accounting Users Group:	\$ 500	\$ 500					
VGFOA: (Lora,Misty, Bethanne)	200	150					
VAGP:	35	35					
NIGP Membership	199	199					
Zoom Accounts x 2	240	-					
VCA/VCO Certification: Renew every 5 yrs	-	-					
	<u>\$ 1,174</u>	<u>\$ 884</u>					
<u>6001 - OFFICE SUPPLIES</u>			\$ 9,000	\$ 10,141	\$ 10,400	\$ 9,600	800
Copier charges: avg \$370/month	\$ 4,432	\$ 4,600					general cut
Fixed Asset Software \$390/yr	390	410					
Accounts Payable checks	849	849					
Shred-it contract	220	220					
Calendars	117	117					
Envelopes	527	600					
1099 forms	60	75					
check printer toner-new printer FY20, toner more \$\$	600	600					
ink printers	196	196					
Toner	250	250					
Office Supplies	2,500	2,500					
	<u>\$ 10,141</u>	<u>\$ 10,417</u>					
<u>8002 - OFFICE EQUIPMENT</u>			\$ 5,150	\$ 6,700	\$ 650	\$ 650	-
misc items	\$ 100	\$ 150					new conference chairs in revised
New furniture & Computer-when office space available	5,000	-					
replace office chairs as needed	-	500					
new conference room chairs x 8	1,600	-					
	<u>\$ 6,700</u>	<u>\$ 650</u>					
Department Total:	\$ 49,923	\$ 52,920	\$ 48,825	\$ 48,825	\$ 48,025	\$ 48,025	800
Payroll Total:	\$ 461,483	\$ 454,461	\$ 521,017	\$ 521,017	\$ 521,017	\$ 521,017	-
Grand Total:	\$ 511,406	\$ 507,381	\$ 569,842	\$ 569,842	\$ 569,042	\$ 569,042	800

Finance Organizational Chart



Information Technology

The mission of the IT Department has been to respond quickly to the county's business needs while maintaining relatively low costs. Every essential business function in the county requires direct or indirect IT Department support to align the use of technology with the County's goals. However, there has been a shift in recent years.

Today, the IT Department's primary mission is to defend the County against the daily barrage of cyberattacks by enemy states and organized criminal enterprises like Ransomware Gangs and Ransomware as a Service. This effort is carried out while meeting the County's business needs through technology.

While the IT Department continues to respond quickly to the County's business needs, it does so today with a laser focus on consistently reinforcing or improving its cybersecurity posture.

And these improvements are not only technology-based. All employees receive quarterly cybersecurity awareness training.

Information Technology (IT) has combined functions with Geographic Information Systems (GIS).

Both groups are intrinsically part of the broader county objective to maximize technical capabilities. Both groups share a solid commitment to customer service.

Another aspect of the IT mission is to plan for and promote the efficient use of information technology, provide enterprise-wide information and GIS processing services for the county of Augusta, and deliver quality service to our customers.

High-level goals:

- to establish a vision and a plan for the optimum use of information technology within the county
- to provide responsive, high quality and cost-effective computing services
- to promote our customer's efficient and effective use of information technology by ensuring proper implementation and maintenance of computing systems that are responsive, high quality, and cost-effective, whether departmental or county-wide systems
- to assist in planning and managing county-wide information technology installation
- to manage and maintain full connectivity among county systems

The Information Technology (IT) department provides the following technology services for county departments and constitutional offices:

Enterprise Business Systems Administration & Support

- Business analysis and process modeling services
- Database administration and data integration services
- Document management
- Key governmental applications and systems

Web Administration & GIS Services

- Administration, governance, and content management of external and internal websites
- Enterprise GIS planning, management, and support
- Web services and applications

Project Management & Strategic Planning

- IT Strategic planning and operational oversight

- Management of the IT Project portfolio and project management methodology and training

Network & Security Services

- Cybersecurity defense and monitoring
- Virtual server and shared storage management
- Data access security
- Network access security
- LAN/WAN interconnectivity
- Mobile and remote access management
- Network design and engineering

Operations & Technical Services

- Mass printing and processing
- Voice telecommunications
- Workstations and peripherals maintenance, repair, and support

Departments that are supported by Augusta County IT, either in partnership with the state or independently, are:

- | | |
|----------------------------------|-------------------------------------|
| ○ Sheriff's Office | ○ Treasurer |
| ○ Fire Rescue-17 stations | ○ Commissioner-Real Estate |
| ○ Administration | ○ Service Authority |
| ○ Clerk of Court | ○ Stuarts Draft Treatment Plant |
| ○ Juvenile Court | ○ Middle River Treatment Plant |
| ○ General District Court | ○ Fishersville Shop |
| ○ Domestic Court | ○ Fishersville Treatment Plant |
| ○ Commonwealth Attorney's Office | ○ Maintenance |
| ○ Emergency Operations Center | ○ Library- Fishersville/Churchville |
| ○ Parks and Recreation | ○ Registrar |
| ○ Finance | ○ Social Services |
| ○ Animal Control | ○ USDA |
| ○ Community Development | |

Strategic Goals:

- Documentation, policies and procedures
- Replace switches and rewire network closet at ACSO and GC
- Animal Shelter
- Go Live with Finance on the new ERP
- Begin ERP with HR/Payroll
- Complete email purge and retention policies
- Begin working on new software for TR and CR
- Fiber loop throughout the GC complex
- Redundant ISP
- Court House
- Toughbook replacement
- Tighten up AD- LAPS, Windows 11 GPO
- ACGC remodel projects
 - Parks and Rec
 - HR/County Attorney
 - ECC Admin
- MDM – Turn off Active Sync
- Cyber Security

Budget Summary:

Item	FY2022- 2023 Expenditures	FY2023 - 2024 Adopted	FY2023 – 2024 Revised	FY2024 - 2025 Adopted	% Change from FY2024
Personnel	\$784,290	\$ 786,525	\$790,594	\$845,588	7.5%
Operating	383,039	361,453	369,810	392,158	8.5%
Total	\$1,167,329	\$1,147,978	\$ 1,160,404	\$1,237,746	7.8%

*Change in personnel figures are to do the conversion of the PT ERP Manager to a FT ERP Analyst for the ERP project which is temporarily funded from the financial software replacement capital budget. Changes in operating are due to increases in maintenance service contracts.

Service and Performance Measures:

Item	FY 2023-2024
Equipment Supported	>1000
Users Supported	>350

Accomplishments:

- Integral part of the ERP Project
- Improved employee cybersecurity awareness training to defend against an employee opening a malicious email attachment or clicking a malicious link in an email or on a webpage
- ECC:
 - Implemented a dedicated ECC network for the new ECC Dispatch Center project. This was accomplished in three stages to maintain dispatch center operations while equipment and staff were relocated.
 - ECC core switches were moved from the IT Dept data closet to the ECC network room. New switches for the Government Center network were configured and installed in the ECC network room. All dispatch operations were transitioned to a fitness workout room, temporarily converted to a temporary ECC dispatch center. Approximately two months later, the dispatchers were moved into the newly remodeled and network-cabled ECC Dispatch Center.
 - The new ECC network was designed to accommodate current data, phone, and radio equipment and future technology projects, e.g., the new VESTA VOIP Phone system, the new AT&T EsiNet and NG911 system, and the new regional Harris two-way radio system.
- New Parks and Recreation Office:
 - Completed network design.
 - Secured a floor plan change to create a network closet.
 - While construction continues, most network cabling and fiber cabling from the IT Dept MDF to the Parks and Rec network closet have been run.
 - The network is targeted for completion by the end of 2023.
 - The new office space should be ready for occupancy in the first quarter 2024.
- New County Courthouse:
 - Since the spring of 2023, I have assisted the IT Director with fine-tuning a standard network design offered by the architects in preparation for the project to go to bid
 - Most significant contributions include:
 - Inclusion of a fiber loop for redundant communication paths
 - Courthouse->Social Services->GC IT MDF->Courthouse
 - Building UPS power in network/security/AV closets
 - Dry fire suppression system in network closets
 - Redesign of the Wifi network

- Rack design with patch panel organization and labeling standard
 - Definition of Intersystem closet connections, e.g., general network to audio-visual closet
-
- CWA's own Comcast ISP connection for VOIP and web browsing
 - Redundant ISP network design fact gathering for GC network
 - Cohesity Immutable Backup
 - Required network design and server rack organization
 - SRP Badge Upgrade
 - Pulse Point & SQL for FR projects
 - Venter Upgrade
 - Immutable Backups

Contact Information:

Jackie Zetwick, Director of Information Technology

Location: Augusta County Government Center
Information Technology Department
18 Government Center Lane
P.O. Box 590
Verona, VA 24482

Phone: (540) 245-5400

Fax: (540) 245-5056

E-mail: helpdesk@co.augusta.va.us

**12200-INFORMATION TECHNOLOGY
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>Adopted</u>	<u>Difference</u>
	23-24 Revised	FY24-25	FY 23-24	FY 23-24	FY 24-25	FY 24-25	
3320 - MAINTENANCE SERVICE CONTRACTS			\$ 232,683	\$ 240,079	\$ 281,586	\$ 244,079	\$ 37,507
Cisco Smartnet-network equipment- Sycom	\$ 6,197	\$ 6,352					general cut
UPS Sycom	4,986	5,111					
BAI Software	15,136	15,515					
IBM iSeries-400, warranty with purchase	1,706	1,749					
Brown, Caulkins & Company-check signer	1,747	1,790					
Unity Business-Laserfiche-Mcci	11,644	11,935					
Antivirus- SHI Board approved	21,122	21,650					
FormsPrint-Check Laser Software-Integrated custom	1,850	1,896					
DBU-COR office-Prodata	540	554					
Entrust-webmail.co.augusta.va.us	570	584					
.Gov-Augusta.gov Domain	974	998					
WS-FTP	218	224					
Network Monitoring software	3,467	3,554					
Barracude Archiver (New)	6,127	6,281					
InfoPrint Maintenance	207	212					
Barracuda Spam-Sycom	1,745	1,789					
Baracuda Archiver	10,028	10,278					
Verisign-tax.co.augusta.va.us	429	440					
IBM 6500 Maintenance-*paid until 2016	3,477	3,564					
Barracuda Backup	11,839	12,135					
Kbox	1,283	1,315					
Website	14,567	14,931					
Archive Social-archive social media	7,188	7,368					
2FA	265	272					
2FA server-	1,458	1,495					
Spool Flex, Message Flex - AS 400	1,218	1,248					
Kiwi- logs activity on switches- Solarwinds	130	133					
VIRL- Network Simulation	220	225					
Anyconnect	2,677	2,744					
Netmotion for NA-SHI	512	525					
AD Management	3,921	4,019					
Know B4	5,786	5,930					
Site Improve	6,950	7,124					
VM renewal	5,751	5,895					
Teamviewer CARES	1,500	1,538					
Teamviewer for Melanie	-	-					
Entrust 650 archiver	213	218					
Printer Connections	3,129	3,208					
Fortigate Cert	219	224					
DUO-Sycom; \$11,812 CARES	19,440	19,926					

**12200-INFORMATION TECHNOLOGY
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>Adopted</u>	<u>Difference</u>
	23-24 Revised	FY24-25	FY 23-24	FY 23-24	FY 24-25	FY 24-25	
Meraki: budget 6000 for 2025	3,000	6,150					
AS 400 Antivirus	2,693	2,760					
Veam	8,735	8,953					
Cell Phone MDM	12,300	12,608					
Natural Chimneys Fortigate and switches	615	630					
SVAS Fortigate and Fortiswitch	550	564					
CWA Branch Fortigate and Fortiswitch	750	769					
Azure P1	31,000	31,775					
Phisher- \$13,000	-	13,000					
Printer Logic \$6237	-	6,237					
FortigateManager & FortiCloud \$4032.26	-	4,033					
Fortigate switches subscriptions	-	3,000					
kbox appliance license	-	2,160					
kbox license maintenance	-	4,000					
	<u>\$ 240,079</u>	<u>\$ 281,586</u>					
<u>3321 - MAINTENANCE SERVICE - GIS</u>			\$ 27,259	\$ 27,469	\$ 28,156	\$ 27,469	\$ 687
ESRI Software Maintenance	\$ 20,030	\$ 20,531					general cut
GIS Certificate	219	224					
GPS unit subscriptions	7,220	7,401					
	<u>\$ 27,469</u>	<u>\$ 28,156</u>					
<u>3322 - CONTRACT SERVICES</u>			\$ 42,668	\$ 45,153	\$ 49,344	\$ 49,344	\$ 0
Sycom	\$ -	\$ -					
Advanced Telephone	1,500	2,000					
FPS-3	6,000	-					
BMS Printing	-	-					
RE Tax Bills (October & June)	7,674	7,866					
PP Tax Bills (October)	5,808	5,953					
Supplementals (November & July)	888	910					
Delinquencies PP/RE (March)	2,952	3,026					
PP Tax Bills (March)	10,331	10,589					
Cas Severn	-	7,000					
Email Purge Test and purge	10,000	-					
MDM Rules for Active Sync	-	6,000					
PCI Compliance changes	-	6,000					
	<u>\$ 45,153</u>	<u>\$ 49,344</u>					

*offset in part by revenue from ACSA (\$7976) and Headwaters (\$750) support contracts, see recovered costs

**12200-INFORMATION TECHNOLOGY
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>Adopted</u>	<u>Difference</u>
	23-24 Revised	FY24-25	FY 23-24	FY 23-24	FY 24-25	FY 24-25	
<u>3323 - CONTRACT SERVICES - GIS</u>			\$ 500	\$ 500	\$ 500	\$ 500	\$ -
	\$ 500	\$ 500					
<u>5201 - POSTAL SERVICES</u>			\$ 200	\$ 200	\$ 200	\$ 200	\$ -
Regular mailings for IT staff	\$ 200	\$ 200					
<u>5203 - TELEPHONE SERVICES</u>			\$ 35,169	\$ 35,267	\$ 37,031	\$ 37,031	\$ -
Comcast:	\$ 32,016	\$ 33,617					
Carolina Digital	1,722	1,808					
Verizon:	324	340					
Switchboard:	209	220					
Verizon Wireless:	996	1,046					
	\$ 35,267	\$ 37,031					
<u>5305 - INSURANCE</u>			\$ 7,308	\$ 7,665	\$ 7,308	\$ 7,308	\$ -
Vehicle	\$ 582	\$ 582		actual			
Cyber Security	4,928	4,928					
Hardware/Software	1,798	1,798					
	\$ 7,308	\$ 7,308					
<u>5501 - TRAVEL & TRAINING EXPENSES</u>			\$ 6,800	\$ 5,111	\$ 6,000	\$ 6,000	\$ -
<i>Virtual Classes</i>							
Steve	\$ -	\$ -					
Crystal	-	-					
Melanie	-	-					
Ahsan	-	-					
Garry Conference	-	-					
Garry Re-cert	1,000	-					
ERP Lunch and conference	311	-					
Solar Winds for 2	3,800	-					
<i>Solar Winds for 5-subscription (3320?)</i>	-	6,000					
	\$ 5,111	\$ 6,000					
<u>5502 - TRAVEL & TRAINING - GIS</u>			\$ 600	\$ 600	\$ 600	\$ 600	\$ -
Lee-Federal Conference	\$ 600	\$ 600					
	\$ 600	\$ 600					
<u>5801 - DUES & SUBSCRIPTIONS</u>			\$ 1,466	\$ 1,466	\$ 1,466	\$ 1,466	\$ -
SVTC:	\$ 256	\$ 256					
VALGITE:	205	205					

**12200-INFORMATION TECHNOLOGY
BUDGET REQUEST**

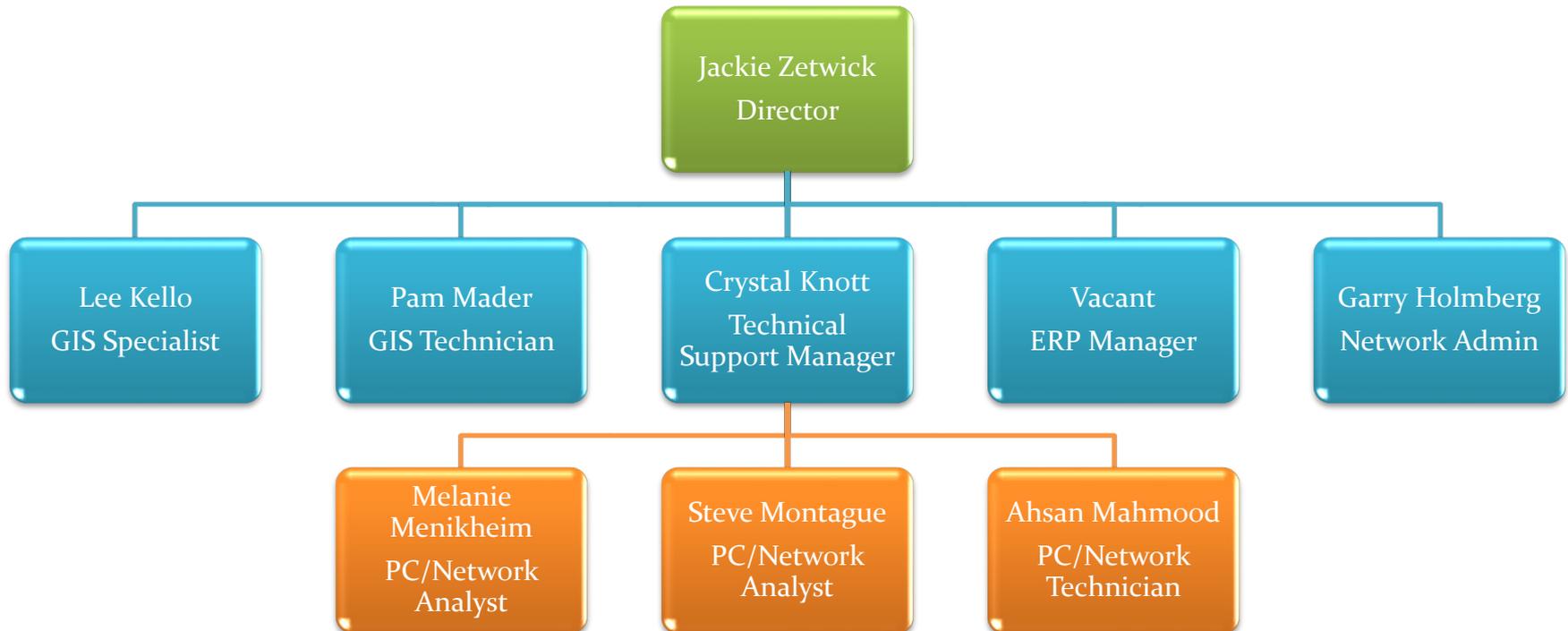
	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>Adopted</u>	<u>Difference</u>
	23-24 Revised	FY24-25	FY 23-24	FY 23-24	FY 24-25	FY 24-25	
Fortiguard IOC	513	513					
Zoom	492	492					
	\$ 1,466	\$ 1,466					
<u>6001 - OFFICE SUPPLIES</u>			\$ 5,000	\$ 4,500	\$ 5,500	\$ 5,000	\$ 500
Amazon (\$1000 in network supplies)	\$ 1,500	\$ 1,500					general cut
SHI	1,000	1,500					
Misc:	2,000	2,500					
	\$ 4,500	\$ 5,500					
<u>6002 - OFFICE SUPPLIES - GIS</u>			\$ 700	\$ 700	\$ 700	\$ 700	\$ -
Paper for Plotter	\$ 100	\$ -					
Ink	500	-					
Print Heads	500	-					
	\$ 1,100	\$ -					
<u>6008 - MOTOR VEHICLE FUEL</u>			\$ 600	\$ 600	\$ 600	\$ 600	\$ -
	\$ 600	\$ 600					
<u>6009 - MOTOR VEHICLE MAINT & SUPPLIES</u>			\$ 500	\$ 500	\$ 500	\$ 500	\$ -
General maintenance and repair- *tires	\$ 500	\$ 500					
<u>8002-OFFICE FURNITURE</u>			\$ -	\$ -	\$ 350	\$ 350	\$ -
Ahsan Chair	\$ 300	\$ -					
Melanie Chair		350					
	\$ 300	\$ 350					
<u>8003 - COMPUTER HARDWARE</u>			\$ -	\$ -	\$ 7,300	\$ -	\$ 7,300
48 Port switch-5	\$ 6,000	\$ -					general cut
surface tablet-6	1,300	-					
Ahsan laptop (was giving a used one)		1,300					
switch- extra stop paying 5K a year for maintenance		6,000					
	\$ 7,300	\$ 7,300					

**12200-INFORMATION TECHNOLOGY
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>Adopted</u>	<u>Difference</u>
	23-24 Revised	FY24-25	FY 23-24	FY 23-24	FY 24-25	FY 24-25	
8004 - COMPUTER SOFTWARE			\$ -	\$ -	\$ 22,821	\$ 11,011	\$ 11,810
KnowBe4 PhishER Subscription-4	\$ 12,960	\$ -					general cut
Print Logic-2	6,238	-					
Kbox additons-pushes software updates, need additional	-	-					
Fortimanager/Cloud-1	4,034	-					
Kbox	-	-					
separate from Augusta Water	-	11,011					
250 additional licenses	-	11,810					
	\$ 23,232	\$ 22,821					
Department Total:			\$ 361,453	\$ 369,810	\$ 449,962	\$ 392,158	\$ 57,804
Payroll Total:			\$ 786,525	\$ 790,594	\$ 851,254	\$ 845,588	\$ 5,666
Grand Total:			\$ 1,147,978	\$ 1,160,404	\$ 1,301,216	\$ 1,237,746	\$ 63,470

incls intern and converting ERP PT Mgr to FT ERP Analyst
Funding for ERP Analyst is a temp transfer from capital

Information Technology Organizational Chart



Board of Elections

Mission:

The mission of the Voter Registration Office is to provide opportunities, in an equitable and courteous manner, for all qualified citizens of the County of Augusta to register to vote, to promote the integrity of the electoral process by maintaining accurate and current voter registration records used in elections; to coordinate elections so they are conducted in a manner that secures the qualified citizen’s right to vote and ensure that the results accurately reflect the voter’s will; and to be an information resource for citizens regarding voter registration, elections and elected officials.

Department overview:

The Augusta County Office of Voter Registration processes voter registration applications and verifies accuracy and eligibility to register; this includes research and correspondence with applicants. The accuracy of records is essential and therefore steps such as cancelling felons, deceased, mentally incapacitated and non-citizen voters is critical to the integrity of this process. In addition to voter registration entry and compliance, elections are produced, officers of elections trained, election reference material and procedures are created and printed, voting equipment pollpads are programmed, tested and sealed, and absentee ballots are mailed and in-person absentee voting preformed in the office, among many other election preparation responsibilities. This office also receives the candidate filing forms and campaign finance reports for local elected officials and candidates.

Strategic Goals & Objectives:

- Promote the integrity of the electoral process by voter outreach
- Provide refresher training of the New Optical Scan Voting Equipment to Officer of Elections and Voters
- Provide in-depth Pollpad Training to Officers of Election
- Produce a General Election founded by integrity and accuracy
- Hold a 2024 November General Election and potentially a June 2025 primary with integrity and accuracy
- Continue to train the Voting Equipment Manager and Chief Assistant Registrar on voting equipment and pollpad coding, testing and deploying process
- Continue to train the Chief Assistant Registrar in every aspect of the office
- Train Officers of Election on election laws, voting equipment, forms and procedures prior to each election
- Continue No Excuse voting for all Election
- Coordinate and implement Redistricting
- Maintain the “Managed Security Service” or MMS (Compliance standards - Security awareness, incident response, risk assessment, password management, contingency planning, system integrity)
- Replacement of Virginia Election ad Registration System (VERIS) – assist ELECT

Budget Summary:

Item	FY2022- 2023 Expenditures	FY2023 - 2024 Adopted	FY2023 – 2024 Revised	FY2024 - 2025 Adopted	% Change from FY2024
Personnel	\$225,057	\$239,823	\$273,153	\$295,593	23.3%
Operating	210,356	256,593	299,175	275,157	7.2%
Total	\$435,413	\$496,416	\$572,328	\$570,750	15%

*Personnel increases include the addition of an assistant registrar approved by the Electoral board and per State code required to be funded. Increased operating costs related to increased costs of goods and services.

Service and Performance Measures:

Item	FY2023-2024 Planned	FY2023-2024 Actual	FY2024-FY2025 Estimated
Registered Voters	54,000	55,429 (as of 12/31/23)	56,500
Elections Held	2	3	2
Polling Places	26	28	29
Officers of Election	241	189	271

Accomplishments:

- Revised the process and format of Officer of Election training on law, procedure and document completion
- Produced and held a General Election in November with minimal to no issues
- Held Voter Outreach Events
- Trained office personnel as well as Officer of Elections on the new Optical Scan and Pollpad equipment
- Attended Regional Director of Election meetings/trainings
- Successful no excuse voting for the November Election – 16,000 in person voters
- AS OF 12/31/23 processed 7,334 Virginia Voter Registration Applications; deleted 105 felons, 832 deceased, 3 mentally incapacitated voters, and transferred out 1481. Submitted 285 notices to other states of their voters moving and registering in Virginia.

Contact Information:

Constance I. Evans, Director of Elections

Location: Augusta County Government Center

Voter Registration
18 Government Center Lane
P.O. Box 590
Verona, VA 24482

Phone: (540) 245-5656

Fax: (540) 245-5037

**13010-REGISTRAR
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>Adopted</u>	<u>Difference</u>
	23-24 Revised	FY24-25	FY 23-24	FY 23-24	FY 24-25	FY 24-25	
<u>3121-AUDITING-RISK LIMITED AUDIT</u>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<u>3200 - COMP. OF ELECTION OFFICIALS</u>			\$ 70,517	\$ 57,000	\$ 70,757	\$ 70,757	\$ -
Officers of Election	\$ 28,350	\$ 39,900					
Officer & Alternate training	3,840	6,840					
Officers EPB training	340	870					
Chief Officers	435	725					
Assistant Chief Officers	290	580					
Officers picking up material	420	435					
Officers returning material	420	435					
In Person No Excuse Voting	22,905	20,972					
	\$ 57,000	\$ 70,757					
<u>3201 - CUSTODIAN & MECH - VOTING MACHINES</u>			\$ 10,850	\$ 10,850	\$ 14,000	\$ 11,600	\$ 2,400
American of Virginia, Inc.	\$ 8,742	\$ 10,500					general cut
Sealing voting machines	520	620					
Handing out equipment	426	520					
Election Day & receiving equipment	1,500	1,600					
Picking up signs	-						
Moving equipment to Smith West -Friday	260	360					
Election Night Extra Help (\$12x4x5)	240	336					
	\$ 11,688	\$ 13,936					
<u>3320 - MAINTENANCE SERVICE CONTRACTS</u>			\$ 35,476	\$ 40,851	\$ 43,231	\$ 40,800	\$ 2,431
Election Manager & tabulation yearly subscription	\$ 16,866	\$ 16,866					general cut
Firmware - OVO: 31@\$90, OVI: 27 @ \$60	4,410	5,190					
Extended Warrenty - OVO: 31@\$225, OVI: 27 @ \$175	11,700	13,675					
KnowInk - Poll Pads	7,875	7,500					
	\$ 40,851	\$ 43,231					
<u>3600 - ADVERTISING</u>			\$ 750	\$ 750	\$ 750	\$ 750	\$ -
Newspaper Display Ad of Election	\$ 750	\$ 750					
Deadlines - Required by VA Code §24.2-415		-					
News Virginian Ad	\$ 750	\$ 750					
<u>3900 - PRIMARY ELECTIONS</u>			\$ 88,000	\$ 88,000	\$ 106,260	\$ 90,000	\$ 16,260
Presidential Primary							general cut
Officers of Election/Chief and Assistant	\$ 28,147	\$ -					
Officer of Election training	1,300	-					
Election supplies/expenses	21,537	-					

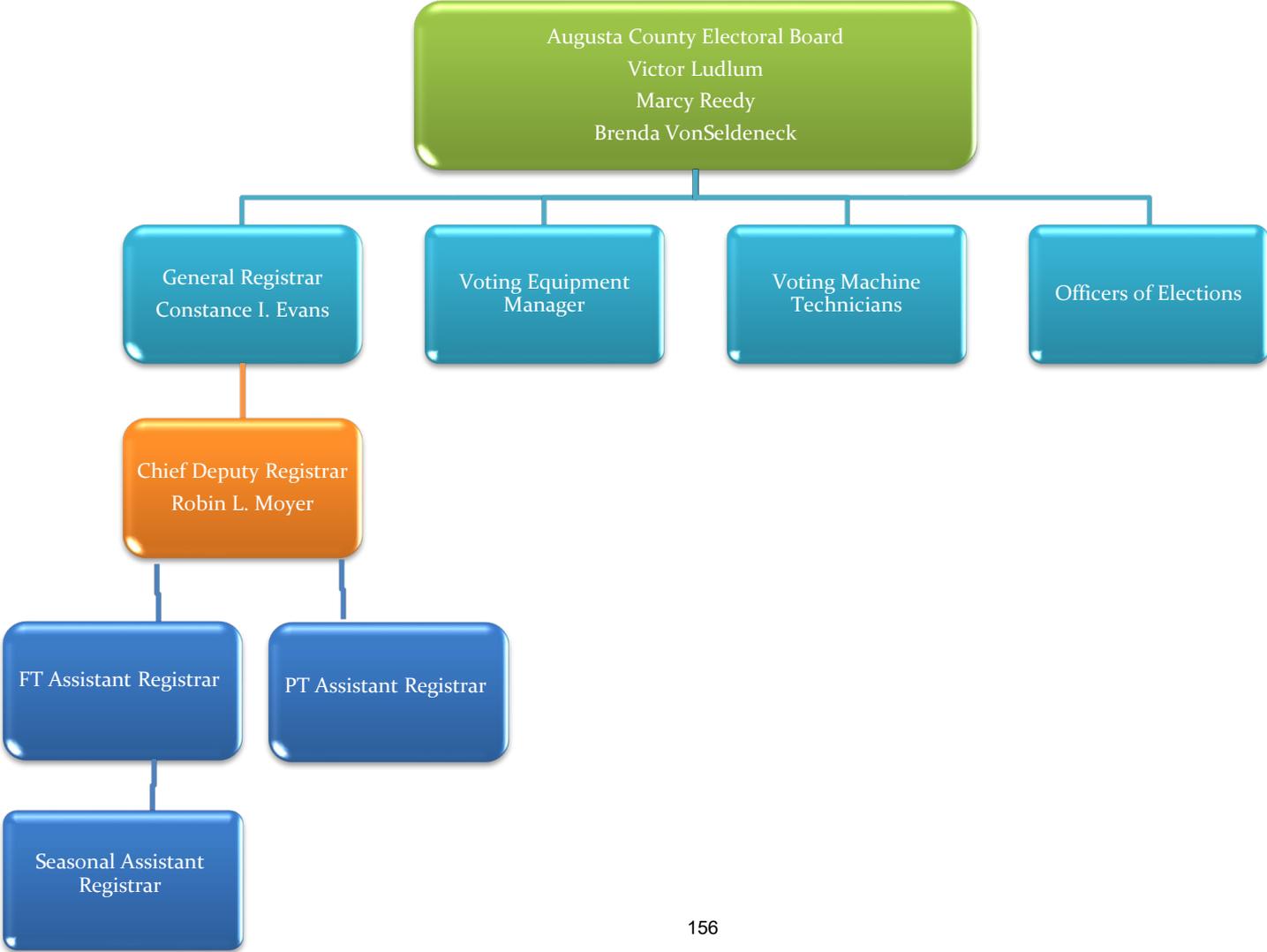
**13010-REGISTRAR
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>Adopted</u>	<u>Difference</u>
	23-24 Revised	FY24-25	FY 23-24	FY 23-24	FY 24-25	FY 24-25	
No Excuse Early Voting Precint	15,840	-					
Equipment Moving Contrator - American of Virginia	10,500	-					
June Primary							
Officers of Election/Chief and Assistant	28,147	39,900					
Officer of Election training	1,300	6,840					
Election supplies/expenses	21,537	25,112					
No Excuse Early Voting Precint	15,840	20,972					
Eupment Moving Contrator - American of Virginia	10,500	13,436					
FY20 was \$87,288	\$ 154,648	\$ 106,260					
<u>3901 - TOWN ELECTIONS</u>			\$ -	\$ -	\$ -	\$ -	\$ -
Advertising the Craigsville Town Election							
Required by VA Code §24.2-415	\$ -	\$ -					
County Bills Town for Expense	\$ -	\$ -					
<u>3902 - REDISTRICTING</u>	\$ 45,900	\$ -	\$ -	\$ 45,900	\$ -	\$ -	\$ -
4 new machines ordered in FY23 not delivered until FY24				actual			
<u>5201 - POSTAL SERVICES</u>			\$ 9,000	\$ 10,000	\$ 12,000	\$ 11,000	\$ 1,000
Proposed amount based on an average of	\$ 9,000	\$ 12,000					general cut
prior year expenditures	-	-					
Voting precinct move (201/801) Cost \$2530	\$ 9,000	\$ 12,000					
<u>5203 - TELEPHONE SERVICES</u>			\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ -
Proposed amount based on an average of	\$ 1,000	\$ 1,000					
prior year expenditures for office lines							
<u>5300 - INSURANCE - VOTING MACHINES</u>			\$ 350	\$ 279	\$ 350	\$ 350	\$ -
Annual payment for insurance coverage on	\$ 279	\$ 350		actual			
voting machines							
<u>5402 RENT OF VOTING PRECINTS</u>			\$ 1,600	\$ 1,400	\$ 1,400	\$ 1,400	\$ -
14 Precincts at \$100/each	\$ 1,400	\$ 1,400					
<u>5501 - TRAVEL EXPENSES</u>			\$ 8,000	\$ 6,306	\$ 10,296	\$ 8,000	\$ 2,296
SBE Annual Training	\$ -	\$ -					general cut
(Required 24.2-106 & 114)	-	2,544					
VEBA Annual Meeting	2,148	2,183					
VRAV Annual Meeting	-	1,080					

**13010-REGISTRAR
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>Adopted</u>	<u>Difference</u>
	23-24 Revised	FY24-25	FY 23-24	FY 23-24	FY 24-25	FY 24-25	
VREO Training	-	-					
Mileage Reimbursement - Electoral Board	2,500	2,700					
Mileage Reimbursement - Chief	688	743					
Mileage Reimbursement for Custodians	970	1,046					
	\$ 6,306	\$ 10,296					
<u>5801 - DUES & SUBSCRIPTIONS</u>			\$ 450	\$ 550	\$ 550	\$ 550	\$ -
VA Electoral Board Association	\$ 200	\$ 250					
VA Registrars Association of VA	350	300					
Due By 6/25	\$ 550	\$ 550					
<u>6001 - OFFICE SUPPLIES</u>			\$ 6,000	\$ 6,000	\$ 9,350	\$ 8,350	\$ 1,000
paper shredder	\$ -	\$ 350					cut electronic letter opener
electronic letter opener	-	1,000					
Proposed amount based on an average of prior year expenditures	6,000	8,000					
card envelopes	\$ 6,000	\$ 9,350					
<u>6007 - REPAIRS & MAINTENANCE - VOTING MACHINES</u>			\$ 600	\$ 600	\$ 600	\$ 600	\$ -
<u>6028 - BALLOTS & VOTING MACHINE SUPPLIES</u>			\$ 24,000	\$ 28,069	\$ 35,000	\$ 30,000	\$ 5,000
Voting machine/L&A Testing/Poll Pad Supplies	\$ 2,887	\$ 4,000		actual			general cut
Election supplies	27,163	31,000					
	\$ 30,050	\$ 35,000					
<u>8002 - FURNITURE & EQUIPMENT</u>			\$ -	\$ 1,620	\$ 14,200	\$ -	\$ 14,200
Unisyn voting equipment-post election & provisional ballot mtg provide and install 3 cat 6 cables(new position)	\$ -	\$ 14,200		actual			cut Unisyn voting equipment
Thumbdrives OVO and OVI	1,620	-					
	\$ 1,620	\$ 14,200					
Department Total:			\$ 256,593	\$ 299,175	\$ 319,744	\$ 275,157	\$ 44,587
Payroll Total:			\$ 239,823	\$ 273,153	\$ 295,593	\$ 295,593	\$ -
Grand Total:			\$ 496,416	\$ 572,328	\$ 615,337	\$ 570,750	\$ 44,587

Registrar Organizational Chart



Augusta County

**Fiscal Year 2024-2025
Departmental Budgets by Function
Judicial Administration**

Department	FY2022– 2023 Actual	FY2023 - 2024 Adopted	FY2023 – 2024 Revised	FY2024 - 2025 Adopted	% Change from FY2024
Circuit Court	\$ 205,109	\$ 208,355	\$ 223,489	\$ 241,404	16%
General District Court	19,796	18,744	18,952	19,597	5%
Magistrate	2,882	4,771	7,171	4,396	-8%
Clerk of the Circuit Court	1,168,724	1,214,214	1,235,348	1,342,772	11%
Commonwealth Attorney	1,733,420	1,698,059	1,890,364	2,419,659	42%
Total Judicial Administration	\$ 3,129,931	\$ 3,144,143	\$ 3,375,324	\$ 4,027,828	28%



Circuit Court

Department Overview:

The Circuit Court is the trial court with the broadest powers in Virginia. The Circuit Court handles all civil cases with claims of more than \$25,000. It shares authority with the general district courts to hear matters involving disputes between \$4,500 and \$25,000. The Circuit Court has the authority to hear serious criminal cases, called felonies.

The Circuit Court also handles family matters, including divorce. In addition, the Circuit Court hears cases appealed from the General District Court and from the Juvenile and Domestic Relations District Court. There is a Circuit Court in each county in Virginia and in each city of the first class.

In calendar year 2013, the Augusta County Circuit Court had 4,275 new cases filed and disposed of 4,028 cases. By comparison, during the 2023 calendar year, the Court had 5,469 new cases filed and disposed of 5,813 cases, an increase in case load from 2013 of 28% and 44%, respectively. Notwithstanding the steady increase in caseload over the past decade, judicial staffing levels have remained static over the prior approximately seven years. This has resulted in an increased strain on employees as they strive to meet the demand of this increased case load while providing a high level of service to attorneys and litigants who come before the Court.

Budget Summary:

Item	FY2022- 2023 Expenditures	FY2023 - 2024 Adopted	FY2023 – 2024 Revised	FY2024 - 2025 Adopted	% Change from FY2024
Personnel	\$187,741	\$195,955	\$189,089	\$206,004	5.1%
Operating	17,368	12,400	34,400	35,400	185.5%
Total	\$205,109	\$208,355	\$223,489	\$241,404	15.9%

*Changes to state code has led to an increase in Jury trials which has increased operating costs for Juror reimbursements.

**21010-CIRCUIT COURT
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>Adopted</u>	<u>Difference</u>
	23-24 Revised	FY24-25	FY 23-24	FY 23-24	FY 24-25	FY 24-25	
<u>3200 - COMPENSATION - JURORS & WITNESSES</u>		\$ 15,000	\$ 4,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ -
Per diem for jurors and witnesses							increase in jury trials
<u>3201 - COMPENSATION OF JURY COMMISSIONERS</u>		\$ 2,700	\$ 2,700	\$ 2,700	\$ 2,700	\$ 2,700	\$ -
Per diem for jury commissioners							
<u>3320 - MAINTENANCE SERVICE CONTRACTS</u>			\$ -	\$ -	\$ -	\$ -	\$ -
Minor repairs to office equipment							
<u>5201 - POSTAL SERVICES</u>			\$ -	\$ -	\$ -	\$ -	\$ -
General office mailings, overnight deliveries							
Moved to clerks line item							
<u>5203 - TELEPHONE SERVICES</u>		\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200	\$ 1,200	\$ -
Land lines, long distance, switchboard							
<u>5801 - DUES & SUBSCRIPTIONS</u>			\$ 1,000	\$ 10,000	\$ 12,500	\$ 12,500	\$ -
West	\$ 1,000	\$ 1,000					
Lexis Nexis	194	\$ -					
Now applications-eJury questionnaire	8,450	11,450					
	\$9,644	\$12,450					
<u>6001 - OFFICE SUPPLIES</u>		\$ 3,500	\$ 3,500	\$ 4,500	\$ 3,500	\$ 3,500	\$ -
General office supplies, including							robe in revised
Judicial robe	\$1,000						
copier charges							
<u>8002-FURNITURE & EQUIPMENT</u>		\$ 500	\$ -	\$ 1,000	\$ 500	\$ 500	\$ -
Department Total:		\$ 12,400	\$ 34,400	\$ 35,400	\$ 35,400	\$ 35,400	\$ -
Payroll Total:		\$ 195,955	\$ 189,089	\$ 211,994	\$ 206,004	\$ 206,004	\$ 5,990
Grand Total:		\$ 208,355	\$ 223,489	\$ 247,394	\$ 241,404	\$ 241,404	\$ 5,990

cut all reclasses but law clerk increase

General District Court

Department Overview:

There are 3 “departments” within each General District Court:

Civil: The General District Court decides civil suits involving amounts of money up to \$25,000. There are 3 different suits that an individual may file, which are, Warrant in Debt (suits for money), Warrant in Detinue (suit for items), and Unlawful Detainer (suit for unpaid rent/eviction of property). The General District Courts also have the authority to hear and issue Protective Orders involving non-family or household members. These hearings are also considered “Civil”. To name a few other civil matters that are handled in the General District Court would be Garnishments, Summons to Answer Interrogatories, Impoundment of Vehicles, Administrative License Suspension, and Petition to Restore Firearm.

Criminal: The General District Court decides cases in which a person is charged with a misdemeanor. A misdemeanor is any charge which carries a penalty of no more than one year in jail or a fine of up to \$2,500 or both. The General District Court also holds preliminary hearings in felony cases. Preliminary hearings in felony cases are held to determine whether there is probable cause to believe the defendant committed the offense to justify holding the defendant for a grand jury hearing. The grand jury determines whether the accused will be indicted and held for trial by the Circuit Court.

Traffic: The General District Court hears cases in which a person is charged with a traffic offense. Most traffic offenses are traffic infractions, which are generally punishable by a fine or not more than \$250. A person may also have a misdemeanor traffic offense which, just like a criminal misdemeanor charge, may carry a penalty of no more than one year in jail or a fine of up to \$2,500 or both.

Strategic Goals and Objectives:

- To continue supplemental pay for all employees.
- Continue high level of customer service and all employees being cross trained in our office.
- Implementing cross training for all Deputy Clerks.
- Ongoing training of all employees on-site as well as off-site when offered by the Supreme Court.
- Continued training for all employees via online courses as they become available via Supreme Courts web-ex system.

Budget Summary:

Item	FY2022- 2023 Expenditures	FY2023 - 2024 Adopted	FY2023– 2024 Revised	FY2024 - 2025 Adopted	% Change from FY2024
Operating	\$19,796	\$18,744	\$18,952	\$19,597	4.6%

*Increases in the General District Court budget include COLA increases related to the salary supplement.

Service and Performance Measures:

Item	2023 Actual	2024 Estimated
Civil Cases	2,341	2,500
Criminal Cases	2,239	2,400
Traffic Cases	11,426	14,000
Miscellaneous	800	950
TOTAL	16,806	

**Miscellaneous cases for 2023 were 800 (these include TDO, ECO, Mental Commitment, Medical Emergency Temporary Detention Order and Medical Emergency Custody Order hearings) **

Accomplishments:

- Continued enhancements on E-summons with Augusta County Sheriff's Office and Tentative date of March 2024 for E-summons with Virginia State Police
- From January 1, 2023 to December 31, 2023, this department collected over \$209,000 in fines and fees for Augusta County alone
- Implementing the GCMS, FAS & GDIS programs for data entry and fine collections
- Continued Training for all 6 Full-time employees & 1 Wage employees in the General District Court when applicable.
- Employees continue to provide outstanding service to the public as well as other Agencies.

Contact Information:

Amy A. Helmick, Clerk of Court

Location: Augusta County General District Court
6 East Johnson Street, Second Floor
Staunton, VA 24401

Phone: (540) 245-5300

Fax: (540) 245-5365

Email: ahelmick@vacourts.gov

**21020-GENERAL DISTRICT COURT
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>Adopted</u>	<u>Difference</u>
	23-24 Revised	FY24-25	FY 23-24	FY 23-24	FY 24-25	FY 24-25	
<u>1100 - SALARY & WAGE SUPPLEMENT</u>							
3% Salary Supplement	\$ 9,143	\$ 9,324	\$ 9,634	\$ 9,842	\$ 10,037	\$ 10,037	\$ -
FICA	699	713					
	<u>\$ 9,842</u>	<u>\$ 10,038</u>					
<u>5203 - TELEPHONE SERVICES</u>							
Verizon	\$ 3,300	\$ -	\$ 3,810	\$ 3,810	\$ 3,810	\$ 3,810	\$ -
MCI	112	-					
Switchboard	216	-					
VITA	180	-					
	<u>\$ 3,808</u>	<u>\$ -</u>					
<u>5501 - TRAVEL EXPENSES</u>							
Conference travel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<u>5801 - DUES & SUBSCRIPTIONS</u>							
Association of Clerk	\$ 175	\$ -	\$ 300	\$ 300	\$ 750	\$ 750	\$ -
Blue 360 Media	81	-					
	<u>\$ 256</u>	<u>\$ -</u>					
<u>6001 - OFFICE SUPPLIES</u>							
Stericycle	\$ 744	\$ -	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ -
Additional stericycle shred it	500	-					
Xerox Copier	1,296	-					
SVOE Copier	252	-					
Office supplies not covered by Supreme Court,	2,500	-					
	<u>\$ 5,292</u>	<u>\$ -</u>					
<u>8002 - FURNITURE & EQUIPMENT</u>							
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Department Total: \$ 18,744 \$ 18,952 \$ 19,597 \$ 19,597 \$ -							
Payroll Total: n/a n/a n/a n/a n/a							
Grand Total: \$ 18,744 \$ 18,952 \$ 19,597 \$ 19,597 \$ -							

Office of the Magistrate

Region II, 25th Judicial District

Department Overview:

A Magistrate is an independent judicial officer who has the authority to issue arrest warrants or summonses, upon review of complaints of criminal conduct and a finding of probable cause. A magistrate also has the authority to issue temporary protection, custody, and detention orders. Twelve full-time magistrates serve the twelve jurisdictions within the 25th Judicial District. In addition to video conferencing facilities in Buena Vista, Clifton Forge, Monterey, New Castle, Staunton, Waynesboro, there are staffed magistrate’s offices in Covington, Fincastle, Lexington, Verona, and Warm Springs. In Augusta County, law enforcement agencies and County residents are primarily served by six full time Magistrates. These Magistrates include Dennis Kier, Judith Owens, Alison McCray, Jamie Long, Carl Tate, and Luca Starcher. These Magistrates work in one of two office locations, the first in located inside the Augusta County Sheriff’s Department in Verona Virginia and the other at located inside Middle River Regional Jail.

The Chief Magistrate is the individual responsible for ensuring the appropriate delivery of magistrate’s services in the 25th Judicial District. This post is currently filled by Chief Magistrate Robyn Wilhelm. The Chief Magistrate’s responsibilities include the hiring, training, and administration of personnel, directing the operations of our staffed offices and ensuring the proper functioning of our video conferencing facilities, preparing and managing local budgets, responding to complaints, and maintaining effective relationships with members of the judiciary, law enforcement, and the public. In addition, the Chief Magistrate performs magistrate duties as needed.

Per a 1993 court order, “funding for the operation of the office of the Chief Magistrate is by contribution of the various jurisdictions within the 25th Judicial District collectively,” to be administered by Augusta County. The 25th Judicial District is comprised of the following Cityies/Countries: Cities of Covington, Lexington, Staunton, Buena Vista, and Waynesboro and the Counties of Highland, Augusta, Rockbridge, Bath, Alleghany, Botetourt, and Craig. Va. Code §16.1-69.6. Funds budgeted for the Chief Magistrate’s office provided for basic office supplies, equipment, legal reference materials, and because the Chief Magistrate is required to be accessible 24 hours a day, a smart phone. Separate state and local funds provide for the operation of the magistrate offices, like the office located at the Augusta County Sheriff’s Office.

Budget Summary:

Item	FY2022- 2023 Expenditures	FY2023 - 2024 Adopted	FY2023 – 2024 Revised	FY2024 - 2025 Adopted	% Change from FY2024
Operating	\$2,882	\$4,771	\$7,171	\$4,396	-7.9%

Contact Information:

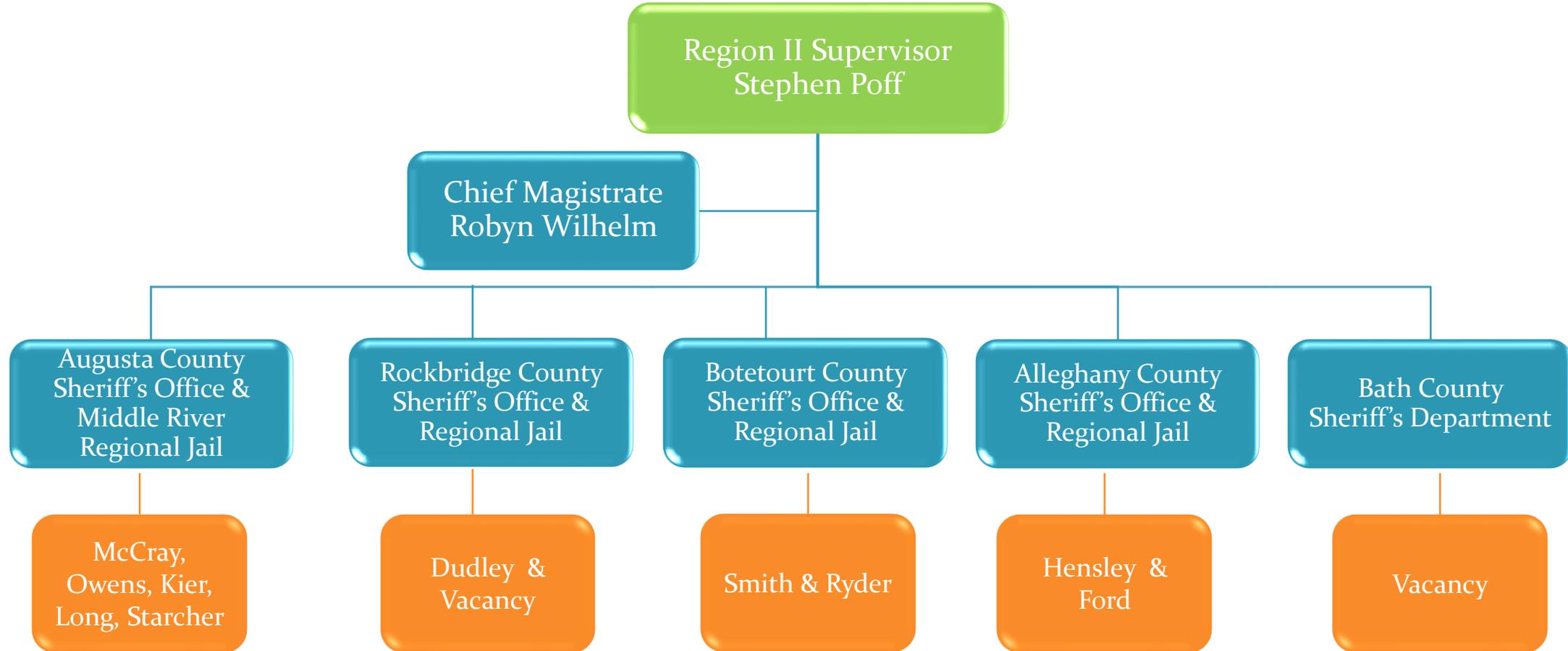
Robyn Wilhelm, Chief Magistrate
Twenty-fifth Judicial District, Region II

Mail: P.O. Box 1088 Lexington VA 24450
Phone: (540) 430-2035 or (209) 815-4063
E-mail: rwilhelm@vacourts.gov

**21030-MAGISTRATE
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>Adopted</u>	<u>Difference</u>
	23-24 Revised	FY24-25	FY 23-24	FY 23-24	FY 24-25	FY 24-25	
<u>5201 - POSTAGE</u>			\$ 66	\$ 166	\$ 166	\$ 166	\$ -
Post office box in Verona. Annual cost of PO Box #75 increased to \$166/per year.							
<u>5203 - TELEPHONE SERVICES</u>			\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ -
Phone and fax lines. Includes lines for video conferencing.							
<u>5501 - TRAVEL & TRAINING</u>			\$ 250	\$ 250	\$ 250	\$ 250	\$ -
Continuing education expenses for magistrates.							
<u>5604 - PRO-RATA SHARE - CHIEF MAGISTRATE</u>			\$ 135	\$ 135	\$ 140	\$ 140	\$ -
Augusta County's portion of funding the operation of Chief Magistrate's office. \$140 requested per locality for FY2024-2025							
<u>5801 - DUES & SUBSCRIPTIONS</u>			\$ 1,120	\$ 1,120	\$ 1,370	\$ 1,120	\$ 250
6 memberships in the VA Magistrates' Association.							
	\$ 150	\$ -					general cut
2 copies of Bacigal's VA Criminal Offenses and Defenses, 2024-2025 Edition. (Price expected to increase to \$600/copy).							
	1,200	-					
2 mini code books (\$10 each/for two office locations)							
	20	-					
	<u>\$ 1,370</u>	<u>\$ -</u>					
<u>6001 - OFFICE SUPPLIES</u>			\$ 700	\$ 700	\$ 720	\$ 720	\$ -
Non-consumables such as light bulbs, mouse pads, phone cords, paper products, hand sanitizer, etc. State funds cannot be used for such items. (\$30 per month annually for two offices = \$720)							
<u>8002 - FURNITURE & EQUIPMENT</u>			\$ 500	\$ 2,800	\$ 2,300	\$ -	\$ 2,300
Replace Desk \$1500 (wooden side splintering / likely purchased 12 to 15 years ago)							
	\$ 1,500	\$ -					furniture to revised
Replace Sofa \$800 (side coming apart / original purchased 5/27/2016)							
	800	-					
	<u>\$ 2,300</u>	<u>\$ -</u>					
Department Total:			\$ 4,771	\$ 7,171	\$ 6,946	\$ 4,396	\$ 2,550
Payroll Total:			n/a	n/a	n/a	n/a	n/a
Grand Total:			\$ 4,771	\$ 7,171	\$ 6,946	\$ 4,396	\$ 2,550

Magistrate Offices - Region II, 25th Judicial District Organizational Chart



Circuit Court Clerk

25th Judicial Circuit of Virginia

Department Overview:

The Circuit Court is the trial court with the broadest powers in Virginia. The Circuit Court handles all civil cases with claims of more than \$25,000. It shares authority with the General District Court to hear matters involving disputes between \$4,500 and \$25,000. The Circuit Court has the authority to hear serious criminal cases known as felonies.

The Circuit Court also handles family matters, including divorce. In addition, the Circuit Court hears cases appealed from the General District Court and from the Juvenile and Domestic Relations District Court. There is a Circuit Court in each city and county in Virginia. Circuit Court Clerks are elected for 8-year terms.

The Circuit Court Clerk's duties also include serving as County Clerk, Deed Recorder, Probate Officer, and steward of the county's historic records. The Augusta County Circuit Court Clerks' Office currently has five divisions and a staff that includes the Clerk, one Accountant (Chief Deputy Clerk), one Bookkeeper (Deputy Clerk), two Land Recorders (Deputy Clerks), two Probate Division staff (one Senior Deputy Clerk, and Deputy Clerk), four Civil Division staff (Senior Deputy, two Deputy Clerks, and one part-time Deputy Clerk), four Criminal Division staff (one Senior Deputy Clerk, and three Deputy Clerks), all of whom are full-time, unless otherwise noted. We also employ two other part-time staff, a Records Clerk, and Historic Records Clerk. The Circuit Court Clerk's Office funds all part-time positions.

There are over 800 specific duties set out in the Code of Virginia that pertain to the clerks' office. Total caseload for initial filings of civil/criminal this fiscal year (July 22 – June 23) was 2,607. In addition to initial filings there were civil/criminal cases which were concluded during the fiscal year (July 22 – June 23) totaling 2,858.

The Clerks' Office provides and maintains an electronic search capability to view all record room and court documents. These records include deed and will records from 1745 to the present and are available in the office or on-line through a secure remote access to individuals and businesses, for a fee, at <http://www.augustaland.org>. Court records, from 1986 to the present, are also available on-line at www.courts.state.va.us/courts/circuit/Augusta/home.html. We offer e-filing of civil cases and e-recording of land records. The Clerk's Office also provides free to the public the historic records online portal at <https://acch.omeka.net>.

The Clerks' Office collects fines, costs, taxes, and fees for both the Commonwealth of Virginia and the County of Augusta. **Last fiscal year ending June 30, 2023, the office receipted \$7,132,175.65. Revenue collected for Augusta County was \$1,438,043.64.**

Strategic Goals and Objectives:

- Serve as the citizen's representatives in the Virginia Judiciary.
- Offer superior customer service to all our citizens.
- Continue the Clerk of Circuit Court Advisory Committee to better receive input from citizens.
- Continue to be on the "cutting edge" of technology in delivering our services to the public.
- Keep an open dialogue for improvement and efficiencies with all Augusta County Government departments.
- Maintain staff familiarity and cross training with the overall operations of the Clerk's Office.

- Be diligent in sending all staff to Supreme Court sponsored training and webinars.
- Continue to update Circuit Court Clerk web page as a part of the Augusta County website.
- Clerk will continue to complete Compensation Board training and Supreme Court training and continue to be an active member of Virginia Court Clerk’s Association (VCCA).
- Enroll in the Virginia Court Clerk’s Association and send to the Supreme Court OES for training additional Deputy Clerks for the Circuit Court Deputy Clerk Career Development Program.
- Continue to write grants to the Library of Virginia for restoration and digitalization of historic records **(to date we have utilized \$741,107 in grant funds with an additional \$30,000 that has been requested in FY24/25).**
- Continue Clerk of Circuit Court Advisory Committee.
- Continue to inventory, conserve, and digitize historic records for restoration, and continue to work with partner organization on how make available historically significant documents.
- Maintain and raise private sector funds for the Augusta County Court House Historic Records Fund.
- Continue the process of in house scanning old case files and miscellaneous records for better access for staff and the public to these records.
- Review and determine if new electronic filing system for both criminal and civil Cases should be implemented.
- Hire full-time Deputy Clerk – Archivist to plan, inventory, and catalog Augusta County Historic Records to be moved to new Augusta County Courthouse.
- Implement back scanning and digitization project for all remaining old civil and criminal case files for easier access by staff and public so they do not need to be moved to new Augusta County Courthouse.

Budget Summary:

Item	FY2022- 2023 Expenditures	FY2023 - 2024 Adopted	FY2023 – 2024 Revised	FY2024 - 2025 Adopted	% Change from FY2024
Personnel	\$1,004,252	\$1,045,707	\$1,064,841	\$1,166,034	4.9%
Operating	164,472	168,507	170,507	176,738	11.5%
Total	\$1,168,724	\$1,214,214	\$1,235,348	\$1,342,772	10.6%

*Increases in Personnel are related to the COLA increase effective 1.1/24 and the addition of an Historical Records Archivist in FY25. Operating increases are due to an increase in the document conservation grant and increases for telephone services.

Service and Performance Measures:

Item	FY2022-2023 (Actual)	FY2024-2025 (Planned)
Criminal Cases Commenced*	2,016	2,050
Civil Cases Commenced*	591	650
Wills/Estates Initiated*	722	730
Judgments	2,838	2,900
Deeds Recorded	9,238	10,000
Oversize Plats	138	140
Financing Statements	344	350
Marriage Licenses	318	320
Notaries Qualified	120	125

Game Licenses	16	18
Concealed Handgun Permits	2,129	2,200
Passports	N/A	N/A
Restitution checks written**	767	770
Juries Impaneled	34	38

***Criminal cases with dispositions – 2,321; Civil cases with dispositions 537; Wills do not include inventory/settlement filings.**

****Total amount of Restitution paid out to victims was \$181,573.21 (as of 12/31/23), and the amount owed to victims is \$4,416,843.05 (as of 12/31/23), which is monitored by our Clerk’s Office.**

Accomplishments:

- Restoration of historical records through grants from the LVA and other funding totaling over \$693,421.
- Restoration of chancery records for the period 1802 through 1902 through LVA grants and federal funds. The result of these restorations has provided online access for the public through the Library of Virginia website to these records.
- The scanning and formatting of all plats recorded in the Circuit Court Clerk’s Office beginning in 1745 to the present. We are one of the few Courts in the Commonwealth of Virginia that can boast of this service to the public which can be retrieved via Secure Remote Access and/or in the office locally through software on public terminals.
- Completely digitized our office for recordation and civil and criminal filings (went paperless on January 1, 2013).
- Provide public with online Secure Remote Access (SRA) to land records and provide attorneys with Officer of the Court Remote Access (OCRA) to civil and criminal records. **Total of 29 Augusta County staff are provided complimentary SRA access at a cost of \$17,400, and 19 Augusta County staff are provided complimentary OCRA access at a cost of \$1,140.**
- Former Clerk completed all courses required to become a Certified Court Manager designation by the National Center for State Courts and a Master Circuit Court Clerk by the Virginia Court Clerk’s Association (VCCA).
- Now accept credit card and debit card payments for all Clerk’s Office transactions, purchased new credit card machine in 2021, and old and new have been updated to operate via the internet.
- Enrolled selected deputy clerks with the VCCA and encouraged selected deputy clerks to take the necessary courses to be designated as Master Circuit Court Deputy Clerk.
- Thirteen deputy clerks past and present have attained the Master Circuit Court Deputy Clerk.
- Began e-filing of civil cases in July 2016.
- Began e-recording of land records in January 2017.
- Effective January 8, 2018 criminal payments may be made online.
- Created a Circuit Court Clerk’s Office web page within the Augusta County website, and an extensive update was completed in 2020 and 2021.
- Began accepting electronic filings from the Augusta County District Courts (preliminary hearings, etc.)
- Created Clerk of Circuit Court Advisory Committee in 2020. **The Committee has conducted 11 meetings with 13 members donating over 16 volunteer hours.**
- Hired first part-time Historic Records Clerk to assist with research and record conservation in 2020.
- Adopted and developed Augusta County Court House Historic Records Short & Long Term Plan in 2020.
- Created Clerk of Circuit Court Internship Program in 2020. **Total of 18 students have served as interns.**
- Created the Augusta County Courthouse Historic Records Fund in February 2021. **Total of \$5,322 has been raised for the fund.**
- Established Augusta County Circuit Court historic records online archive portal in February 2021, and update was completed in January 2022.

- Created the Augusta County Circuit Court Historic Records Volunteer Program in August 2021. **Total of 40 volunteers have provided approximately 31,200 total volunteer hours to help preserve and conserve records.**
- Purchased and installed plastic card printer and Implement plastic card concealed handgun permits to be issued in November 2022
- Reviewed the costs and workload requirements to become a Passport Acceptance Facility, and decision was made to put this on hold until staffing and space can be arranged.
- Entered *Histories Along the Blue Ridge* project partnership with James Madison University Department of History and JMU Libraries.
- Completed the back scanning project of first group of civil and criminal files with vendor - StarPoint Global in March 2023.
- Installed and implemented new jury management system – ezJury in October 2023.

Terms of Court and General Information:

- Terms begin, 4th Monday of January, March, May, July, September, and November.
- Motion Day, 1st, and 3rd Monday of each month at 9:00 a.m.
- Grand Juries meet the 4th Monday of January, March, May, July, September, and November. Due to the Court’s significant criminal caseload, Augusta County Circuit Court now requires a Grand Jury at the beginning of every Court Term.
- Cases set by praecipe received by Clerk 7-28 days prior to Motions Day.
- Court convenes 9:00 a.m.
- Commissioners in Chancery are utilized in limited instances.
- Local rules adopted pursuant to Section 8.01-4.

Clerk

Hon. R. Steven Landes

email: rlandes@vacourts.gov

Hours:

8:30 AM - 5:00 PM

Phone: 540-245-5321

Fax: 540-245-5318

Address: P. O. Box 689, Staunton, VA 24402

Augusta County Courthouse

1 East Johnson Street, Staunton, VA 24401

Judges

- **Hon. Shannon T. Sherrill***
- **Hon. Paul A. Dryer**
- **Hon. Anne F. Reed**

* Presiding Judge

**21060-CLERK OF THE CIRCUIT COURT
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>Adopted</u>	<u>Difference</u>
	23-24 Revised	FY24-25	FY 23-24	FY 23-24	FY 24-25	FY 24-25	
<u>3121 - AUDITING - APA</u> The Clerk's Office is required by Va. Code Section 30-134, to be audited and we anticipate an audit at least once every 18 months. Last Audit performed on April 14, 2023.	\$ 1,841	\$ 2,000	\$ -	\$ 2,000	\$ 2,000	\$ 2,000	\$ -
<u>5201 - POSTAGE SERVICES</u> Postage expenses include the three Judges as well as the Clerk's Office.	\$ 12,000	\$ -	\$ 12,000	\$ 12,000	\$ 12,000	\$ 12,000	\$ -
<u>5203 - TELEPHONE SERVICES</u> Land lines and long distance. Long distance calls are kept at a minimum by staff.	\$ 16,000	\$ -	\$ 16,000	\$ 16,000	\$ 18,000	\$ 18,000	\$ -
<u>5501 - TRAVEL EXPENSES</u> Virginia Court Clerk's Association (VCCA) Annual Meeting for Clerk and Deputy Clerk. Includes Registration, Lodging and Travel. For upcoming year the meeting is going to be in Virginia Beach, VA Expenses for Clerk related to VCCA, and Master Deputy Clerk enrollments.	\$ 2,000	\$ -	\$ 2,300	\$ 2,300	\$ 2,000	\$ 2,000	\$ -
<u>5505- JUROR MEALS</u> Meals and costs related to water and snacks for jurors.	\$ 5,480	\$ -	\$ 3,850	\$ 3,850	\$ 3,000	\$ 3,000	\$ -
<u>5801 - DUES & SUBSCRIPTIONS</u> Virginia Court Clerk's Association dues for Clerk and 13 Deputy Clerks.	\$ 670		\$ 670	\$ 670	\$ 670	\$ 670	\$ -
<u>6001 - OFFICE SUPPLIES</u> Supplies for the normal operation of the Clerk's Office.	\$ 6,000	\$ -	\$ 6,000	\$ 6,000	\$ 6,000	\$ 6,000	\$ -
<u>6002 - TECHNOLOGY MAINTENANCE</u> Per Va. Code Section 17.1-275.8, fund is used to support the cost of copies which includes the costs of lease and maintenance agreements for equipment and technology to operate electronic systems in the Clerk's Office used to make copies. OFFSET BY REVENUE.	\$ 40,000		\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ -
<u>6014 - STATE LIBRARY GRANT</u> Grant Applications to the LVA for conservation of our court records and digitization and placement in archival boxes; Grant Cycle is only funded annually. Next grant cycle Fall 2023. OFFSET BY REVENUE FROM CCRP GRANT.	\$ 47,687		\$ 47,687	\$ 47,687	\$ 52,068	\$ 52,068	\$ -

**21060-CLERK OF THE CIRCUIT COURT
BUDGET REQUEST**

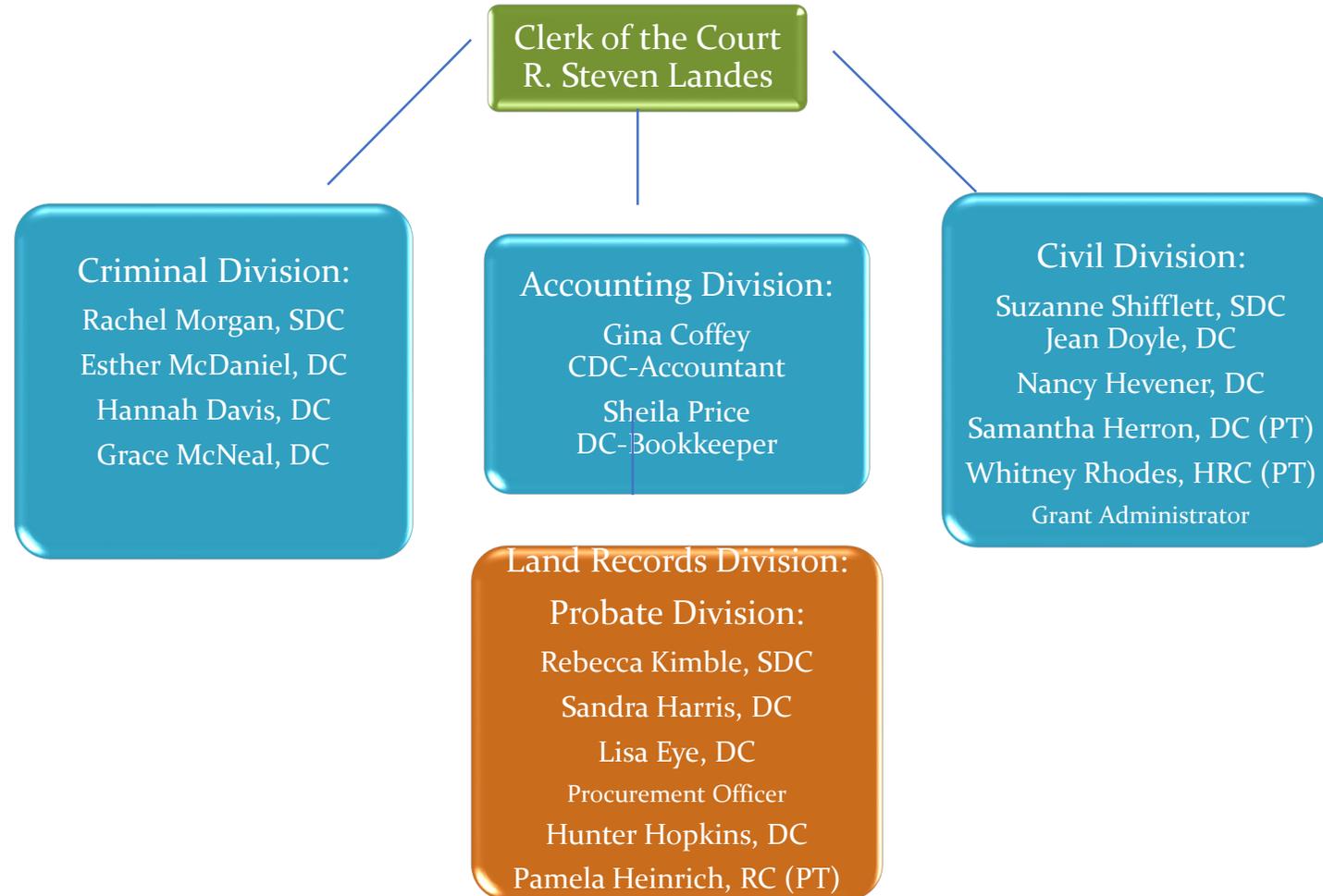
	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>Adopted</u>	<u>Difference</u>
	23-24 Revised	FY24-25	FY 23-24	FY 23-24	FY 24-25	FY 24-25	
<u>6015-RESTORATION OF RECORDS-LOCAL</u>							
Local funds utilized for matching grants for which office applies.	\$ 2,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<u>8002 - FURNITURE & FIXTURES</u>							
The office will need for some staff new desk chair this coming year.	\$ 1,000		\$ -	\$ -	\$ 1,000	\$ 1,000	\$ -
<u>9999 - TECHNOLOGY TRUST FUND</u>							
As per Va. Code Section 17.1-279, Fund is used to develop and update land record automation plans for clerk's office; implement plans to modernize land records; obtain and update information technology equipment; preserve, maintain and enhance court records (includes repairs, maintenance, consulting services, service contracts, redaction of SSNs and upgrades); improve public access to court records to include Secure Remote Access.	\$ 40,000		\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000	\$ -
OFFSET BY REVENUE FROM TECHNOLOGY TRUST FUND.							

Department Total:

Payroll Total:	\$ 168,507	\$ 170,507	\$ 176,738	\$ 176,738	\$ -
Grand Total:	\$ 1,045,707	\$ 1,064,841	\$ 1,161,234	\$ 1,166,034	\$ (4,800)
	\$ 1,214,214	\$ 1,235,348	\$ 1,337,972	\$ 1,342,772	\$ (4,800)

BOS added Historical records archivist
 BOS added one-time supplement to Clerk position.
 Const. officer will now receive County pay increase
 not state increases.

Augusta County Circuit Court Clerk Organizational Chart



Commonwealth's Attorney

Department Mission

The mission of the Office of the Commonwealth's Attorney is to protect the safety of the community and the rights of its citizens by just enforcement of the law. In protecting the rights of the citizenry and the interests of the community, the office endeavors to exercise prosecutorial discretion in service of the law and not for factional purposes.

Department Overview

The Commonwealth Attorney's Office performs the following duties, services, and functions:

- Preparation and presentation of all indictments to Augusta County Grand Juries (mandated by statute);
- Trial preparation which includes, but is not limited to, interviewing witnesses, preparing witnesses for trial, legal research, obtaining necessary legal documents for trials, etc.;
- Prosecution of all felonies in the Augusta County Circuit Court (mandated by statute);
- Prosecution of all felony preliminary hearings in the Augusta County General District Court (mandated by statute);
- Prosecution of all felonies in the Augusta County Juvenile and Domestic Relations District Court (mandated by statute);
- Prosecution of misdemeanor cases in the Augusta County General District Court, the Augusta County Juvenile and Domestic Relations District Court, and the Augusta County Circuit;
- Prosecution of all violations of CHINS orders (Child in Need of Supervision/Services) in Juvenile and Domestic Relations District Court;
- Preparation and filing of Briefs in Opposition to all criminal appeals filed with the Virginia Court of Appeals and the Virginia Supreme Court (mandated by statute);
- The filing of all forfeiture notices for property seized by local law-enforcement agencies and the handling of all forfeiture proceedings in the Augusta County Circuit Court (mandated by statute);
- Providing all required information to victims of crime (mandated by statute);
- Overseeing the daily operation of the Augusta County Victim/Witness Office and providing restitution orders to secure funds for victims of crimes;
- Providing conflict of interest opinions to any Augusta County employee or officer who may request one (mandated by statute);
- Providing legal advice to members of the Augusta County Sheriff's Department, troopers of the Virginia State Police, and other local law-enforcement agencies;
- Preparation of all necessary documents and orders for the extradition of defendants from other states (mandated by statute);
- Prosecution of all hearings involving the revocation of probation and/or suspended sentences;
- Appearance at bond hearings and detention hearings in all criminal and juvenile adjudication cases;
- Preparation of orders for the destruction of all unexecuted arrest warrants (mandated by statute); and
- Oversee and prepare all necessary budgetary paperwork and/or documentation required by the Compensation Board to ensure funding for the efficient operation of the Commonwealth's Attorney's Office;
- Coordinating the operation of the Augusta County Litter Control Program—a program founded and created by the Commonwealth's Attorney for the beautification of the County and alternative corrective sentencing for low-level offenders;
- Providing education/training to the community and partner organizations on various topics related to criminal prosecution (for example, instructing at the police academy, instructing at local area Sexual Assault Nurse Examiner training, etc.);
- Participating in the Therapeutic Docket and Drug Court Programs;

- Participating in the Staunton/Augusta/Waynesboro Multidisciplinary Task Force Against Child Abuse and participating in the forensic interviews of children at the Valley Children’s Advocacy Center;
- Coordinating the Augusta/Staunton/Waynesboro Sexual Assault Response Team, which involves multijurisdictional collaboration to address sexual assault crimes and improve law enforcement response

Budget Summary:

Item	FY2022- 2023 Expenditures	FY2023 - 2024 Adopted	FY2023 – 2024 Revised	FY2024 - 2025 Adopted	% Change from FY2024
Personnel	\$1,362,585	\$1,428,686	\$1,487,158	\$1,759,966	23.2%
Operating	358,046	269,373	403,206	659,693	144.9%
Total	\$1,733,420	\$1,698,059	\$1,890,364	\$2,419,659	42.5%

*Operating increases for the Commonwealth Attorney’s office includes increased grant funding for the Pathways program under the new 3-year grant, and increased grant funding under the SANE grant. Personnel increases include the COLA increase effective 1/1/24 as well as increased Compensation Board funding by the State and the addition of two assistant attorneys' for FY25.

Service and Performance Measures:

2022 # of Case Dispositions: Case Category	# of Case Dispositions	# of Hearings ¹
Criminal (Felony/Misdemeanor)- District Court	4416	8,832
Criminal (Felony/Misdemeanor)- J&DR Court	886	2,658
Juvenile Delinquency (Felony/Misdemeanor)-J&DR Court	163	489
CHINS/Truancy-J&DR Court	80	240
Criminal (Felony)-Circuit Court	1,716	5,148
Criminal (Misdemeanor & Other Criminal Related)- Circuit Court	799	1598

Goals and Objectives:

We continue to adjust to the massive increase in workload following the July 1, 2021 law change, that gave a defendant the right to choose whether a judge or a jury will sentence them following a jury trial, which massively increased requests for jury trials. While the amount of work due to the increase in jury trials has significantly increased overall workload since 2021, the number of cases this office seems to have leveled after several years of significant increase. We have had to tackle multiple cases this past year, some of which are still pending, which have required a higher level of manpower, expertise, and resources. One of these high-resource,

¹ The majority of cases require our appearance at multiple hearings before a final disposition. Unfortunately, the Supreme Court did not provide an actual breakdown of number of hearings, so I calculated an average of approximately three appearances per case in Circuit for felonies and Juvenile and Domestic Relations District Court (juvenile cases only), approximately two appearances in General District Court cases, misdemeanors in Circuit, and in Adult cases in Juvenile and Domestic Relations District Court.

high-manpower, high-expertise cases was the murder of Khaleesi Cuthriell, which resulted in aggravated murder and first-degree murder convictions for the two perpetrators of that crime.

Our major goals and objectives include continuing to best serve the citizens of Augusta County through innovative programs that improve everyday quality of life, like Pathways and our Litter Control Program, and through top-notch, skilled, and well-considered prosecution of crime in our County. We are able to achieve these goals by continuing to invest in these programs, by investing in career development opportunities for our prosecutors and support staff, investing in our digitization plan, investing in the training and tools our investigator needs to fully serve the office, and keeping pace with the compensation that other offices across the Commonwealth are offering in order to attract and retain qualified attorneys and staff.

Contact Information:

Timothy Martin, Commonwealth Attorney

Location: Office of the Commonwealth Attorney
6 East Johnson Street, 1st Floor District Building
Staunton, VA 24401

Phone: (540) 245-5313

Fax: (540) 245-5348

**22010-COMMONWEALTH ATTORNEY
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>Adopted</u>	<u>Difference</u>
	23-24 Revised	FY24-25	FY 23-24	FY 23-24	FY 24-25	FY 24-25	
<u>3320 - MAINTENANCE SERVICE CONTRACTS</u>			\$ 13,501	\$ 15,389	\$ 13,501	\$ 13,501	\$ -
Sungard software	\$ 640	\$ 640					
Annual Open Fox Messenger	198	198					
VPN Maintenance	408	408					
Case Management Software Maint.	12,207	12,207					
Learned Berry Expert Fee	1,936						
2 new requested positions		48					
	\$ 15,389	\$ 13,501					
<u>5201 - POSTAL SERVICES</u>			\$ 1,100	\$ 1,100	\$ 1,340	\$ 1,340	\$ -
General office mailings (this budget section was slashed three cycles back)	\$ -	\$ 1,100					
V/w postage (lost grant funding for this so needs county coverage)		240					
	\$ -	\$ 1,340					
<u>5203 - TELEPHONE SERVICES</u>			\$ 6,800	\$ 6,800	\$ 7,297	\$ 6,811	\$ 486
Costs of line per month, long distance, switchboard	\$ 3,626	\$ 3,626					VW phone paid from their budget
Investigator's cell phone monthly cost- \$39.99 x 12 =479.88	480	480					
comcast internet service New 12/22	2,652	2,652					
V/W phones (lost grant funding for this so needs county coverage)		486					
Verizon hotspot		53					
	\$ 6,758	\$ 7,297					
<u>5305-MOTOR VEHICLE INSURANCE</u>			\$ 1,200	\$ 563	\$ 1,200	\$ 1,200	\$ -
<u>5501 - TRAVEL EXPENSES</u>			\$ 9,533	\$ 9,533	\$ 19,500	\$ 17,500	\$ 2,000
Professional development for attorneys and investigator							general cut
We are requesting \$1500 per person so that we have the ability to attend more training opportunities to develop expertise and competency (\$1500 x 11)	\$ 9,533	\$ 16,500					
2 requested ATTI positions		3,000					
	\$ 9,533	\$ 19,500					
<u>5801 - DUES & SUBSCRIPTIONS</u>			\$ 9,546	\$ 9,546	\$ 11,186	\$ 11,186	\$ -
VA State Bar & Section Dues (10 attorneys)	\$ 3,050	\$ 3,050					
Augusta Bar Association Dues (10 Att, \$30/ea)	300	300					
VACA Dues (10 Att, \$350/ea)	3,500	3,500					
National District Atty Assoc. (1-CWA, \$255, 9-Att, \$95/ea)	1,110	1,100					
Notary (1 new, \$80/ea)	80	80					
Newsleader Subscription	96	96					
News Virginian Subscription	50	50					
Zoom	1,440	1,440					
Totals for 2 ATTI requested positions		1,560					
	\$ 9,626	\$ 11,176					

**22010-COMMONWEALTH ATTORNEY
BUDGET REQUEST**

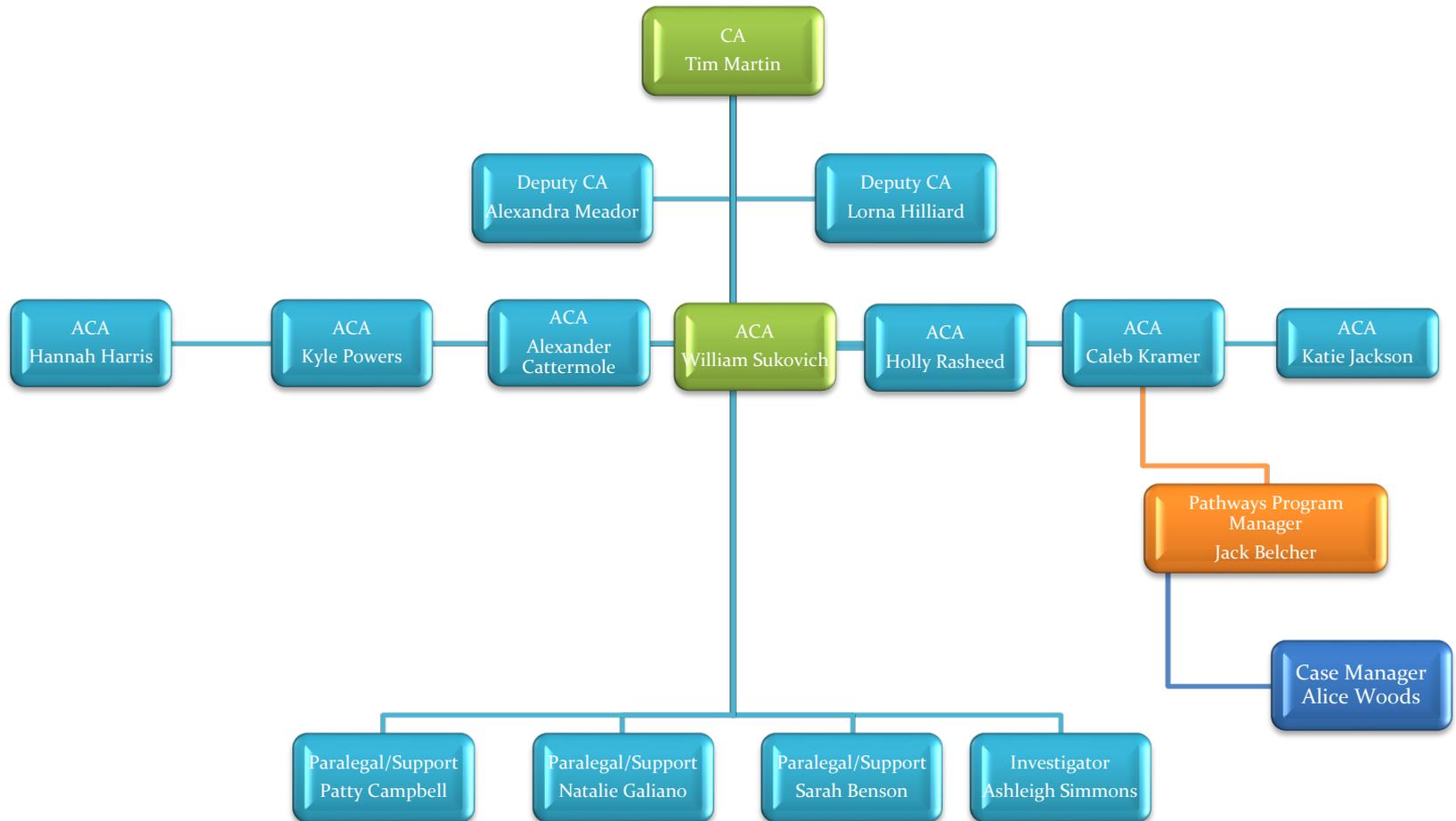
	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>Adopted</u>	<u>Difference</u>
	23-24 Revised	FY24-25	FY 23-24	FY 23-24	FY 24-25	FY 24-25	
6001 - OFFICE SUPPLIES			\$ 12,000	\$ 12,000	\$ 13,000	\$ 13,000	\$ -
\$11,000 was our budget when we had only 7 attorneys and 3 staff (Copier charges Printing-letterhead, envelopes Misc. office supplies)		\$ 13,000					
6004 - Law Books			\$ 8,271	\$ 8,271	\$ 9,911	\$ 9,911	\$ -
Lexis Nexis Monthly Digital Subscription (Contract price FY24 369.34 per month)	\$ 4,221	\$ 4,432					
Code Reference Books for Court	2,050	2,050					
Law Books, West, etc.	2,000	2,000					
2 requested ATTI positions (714.45 x 2) (prior to FY16 allocated to office supplies)		1,429					
	\$ 8,271	\$ 9,911					
6008- MOTOR VEHICLE FUEL		\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,000	\$ 500 general cut
Litter control van is allocated to 6025							
6009- MOTOR VEHICLE MAINTENANCE AND SUPPLIES			\$ 1,500	\$ 1,500	\$ 2,200	\$ 1,500	\$ 700 general cut
Oil Changes	\$ 180	\$ 180					
Misc. Repairs (flat tires, batteries, water pump, etc.)	1,300	2,000					
State Inspection	20	20					
	\$ 1,500	\$ 2,200					
Litter control van allocated to 6025							
6017 - VICTIM/WITNESS GRANT			\$ 99,624	\$ 110,000	\$ 102,945	\$ 102,945	\$ -
Fiscal year grant through Department of Criminal Justice Services		\$ 102,945					
Funds Victim Witness position and part-time help Grant revenue covers majority of position Grant funds decreases 10 percent this year							
6018 - DOMESTIC VIOLENCE GRANT			\$ 53,800	\$ 53,800	\$ 53,800	\$ 53,800	\$ -
Calendar year grant through Department of Criminal Justice Services		\$31,020					
Funds Domestic Violence position Grant revenue covers majority of position Staunton funds \$7,000 local match							
6019 - SANE GRANT			\$ 15,243	\$ 29,870	\$ 40,560	\$ 40,560	\$ -
Calendar year grant through Department of Criminal Justice Services		\$0					
Funds grant administrator, nurse training Grant revenue covers majority of position						increase in grant funding FY25-26 matches revenue	
6025 - LITTER CONTROL PROGRAM			\$ 4,755	\$ 4,755	\$ 4,808	\$ 4,808	\$ -

**22010-COMMONWEALTH ATTORNEY
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>Adopted</u>	<u>Difference</u>
	23-24 Revised	FY24-25	FY 23-24	FY 23-24	FY 24-25	FY 24-25	
Motor Vehicle Fuel	\$ 1,200	\$ 1,200					
Oil Changes	135	135					
Misc. Repairs (flat tires, batteries, water pump, etc.)	3,000	3,000					
State Inspection	20	20					
Equipment replacement (gloves, pickers, first aid)	400	400					
Verizon hotspot		53					
	<u>\$ 4,755</u>	<u>\$ 4,808</u>					
<u>6026 - OPIOID GRANT-3 YEAR GRANT</u>			\$ 30,000	\$ 137,139	\$ 343,384	\$ 343,384	\$ -
		\$0					grant funding matches revenue
<u>8002 - FURNITURE & EQUIPMENT</u>			\$ 1,000	\$ 1,440	\$ 14,000	\$ 13,000	\$ 1,000
Replacement Furniture and Equipment	\$ 1,000	\$ 4,000					general cut
2 requested ATTI positions (computers and furniture)		10,000					
	<u>\$ 1,000</u>	<u>\$ 14,000</u>					
<u>8005 -DEPRECIATION/SOFTWARE</u>			\$ -	\$ -	\$ 24,247	\$ 24,247	\$ -
Axon software 120 month contract total \$242,474.40		\$24,247					
			\$ 269,373	\$ 403,206	\$ 664,379	\$ 659,693	\$ 4,686
Payroll Total:	\$ 1,428,686	\$ 1,487,158	\$ 1,487,158	\$ 1,487,158	\$ 1,854,077	\$ 1,759,966	\$ 94,111
Grand Total:	<u>\$ 1,698,059</u>	<u>\$ 1,890,364</u>	<u>\$ 1,890,364</u>	<u>\$ 1,890,364</u>	<u>\$ 2,518,456</u>	<u>\$ 2,419,659</u>	<u>\$ 98,797</u>

BOS added two attorneys d/t BWC program per state code
 BOS added one-time supplement to Clerk position. Const. officer will now receive County pay increase not state increases.

Commonwealth's Attorney's Office



Victim/Witness Office

(Within the Commonwealth's Attorney's Office)*



*The Victim/Witness Office works with all members of the CWA office. It is a semi-separate entity that works to support the cases and meet other victim/witness needs.

**Augusta County
Fiscal Year 2024-2025
Departmental Budgets by Function
Public Safety**

Department	FY2022- 2023	FY2023 - 2024	FY2023 - 2024	FY2024 - 2025	% Change from FY2024
	Actual	Adopted	Revised	Adopted	
Sheriff	\$ 9,853,031	\$ 10,136,525	\$ 10,912,328	\$ 12,546,315	24%
Emergency Communication Center	2,221,095	2,741,983	2,789,137	2,779,404	1%
Fire Department	10,737,462	11,122,676	11,451,294	12,877,106	16%
Emergency Services- Volunteer	1,921,201	1,986,730	2,046,024	2,056,453	4%
Fire & EMS Training	571,752	686,052	635,894	825,493	20%
Juvenile & Domestic Relations Court	30,646	40,075	42,261	40,961	2%
Court Services	5,518	4,800	4,910	5,112	6%
Juvenile & Probation	5,405,414	2,928,620	5,928,620	5,815,884	99%
Building Inspection*	434,073	516,680	520,468	707,659	37%
Animal Control	797,557	766,187	760,031	863,697	13%
Emergency Management	103,320	107,285	115,654	131,717	23%
Total Public Safety	\$ 32,081,069	\$ 31,037,613	\$ 35,206,621	\$ 38,649,801	25%



Sheriff

Mission:

The mission of the Augusta County Sheriff's Office is to provide the highest level of effective, efficient and proactive law enforcement services available to all who live in or travel through Augusta County without regard to race, ethnicity or religion. The paramount goal in doing so shall be to make Augusta County a place where people can live and visit without any fear for the safety or well-being of themselves, their family, or their property. Dedication, loyalty, integrity, and justice shall be the hallmarks of our effort and a quality of life enjoyed by the public, unfettered by crime, shall serve as the benchmark of our success. 2023 was another challenging year for our agency and we successfully balanced the challenges that 2023 brought us, and we are proud of our efforts and accomplishments throughout this year.

Department Overview:

The Augusta County Sheriff's Office consists of 107 full-time employees. Those full-time positions consist of 96 sworn deputies and 12 part-time County funded sworn deputies that serve in the Patrol, Investigations, Civil Process, Courts, Crime Prevention, and Administrative Divisions. Sheriff's Office Support staff totals eleven employees that include an Administrative Assistant, Information and Technology Coordinator, an Office Manager and eight services support personnel.

The Sheriff's Office reinstated the Reserve Program in 2019, during the 2023 calendar year these Reserve Deputies added 3,649 volunteer hours to the agency.

During 2023, our agency responded to 50,087 calls for service and we had 46,670 self-initiated incidents for a combined total of 96,757 incidents. We also completed 10,920 Extra Patrol requests during 2023.

PATROL DIVISION

The Patrol Division is the backbone of the Department's enforcement efforts and with 43 assigned personnel and 1 Division Commander. The division not only answers calls for service and investigates all manner of criminal complaints, they also contribute the lion's share of effort that is directed by the Department in the area of enforcement. Each year, manpower fluctuates and the demands on the division's resources are stretched, but the division manages to successfully combat all types of violations.

The Division is divided into 4 rotating Patrol Shifts that work 12-hour tours of duty. The Patrol Shifts are assisted by the Power Shift during peak call hours. The Patrol Shifts are commanded by First Sergeants. The Division is commanded by Lieutenant James Snyder and in 2023 the Division completed 2,824 Crime Incident Reports, made 3,668 arrests and wrote 6,098 traffic summonses.

RESERVE DEPUTIES

Augusta County Sheriff's Office Reserve Deputies completed initial training in 2019, and during the course of 2023, the Reserves logged 3,649 hours of service to the community by riding with full-time deputies and staffing community events. Eric Gilbert contributed the most reserve time this year, logging 694 hours in 2023.

COURT SERVICES DIVISION

The Augusta County Sheriff's Office Court Services Division currently consists of First Sergeant Jerry Shifflett, seven full-time Bailiffs and one part-time Bailiff. The Division provides court security in three county courts and is responsible for transporting prisoners to and from the court complex. In 2023, the Division screened 58,890 court complex visitors and served 4,886 total civil papers. They also completed 248 jail transports and handled 380

inmates. Additionally, the Court Security Division made 65 arrests, processed 124 individuals, and conducted 96 security escorts to parking areas.

The prisoner transport van is used for the bulk of the Court Security Division's transports outside of Augusta County. Use of the transport van generated the following numbers for 2023:

- Total states traveled: Virginia & North Carolina
- Total inmates transported: 11
- Total miles: 1,941
- Total facilities: 9 Jails

Total Days in session: Circuit Court – 301
 Juvenile and Domestic Relations – 299
 General District Court – 185

* The total number of court days reflects the fact that there are days when multiple courtrooms are in session simultaneously for a particular court (i.e. JDR court), requiring additional personnel to staff those courtrooms.

CIVIL PROCESS DIVISION

The Augusta County Sheriff's Office Civil Process Division consists of Sgt. Jeff Dietz, three full-time deputies and one part-time deputy. In 2023 the Civil Process Division served 13,723 pieces of civil process of all types. The Civil Division responded to calls for service on 2,758 occasions and backed up other deputies on 1,758 occasions. Additionally, the five members of the Civil Division wrote 19 reports, made 8 arrests and wrote 288 citations in 2023.

The Civil Process Division also completed 105 evictions, 51 repossessions, and 14 complaints on inoperable vehicles from the Augusta County Community Development Department.

TASK FORCE

Narcotics investigations are handled by Sheriff's Office members assigned to the Skyline Taskforce, which during the bulk of 2023 had three investigators assigned. In 2023, Task Force investigators wrote 118 reports and executed 26 narcotics search warrants. Total assets seized were \$54,367 in currency and 11 firearms. Additionally, drugs with a street value of \$ 269,954 were seized by the Task Force in 2023.

INVESTIGATIONS DIVISION

The Augusta County Sheriff's Office Criminal Investigations Division is commanded by Lt. Steven Cason and consists of a Sergeant and six investigators in General Investigations. Investigators are on call for all manner of criminal investigations and in 2023, they wrote 518 initial reports and handled 750 assigned cases. Additionally, investigators responded to or generated 880 incidents, and backed up other deputies 279 times in 2023. Investigators also wrote 85 traffic summonses and made 14 arrests in 2023.

Investigators fielded numerous interagency referrals in 2023:

Child Protective Services Referrals: 247
Adult Protective Services Referrals: 230

SUPPORT SERVICES

In 2023, our agency processed 42 post-arrest DNA samples and 59 post-arrest court-ordered fingerprints. During 2023, we processed 1,947 concealed weapons permit applications and renewals. Additionally, 181 citizens were fingerprinted for employment and background checks.

EVIDENCE

In 2023, our agency processed 1,859 items of evidence and completed quarterly and bi-annual audits of the Evidence Room. During 2023, the Evidence Custodian submitted items of evidence from 339 cases to the Department of Forensic Science for forensic examination and made 24 trips to the lab.

In 2023, we continued to lawfully dispose of evidence and property in the Sheriff's Office Evidence Room. We currently have 3,178 items of evidence on hand, down from 3,764 items of evidence on hand in 2022. This effort has been greatly aided by Mary Wood. Mary is a part-time employee who generates requests for Destruction Orders and Declinations of Prosecutions, which are the legal processes required for lawful disposal of evidence.

DRONE TEAM

During 2023, the team had 7 deployments for search and rescue and 16 trainings events and 4 deployments involving missing person searches.

SRO DIVISION

The Augusta County Sheriff's Office School Resource Division is commanded by Sgt. Chris Pultz. He oversees nine full-time School Resource Officers (SROs) and one part-time SRO's. These deputies provide police services at all of the County's High Schools, Middle Schools and Elementary Schools during school hours and at after-hours events. During 2023, the School Resource Division completed 205 crime incident reports. SRO's also handled 1,385 calls for service, backed up other deputies on 607 occasions, wrote 67 citations, and made 31 arrests in 2023.

Strategic Goals and Objectives:

The role of the Augusta County Sheriff's Office is to enforce the law in a fair and impartial manner, recognizing both the statutory and judicial limitations of its authority and the constitutional rights of all individuals.

Budget Summary:

Item	FY2022- 2023 Expenditures	FY2023 - 2024 Adopted	FY2023 – 2024 Revised	FY2024 - 2025 Adopted	% Change from FY2024
Personnel	\$8,237,114	\$8,675,421	\$9,276,277	\$9,842,386	13.5%
Operating	1,615,917	1,461,104	1,636,051	2,703,929	85.1%
Total	\$9,853,031	\$10,136,525	\$10,912,328	\$12,546,315	23.8%

* Changes in Personnel include a COLA increase effective 1/1/24. Operating increases include the addition of maintenance service contracts for Tasers as well as Interview room software. Additional increases in operating and personnel are related to the approval of the body worn camera and fleet program in FY25. This project will add two IT technicians to the department. The board also approved two additional personnel, a training sergeant and evidence room sergeant.

Service and Performance Measures:

Item	2019	2020	2021	2022	2023
Civil Process Served	21,699	19,613	17,702	17,230	19,013
Total Crime Incident Reports	4,426	3,824	3,553	3,780	3,909
Criminal Warrants Served	2,648	2,236	2,342	5,530	2,259
Protective Orders Served			134	135	149
Child Protective Orders Served	7	16	8	9	16
Capias Served	1,491	1,395	1,651	1,957	1,860
Emergency Custody Orders	215	291	295	209	175
Temporary Detention Orders	247	304	349	264	226
Juvenile Detention Orders	30	19	45	82	93
Criminal Summons	278	221	232	177	225
Traffic Charges	5,929	5,015	5,157	4,752	6,722
DUI Arrests	61	48	62	57	45
Mental Health Transports W=			665	444	320
Extraditions			17	15	25

Accomplishments:

- TRAFFIC SAFETY ENFORCEMENT AWARDS
 - 2023 Occupant Protection Award Cpl. Shamica Spears – 167 Citations
 - 2023 DUI Enforcement Award –Sgt. Aaron Will & Cpl. Cody Stroop- 7 Arrests
 - 2023 Speed Enforcement Award –Cpl. Shamica Spears, 813 Citations

Contact Information:

Donald L. Smith, Sheriff

Location: Augusta County Sheriff's Office
 127 Lee Hwy, P.O. Box 860
 Verona, VA 24482

Phone: (540) 245-5333

Fax: (540) 245-5330

**31020-SHERIFF
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>Adopted</u>	<u>Difference</u>
	23-24 Revised	FY24-25	FY 23-24	FY 23-24	FY 24-25	FY 24-25	
<u>3110 - PHYSICALS</u>			\$ 4,500	\$ 4,500	\$ 4,500	\$ 4,500	\$ -
Drug testing (mandatory new hire, random current emp	\$ 9,500	\$ 4,500					
Medical Evaluations, TB shots							
<u>3202 - PROFESSIONAL SERVICES</u>			\$ 23,500	\$ 23,500	\$ 23,500	\$ 23,500	\$ -
Medical Examiner	\$ 2,000	\$ 2,000					
Medical Director (OMD) Scott Just	1,500	1,500					
CIT Coordinator	13,000	13,000					
Augusta Health N95- Mask Fitting	4,500	4,500					
Interpreters	500	500					
Transcripts for court	2,000	2,000					
	<u>\$ 23,500</u>	<u>\$ 23,500</u>					
<u>3205 - PROFESSIONAL SERVICES-TRANSPORT</u>			\$ -	\$ -	\$ 2,000	\$ 2,000	\$ -
Used for Coroner transports-3rd party		\$2,000					
<u>3320 - MAINTENANCE SERVICE CONTRACTS</u>			\$ 145,604	\$ 200,000	\$ 416,300	\$ 785,929	\$ (369,629)
<i>OSSI Tech Support (Central Square)</i>	\$ 86,500	\$ 100,500					BOS added Axon OPS 7+ solution, Fleet 3
<i>One Solution AVL Support</i>	350	6,000					
<i>One Solution MFR Annual Support</i>							
<i>One Solution Freedom App</i>		10,600					
<i>ID Networks Cross Match Scan Guardian</i>							
IA Pro/Blue Force	4,700	4,700					
Power DMS Power Time	7,900						
Power DMS FTO	6,000	9,500					
Power DMS Policy and Training	12,600	13,500					
DMS Wellness Power Line	10,500	6,500					
Motorola Maintenance Support	3,800	4,000					
RMS Server & Domain Controller	1,400	1,400					
Carasoft Multi factor authentication-annual support	3,700	9,600					
Guidance Software Support	1,000	1,000					
REvCord	600	600					
Flock	-	12,000					
Cellebrite Cell Phone Forensics Suite	11,000	22,000					
LPR Operation Costs	3,000	3,000					
Live Scan Maintenance	4,000	5,000					
Technologies GPS	3,000	3,000					
In-Car Maintenance & Repair	1,500						
Telephone Maintenance	1,050	1,200					

**31020-SHERIFF
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>Adopted</u>	<u>Difference</u>
	23-24 Revised	FY24-25	FY 23-24	FY 23-24	FY 24-25	FY 24-25	
Leads Online Pawn Broker Transactions	5,000	6,700					
Garmin	400	400					
OpenFox Messenger Maintenance (Computer Projects c	600	600					
Comcast and ICAC	3,000	3,100					
AED MOU Contract with Augusta Health	3,000	3,000					
ID Networks Software/Printer Maint.	2,000	2,000					
Lexipol (Approved by BOS)	16,500	18,000					
Axon Interview Room (2) Axon over 5 years	12,646	12,238					
Dash Cameras (5Yr contract)	-	202,702					
Body Cameras (5yr contract)	-	256,927					
75 Taser Bundle Price(5-year contract)	65,700	65,700					
* items in italics are actual costs	\$ 271,446	\$ 785,467					
<u>3321 - RADIO MAINTENANCE CONTRACT</u>			\$ 15,000	\$ 15,000	\$ 10,000	\$ 10,000	\$ -
Mobile & Portable High & Low Bands (8 Radios)	\$ 28,000						
Radio Repair	3,500	9,000					
Flexible ear inserts, lapel mic., radio kits (courts)	1,000	1,000					
	\$ 32,500	\$ 10,000					
<u>5201 - POSTAL SERVICES</u>			\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ -
General office mail and overnight deliveries	\$5,000	\$5,000					
<u>5203 - TELEPHONE SERVICES</u>			\$ 105,000	\$ 105,000	\$ 133,500	\$ 112,400	\$ 21,100
Office Telephones	\$ 13,000	\$ 13,200					general cut
Switchboard	750	800					added phones for new FTE
Verizon	21,000	21,000					
Replacement Portable Telephone - Dispatch	-						
Cellular Telephones	49,800	51,000					
Cell phones for new positions (7)	7,500	3,500					
Sim Cards for cameras (4)	-	1,000					
Jetpack hotspots	3,300	4,000					
Air cards for current MDT's (80)	36,400	39,000					
new phones for 4 new FTE's	-	2,400					
	\$ 131,750	\$ 135,900					
<u>5305 - MOTOR VEHICLE INSURANCE</u>			\$ 65,000	\$ 71,513	\$ 73,100	\$ 72,000	\$ 1,100
\$600 per vehicle plus trailers, etc.	\$ 65,000	\$ 73,100					cut to actual
<u>5501 - TRAVEL & TRAINING</u>			\$ 55,000	\$ 55,000	\$ 87,500	\$ 65,000	\$ 22,500

**31020-SHERIFF
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>Adopted</u>	<u>Difference</u>
	23-24 Revised	FY24-25	FY 23-24	FY 23-24	FY 24-25	FY 24-25	
LA SWAT	\$ 14,000	\$ 15,000					general cut
SRO Specialized Training	4,000	4,000					
Computer Forensic Training	6,000	6,000					
OSSI Conference & Training	3,500	3,500					
Narcotics Officer Training	6,000	6,000					
Virginia Crime Prevention Conference	1,000	1,000					
Accreditation Conference Training	1,500	2,000					
Forensic Science Academy/Interview Schools	4,000	4,000					
Forensic Science Academy Re-training	1,700	2,000					
Crisis Negotiator Training	8,500	9,000					
Investigative Specialized Training	10,000	10,000					
Advanced - Specialized Training for Patrol	6,000	10,000					
Cellebrite Forensic Training	6,500	6,500					
Police Fleet Expo WI (2)	1,500	1,500					
VALEAC Training	3,000	3,000					
Warrant Service Unit Specialized Training	1,000	1,000					
Sungard One Solution Training	1,000	1,000					
Chaplain Recertification & Training (2)	2,000	2,000					
	<u>\$81,200</u>	<u>\$ 87,500</u>					
<u>5801 - DUES & SUBSCRIPTIONS</u>			\$ 20,000	\$ 20,000	\$ 26,805	\$ 24,000	2,805
Virginia Sheriff's Association	\$ 4,000	\$ 7,000					general cut
Zoom	240	260					
Regional Organized Crime Information Center (ROCIC)	300	300					
National Tactical Officers Team	500	500					
V.A.L.E.C.O.	250	250					
Virginia Crime Prevention Association	1,200	1,200					
VALEAC Membership Dues	250	250					
VALEAC Recertification (4 years)	4,000	2,000					
VA Police K9 Association	250	800					
National Police Canine Assoc.	600	600					
Virginia Gang Investigators Association	20	20					
VAGARA Archiver Dues	100	100					
Virginia Forensic Associaton Dues	500	500					
FBINAA Dues	125	125					
LETS Covert Phone Technology System (Narcotics)	6,500	6,500					
TLO	2,200	2,200					
Skyline Taskforce	3,000	3,000					
Whooster	1,200	1,200					

**31020-SHERIFF
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>Adopted</u>	<u>Difference</u>
	23-24 Revised	FY24-25	FY 23-24	FY 23-24	FY 24-25	FY 24-25	
	\$ 25,235	\$ 26,805					
<u>6001 - OFFICE SUPPLIES</u>			\$ 40,000	\$ 40,000	\$ 60,000	\$ 52,500	\$ 7,500
Traffic Summons Paper	\$ 2,000	\$ 2,000					general cut
School Resource Audio/Visual Aides	4,000	5,000					
Awards Program	10,000	10,000					
Record Clerks Supplies	2,000	2,200					
Paper and Custom Printing	6,000	6,500					
Toner for Printers & Copiers	21,500	21,500					
Pens, Pencils, Files, Notepads, etc.	7,200	8,000					
Stationery	2,000	2,000					
Rugs in lobbies	2,700	2,800					
	\$ 57,400	\$ 60,000					
<u>6005 CRIME PREVENTION SUPPLIES</u>			\$ 17,500	\$ 17,500	\$ 26,000	\$ 19,000	\$ 7,000
Educational Materials	\$ 10,000	\$ 10,000					general cut
Handouts for Public Events	4,000	5,000					
National Night Out/Kids Matter Day/Child ID	1,000	1,000					
Business & Neighborhood Watch Materials	6,000	5,000					
Program Supplies	1,000	5,000					
	\$ 22,000	\$ 26,000					
<u>6008 - MOTOR VEHICLE FUEL</u>			\$ 300,000	\$ 340,000	\$ 380,000	\$ 355,000	\$ 25,000
For fleet	\$ 380,000	\$ 380,000					general cut
5 additional vehicles & \$3500 per year							
<u>6009 - MOTOR VEHICLE MAINTENANCE & SUPPLIES</u>			\$ 170,000	\$ 225,000	\$ 300,000	\$ 250,000	\$ 50,000
For fleet	\$ 300,000	\$ 300,000					general cut
<u>6010 - POLICE SUPPLIES</u>			\$ 65,000	\$ 65,000	\$ 87,500	\$ 75,000	\$ 12,500
Tow Bills	\$ 9,000	\$ 9,000					general cut
Infection Control Gloves, Bags, etc	8,000	8,000					
Evidence Equip & Bar Code Maintenance	1,000	1,000					
Crime Scene Processing & Lab Equipment	8,000	8,000					
DVD/SD Cards/ Thumb Drives	2,000	3,000					
Taser X-26 Batteries & Cartridges	25,000						
Alco Sensor Tubes	500	500					
Road Flares & Cones	4,000	6,000					
Restraints, OC Spray, Etc	6,000	6,000					

**31020-SHERIFF
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>Adopted</u>	<u>Difference</u>
	23-24 Revised	FY24-25	FY 23-24	FY 23-24	FY 24-25	FY 24-25	
Transport belt restraints w/handcuffs & leg irons	8,000	8,000					
Project Lifesaver	4,600	5,000					
Bluetooth devices	3,000	3,000					
Taser Replacement & holsters	2,000	2,000					
Surveillance Camera's/Equip. Trail Cams	3,000	3,000					
Digital Camera parts & repairs	2,000	2,000					
Gas Mask	-	9,000					
Bola Wrap Remote Restraint	20,000	3,000					
Court Hand Held Metal Detector (Garrett)	250	500					
Evidence Room Supplies	3,000	3,000					
Batteries	2,500	2,500					
Nikon Camera Kit for Patrol	3,000	5,000					
*offset by \$5,100 HEAT grant (Flock cameras)	\$ 114,850	\$ 87,500					
6011 - WEARING APPAREL - UNIFORMS			\$ 95,000	\$ 95,000	\$ 160,000	\$ 120,000	\$ 40,000 general cut
Uniform Division	\$ 100,000	\$ 100,000					
Bullet Proof Vests	45,700	35,000					
Investigators	6,000	6,000					
School Resource Officers	5,000	5,000					
Shirts - Dispatchers & Secretaries	2,000	2,000					
Crisis Negotiators Weather Gear	1,500	1,500					
Narcotics Unit	2,000	2,000					
Traffic Vests & Gloves	1,500	1,500					
SWAT Vests	6,000	6,000					
2 new SRO' uniforms FY23	-						
Uniforms, boots & clothing for Warrant Service Unit	1,500	1,000					
	\$ 171,200	\$ 160,000					
6012 - RADAR EQUIPMENT			\$ 37,700	\$ 37,700	\$ 49,500	\$ 40,000	\$ 9,500 general cut
Radar New Units (6) \$2900	\$ 16,800	\$ 12,000					
Stalker Radar DX2 Units (4) \$3100	9,300	12,500					
Radar Unit Repair & Calibration	25,000	25,000					
	\$ 51,100	\$ 49,500					
6013 - AMMO RANGE SUPPLIES			\$ 55,000	\$ 55,000	\$ 102,000	\$ 65,000	\$ 37,000 general cut
Ammo	\$ 55,000	\$ 55,000					
Instructor Education	2,000	2,000					
Optics	5,000	5,000					
Shooter Training/Supplies	4,000	4,000					

**31020-SHERIFF
BUDGET REQUEST**

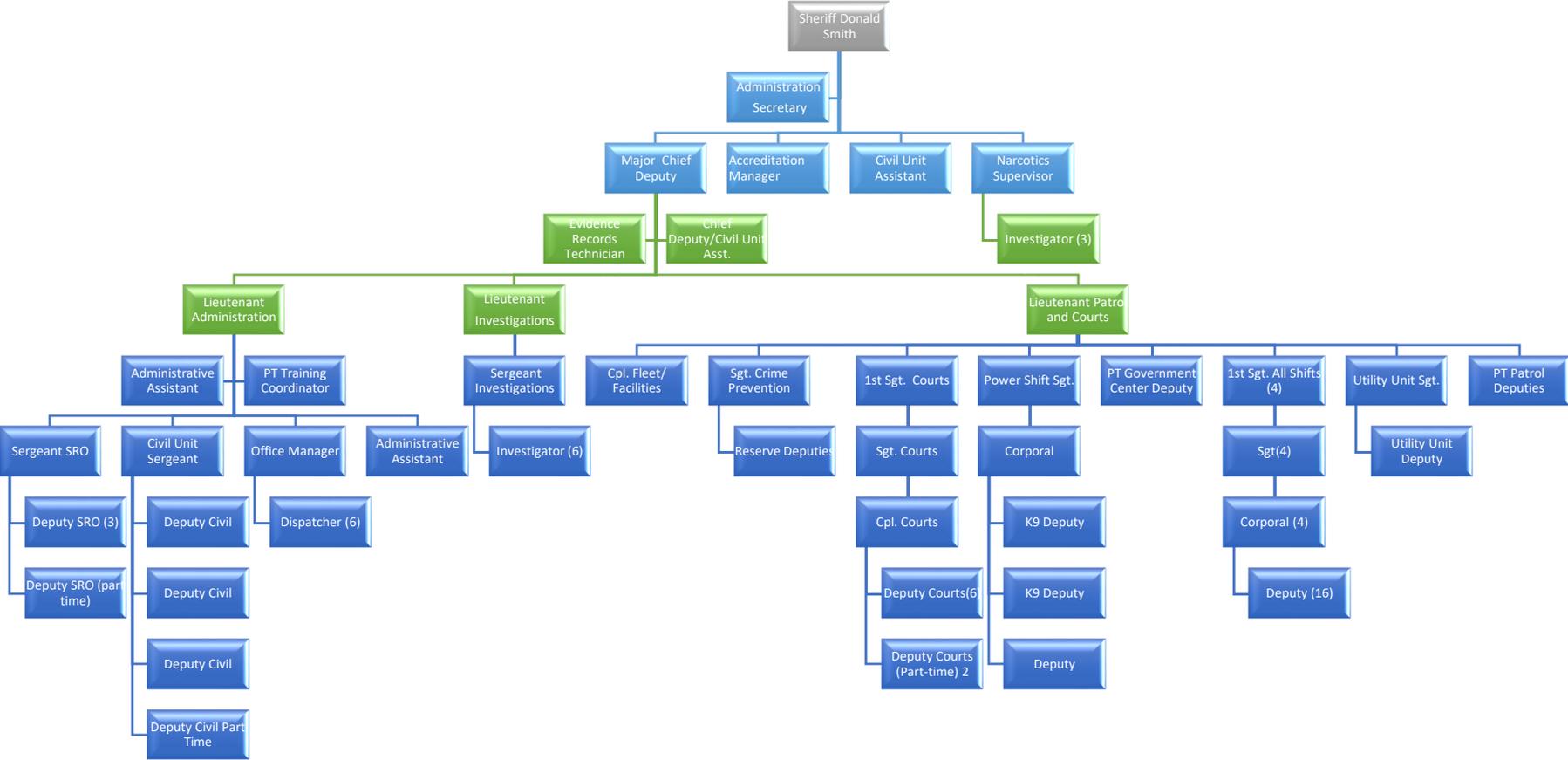
	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>Adopted</u>	<u>Difference</u>
	23-24 Revised	FY24-25	FY 23-24	FY 23-24	FY 24-25	FY 24-25	
Weapons Replacement	7,500	12,000					
Range Supplies	2,000	15,000					
Weapons Maintenance	1,000	1,000					
UTM	8,000	8,000					
	\$ 84,500	\$ 102,000					
6014 - K-9 UNIT			\$ 21,500	\$ 21,500	\$ 40,000	\$ 35,000	\$ 5,000 general cut
Dog Food & Supplements	\$ 10,000	\$ 6,000					
K-9 & Handler Equipment	4,000	4,000					
Vet Care & Boarding	4,000	6,000					
Canine Replacement through Depreciation	7,500	10,000					
K9 Kennel Insert	9,500						
K9 handler training	14,000	14,000					
	\$ 49,000	\$ 40,000					
6016 - TACTICAL UNIT EXPENSES			\$ 56,000	\$ 56,000	\$ 76,000	\$ 70,000	\$ 6,000 general cut
Ammo	\$ 38,000	\$ 38,000					
Launcher & Less Than Lethal Gas	10,000	10,000					
Training - Instructor Schools & Explosives	15,000	15,000					
Sniper Rifle Upgrades	6,000	3,000					
Ultimate Training Munitions (Simulator)	8,000	5,000					
Night Vision Yearly Rental	1,800						
First Aid Kits	-	3,000					
Crisis Negotiator Communication Upgrade	2,000	2,000					
	\$ 80,800	\$ 76,000					
6018 - PUBLIC SAFETY GRANTS			\$ 5,000	\$ 24,038	\$ 5,000	\$ 5,000	\$ -
2022 JAG Grant	\$ 9,902	\$ -					
2023 JAG Grant	14,136						
	\$ 24,038	\$ -					
7002 - CENTRAL SHEN. CRIMINAL JUSTICE CENT.			\$ 71,800	\$ 71,800	\$ 81,440	\$ 71,800	\$ 9,640 general cut
Membership @ \$720 per Officer (99)	\$ 63,000	\$ 71,300					
Membership @ \$720 per Officer (12 PT)	7,500	8,640					
Membership @ \$720 per officer (15 Reserve)	1,300	1,500					
	\$ 71,800	\$ 81,440					
8001 - EQUIPMENT - COMPUTER			\$ 48,000	\$ 48,000	\$ 625,500	\$ 172,500	\$ 453,000
Computer Hardware & Software	\$ 1,000	\$ 1,000					body & Dash cameras moved to 3320

**31020-SHERIFF
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>Adopted</u>	<u>Difference</u>
	23-24 Revised	FY24-25	FY 23-24	FY 23-24	FY 24-25	FY 24-25	
Net Motion Software for MDTs	6,500	15,000					d/t being a 5 yr maint. Contract
Advanced Authentication	4,000	2,000					
Thumbdrives	1,000	2,000					
MDT (8 New MDTs)	52,000	120,000					
Drivers License Readers	25,000	25,000					
LPR repair & upgrades	2,500	2,500					
Drone Equipment	5,000	5,000					
	<u>\$ 97,000</u>	<u>\$ 172,500</u>					
8002 - FURNITURE & EQUIPMENT			\$ 40,000	\$ 40,000	\$ 680,600	\$ 268,800	\$ 411,800
one time equipment for (6) Deputies							BOS added equipment for 4 FTE
misc equipment	\$ -	\$ 32,400					16,400 computer and furniture for 2 IT Techs
Vehicle and equipment (6)	-	438,000					\$210,000 for Trng & Evidence Sgt.
MDT (6 new)	-	90,000					cut storage boxes
Portable Radio	-	30,000					
Rifle w/ optics	-	15,000					
firearm	-	12,600					
Armored Vest	-	9,000					
Stop sticks		3,600					
BOS approved equipment for 4 New FTE's							
2 IT positions-computer & furniture	-	16,400					
2 Sgts(car, computer, radio, weapon & other)		210,000					
Police Equipment Storage Box (F-150)	40,000	40,000					
New MDT Request for current Deputies	127,500						
Replacement Office Chairs & Sheriff's chairs (revised FY2	10,000	10,000					
2 Motorcycle Units and Equipment	100,000						
	<u>\$ 277,500</u>	<u>\$ 907,000</u>					
Department Total:			\$ 1,461,104	\$ 1,636,051	\$ 3,455,745	\$ 2,703,929	\$ 751,816
Payroll Total:			\$ 8,675,421	\$ 9,276,277	\$ 10,852,536	\$ 9,842,386	\$ 1,010,150
Grand Total:			\$ 10,136,525	\$ 10,912,328	\$ 14,308,281	\$ 12,546,315	\$ 1,761,966

BOS added in Training Sgt & Evidence Sgt & 2 IT positions
Const. officer will now receive County pay
increase not state increases.

Sheriff's Department Organizational Chart



Augusta County Emergency Communications

The Augusta County Emergency Communications Center is the public safety answering point for Public Safety Units in the County of Augusta. The radio identifier for the Augusta County Emergency Communications Center is “Augusta ECC”.

The operational component for Augusta ECC consists of various levels of Public Safety Communications Officers. These levels consist of both full and part-time Officer I, II and III, Seniors, Supervisors and a Training Coordinator. In addition, there is an Operations Manager and the ECC Director that complete the career development tier.

Augusta ECC dispatches for The Augusta County Sheriff’s Department, Animal Control, 25 Fire Departments, 15 Rescue Agencies, the Craigsville Police Department, the Woodrow Wilson Rehabilitation Center Police Department, Blue Ridge Community College, Shenandoah Valley Regional Airport and provides a communications link with Augusta Health.

Mission

The mission of the Augusta County Emergency Communications Center is to enhance the quality of life in the County of Augusta through the vital link between prompt, efficient, professional call-taking, dispatching, and communications to the public and public safety units.

Department Overview

The Augusta Emergency Communications Center is located in a secure facility of the Augusta County Government Center. The ECC began operation in 1990 and processes wireline and wireless 9-1-1 calls from the residents and visitors of Augusta County.

The center serves as a back-up communications center for the Staunton Police Department as well as the Waynesboro Emergency Operations Center in the event an emergency occurs at either location.

Augusta County Emergency Communications is managed by a director and an operations manager. The Center is staffed 24 hours a day and 365 days a year. The communicators are trained in emergency call handling techniques and are able to process a wide array of emergencies that occur within and around Augusta County, which total 121,003 calls yearly. Each person on staff is trained in CPR, T-CPR, Emergency Medical Dispatch, VGIN operations, TIMS, NIMS and also possesses a wide array of computer and multi-tasking skills. The communicators have also completed a Department of Criminal Justice (DCJS) basic communications officer course for telecommunicators at the Central Shenandoah Criminal Justice Training Academy.

Budget Summary

Item	FY2022- 2023 Expenditures	FY2023 - 2024 Adopted	FY2023 – 2024 Revised	FY2024 - 2025 Adopted	% Change from FY2024
Personnel	\$1,503,533	\$1,962,618	\$1,968,088	\$1,967,548	0.3%
Operating	717,562	779,365	821,049	811,856	4.2%
Total	\$2,221,095	\$2,741,983	\$2,789,137	\$2,779,404	1.4%

* Changes in operating are due to increases in telephone costs and maintenance service contracts.

Department Projects

- Regional Radio Project in progress to enhance the radio communications between Augusta County, Waynesboro City and Staunton City with the use of a P25 digital platform
- Complete search and hire of a SAW Radio Technician for the new radio system
- Completing renovation with an office space expansion for ECC to create a more versatile work environment for staff
- Continuing with a Quality Assurance Program to provide staff with evaluations of job performance

- Continuing and further developing in-house training academy for all new hires
- Initiate procurement process to upgrade Computer Aided Dispatch software
- Implementation of Preceptor and CTO Program
- Implementation of a continuing dispatch education (CDE) program to meet NENA standards
- Initiate procurement process for a new, replacement command vehicle
- Continuing to prepare for Next Generation 9-1-1 after completing ESINET Integration
- Continue to partner with Augusta County Public Schools and Valley Career & Technical Center to aid in education of public safety dispatching
- Continue staff training and initiate full staffing within the center

Performance Measurement Results

In 2023, with a 98 percent rate, Augusta ECC met the National Emergency Number Association (NENA) standard of 90 percent of the calls answered within 10 seconds. With a 99 percent rate, Augusta ECC exceeded the NENA standard of 95 percent of 9-1-1 calls answered within 20 seconds. The agency saw significant improvement in hiring public safety communicators and retraining current staff. Augusta ECC anticipates making progress in FY24-25 with increasing staffing, continuing to reduce overtime and increase our minimum staffing on each shift.

	FY2019-2020 Actual	FY2020-2021 Actual	FY2021-2022 Actual
Total calls for service: Fire	7,721	7,838	7791
Total calls for service: Rescue	11,710	12,193	13270
Total calls for service: Law Enforcement	68,384	72,312	60,391
Emergency medical dispatch calls	381	314	310
Processing incidents	109,285	114,251	112,336
Processing calls for service (call taking)	132,674	131,545	118,768
Work performance: time call received until finished	1:48	1:41	1:45
Total calls for Alarms	1468	1,573	1,764

Major events for 2023

- 1 Plane Crash**
- 172 Working Fires**
- 520 Unresponsive Patients**
- 136 Deaths**
- 16 Gunshot Wounds**
- 167 Missing Person/Runaway Juveniles**
- 37 Pursuits**

Contact Information:

Amanda G. Irvine, Director

Location: Augusta County Government Center

18 Government Center Lane
P.O. Box 590
Verona, VA 24482

Phone: (540) 245-5503 **Fax:** (540) 245-5506

E-mails: airvine@co.augusta.va.us

**31040-EMERGENCY COMMUNICATIONS CENTER
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>Adopted</u>	<u>Difference</u>
	23-24 Revised	FY24-25	FY 23-24	FY 23-24	FY 24-25	FY 24-25	
<u>3110 - CONTRACTUAL PROFESSIONAL SERVICES</u>			\$ 4,200	\$ 4,200	\$ 4,200	\$ 4,200	\$ -
Operational Medical Director \$350 per month	\$ 4,200	\$ 4,200					
<u>3320 - MAINTENANCE SERVICE CONTRACTS</u>			\$ 290,000	\$ 313,755	\$ 327,000	\$ 300,000	\$ 27,000 general cut
Revcord	\$ 2,200	\$ 5,782					
Central Square- SQL - CAD Software	68,450	78,450					
Motorola - Public Safety Radio Communications Infrastructure	199,557	199,557					
CodeRed- Public Notification System\$14,000 for 3 yrs	14,000	14,000					
UPS - 1/2 of the cost-replaced (2) year warranty 2018	5,300	5,300					
Medical Priority cardset and updates	1,000	1,000					
Vertiv - DC Power Plant -verona only (through 11/24)	3,250	3,250					
Tru-Power (through 1/2025)	5,650	5,650					
PageGate Inc- Alpha paging	550	550					
Clear Communications- Misc Maintenance cost -	5,500	5,500					
OpenFox	198	198					
Crystal Reporting	2,500	1,500					
CCS Cleaning	3,600	3,600					
Maintenance Contract Copier - SVOE / Leaf	2,000	3,304					
	\$ 313,755	\$ 327,641					
<u>5100 - UTILITIES SERVICES (TOWER SITES)</u>			\$ 9,500	\$ 11,500	\$ 11,500	\$ 11,500	\$ -
Dominion Electric Acct # 2179422544 Massanutten Mtn	\$ 3,000	\$ 3,000					
Deerfield Electric Meter Shen Valley Electric #53416-035	3,000	3,000					
Devil's Knob Electric Meter Central VA Electric #...-001	3,000	3,000					
Troxel Gap Shen Valley Electric Meter Acct# 53416037	2,500	2,500					
	\$ 11,500	\$ 11,500					
<u>5201 - POSTAL SERVICES</u>			\$ 715	\$ 715	\$ 715	\$ 715	\$ -
Postal Mailings and Alarm Billings	\$ 715	\$ 715					
<u>5203 - TELEPHONE SERVICES</u>			\$ 290,000	\$ 299,800	\$ 299,800	\$ 299,800	\$ -
Century Link Maintenance 2P478700	\$ 68,793	\$ 68,793					
Verizon (Hardware, CPE and Equipment) Acct#000012246174 21	98,035	98,035					
Verizon Maintenance Agreement Yearly Acct#000012246174 21	16,965	16,965					
Intrado TXT2911 1X-\$3250. Recurring \$6245	6,245	6,245					
Verizon Radio Circuits Acct#000015174011 52/650.033.005.0001.08	6,516	6,516					
Verizon Wireless 9833637084	-	-					
Verizon Wireless Acct# 9814223687 /252.373.680.0001.36	2,330	2,330					
Verizon Wireless Acct#642173722-00001 Command Bus lines	900	900					
Verizon 000982294836 19Y (EOC lines)	1,800	1,800					
Verizon Wireless Cradlepoint Command Bus #9816261398	2,100	2,100					

**31040-EMERGENCY COMMUNICATIONS CENTER
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>Adopted</u>	<u>Difference</u>
	23-24 Revised	FY24-25	FY 23-24	FY 23-24	FY 24-25	FY 24-25	
Verizon Rockbridge Circuit & Century Link Acct#R101077999-10222 & 10253/ #540 M52-0091 841	-	-					
Verizon Acct 540 M55-0139 245 Mt Solon T-1	10,000	10,000					
Verizon South Acct# 000130627975 12Y/ 951.668.138.0001.31	7,800	7,800					
Verizon 000130633673 49Y 540-433-5908	-	-					
#44.DHDA276648.VA	24,545	24,545					
AT&T Long Distance 054 285 2600 001 (943-1315)	850	850					
MGW Deerfield T-1 Service (375.00 T1) Acct#00000000059&...56&02354	-	-					
Shentel Mt Solon T-1 Service North River Acct#000002053&...02059ECC (Fire) 0000145561	17,025	17,025					
New Hope Acct #0000001577	4,300	4,300					
NTelos / Lumos / Med Channels Acct#102040481,100900238,101637972	15,000	15,000					
Treasurer of Va Acct# T262096 & 3015	400	400					
Dispatcher Headsets and accessories	4,500	4,500					
9-1-1 Network Control Modem Acct# 252.369.159.0001.44	-	-					
VCIN Circuit	4,200	4,200					
Language Line	3,000	3,000					
Carolina Digital Phone / Switchboard	2,000	2,000					
Advance Telephone	2,500	2,500					
	\$ 299,804	\$ 299,804					
5305 - MOTOR VEHICLE INSURANCE			\$ 1,400	\$ 834	\$ 1,400	\$ 900	\$ 500
Vehicle - \$ 620.00 Inland Marine \$307,009 /100 *.08=\$245	\$ 834	\$ 900					cut to actual
Mileage 6107 2006 Freightliner	\$ 834	\$ 900					
5400 - COMMUNICATIONS SITE LEASE			\$ 152,745	\$ 152,745	\$ 152,745	\$ 152,745	\$ -
WVPT Elliots Knob Yearly Lease (11,274/yr)	\$ 11,275	\$ 11,275					
Wintergreen site (Homeowners Lease) \$2047 Monthly (24,559/yr)	24,559	24,559					
Nelson County Tower Lease (2,800/yr)	2,800	2,800					
Massanutten Site - Great Eastern \$ 1150 Monthly (13,800/yr)	13,800	13,800					
Troxell Site \$3923 Monthly (47,076/yr)	47,076	47,076					
Deerfield Site \$ 4438 Monthly (53,235/yr)	53,235	53,235					
	\$ 152,745	\$ 152,745					
5501 - TRAVEL EXPENSES			\$ 3,200	\$ 3,200	\$ 7,500	\$ 7,500	\$ -
Current 4,000 grant awarded for training FY23 & FY24							
Travel and Training Staff of 22 Employees	\$ 1,000	\$ 2,000					
OSSI and APCO Conference	2,000	4,000					
CPR Recertification Fees	500	1,000					
Academy Fees	300	500					

**31040-EMERGENCY COMMUNICATIONS CENTER
BUDGET REQUEST**

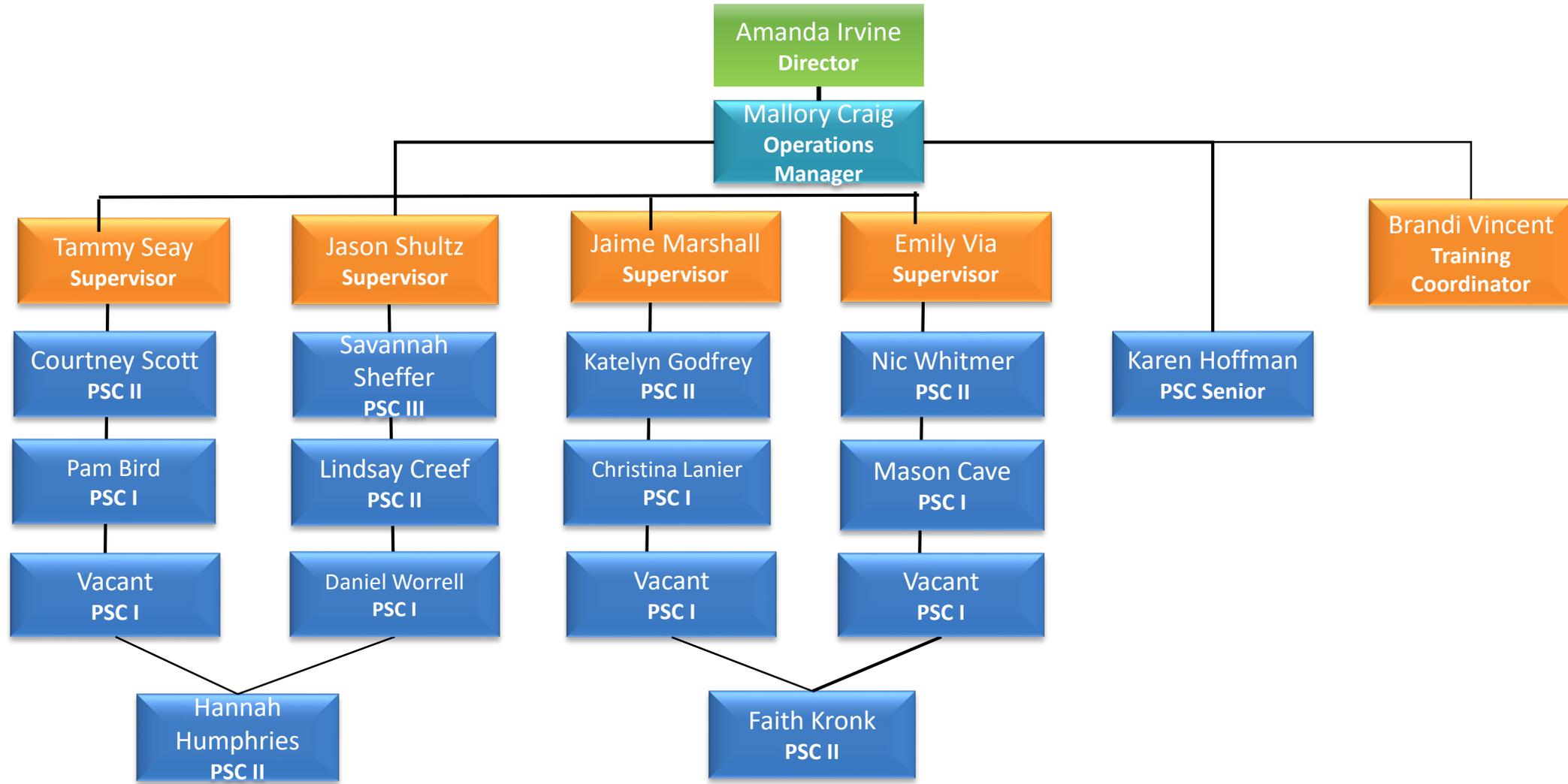
	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>Adopted</u>	<u>Difference</u>
	23-24 Revised	FY24-25	FY 23-24	FY 23-24	FY 24-25	FY 24-25	
	\$ 3,800	\$ 7,500					
<u>5801 - DUES & SUBSCRIPTIONS</u>			\$ 2,555	\$ 2,555	\$ 5,006	\$ 5,006	\$ -
Membership Fees APCO \$345 for 3 members	\$ 400	\$ 700					
Membership Fees NENA for (3) staff	240	400					
Membership Fees Central Square	50	50					
Membership-Zoom	240	240					
Virtual Academy - Online Training Platform \$59 per person	1,416	3,616					
	<u>\$ 2,346</u>	<u>\$ 5,006</u>					
<u>6001 - OFFICE SUPPLIES</u>			\$ 8,000	\$ 8,000	\$ 8,000	\$ 8,000	\$ -
Printer Cartridges / Copier	\$ 2,400	\$ 2,400					
Paper	1,000	1,000					
Miscellaneous - PPE, Santizer	4,300	4,300					
Shred It	193	193					
Medical Supplies for office and command vehicle	107	107					
	<u>\$ 8,000</u>	<u>\$ 8,000</u>					
<u>6007 - MAINTENANCE SUPPLIES</u>			\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ -
Routine Maintenance (radios, batteries etc.)	\$ -						
Radios are out of warranty - Maintenance costs							
<u>6008 - VEHICLE & POWER EQUIPMENT FUEL</u>			\$ 300	\$ 300	\$ 300	\$ 300	\$ -
Unit # 1200 VA Lic/131-535L Mobile Command Unit	\$ 300	\$ 300					
Mileage 6060 2006 Freightliner (over 15 years old)	-	-					
	<u>\$ 300</u>	<u>\$ 300</u>					
<u>6009 - TRANSPORTATION - VEHICLES</u>			\$ 350	\$ 350	\$ 350	\$ 350	\$ -
Routine Maintenance & State inspection Mobile Command Unit	\$ 350	\$ 350					
	<u>\$ 350</u>	<u>\$ 350</u>					
<u>6011 - WEARING APPAREL</u>			\$ 2,000	\$ 3,000	\$ 3,000	\$ 2,000	\$ 1,000
Clothing Allowance	\$ 3,000	\$ 3,000					general cut
<u>6013 - EDUCATION & TRAINING MATERIALS</u>			\$ 1,000	\$ 3,000	\$ 3,000	\$ 2,000	\$ 1,000
Materials for Educating the Public and Students	\$ -	\$ -					general cut

**31040-EMERGENCY COMMUNICATIONS CENTER
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>Adopted</u>	<u>Difference</u>
	23-24 Revised	FY24-25	FY 23-24	FY 23-24	FY 24-25	FY 24-25	
<u>7002 - C.S.C.J.T.C. - ASSESSMENT</u>			\$ 12,400	\$ 15,840	\$ 15,840	\$ 15,840	\$ -
Academy Fees \$ 720 per person	\$ 15,840	\$ 15,840					
Current Staff 22	\$ 15,840	\$ 15,840					
<u>8001 - EQUIPMENT</u>			\$ -	\$ 255	\$ -	\$ -	\$ -
New Cradle Point Hardware in Command Bus	\$ -	\$ -		actual			
	\$ -	\$ -					
<u>8002 - FURNITURE & FIXTURES</u>			\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ -					
	\$ -	\$ -					
Department Total:			\$ 779,365	\$ 821,049	\$ 841,356	\$ 811,856	\$ 29,500
Payroll Total:			\$ 1,962,618	\$ 1,968,088	\$ 2,458,459	\$ 1,967,548	\$ 490,911
Grand Total:			\$ 2,741,983	\$ 2,789,137	\$ 3,299,815	\$ 2,779,404	\$ 520,411

Cut all career requests except radio tech
radio tech to be shared with 2 cities d/t reg. radio

ECC Organizational Chart



3
Part Time

Fire-Rescue

(Career, Volunteer, & Training)

Mission:

“To serve and protect our citizens and visitors through education and the delivery of all fire and emergency medical services.”

Department Overview:

2023 was a good year and we worked together to combat any challenges we faced. We lost 18 personnel (seven went to another fire rescue department, five left the service altogether, two left to go back to school, two were terminated, one left to work a military contract, and one moved out of state). We continue to compete with other localities in hiring personnel, but the number of applicants for our region has been declining over the past few years, and with our neighboring jurisdictions increasing their salaries much higher than ours, allows them the ability to hire our trained staff. We continue to run successful regional recruit schools to fill our vacancies and this seems to be the new norm, but by the time they are trained and released to fill an open spot (around 10 months), we have personnel leave which creates additional openings. The Department has reduced turnover by 5%, but we continue to lose personnel, causing forced overtime and increased overtime costs. Our personnel continue to step up and provide the service to our citizens.

We will continue working to address turnover and ways to stop and/or reduce the turnover rate, as well as continue our recruitment and retention efforts and collaborate with County Administration and the Board for those programs. As stated above, our surrounding jurisdictions continue to raise their salaries and incentives to attract and retain personnel. We appreciate County Administration and the Board for providing COLA and Merit increases each year, but I am asking for their assistance in bringing us up to remain competitive so we can keep people, which in the long term will save on the cost of conducting recruit schools. We have accomplished a good deal in 2023 and have developed goals and objectives for 2024 to make ACFR stronger.

Strategic Goals and Objectives:

Administrative

- Set the example for both internal and external customers by exemplifying our Mission, Vision, and Values, and work toward our common goals. One-team-one mission.
- Provide the highest quality all-hazards emergency services to Augusta County citizens and visitors by working collectively with our internal and external stakeholders.
- Ensure the safety of our career and volunteer personnel through the implementation of best practices and industry standards.
- Maintain our family atmosphere for career and volunteers, one department one family.
- Implement the current Strategic Plan as it relates to future staffing, capital needs, operational needs, service delivery needs, and infrastructure needs for our citizens and visitors.
- Implement a critical infrastructure replacement plan through our strategic planning process.
- Promote professional development and training opportunities for all personnel, career, and volunteer, concerning all aspects of Fire, EMS, and leadership.
- Keep open lines of communication, coordination, and follow-up with volunteer leadership.
- Continue to address Recruitment and Retention by implementing programs that allow growth in our department, along with external partners to increase awareness as well as the pool of possible volunteers and employees.
- Continue marketing the organization to both the public and future fire and EMS providers.
- Continue our recognition program for both career and volunteers.
- Continue to play an active role in researching and applying for grants to help cover budget shortfalls.

- Streamline our recordkeeping software: currently using Target Solutions, which keeps up with OSHA Compliance, EMS Regulations, new hires, Federal Laws, and HIPPA.
- Change and streamline paperwork for volunteer funding.
- Continue to provide administrative and operational oversight and support to our combination volunteer/career system, focusing on customer service and teamwork in service delivery.
- Continue to provide data to administration regarding Augusta County Fire-Rescue's current and future abilities to meet public safety needs for fire, EMS, and specialized response. (Hazmat/Technical Rescue).
- Continue to work collectively with our regional partners in specialized operations and maintain as much consistency as possible regarding shared response, equipment, and operational procedures.
- Continue to monitor career, training, and volunteer-appropriated budgets. Provide budgetary recommendations and evaluate service delivery needs concerning fire, EMS, and special operations to ensure the most efficient and cost-effective services are provided to those we serve in their time of need.
- Foster and sustain partnerships with volunteer agencies to ensure service delivery to the citizens and visitors are met.
- Continue to evaluate current and future resource deployment of personnel, as well as needs associated with infrastructure and apparatus.
- Implement recommended changes spelled out in the Strategic Plan.
- Maintain a fleet of fire apparatus designed to provide a safe working environment for personnel.

Operations

- Continue to evaluate staffing needs to provide adequate service to meet the NFPA 1710 and 1720 standards for firefighter/EMT safety and to meet the service delivery demands.
- Continue to evaluate the need to implement additional phases of the EMS Provider program.
- Provide four (4) personnel dedicated to specialty units – Squad 10 and Truck 11 – to ensure highly skilled staffing at all times.
- Provide three (3) dedicated personnel to engine companies – to provide safer and more efficient staffing levels at all times.
- Continue to support department-wide wellness and fitness programs.
- Implement a Health and Safety Officer Program for response to working incidents, technical rescues, hazardous materials events, mass casualty incidents, and other similar events.
- Continue to support, mentor, and build upon teamwork with career and volunteer operations in providing manpower and assuring public safety needs are met.
- Continue to partner in research, providing recommendations on the development of common general orders, procedures, and policies countywide and regionally.
- Continue to focus on professional development, training, improving service delivery, and working toward meeting personal and departmental goals.
- Continue our partnership with our regional partners to provide for Special Operations such as; Hazmat, Confined Space, Technical Rescue, Heavy Rescue, and Truck Operations.
- Maintain a Continuous Quality Improvement Plan (CQIP) to establish a department-wide process and provide an effective tool for evaluating and improving the quality of prehospital care.
- Advance the department's EMS program and EMS Supervisor program to advance the clinical practice of prehospital emergency care.
- Provide field personnel with modern EMS equipment for the delivery of quality prehospital emergency care including the introduction of next-generation cardiac monitors/defibrillators, infusion pumps, mechanical ventilators, and telemedicine and alerting technology.
- Continue to evaluate equipment because of new technology; work collectively to standardize equipment for cost efficiency.
- Continue working toward having one set of operational guidelines for both career and volunteer.

Training

- Provide/support initial training, continuing education, and professional development of career and volunteer personnel through accredited EMS Education Programs at the EMT and Advanced EMT levels
- Add two additional Fire Training Lieutenants to the Training Division staff to dedicate to the recruit academies. This will allow for our current staff to provide much needed training to our current staff to ensure they are staying up on the ever-changing service delivery needs.
- Add two additional EMS Training Lieutenants to the Training Division staff and develop a training plan to address current gaps in the delivery of EMS education to personnel.
- Work towards a standing process for the Training Division staff to run emergency calls to provide additional manpower and evaluate operational challenges, leading to training needs, as they are available.
- Continue to evaluate training needs and enhance training opportunities for volunteer and career, with primary focus on building and maintaining baseline operational knowledge, skills, and abilities.
- Continue to collaborate with local, regional, and state agencies to provide a variety of training classes, building on basics of operations and leadership.
- Re-establish a Training Advisory Work Group to determine annual Department of Fire Programs funded training courses for upcoming cycle, as well as plan for future training needs.
- Provide Administration updates on changes in policies and/or procedures that affect us locally with state agencies such as; Virginia Department of Emergency Management, Department of Fire Programs, VAOEMS, etc.
- Implement Firefighter training and apprenticeship program with Valley Career and Technical Center and continue to support the EMT Program.
- Continue partnership with other Central Shenandoah Valley Fire / Rescue agencies to support regional career fire/rescue recruit academy to provide a pool of new candidates within ACFR.

Budget Summary:

Career Budget 32010:

Item	FY2022- 2023 Expenditures	FY2023 - 2024 Adopted	FY2023 – 2024 Revised	FY2024 - 2025 Adopted	% Change from FY2024
Personnel	\$9,645,891	\$9,999,272	\$10,258,467	\$11,420,391	14.2%
Operating	1,091,571	1,123,404	1,192,827	1,456,715	29.7%
Total	\$10,737,462	\$11,122,676	\$11,451,294	\$12,877,106	15.8%

*Increases in operating are related to equipment needs and increased costs for goods, and maintenance service contracts. Increases in Personnel are related to the COLA increase effective 1/1/24 and the addition of 14 personnel.

Volunteer Budget 32020:

Item	FY2022- 2023 Expenditures	FY2023 - 2024 Adopted	FY2023 – 2024 Revised	FY2024 - 2025 Adopted	% Change from FY2024
Operating	\$1,921,201	\$1,986,730	\$2,046,024	\$2,056,453	3.5%

*Increases include a 2% on base for all volunteer agencies and increases on the costs of goods and services.

Training Budget 32030:

Item	FY2022- 2023 Expenditures	FY2023 - 2024 Adopted	FY2023 – 2024 Revised	FY2024 - 2025 Adopted	% Change from FY2024
Personnel	\$396,565	\$458,298	\$393,340	\$580,563	26.8%
Operating	175,187	227,754	242,554	244,563	7.4%
Total	\$571,752	\$686,052	\$635,894	\$825,493	20.3%

*Increases in personnel are due to the addition of two full time training personnel. Increased in operating are related to increased costs for goods and services.

Service and Performance Measures:

Item	Calendar Year 2023 Actual
Fire Department Emergency Dispatches	8,530
Rescue Squad Emergency Dispatches	14,447
Calls Turned Over to Next Due Agencies	1,079
Volunteer Personnel	596
Career Personnel	127

Accomplishments:

- **Completed Strategic Plan using CPSM**
- Employee retention rate in 2023 is 5% higher than in 2022
- The EMS Provider Program continues to be successful.
 - Recognized 13 employees with Life Save Awards.
 - Cyanokits were purchased and deployed to all ACFR frontline ambulances and Squad 10.
- ACFR staff participated on numerous local, regional, and state EMS committees and boards.
- Completed several successful Recruit Academies.
- Completed a successful Volunteer Academy.
- EMS training staff completed a successful EMT and Advanced EMT class
- Training Center site plan completed.
- Have combined multiple career and volunteer operational policies and procedures to streamline operations countywide.
- Staff continues to work closely with volunteers to strengthen partnerships and meet the overall goal of “one department one family”, through attending meetings, improving communications, providing information, involvement in developing operational SOP, training, etc.
- Developed a combined career and volunteer accident review committee that reviews all vehicle accidents and injury close calls.
- Reduced our insurance premium.
- Continue to work with school resources to reach high school students to gain interest in Fire-Rescue field.

Contact Information:

Greg Schacht, Chief

Location: Augusta County Government Center
 18 Government Center Lane,
 Verona, VA 24482

Phone: (540) 245-5624: **Fax:** (540) 245-5356

**32010-FIRE DEPARTMENT-CAREER
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>Adopted</u>	<u>Difference</u>
	23-24 Revised	FY24-25	FY 23-24	FY 23-24	FY 24-25	FY 24-25	
3110 - PHYSICALS			\$ 28,000	\$ 32,000	\$ 78,950	\$ 34,450	\$ 44,500
Yearly required physicals (\$1100 each) (est. 10 without Co. insurance)	\$ 11,000	\$ 8,800					
Ultrasound Comprehensive Screening (Cancer Screening) Every three years - all emp.	-	44,500					BOS Cut Ultrasonic Comp. Screening
Turnover (18 employees)	27,500	19,800					
Drug Alcohol Random Testing - \$300/month	3,600	3,600					
Part Time/ACFR Inc. - Respiratory fit & quanifit computerized system (\$45 x 50)	2,250	2,250					
	\$ 44,350	\$ 78,950					
3120 - PROFESSIONAL SERVICES OMD	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ -
Per Contract with Dr. Just and Dr. Brand							
3310 - REPAIRS & MAINT - CONTRACTUAL			\$ 68,248	\$ 68,248	\$ 70,468	\$ 70,468	\$ -
Rescue Tool(s) PM - \$5000 + \$1800	\$ 6,800	\$ 5,000					
Boyers 72 Degrees - HVAC - All Stations	2,830	2,830					
Pump Testing	2,480	2,500					
PM - DO/EMSS	2,500	2,500					
PM - Ambulances	13,750	13,750					
PM - Fire Apparatus	26,000	29,400					
Multitech Gateway Verizon Modems (12*\$299)	3,588	3,588					
Aerial Testing - \$800 EA	1,600	1,900					
Hose testing & Ladder Testing (Waterway) - (Career Engines)	8,200	9,000					
	\$ 67,748	\$ 70,468					
3320 - MAINTENANCE SERVICE CONTRACTS			\$ 125,000	\$ 125,000	\$ 180,492	\$ 180,492	\$ -
Plymovent (Air Specialist) PM	\$ 2,500	\$ 2,860					
Hawk Security (RVFD Alarm)	400	400					
Intranet/Scheduling/Time/Preplans/Alerting	15,000	19,750					
Overhead Door Maintenance	4,500	4,500					
Duct Medic HVAC Duct cleaning Bi-Annually/Air Sampling	14,000	14,000					
Dodson (Pest Control)	7,000	7,000					
Medical Waste Removal - Career Stations (4)	4,200	4,200					
Stryker Medical Equipment Maintenance and Service Plan (Lifepak, Lucas)	38,980	34,671					
Stryker ProCare Maintenance, Service Plan (Patient Handling)	18,583	22,622					
Water Seperator (RVFD) Annual cleaning - Safety Kleen	2,000	2,400					
Septic Pumping and Maintenance		2,000					
Cintas (Reusable items at multiple locations)	25,000	40,000					
Power Connection (R16 Generator) - \$220	400	1,500					
RL Meadows - Security System Annual Maintenance	4,800	4,800					
SVOE - Copiers (Co 10 & 11 \$30/month, R 16 & Co 25 \$69/month)	2,376	2,376					
C&S Disposal - R16	1,116	1,500					
Handtevy (1/2 in career and 1/2 in volunteer)		5,495					
Waynes Oxygen - Co 10	60	60					
Roberts Oxygen - Career Stations	1,605	2,308					
Zoll Z Vent Preventative Maintenance	3,275	8,050					
	\$ 145,795	\$ 180,492					
5201 - POSTAL SERVICES	\$ 750	\$ 750	\$ 750	\$ 400	\$ 750	\$ 750	\$ -
All mailings of department and Officers Association							
5203 - TELEPHONE SERVICES			\$ 31,590	\$ 31,590	\$ 33,838	\$ 32,000	\$ 1,838
Office Phones/lines	\$ 10,400	\$ 12,272					general cut
Cell Phones/lines	5,100	4,992					
AVL Services	13,200	13,200					
Data Services	2,640	3,024					

**32010-FIRE DEPARTMENT-CAREER
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>Adopted</u>	<u>Difference</u>
	23-24 Revised	FY24-25	FY 23-24	FY 23-24	FY 24-25	FY 24-25	
Phone Cases and misc	250	350					
	\$ 31,590	\$ 33,838					
<u>5305 - MOTOR VEHICLE INSURANCE</u>	\$ 58,646	\$ 59,819	\$ 58,646	\$ 59,819	\$ 59,819	\$ 59,819	\$ (0)
ACFD, PLYS, Craigsville Rescue, Deerfield & Admin (2% increase)							
<u>5651 - CONTRIBUTION - L.E.P.C.</u>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Local Emergency Planning Commission contibution							
<u>5801 - DUES & SUBSCRIPTIONS</u>			\$ 23,100	\$ 23,100	\$ 26,910	\$ 26,910	\$ (0)
VIAAI\$1050; VFPA\$245; CFO Renewal \$675: NFPA \$175	\$ 2,400	\$ 2,145					
Misc-\$500; IAFC \$225; VFCA-\$150; VAGEMSA/CLIA \$314	2,250	1,189					
Active 911 Subscription- (150 FT/40PT/turnover) - \$12.50 ea.	2,000	-					
AVL NetCloud Subscription - 25 x \$213		5,325					
Target Solutions Annual Subscription	14,250	15,891					
Zoom-9 accounts	2,000	2,160					
Survey Monkey	200	200					
	\$ 23,100	\$ 26,910					
<u>6001 - OFFICE SUPPLIES</u>	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 9,500	\$ 500
Office supplies for Admin office/stations							general cut
<u>6007 - REPAIRS & MAINT. SUPPLIES - BLDGS</u>			\$ 30,500	\$ 30,500	\$ 155,100	\$ 110,000	\$ 45,100
Station Supplies - Station 10 (Parking Lot, switches, glass door, freshen up, fixtures/misc)	\$ 75,500	\$ 79,000					general cut
Station Supplies - Station 25 (bay door repairs, strip & wax floor, brush cut back)	15,500	36,100					
Station Supplies - Station 16 (exterior: Snow/paint/landscape/outbuilding, shower unit, bay door repairs)	28,000	19,500					
Station Supplies - Station 11 (AirVac Filters, Bay Door repair Electric Drops, Misc.)	16,000	20,500					
	\$ 135,000	\$ 155,100					
<u>6008 - VEHICLE & POWERED EQUIP. - FUEL</u>	\$ 140,000	\$ 150,000	\$ 110,000	\$ 130,000	\$ 150,000	\$ 130,000	\$ 20,000
							general cut
<u>6009 - APPARATUS/EQUIP - MAINT & REPAIRS</u>			\$ 185,000	\$ 185,000	\$ 293,024	\$ 195,000	\$ 98,024
Detailed attached - maintenance	\$ 165,124	\$ 202,524					general cut
New Projects/Upgrades: Misc Tools/LED Lighting for Squad 10	15,000	18,000					
DEF and Other Maintenance Items	2,000	2,500					
Unforseen (Maintenance)	30,000	70,000					
	\$ 212,124	\$ 293,024					
<u>6010 - ADMIN VEHICLE MAINT & REPAIRS</u>	\$ 13,625	\$ 13,625	\$ 8,000	\$ 13,000	\$ 13,625	\$ 10,000	\$ 3,625
							general cut
<u>6011 - WEARING APPAREL</u>			\$ 90,000	\$ 90,000	\$ 95,250	\$ 90,826	\$ 4,424
Daily work uniforms for full time and part time							general cut
Annual Full-Time Allotment	\$ 31,750	\$ 43,750					
Annual Part-Time & Volunteer Allotment	4,000	6,000					
Potential Turnover (18 employees - at a cost of \$1000 each)	30,000	18,000					
Replacement Boots (20 pairs)	5,600	5,500					
Misc	4,000	4,000					
Class A Uniforms (Emp. Per Guidelines)	18,000	18,000					
	\$ 93,350	\$ 95,250					

**32010-FIRE DEPARTMENT-CAREER
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>Adopted</u>	<u>Difference</u>
	23-24 Revised	FY24-25	FY 23-24	FY 23-24	FY 24-25	FY 24-25	
<u>6012 - EMS SUPPLIES</u>			\$ 90,000	\$ 90,000	\$ 90,000	\$ 90,000	\$ -
EMS Supplies	\$ 90,000	\$ 90,000					
Cyanokits	7,600	-					
COVID-19 Kits	4,334	-					
	\$ 101,934	\$ 90,000					
<u>6014 - FIRE FIGHTING SUPPLIES</u>			\$ 98,000	\$ 98,000	\$ 253,500	\$ 213,500	\$ 40,000
Full set of Gear (28)	\$ 66,000	\$ 140,000					cut 8 sets of gear
Turnover/New Hires/Recruits (18 sets)	112,500	90,000					
Projected Gear Repairs	3,000	3,000					
Particulant Hoods	9,000	3,500					
Structural Gloves		3,500					
Misc	4,000	4,000					
Helmets	6,000	7,500					
Shipping	2,000	2,000					
	\$ 202,500	\$ 253,500					
<u>6015 - EMERGENCY SEARCH/RESCUE SUPPLIES</u>			\$ 33,330	\$ 33,330	\$ 51,300	\$ 40,000	\$ 11,300
Equipment Needs	\$ 33,330	\$ 49,800					general cut
PPE	-	1,500					
	\$ 33,330	\$ 51,300					
<u>8001 - EQUIPMENT</u>			\$ 32,000	\$ 71,600	\$ 97,600	\$ 58,000	\$ 39,600
<i>Small Equipment:</i> \$ 58,600.00							TICs to Revised
Bullard QXT Thermal Images with thermal throttle and lanyard (3) - 2 Squad 10; 1 E111	\$ 20,343	\$ 10,000					22-54" E Force telescope ram to revised
Hose/Tips	24,820	650					welder & Tips to revised
22-54" E Force telescope ram	8,000	14,000					
Saw - Misc	3,132	6,500					
Welder	2,370	3,600					
Tips	2,970	12,000					
Pac Mounts	5,000	2,000					
Air Connections	1,500	500					
Lumber	2,000	600					
Tru-Fuel and Mower/Weedeater Maintenance	1,000	1,500					
	2,300	-					
Misc. equipment and a scanner for Station 11	750	2,250					
Misc. Supplies - Other/Admin	1,500	5,000					
<i>Honor Guard:</i> \$ 35,000.00							
Uniform Items/Needs	-	12,958					
Equipment	-	1,739					
Training/Misc	-	20,303					
<i>Other:</i> \$ 4,000.00							
Passport Tags	1,000	1,500					
Misc IT Routers/Etc.	1,000	2,500					
	\$ 77,685	\$ 97,600					
<u>8002 - FURNITURE & FIXTURES</u>			\$ 15,000	\$ 15,000	\$ 25,000	\$ 15,000	\$ 10,000
Appliance Repair/Replacement	\$ 10,000	\$ 10,000					general cut
Furniture Repair/Replacements	15,000	15,000					
	\$ 25,000	\$ 25,000					

**32010-FIRE DEPARTMENT-CAREER
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>Adopted</u>	<u>Difference</u>
	23-24 Revised	FY24-25	FY 23-24	FY 23-24	FY 24-25	FY 24-25	
8003 - EMS 50/50 GRANT	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ -
Move to Capital for Ambulance Grant or other 50/50 matches							
8006 - COMMUNICATIONS			\$ 11,240	\$ 11,240	\$ 20,600	\$ 15,000	\$ 5,600
Communications: \$ 20,600.00							general cut
Fire Apparatus Antennas (\$1500), Headset Parts (\$1,500) Knox Box (\$2,400)	\$ 5,400	\$ 5,400					
Miscellaneous pager and radio repairs and new PA box for Station 10	1,500	2,000					
Cell Phone Extender - Riverheads		1,200					
Equipment Swap and Installation/Assocessories - Misc for New Ambulances (2)		6,000					
Cache (Clips/Ancillary Items/Misc)	2,140	1,800					
Synology NAS (for local back up) per Garry/Ahsan		2,000					
Fortigate & Fortiswitch Annual License	2,200	2,200					
	\$ 11,240	\$ 20,600					
Department Total:	\$ 1,123,404	\$ 1,192,827	\$ 1,123,404	\$ 1,192,827	\$ 1,781,226	\$ 1,456,715	\$ 324,511
Payroll Total:	\$ 9,999,272	\$ 10,258,467	\$ 9,999,272	\$ 10,258,467	\$ 12,474,214	\$ 11,420,391	\$ 604,522
Grand Total:	\$ 11,122,676	\$ 11,451,294	\$ 11,122,676	\$ 11,451,294	\$ 14,255,440	\$ 12,877,106	\$ 929,032

BOS added 3FF, 11 EMS ONLY Positions

**32020-EMERGENCY SERVICES-VOLUNTEER
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>Adopted</u>	<u>Difference</u>
	23-24 Revised	FY24-25	FY 23-24	FY 23-24	FY 24-25	FY 24-25	
<u>3121 - AUDITING - CONTRACTUAL</u>			\$ 72,000	\$ 74,500	\$ 78,500	\$ 78,500	\$ -
Auditing firm to conduct both 990's and the audits for the volunteer agencies withint the County and ACFR, Inc.	\$ 72,000	\$ 78,500					
<u>3205 - VOLUNTEER FIRE & EMS TRAINING</u>			\$ 100,000	\$ 100,000	\$ 120,000	\$ 100,000	\$ 20,000 general cut
Training Benefit is for volunteer agenices in Aug. Co to paid for sending volunteers to training. In County 1200 hours x \$8.00 for qualifying fire and EMS training Out of County is based on % of calls in Augusta This will be an increase of 200 hours per agency of qualifying training	\$ 100,000	\$ 120,000					
<u>3320 - MAINTENANCE CONTRACTS</u>			\$ 94,772	\$ 151,566	\$ 145,752	\$ 145,752	\$ (0)
Image Trend (Records Management)	\$ -	\$ 15,110					
TimeClock Annual Maintenance (hardware and software support)	19,900	16,000					
TimeClock Annual License	4,200	4,209					
Image Trend - Continumm - Data Analysis	39,192	19,650					
Image Trend - Vault (not a full year)	-	751					
IAMResponding/Active 911	9,500	10,090					
Medical Waste Removal (14 stations)	6,000	7,500					
Handtevy (1/2 in volunteer and 1/2 in career)	4,384	5,495					
CAD Interface - Central Square 5% increase	3,408	2,500					
Pump Testing - \$10,000	10,664	12,000					
Drug/Alcohol Screening for Accidents- \$900	150	900					
Hose Testing/Ladder Testing	43,580	45,000					
Teamviewer - IT	838	1,420					
Misc	1,500						
ARC View Software - IT for Fire Boundries	1,250	1,250					
Roberts Oxygen - Volunteer Stations	7,000	3,877					
	\$ 151,566	\$ 145,752					
<u>3800 - STATE ASSIST - FOREST FIRE CONTROL</u>			\$ 12,288	\$ 12,288	\$ 12,288	\$ 12,288	\$ -
Annual payment	\$ 12,288	\$ 12,288					
<u>5203 - TELEPHONE SERVICES</u>			\$ 27,000	\$ 27,000	\$ 33,838	\$ 30,000	\$ 3,838 general cut
Internet services for agencies Internet services are increasing	\$ 27,000	\$ 33,838					
<u>5306 - INSURANCE - CASUALTY & PROPERTY</u>			\$ 213,725	\$ 213,725	\$ 224,411	\$ 213,725	\$ 10,686 removed 5% increase
Policy renews in April of each year - estimating a 5% increase	\$ 213,725	\$ 224,411					
<u>5308 - ACCIDENT & HEALTH INSURANCE</u>			\$ 117,000	\$ 117,000	\$ 110,000	\$ 110,000	\$ -
Bankers Ins pd annually \$ 34,500.00	\$ 125,000	\$ 110,000					
VACORP pd Quarterly \$ 72,000.00							
\$ 106,500.00 \$ 5,325							
Annual premium - Change to a Workers Comp plan (395 Vol) with an Accident & Health in excess of policy (everyone) includes a 2% increase							

**32020-EMERGENCY SERVICES-VOLUNTEER
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>Adopted</u>	<u>Difference</u>
	23-24 Revised	FY24-25	FY 23-24	FY 23-24	FY 24-25	FY 24-25	
<u>5602 - MEMBER REIMBURSEMENT - FUEL</u>			\$ 150,000	\$ 150,000	\$ 160,000	\$ 150,000	\$ 10,000
Using this as a recruitment and retention tool	\$ 160,000	\$ 160,000					general cut
\$500 per year per member (in county)							
running 10% of the calls or 200 man hours							
This will take the place of the pay for participation							
Out of County Agencies (Members that are County residents are available for 1/2 benefit)							
<u>6002 - VOLUNTEER RECOGNITION</u>			\$ 4,000	\$ 4,000	\$ 8,000	\$ 6,000	\$ 2,000
Recognition of our volunteer and career system.	\$ 5,000	\$ 8,000					general cut
Over the past two years, we have brought back a miniture							
recognition event. We want to expand on that for this upcoming year							
<u>6003 - MARKETING & RECRUITMENT</u>			\$ 4,000	\$ 4,000	\$ 8,000	\$ 6,000	\$ 2,000
Radio Ads, Brochures, Other Media Items	\$ 5,000	\$ 8,000					general cut
Also wanting to work more closely with Newspapers							
For public awareness							
<u>6012 - EMS SUPPLIES - REHAB</u>			\$ 6,250	\$ 6,250	\$ 11,750	\$ 8,000	\$ 3,750
Reusable supplies needed for large scale incidents	\$ 2,000	\$ 2,500					general cut
Lighting/traffic cones, other misc supplies	5,000	5,000					
Policy upgrades to meet new County-wide policy	4,250	4,250					
Swoope Fire Company is getting the vehicle out on more incidents	\$ 11,250	\$ 11,750					
<u>6013 - FIRE PREVENTION</u>			\$ 4,000	\$ 4,000	\$ 7,500	\$ 6,000	\$ 1,500
Public Materials for schools and multiple	\$ 6,000	\$ 7,500					general cut
functions - the volunteer agencies also items							
Smoke Alarms purchased from this accounty							
Augusta County Fair & other special events							
<u>6016 - FOAM REIMBURSEMENT/REPLACEMENT</u>			\$ 15,000	\$ 15,000	\$ 25,000	\$ 20,000	\$ 5,000
Replacement for fire fighting foam and other	\$ 25,000	\$ 25,000					general cut
due to the new environmentally safe foam, the cost has tripled							
<u>8001 - EQUIPMENT</u>			\$ 14,240	\$ 14,240	\$ 10,400	\$ 10,400	\$ -
Knox Box for new apparatus - (2 @ \$1,200)	\$ 2,400	\$ 2,400					
	8,000	-					
	840	-					
Routers/Misc - maintain wireless in stations	3,000	3,000					
New Monitors - replacing desktops and toughbooks this year (capital)	13,286	5,000					
	\$ 27,526	\$ 10,400					
<i>2% increase in base for all agencies</i>							
<u>9101 - BRIDGEWATER VOL. FIRE DEPT.</u>	\$ 27,800	\$ 26,825	\$ 27,800	\$ 27,800	\$ 27,312	\$ 27,312	\$ -
<u>9102 - CHURCHVILLE VOL. FIRE DEPT</u>	\$ 70,112	\$ 71,037	\$ 70,112	\$ 70,112	\$ 72,119	\$ 72,119	\$ -

**32020-EMERGENCY SERVICES-VOLUNTEER
BUDGET REQUEST**

	Detail	Detail	Original	Revised	Request	Adopted	Difference
	23-24 Revised	FY24-25	FY 23-24	FY 23-24	FY 24-25	FY 24-25	
<u>9103 - CRAIGSVILLE VOL. FIRE DEPT</u>	\$ 62,212	\$ 61,312	\$ 62,212	\$ 62,212	\$ 62,394	\$ 62,394	\$ -
<u>9104 - DEERFIELD VOL. FIRE DEPT.</u>	\$ 55,912	\$ 54,975	\$ 55,912	\$ 55,912	\$ 56,057	\$ 56,057	\$ -
<u>9105 - DOOMS VOL. FIRE DEPT</u>	\$ 80,537	\$ 81,487	\$ 80,537	\$ 80,537	\$ 82,569	\$ 82,569	\$ -
<u>9106 - GROTTOS VOL. FIRE DEPT</u>	\$ 57,095	\$ 56,870	\$ 57,095	\$ 57,095	\$ 57,940	\$ 57,940	\$ -
<u>9107 - MIDDLEBROOK VOL. FIRE DEPT</u>	\$ 58,650	\$ 58,875	\$ 58,650	\$ 58,650	\$ 59,957	\$ 59,957	\$ -
<u>9108 - RAPHINE VOL. FIRE DEPT</u>	\$ 54,920	\$ 55,445	\$ 54,920	\$ 54,920	\$ 56,365	\$ 56,365	\$ -
<u>9109 - STUARTS DRAFT VOL. FIRE DEPT</u>	\$ 85,912	\$ 86,162	\$ 85,912	\$ 85,912	\$ 87,244	\$ 87,244	\$ -
<u>9110 - VERONA VOL. FIRE DEPT</u>	\$ 86,962	\$ 89,812	\$ 86,962	\$ 86,962	\$ 90,894	\$ 90,894	\$ -
<u>9111 - WEYERS CAVE VOL. FIRE DEPT</u>	\$ 86,862	\$ 84,862	\$ 86,862	\$ 86,862	\$ 85,944	\$ 85,944	\$ -
<u>9112 - PRESTON L. YANCY STATION</u>	\$ 13,528	\$ 13,753	\$ 13,528	\$ 13,528	\$ 14,024	\$ 14,024	\$ -
<u>9113 - SWOOPE VOL. FIRE DEPT</u>	\$ 74,762	\$ 72,362	\$ 74,762	\$ 74,762	\$ 73,444	\$ 73,444	\$ -
<u>9114 - WALKERS CREEK VOL. FIRE DEPT</u>	\$ 13,528	\$ 13,528	\$ 13,528	\$ 13,528	\$ 13,799	\$ 13,799	\$ -
<u>9115 - WILSON FIRE STATION</u>	\$ 68,112	\$ 67,412	\$ 68,112	\$ 68,112	\$ 68,494	\$ 68,494	\$ -
<u>9116 - MT. SOLON VOL. FIRE DEPT</u>	\$ 63,525	\$ 63,262	\$ 63,525	\$ 63,525	\$ 64,344	\$ 64,344	\$ -
<u>9117 - NEW HOPE VOL. FIRE DEPT</u>	\$ 61,425	\$ 63,712	\$ 61,425	\$ 61,425	\$ 64,794	\$ 64,794	\$ -
<u>9118 - WINTERGREEN FIRE DEPT</u>	\$ 13,528	\$ 13,528	\$ 13,528	\$ 13,528	\$ 13,799	\$ 13,799	\$ -
<u>9130 - WINTERGREEN RESCUE SQUAD</u>	\$ 22,914	\$ 16,228	\$ 22,914	\$ 22,914	\$ 56,499	\$ 16,499	\$ 40,000
							new request cut/moved to Fund 15
<u>9151 - AUGUSTA COUNTY VOLUNTEERS</u>	\$ 22,153	\$ 17,278	\$ 22,153	\$ 22,153	\$ 17,549	\$ 17,549	\$ -
<u>9152 - RIVERHEADS VOLUNTEERS</u>	\$ 58,006	\$ 59,706	\$ 58,006	\$ 58,006	\$ 60,247	\$ 60,247	\$ -
<u>9160 - NON-COUNTY AGENCY CONTRIBUTION</u>	\$ 14,000	\$ 14,000	\$ 14,000	\$ 14,000	\$ 14,000	\$ 14,000	\$ -
Department Total:	\$ 1,986,730	\$ 2,046,024	\$ 1,986,730	\$ 2,046,024	\$ 2,155,227	\$ 2,056,453	\$ 98,774
Payroll Total:	n/a	n/a	n/a	n/a	n/a	n/a	n/a
Grand Total:	\$ 1,986,730	\$ 2,046,024	\$ 1,986,730	\$ 2,046,024	\$ 2,155,227	\$ 2,056,453	\$ 98,774

**32030-FIRE EMS-TRAINING
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>Adopted</u>	<u>Difference</u>
	23-24 Revised	FY24-25	FY 23-24	FY 23-24	FY 24-25	FY 24-25	
<u>3110 - PHYSICALS</u>			\$ 1,100	\$ 1,100	\$ 1,100	\$ 1,100	\$ -
Employee Physical - Not on County Insurance	\$ 1,100	\$ 1,100					
<u>3320 - MAINTENANCE SERVICE CONTRACTS</u>			\$ 15,000	\$ 15,000	\$ 17,700	\$ 15,000	\$ 2,700 general cut
Annual Burn Building Inspection	\$ 3,500	\$ 3,500					
Roberts Oxygen	2,000	2,000					
Grounds upkeep for Burn Building-\$700	700	700					
PM for car prop and burn building- \$10,000	11,000	11,500					
	\$ 17,200	\$ 17,700					
<u>5100 - ELECTRIC SERVICES</u>			\$ 700	\$ 700	\$ 700	\$ 700	\$ -
	\$ 700	\$ 700					
<u>5102 - PROPANE</u>			\$ 2,000	\$ 2,000	\$ 2,500	\$ 2,500	\$ -
Increase for use of Vehicle Prop, Burn Building, & LP Simulator from Dixie Gas	\$ 2,000	\$ 2,500					
<u>5103 - WATER & SEWER SERVICES</u>			\$ 500	\$ 500	\$ 500	\$ 500	\$ -
	\$ 500	\$ 500					
<u>5203 - TELEPHONE SERVICES</u>			\$ 2,300	\$ 2,300	\$ 2,300	\$ 2,300	\$ -
Office lines, cell phones for training division	\$ 2,300	\$ 2,300					
<u>5305 - INSURANCE - BUILDINGS & GROUNDS</u>			\$ 4,204	\$ 4,204	\$ 5,288	\$ 4,288	\$ 1,000 cut vehicles
Insurance	\$ 4,204	\$ 4,288		actual			
Additional Vehicle	-	1,000					
	\$ 4,204	\$ 5,288					
<u>5501 - RECOGNITION AND TRAINING EXPENSES (combined with 32010)</u>			\$ 80,000	\$ 80,000	\$ 106,000	\$ 85,000	\$ 21,000 general cut
<i>Physical Training(s):</i>							
Operational Staff	\$ 35,000	\$ 35,000					
Admin/Training Staff	15,000	15,000					
Paramedic Program Attendance (5)	40,000	40,000					
VIAAI & VDPA - 1031/1033 Conferences	4,500	4,500					
	2,500						
<i>Incentives/Meals/Awards:</i>							
Meals/Fuel	6,000	6,000					
Awards	1,000	1,000					
EMS/Fire Prev Gifts	2,000	2,000					
Misc.	2,500	2,500					
	\$ 108,500	\$ 106,000					

**32030-FIRE EMS-TRAINING
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>Adopted</u>	<u>Difference</u>
	23-24 Revised	FY24-25	FY 23-24	FY 23-24	FY 24-25	FY 24-25	
<u>5652 - CONTRACTUAL TRAINING</u>			\$ 6,300	\$ 6,300	\$ 8,500	\$ 6,800	\$ 1,700
Pay for specialty instructors to come to the area for classes. Child Safety Seat Class (\$1,000)	\$ 8,500	\$ 8,500					general cut
<u>5801 - DUES & SUBSCRIPTIONS</u>			\$ 1,625	\$ 1,625	\$ 1,625	\$ 1,625	\$ -
Dues, subscriptions, professional affiliations	\$ 1,625	\$ 1,625					
<u>6001 - OFFICE SUPPLIES</u>			\$ 1,600	\$ 1,600	\$ 1,600	\$ 1,600	\$ -
office supplies for training staff	\$ 1,600	\$ 1,600					
<u>6005 - JANITORIAL SUPPLIES</u>			\$ 300	\$ 300	\$ 300	\$ 300	\$ -
	\$ 300	\$ 300					
<u>6007 - REPAIR & MAINTENANCE - BURN BUILDING</u>			\$ 3,500	\$ 3,500	\$ 6,000	\$ 4,500	\$ 1,500
Normal Rountine maintenance on building	\$ 5,000	\$ 6,000					general cut
Sign Replacement	-	-					
	\$ 5,000	\$ 6,000					
<u>6008 VEHICLE & POWERED EQUIP - FUEL</u>			\$ 5,000	\$ 5,000	\$ 6,000	\$ 5,500	\$ 500
Increase for additional travel on training vehicles due to daily station trainings	\$ 6,000	\$ 6,000					general cut
<u>6009 - VEHICLE & POWERED EQUIP - MAINT & SUPPL</u>			\$ 5,500	\$ 7,500	\$ 8,500	\$ 7,500	\$ 1,000
Normal routine up keep of training vehicles; increase for anticipated maintenance on training vehicles due to station training and age of vehicles	\$ 7,500	\$ 8,500					general cut
<u>6012 - EMS SUPPLIES</u>			\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ -
EMS Supplies for EMT classes, CE & AED	\$ 3,500	\$ 3,500					
Misc. Items	1,500	1,500					
Hand Tevy Training Kits (4)	4,000	-					
	\$ 9,000	\$ 5,000					
<u>6013 - TRAINING MATERIALS</u>			\$ 32,000	\$ 25,470	\$ 40,000	\$ 32,000	\$ 8,000
Textbooks, audio visual aids, and video, material needs to train all county personnel	\$ 24,000	\$ 40,000					general cut
Platinum Ed (Planner and EMS Testing)	10,000						
Adobe Captive Access	1,000						
Child Safety Seat Class	950						
	\$ 35,950	\$ 40,000					
<u>6014 - SMOKE & NITROGEN - BURN BUILDING</u>			\$ 3,500	\$ 3,500	\$ 5,000	\$ 4,000	\$ 1,000
Smoke Fluid and Nitrogen Gas	\$ 5,000	\$ 5,000					general cut

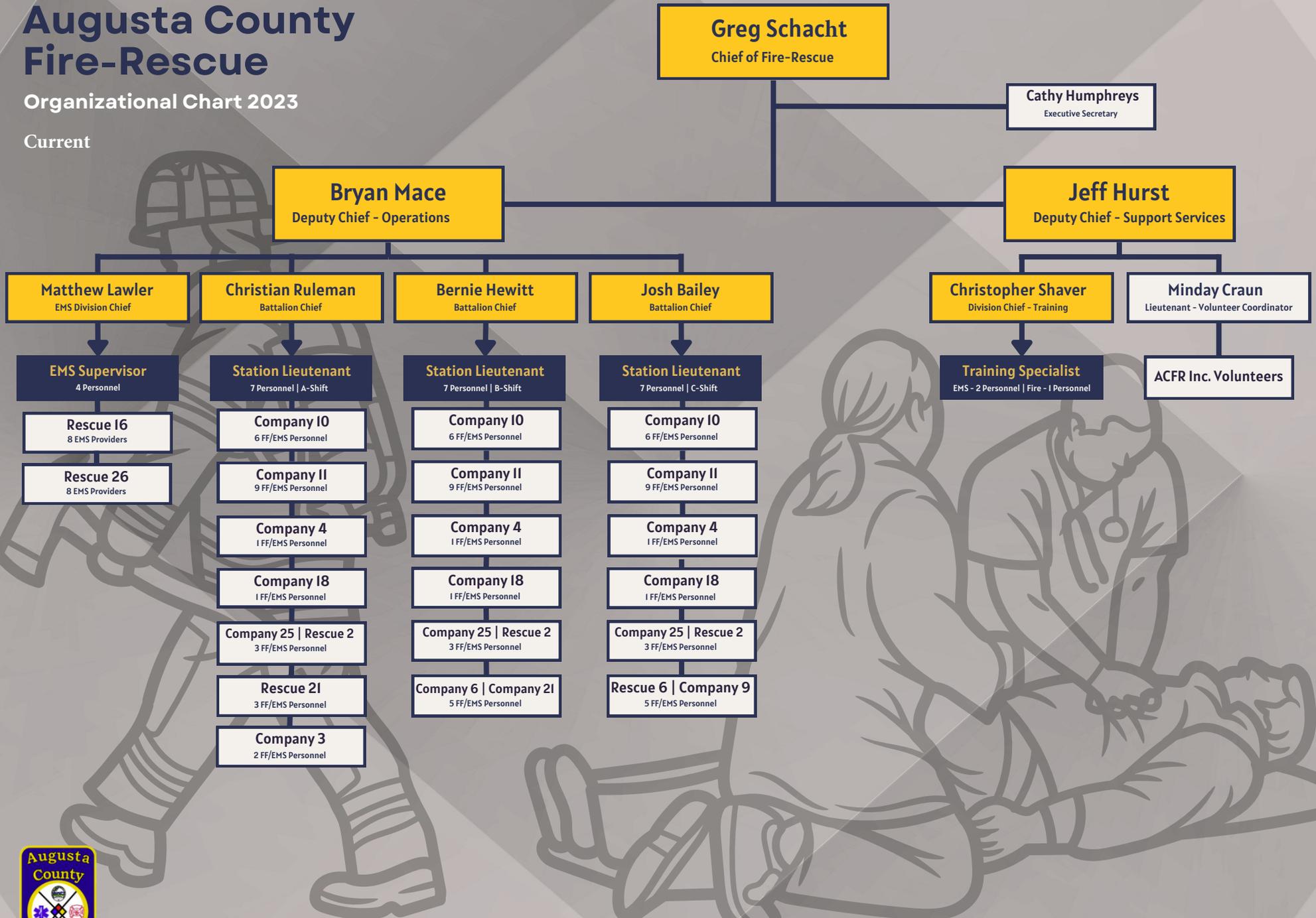
**32030-FIRE EMS-TRAINING
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>Adopted</u>	<u>Difference</u>
	23-24 Revised	FY24-25	FY 23-24	FY 23-24	FY 24-25	FY 24-25	
<u>6015 - SCBA REPAIRS AMD MAINTENANCE</u>			\$ 41,625	\$ 41,625	\$ 42,600	\$ 42,600	\$ -
This is for all of the items needed for SCBA							
Maintenance (Compressor & General SCBA Maintenance)	\$ 12,000	\$ 12,000					
Face Piece Replacement (25 @ \$283.13)	5,175	8,100					
Mask Wash	500	500					
Hydrotesting (volunteer bottles)	10,000						
Misc Equipment	2,000	2,000					
Flow Testing	15,000	15,000					
Facepiece Test	3,000	3,000					
Spectacle Kits	2,000	2,000					
	<u>\$ 49,675</u>	<u>\$ 42,600</u>					
<u>8001 - EQUIPMENT</u>			\$ 5,000	\$ 17,800	\$ 23,550	\$ 10,750	\$ 12,800
Misc Equipment (wooden door blocks, plywood, drywall)	\$ 2,500	\$ 2,500					ceiling breach prop to revised
Window Prop	1,000	4,000					
Ruth Lee Dummy (1-Fire Class)	1,000	1,000					
Misc Hand Tools	850	850					
Replacement Nozzles (2)	2,400	2,400					
Max Box Fire Trainer	8,000	-					
Ceiling Breach Prop	-	12,800					
	<u>\$ 15,750</u>	<u>\$ 23,550</u>					
<u>8002 - FURNITURE AND FIXTURES</u>			\$ 1,000	\$ 7,530	\$ 1,000	\$ 1,000	\$ -
Misc items for Training Center	\$ 1,000	\$ 1,000					
	5,000	-					
	<u>\$ 6,000</u>	<u>\$ 1,000</u>					
<u>8003 - GRANT 50/50</u>			\$ 10,000	\$ 10,000	\$ 15,000	\$ 10,000	\$ 5,000
Matching funds for 50/50 Grant	\$ 15,000	\$ 15,000					general cut
<u>8005-NEW VEHICLE - ADDITION TO FLEET</u>			\$ -	\$ -	\$ 130,000	\$ -	\$ 130,000
A new vehicle and equipment to outfit	\$ 65,000	\$ 130,000					cut vehicles
Department Total:	\$ 227,754	\$ 242,554	\$ 227,754	\$ 242,554	\$ 430,763	\$ 244,563	\$ 186,200
Payroll Total:	\$ 458,298	\$ 393,340	\$ 458,298	\$ 393,340	\$ 812,880	\$ 580,930	\$ 231,950
Grand Total:	\$ 686,052	\$ 635,894	\$ 686,052	\$ 635,894	\$ 1,243,643	\$ 825,493	\$ 418,150
					BOS added 2 training positions		

Augusta County Fire-Rescue

Organizational Chart 2023

Current



Juvenile and Domestic Relations District Court

Department Overview:

The juvenile and domestic relations district court handles cases involving:

- Juveniles accused of delinquent acts, traffic infractions or status offenses
- Children in need of services or supervision (Truancy/Runaway)
- Children who have been subjected to abuse or neglect, or abandoned
- Children whose custody, visitation, support or parentage is a subject of controversy
- Children in regards to whom relief of custody or termination of parental rights is sought
- Children in foster care and who are subjects of entrustment agreements
- Minors seeking emancipation or work permits
- Family or household members who have been subjected to or accused of abuse
- Adults accused of child abuse or neglect, or of offenses against a family or household member
- Spouses seeking support after separation
- Enforcement of support orders
- Court consent for certain medical treatments
- Individuals seeking either child or family protective orders

Juvenile and domestic relations district courts differ from other courts in their duty to protect the confidentiality and privacy of juveniles and their families who have legal matters before the court. In addition to protecting the public and holding delinquent juveniles accountable, the court considers services needed to provide for rehabilitation. As a district court, this court does not conduct jury trials. Also, like all other courts in the Commonwealth, protection of victim rights and constitutional safeguards remain the same.

The Juvenile and Domestic Relations District Court serve two separate localities- the County of Augusta and the City of Staunton. One clerk serves both localities and five Judges. Currently, the Honorable Correy R. Smith serves as the Chief Judge and presides two days a week. The Honorable Susan Read and Linda S. Jones each serve as a resident Judge and preside five days a week (occurring at the same time). The J&DR Courts maintain two case management systems and two financial management systems with separate audits for each. The J&DR Courts serve two Circuit Courts, two Commonwealth Attorneys, Augusta County Sheriff's Department, Staunton City Sheriff, Staunton Police Department, Virginia State Police and Virginia Department of Game and Inland Fisheries. Additionally, the J&DR Court maintain separate filing systems for each jurisdiction.

The Clerk's Office staff consists of the Clerk, nine full time Deputy Clerks, one wage employee (vacancy), and one temporary part time scanning assistant (county funded.) Salaries are paid by the Supreme Court for the State of Virginia while Augusta County and the City of Staunton provide a 3% supplement (Staunton providing for three employees/Augusta County providing for seven employees).

Strategic Goals and Objectives:

- Continue to maintain high levels of service while processing increasing caseloads and adapting to mandated required by changed in laws, which affect our courts.
- Continue to communicate with localities concerning specific needs of our courts to provide an adequate, secure courts facility with consideration given to the required maintenance and custodial services necessary to provide a clean, safe environment to all employees and the communities we serve.
- Complete and maintain the yearly expungement process to reduce costs for file storage and prepare to move to new courthouse in each locality.

Budget Summary: (AS PROPOSED, FIGURES NOT ADJUSTED BY CLERK)

Item	FY2022- 2023 Expenditures	FY2023 - 2024 Adopted	FY2023 – 2024 Revised	FY2024 - 2025 Adopted	% Change from FY2024
Operating	\$30,646	\$40,075	\$42,261	\$40,961	2.2%

*Increases are related to state increases to salaries which resulted in an increase to the salary supplement.

Service and Performance Measures:

Item-Staunton/Augusta J&D Court	CY2023
Juvenile Cases (new filings)	3,577
Adult Cases (new filings)	3,217
Hearings Held	UNAVAILABLE
TOTAL FILINGS	6,794

Accomplishments 2023:

- The JDR court has reached full staffing and maintained full staffing for 2023. Please see flow chart attached.
- The rental carts holding files on the third floor of the District Courts Building have been removed. This eliminated a monthly fee to Augusta County of approximately \$1,000.00 (per month). This task was completed by the Clerk, JDR staff, and assistance from Augusta County Maintenance Staff who assisted with moving carts as requested. No outside agency was hired to unload files and place in cabinets. Clerk worked with JDR staff to unload carts to reduce costs to Augusta County.
- Extensive training has been provided to staff members.
- Expungement process (Augusta County files only) has made tremendous progress with assistance from the County funded part-time position. A large shred pick-up was scheduled and completed.

Contact Information:

Callie K. Bailey, Clerk

Location:

Staunton/Augusta County J&DR Court
6 E. Johnson St. 1st. Fl.
Staunton, VA 24401

Phone: (540) 245-5306 ext. 203

Fax: (540) 245-5349

E-mail: cbailey@vacourts.gov

**33030-JUVENILE DOMESTIC COURT
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>Adopted</u>	<u>Difference</u>
	23-24 Revised	FY24-25	FY 23-24	FY 23-24	FY 24-25	FY 24-25	
<u>1100 - SALARIES & WAGES</u>							
Salary Request 3% for each staff member	\$ 9,715	\$ 9,715	\$ 23,039	\$ 23,925	\$ 23,925	\$ 23,925	\$ -
FICA	1,700	1,700					
Temporary scanning assistant	12,510	12,510					
*includes FICA	\$ 23,925	\$ 23,925					
<u>5203 - TELEPHONE SERVICES</u>							
Cost of land lines, fax	\$ -	\$ -	\$ 3,500	\$ 3,800	\$ 3,500	\$ 3,500	\$ -
<u>5501 - TRAVEL EXPENSES</u>							
For Judges and staff for education that is not paid by Supreme Court	\$ -	\$ -	\$ 400	\$ 400	\$ 400	\$ 400	\$ -
<u>5801 - DUES & SUBSCRIPTIONS</u>							
Dues Judges National, State & District-these haven't been pd in years	\$ -	\$ -	\$ 2,435	\$ 2,435	\$ 2,435	\$ 2,435	\$ -
Dues Clerks Association-these haven't been pd in years	-	-					
Lawyer's Weekly Subscription, Miscellaneous	-	-					
Lexis Nexis once yearly cost	-	-					
	\$ -	\$ -					
<u>6001 - OFFICE SUPPLIES</u>							
Copy Machine Lease (Xerox including Supplies)			\$ 10,701	\$ 11,701	\$ 11,701	\$ 10,701	\$ 1,000
B405dn 57/month (1,000 copies incl.) .01980/copy	336	336					robo to revised
copies for B405dn	924	924					
B8155 350/month(20,000 copies incl.) .01/copy	4,200	4,200					
B7030 106/month(1,000 copies incl) .0129/copy	1,272	1,272					
Products for Judges, Case Updates, Handbook, Laws & Rules	-	-					
robo request		1,000					
Miscellaneous Supplies	3,455	2,455					
Shredding services 45.40/ month	514	514					
	\$ 10,701	\$ 10,701					
<u>8002 - FURNITURE & FIXTURES</u>							
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	-	-					
	\$ -	\$ -					
Department Total:	\$ 40,075	\$ 42,261	\$ 40,075	\$ 42,261	\$ 41,961	\$ 40,961	\$ 1,000
Payroll Total:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Grand Total:	\$ 40,075	\$ 42,261	\$ 40,075	\$ 42,261	\$ 41,961	\$ 40,961	\$ 1,000

25TH District J&DR Court Services

Mission:

The Virginia Department of Juvenile Justice protects the public by preparing court-involved youth to be successful citizens.

Department Overview:

The 25th District Court Service Unit is a state agency which provides services to the Juvenile and Domestic Relations Court in seven (7) Counties and five (5) Cities, and covers a geographical area of 3,894 square miles. The main office for the Court Service Unit is located in Staunton, with branch offices in Covington, Fincastle, Lexington, and Waynesboro. In addition to being the Unit’s main office, the Staunton office provides services specifically to the Juvenile and Domestic Relations Court in Augusta County, Highland County and the City of Staunton.

The current programs are:

- Intake Services (Juvenile and Domestic Relations)
- Background Reports (Social History Investigations and Transfer Reports)
- Probation Supervision
- Parole Supervision
- Diversion

Strategic Goals and Objectives:

- To provide agency services
- To retain knowledgeable and skilled staff
- To reduce recidivism rates of Probationers and Parolees
- To reduce the length of probation supervision for low risk offenders
- To sustain staff proficiency in Evidence Based Practices

Budget Summary:

Item	FY2022- 2023 Expenditures	FY2023 - 2024 Adopted	FY2023 – 2024 Revised	FY2024 - 2025 Adopted	% Change from FY2024
Operating	\$5,518	\$4,800	\$4,910	\$5,112	6.5%

*Increases in operating are related to increased costs for telephone services.

Contact Information:

Sandra D. Crawford, Director

Location: 25th District Court Service Unit
6 East Johnson St., 3rd Floor
Staunton, VA 24402

Phone: (540) 245-5315 x 123

E-mail: Sandra.Crawford@djj.virginia.gov

**33040-COURT SERVICES
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>Adopted</u>	<u>Difference</u>
	23-24 Revised	FY24-25	FY 23-24	FY 23-24	FY 24-25	FY 24-25	
<u>5203 - TELEPHONE SERVICES</u>			\$ 4,800	\$ 4,800	\$ 4,612	\$ 4,612	\$ -
Treasurer of VA	\$ -	\$ -					
Switchboard	-	-					
Verizon	-	-					
Cost of office lines, fax, repairs	-	-					
Cell phone-Supervisor	-	-					
	<u>\$ -</u>	<u>\$ -</u>					
<u>8002 - FURNITURE & FIXTURES</u>			\$ -	\$ 110	\$ 500	\$ 500	\$ -
2 office chairs @ \$500	\$ -	\$ -		actual			
3 office chairs @ \$750 FY 16-17	-	-					
17 mini blinds @ 170 FY 16-17	-	-					
2 chairs (clerical)@ \$500 FY17-18	-	-					
1 office chair new hire@\$250 FY19-20	-	-					
	<u>\$ -</u>	<u>\$ -</u>					
Department Total:			\$ 4,800	\$ 4,910	\$ 5,112	\$ 5,112	\$ -
Payroll Total:			\$ -	\$ -	\$ -	\$ -	\$ -
Grand Total:			\$ 4,800	\$ 4,910	\$ 5,112	\$ 5,112	\$ -

Juvenile & Probation

Department Overview:

This section of the budget is comprised of County contributions to entities that provide probation and incarceration services on behalf of the County. Contributions fund preventive and operating expenditures for the services.

Office on Youth: The mission of the Central Shenandoah Valley Office on Youth is to develop positive connections between youth, their families, and communities to build a strong foundation for a successful future. The Office provides programs for juvenile offenders, parental support, substance abuse prevention, suspended and expelled youth, teen pregnancy prevention, and youth employment. The Cities of Staunton and Waynesboro participate in the Office with Augusta County.

Shenandoah Valley Juvenile Center: The Center is a regional facility providing for the temporary care and supervision of juvenile offenders detained or sentenced by order of the Court. Established in 1967 by a commission of Harrisonburg, Lexington, Staunton and Waynesboro, the Center was expanded in 1972 to include Augusta, Rockingham and again in 2011 to include Rockbridge. Localities fund the proportionate share of operating and capital costs according to the total number of detention days utilized in the preceding three calendar years. The assessment percentage for Augusta County in FY24 is 22.18%, percentage for FY25 was unavailable.

Middle River Regional Jail: The Cities of Staunton and Waynesboro and the County of Augusta entered into a service agreement dated June 25, 2001, to operate a regional jail facility. The County has three representatives on the Authority, which approves an annual budget. Localities fund the proportionate share of operating and capital costs according to the total number of inmate days utilized in the preceding three calendar years. Rockingham and Harrisonburg joined the regional jail as members on July 1, 2015. The County’s contribution for FY25 is 37.3% for operating and debt service, 0.3% lower than FY24 which was 37.6%. Augusta County’s annual contribution for capital expenditures is partially funded through savings within the capital improvement fund.

SAW Range: The County of Augusta and Cities of Staunton and Waynesboro operate a regional firing range. The Range consists of a target range, classroom and obstacle course that allow for training of public safety personnel. The capital and maintenance expenditures for the facility are split equally in accordance with a memorandum of understanding. For FY25 the local contributions are for maintenance. Capital projects have been completed as of FY24 and no new projects are planned for FY25. The facility is rented to outside agencies as long as there are open dates for use.

Budget Summary:

Item	FY2022- 2023 Expenditures	FY2023 - 2024 Adopted	FY2023 – 2024 Revised	FY2024 - 2025 Adopted	% Change from FY2024
Operating	\$5,405,414	\$2,928,620	\$5,928,620	\$5,815,884	99%

*Funding for FY25 fully restores funding for the MRRJ operating expenses as a result of the real estate assessment.

**33050-JUVENILE PROBATION
BUDGET REQUEST**

			Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>Adopted</u>	<u>Difference</u>					
			23-24 Revised	FY24-25	FY 23-24	FY 23-24	FY 24-25	FY 24-25						
6015 - OFFICE ON YOUTH					\$	169,218	\$	169,218	\$	182,382	\$	182,382	\$	-
Contribution to regional Office on Youth														7.78% increase
7001 - DETENTION HOME					\$	329,861	\$	329,861	\$	353,031	\$	353,031	\$	-
Contribution to Shenandoah Valley														7% increase
			<u>FY24</u>	<u>FY25</u>										
			22.18%	UNAVAIL	\$	329,861	\$	353,031						
Annual capital contribution														
(paid from escrow) Debt pd off spring 2020														
The FY24 utilizes 35% of SVJDC reserves														
			\$	\$	\$	329,861	\$	353,031						
7002 - MIDDLE RIVER REGIONAL JAIL					\$	2,419,541	\$	5,419,541	\$	5,325,422	\$	5,278,471	\$	46,951
Contribution for operations & debt														BOS restored funding to stop using reserves
			<u>FY24</u>	<u>FY25</u>										
			37.60%	37.30%	\$	5,419,541	\$	5,325,422						
Contribution for debt service														
			37.60%	37.30%	\$	-	\$	-						
Amendment														
Amount funded from escrow-debt only														
			\$	\$	\$	-	\$	-						
Amount funded from 2/3 of														
					\$	-	\$	(564,124)						
annual buy-in loan payment														
			\$	\$	\$	-	\$	-						
Use of reserves saved in escrow														
			\$	\$	\$	-	\$	-						
One half debt payment from escrow														
			\$	\$	\$	-	\$	-						
General fund obligation					\$	5,419,541	\$	4,761,298						
7004 - SAW FIRING RANGE					\$	10,000	\$	10,000	\$	2,000	\$	2,000	\$	-
Contribution to maintenance of														
regional firing range (25%)														
			\$	\$	\$	2,000	\$	2,000						
Capital request for upgrade of														
target software (out of maintenance)														
			\$	\$	\$	8,000	\$	-						
			\$	\$	\$	10,000	\$	2,000						
Department Total:					\$	2,928,620	\$	5,928,620	\$	5,862,835	\$	5,815,884	\$	46,951
Payroll Total:					\$	-	\$	-	\$	-	\$	-	\$	-
Grand Total:					\$	2,928,620	\$	5,928,620	\$	5,862,835	\$	5,815,884	\$	46,951

FY25 BOS restore funding for MRRJ operating expenses

Animal Control

Mission:

It is the mission of the Animal Control Department to provide quality leadership in the animal control field through consistent professionalism, humane law enforcement, and dedication to improved levels of training. Our objective shall be to educate the public and then enforce.

Department Overview:

Augusta County Animal Control continues to respond to steady citizen requests to handle animal situations. Include is health and welfare check on animals that are known concern and from complaints received. The Department continues to support the County Sheriff’s Office and Virginia State Police with animal related problems. Animal Control Officers also euthanize deer and other wildlife when requested by the Department of Game & Inland fisheries. In addition we euthanize and hold animals for Staunton/Augusta Health Dept. that are the result of animal bites and rabies exposure concerns. All Health Department animal calls on weekends, nights and holidays are handled by Animal Control.

Strategic Goals and Objectives:

- Serve the citizens of Augusta County through to the best of staff’s ability and to enforce regulations where appropriate.
- Collaborate with the Augusta County Sheriff’s Office, Staunton and Waynesboro’s Animal Control Officers and the Shenandoah Valley Animal Services Center.
- Educate citizens concerning animal welfare and of the laws and regulations.
- Review and revise Augusta County Animal Control Ordinance (Chapter 5 Augusta County Ord.) as needed.

Budget Summary:

Item	FY2022- 2023 Expenditures	FY2023 - 2024 Adopted	FY2023 – 2024 Revised	FY2024 - 2025 Adopted	% Change from FY2024
Personnel	\$193,880	\$226,117	\$230,082	\$237,306	4.9%
Operating	\$603,677	\$540,070	529,949	626,391	16.0%
Total	\$797,557	\$766,187	\$760,031	\$863,697	12.7%

*Increases in Personnel are related to the COLA increase effective 1/1/24. Increases in operating are related to increased contributions to the Shenandoah Valley Animal Services Center(SVASC) for operating expenses.

Service and Performance Measures:

Item	2021 Actual	2022 Actual	2023 Actual
Number of Calls Received (from CADD)	2854	2375	1991
Number of After-Hours Calls Received	112	198	162
Animals Received – surrenders, strays, seized (dogs & cats only)	316	945	398
Educational Events	2	2	1
Court Cases (Cruelty, dangerous dogs, etc.)	3	12	20*
Registered Dangerous Dogs	6	2	2
Livestock Claims	\$55	\$30	\$0
Kennel Inspections per Community Development	35	10	9
Running at Large Violations	180	78	41
No County License Violations	182	74	34
No Rabies Vaccinations	180	140	27

Number of summons issued (civil and criminal)	138	125	9
Fines Collected for Running-At Large	\$2,150	\$1950	\$600
Fees Collected for No Tags	\$7,700	\$740	\$210
Fees Collected for Pick-Up	\$1,820	\$1740	\$620
Fees Collected for Impoundment	\$3,240	\$4,590	\$4,830
Fines Collected for No Rabies Vaccination	\$1,500	\$1,400	\$375
Restitution from Court (TR414 Co#121)	\$540	9,098	\$4,831.09
Veterinarian Fees Collected	0	\$469	\$420.34

Chart Notes:

1. Call volume decreased with operating hour's changes and only answering emergency calls on weekends in 2022.
2. Fees were no longer charged after May 30, 2022. Changes are needed to Chapter 5, regarding animals of the County Code in order to assess civil penalties.
3. The number of animals (calls) taken to the shelter have decreased since hours have changed and only answering emergency calls on weekends. We feel this could be because of people are finding the owners or taking them to the shelter directly.
4. Court cases includes a large seizure case from June 2023.
5. For Impoundment fees collected in 2023, the total \$4,830 appears high as collection was only between January 1 and May 30. There was one case where \$2,000 was paid in March.

Accomplishments:

- Continued pursuing compliance of unlicensed dogs, as they are made known to the Animal Control Department from the Treasurer's Office. Includes letters to dog owners with no dog tags or rabies certificate. The first letter sent is a reminder that dog tags are needed. The second letter is a violation letter. Approximately 3,100 first notice letters and 1,100 violation letters are sent per year.

Item	2021	2022	2023
# Dog Tags Sold	2,612	2,495	1,505
# Kennel Tags Sold*	80	82	74
Dog/Kennel Tag - Revenue	\$34,570	\$33,221	\$21,389
Dog Tag Violations - Revenue	\$11,650	11,769	\$4,830
Total Revenue	\$46,220	\$44,990	\$26,219

Chart Notes:

1. Kennels may include 20 dogs tags sold. This is not included in the data.
2. Fees were no longer charged after May 30, 2022. Changes are needed to Chapter 5, regarding animals of the County Code in order to assess civil penalties.

- Dwight Strickler was elected to Virginia Animal Control Association Board of Directors for a second term.
- Maintained the 20' disaster trailer to use for animal sheltering as part of the Emergency Operation Plan. This unit is jointly owned by Staunton, Waynesboro and Augusta County and stored in the warehouse at the Government Center in Verona.
- Assisted the Sheriff's Office as needed on animal related events.
- Officers completed semi-annual gun qualification with the Augusta County Sheriff's Office.
- Completed annual surveys as required by the Virginia.
- Maintained the Dangerous Dog Registry as required by Law.
- Completed various training to include, law, large animal rescue, situational, evidence and CIT.
- Continued public outreach and education.
- Maintained records through ECC's CADD.

- Deployed the animal control disaster trailer for seizure and care of approximately 50 animals between June and October 2023.
- Hired an animal control officer which completed basic training.
- 2023 was the first year since COVID that animal control became fully staffed. Our third officer was hired, completed basic training and was released in November.
- Operating hours continue for 8:00 AM – 6:00 PM generally. Officers work 10 hour days and rotate a day off during the week. Emergency calls only are answered afterhours and on weekends.
- The number of dogs taken to the shelter have decreased since hours have changed and only answering emergency calls on weekends. We feel this could be because of people are finding the owners or taking them to the shelter directly on Monday.

Goals:

- Education concerning local ordinance and state law concerning animal welfare.
- Enforce local ordinance and state law when appropriate.
- Support the public animal shelter that animal control.

Contact Information: Candy Hensley, Assistant County Administrator
Dwight Strickler, Animal Control Supervisor

Location: Augusta County Government Center
18 Government Center Lane
PO Box 590
Verona, VA 24482

Phone: (540) 245-5635

E-mail: animalcontrol@co.augusta.va.us

**35010-ANIMAL CONTROL
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>Adopted</u>	<u>Difference</u>
	23-24 Revised	FY24-25	FY 23-24	FY 23-24	FY 24-25	FY 24-25	
<u>3110 - VET BILLS</u>			\$ 7,000	\$ 19,000	\$ 9,000	\$ 9,000	\$ -
Veterinarian care, euthanasia, necropsy, etc. - spent thus far	\$ -	\$ -					
Expenditure as of 11/30/23	4,686	-					
Remaining FY 23-24 Year	4,314	-					
Lentz case	8,302	-					
	<u>\$ 17,302</u>	<u>\$ 9,000</u>					
<u>3120 - PHYSICALS</u>			\$ 165	\$ 901	\$ 165	\$ 165	\$ -
Immunization Fees (titer vaccinations) or new hires	\$ -	\$ -					
Expenditure as of 11/30/23	736	-					
New employee shots cost approx. \$800	-	-					
Titers and checks budget \$165	165	165					
	<u>\$ 901</u>	<u>\$ 165</u>					
<u>5201- POSTAL SERVICES</u>	\$ 350	\$ 350	\$ 350	\$ 350	\$ 350	\$ 350	\$ -
For 2nd notice delinquent letters by Treasurer's Office and Misc. items							
<u>5203 - TELEPHONE SERVICES</u>			\$ 3,817	\$ 3,817	\$ 3,817	\$ 3,817	\$ -
Caroline Digital Landline	\$ 610	\$ 610					
Switchboard - \$30 previously budgeted	30	30					
3 cell phones - \$40/month	1,440	1,440					
SHI International - net motion software annual license (\$99 ea)	297	297					
Wireless air card Monthly Rate - \$40/laptop/month	1,440	1,440					
	<u>\$ 3,817</u>	<u>\$ 3,817</u>					
<u>5305 - MOTOR VEHICLE INSURANCE</u>	\$ 2,225	\$ 2,225	\$ 2,225	\$ 1,690	\$ 2,225	\$ 1,700	\$ 525
3 vehicles				actual			cut to actual
<u>5501 - TRAVEL EXPENSES</u>			\$ 1,870	\$ 4,000	\$ 1,285	\$ 1,285	\$ -
Expenditure as of 11/30/2023	\$ 2,900	\$ -					
*Primarily new hire training costs							
1 Person - State Animal Control Conference - 15 CE Pts		400					
Hotel 3 days - \$135 per day for FY24		405					
Meals \$60/day for FY24		180					
*1 Person - State Animal Control Conference -VACA Board member		-					
Meals for VACA Board member not paid by VACA		100					
Misc. training	200	200					
	<u>\$ 3,100</u>	<u>\$ 1,285</u>					

* No fee on conference - MOU on trailer rental at Gov't Ctr

**35010-ANIMAL CONTROL
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>Adopted</u>	<u>Difference</u>
	23-24 Revised	FY24-25	FY 23-24	FY 23-24	FY 24-25	FY 24-25	
5684 - ANIMAL SERVICES CENTER OPERATIONS			\$ 506,423	\$ 472,254	\$ 586,307	\$ 586,307	\$ -
Contribution for operations of regional Shenandoah Valley Animal Services Center (Based on annual intake per jurisdiction)							
5801 - DUES AND SUBSCRIPTIONS			\$ 105	\$ 105	\$ 105	\$ 105	\$ -
VACA membership dues - \$35 ea.	\$ 105	\$ 105					
5802 - LIVESTOCK & FOWL CLAIMS			\$ 500	\$ 500	\$ 500	\$ 500	\$ -
Expenditure as of 11/30/2022							
Remaining potential expenditure							
Payment to citizens whose animals are destroyed by a dog. This amount fluctuates based on activity within the County.							
6001 - OFFICE SUPPLIES			\$ 1,400	\$ 2,688	\$ 2,432	\$ 2,432	\$ -
Expenditure as of 11/30/2023	\$ 772	\$ -					
Give aways for educational events	400	400					
General supplies - paper, toner, batteries, etc.	500	500					
Custody forms, etc. (County's portion)	500	500					
Copier/Scanner Lease to Own - \$54/month - C405dn	324	648					
Copier/Scanner Maintenance contract - \$32/month	192	384					
(removed scanners approved FY24 to purchase copier/scanner)	\$ 2,688	\$ 2,432					
6008 - MOTOR VEHICLE FUEL			\$ 10,000	\$ 12,780	\$ 12,780	\$ 12,780	\$ -
Fuel for three vehicles							
Expenditure as of 11/30/23	\$ 4,260	\$ -					
Remaining FY 23-24 Year	8,520	-					
	\$ 12,780	\$ 12,780					
6009 - MOTOR VEHICLE MAINT & SUPPLIES			\$ 1,700	\$ 4,409	\$ 1,700	\$ 1,700	\$ -
Expenditure as of 11/30/2023	\$ 689	\$ -					
Garage - engine, brakes, lighting, communications, etc.	1,000	1,000					
Oil changes	500	500					
Car Wash	200	200					
* Camper top back glass	500	-					
* Portable heaters for truck bed for animals - 3 @ \$200 ea. (code)	600	-					
Tires - Dwight	920	-					
* in approved budget, need to purchase before July 1	\$ 4,409	\$ 1,700					

**35010-ANIMAL CONTROL
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>Adopted</u>	<u>Difference</u>
	23-24 Revised	FY24-25	FY 23-24	FY 23-24	FY 24-25	FY 24-25	
6011 - WEARING APPAREL			\$ 1,200	\$ 1,836	\$ 1,500	\$ 1,500	\$ -
Uniforms, boots, all weather gear for new hire							
Expenditure as of 1/30/2023	\$ 936	\$ -					
*Primarily for now hires that increased normal budget amount							
Remaining expenditure	900	1,500					
Increased FY25 due to costs increasing and needs.	\$ 1,836	\$ 1,500					
6030 - DMV ANIMAL FRIENDLY PLATES			\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ -
Tax deductible contributions from:							
State income taxes / DMV animal tag sales							
Offset by revenue from the State							
Revenue passed through to Animal Services Center							
8001 - EQUIPMENT			\$ 1,315	\$ 2,994	\$ 2,750	\$ 2,750	\$ -
Expenditure as of 11/30/2023	\$ 1,744	\$ -					
Repair and replace traps and equip., etc.	500	1,000					
Equipment such as snare poles, gloves, cages, etc.	400	400					
Ammunition - Qualifying primarily - pistol & rifle	350	350					
Ballistic vest replacement - Strickler - expires 2028	-	-					
Ballistic Vest Replacement - Wilkins - expires 2028	-	-					
Ballistic vest - Bright - expires 2024	-	1,000					
	\$ 2,994	\$ 2,750					
8002 - FURNITURE & FIXTURES			\$ -	\$ 625	\$ -	\$ -	\$ -
Desk - Dwight (purchased)	\$ 425	\$ -					
2 office guest chairs	200	-					
	\$ 625	\$ -					
Department Total:			\$ 540,070	\$ 529,949	\$ 626,916	\$ 626,391	\$ 525
Payroll Total:			\$ 226,117	\$ 230,082	\$ 237,306	\$ 237,306	\$ -
Grand Total:			\$ 766,187	\$ 760,031	\$ 864,222	\$ 863,697	\$ 525

Animal Control Organizational Chart



Emergency Management Coordinator

The Office of Emergency Management is responsible for professional and technical administrative work relating to developing and maintaining the Regional Operation Plan and Hazmat/Sara Title III plans for Staunton, Augusta County, and Waynesboro (SAW) Region. In addition, responsibilities include coordination of disaster preparedness, emergency operations center manager, training and development of departments, volunteer organizations, and citizens that are responsible for preparing for, responding to, or recovering from a natural or man-made emergency, along with coordinating recovery and mitigation for citizens and local governments due to hazardous material incidents, pandemics, man-made or natural disasters.

Mission

The mission of the Office of Emergency Management is to adopt an all-hazards approach, ensuring a safe, secure, and resilient environment for both citizens and visitors of Augusta County by actively building on the pillars of emergency management by mitigating against, preparing for, responding to, and recovering from emergencies. The Office of Emergency Management strives to protect the community against diverse challenges by building resiliency and supporting the overarching mission of Augusta County.

Department Overview

The Office of Emergency Management provides emergency management services for Augusta County. The significant areas of focus include emergency management planning and policy, building a countywide emergency training and exercise program, public preparedness, awareness, and education, and providing guidance to enhance response and recovery capabilities. The Office of Emergency Management is dedicated to the prevention of, preparing for, responding to, recovering from, and mitigating new and challenging threats.

The Office of Emergency Management develops a vision and direction to provide the knowledge, skills, and ability to be a subject matter expert in the field of emergency management. The Office of Emergency Management develops, reviews, and coordinates emergency management programs to meet the county's needs and ensure a state of readiness. The plan is managed, developed, and updated based on an all-hazards approach to emergency management.

The Office of Emergency Management will act as the liaison to county, regional, state, volunteer, and private partners in order to prepare for, effectively respond to, and quickly recover from significant emergencies. This is done by providing an operational framework for county and partnering agencies when responding to an emergency in Augusta County.

The Office of Emergency Management works with many partners to develop and maintain the Emergency Operation Plan and other functions. Some of the key partners that the Office of Emergency Management partners with are the Staunton-Augusta-Waynesboro (SAW) region, Central Shenandoah Planning Commission (CSPDC), Virginia Department of Health (VDH), Virginia Department of Emergency Management (VDEM), and the Department of Environmental Quality (DEQ), along with other government, civic, and private partners.

Strategic Goals and Objectives:

- Expected to plan, develop, implement, and administer county-wide policies and programs related to emergency management; measure program effectiveness and recommend enhancements and improvements to the county's Emergency Management Plan to achieve a high level of preparedness and response capability to risks likely to impact the community.
- Collaborate with other officials to prepare and analyze damage assessments following disasters or emergencies
- Strive to meet and exceed the requirements to become a StormReady community.
- Have the ability to stand up a Ham Radio communication center within minutes of a catastrophic communications failure.
- Develop an Emergency Operation Center EOC along with training staff who have roles and responsibilities in an EOC
- Keep informed of federal, state, and local regulations affecting emergency plans and ensure that plans adhere to those regulations
- Train local departments and groups in preparations of long-term plans that are compatible with federal and state plans
- Propose alteration of emergency response procedures based on the regulatory changes, technological changes, or knowledge gained from outcomes of previous emergency situations
- Keep informed of activities or changes that could affect the likelihood of an emergency and those that could affect response efforts and details of plan implementation.
- Review emergency plans of individual organizations to ensure their adequacy.
- Keep emergency contacts and information up to date
- Coordinate disaster response or crisis management activities, such as evacuations, opening shelters, helping facilities develop emergency operation plans, and implementing special needs plans and programs
- Consult with officials of local and area governments, schools, and other institutions to determine their needs and capabilities in the event of a natural disaster or another emergency.
- Apply for federal funding for emergency management-related needs and administer and report the progress of grants
- Administers public education training programs to outside organizations, agencies, and entities
- Develop and maintain a robust emergency alerting and warning system for internal and public awareness. Through CodeRed, news outlets, social media, and others.

Long-range planning and goals

- Have annual Emergency Operation Center and emergency support functions training
- Update and add sections to the Emergency Operations Plan (cyber security, social unrest, etc.)
- Reestablish a mobile command unit or mobile Emergency Operations Center
- Develop a public safety drone team

Budget Summary

Item	FY2022- 2023 Expenditures	FY2023 - 2024 Adopted	FY2023 – 2024 Revised	FY2024 - 2025 Adopted	% Change from FY2024
Personnel	\$87,174	\$88,255	\$90,581	\$93,386	5.8%
Operating	\$16,146	\$19,030	\$25,073	\$38,331	101.4%
Total	\$103,320	\$107,285	\$115,654	\$131,717	22.8%

*Increases in Personnel are related to the COLA increase effective 1/1/24. Operating increases are a result of moving the CERT expenses from Community Development to Emergency Management and the cost of a ham radio project.

In FY2023, the Department of Emergency Management added 192 new subscribers to the county’s emergency notification system, “CodeRed.” CodeRed was promoted in community outreach presentations by the public safety group, social media platforms, and printed county publications. Implementing and constructing a robust emergency notification system is important to the community's emergency management approach. The goal for next year is to get out in the community and promote this service. We hope to move forward with enhancing this service by adding a weather warning completed this year. By adding this feature, it moves the county one step closer to becoming a StormReady community. The Office of Emergency Management will continue to strive to grow the subscribers to the emergency notification system while looking at and developing different ways to communicate with the community.

In March, the CSPDC approached the SAW jurisdictions about the CSPDC no longer supporting the Community Emergency Response Team (CERT). Rebecca Joyce from the CSPDC started this organization over 20 years ago, and the three SAW jurisdictions have supported this program monetarily. Starting in July of this year, we have been working on finding a home for the CERT program. With a leadership team made up of CERT members and members of the LEPC, we are pleased to announce this program will continue. Augusta Health has stepped up to be the sponsoring agency through FEMA, and the Saw jurisdiction is going to continue to support this program. The first Basic CERT class will start in the Spring of 2024, and the hope is to do a second one in the fall of 2024. We are looking at getting this group more involved in community outreach and educating the public on how to care for their family and neighbors in a disaster. This group has and will continue to bring value to the county by helping to ensure we, as a whole community, are prepared for and resilient in recovery.

A core function of emergency management is to help plan and develop incident action plans for special events. Along with the public safety team, we have developed five full incident action plans for special events held in the county. Along with developing plans, the department has helped in reviewing community groups and organizations' emergency plans. The department has helped private businesses, Nursing and assisted living facilities, non-profit groups, and other government agencies. The goal for this next year is to create a set of guidelines to help develop these preparedness documents for the significant events held in Augusta County.

Indicator	Calendar Year 2023 Actual	Calendar Year 2024 Actual	Calendar year 2025 Goals

County and Volunteers that received emergency operations training	159	178	250
New CodeRed Members (Countywide alerting system)	247	192	250
Number of Businesses assisted with Emergency Operations Planning.	13	17	20
Incident action plans developed for significant events	3	5	7

Accomplishments:

- The Office of Emergency Management helped and participated in two tabletop exercises and one full-scale exercise.
- Help the CERT program get back on its feet with a new sponsoring agency
- Finished the new Emergency Response Guide for the Government Center and started working with the libraries.
- Responded to and managed several emergencies with assistance from local and state partners.
- Established knowledge and resources on the high-hazard dams in the county, along with non-hazard class dams.
- The Emergency Management Coordinator completed several certifications and education trainings this year.

Major Events in Emergency Management

- 2 state of emergencies
- 2 locale emergencies
- 5 special events
- Plane Crash in the St. Mary's Wilderness
- Ball Aluminum Fire
- 4 Search and rescue calls
- Royal Orchard Mountain Fire
- 8 Weather Warnings
- 2 major hazmat calls

Contact Information:

Patrick L. Lam, Emergency Management Coordinator

Location: Augusta County Government Center
18 Government Center Lane
P.O. Box 590
Verona, VA 24482

Phone: (540) 245-5408

E-mails: plam@co.augusta.va.us.us

**35050-EMERGENCY MANAGEMENT
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>Adopted</u>	<u>Difference</u>
	23-24 Revised	FY24-25	FY 23-24	FY 23-24	FY 24-25	FY 24-25	
<u>3320- CONTRACT SERVICES</u>			\$ 3,850	\$ 6,035	\$ 6,658	\$ 6,658	\$ -
Crisis Go	\$ 4,235	\$4,658					
On Solve CodeRED Weather Warning	1,800	2,000					
	<u>\$ 6,035</u>	<u>\$6,658</u>					
<u>5203 - TELEPHONE SERVICES</u>			\$ 762	\$ 762	\$ 762	\$ 762	\$ -
Landline	\$ 162	\$ 162					
Cell phone	600	600					
	<u>\$ 762</u>	<u>\$ 762</u>					
<u>5305 - MOTOR VEHICLE INSURANCE</u>			\$ 601	\$ 563	\$ 601	\$ 601	\$ -
Insurance	\$ 556	\$ 563					
	<u>\$ 556</u>	<u>\$ 563</u>					
<u>5501 - TRAVEL EXPENSES</u>			\$ 2,000	\$ 1,400	\$ 2,400	\$ 2,400	\$ -
Travel	\$ 2,000	\$ 2,000					
Virgina Emergency Management Association Symposium	350	400					
	<u>\$ 2,350</u>	<u>\$ 2,400</u>					
<u>5801 - DUES & SUBSCRIPTIONS</u>			\$ 1,480	\$ 1,480	\$ 1,580	\$ 1,580	\$ -
Virgina Emergency Management Association (VEMA)	\$ 125	\$ 125					
Weather Subscription	95	195					
National Emergency Management Association (NEMA)	250	250					
Zoom	240	240					
Visio Pro	170	170					
Adobe Creative Cloud	600	600					
	<u>\$ 1,480</u>	<u>\$ 1,580</u>					
<u>6001 - OFFICE SUPPLIES</u>			\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ -
Printer Cartridges / Copier	\$ 233	\$ 234					
Paper	100	66					
Miscellaneous	800	800					
Medical Supplies for office and command vehicle	1,278	900					
	<u>\$ 2,411</u>	<u>\$ 2,000</u>					
<u>6008 - VEHICLE & POWER EQUIPMENT FUEL</u>			\$ 2,450	\$ 2,450	\$ 2,450	\$ 2,450	\$ -
Vehicle Fuel	\$ 2,450	\$ 2,450					
	<u>\$ 2,450</u>	<u>\$2,450</u>					

**35050-EMERGENCY MANAGEMENT
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>Adopted</u>	<u>Difference</u>
	23-24 Revised	FY24-25	FY 23-24	FY 23-24	FY 24-25	FY 24-25	
<u>6009 - MOTOR VEHICLE MAINTENANCE & SUPPLIES</u>			\$ 187	\$ 187	\$ 1,387	\$ 1,387	\$ -
Oil Changes	\$ 165	\$ 165					
State Inspection	22	22					
Tires		1,200					
Radio Maintenance	-	-					
	<u>\$ 187</u>	<u>\$ 1,387</u>					
<u>6011 - WEARING APPAREL</u>			\$ 200	\$ 196	\$ 200	\$ 200	\$ -
Apparel	\$ 200	\$ 196					
Jacket	-	-					
Boots	-	-					
Hardhat/Helmet	-	-					
	<u>\$ 200</u>	<u>\$ 196</u>					
<u>6013 EDUCATION & TRAINING</u>			\$ 3,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ -
Training for county employees	\$ 2,000	\$ 2,000					
	<u>\$ 2,000</u>	<u>\$ 2,000</u>					
<u>6014 PUBLIC EDUCATION AND AWARENESS</u>			\$ 1,500	\$ 7,000	\$ 7,000	\$ 7,000	\$ -
Public Education and Awareness	\$ 1,500	\$ 1,500					
CERT team (Augusta Health)	5,500	5,500					
	<u>\$ 7,000</u>	<u>\$ 7,000</u>					
<u>6015 EMERGENCY MANAGEMENT</u>			\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ -
Emergency Management	\$ 1,000	\$ 1,000					
	<u>\$ 1,000</u>	<u>\$ 1,000</u>					
<u>8001 - EQUIPMENT</u>			\$ -	\$ -	\$ 12,293	\$ 10,293	\$ 2,000
Equipment	\$ -	\$ -					
Computer	600	2,000					
Ham Radio project	6,344	10,293					
	<u>\$ 6,944</u>	<u>\$ 12,293</u>					
<u>8002 - FURNITURE & FIXTURES</u>			\$ -	\$ -	\$ -	\$ -	\$ -
Furniture & Fixtures	\$ -	\$ -					
	<u>\$ -</u>	<u>\$ -</u>					
Department Total:			\$ 19,030	\$ 25,073	\$ 40,331	\$ 38,331	\$ 2,000
Payroll Total:			\$ 88,255	\$ 90,581	\$ 93,386	\$ 93,386	\$ -
Grand Total:			\$ 107,285	\$ 115,654	\$ 133,717	\$ 131,717	\$ 2,000

Emergency Management Organizational Chart

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graph TD; A["Timothy Fitzgerald  
County Administrator"] --- B["Patrick Lam  
Emergency Management  
Coordinator"]
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Timothy Fitzgerald
County Administrator

Patrick Lam
Emergency Management
Coordinator

**Augusta County
Fiscal Year 2024-2025
Departmental Budgets by Function**

Public Works

Department	FY2022– 2023 Actual	FY2023 - 2024 Adopted	FY2023 – 2024 Revised	FY2024 - 2025 Adopted	% Change from FY2024
Highway & Roads	\$ 17,429	\$ 20,000	\$ 20,000	\$ 20,000	0%
Street Lights	127,341	121,000	121,000	121,000	0%
Sanitation & Waste Removal	2,531,505	2,630,274	2,804,006	3,090,191	17%
Recycling Program	153,089	176,300	184,100	184,100	4%
Facilities Management	2,206,222	2,225,311	2,262,366	2,304,245	4%
Total Public Works	\$ 5,035,586	\$ 5,172,885	\$ 5,391,472	\$ 5,719,536	11%



Facilities Management

(Includes: Highways & Roads, Street Lights, Sanitation and Waste, Recycling and Maintenance of Buildings and Grounds)

Mission Statement:

To provide safe, secure, and well maintained buildings and grounds for the residents, employees, and visitors of Augusta County in a professional, responsible, and safe manner.

Goals and Objectives:

To safely, and efficiently maintain County properties, equipment and assets to provide a safe, clean and hazard free environment for our residents, employees and visitors by use of preventive maintenance, and providing quality customer service.

Department Overview:

The Facilities Management Department is responsible for the maintenance and upkeep of all County owned Properties. There currently 45 employees in the Department, 31 of which are part-time employees, and 14 full time employees. 22 of those part time employees are employed as Solid Waste Site Caretakers with one Coordinator, seven work in the Grounds Maintenance area, four of which are seasonal employees. There is one part time Sign Technician. The remaining full time employees are split between Building Maintenance (4), Grounds Maintenance (4), Custodial (4), one full time Maintenance Worker / Sign Technician, and one full time Director. The Department reports to The Assistant County Administrator.

Tasks:

- Building, electrical, mechanical and plumbing repairs, as well as preventative maintenance performed by staff and contract agreement.
- Remodeling projects utilizing staff to complete projects from painting, to concrete pouring, general remodeling work, landscaping, and easement maintenance.
- Grounds keeping aspect of each facility, this can include mowing, trimming, mulching, tree and shrub trimming, ballfield maintenance, landscaping, and general upkeep and maintenance of the grounds through staff and contract agreements.
- Janitorial/Custodial duties by the use of staff, and contract agreements.
- Maintain ten solid waste and 9 recycling sites located throughout the County.
- The Department makes professional signs for all County Departments and buildings.
- Create and maintain street signs throughout the County.
- Maintenance of County owned easements which includes mowing and debris management.
- Snow removal at County owned properties by the use of staff, and contract agreements.

Properties Include:

-Government Buildings-

The Government Center Complex, and extensions, DSS Building, District Courts Building, Circuit Courthouse, OSHA Building, Sheriffs Department.

-Fire and Rescue Buildings-

Fire and Rescue Burn Building, Company 10 Fire Department, Company 25 Riverheads Fire Department, Company 11 Preston L. Yancey Fire Department, Rescue 16 Craigsville-Augusta Springs First Aid Crew.

-Parks and Recreation-

Natural Chimneys Campground and Pool, Stuarts Draft Park and Pool, Augusta Springs Park, Crimora Park, Mill Place Industrial Park Walking Trail, Deerfield Park Community Center, and Dooms Crossing boat landing.

-Libraries-

Fishersville Library, Churchville Library, and Deerfield Library and Community Center.

-Surplus School Properties-

Old School Board Office Buildings, Verona Elementary School

-Property Leases-

Berry Farm, Mill Place Industrial Park, Buffalo Gap House,

-Other Properties-

Gochenhour Property, Grandma Moses Property, Zapton House, Shenandoah Valley Animal Service Center and County owned easements

-Solid Waste Disposal Sites –

Mt. Solon, Mt. Sidney, New Hope, Crimora, Verona, Churchville, Sherando, Greenville, Augusta Springs, Deerfield

Budget Summary:

Highways & Roads:

Item	FY2022- 2023 Expenditures	FY2023 - 2024 Adopted	FY2023 – 2024 Revised	FY2024 - 2025 Adopted	% Change from FY2024
Operating	\$17,429	\$20,000	\$20,000	\$20,000	0.0%

Street Lights:

Item	FY2022- 2023 Expenditures	FY2023 - 2024 Adopted	FY2023 – 2024 Revised	FY2024 - 2025 Adopted	% Change from FY2024
Operating	\$127,341	\$121,000	\$121,000	\$121,000	0.0%

Sanitation & Waste Removal:

Item	FY2022- 2023 Expenditures	FY2023 - 2024 Adopted	FY2023 – 2024 Revised	FY2024 - 2025 Adopted	% Change from FY2024
Personnel	\$331,122	\$380,380	\$431,366	\$543,236	42.8%
Operating	2,200,383	2,249,894	2,372,640	2,546,955	13.2%
Total	\$2,531,505	\$2,630,274	\$2,804,006	\$3,090,191	17.5%

*Increases in Personnel include adjustments for years of service for dumpsite caretakers. Changes in operating are related to increases for daily operating costs at the regional landfill.

Recycling:

Item	FY2022- 2023 Expenditures	FY2023 - 2024 Adopted	FY2023 – 2024 Revised	FY2024 - 2025 Adopted	% Change from FY2024
Operating	\$153,089	\$176,300	\$184,100	\$184,100	4.4%

*Increases in operating are due to a new hauling contract for recycling containers.

Maintenance:

Item	FY2022- 2023 Expenditures	FY2023 - 2024 Adopted	FY2023 – 2024 Revised	FY2024 - 2025 Adopted	% Change from FY2024
Personnel	\$964,521	\$1,042,911	\$1,012,617	\$1,059,061	1.5%
Operating	1,241,701	1,182,400	1,249,749	1,245,184	5.3%
Total	\$2,206,222	\$2,225,311	\$2,262,366	\$2,304,245	3.5%

. *Increases in operating are related to increased costs for goods and services.

Service and Performance Measures:

	CY 20	CY 21	CY 22	CY 23
Number of compactor/recycling sites provided & maintained	10	10	10	10
Preventive Maintenance Contracts	6	6	6	13
Buildings Maintained	22	22	22	22
Fleet Vehicles Maintained	16	16	16	16
Pools Maintained	2	2	2	2
Parks / Trails Maintained	6	6	6	6
Signs: Road Work	309	234	181	211
New Blades Made	241	217	182	211
New In House Signs	84	222	252	192

Accomplishments:

General

- Performed general and preventive maintenance for County owned Facilities by use of staff, and contract agreements with zero injuries.
- Maintained County owned parks by use of staff, and contract agreements with zero injuries.
- Required employees to participate in OSHA certified safety training programs. The employees have been very attentive, and have gained a plethora of knowledge from the classes. These classes are ongoing, and will be a requirement going forward for OSHA compliance.
- Provided solid waste disposal and recycling for the citizens of Augusta County.
- Maintained Fire Extinguishers at all County properties as required by NFPA 10.
- Maintained elevator systems as required by the 2018 VA Maintenance Code Sec. 606 and ASME A17.1.
- Maintained the fire sprinkler and alarm systems as required by 2018 VA Maintenance Code Sec. 704 and NFPA 25.
- Maintained street signs throughout the County as well as signs for County properties.
- Maintained 11 preventive maintenance contracts to include:
 - 1. County owned elevators (7).
 - 2. Facility sprinkler system (5).
 - 3. Boiler/Chiller Water Treatment (1).
 - 4. Electric Sliding Doors (15 sets).

- 5. Pest Control (4 locations).
 - 6. Commercial Kitchen Range Hoods (2)
 - 7. Fire Extinguishers (All Locations)
 - 8. Generators (11)
 - 9. Scissor Lift (1)
 - 10. Floor Scrubber (1)
 - 11. Fork Lift (1)
 - 12. Garage Doors (20)
 - 13. Back Flow Devices – Domestic and Fire Lines (15)
- Utilized shared service with ACSB bus garage and ACSA for several completed task.
 - Continually working together as one department between our building and grounds divisions, in order to work more efficient and effectively.
 - Assisting with Government Center renovation project
 - Completed ECC Dispatch Center remodel
 - Assisting with Government Center Renovation projects
 - Assisting with Staunton Augusta Waynesboro Animal Service Center relocation project
 - Assisting with Courthouse project

Career Development

- With the departments newly developed Career Enhancement Program, I am proud to report we currently have 7 staff members that have enrolled into one or more of the options. We now have 4 Registered Technicians to apply herbicides/pesticides, 4 Certified Pool Operators, as well as 3 staff members actively taking adult education classes at VCTC, that pertain to their field of work. This has been and will continue to be beneficial to the County and the employees.
- We have one employee that has completed their first step (2 years) in the VCTC 6-year program, receiving a pay increase of 5% for completing 4 semesters of adult learning classes.
- For the upcoming year we anticipate 2 more employees obtaining their Certified Pool Operators certification, three employees recertifying to maintain their Registered Technician certification, and an additional employee completing their first step (2 years) in the VCTC 6-year program to receive a 5% pay increase in March of 2024.

Solid Waste Sites

- **All sites** - Maintained Solid Waste Collection Sites throughout the County by making deck repairs, repairing motors, making compactor repairs, providing snow removal, and aiding the caretakers who maintain the sites.
- **Churchville Site** – Replaced compactor
- **New Hope Site** – Procured the replacement of the compactor, the compactor pad and repaving the road that leads to the site. This work is scheduled to begin in February 2024. Total cost of this work is \$109,330.50 and is being funded out of the capital depreciation account 8198.

Easements

- We have maintained County easements to a higher standard this year. We have actually have been able to gain some ground on the easements, and they are in better shape than they have been in previous years. We hope that moving forward we are able to keep on this current track. There are still a few larger easements that will require a contractor to get them back in shape. Engineering is working to procure this work in CY-2024.

Parks

- **All Parks** - We have been successful in maintaining 6 parks to a high level. We continue to make improvements for the guest, some of which are seen and other improvements are unseen.
- **Natural Chimneys Park** – All of the shelter roofs were replaced in CY-23. The total cost of this project was \$69,093.20 and was funded out of the capital depreciation account 8198.



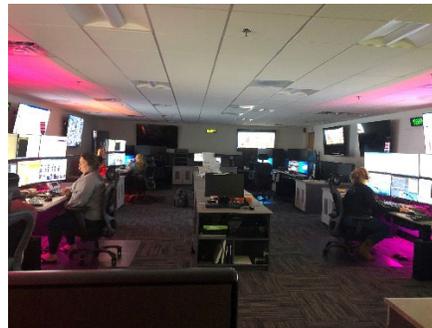
- **Natural Chimneys Park** – The water tank that serves the parks staff, campers and guest was rehabilitated this year. The entire inside of the tank was abrasive blasted, primed, stripe coated and final coated with a NSF approved epoxy coating for potable water. The cost for this work totaled \$41,500.00 and was funded from the capital depreciation account 8142. This cost also included inspections from a third-party engineer for compliance.
- **Stuarts Draft Park** – Expanded the infield at one of the ball fields to be able to accommodate expanded age groups utilizing the field. The expansion of the infield included new bases and mobile pitching mound and storage area and infield mix. Funds for the bases and pitching mound were provided by South River and Riverheads parks and recreation infrastructure accounts, operating funds from Parks and Rec annual budget and operating funds from Maintenance annual budget to total \$4,056.13.

Government Buildings

- **OSHA/DOLI** – Replaced the west HVAC roof top unit. This unit was depreciated out in the capital depreciation schedule. The unit had a failed heat exchanger and would have been too costly to repair. We added dehumidification controls within the unit, as the previous unit had been retrofitted. This work was completed by Young’s Mechanical Solutions under emergency procurement guidelines, and was completed on time on budget. Total cost for this replacement was \$24,225.00 and was funded from the capital depreciation account 8198.

- **Government Center** – Restrooms – Real estate hallway. These restrooms were remodeled by replacing the failing floor covering, replacing the ceiling tile, painting the partitions, and painting the walls. The cost for this remodel was funded out of the capital depreciation account 8198 for the flooring (\$3,726.59) with the remainder of the cost covered out of the maintenance operating budget.
- **Government Center** – ECC Dispatch Center Remodel – This project included the updating, expanding and remodeling of the entire ECC dispatch center. Through the IFB process, Nielsen Construction was the contractor awarded the project. The project included the temporary relocation of the dispatch center, updating and upgrading the ECC server room and center. All new equipment, new low and high voltage wiring, flooring, walls, ceiling, carpet, consoles, monitors, storage and adjustments to the HVAC systems. The project was completed on time and under budget to total \$642,701.28. This project was paid for with ARPA funding.

Old Dispatch Center



New Dispatch Center

- **Government Center** – Treasure Office Counter – The counter in the Treasures office has been an issue for years. When installed, the counter was very deep. Once we installed the bullet resistant panels in all of the service counter, it was realized that the employees could not efficiently perform their daily task without utilizing stools to stand on. We contracted, through the RFP process with Nielsen Construction to have the counter cut down in width 10”. This work was completed on time and on budget, with funding from the maintenance operating budget of \$2,500.00. The employees are now able to complete transactions at the counter much more safely, and are happy with the changes.
- **Government Center** – Service Counters – Lighting improvements were made to each of the service counters on the customer side of the counter. Sufficient lighting had become an issue once the bullet resistant panels were installed several years ago. We were able to retrofit LED recessed can lights in the soffits above the counters to create better lighting for the customers.
- **Circuit Court** – We have moved to a contract cleaning company for the Circuit Court facility. This has proven to be an improvement to the building.
- **Sheriff's Office** - We continue to monitor the humidity levels at the Sheriffs Office facility. The improvements that have been made including the addition of dehumidification to the existing units, the

limiting of the economizers, and the chair mat venting have improved the air quality greatly. We will continue to monitor, as we feel there is still work to be done to make this facility better.

- **Animal Shelter** – We have assisted the SVASC with several different issues since the County took over fiscal agent responsibilities in July 2023. We have helped with HVAC issues, plumbing issues for the animal waste system, and the domestic waste system, as well as general maintenance of the facility.

Planned:

- Continue to provide exceptional service to the public, and our customer base.
- Continue integrating task performed by the buildings and grounds disciplines.
- Continue to replace lighting fixtures to a higher efficiency type, as the ballast go out, or repairs are needed.
- Develop a Facilities Capital Improvement Plan.
- Utilize staff to maintain more equipment in order not to have to contract out as much work.
- Provide educational opportunities for employees in order for them to expand their knowledge in the maintenance line of work.
- Work to locate all private utilities at NC Park and create a GIS layered map of the utilities so moving forward we have everything documented and located.
- Stuarts Draft Park – Parking lot pavement crack repairs and sealcoat
- Replace solid waste compactor at the New Hope site. Scheduled for 02-2024
- Repave road leading to the New Hope Solid Waste site. Scheduled for 02-2024
- Replace East HVAC unit at the Food Pantry. Scheduled for 01-2024
- Replace solid waste compactor at Verona site.
- Replace Chillers at the Government Center facility.
- Paint exterior of Social Services building.
- Replace RTU #3 at the ACSO.
- Further explore storm drain issues at the Government Center and look into minimizing the amount of water that backs up in the basement area.
- Continue to work on the humidity issues within the Sheriffs Office facility with the ultimate goal of replacing carpet and flooring in the dispatch area.
- Investigate and repair/replace sewer line at old Smith Shop on the Government Center Complex.
- Replace wood decking material with concrete at the solid waste sites.
- Assist Administration with Government Center renovations, Animal Shelter project, Storm Sewer project, and Courthouse project.

Contact Information:

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Director of Facilities Management
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Phone: (540) 245-5632
E-mail: rsprouse@co.augusta.va.us

**41020-HIGHWAYS ROADS
BUDGET REQUEST**

Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>Adopted</u>	<u>Difference</u>
23-24 Revised	FY24-25	FY 23-24	FY 23-24	FY 24-25	FY 24-25	
<u>3325 - REPLACEMENT & SUPPLIES - ST SIGNS</u>		\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ -
Materials and equipment to maintain, repair, and install street signs and other sign requests.						
<u>8001 - EQUIPMENT</u>		\$ -	\$ -	\$ -	\$ -	\$ -
Department Total:		\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ -
Payroll Total:		n/a	n/a	n/a	n/a	n/a
Grand Total:		\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ -

**41040-STREET LIGHTS
BUDGET REQUEST**

4	Detail	Detail	<u>Original</u>	<u>121</u>	<u>Request</u>	<u>Adopted</u>	<u>Difference</u>
	23-24 Revised	FY24-25	FY 23-24	FY 23-24	FY 24-25	FY 24-25	
<u>5100 - ELECTRIC SERVICES</u>			\$ 121,000	\$ 121,000	\$ 121,000	\$ 121,000	\$ -
Monthly bills for streetlights, includes Mill Place fountain							
	Department Total:		\$ 121,000	\$ 121,000	\$ 121,000	\$ 121,000	\$ -
		Payroll Total:	n/a	n/a	n/a	n/a	n/a
		Grand Total:	\$ 121,000	\$ 121,000	\$ 121,000	\$ 121,000	\$ -

**42010-SANITATION WASTE REMOVAL
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>Adopted</u>	<u>Difference</u>
	23-24 Revised	FY24-25	FY 23-24	FY 23-24	FY 24-25	FY 24-25	
<u>3310 - MAINTENANCE & UPKEEP OF SITES</u>			\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ -
	\$ 20,000	\$ -					
	\$ 20,000	\$ -					
<u>3311 - LEASE PAYMENTS</u>			\$ 19,753	\$ 20,146	\$ 20,550	\$ 20,550	\$ -
Deerfield(Cale)	\$ 180	\$ 180					
Sherando expires 07/28/2025 no increases	1,800	1,800					
Deerfield(Hoy Stevens) 7-1-2023 revised to \$550	550	550					
Churchville(CHurchville Marketplce) exp 12/31/2023	13,480	13,884					
Greenville(Luck) expires 05/01/2026 No increases	4,136	4,136					
	\$ 20,146	\$ 20,550					
<u>3322 - CONTAINERIZATION PROGRAM - CONTR.</u>			\$ 722,160	\$ 726,000	\$ 726,000	\$ 726,000	\$ -
Contract with BTS (new contract Feb 2023) for hauling from sites to landfill. 5 year contract began Feb 2023.							
Contract includes monthly fuel adjustment.							
Average 60,507/month x 12 726,088/yr							
<u>3500 - AUGUSTA COUNTY CLEAN UP</u>			\$ 23,981	\$ 25,528	\$ 18,550	\$ 18,550	\$ -
Annual event includes hauling of additional dumpsters and tires.							
<u>3800 - SANITARY LANDFILL #1 - CONTRACT</u>			\$ 1,399,945	\$ 1,516,431	\$ 1,696,058	\$ 1,696,058	\$ -
Includes daily operations and ground water monitoring at Landfill. Amount from landfill budget.							
<u>3900 - LEACHEATE EXPENSES</u>			\$ 55,248	\$ 55,728	\$ 56,990	\$ 56,990	\$ -
Based on landfill budget.							
<u>5100 - ELECTRIC SERVICES</u>			\$ 8,807	\$ 8,807	\$ 8,807	\$ 8,807	\$ -
Electric services at compactor and recycle sites.							
Department Total:			\$ 2,249,894	\$ 2,372,640	\$ 2,546,955	\$ 2,546,955	\$ -
Payroll Total:			\$ 380,380	\$ 431,366	\$ 543,236	\$ 543,236	\$ -
Grand Total:			\$ 2,630,274	\$ 2,804,006	\$ 3,090,191	\$ 3,090,191	\$ -

includes increases for caretakers based on YOS

**42020-RECYCLING PROGRAM
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>Adopted</u>	<u>Difference</u>
	23-24 Revised	FY24-25	FY 23-24	FY 23-24	FY 24-25	FY 24-25	
<u>3310 - MAINTENANCE & UP-KEEP OF SITES</u>							\$ -
To replace or repair decks, rails, painting of containers, etc.							
<u>3322 - HAULING RECYCLING CONTAINERS</u>			\$ 156,000	\$ 163,800	\$ 163,800	\$ 163,800	\$ -
Based on contract for trash hauling services. Includes monthly fuel adj. Average 13,652/month - 163,832 / year							
<u>3323 - PAYMENTS FOR RECYCLING</u>			\$ 17,300	\$ 17,300	\$ 17,300	\$ 17,300	\$ -
*H&R - Recycled Paper	\$1,800	\$0					
*Sunoco - Cardboard, mixed paper, aluminum, metal cans	15,500	-					
	<u>\$17,300</u>	<u>\$0</u>					
<u>3600 - RECYCLING COMMITTEE</u>			\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ -
Recycling Containers	\$ 200	\$ -					
Hazardous Waste Event	1,000	-					
Public School Grants	1,200	-					
Misc. Signs at Compactor Sites	1,150	-					
Funds for event booths	50	-					
(Moved from 82010)	<u>\$ 3,600</u>	<u>\$ -</u>					
Department Total:			\$ 176,300	\$ 184,100	\$ 184,100	\$ 184,100	\$ -
Payroll Total:			n/a	n/a	n/a	n/a	n/a
Grand Total:			<u>\$ 176,300</u>	<u>\$ 184,100</u>	<u>\$ 184,100</u>	<u>\$ 184,100</u>	<u>\$ -</u>

**43010-FACILITIES MANAGEMENT
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>Adopted</u>	<u>Difference</u>
	23-24 Revised	FY24-25	FY 23-24	FY 23-24	FY 24-25	FY 24-25	
3310- BUILDING MAINTENANCE - SERVICE CONTRACTS			\$ 149,000	\$ 149,000	\$ 175,500	\$ 175,500	\$ -
Building Maintenance Service Contracts:							
Elevators	\$ 10,000	\$ 30,000					
Fire Extinguishers includes Additional from P&R	3,250	3,250					
Fire Alarm and Ansul Systems	5,800	5,800					
Annual Sprinkler Systems	7,800	7,800					
Fire Alarm Monitoring Circuit	500	500					
Security Monitoring District Court	400	400					
Generator Yearly PM ACFR-ECC-Sheriff-G' Center-Courts	6,900	6,900					
Pest Control	3,900	3,900					
Kitchen Hood Inspections (Company 25 and Government Center)	500	500					
Janitorial Services (BAAM-ACSO)	16,500	16,500					
District Court Public Area (T&A- Contract up 02-2024)	7,800	9,000					
District Court Private Area Cleaning (T&A - Contract up 02-2024)	28,800	32,000					
***Circuit Court Cleaning - (T&A Contract up 02-2024 - VACANT POSITION)	42,000	42,000					
Automatic Door PM Contract -G'Center, Sheriffs Office, DSS	2,200	2,200					
Equipment PM (Fork Lift-Scissor Lift-Floor Scrubber)	1,000	1,000					
Wayne Oxygen - Welding and cutting (Tank rental and lease)	1,000	1,000					
DOLI Boiler Inspections	200	200					
Back Flow Testing	2,800	3,000					
Chiller PM Agreement	7,800	7,800					
Garage Door PM	1,800	1,800					
*** Reallocate from Payroll to 43010-3310							
	\$ 150,950	\$ 175,550					
3320 - GROUNDS MAINTENANCE SERVICE CONTRACTS			\$ 159,000	\$ 136,895	\$ 130,000	\$ 130,000	\$ -
I.e. annual service contracts							
Irrigations Systems	\$ 2,800	\$ 2,800					
Augusta Springs Park Septic	400	400					
Turf Treatment @ G'Center-Co. 10, SD Park, C'ville + F'ville Libraries	4,500	5,300					
Grounds keeping @ Govt Ctr (added 2.5% cpi FY-25)	27,069	27,745					
Deerfield Park caretaking & mowing	4,500	4,500					
Mowing contracts (east, west and Natural Chimneys-added 2.5% cpi FY-25)	106,150	108,800					
Portable toilets (Deerfield, Stuarts Draft, special events)	3,500	3,500					
	\$ 148,919	\$ 153,045					
3325 - BUILDING - CONTRACTED REPAIR AND MAINT.			\$ 35,000	\$ 55,000	\$ 35,000	\$ 35,000	\$ -
Contracted Repairs and Maintenance							
Includes contracted repair work on Generators, Boilers HVAC units, electrical, plumbing, etc.	\$ 35,000	\$ 35,000					

**43010-FACILITIES MANAGEMENT
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>Adopted</u>	<u>Difference</u>
	23-24 Revised	FY24-25	FY 23-24	FY 23-24	FY 24-25	FY 24-25	
<u>5100 - ELECTRIC SERVICES</u>			\$ 370,000	\$ 415,000	\$ 415,000	\$ 415,000	\$ -
Government Center	\$ 240,000	\$ 240,000					
Circuit Court	14,000	14,000					
District Court	55,000	55,000					
NC Park	28,000	28,000					
SD Park-Augusta Springs and Misc	11,000	11,000					
ACFR Facilities	37,000	37,000					
DOLI	5,000	5,000					
Sheriffs Office	42,000	42,000					
Construction Work at Government Center	6,000	6,000					
NOTE: Revised and FY-24 includes a 2.5% increase	<u>\$ 438,000</u>	<u>\$ 438,000</u>					
<u>5102 - HEATING SERVICES</u>			\$ 80,000	\$ 80,000	\$ 80,000	\$ 80,000	\$ -
Zapton House	\$ 2,341	\$ 2,341					
Circuit Court	7,200	7,200					
ACFR	12,060	12,060					
Deerfield and VES	2,830	2,830					
District Courts	35,000	35,000					
DSS	10,600	10,600					
Government Center	30,000	30,000					
DOLI	2,100	2,100					
ACSO	3,200	3,200					
FY-23 Total was \$113,325	<u>\$ 105,331</u>	<u>\$ 105,331</u>					
FY-22 Total was \$99,621							
<u>5103 - WATER & SEWER SERVICES</u>			\$ 28,000	\$ 28,000	\$ 28,000	\$ 28,000	\$ -
County properties	\$ 23,500	\$ 23,500					
Verona Elementary	4,000	4,000					
Parks and Rec facilities (includes SD pool refilling)	4,000	4,000					
	<u>\$ 31,500</u>	<u>\$ 31,500</u>					
<u>5104 - REFUSE COLLECTION CHARGES</u>			\$ 35,000	\$ 38,000	\$ 38,000	\$ 38,000	\$ -
Contracted trash collection Includes Natural Chimneys	\$ 35,000	\$ 35,000					
	<u>\$ 35,000</u>	<u>\$ 35,000</u>					
<u>5105 - STORMWATER MAINTENANCE</u>			\$ 5,500	\$ 5,500	\$ 5,500	\$ 5,500	\$ -
City of Staunton and Waynesboro stormwater charges							
<u>5203 - TELEPHONE SERVICES</u>			\$ 6,000	\$ 6,732	\$ 6,732	\$ 6,732	\$ -

**43010-FACILITIES MANAGEMENT
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>Adopted</u>	<u>Difference</u>
	23-24 Revised	FY24-25	FY 23-24	FY 23-24	FY 24-25	FY 24-25	
<u>5300 - INSTITUTIONAL & FACILITY INSURANCE PREMIUMS</u>			\$ 88,000	\$ 90,521	\$ 90,521	\$ 90,521	\$ -
Property, general liability and contents insurance for majority of County properties							
<u>5305 - MOTOR VEHICLE INSURANCE</u>			\$ 9,000	\$ 9,010	\$ 9,010	\$ 9,010	\$ -
<u>5501 - TRAVEL EXPENSES</u>			\$ 1,100	\$ 1,100	\$ 1,100	\$ 1,100	\$ -
Certified Pool Operator - (5Yr.) \$500 per employee X1 FY-25	\$ 500	\$ 500					
Bucket Truck Training-Two new employees-shared with ACSB FY-25	600	600					
	<u>\$ 1,100</u>	<u>\$ 1,100</u>					
<u>6001 - OFFICE SUPPLIES</u>			\$ 3,000	\$ 3,500	\$ 3,500	\$ 3,500	\$ -
General Office Supplies - pens pencils, markers, paper, ect.	\$ 500	\$ 500					
Ink/Toner	700	700					
Xerox copier/printer contract	2,300	2,300					
	<u>\$ 3,500</u>	<u>\$ 3,500</u>					
<u>6005 - JANITORIAL SUPPLIES</u>			\$ 40,000	\$ 45,000	\$ 45,000	\$ 45,000	\$ -
Buildings including Courts and Libraries and Courts FY22 and FY23	\$ -	\$ -					
Parks	-	-					
Natural Chimneys	-	-					
	<u>\$ -</u>	<u>\$ -</u>					
<u>6006 - REPAIR & MAINTENANCE WATER/SEWER</u>			\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ -
Natural Chimneys water filtration system	\$ -	\$ -					
<u>6007 - BUILDING REPAIR & MAINTENANCE SUPPLIES</u>			\$ 40,000	\$ 40,000	\$ 43,000	\$ 43,000	\$ -
General maintenance items for employees to complete work							
Buildings	\$ -	\$ -					
Parks	-	-					
Natural Chimneys	-	-					
	<u>\$ -</u>	<u>\$ -</u>					
<u>6008 - VEHICLE & POWERED EQUIPMENT - FUEL</u>			\$ 31,000	\$ 31,000	\$ 31,000	\$ 31,000	\$ -
Building	\$ 10,000						
Grounds	20,000						
Natural Chimneys (off-road fuel Mowers)	3,500						
Off Road Diesel - Equipment and Generators	4,000						
	<u>\$ 37,500</u>	<u>\$ -</u>					

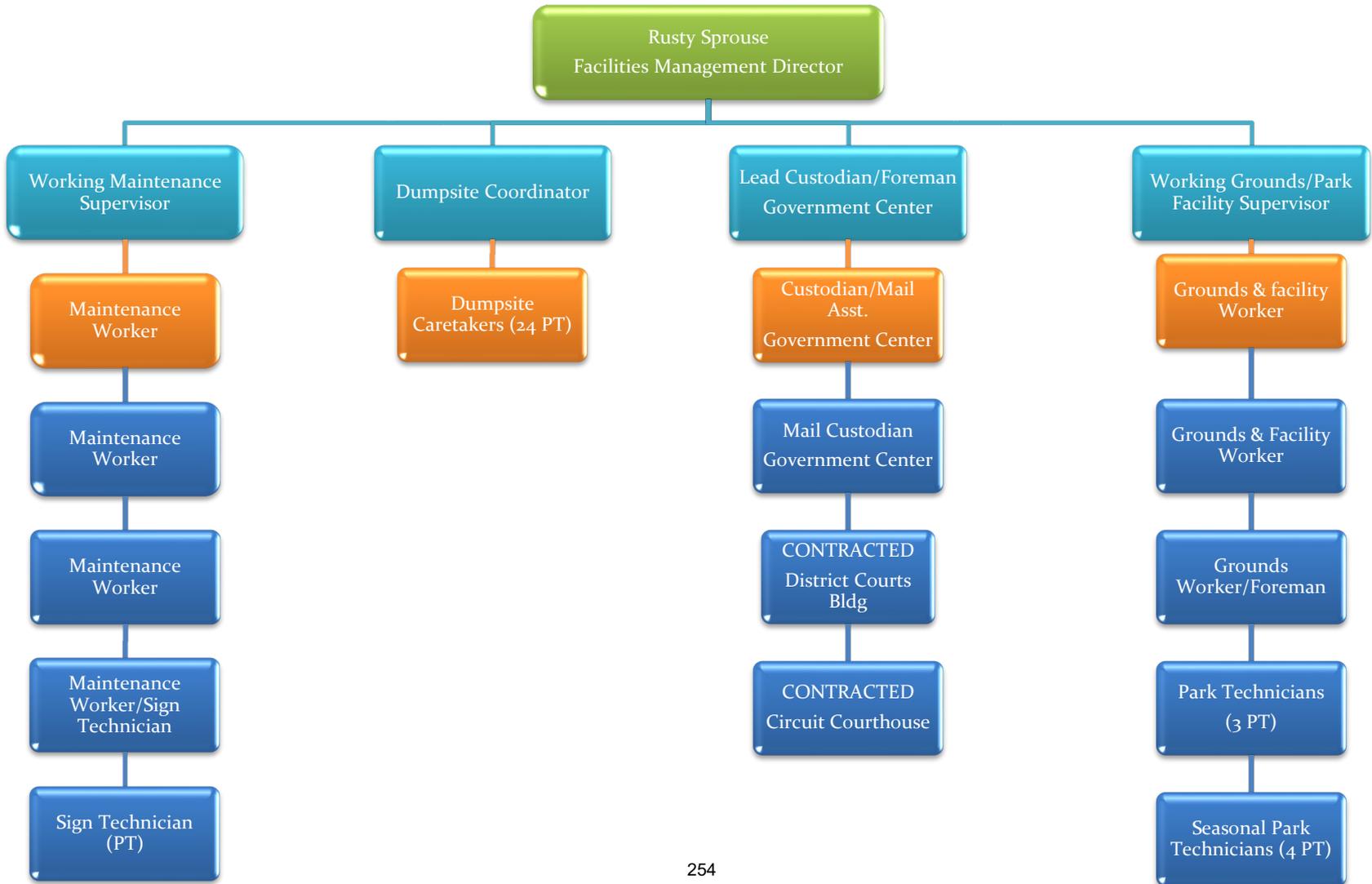
**43010-FACILITIES MANAGEMENT
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>Adopted</u>	<u>Difference</u>
	23-24 Revised	FY24-25	FY 23-24	FY 23-24	FY 24-25	FY 24-25	
<u>6009 - VEHICLE MAINTENANCE & SUPPLIES - FLEET</u>			\$ 10,000	\$ 13,000	\$ 12,000	\$ 12,000	\$ -
Building maintenance	\$ 5,500						
Grounds maintenance	6,000						
	<u>\$ 11,500</u>	\$ -					
<u>6010 - POWER EQUIPMENT MAINTENANCE & SUPPLIES</u>			\$ 14,000	\$ 9,000	\$ 14,000	\$ 14,000	\$ -
I.e. weed eater cord, mower blades, small engine repair							
Service work on (2) Ventracs, backhoe, etc.							
Building	\$ 3,500						
Grounds	11,500						
	<u>\$ 15,000</u>	\$ -					
<u>6011 - WEARING APPAREL</u>			\$ 10,800	\$ 10,800	\$ 12,300	\$ 12,300	\$ -
Year Around PT Grounds Maintenance clothing allowance (5 people)							
Natural Chimneys Seasonal Park Attendants and seasonal PT Summer							
Building and Grounds Full Time Employees							
Special Event Tees - \$500.00 (NC and SD Parks)							
	\$ 1,500						
	600						
	9,600						
	600						
	<u>\$ 12,300</u>	\$ -					
<u>6012 - REPAIR & MAINTENANCE - SHOP/EASEMENTS</u>			\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ -
Grounds maintenance of county owned easements							
Includes Mill Place							
	\$ -	\$ -					
<u>6013 - REPAIR & MAINTENANCE/POOLS</u>			\$ 10,500	\$ 12,000	\$ 12,000	\$ 12,000	\$ -
Natural Chimney's Pool							
Stuarts Draft Pool							
	\$ 5,500						
	5,500						
	<u>\$ 11,000</u>	\$ -					
<u>6014 - GROUNDS REPAIR & MAINTENANCE SUPPLIES</u>			\$ 27,000	\$ 27,000	\$ 27,000	\$ 27,000	\$ -
Road Salt, Bag Salt, Mulch, stone, tree trimming, etc.							
County owned grounds							
Natural Chimneys							
	\$ 21,000						
	6,000						
	<u>\$ 27,000</u>	\$ -					
<u>6016 - REPAIR & MAINTENANCE - SHOP/GENERAL</u>			\$ 5,500	\$ 6,000	\$ 6,000	\$ 6,000	\$ -
Small tools, gloves, safety glasses, etc.							
Target Solution Subscription							
	\$ -	\$ -					
	-	-					
	-	-					
	<u>\$ -</u>	\$ -					

**43010-FACILITIES MANAGEMENT
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>Adopted</u>	<u>Difference</u>
	23-24 Revised	FY24-25	FY 23-24	FY 23-24	FY 24-25	FY 24-25	
6017 - INFRASTRUCTURE & UTILITIES/NATURAL CHIMNEYS			\$ 9,000	\$ 7,000	\$ 9,000	\$ 9,000	\$ -
Replacement and large repairs for infrastructural items I.e. water lines, power pedestals, etc.)		0					
8001 - EQUIPMENT			\$ 8,000	\$ 22,691	\$ 22,712	\$ 8,021	\$ 14,691
For replacement of larger equipment - I.e. mowers, weed eaters, snow plows, chain saws, drills, tool boxes, etc.							cut snow blower and snake moved to revised
1-Snow Blower for Skid Steer - \$10,179	\$ -	\$ 10,179					
2- Debris Vacuum - \$8,021	-	8,021					
3- Micro Reel See Snake - \$4,512	-	4,512					
Total	\$ -	\$ 22,712					
Department Total:	\$ 1,182,400	\$ 1,249,749	\$ 1,259,875	\$ 1,245,184	\$ 14,691		
Payroll Total:	\$ 1,042,911	\$ 1,012,617	\$ 1,059,061	\$ 1,059,061	\$ -		
Grand Total:	\$ 2,225,311	\$ 2,262,366	\$ 2,318,936	\$ 2,304,245	\$ 14,691		

Facilities Management Organizational Chart



**Augusta County
Fiscal Year 2024-2025
Departmental Budgets by Function
Health & Public Assistance**

Department	FY2022– 2023 Actual	FY2023 - 2024 Adopted	FY2023 – 2024 Revised	FY2024 - 2025 Adopted	% Change from FY2024
Health Department	\$ 628,127	\$ 719,687	\$ 719,687	\$ 762,837	6%
Tax Relief for the Elderly	333,115	360,833	363,115	360,833	0%
Total Health & Public Assistance	\$ 961,242	\$ 1,080,520	\$ 1,082,802	\$ 1,123,670	4%



Health Department

Mission:

The Mission of the Virginia Department of Health is to promote and protect the health of all Virginians. The agency's vision statement is "Healthy People in Healthy Communities".

Department Overview:

VDH has 41 service areas, each with its own service area plan. VDH products and services, fully described within each of the service area plans, can be broadly categorized as follows:

- Communicable disease prevention and control,
- Environmental health hazards protection,
- Emergency preparedness and response and emergency medical services,
- Health assessment, promotion and education,
- Health planning, quality oversight and access to care,
- Drinking water protection,
- Vital records and health statistics,
- Medical examiner and anatomical services,
- Administrative and support services, and
- Financial assistance to improve access to health care and emergency medical services.

Current focus is pandemic based response, to test for and make COVID vaccine available to all Virginians. We are part of a national effort to reduce the impact and curtail loss of life due to COVID.

Strategic Goals and Objectives:

The local Health Department provides a wide range of products and services to promote and protect public health. The definition of public health can be expressed as what society does collectively to create those conditions in which people can be healthy. VDH serves as a leader and coordinator of Virginia’s public health system. In conjunction with partners in the federal government and private sector, VDH plays a fundamental role in protecting and promoting the health of Virginians, and specifically those in your locality.

Budget Summary:

	FY 2023 Expenditures	FY 2024 Adopted	FY 2024 Revised on LGA, due to vacancies	FY 2025 Adopted	FY 2025 Requested	% Change from FY2023
County Funding	\$628,127	\$719,687	\$679,229	\$762,837	\$762,837	6%

* Augusta County; includes local funding, state funding and revenue

Service and Performance Measures:

Item (routine)	FY 2022 Actual	FY 2023 Actual
Septic Permits Issued	292	227
Well Permits Issued	193	134
Food Inspections	171	204
Milk Processing Inspections	34	35
Installed alternative on-site sewage	694	724
Tourist establishments	35	38
Patient Visits	COVID OTHER STATS UNAVAILABLE	COVID OTHER STATS UNAVAILABLE

Contact Information:

Dr. Elaine Perry, Health Director
Phone: 540-332-7830
Email: Elaine.perry@vdh.virginia.gov

**51010-HEALTH DEPARTMENT
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>Adopted</u>	<u>Difference</u>
	23-24 Revised	FY24-25	FY 23-24	FY 23-24	FY 24-25	FY 24-25	
<u>5601 - CONTRIBUTION TO STATE HEALTH DEPT</u>			\$ 719,687	\$ 719,687	\$ 762,837	\$ 762,837	\$ -
Includes services for medical, sanitation and milk inspections							
Department Total:			\$ 719,687	\$ 719,687	\$ 762,837	\$ 762,837	\$ -
Payroll Total:			n/a	n/a	n/a	n/a	
Grand Total:			\$ 719,687	\$ 719,687	\$ 762,837	\$ 762,837	\$ -

Tax Relief for the Elderly

Department Overview:

Tax Relief for the Elderly and Disabled is authorized under the Code of Virginia Section 58.1-3210 and was adopted in Augusta County in 1992 under Ordinance 22-12. To qualify for tax relief, real estate shall be owned by, and be occupied as the sole dwelling of anyone sixty five years of age; or anyone found to be permanently and totally disabled. Applicants must meet a series of criteria to qualify for the program. If the applicant qualifies, an exemption certificate will be issued with the Real Estate Tax Bill. The exemption certificate becomes void if not presented in settlement of taxes on or before June 5 or December 5 of the tax year for which exemption is granted. The exemption amount is a percentage of the real estate tax assessed for the applicable tax year and is based on a net worth and income range for the applicant.

Budget Summary:

Item	FY2022- 2023 Expenditures	FY2023 - 2024 Adopted	FY2023 – 2024 Revised	FY2024 - 2025 Recommended	% Change from FY2024
Operating	\$333,115	\$360,833	\$363,115	\$360,833	0.0%

*decrease based on historical usage of program and it is affected by any increases in the real estate tax rate.

**51020-TAX RELIEF FOR THE ELDERLY
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>Adopted</u>	<u>Difference</u>
	23-24 Revised	FY24-25	FY 23-24	FY 23-24	FY 24-25	FY 24-25	
<u>5799 - TAX RELIEF FOR THE ELDERLY</u>			\$ 360,833	\$ 363,115	\$ 360,833	\$ 360,833	\$ -
Annual reduction in taxes for citizens that qualify for tax relief for the elderly deduction Shown as tax revenue also (per Audit of Public Accounts requirement)							
Department Total:			\$ 360,833	\$ 363,115	\$ 360,833	\$ 360,833	\$ -
Payroll Total:			n/a	n/a	n/a	n/a	n/a
Grand Total:			\$ 360,833	\$ 363,115	\$ 360,833	\$ 360,833	\$ -

**Augusta County
Fiscal Year 2024-2025
Departmental Budgets by Function
Cultural**

Department	FY2022– 2023	FY2023 - 2024	FY2023 – 2024	FY2024 - 2025	% Change from FY2024
	Actual	Adopted	Revised	Adopted	
Parks & Recreation	\$ 865,157	\$ 926,627	\$ 992,927	\$ 1,088,335	17%
Library	1,765,085	1,776,836	1,865,822	1,984,093	12%
Total Cultural	\$ 2,630,242	\$ 2,703,463	\$ 2,858,749	\$ 3,072,428	14%



Parks and Recreation

(Including Natural Chimneys)

Department Overview:

Augusta County Parks and Recreation is dedicated to providing a variety of quality recreational and leisure opportunities to the citizens of Augusta County. The department's goal is to enhance quality of life for all citizens by managing resources and facilitating leisure services and recreational opportunities in safe, well-maintained environments at our parks and facilities. A wide variety of recreational, educational, and life-long learning activities are provided on a seasonal basis in active and passive environments.

Parks and Recreation provides these opportunities at six parks, two owned and operated river access points, and one indoor facility. These parks range in size and amenity offerings throughout the County. Each park has been either built or acquired in just the past 25 years and amenities within them have developed incrementally as funding has been provided. Based on national standards, this 'build-out' alone is a phenomenal accomplishment. These parks are now anchors within communities around the County, providing convenient access to outdoor recreation. Facilities managed by the department provide vital programming space wherein thousands of citizens of both Augusta County and surrounding localities participate in recreational activities annually.

Stuarts Draft Park was the first of its kind for the department. The property was purchased in 1998 and was gradually developed in the following years. Located on Edgewood Lane, just off US Route 340, the park features a Junior Olympic size swimming pool, two picnic shelters, an amphitheater and a playground. There are also two soccer fields, two little league baseball fields, and a lengthy walking trail. The department's aquatics programming including swim lessons is held primarily at the Stuarts Draft pool. This park has also hosted over the years popular award-winning special events such as the Sweet Dreams Festival, Draft Days, Movie Nights, and the Park to Park ½ Marathon.

Crimora Park was acquired in 2000 and is one of two Augusta County parks that provide river access—Crimora being the only one to provide access year-round. Located on New Hope and Crimora Road, just west of the Crimora community, this park is about 18 acres and is split into two levels based on existing topography. It features two picnic shelters, two playgrounds, and a seasonal restroom on the elevated level. A walking trail, almost ½ mile in length, meanders through this level. On the lower level, the park features a large manicured grass area and over 1,000 feet of river frontage that provides ample access to the South River for kayaking, canoeing, and/or fishing. The Crimora Community Center, leased to and operated by the local Ruritan Club, and two lighted baseball fields, sub-leased to and operated by the Crimora Baseball Association, are at the entrance to the park.

In November of 2023 the County opened an improved South River public access point within Crimora Park. While the location had been previously used for boat launch and fishing, the site was not accessible or easy to use. New roadway access now provides closer parking for put-in and take-out of paddle watercraft and an improved gravel walking trail leads directly to the canoe ramp. The parking lot was expanded to include eight pull-through 10ft x 36ft parking spaces, each of which can hold two vehicles without trailers, and one ADA accessible parking space. Work on these enhancements began in May 2023 and was funded through a grant for \$120,000 from the DuPont NRDAR settlement, similar to a previous project at Doods Crossing.

In 2006, Augusta Springs Park was added to the department. Located on Augusta Springs Road but just off US Route 42, this park is 25 acres in size and includes a playground, a basketball court, a picnic shelter, a seasonal restroom, a multipurpose field, and a walking trail almost one mile in length. This is a unique park as it is entirely flat, with most of its area in the Little Calfpasture River floodplain.

Deerfield Park was then acquired in 2010. This 4.5 acre park is located on Marble Valley Road in Deerfield. It features one picnic shelter, a playground, volleyball net, basketball court and a Community Center that houses the

Deerfield Library Station. A walking trail, approximately 0.32 miles in length runs around the perimeter of the park and several tables are scattered under numerous stately oaks trees.

Also in 2010, the County acquired Natural Chimneys Park and Campground—the department’s largest and most popular park. Located in Mt. Solon, this 135 acre park offers many recreational opportunities to county citizens and other visitors from across the state and nation. It features the towering limestone formations for which it is named, trails, picnic shelters, a performance stage, a swimming pool, seasonal access to the North River, and a very popular seasonal campground that is experiencing its fourth generation of campers. Both day visitors and those who choose to stay overnight in the campground find plenty of space and opportunities for recreation, relaxation and fellowship. The facility is managed by Department staff. This park’s annual remote operation, including the available camping program, has been designed to be at least revenue neutral since it was gifted to the County by the now-dissolved Upper Valley Regional Park Authority. Since being gifted the park, the County has invested more than 1.5 million dollars in capital improvements at the park, significantly improving infrastructure including utilities. At the same time, the private sector has invested in the park as well with Dominion Electric completing in 2019 an estimated 2 plus million dollar underground line and transformer replacement project. Also Black Bear Productions spearheaded a number of private entities in completing a more than \$50,000 renovation of the park’s performance stage and area at the base of the Natural Chimneys formation.

The department has also been involved in the management of the Berry Farm property which was acquired by the County in 1964. The property has been managed with a relatively hands-off approach with conservation of watershed and aquifers, wildlife habitat and open space in mind. Over the years, several sections of the property have been parceled off and deeded to the Augusta County Service Authority for the purpose of establishing drinking water sources. Additionally, a portion of land has been leased to Project GROWS, a non-profit farm which strives to educate the local community regarding sustainable food production and access. The Berry Farm property presents numerous opportunities for recreation. The property already has an extensive trail system which is lightly maintained. The Berry Farm is a textbook example of property that could be developed for both open space conservation and passive recreation opportunities in the future.

In 2013, the department moved its offices to a more central location within the Government Center. With that move, previous programming space in the building became unavailable. However, a space on the second floor of the Government Center was developed into what is now called the Activity Room. This space is where we host many of our fitness and dance programs. It is also used for some of our instructional, classroom based programs. This well-lit space features a laminated dance floor, ballet barres, a mirror wall, and three large televisions.

Completed in 2018, The Trails at Mills Place is a pocket park located in the County’s Mill Place Commerce Park and provides visitors with a small picnic pavilion and a two-thirds of a mile paved walking trail that circles around a 2 acre storm water retention pond. Several benches are placed around the trail for those who would like to take a break and relax in this beautiful outdoor setting. The pond contains several species of freshwater fish and is open to catch and release fishing.

Development of the Doods Crossing Public Access to the South River was completed in 2021. The Doods Crossing river access site is a 6.3 acre parcel located off Rt. 611 (Doods Crossing Rd.) along the South River. It is used exclusively as a boat launching and fishing site. This project was made possible by a \$100,000 grant through the DuPont Recreational Settlement – Support To Partners Shenandoah River Watershed Program. An information kiosk and additional signage was installed just prior to its grand opening in April of 2022. Maps included in the kiosk show additional upstream (Basic Park in the City of Waynesboro) and downstream (Crimora Park) launch sites along the South River.

Prior to the conclusion of FY2024, the department is anticipating moving into new offices and activity space that are being constructed on the existing south end of the Government Center building during 2023. This new space will provide more than 2,400 square feet of modern and newly furnished space for a variety of recreational programs at a very central location for County citizens. The department will also have more than 1,600 square feet of easily accessible and well organized storage space for its recreational equipment and supplies valued at more

than \$25,000. This new construction is part of more than \$3.1 million worth of renovations taking place at the Government Center in 2023-2024.

Strategic Goals and Objectives:

- Successfully move into new office space at the south end of the Government Center and be settled comfortably by April 2024. Use the new activity rooms and space extensively by conclusion of FY24, for existing programs and new offerings.
- Complete the replacement plan for 170 picnic tables and 170 campfire rings within the campground at Natural Chimneys Park
- Secure funding in new fiscal year for an additional full-time Program Coordinator to allow the department to expand its recreational programming with new and diverse offerings, meeting the expressed interests and needs of the citizens, and putting our new activity space to more consistent and regular use, while maintaining our existing, successful program offerings.
- Continue to replace park signage as it needs with the newer County logo replacing the department's previous logo.
- Shape, form and build a 'programming environment' for the new activity rooms and space.
- Construct a Recreational Programming Plan/Vision for the next 2-3 years based on current trends, current offerings, past successes, and assessment of where there are gaps or voids in our offered programming. This plan would also identify the key resources need to fulfill the plan.
- Secure funding to get fiber/high-speed internet service into the pool-house at Stuarts Draft Park so that staff can collect and manage pool admissions transactions through our RecTrac software that we use for everything else. This would also further our goal for the past 2-3 years of establishing a satellite management and programming office/space for Stuarts Draft Park and the greater community within the existing facilities at the park.
- Continue to work with Balzer & Associates on a plan for possible renovations to existing facilities and amenities, and future development of new amenities at Stuarts Draft Park. Distribute community surveys and facilitate engagement opportunities on all of our media platforms. Prior to surveying the community, Balzer & Associates, county staff, and specific stakeholders and/or their representatives, including members of the Parks & Recreation Commission will meet to gauge interest and gain valuable feedback in regard to what priorities are moving forward. Most things being considered are existing amenity improvement or expansion or enhancement, and/or relocation along with new, additional amenities. Additional land acquisition or expansion of the park is not currently being included or considered.
- Continue to provide staff with training and education for our RecTrac software through department wide in-services and virtual classes. These efforts improve every staff member's efficiency and ability to manage all details of our annual operations.
- Continue to grow the department's 'market presence' for its varied recreational opportunities through an aggressively distributed seasonal publication (Activities Guide). This would serve as a County newsletter/news-piece of sorts for all County citizens. This along with consistent use of existing social media platforms for the department will complement the seasonal/quarterly Activities Guide and keep our recreational offerings 'in front' of citizens/customers.
- Continue to partner with VA DCR, Blue Ridge PRISM, and Virginia Forestry and Wildlife Group for spray treatments and other necessary measures to abate and eradicate the invasive Japanese wavylength grass from the Berry Farm property.
- Enter into an agreement with an outside consultant or resource management agency that could assist the County in long-term management of the timber on the property and other natural resources including administering a well overdue timber harvest of pines on the western tract of the property. Then pursue a Public Use Overlay for the Berry Farm property as it presents numerous opportunities for recreation/public use. It is a textbook example of property that could be developed for both open space conservation and passive recreation opportunities in the future. Development of a management and amenity plan among stakeholders will be a vital important step requiring focus and deliberate action steps and timelines.

- Further explore and pursue the development of multi-sports/athletic fields on the south-end of the current Government Center campus in Verona. The artificial turf option on the area that is currently in pavement/gravel would be extremely viable and utilitarian and could be combined with some existing features such as the veranda, the Gouchenour House lawn, the designated wetlands, ample weeknight and weekend parking, etc. to provide an ideal recreational area for the greater Augusta County community.
- Promote the availability of walking trails at all County parks and encourage County citizens to take part in simple exercise and develop healthy living habits.
- Pursue grant funding to pave/hard-surface the existing trails at Augusta Springs Park and Deerfield Park. This will vastly improve accessibility and provide much greater ease of maintenance. The trails at Crimora Park and Stuarts Draft Park would then become priority.
- Plan and position our department, staff, and resources to possibly assume leadership and management of a County-wide comprehensive youth sports/athletics program. An abundance of opportunities have been provided by local non-profits throughout the County, loosely knit, up to this point in time. With each passing year, more and more organizations are struggling and are looking to the County for assistance and getting steps closer to ‘folding’ all together and no longer offering those recreational opportunities. These efforts would merge into the last few years’ steps to adjust the department’s organizational structure to more accurately reflect the public’s current expectations of the department and continue to improve employee efficiency and productivity. These included the creation of the Recreation Manager position and the Parks Services Manager position. The next step is to hire an additional full-time Program Coordinator to develop this athletics program, provide oversight of it and continue offering the numerous high quality programs that have come to be expected of our department and to meet the expressed needs and interests of our citizens.
- Pursue a master plan specifically for Natural Chimneys Park.
- Commit time and resources to reviewing and studying existing funding practices and methods, and determining what mechanism or policy/procedure could be implemented to fund new recreational property or amenities without further burdening the budgeting or financial planning process. This could also fund complex enhancements of existing amenities that don’t truly fall into the replacement or depreciation definition of funding.
- Further grow community use of existing recreational facilities that may result in additional revenue streams. Enhance existing parks and recreational facilities with trending amenities.
- Maintain clean parks and safe recreational equipment (playgrounds, ball fields, soccer goals, etc.)

Budget Summary:

Item	FY2022- 2023 Expenditures	FY2023 - 2024 Adopted	FY2023 – 2024 Revised	FY2024 - 2025 Adopted	% Change from FY2024
Personnel	\$534,883	\$576,313	\$577,928	\$672,485	16.7%
Operating	330,274	350,314	414,999	415,850	18.7%
Total	\$865,157	\$926,627	\$992,927	\$1,088,335	17.5%

*Increases in Personnel includes a new Program Coordinator that will be partially covered by increased revenue for programming. Estimates increases in operating are directly tied to estimated increases in revenue, if the programming does not happen to generate the revenue the expenses are not incurred.

Service and Performance Measures:

Item	2023 Actual
Programs, Activities, & Trips Offered	182

Events Offered	5
Participants	5,200 +

*We are still showing significant strides and growth in our recovery from the pandemic. Returning to pre-pandemic program numbers and participation numbers will take some time as well as reinvestment of resources. Also, the department has attempted to offer more programs and offerings that did not require advance registrations and did not follow our historical nor traditional model of programming. Thus gathering statistics and figures for participation and influence or impact on all participating citizens can present challenges. Truly, having the campground open and providing someone with the opportunity to camp on one site for one night should qualify as a program offering. With 165 sites in our campground available for more than 120 nights, that would equate to lots of program offerings, in this different mindset that the pandemic revealed to us and forced us to consider and adjust to in time. The same could be said for more than 200 sessions of open swim at our pools during the summer of 2023. To this matter, the Department is working on developing an improved statistical reporting format that takes all into consideration. For the time being please refer to the attached/included (**FY2023 Annual Report**).*

Accomplishments:

- For the seventh straight year, maintained a 75% plus success rate/percentage for offered programs over the entire FY23, albeit still emerging and recovering from the pandemic. This period is the department’s greatest success percentage ever and speaks to the focus on staff efficiency and meeting citizens’ interests.
- Opened a public river access to the South River at Crimora Park. New roadway access now provides closer parking for put-in and take-out of paddle watercraft and an improved gravel walking trail leads directly to the canoe ramp. The parking lot was expanded to include eight pull-through 10ft x 36ft parking spaces, each of which can hold two vehicles without trailers, and one ADA accessible parking space. Work on these enhancements began in May 2023 and was funded through a grant for \$120,000 from the DuPont NRDAR settlement, similar to a previous project at Dooms Crossing. The grand opening was in November 2023.
- Prepared for the pending office move by pre-packing those things that could be, along staff holding half-dozen designated workdays where all staff provided meticulous inspection and inventory of all department supplies, materials, and equipment prior to the move.
- Natural Chimneys Park and Campground, for the first time, hosted the Grindstone Trail Running Festival from September 21 – 24, 2023. Over 800 runners participated in races varying in length from a half-marathon to a 100-kilometer trail race to a 100-mile trail race! All events started and ended at Natural Chimneys Park, with the majority of the races taking place in the challenging terrain of the nearby national forest. The campground was fully booked for the event. With a reputation as one of the hardest events east of the Mississippi, Grindstone is an automatic qualifier for several of the world’s top ultra-distance races. Impressively, the 2023 Grindstone Trail Running Festival drew participants from 47 states and 19 countries to Natural Chimneys Park. We hope to host this important endurance event for years to come.
- Natural Chimneys Park and Campground hosted the 10th annual Red Wing Roots Music Festival over the weekend of June 23-25, 2023. This event is produced by Black Bear Productions with department staff focused on the hospitality aspects of the event rather than programming. Despite some rainy, stormy weather which interrupted the schedule for several hours the event was well received and feedback was overwhelmingly positive. This event drew roughly 4,900-5,000 attendees per day, comprised of both campers and day visitors, and more than 50 musical acts performed on five different stages over the three days. As always, the 2023 edition of the festival included many family-oriented and child-centered activities, such as the toddler/parent zone, free gymnastic and tumbling classes, a collaborative mural painting wall, morning yoga in front of the Natural Chimneys, tie-dye workshops, Appalachian storytelling,

a climbing wall and the youth-focused Kinfolk Stage featuring many family-friendly performances. Sunday's festivities began with numerous gospel performances. One lesser-known facet of the event is the RedWing Academy. This multi-day immersive musical camp for children, focuses on providing the next generation of stringed-instrument players with several days of lessons from musicians associated with RedWing and concludes with a stage performance at the festival by these talented children...a highlight of the festival each year!

- Hosted a number of Special Events for the greater community including:
 - Draft Days on Saturday, June 3. This was the second year for the event which focused on a day of play at Stuarts Draft Park. Together 7 non-profit organizations, 3 businesses and 5 food trucks served over 1,000 attendees during the 5 hour event and offered a wide variety of multi-generational play adventures.
 - Food Truck Wednesdays were held at the Government Center every Wednesday from May – September. Each week 2-3 food trucks served an average of 125 individuals with a total of over 2,000 individuals served over the 5 months the event was held. This season we also added musical entertainment to a few of the weeks.
 - Fall Movie Night at Natural Chimneys Park on Saturday, October 8. It was a cold evening that featured 2 local nature conservation organizations as well as 2 food trucks! Over 275 attendees enjoyed lawn games and warmed themselves by 2 small fire pits while the movie, The Bad Guys, played.
 - The 2022 Senior Health Fair on Wednesday, November 16 was our first IN-PERSON health fair since the pandemic! The fair featured 45 health and wellness vendors from across the Shenandoah Valley. This event was funded in part by 8 sponsors providing a total of \$2,800, which helped provide a complimentary refreshment bar, 2 door prizes and Senior Health Fair Tote bags for all 250 attendees.
 - Clark in the Parks from November 21 through December 20 was a county-wide, hide-and-seek style, month long scavenger hunt! Staff hide elves in all of our 6 parks, then post clues on social media for followers to...well...follow! Found elves are returned to our office for prize packs from our sponsors. This year we had 13 sponsors, who provided monetary and in-kind donations in the amount of \$1,070. The event had a total of 36 prize pack winners and 2 grand prize winners out of a total estimated 180 participants and 80 grand prize entries.
- Hosted 155 picnic shelter/pavilion reservations.
- Picnic shelter (#4), well-house, and water treatment building roofs at Natural Chimneys Park were replaced by standing seam metal roofs.
- Granted admission to more than 8,300 people to our swimming pools at Stuarts Draft Park and Natural Chimneys Park in the summer of 2023.
- Opened a 'camp store' / retail operation in the Visitor Center at Natural Chimneys Park that generated more than \$34,500 in revenue in its first year of operation.
- Purchased equipment and implemented 'bar-code/UPC' technology in our camp store operations at Natural Chimneys Park. This measure has made a huge impact on inventory control and helped staff become much more efficient in conducting transactions.
- Purchased an AED unit (#2) for both of our mini-buses, used and driven for the majority of our trip offerings.
- Successfully began the process of treating the spread of the invasive Japanese wavylength grass species on areas of the Berry Farm property. This effort was in conjunction with VA DCR, Blue Ridge PRISM, and the certified and recommended contractor of Virginia Forestry and Wildlife Group. More than 150 acres was initially treated/sprayed with follow-up annual treatments necessary to eliminate the species and get the land to a point where the County could confidently conduct a timber operation in good faith knowing there would not be a tremendous risk of spreading the seed of that invasive species.

- Made facility and space reservations for parks and County facilities available to be conducted on-line through a simple inquiry or request procedure and approval and confirmation process, using the newer software system that the Department is operating.
- At the conclusion of FY23 the department had recovered more than 70% of all operating expenses through direct revenue streams. This was an increase of more than 8% over previous FY. This was more comparable to the FYs prior to 2020 when the department had the ability, for the entire fiscal year, to provide revenue generating programming and making facilities and campsites available for rent and use. All budget goals for FY23 were exceeded.

Contact Information:

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**71010-PARKS RECREATION
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>Adopted</u>	<u>Difference</u>
	23-24 Revised	FY24-25	FY 23-24	FY 23-24	FY 24-25	FY 24-25	
3201 - FEE BASED PROGRAMS			\$ 17,000	\$ 20,500	\$ 17,500	\$ 17,500	\$ -
Direct leadership cost with all department programs							
<i>*Has averaged about 17-25% of projected</i>							
<i>Rec Fee revenue 016130-0006 over past 8 years less pandemic period</i>							
<i>However see pattern of trending lower w/lack of instructors</i>							
3205 - CREDIT CARD FEES			\$ 16,300	\$ 18,100	\$ 20,200	\$ 20,200	\$ -
Estimated on past yearly expenditures							
and based on % of total revenue but higher than pre-pandemic							
More smaller dollar purchases with camp store and limitations							
imposed by Treasurer's office increasing expenses							
Fees better with more secure online trx							
Preferred method of payment (over 94% of all annual trxn)							
<i>*Directly related to total revenue</i>							
<i>Orig budget @ 3.5%, Rvs'd @ 3%, new FY request @ 3.35%</i>							
3320 - MAINTENANCE SERVICE CONTRACTS			\$ 27,600	\$ 25,500	\$ 32,000	\$ 32,000	\$ -
RecTrac Elevate (RecTrac virtual training & consult - full yr price)	\$ 800	\$ 1,600					
Annual maintenance fee & hosting of all (RecTrac & WebTrac)	23,500	28,350					
new credit card machines - rentals	1,200	1,800					
(will have 6 machines @ \$25/month/device)							
Necessary (\$25/month/device)		180					
	\$ 25,500	\$ 31,930					
3600 - ADVERTISING			\$ 66,050	\$ 67,400	\$ 70,150	\$ 70,150	\$ -
Quarterly brochure/guide at 54 pgs/run							
@ 40K quantity	\$ 65,000	\$ 66,900					
- includes all design, print, postal distrib.							
- run approx \$21,200/issue (x 3 issues per year NOW)							
3 domains - annual renewal	100	100					
Facebook/social med promotions	750	500					
use of Canva for design purposes	150	150					
Adobe Creative Cloud subsription	700	750					
Printing of Annual Report	200	250					
Printing of tri-fold NCP visitor brochure		500					
Photography	500	1,000					
	\$ 67,400	\$ 70,150					
<i>*Historically, P&R budget is constructed so that 50% of this expense is treated as a 'program expense' of which all are recovered by the department'revenues by conclusion of FY</i>							

**71010-PARKS RECREATION
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>Adopted</u>	<u>Difference</u>
	23-24 Revised	FY24-25	FY 23-24	FY 23-24	FY 24-25	FY 24-25	
3800 - CONTRACT SERVICES - LIFEGUARDS			\$ 63,000	\$ 58,120	\$ 63,000	\$ 63,000	\$ -
Contracted services to provide lifeguards for ACPR Pools on a seasonal basis; Revised FY is to actual <i>*new agreement/new season allowance 10% increase</i>							
Actl \$ per site							
Smr'24 =3,000 hrs @ \$21/hr			\$ 27,300				
NCP Pool							
SDP Pool			35,700				
			\$ 63,000	\$ -			
5201 - POSTAL SERVICES			\$ 500	\$ 350	\$ 350	\$ 350	\$ -
Relying more on digital communication including using our registration software to send confirmations, etc. by email							
5203 - TELEPHONE SERVICES			\$ 12,000	\$ 10,450	\$ 13,300	\$ 13,300	\$ -
Monthly cost for share of all office phones, incl NCP (\$230x12)	\$ 2,760	\$ 2,760					
Monthly cost for service @ NCP for phone and new fiber (\$405x12)	4,860	4,860					
Monthly cost for share of cell phones and hot spots (\$230x12)	2,280	2,280					
Monthly cost for fiber/high speed & phone @ SDP (\$240 x 12)		2,880					
this is included as necessary if Capital Project request approved							
Service calls & enhancements during the year		500	500				
	\$ 10,400	\$ 13,280					
5305 - MOTOR VEHICLE INSURANCE			\$ 3,500	\$ 3,379	\$ 3,500	\$ 3,500	\$ -
4 vehicles; 2 mini-buses							
5501 - TRAVEL EXPENSES			\$ 3,700	\$ 1,800	\$ 4,550	\$ 4,550	\$ -
RecTrac Symposium-Fall '23 registration for 1 staff member	\$ -	\$ -					
RecTrac Symposium-Fall'24 attendance, lodging, meals	-	2,500					
RecTrac User Group Meetings/Training for staff -	-	250					
assorted VRPS mini-conferences & trainings across the state (day-trips)	800	500					
Annual Staff Retreat	200	300					
Driver Safety Training	350	600					
First Aid & CPR Training for Bus Drivers and other prg staff	450	400					
	\$ 1,800	\$ 4,550					
5801 - DUES & SUBSCRIPTIONS			\$ 2,300	\$ 2,300	\$ 2,300	\$ 2,300	\$ -
VRPS agency membership (Director & one)	\$ 250	\$ 250					
VRPS Professional Memberships	750	750					
8 @ \$75 pr and 3 @ \$60 pr							
NRPA Agency membership	700	700					
up to 10 FT staff and 10 Citizens/Cmsnrs							
NACPRO membership	90	90					

**71010-PARKS RECREATION
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>Adopted</u>	<u>Difference</u>
	23-24 Revised	FY24-25	FY 23-24	FY 23-24	FY 24-25	FY 24-25	
Zoom Memberships (\$240 yr x 2)	500	500					
VDH Campground Permit	40	40					
	\$ 2,330	\$ 2,330					
<u>6001 - OFFICE SUPPLIES</u>			\$ 6,300	\$ 6,800	\$ 6,800	\$ 6,800	\$ -
Monthly lease fees for Xerox (\$400/month)	\$ 4,900	\$ 4,900					
annual calendar order	300	300					
copy paper, pens, pencils, binders, laminates	1,350	1,350					
* NCP campstore sales supplies	250	250					
	\$ 6,800	\$ 6,800					
<u>6002 - SUPPLIES - CARE PROGRAMS</u>			\$ -	\$ -	\$ -	\$ -	\$ -
*Discontinued program							
<i>*coordinates directly with revenue item 016130-0007</i>							
<u>6003 - KIDS CAMP SUPPLIES</u>			\$ -	\$ -	\$ -	\$ -	\$ -
*Discontinued program until possible summer 2024							
<i>*related directly to revenue item 016130 - 0008</i>							
<u>6004 - EVENT SUPPLIES</u>			\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ -
Special Events/Programs like Sr Health Fair, Food Truck, also Movie Nights, Clark in the Parks or anything Holiday-related Special Weekend/Holiday programs @ NC Park Draft Days event @ SD Park	\$ 9,500	\$ 9,500					
	10,500	10,500					
Accounting for special event/program planning that doesn't fit our traditional model for revenue recovery	\$ 20,000	\$ 20,000					
<i>*related to revenue items - 0001, 0002, and -0003</i>							
<u>6008 - VEHICLE & POWERED EQUIPMENT - FUEL</u>			\$ 7,500	\$ 7,500	\$ 7,500	\$ 7,500	\$ -
Fuel to operate departmental vehicles for transporting program participants and staff on administrative tasks Highly successful bus trips could drastically increase this expense but would also be reflected in increased revenue							
<i>*Difficult to forecast @pump costs but have adjusted staff ops to save</i>							
<i>*related to revenue item -0006</i>							
<u>6009 - VEH MAINT & SUPPLIES - FLEET VEHICLES</u>			\$ 2,500	\$ 5,000	\$ 3,000	\$ 3,000	\$ -
4 vehicles and 2 mini-buses w/majority being newer vehicles with good preventative maintenance being performed on them							
Annual inspections & routine oil changes	\$ 600	\$ 600					
2 new tires on Dodge Caravan	300						
2 new tires on 2017 minibus	300						

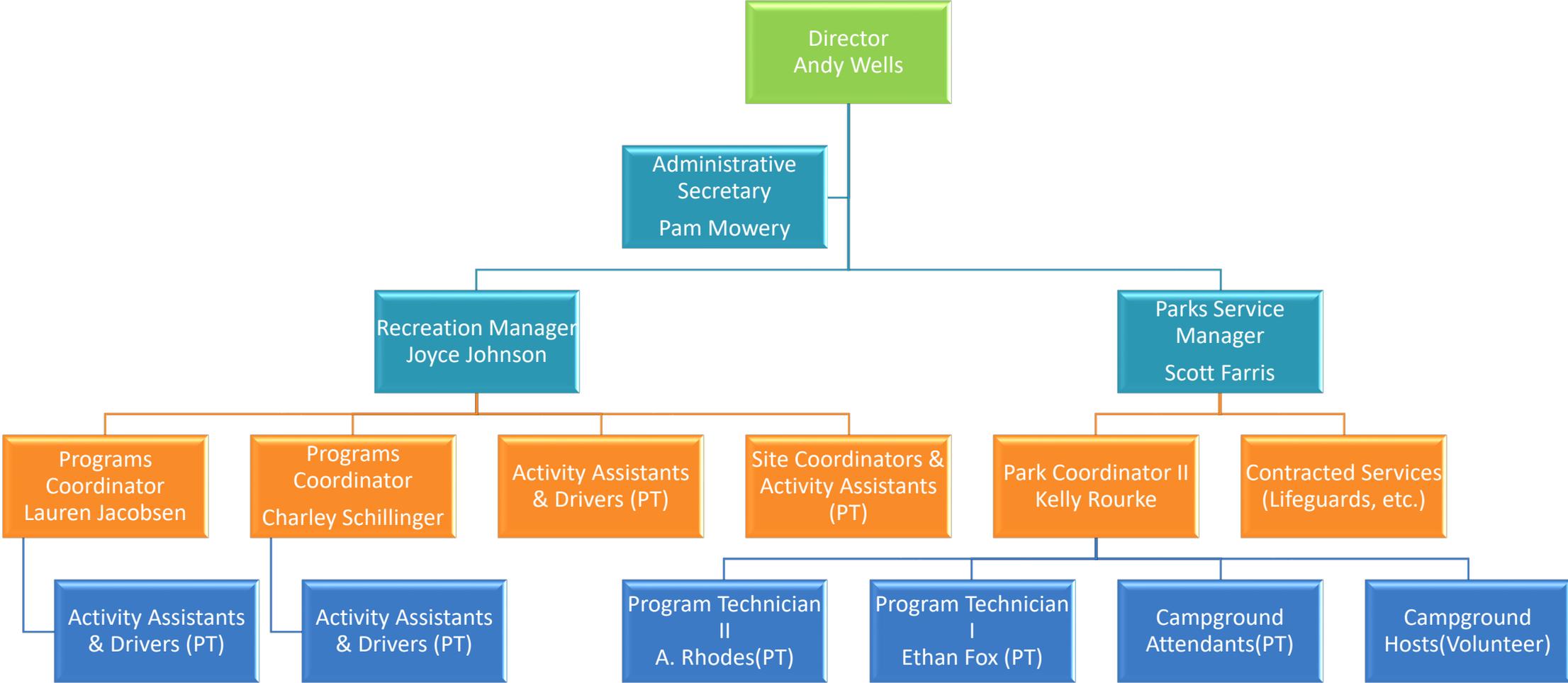
**71010-PARKS RECREATION
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>Adopted</u>	<u>Difference</u>
	23-24 Revised	FY24-25	FY 23-24	FY 23-24	FY 24-25	FY 24-25	
6 new tires for fleet vehicles		800					
general, unexpected repairs and maintenance on vehicles	1,500	1,600					
unexpected, costly repairs needed on Ford Explorer (much older vehicle and desire to swap out - surplus)	2,300						
	\$ 5,000	\$ 3,000					
<u>6021 - PROGRAM EQUIP & MATERIALS</u>			\$ 5,600	\$ 5,600	\$ 7,000	\$ 7,000	\$ -
Recyclable supplies such as balls, nets, goals, line paint	\$ 900	\$ 1,200					
Field marking and line paint	1,200	1,200					
Lifeguard umbrellas & aquatics activity supplies	500	500					
First Aid supplies	350	200					
NCP vehicle hang-tags	600	600					
Event apparel & safety-wear for staff	400	250					
Event equipment (parking markers, storage totes, etc.)	150	150					
Event signage & supplies (banners, Aframe inserts, promo prod, etc.)	500	900					
Park signage (replacement & new)	1,000	2,000					
	\$ 5,600	\$ 7,000					
<u>6024 - ADULT PROGRAM SUPPLIES</u>			\$ 49,300	\$ 130,000	\$ 114,000	\$ 114,000	\$ -
Includes all supplies that are consumed in our programs: trophies, admission tickets, chartered busses, class supplies							
<i>*Historically (last 9 years less pandemic) been at 51-60% of projected rec fee revenue 016130 - 0006 but in effort to host more programs with fewer participants per, have allowed reduction in Net ops which makes this closer to 58%</i>							
<i>*FY24 revised projected at 70% of revenue and NEW FY25 @ 65%</i>							
<i>*directly related to revenue item -0006</i>							
<u>6028 - RESALE ITEMS</u>			\$ 19,000	\$ 22,600	\$ 23,100	\$ 23,100	\$ -
Includes all products purchased with the intent to resale							
<i>*Revs'd FY24 requested remains 66% of projected revenue in item 016130-0005 and New FY25 request is conservative at 60.5%</i>							
<i>Should continue to decrease as % of revenue with increasing profit margins now that store is established with inventory and stock to sell</i>							
<u>6029 -FOREST SUSTAINABILITY EXPENSES</u>			\$ 24,164	\$ -	\$ -	\$ -	\$ -
funds received from the state New in FY23. Must be spent on outdoor recreation or forest sustainability							
General Assembly has not allocated any funds for FY24 or FY25							

**71010-PARKS RECREATION
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>Adopted</u>	<u>Difference</u>
	23-24 Revised	FY24-25	FY 23-24	FY 23-24	FY 24-25	FY 24-25	
<u>8001 - EQUIPMENT</u>			\$ 4,000	\$ 4,200	\$ 6,000	\$ 6,000	\$ -
new hand operated vaccuum/sweeper for swimming pool	200	-					
AED units for SDP and NCP pools (DONE) - \$2,000 each x 2 locations	4,000	-					
AED units for NCP VC & Mainenance Shop & new Activity Hallway (GC) \$2,000 each x 3 locations		6,000					
	<u>\$ 4,200</u>	<u>\$ 6,000</u>					
<u>8002 - FURNITURES & FIXTURES</u>			\$ -	\$ 5,400	\$ 1,600	\$ 1,600	\$ -
new & some replacement cabinets, shelves, and organizers for new storage space & activity space (new offices)							
- > Certain that we need these upon the move for storage area	\$ 5,400						
- > For anticipated but unidentified needs as of yet		1,600					
	<u>\$ -</u>	<u>\$ 1,600</u>					
<u>8003 - COMPUTER SOFTWARE</u>			\$ -	\$ -	\$ -	\$ -	\$ -
Department Total:			\$ 350,314	\$ 414,999	\$ 415,850	\$ 415,850	\$ -
Payroll Total:			\$ 576,313	\$ 577,928	\$ 672,485	\$ 672,485	\$ -
Grand Total:			\$ 926,627	\$ 992,927	\$ 1,088,335	\$ 1,088,335	\$ -
					includes new program coordinator		

Parks and Recreation Organizational Chart



Library

Mission:

The Augusta County Library provides a welcoming gathering place with convenient access to information, experiences, and materials for the benefit of all community members.

Department Overview:

Since opening to the public in 1977 from a small building in the Woodrow Wilson School complex, the Augusta County Library has grown into a service-oriented system with seven libraries in key communities throughout this large county. As a member of the Valley Libraries Connection with the Staunton and Waynesboro Libraries, our patrons have access to the resources of each separate system.

Area residents rely on our libraries for access to computers and printers, access to the Internet through Wi-Fi at all locations, and assistance with using varied technology. For many, we are their means to finding and applying for jobs, and benefits, obtaining a driver's license, filing taxes, and maintaining e-mail contact. Many sign up for Book-a-Librarian sessions to learn how to use new smart devices, troubleshoot their devices, or learn new software.

Following a strong tradition of lifelong learning, we support early literacy through our children's collections, STEM materials, and a variety of programs for all ages. Teachers and students depend upon our collections and resources to supplement their educational efforts and for homeschoolers and those taking online classes, we are their library.

FY 2023-2024 Overview:

Over the year we transitioned fully from out of the COVID-19 Pandemic with fully operational, non-interrupted library services such as meeting spaces, in-person programming, outreach, and being able to take the masks off and the partitions down so we could completely interact with our community. It has been an amazing experience getting out from behind my desk to interact with community members during community conversations, and outreaches, and starting to get to know the vast array of community organizations invested in supporting the Augusta County community.

Our circulation is up, we've managed to continue and expand access to technology services such as circulating hotspots and 24/7 wifi access at all of our locations, and the community is becoming increasingly more comfortable utilizing our digital offerings as access to reliable internet continues to expand. We've built relationships with community organizations so we know what kind of resources are available throughout the county, as well as providing additional resources onsite. Through our partnership with Neighbor Bridges, we installed a Little Free Food Pantry at our Fishersville location. We are excited to report that between April 2023 and the time of the writing of this letter, we have worked to distribute a little over 1800 pounds of food.

We have big plans for how we plan to serve the Augusta County community in the coming years as highlighted by the adoption of our FY24-29 Strategic Plan with a focus on community, accessibility, capacity, awareness and advocacy, and sustainability. Some projects that we have already started working on include: building staffing redundancies at our more rural locations so services can continue if we were to have a vacancy, a local history project that focuses on digitizing family histories and collection of oral histories and reimagining our spaces to better serve the communities the libraries are situated with an initial focus on our Deerfield and Stuarts Draft locations.

We are excited to continue to work alongside community members to get to know the people that make up those communities and to build library collections, services, programs, and spaces that reflect the unique needs of those communities. After all, libraries aren't about the books or the buildings... they are about people and their unique and diverse needs. We are looking forward to the opportunity to continue to get to know the Augusta County

community and find creative and innovative ways to support personal and community development by making resources more accessible.

FY23 & Early FY24 Accomplishments

- Completed new strategic priorities document with clear areas of focus for FY24-29
- Received \$1000 Community Foundation Grant to support creative endeavors and make creator technology available to the public
- Received \$6,000 Public Library Association Digital Literacy Workshop grant
- Successfully merged the Friends of the Augusta County Library and the Augusta County Library Foundation into one organization: Friends of the Augusta County Library Foundation
- Continue to see an increase in the circulation of digital materials
- PT Library Aid (20 hours) added as support staff at the Stuarts Draft Library Location, funded by the South River Infrastructure fund
- Provided four (4) additional service hours at the Craigsville Library Station, funded by the Pastures Infrastructure fund
- Increased enrollment in the Books on Wheels Program, delivering 1600 books to 40 participants. This program had an impact on reading achievement, with 74% of participants did not lose a reading level during the summer
- Received and implemented a \$6,000 Public Library Association Grant for Digital Workshops
- Forged a partnership with the Reentry Council, hosting two very successful Reentry Fairs at the Fishersville Main Library
- Significant increase in the use of meeting room space, which is informing space reconfiguration at the Fishersville Main Library to include moving the Augusta County Genealogical Society to the first floor, and creating additional, flexible meeting space in the mezzanine area
- Successful partnership with Neighbor Bridges who installed a Little Free Food Pantry. Between April 27, 2023, and November 29, 2023, 1891.06 pounds of food have been distributed. Worked to install a coat closet for the winter months
- Fed 125 kids at the Craigsville Library Station during the Summer Food Program, in partnership with Staunton Public Schools Food Service and No Kid Hungry
- Implemented position sharing at the Craigsville, Middlebrook, and Deerfield locations, to not be forced to close when staff are sick or unavailable
- Began increasing deliveries to Middlebrook Library Station, which has had a positive impact on circulation and the filling of holds
- Working with a space consultant to identify ways to optimize space and to increase the collection footprint at the Stuarts Draft Library Station
- Significant increase in foot traffic and circulation at the Weyers Cave Library Station as staffing for the library has stabilized since opening in September 2020
- Streamlined roles and maintenance responsibilities between the Library and Maintenance departments
- Streamlining and documenting internal processes and capturing institutional knowledge to sustain library services as staff leave
- Received additional State Aid once the FY24 State budget was approved.

Augusta County Library Metrics

	FY2023 Actual	% Change from FY2022
Print Circulation	480,100	5.38%
Digital Circulation	38,203	11.65%
Hotspot Circulation	317	7.09%
Number of registered users who were active over the year	29,275	15.39%

Number of New Library Card Holders	2,344	45.41%
Number of Patron Visits	98,332	18.88%
Meeting Room Usage (hours)	1,222	2880.5%
Program Attendance	26,176	210.73%
Number of Wireless Sessions	43,017	23.21%
Number of Computer Users	8,928	17.10%

	FY2024 (July-December) Actual	% Change from FY2023 (July-December)
Print Circulation	230,761	-1.96
Digital Circulation	27,310	39.98%
Hotspot Circulation*	118	-41.00%
Number of registered users who were active over the course of the 6 months	15,275	8.23%
Number of New Library Card Holders	1,012	8.12%
Meeting Room Usage (hours)	930	71.27%
Number of Patron Visits	61,147	37.39%
Program Attendance	17,483	86.66%
Number of Wireless Sessions	21,000	0.10%
Number of Computer Users	6,288	64.31%

*Note: Increased the checkout period from one week to two weeks December 2022.

FY23 & Early FY24 Challenges

- Increase in staff turnover
- Need for additional staff support, especially when juggling increased foot traffic and program attendance, especially at Middlebrook Library Station and Weyers Cave Library Station
- Finding community members willing to commit to serving on the Library Board of Trustees. July 1, 2024, four out of seven of the board members will be cycling off of the Board of Trustees
- Continuing to find issues with the crawlspace at the Fishersville Main Library that will need to be addressed to ensure structural integrity
- Difficulty re-engaging with volunteers
- High cost of digital collection items
- Increased supply costs
- Increased energy costs

FY24-29 Strategic Priorities

Community Focused

Provide library services that meet the unique needs of each community

We focus on what makes each community unique	Our programs and services reflect the interests of the community	We acknowledge the diverse experiences and needs in our community and reflect that diversity	We build partnerships with community organizations with similar missions
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Accessible

Eliminate barriers to accessing library resources in our buildings, communities, and digital spaces

We identify and break down barriers to access	Our buildings are accessible to persons of all abilities	We will increase access to resources throughout the whole county	We ensure equal access to basic library services at all locations
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Capacity Building

Acknowledge the library’s current capacity and build partnerships to expand, advocate, and strengthen the library’s resources

We identify the resources needed to be a community-focused organization	We leverage community partnerships to work smarter, not harder	We streamline and identify technological solutions for internal processes	Our facilities are flexible and meet the usage needs of the community they serve
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Awareness & Advocacy

Promote diverse library offerings and bring awareness to the library’s impact on the community

We promote library services of interest to different audiences	We demonstrate to the community that we are more than just books	We focus on the library’s impact on the community	We identify and build relationships with library allies
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Sustainable

Seek solutions that have an impact on human, social, economic, and environmental sustainability

We identify core library services and the resources needed to sustain them	We make resource decisions that reflect the community’s value of preservation and environmental sustainability	We provide opportunities for users to learn and practice sustainable behaviors	We recognize the library’s role in supporting social and community goals
--	--	--	--

User Focused

Treat users as unique individuals and ensure everyone walks away with the resource they need at the time they need it

We put people first and are welcoming to all	We leverage our customer service strength to continue to build personal relationships	Library staff are empowered to ensure users walk away with the resources they need in the time they need it	We are flexible and proactive in identifying and responding to user needs
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Budget Summary:

Item	FY2022- 2023 Expenditures	FY2023 - 2024 Adopted	FY2023 – 2024 Revised	FY2024 - 2025 Adopted	% Change from FY2024
Personnel	\$1,166,697	\$1,208,228	\$1,224,710	\$1,333,300	10.4%
Operating	598,388	568,608	641,112	650,793	14.5%
Total	\$1,765,085	\$1,776,836	\$1,865,822	\$1,984,093	11.7%

*Increases to Personnel include a 5% COLA increase effective 1/1/24 and converting the vacant Assistant Library Director into 2 Library Public Service Managers. Increases in operating are related to increased costs of goods and services.

7 Locations

- Fishersville Maine Library
1759 Jefferson Highway, Fishersville, VA 22939
- Churchville Branch Library
3714 Churchville Ave, Churchville, VA 24421
- Craigsville Library Station
18 Hidy Street, Craigsville, VA 24430
- Deerfield Library Station
59 Marble Valley Road, Deerfield, VA 24432
- Middlebrook Library Station
3698 Middlebrook Road, Middlebrook, VA 24459
- Stuarts Draft Library Station
2857 Stuarts Draft Highway, #107, Stuarts Draft, VA 24477
- Weyers Cave Library Station
51 Franklin Street, Weyers Cave, VA 24486

Contact Information

Director: Dr. Jennifer Brown

Location: Main Library, Fishersville
1759 Jefferson Hwy
Fishersville, VA 22939

Phone: (540) 949-6354
(540) 885-3961

E-mail: jbrown@augustacountylibrary.org

73010-LIBRARY BUDGET REQUEST

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>Adopted</u>	<u>Difference</u>
	23-24 Revised	FY24-25	FY 23-24	FY 23-24	FY 24-25	FY 24-25	
<u>3125 - COLLECTION AGENCY FEE</u>			\$ -	\$ -	\$ -	\$ -	\$ -
VLC has suspended use but request to keep this line open							
<u>3310 - REPAIRS & MAINT - CONTRACTUAL</u>			\$ 4,230	\$ 4,230	\$ 8,120	\$ 6,620	\$ 1,500
Brown Exterminating (Termite)	\$ 215	\$ 215					general cut
Security during Halloween	215	215					
Miscellaneous repairs	3,000	3,000					
American Pest (Fishersville & Churchville)*	800	850					
HVAC Preventative Maintenance (Fishersville & Churchville)		3,840					
*American Pest increased rates by 5.9%	\$ 4,230	\$ 8,120					
<u>3320 - MAINTENANCE SERVICE CONTRACTS</u>			\$ 61,508	\$ 62,711	\$ 66,803	\$ 66,803	\$ (0)
Automation maintenance includes SIP & phone tree charges to WPL (TLC)	\$ 22,838	\$ 23,720					
Bibliotheca(self check and RFID)	7,400	9,260					
Fire Securiry (Monitoring/Testing)	435	985					
Snow removal	3,100	3,100					
Custom Deliveries of VA**	14,950	2,530					
I-Drive (cloud storage)	150	150					
Service, repairs, and upgrades	625	650					
Public PC Management (Deep Freeze)	4,093	4,093					
Port 53 (filtering software)	1,200	1,200					
Gimlet (Reference software)	710	710					
Centurion Technology (PC Security)	450	450					
Eset EndPoint Antivirus (Next: FY25)	-	2,700					
Spaghetti Detector (3D Printer)	100	100					
E-Rate Central (manage E-Rate program)	2,000	2,000					
Niche Academy	3,700	3,700					
Foxit PDF Software	\$ 410	\$ 410					
Remote PC	\$ 100	\$ 100					
Webhosting (Verio)	\$ 35	\$ 50					
Invengo (FE Technologies Maintenance)	\$ 415	\$ 415					
Verizon Cell Service		\$ 480					
Xerox Leases (4 locations)		\$ 10,000					
**FY24Custom Deliveries rate increase/ FY25 cost reflects new internal	\$ 62,711	\$ 66,803					
<u>3324 - JANITORIAL SERVICES - CONTRACTUAL</u>			\$ 40,770	\$ 44,170	\$ 49,505	\$ 49,505	\$ -
Window Cleaning (Fishersville & Churchville)	\$ 1,885	\$ 1,885					
Upholstery Cleaning (Fisherville)	2,025	2,025					
Janitorial Service at SDLS	2,400	3,300					
Janitorial Service at Fishersville	23,220	25,800					
Janitorial Service at Churchville	3,120	3,510					

73010-LIBRARY BUDGET REQUEST

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>Adopted</u>	<u>Difference</u>
	23-24 Revised	FY24-25	FY 23-24	FY 23-24	FY 24-25	FY 24-25	
Janitorial Service at Weyers Cave	2,400	3,300					
Strip and wax floor (Fishersville)	2,285	2,285					
Carpet (All 7 Locations)	3,835	4,400					
Additional Carpet Cleaning - Fishersville*	\$ 3,000	\$ 3,000					
*FY24 Additional Carpet Cleaning from ERATE Funds	\$ 44,170	\$ 49,505					
<u>3600 - ADVERTISING</u>			\$ 300	\$ 300	\$ 300	\$ 300	-
Promotional costs, facebook, printing, etc	\$ 300	\$ 300					
<u>5100 - ELECTRIC SERVICES</u>			\$ 38,500	\$ 47,000	\$ 47,000	\$ 47,000	-
All Locations	\$ 47,000	\$ 47,000					
	\$ 47,000	\$ 47,000					
<u>5102 - HEATING SERVICES</u>	\$ 11,000	\$ 11,000	\$ 6,350	\$ 11,000	\$ 11,000	\$ 11,000	-
<u>5103 - WATER & SEWERAGE SERVICES</u>	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	\$ 2,500	-
<u>5104 - REFUSE COLLECTION CHARGES</u>			\$ 6,700	\$ 8,000	\$ 8,000	\$ 8,000	-
Fishersville, Churchville, Weyers Cave	\$ 8,000	\$ 8,000					
<u>5201 - POSTAL SERVICES</u>			\$ 200	\$ 200	\$ 200	\$ 200	-
Use of postage machine and overnight deliveries	\$ 200	\$ 200					
<u>5203 - TELEPHONE SERVICES</u>			\$ 43,200	\$ 43,200	\$ 43,200	\$ 43,200	-
Segra (Lumos)							
Fishersville voice, data and Internet	\$ 22,390	\$ 22,390					
Verizon:							
Fishersville voice lines	2,210	2,210					
Churchville voice lines	820	820					
Middlebrook voice line	750	750					
Comcast	-						
Churchville Internet	3,400	3,400					
Craigsville voice and Internet	2,940	2,940					
SDLS voice and Internet	3,370	3,370					
Weyers Cave voice and Internet	4,000	4,000					
AT&T long distance-FAX	60	60					
MGW Deerfield voice and Internet	1,740	1,740					

73010-LIBRARY BUDGET REQUEST

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>Adopted</u>	<u>Difference</u>
	23-24 Revised	FY24-25	FY 23-24	FY 23-24	FY 24-25	FY 24-25	
Treasurer of Virginia Long Distance	80	80					
Verizon Hotspot	1,440	1,440					
	\$ 43,200	\$ 43,200					
<u>5300 - INSURANCE - BUILDING</u>							
	\$ 7,000	\$ 7,000	\$ 7,000	\$ 7,024	\$ 7,000	\$ 7,000	-
<u>5305 - MOTOR VEHICLE INSURANCE</u>							
Van	\$ 600	\$ 1,200	\$ 600	\$ 563	\$ 1,200	\$ 1,200	-
<u>5501 - TRAVEL EXPENSES</u>							
Professional Meetings & Staff Development	\$ 3,000	\$ 3,000					
Mileage*	\$ 3,000	\$ 4,500	\$ 6,000	\$ 6,000	\$ 7,500	\$ 6,500	1,000 general cut
Staff travel (use of personal vehicle) to schools, meetings, conferences, Government Center Board Members' miles to and from board meetings, conferences, and other state meetings.							
	\$ 6,000	\$ 7,500					
<u>5688 - BOOK STATIONS</u>							
Stuarts Draft Station (rent)	\$ 26,400	\$ 26,400	\$ 90,860	\$ 90,860	\$ 91,290	\$ 91,290	-
Weyers Cave (rent)	51,900	51,900					
Middlebrook Station (rent/electric/oil)*	12,560	12,990					
* FY25 estimate based on 3.4% CPI increase	\$ 90,860	\$ 91,290					
<u>5801 - DUES & SUBSCRIPTIONS</u>							
Virginia Library Assn.	\$ 795	\$ 850	\$ 2,470	\$ 2,470	\$ 2,535	\$ 2,535	-
ALA/PLA-- 4 professional staff	1,000	1,000					
Virginia Public Library Directors Assn.	55	65					
Notary Public renewals	130	130					
Zoom	240	240					
MALIA	150	150					
Augusta County Historical Society	100	100					
	\$ 2,470	\$ 2,535					
<u>6001 - OFFICE SUPPLIES</u>							
Copier paper, toner, general supplies	\$ 4,500	\$ 5,000	\$ 4,500	\$ 4,500	\$ 5,000	\$ 5,000	-

73010-LIBRARY BUDGET REQUEST

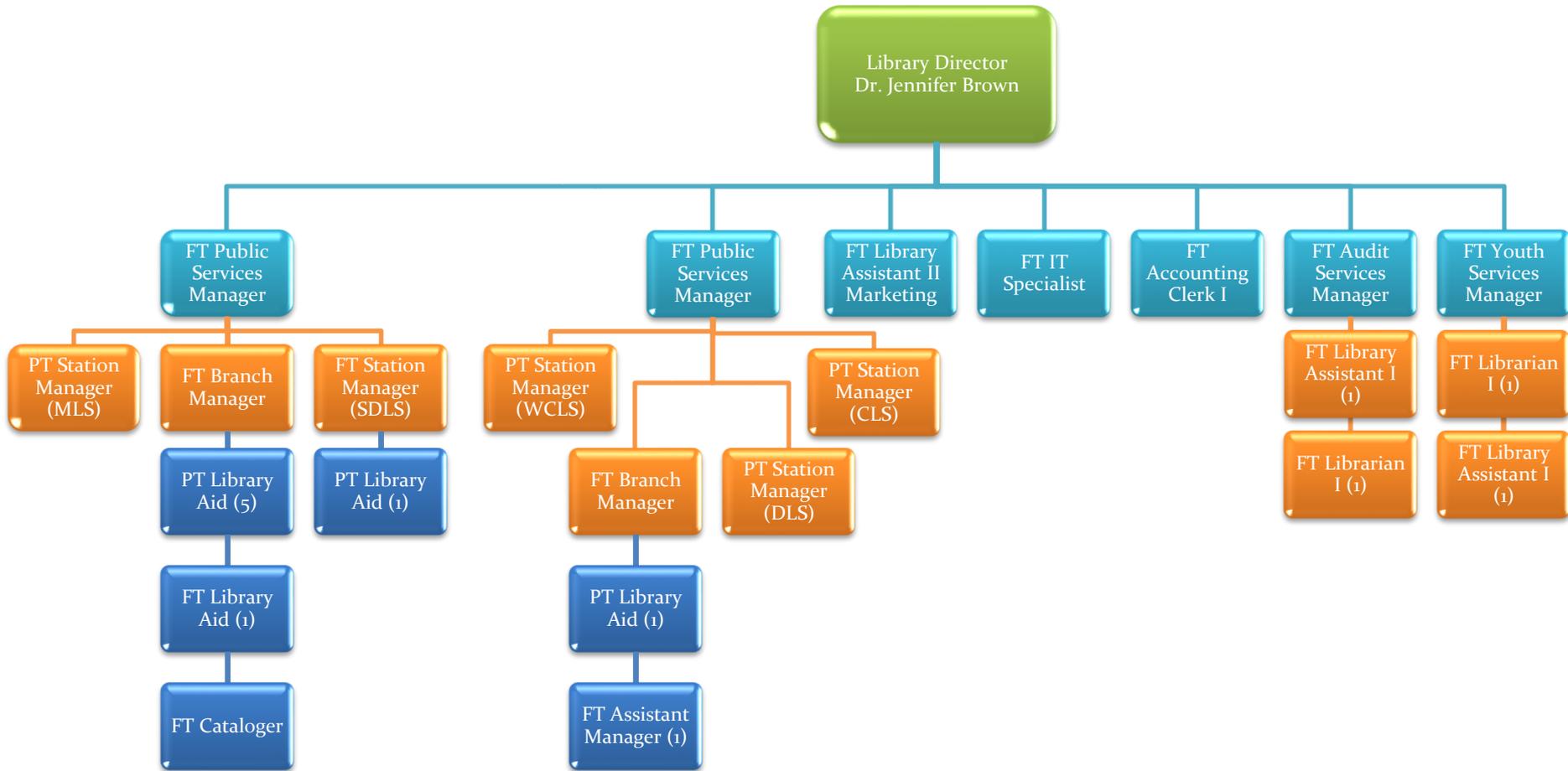
	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>Adopted</u>	<u>Difference</u>
	23-24 Revised	FY24-25	FY 23-24	FY 23-24	FY 24-25	FY 24-25	
<u>6005 - JANITORIAL SUPPLIES</u>	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ -
Light bulbs, bathroom tissue, paper towels, cleaning supplies.							
<u>6007 - REPAIR & MAINT SUPPLIES - BLDGS</u>	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ -
Paint, tools, repair supplies, etc.							
<u>6008 - MOTOR VEHICLE FUEL</u>	\$ 1,100	\$ 7,100	\$ 1,100	\$ 1,100	\$ 7,100	\$ 7,100	\$ -
Mileage on 1/23/2024 was 128,009 FY25 Includes additional cost for internal courier service, previously budgeted in 3320							
<u>6009 - MOTOR VEHICLE MAINT & SUPPLIES</u>	\$ 570	\$ 570	\$ 570	\$ 570	\$ 570	\$ 570	\$ -
General maintenance and repairs							
<u>6016 - BOOKS (LOCAL ONLY)</u>			\$ -	\$ -	\$ -	\$ -	\$ -
*Talking Book Center now under 092030							
	\$ -	\$ -					
<u>6017 - BOOKS (STATE & FEDERAL AID)</u>			\$ 120,000	\$ 105,000	\$ 105,000	\$ 105,000	\$ -
Funded by State Aid revenue							
FY 2024 Finalized	\$ 105,000	\$ 105,000					
Estimate for FY 2025	\$247,664						
	\$241,770						
<u>6018 - PERIODICALS (MAGS., NEWSPAPERS)</u>	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ -
Funded by State Aid revenue							
<u>6019 - AUDIOVISUAL MATERIALS</u>	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ -
Funded by State Aid revenue							
<u>6020- ELECTRONIC MATERIALS (LOCAL AND STATE AID)</u>			\$ 56,050	\$ 92,664	\$ 102,270	\$ 102,270	\$ -
Local (Cost of e-materials. High demand. 40% annual increase in usage)							
State Aid*	\$ -	\$ 5,500					
	92,664	96,770					
	\$ 92,664	\$ 102,270					

73010-LIBRARY BUDGET REQUEST

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>Adopted</u>	<u>Difference</u>
	23-24 Revised	FY24-25	FY 23-24	FY 23-24	FY 24-25	FY 24-25	
6021 - LIBRARY MATERIALS & SUPPLIES			\$ 30,000	\$ 30,000	\$ 28,850	\$ 28,850	-
Materials processing supplies (barcodes, labels, tape, vinyl covers, laminate, label covers, cases, etc.)*	\$ 8,500	\$ 9,350					
Circulation desk supplies(patron application and ID cards, labels, barcodes, receipt tape, ribbons for printers)	\$ -	\$ 1,500					
Programs (Display and promotional materials for adult and children's programs at all locations)	\$ 6,000	\$ 6,000					
Printing (Activities Guide, brochures, flyers, etc)	\$ 10,000	\$ 10,000					
Branch and library station supplies (magazine racks, shelf locators, posters, circulation supplies, barcodes, etc)	\$ 2,000	\$ 2,000					
Books By Mail Supplies	2,000						
* Increase of supply cost	\$ 30,000	\$ 28,850					
8001 - EQUIPMENT			\$ 2,000	\$ 9,000	\$ 2,500	\$ 2,500	-
Supplies	\$ 2,000	\$ 2,500					
Technological Upgrades	\$ 7,000						
* FY24 \$7,000 from Erate Reimbursement	\$ 9,000	\$ 2,500					
8002 - FURNITURE & FIXTURES			\$ 2,200	\$ 17,200	\$ 12,000	\$ 5,000	\$ 7,000
Display Supports	2,200						cut space at SD
Range Finders	1,245						
Foam Benches (Children's Area FVL)	1,865						
Three Seat Sofa (Children's Area FVL)	2,077						
Study Room/Meeting Space/ ACGS Space Supplies	9,813						
Increase Collection Space at Stuarts Draft Library Station		\$ 7,000					
* FY25 \$5,000 from State Aid (Various location updates)		\$ 5,000					
* FY24 \$15,000 from State Aid	\$ 17,200	\$ 12,000					
8200 - IMPROVEMENT TO SITES			\$ -	\$ 9,850	\$ 9,850	\$ 9,850	-
Parking Lot Improvement (CBL)	9,850	9,850					
	\$ 9,850	\$ 9,850					
Department Total:			\$ 568,608	\$ 641,112	\$ 660,293	\$ 650,793	\$ 9,500
Payroll Total:			\$ 1,208,228	\$ 1,224,710	\$ 1,364,358	\$ 1,333,300	\$ 31,058
Grand Total:			\$ 1,776,836	\$ 1,865,822	\$ 2,024,651	\$ 1,984,093	\$ 40,558

cut reclasses and share delivery drive
left splitting asst. lib dir to two positions

Library Organizational Chart



**Augusta County
Fiscal Year 2024-2025
Departmental Budgets by Function
Community Development**

Department	FY2022– 2023 Actual	FY2023 - 2024 Adopted	FY2023 – 2024 Revised	FY2024 - 2025 Adopted	% Change from FY2024
Community Development	\$ 1,099,478	\$ 1,217,002	\$ 1,174,029	\$ 1,290,748	6%
Tourism	655,689	469,443	651,588	584,113	24%
Economic Development	313,410	338,152	329,408	371,579	10%
Extension Office	143,026	158,418	158,418	178,098	12%
Agricultural Outreach	6,200	6,760	6,760	6,760	0%
Total Community Development	\$ 2,217,803	\$ 2,189,775	\$ 2,320,203	\$ 2,431,298	11%



Community Development

(Includes Building Inspections)

Department Overview:

The Augusta County Community Development Department is responsible for reviewing and developing plans that reflect the County's interest in the preservation of the environment, the provision of efficient public facilities and services, the provision of diverse housing opportunities, and the effective utilization of the area's land resources.

In its day to day operations, the Community Development Department:

- Coordinates the implementation of the Comprehensive Plan.
- Drafts Subdivision and Zoning Ordinance Amendments as requested or needed.
- Seeks and administers grants, including Indoor Plumbing, Community Development Block Grant, Rural Development, and Transportation Enhancement and Hazard Elimination grants.
- Coordinates the Traffic Impact Analysis process for major development proposals.
- Reviews and makes staff reports on potential rezoning's and rezoning applications, comprehensive plan amendments, special use permits, and variances.
- Assists with economic development projects as needed.
- Reviews design and construction plans for residential subdivisions and commercial sites.
- Provide GIS support and engineering designs for various County projects such as stormwater management facilities and miscellaneous departmental requests.
- Reviews major subdivision preliminary plats, minor subdivision plats, final plats, and plan of developments to assure their compliance with appropriate ordinances.
- Maintains Subdivision and Erosion & Sediment Control Bonds.
- Responds to all citizen inquiries concerning erosion, sediment, and drainage complaints.
- Handles projects such as maintenance of drainage facilities and drainage improvement projects and engineering designs for various County projects.
- Performs zoning inspections prior to issuance of Certificates of Occupancy.
- Oversees renewals of existing Agricultural and Forrestral Districts and Agricultural and Forrestral District Creation.
- Enforces the Zoning, Subdivision, Erosion and Sediment Control, and Stormwater Ordinances and Floodplain Overlay District.
- Maintains the County's MS-4 permit and program.
- Reviews building permits, sketches, and plans.
- Issues administrative zoning permits.
- Site plan review for multi-family residential, commercial and industrial sites, churches and schools.
- Administers various grants for water quality projects.
- Administers VDOT funded projects for County road projects.
- The Building Inspections Department is the responsible party for the enforcement of the Uniform Statewide Building Code which is established by the Code of Virginia. The purpose of the Building Code is to ensure safety to life and property from all hazards incidental to building design, construction, use, repair, removal or demolition. Buildings shall be permitted to be constructed at the least possible cost consistent with nationally recognized standards for health, safety, energy conservation, water conservation, adequate egress facilities, sanitary equipment, light and ventilation, fire safety, structural strength, and physically handicapped and aged accessibility. In accordance with Section 36-98 of the Code of Virginia the Uniform Statewide Building Code supersedes the building codes and regulations of the counties, municipalities and other political subdivisions and state agencies, relating to any construction, reconstruction, alterations, conversion, repair or use of buildings and installation of equipment therein. The Uniform Statewide Building Code does not supersede zoning ordinances or land use controls that do not affect the manner of construction or materials to be used in the construction, alteration or repair of a building.

Strategic Goals and Objectives:

- Strive to implement the goals and objectives of our Comprehensive Plan.
- Aid customers and County staff in identifying and understanding the Zoning Ordinance.
- Participate in the continued revision to the County’s Zoning and Subdivision Ordinances as directed by the Board of Supervisors.
- Provide the best information and documentation we can to the Board of Supervisors, Planning Commission, Board of Zoning Appeals, and other Departments on our staff reports for rezoning’s, special use permits, variance requests, flood plain, site plans, and subdivision plans.
- Assist customers by providing documented sections of the Zoning Ordinance and Augusta County Code to promote an understanding of their specific zoning, weed, trash, or junk vehicle violation.
- Strive to have more personal, one-on-one contact with people when investigating both Zoning and Erosion and Sediment complaints.
- Effectively interpret and administer the Zoning and Subdivision Ordinances.
- To comply with the Department of Environmental Quality recommendations on our Erosion & Sediment Control, Stormwater, and MS-4 Programs.
- Process all permits and plats in an efficient timely manner.
- Seek grant funding for County projects where appropriate and cost effective.
- Effectively administer the County’s Erosion & Sediment Control, Stormwater, Zoning and Subdivision Ordinances.
- To provide contract administration/project management and construction inspection on approved County Projects.
- To provide engineering assistance to other departments on their various projects.
- We will continue to improve our skills and knowledge of state and local ordinances.
- We will strive to maintain a good public image and be sensitive to the needs of the public.
- We will strive to offer accurate information, fast and efficient service, and timely inspections in a budget conscious manner.
- We will continue to offer owners, contractors and design professional’s assistance with their projects to help them keep their projects code compliant at the minimum possible cost.
- We will work with contractors and design professionals to assist them with the new code change cycle.

Budget Summary:

Building Inspections:

Item	FY2022- 2023 Expenditures	FY2023 - 2024 Adopted	FY2023 – 2024 Revised	FY2024 - 2025 Adopted	% Change from FY2024
Personnel	\$417,591	\$483,261	\$487,049	\$621,390	28.6%
Operating	16,482	33,419	33,419	86,269	158.1%
Total	\$434,073	\$516,680	\$520,468	\$707,659	37.0%

* Increases in Personnel include a new position for a Commercial Combination Inspector. Increases in operating include one-time expenses for new vehicle for Commercial Combination Inspector, and potential career development increases for existing staff.

Community Development:

Item	FY2022- 2023 Expenditures	FY2023 - 2024 Adopted	FY2023 – 2024 Revised	FY2024 - 2025 Adopted	% Change from FY2024
Personnel	\$944,362	\$1,017,683	\$979,317	\$1,090,726	7.2%
Operating	155,116	199,389	194,712	200,022	0.3%
Total	\$1,099,478	\$1,217,002	\$1,174,029	\$1,290,748	7.5%

*Increases in Personnel include COLA increases effective 1/1/24 and potential career development increases for existing staff.

Service and Performance Measures:

Item	FY2012 – 2013 Actual	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024
Building permits issued	728	812	826	907	779	825	794	840	851	851	866
Total permits issued	2,614	2,810	2,774	3,123	2,741	3,002	2,882	3,062	2,995	2,995	2,932
Inspections	7,047	7,761	7,606	8,593	6,943	7,465	7,562	7,482	6,939	6,939	7,562
Special Use permits	56	48	48	62	55	72	55	68	85	85	64
Variances	3	5	1	1	5	3	1	4	2	2	5
Rezoning requests	1	5	6	3	9	5	5	10	15	15	6
Zoning certificates issued	192	218	234	198	191	212	207	180	193	193	194
Administrative permits reviewed	296	291	287	319	284	280	252	300	296	296	306
Field inspections (zoning)	1,459	1,353	1,250	1,501	1,409	1,625	1,444	1,278	1,278	1,278	978
E&S inspections	1,103	1,122	883	856	789	818	1,074	1,367	1,253	1,253	1,538
E&S control plan review	29	21	81	34	13	39	25	16	19	19	23
Site plan review	19	27	29	31	25	23	27	30	33	33	40
Final plat review	14	16	13	14	10	13	6	11	14	14	15
Flood plain review	12	22	41	27	27	28	36	39	58	58	49
Minor subdivision plat reviews	167	189	198	220	203	181	236	253	183	183	187

Accomplishments:

- Staff to the Planning Commission - In 2023, the Planning Commission had six (6) rezoning requests, five (5) Comprehensive Plan substantial accord determinations, two (2) overlay requests, one (1) proffer amendment, one (1) request to renew the North River Agricultural Forestal District, and one (1) request to withdraw a portion of a piece of property in the Middle River Agricultural and Forestal District.
- Planning staff also took fourteen (14) amendments to the County's Zoning and Subdivision Ordinance through the public hearing process before the Planning Commission and Board of Supervisors in 2023.
- Staff also prepared thirty-one (21) staff reports on potential rezoning requests in the County.
- Planning served as main support staff to the Ordinance Working Group. In addition, planning staff served as either voting members or alternates on several different boards and commissions in the region. These included the Central Shenandoah Planning District Commission, the Staunton-Augusta-Waynesboro Metropolitan Planning Organization (SAWMPO), and the Technical Advisory Committee for the SAWMPO.
- Prepared staff reports and recommendations on eighty-six (86) Board of Zoning Appeals items including:
 - o Sixty-four (64) Special Use Permit applications
 - o Five (5) Variance applications
 - o Sixteen (16) Extensions of Time
 - o One (1) Cancellation
- Reviewed forty-nine (49) Flood Plain sketches.
- Reviewed one thousand nine (1,009) Building Permit applications.
- Issued one hundred ninety-four (194) Zoning Certificates.
- Reviewed a total of three hundred six (306) Administrative Permits.
- Made a total of nine hundred seventy-eight (978) Field Inspections including:
 - o Sixty-eight (68) Special Use Permit inspections including Special Use Permit violation Inspections.
 - o Six hundred eighty-six (686) Zoning Complaint Inspections.
 - o One hundred forty-two (142) Grass and Weed Complaint Inspections.
 - o Seventy-eight (78) Trash Complaint Inspections.
 - o Four (4) Administrative Permit/Chickens in Residential.
- Received one hundred ninety-four (194) New Zoning Complaints.
- Prepared documentation for twenty (20) Court Cases to go to trial.
- On-going construction administration for the Verona Pedestrian Project (VDOT LAP).
- Reviewed one hundred eighty-seven (187) Minor Subdivision Plats.
- Reviewed one (1) Preliminary Plat and fifteen (15) Final Plats.
- Reviewed forty (40) Site Plans.
- Issued thirty-six (36) Certificates of Occupancy for commercial and industrial sites.
- Reviewed twenty-three (23) Construction and Erosion and Sediment Control Plans.
- Reviewed thirty-seven (37) As-Built Plans.
- Issued thirty-one (31) Land Disturbing Permits.
- Currently have 95 active sites/35 active commercial sites.
- Conducted 1,538 Erosion Inspections on 95 sites, issuing 16 Notice to Comply with Zero Stop Work Orders.
- Received twenty-three (23) drainage complaints.
- Collected \$64,281 in Stormwater Fees and \$6,550 in Erosion and Sediment Control Fees.
- Worked smoothly to complete large and small scale projects while being short staffed.
- A total of four (4) small scale drainage projects have been completed. Two (2) are still ongoing.
- Began construction of Jennings Branch Stream Restoration Project in early December.
- Began construction of the Verona Pedestrian Project which will create more than a mile of sidewalk along Lee Highway and Laurel Hill Road.
- Completed improvements to Crimora Park, adding a boat launch and expanded parking, increasing recreational opportunities for the public.

- Awarded SLAF grant funding for two (2) credit purchases and one (1) stream restoration.
- Completed the renewal of the North River Agricultural Forestal District.
- The MS4 Program Plan was created for the 2018 – 2023 permit cycle.
- The MS4 Annual Report was submitted and approved.
- Local Water Quality Issues were met with public outreach and education.
- Hosted Spring Clean-Up, Fall Household Hazardous Waste Collection, and Watershed Model demonstrations for outreach and education.
- MS4 website was updated to meet DEQ requirements.
- MS4 IDDE had no illicit discharges this year.
- Storm Sewer System and Outfall map and inspections completed. No issues found.
- TMDL Action Plan completed. 300 Septic to Public Sewer Connections, BMPs were added to the DEQ BMP Warehouse in accordance with DEQ requirements.
- Erosion and Sediment Control Program monitored and revised to best meet the State regulations and the community.
- Stormwater Management Program continues with recommendations from DEQ.
- Post-construction Stormwater Management is developing with public and privately owned facilities being tracked inside the MS4 area.
- County-owned facilities SWPPPs and NMPs continue with no major changes.
- Training for the MS4 is ongoing with classes, meetings, conferences, and online presentations.
- The Non-Competitive Litter Prevention and Recycling Grant was received to help with the cost of our collection sites around the County. \$22,993 awarded.
- VEEP DEQ Yearly Review for all four locations submitted and approved.
- VEEP development through recertification of the Wastewater Treatment Plants.
- Reestablishing VEEP program with changes in management.
- Recycling Committee is reviewing the Mini Grant to better fit the needs of our local schools.
- Work with the Recycling Committee including 6 meetings, volunteering, and public education at the Sweet Dreams Festival and Augusta County Fair.
- We held training sessions with the building community to help keep them informed of proposed code changes.
- We continued to offer homeowners, contractors, engineers and architects quality assistance with plans, code-related issues, and County operating policy.
- We continued to strive for good working relations with other government departments to maintain a reputation for fairness among the contractors, and to function as a team within our own organization.
- All employees continued to take any available training that will enhance their job performance and to obtain continuing education credits to maintain their current certifications.
- Inspectors and office staff are currently enforcing the 2018 edition of the Uniform Statewide Building Code.
- Department representatives continued to respond to requests from Emergency Personnel for structural analysis of damaged buildings.
- Issued 2,932 permits including 866 Building, 921 Electrical, 435 Plumbing, 648 Mechanical and 62 Manufactured Homes.
- Performed 7,562 inspections.

Contact Information:

Director – Doug Wolfe

Location: Augusta County Government Center

18 Government Center Lane

P.O. Box 590

Verona, VA 24482

Phone: (540) 245-5700

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E-mail: comdev@co.augusta.va.us

**34010-BUILDING INSPECTIONS
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>Adopted</u>	<u>Difference</u>
	23-24 Revised	FY24-25	FY 23-24	FY 23-24	FY 24-25	FY 24-25	
<u>5305 - MOTOR VEHICLE INSURANCE</u>			\$ 2,500	\$ 2,500	\$ 3,625	\$ 3,625	\$ -
4 vehicles at \$725 each	\$ 2,900	\$ 2,900					
Requested Commercial Combination Insp.	-	725					
	<u>\$ 2,900</u>	<u>\$ 3,625</u>					
<u>5501 - TRAVEL EXPENSES</u>			\$ 1,925	\$ 1,925	\$ 2,100	\$ 2,100	\$ -
Building and Code Official Association:							
Registration	\$ -	\$ -					
Proposed Permit Technician Exam	225	-					
Certification Tests for New Inspector	1,200	1,600					
inspector certifications	500	500					
	<u>\$ 1,925</u>	<u>\$ 2,100</u>					
<u>6008 - MOTOR VEHICLE FUEL</u>			\$ 14,500	\$ 14,500	\$ 18,943	\$ 16,500	\$ 2,443 general cut
4 inspectors vehicles at 22,000 miles/yr	\$ 15,155	\$ 15,155					
Requested Commercial Combination Insp.	-	3,788					
	<u>\$15,155</u>	<u>\$ 18,943</u>					
<u>6009 - MOTOR VEHICLE MAINT & SUPPLIES</u>			\$ 8,500	\$ 8,500	\$ 12,525	\$ 8,500	\$ 4,025 general cut
Tires	\$ 1,000	\$ 1,000					
Oil changes	2,000	3,125					
Replacement Tires	2,000	2,000					
Brakes for Each Vehicle	2,400	2,400					
Misc. Repairs	2,000	4,000					
	<u>\$ 9,400</u>	<u>\$ 12,525</u>					
<u>6011 - UNIFORMS</u>			\$ 1,719	\$ 1,719	\$ 1,719	\$ 1,719	\$ -
Uniforms for 3 Inspectors	\$ 1,719	\$ 1,719					
<u>8001 - EQUIPMENT</u>			\$ 2,375	\$ 2,375	\$ 52,500	\$ 52,500	\$ -
computer permit tech	\$ 2,375	\$ -					
TV Setup for Building Inspection Conference Room	-	5,500					
Computer for Commercial Combo Insp.	-	2,000					
Requested Commercial Combo Inspector		45,000					
New Vehicle	<u>\$ 2,375</u>	<u>\$ 52,500</u>					

**34010-BUILDING INSPECTIONS
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>Adopted</u>	<u>Difference</u>
	23-24 Revised	FY24-25	FY 23-24	FY 23-24	FY 24-25	FY 24-25	
8002 - FURNITURE & FIXTURES			\$ 1,900	\$ 1,900	\$ 1,325	\$ 1,325	-
Desk for Permit Technician	\$ 1,500	\$ -					
Chair for Permit Technician	400	-					
Desk for Commercial Combination Insp.	-	500					
Desk Chair for Commercial Combination Insp.	-	400					
Side Chairs for Commercial Combination Insp.	-	300					
Desk Phone for Commercial Combo Insp.	-	125					
	<u>\$ 1,900</u>	<u>\$ 1,325</u>					
Department Total:			\$ 33,419	\$ 33,419	\$ 92,737	\$ 86,269	\$ 6,468
Payroll Total:			\$ 483,261	\$ 487,049	\$ 621,390	\$ 621,390	\$ -
Grand Total:			\$ 516,680	\$ 520,468	\$ 714,127	\$ 707,659	\$ 6,468

includes commercial combination inspector

**81010-COMMUNITY DEVELOPMENT
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>Adopted</u>	<u>Difference</u>
	23-24 Revised	FY24-25	FY 23-24	FY 23-24	FY 24-25	FY 24-25	
<u>3110 - PROFESSIONAL SERVICES - TOWERS</u>			\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ -
New tower requests (\$3200/each)	\$ 6,400	\$ 6,400					
Co-location tower requests (\$450/each)	3,600	3,600					
	<u>\$ 10,000</u>	<u>\$ 10,000</u>					
<u>3111 - PROFESSIONAL SERVICES - SOLAR</u>			\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ -
New Solar requests reimbursable	\$ 6,400	\$ 6,400					
nonreimbursable expenses	3,600	3,600					
	<u>\$ 10,000</u>	<u>\$ 10,000</u>					
<u>3122 - COMPREHENSIVE PLAN</u>			\$ -	\$ -	\$ 4,250	\$ -	\$ 4,250
Comprehensive Plan Review and Amendment							comp plan from capital
Community Meeting and Public Awareness	\$ 750	\$ 750					
Advertising	2,500	2,500					
Printing	1,000	1,000					
	<u>\$ 4,250</u>	<u>\$ 4,250</u>					
<u>3320 - MAINTENANCE SERVICE CONTRACTS</u>			\$ 1,000	\$ 1,000	\$ 1,200	\$ 1,200	\$ -
Colorwave Scanner/Plotter	\$ 1,000	\$ 1,200					
	-	-					
	<u>\$ 1,000</u>	<u>\$ 1,200</u>					
<u>3600 - ADVERTISING</u>			\$ 12,500	\$ 12,500	\$ 34,850	\$ 14,000	\$ 20,850
Rezoning	\$ 7,500	\$ 5,000					general cut
PC Schedule Resolution	500	250					
Comp Plan Advertisements	-	1,000					
Ordinance Amendments	10,000	15,000					
Special Use Permits, Variances, Appeals	13,600	13,600					
	<u>\$ 31,600</u>	<u>\$ 34,850</u>					
<u>5201 - POSTAL SERVICES</u>			\$ 11,200	\$ 11,200	\$ 18,754	\$ 12,500	\$ 6,254
Director Items	\$ 33	\$ 36					general cut
Engineering	5,682.0	5,809.0					
Zoning	7,642.0	7,815.0					
Planning	1,622.0	1,644.0					
Building Inspection	2,534.0	3,450.0					
	<u>\$ 17,513</u>	<u>\$ 18,754</u>					

**81010-COMMUNITY DEVELOPMENT
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>Adopted</u>	<u>Difference</u>
	23-24 Revised	FY24-25	FY 23-24	FY 23-24	FY 24-25	FY 24-25	
<u>5203 - TELEPHONE SERVICES</u>			\$ 9,040	\$ 9,040	\$ 11,000	\$ 10,000	\$ 1,000
Cell Phones	\$ 2,700	\$ 4,320					cut position
Data service for GPS Unit	600	600					
Switchboard	-						
Office Phones	5,000	5,000					
Requested Commercial Combo Inspector - Cell Phone		540					
Requested E&SC/SWM Inspector - Cell Phone	300	540					
	\$ 8,600	\$ 11,000					
<u>5305 - MOTOR VEHICLE INSURANCE</u>			\$ 2,900	\$ 3,379	\$ 3,625	\$ 3,379	\$ 246
4 vehicles	\$ 2,900	\$ 2,900					cut vehicle
Requested E&SC/SWM Inspector - New Vehicle	725	725					
	\$ 3,625	\$ 3,625					
<u>5501 - TRAVEL EXPENSES</u>			\$ 15,000	\$ 15,000	\$ 21,519	\$ 15,000	\$ 6,519
BZA Meals	\$ 1,800	\$ 1,800					general cut
Certified Training Program for BZA	1,240	1,240					
Regional VAZO Meetings	160	160					
VAZO Seminar - Spring	920	920					
VAZO Seminar - Fall	1,340	1,340					
Effective Zoning and Land Use Seminar	1,825	1,825					
Planning Commission Meals	2,200	2,400					
Certified Planning Commission Program	2,140	2,140					
American Planning Association Annual Conference	2,040	2,040					
Misc. Planning or Census Conferences	920	920					
VA GIS Conference	250	250					
SWM/E&S Seminars	1,050	1,050					
VLWA Annual Conference	1,270	1,270					
Environment Virginia Conference	750	750					
Association of Watershed and Stormwater Professionals	534	534					
Misc. Engineering Seminars	1,480	1,480					
FED GIS Annual Conference	670	670					
VDOT Local Programs Workshop	730	730					
	\$ 21,319	\$ 21,519					
<u>5604 - PLANNING DISTRICT VI</u>			\$ 65,506	\$ 60,350	\$ 61,989	\$ 61,989	\$ -

**81010-COMMUNITY DEVELOPMENT
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>Adopted</u>	<u>Difference</u>
	23-24 Revised	FY24-25	FY 23-24	FY 23-24	FY 24-25	FY 24-25	
Annual Assessment - .81 per capita	\$ 50,836	\$ 51,569					
Staunton-Augusta-Waynesboro CERT	-	-					
Staunton-Augusta-Waynesboro MPO	9,170	10,420					
Total	\$ 60,006	\$ 61,989					
5801 - DUES & SUBSCRIPTIONS			\$ 14,118	\$ 14,118	\$ 13,238	\$ 13,238	-
American Planning Association	\$ 109	\$ 119					
Associate Planner - APA Dues	109	109					
ArcGIC Community Analyst		100					
American Society of Civil Engineers Professionals	280	280					
Association of State Floodplain Managers	500	500					
VA municipalStormwater Assoc.	180	180					
Leica Smartnet GPS	4,110	4,110					
MS-4 Annual Permit	2,400	2,400					
Virginia Association of Zoning Officials Administrators	3,000	3,000					
Administrators Region 3	400	300					
Inspectors	45	45					
VA Bld Official & Code Administrators-(Derek/New Insp)	15	15					
VA Plumbing & Mechanical Inspect. (Michael)	125	125					
VA Plumbing & Mechanical Inspect. (Nelson)	45	45					
International Institute of Municipal Clerks	40	40					
VA Municipal Clerks Assoc. (VMCA)	115	125					
VMCA Region III	25	25					
Adobe Acrobat Licenses - 3	30	30					
Zoom Subscriptions - 3	1,650	1,650					
	900						
	\$ 14,118	\$ 13,238					
6001 - OFFICE SUPPLIES			\$ 22,000	\$ 22,000	\$ 29,100	\$ 22,000	7,100
Color Copier/Printer	\$ 10,800	\$ 10,800					general cut
Credit Card Terminal		600					
Building Inspection Code Books	2,385	1,800					
Books for Proposed Permit Technician for Certification	275						
Books - Planning	200	200					
Engineering Reference Books/Training	500	500					
Books - Zoning	200	200					

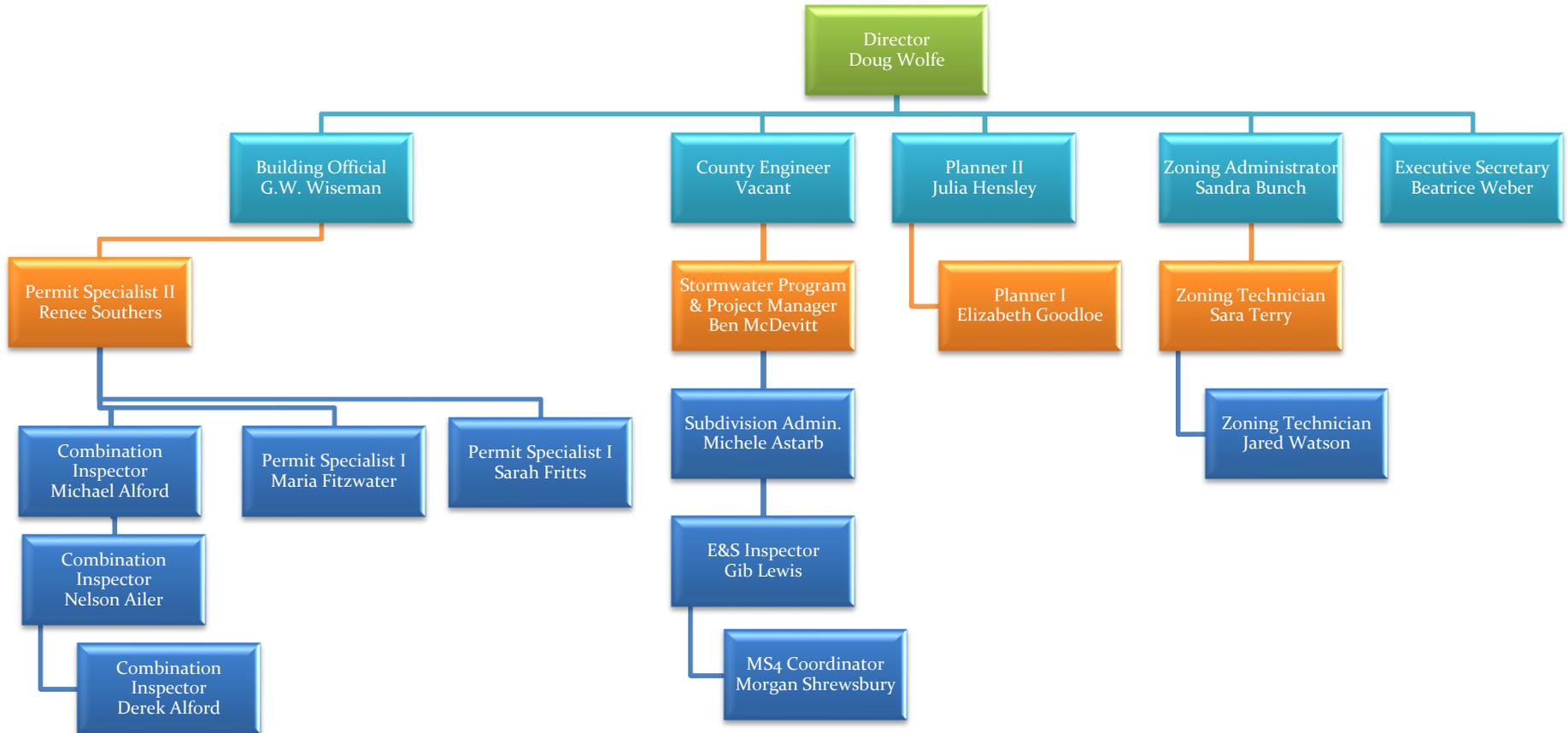
**81010-COMMUNITY DEVELOPMENT
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>Adopted</u>	<u>Difference</u>
	23-24 Revised	FY24-25	FY 23-24	FY 23-24	FY 24-25	FY 24-25	
General Office Supplies	15,000	15,000					
	\$ 29,360	\$ 29,100					
<u>6002 - DRAFTING SUPPLIES</u>			\$ 2,500	\$ 2,500	\$ 3,520	\$ 3,000	\$ 520
4 Xerox Roll Paper (34 x 500)							general cut
4 Xerox Roll Paper (36 x 500)							
Toner	\$ -	\$ -					
Plotter Paper (36 x 500)	520	520					
Toner Cartridges (\$250/each)	3,000	3,000					
	\$ 3,520	\$ 3,520					
<u>6007 - ENVIRONMENTAL SUPPLIES</u>			\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ -
Environmental supplies.	\$ 1,000	\$ 1,000					
	\$ 1,000	\$ 1,000					
<u>6008 - MOTOR VEHICLE FUEL</u>			\$ 11,976	\$ 11,976	\$ 11,916	\$ 11,916	\$ -
Director							
Zoning Technician II							
County Engineer							
Civil Engineer							
E&S Inspector							
Subdivision Administrator							
MS-4 Coordinator							
Planning Department							
Total Miles = 57,000 18 miles/gal x 3.10/gal=	\$ 9,876	\$ 9,816					
Requested E&SC/SWM Inspector	2,100	2,100					
	\$ 11,976	\$ 11,916					
<u>6009 - MOTOR VEHICLE MAINTENANCE & SUPPLIES</u>			\$ 6,449	\$ 6,449	\$ 8,100	\$ 6,600	\$ 1,500
Tires	\$ 2,400	\$ 2,400					general cut
Brake Pads	1,200	1,200					
Oil Changes	1,000	1,000					
Caliper Replacement	1,000	1,000					
Power Transfer Unit	1,500	1,500					
Misc. Repairs	1,000	1,000					
	\$ 8,100	\$ 8,100					

**81010-COMMUNITY DEVELOPMENT
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>Adopted</u>	<u>Difference</u>
	23-24 Revised	FY24-25	FY 23-24	FY 23-24	FY 24-25	FY 24-25	
<u>6011 - UNIFORMS</u>			\$ 800	\$ 800	\$ 800	\$ 800	\$ -
Uniforms - Jackets and Boots (2)	\$800	\$800					
<u>8002 - FURNITURE & FIXTURES</u>			\$ 1,000	\$ 1,000	\$ 2,175	\$ 1,000	\$ 1,175
Color Plotter	\$ -	\$ -					cut position
Legal Size Filing Cabinets	400	400					
Computer Monitor	800	250					
Camera (Zoning)	200	200					
Manhole Puller	60	-					
Requested E&SC/SWM Desk	500	500					
Requested E&SC/SWM Desk Chair	400	400					
Requested E&SC/SWM Side Chairs	300	300					
Requested E&SC/SWM Desk Phone	125	125					
Office Chair	-	-					
	\$ 2,785	\$ 2,175					
<u>8003 - COMPUTER HARDWARE</u>			\$ -	\$ -	\$ 2,000	\$ -	\$ 2,000
Requested E&SC/SWM Computer	\$ 2,000	\$ 2,000					cut position
	\$ 2,000	\$ 2,000					
<u>8004 - COMPUTER SOFTWARE</u>			\$ 2,400	\$ 2,400	\$ 2,400	\$ 2,400	\$ -
Hydrology Studio Suite - Unlimited Site License	\$ 2,400	\$ 2,400					
	\$ 2,400	\$ 2,400					
<u>8005-MOTOR VEHICLE</u>			\$ -	\$ -	\$ 45,000	\$ -	\$ 45,000
Requested E&SC/SWM Inspector - New Vehicle	\$ 45,000	\$ 45,000					cut position
	\$ 45,000	\$ 45,000					
Department Total:			\$ 199,389	\$ 194,712	\$ 296,436	\$ 200,022	\$ 96,414
Payroll Total:			\$ 1,017,613	\$ 979,317	\$ 1,167,263	\$ 1,090,726	\$ 76,537
Grand Total:			\$ 1,217,002	\$ 1,174,029	\$ 1,463,699	\$ 1,290,748	\$ 172,951
							cut reclass/E&S Inspector and PT Field Inspector

Community Development Organizational Chart



Economic Development & Tourism

Mission:

To implement quantitative and qualitative changes in the economy that promote the standard of living and economic health for the citizens of Augusta County

Department Overview:

The Department of Economic Development & Tourism exists to provide a diverse and vibrant economy that offers a broad range of job opportunities while supporting the delivery of high quality government services to its residents. The Department strives to collaborate on all levels (local, regional, state, and federal) to maximize economic opportunities. The Department focuses on four main areas: **business attraction, existing business retention, business start-up support (in addition to communicating with the community, enhancing labor resources and physical infrastructure/site readiness) as well as visitor attraction.** All of this is done while promoting a quality of life that embraces our heritage, preserves the environment, and effectively manages resources.

Strategic Goals and Objectives:

- Organizational Effectiveness and Communications
 - Maintain Economic Development website (augustavabusiness.com)
 - Promote C-suite testimonial video
 - Publish established monthly electronic newsletter
 - Publish Annual Report
 - Continue to develop “People of Augusta” profiles to promote the County’s entrepreneurial spirit
 - Promote Quality of Life video
 - Develop Economic Development LinkedIn profile
 - Maintain Economic Development Facebook page
 - Maintain Tourism Instagram page
 - Promote redesigned tourism website (visitaugustacounty.com)
 - Speak at community-engagement events as necessary (i.e. Rotary, Chamber, Kiwanis, Ruritan, and educational groups)
 - Each staff member to attend one or more training opportunities each year in order to consistently learn new strategies, evaluate existing approaches, and implement best practices
 - Attend Public Relations Council meetings for professional development
 - Serve as VEDA Community Economic Development Awards (CEDA) Committee Chair
 - Finalize and start implementation of new Strategic Economic Development Action Plan
- Existing Business Retention
 - Complete 25 direct industry visits per year
 - Collaborate with the region and state to recognize and show appreciation for Augusta County businesses including sponsoring and planning Business Appreciation Breakfast in partnership with Staunton and Waynesboro Economic Development Offices and Chamber
 - Grow the Augusta County Tourism grant program to encourage County-wide collaboration on new events and marketing programs as well as facilities projects
 - Promote regional craft beer trail – the Shenandoah Beerwerks Trail (GART)
 - Promote regional Shenandoah Valley tourism group (Shenandoah Valley Tourism Partnership) and serve on Marketing Committee
 - Attend Chamber Industrial Roundtables

- **Business Attraction**
 - Complete requests for information, site submittals, and prospect visits
 - Continue participation in the Shenandoah Valley Partnership's (SVP) site location consultant and decision makers initiatives:
 - Work with SVP to host site selectors in individual and collective visits
 - Work with SVP on 1-day site selector familiarization tours in partnership with VEDP
 - Meet as needed with established LifeCore stakeholders to promote LifeCore for development
 - Work with SVP to host Virginia Economic Development Partnership project managers
 - Continue marketing business and industrial sites throughout the County through VEDP's Virginia Scan listings.
 - Participate on SVP Lead Generation Committee
 - Serve as Vice-Chair
 - Begin marketing campaign for 1-2 target sectors

- **Business Start-up Support**
 - Promote the Augusta County Small Business Loan Fund
 - Maintain regional website devoted exclusively to helping entrepreneurs navigate the start-up pathway (augusta-startup.com)
 - Continue to host satellite office of the Shenandoah Valley Small Business Development Center in the Augusta County Government Center
 - Continue to mail Economic Development Services rack card (including Loan Fund information) to new business license lists

- **Labor Resources**
 - Work with regional workforce partners, including Blue Ridge Community College, to build upon the Job Starter program success
 - Serve on Executive Committee and as alternate to the Shenandoah Valley Workforce Investment Board's CEO consortium
 - Support outside organizations in their implementation of initiatives from the CTE Strategic Plan
 - Serve on the SAW Education Coalition Regional Advisory Board
 - Promote collaborative labor pipeline development campaign called inDemand Jobs established by the Shenandoah Valley Partnership and WHSV-TV3
 - Work with the Shenandoah Valley Partnership on workforce marketing program(s) including a campaign to recruit workforce to the area
 - Participate on regional CTE sector groups

- **Physical Infrastructure and Site Readiness (capital requests)**
 - Further site readiness of key economic development sites in Augusta County
 - Blue Mountain Property:
 - Complete study of cost to fully prepare site for development
 - Lyndhurst/Route 340 Sewer
 - Mill Place Commerce Park:
 - Intersection improvements @ Laurel Hill Road (SMART SCALE)
 - Entrance Signs & Landscaping
 - Trail Network
 - Pad Site
 - Move Dominion Energy transmission line to align with DASCAM Americas property northeast property line

Budget Summary:

Tourism:

Item	FY2022- 2023 Expenditures	FY2023 - 2024 Adopted	FY2023 – 2024 Revised	FY2024 - 2025 Adopted	% Change from FY2024
Operating	\$655,689	\$469,443	\$651,588	\$584,113	24.4%

*Funding based on requirements to meet tourism moral obligation.

Economic Development:

Item	FY2022- 2023 Expenditures	FY2023 - 2024 Adopted	FY2023 – 2024 Revised	FY2024 - 2025 Adopted	% Change from FY2024
Personnel	\$194,973	\$197,600	\$188,893	\$210,363	6.5%
Operating	118,437	140,552	140,515	161,216	14.7%
Total	\$313,410	\$338,152	\$329,408	\$371,579	9.9%

*Increases in personnel relate to COLA increases. Increases in operating are related to travel and training for new staff and increases in advertising/marketing.

The following are other accomplishments achieved in calendar year 2023, organized by strategic goal category:

- Organizational Effectiveness and Communications
 - Hired Riverlink and Sanford Holshouser to complete new Strategic Economic Development Action Plan
 - Republished Official Guide to Augusta County and distributed to all VA Welcome Centers.
 - Promoted Economic Development website
 - Completed redesign of tourism website at visitaugustacounty.com
 - Completed C-suite testimonial video
 - Served on Shenandoah Valley Tourism Partnership Board and Marketing committee
 - Published monthly electronic newsletter with average open rate of 48%
 - Promoted “People of Augusta” profiles to promote the County’s entrepreneurial spirit
 - Maintained Economic Development Facebook page and Tourism Instagram page
 - Served as Chair on Virginia Economic Development Association’s Rising Star Committee
 - In seven years, the Shenandoah Beerwerks Trail Passport Program has recorded 49,766 brewery visits with 8,465 completed passports (45% of those are out-of-state participants). The program has seen passport users from 48 states and six foreign countries.

- Existing Business Retention
 - 47 existing business visits conducted
 - Staff sponsored and presented at Business Appreciation Event in partnership with Staunton and Waynesboro Economic Development Offices and Chamber
 - Supported organization of Plant Manager Roundtables through the Shenandoah Valley Partnership
 - Contributed support to Small Business Development Center’s Small Business Resiliency Team Navigators GO VA grant work
 - Held second biennial 2023 Shenandoah Valley-wide event for regional farms/producers to market products to statewide consumers (called Farm2Fork Affair) through partnerships with various stakeholder groups (VDACS/Shenandoah Valley Tourism Partnership/Extension Office, etc).

- **Business Attraction**
 - Celebrated opening of Amazon on Westgate site - \$166+M investment and over 500 new jobs
 - Created sites and buildings marketing materials for all sites and buildings within County portfolio
 - Completed requests for information, site submittals, and prospect visits
 - Participated on SVP Lead Generation Committee
 - Served as Vice-Chair
 - SVP promoted a Quality of Life website to attract workforce
 - Updated Martin Site video on SVP website

- **Business Start-up Support:**
 - The Augusta County Economic Development Authority updated its small business loan fund program (reduced interest rate). Awarded first two loans in program's history.
 - With Staunton and Waynesboro, promoted a web version of An Entrepreneur's Guide to Starting a Business in Augusta County, www.augusta-startup.com
 - Hosted a satellite office of the Shenandoah Valley Small Business Development Center in the Augusta County Government Center

- **Labor Resources**
 - Supported Blue Ridge Community College's Job Starter: Advanced Manufacturing Training, a three-week paid manufacturing boot camp, planned by multiple regional workforce partners in collaboration with local manufacturers. The BRCC program is now held quarterly with its own coordinator and received a Community Economic Development Award from the Virginia Economic Developers Association.
 - SVP promoted the collaborative labor pipeline development campaign established by the Shenandoah Valley Partnership and WHSV-TV3 (in Demand Jobs)
 - Director served as Executive Committee member and alternate to the Shenandoah Valley Workforce Investment Board's CEO consortium
 - Attended SAW Education Coalition meetings

- **Physical Infrastructure and Site Readiness**
 - Received DHCD IRF grant to complete due diligence on Afton Mountain property
 - Received VBAF grant to study water/wastewater on Afton Mountain property
 - Completed due diligence for Blue Mountain Site under Shenandoah Valley Partnership GO VA Grant
 - Site Tier increase from 2 to 4 on 194-acre site
 - Eight due diligence items completed
 - Completed due diligence for Martin Site under Shenandoah Valley Partnership GO VA Grant
 - Site Tier 2 (will move to Tier 4 with rezoning to General Industrial)

Contact Information:

Rebekah S. Castle, Director of Economic Development & Marketing

Location: Augusta County Government Center
 Economic Development Office
 18 Government Center Lane
 P.O. Box 590
 Verona, VA 24482

Phone: (540) 245-5619

E-mail: rcastle@co.augusta.va.us

**81020-TOURISM
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>Adopted</u>	<u>Difference</u>
	23-24 Revised	FY24-25	FY 23-24	FY 23-24	FY 24-25	FY 24-25	
<u>5603 - TOURISM DEVELOPMENT</u>			\$ 277,802	\$ 459,847	\$ 392,472	\$ 392,472	\$ -
GART	\$ 25,000	\$ 25,000					
Innovate Live or other regional event	5,000	5,000					
Photography	5,000	10,000					
VA-1 Tourism Summit	750	750					
Tourism Brochure/Printing & Design	20,000	30,000					
Tourism Marketing and Facilities Grant Program	50,000	50,000					
Agritourism Conference Scholarships	2,000	2,000					
Farm2Fork Affair	5,000	5,000					
People of Augusta Campaign	1,500	1,500					
Fish Virginia First	500	500					
VADMO	450	450					
DropBox	150	150					
Hootsuite	588	1,188					
Shenandoah Valley Travel Association	600	600					
Contingency	-	-					
Personnel Allocation	-	-					
	\$ 116,538	\$ 132,138					
<u>5677 - GREATER AUGUSTA CHAMBER OF COMMERCE</u>			\$ 1,100	\$ 1,200	\$ 1,200	\$ 1,200	\$ -
Annual dues	\$0	\$ 1,200					
<u>5679 - SHENANDOAH VALLEY AIRPORT</u>			\$ 172,141	\$ 172,141	\$ 172,141	\$ 172,141	\$ -
Financial Support for SHD	\$172,141	\$ 172,141					
<u>5698 - FINE ARTS GRANT</u>			\$ 9,500	\$ 9,500	\$ 9,500	\$ 9,500	\$ -
Grant funds (\$5000) and local matching funds (\$5000) for State Grant. Funds benefit Stonewall Brigade Band, Shenanarts, and Shenandoah Valley Art Center.							
<u>5700 - AUGUSTA COUNTY FAIR</u>			\$ 8,900	\$ 8,900	\$ 8,800	\$ 8,800	\$ -
Sheriff Deputy Coverage for Fair	\$ 5,000	\$ 5,000					
Fair Meals	500	500					
Staff shirts, hats and incentives	1,700	1,700					
Popcorn and Bags	1,500	1,100					
Gift Bags, Miscellaneous Supplies	200	500					
	\$ 8,900	\$ 8,800					
Department Total:			\$ 469,443	\$ 651,588	\$ 584,113	\$ 584,113	\$ -
Payroll Total:			n/a	n/a	n/a	n/a	n/a
Grand Total:			\$ 469,443	\$ 651,588	\$ 584,113	\$ 584,113	\$ -

**81050-ECONOMIC DEVELOPMENT
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>Adopted</u>	<u>Difference</u>
	23-24 Revised	FY24-25	FY 23-24	FY 23-24	FY 24-25	FY 24-25	
<u>3600 - ADVERTISING/MARKETING</u>			\$ 30,000	\$ 30,000	\$ 43,750	\$ 43,750	\$ -
Site Plan Marketing (prospect visit renderings etc.)	\$ 10,000	\$ 10,000					
Business Retention (industry lunches)	500	500					
Business Appreciation Event (with Chamber and SAW)	1,500	1,750					
Printing & Design Marketing Brochures/Collateral	6,000	6,000					
Website Add-ons/Video	2,000	2,000					
Website Technology Upgrade/Design Enhancements	2,000	4,000					
Industry Tours/CTE/Workforce Support	3,500	3,500					
Announcements/Groundbreaking Invitations	1,000	1,000					
Entrepreneurial Grant Initiative (SCCF)	3,000	3,000					
People of Augusta	2,000	2,000					
Target Sector Marketing Effort with SAW		10,000					
	\$ 31,500	\$ 43,750					
<u>5201 - POSTAL SERVICES</u>	\$ 800	\$ 700	\$ 700	\$ 700	\$ 700	\$ 700	\$ -
General office mailings and overnight deliveries							
Economic development services mailing to business licenses							
<u>5203 - TELEPHONE SERVICES</u>			\$ 1,560	\$ 1,560	\$ 1,560	\$ 1,560	\$ -
Cell Phone	\$ 600	\$ 600					
Land Line	480	480					
Air Card	480	480					
	\$ 1,560	\$ 1,560					
<u>5305 - MOTOR VEHICLE INSURANCE</u>			\$ 600	\$ 563	\$ 600	\$ 600	\$ -
One vehicle				actual			
<u>5501 - TRAVEL EXPENSES</u>			\$ 6,500	\$ 6,500	\$ 12,465	\$ 12,465	\$ -
Prospect Visits	\$ 1,100	\$ 1,100					
VA Economic Developers Association	4,630	4,720					
Site Selector Visits	200	200					
Site Selector Show	-	1,445					
SEDC Annual Conference		2,000					
IEDC Training Courses	3,000	3,000					
	\$ 8,930	\$ 12,465					

**81050-ECONOMIC DEVELOPMENT
BUDGET REQUEST**

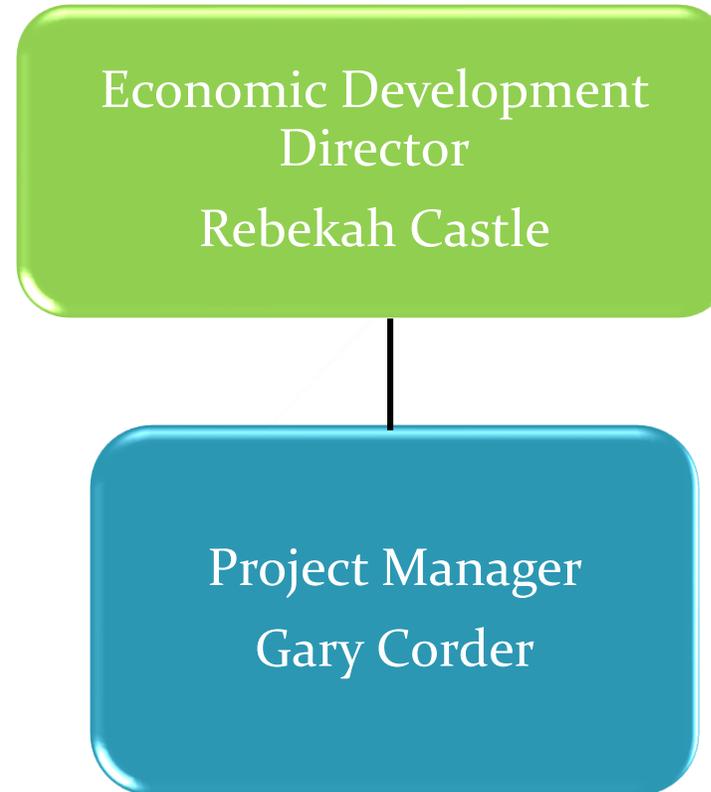
	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>Adopted</u>	<u>Difference</u>
	23-24 Revised	FY24-25	FY 23-24	FY 23-24	FY 24-25	FY 24-25	
<u>5674 - SHENANDOAH VALLEY PARTNERSHIP</u>	\$ 77,487	\$ 77,487	\$ 77,487	\$ 77,487	\$ 77,487	\$ 77,487	\$ -
Annual contribution to SVP							
<u>5675 - SMALL BUSINESS DEVELOPMENT CENTER</u>			\$ 14,000	\$ 14,000	\$ 14,000	\$ 14,000	\$ -
Rent-inkind (offset by revenue)	\$ 2,000	\$ 2,000					
Stipend	12,000	12,000					
	<u>\$ 14,000</u>	<u>\$ 14,000</u>					
<u>5801 - DUES & SUBSCRIPTIONS</u>			\$ 6,805	\$ 6,805	\$ 7,754	\$ 7,754	\$ -
International Economic Developers Assoc.	\$ 455	\$ 455					
Shenandoah Valley Technology Council	250	250					
Southern Economic Development Council	300	350					
Jobs EQ - Chmura Analytics	1,350	-					
EMSI-sublicense through SVP		1,000					
Virginia Economic Developers Assoc. for 2	500	500					
Verona Business Association	75	75					
Virginia Agribusiness Council	110	210					
Public Relations Council	165	165					
Constant Contact	470	541					
Hover (URL subscriptions)	220	230					
Nexcess (web hosting increased due to website sizes)	1,090	1,090					
Canva for Business	120	-					
Wordpress Quarterly Updates(minimum to maintain secur	800	800					
Adobe		660					
Issuu		528					
Zoom	480	480					
Network Solutions (Mill Place domain)	420	420					
	<u>\$ 6,805</u>	<u>\$ 7,754</u>					
<u>6001 - OFFICE SUPPLIES</u>			\$ 1,800	\$ 1,800	\$ 1,800	\$ 1,800	\$ -
Copier	\$ 720	\$ 720					
Prospect Supplies	1,000	1,000					
Miscellaneous	80	80					
	<u>\$ 1,800</u>	<u>\$ 1,800</u>					
<u>6008 - MOTOR VEHICLE FUEL</u>			\$ 900	\$ 900	\$ 900	\$ 900	\$ -
Mileage as of 1/22/24: 37,719	\$ 900	\$ 900					

**81050-ECONOMIC DEVELOPMENT
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>Adopted</u>	<u>Difference</u>
	23-24 Revised	FY24-25	FY 23-24	FY 23-24	FY 24-25	FY 24-25	
<u>6009 - MOTOR VEHICLE MAINTENANCE</u>			\$ 200	\$ 200	\$ 200	\$ 200	-
General repairs and maintenance	\$ 200	\$ 200					
<u>8002 FURNITURE & FIXTURES</u>			\$ -	\$ -	\$ -	\$ -	-
	\$ -	\$ -					
Department Total:	\$	\$	140,552	140,515	161,216	161,216	-
Payroll Total:	\$	\$	197,600	188,893	273,770	210,363	63,407
Grand Total:	\$	\$	338,152	329,408	434,986	371,579	63,407

cut requested tourism coordinator

Economic Development Organizational Chart



Extension Office

Mission:

Virginia Cooperative Extension helps lead the engagement mission of Virginia Tech and Virginia State University, the Commonwealth's land-grant universities. Building local relationships and collaborative partnerships, we help people put scientific knowledge to work through learning experiences that improve economic, environmental, and social well-being. Extension is committed to providing access to unbiased, scientific information related to locally defined issues; a presence in local communities; the establishment of strong partnerships and collaborative coalitions; and innovative service to the Commonwealth.

Department Overview:

The Augusta County Office of Virginia Cooperative Extension provides the citizens of Augusta County, Staunton and Waynesboro with educational, research-based information from Virginia Tech and Virginia State University. Currently the staff includes three Extension Agents, one administrative fiscal assistant, one 4-H program educator, one state funded part time 4-H/ANR program assistant, and a federally funded program assistant (SNAP). The Extension Agents are one county 4-H agent, and two Agricultural and Natural Resources (ANR) agents. Under the area programming model additional agents from other offices in Extension Planning District 6 (in addition to Augusta these include Bath, Highland, Rockbridge and Rockingham counties) will conduct educational programs in complementary program areas including horticulture, farm business management, crop, soil and environmental science and dairy production as well as family consumer sciences. Furthermore, Augusta County has the added benefit of the Community Viability Specialist housed in the Northern District office in Harrisonburg.

Virginia Cooperative Extension Programs are proactive and are designed to address problems/needs of the county in an effective, timely manner. Educational information is delivered through organized programs, workshops and meetings, field days, test plots, newsletters, tours, demonstrations, one-on-one contacts, media, schools, and 4-H clubs, camps, and activities. Through Virginia Cooperative Extension, the citizens of Augusta County have access to research-based, unbiased information to help them improve their productivity, profitability, and quality of life.

Area programming has always been part of our educational efforts. Extension Agents work across county lines conducting programs in their area of specialization. The Agriculture Extension Agents and Family and Consumer Science Extension Agent (Rockingham) have been assigned a program specially giving them the advantage of concentrating in a particular subject matter area. Agents receive intensive training so they can be more knowledgeable and advanced in their specialty assignment. Each county also has a 4-H Extension Agent and/or Program Educator/Assistant who is assigned to coordinate 4-H programs in that locality.

University specialists from Virginia Tech and Virginia State Universities are available through Virginia Cooperative Extension to provide expertise and research based education information. In conjunction with local Extension Agents, Specialists develop publications and program materials. They are also available to assist with programs at the local level.

Strategic Goals and Objectives:

- Agriculture and Natural Resources
 - Advise work of the Augusta Agriculture Industry Board
 - Enhance Augusta beef cattle marketing opportunities for producers
 - Provide resources for land and water stewardship to new/absentee landowners
 - Expand educational scope of 4-H/FFA Market Animal Show
 - Expand educational scope of agriculture at the Augusta County Fair
 - Provide crop hybrid and variety information to help farmers select adaptable crop genetics
 - Maintain pesticide applicators licensing program for farmers and commercial applicators
 - Monitor incursion of invasive pests and weeds, including the spotted lanternfly

- Investigate innovative sustainable cropping practices programs for environmental and production efficiency
 - Encourage farmers/landowners to adopt best management practices that improve economic and environmental outcomes
 - Education in farm business management and Farm Family Transition to the next generation
 - Continue programming aimed at supporting small farm enterprise development
 - Provide advice, resources and secure expertise when necessary in public policy as it applies to agricultural operations
 - Provide resources to producers who are in need of legal advice
 - Provide education and strategies for dealing with herbicide resistant weeds
- 4-H
 - Youth development to grow community oriented, capable, resilient citizens
 - Manage 4-H Teen Leadership Development Program
 - Foster youth engagement in STEM related learning and proficiency
 - Provide opportunities for practical, hands-on learning of skills and exposure to career paths
 - Assist in organization and management of Market Animal Show
 - Increase membership in 4-H and awareness of Augusta, Staunton, and Waynesboro 4-H Programs
 - Manage and develop a team of adult volunteers to serve as positive role models, mentors, and caring adults in the lives of youth members
 - Network and partner with other organizations and institutions to address the needs of youth, families, and the 4-H program
 - Build partnerships with local schools to develop a vibrant 4-H in school programs
- Family and Consumer Sciences – Family Nutrition Program
 - Identify, recruit, teach, train, and manage volunteers to offer nutrition, health, and weight management programs
 - Improve food access and availability in settings, such as farmers markets and grocery stores, using lessons from approved core curricula
 - Present and/or serve on local food policy councils and other entities serving limited-income audiences to assist in establishing EBT programs
 - Build community capacity for improving community food security, nutrition, health, and weight status for SNAP-eligible individuals and families, including forging partnerships to establish community gardens
 - Create partnerships with local agencies serving limited resource populations and connecting these agencies with food access, nutrition, health, and weight management programs offered through SNAP-Ed

Budget Summary:

Item	FY2022- 2023 Expenditures	FY2023 - 2024 Adopted	FY2023 – 2024 Revised	FY2024 - 2025 Adopted	% Change from FY2024
Personnel	\$136,619	\$150,418	\$150,418	\$169,698	12.8%
Operating	6,407	8,000	8,000	8,400	5%
Total	\$143,026	\$158,418	\$158,418	\$178,098	12.4%

*Increases in Personnel are related to COLA increases and a paid intern position in FY25

- FARM program updates
 - Dairy BMP projects
 - Organic Dairying
 - Educational meetings, farm visits, and virtual assistance
 - Youth programs
 - Work with the Farm Family Transition program
 - Farm Stress and Mental Health
 - Ventilation design, calf health, feed and nutrient management
- 4-H Youth Development
 - Maintained the wide breadth of continuous 4-H programming, including:
 - Community Clubs
 - Cloverbud Clubs
 - Project Clubs
 - 4-H Judging Teams
 - Special Interest Contest Teams
 - Conducted a STEM-focused Special Interest Club throughout the summer
 - Conducted a successful Junior 4-H Camp
 - Created a STEM-focused after-school program
 - Assisted with a successful Augusta County 4-H/FFA Market Animal Show, Sale, and Banquet
 - Hosted a foreign exchange member through the International 4-H Exchange Program
 - Held a variety of workshops and day camps throughout the year
 - Organized the annual 4-H county contests, through which members competed in talent, presentations, and public speaking contests
 - Conducted 4-H club officer training and leadership development opportunities
 - Trained Augusta 4-H volunteers in risk management
 - Conducted a successful in-school program that reached approximately 1,000 students in Augusta County, Staunton and Waynesboro
 - Assisted with and attended State 4-H Events
 - National representation through contests and 4-H Congress attendance
- Family Nutrition Program
 - Partnership with Embrace Community Garden in Waynesboro reached 1,805 families and distributed 4,995 lbs. of produce
 - Over 220 preschool aged children visited the community garden over the growing season
 - 45 volunteers have assisted with the garden this past growing season

Contact Information:

John Benner, ANR Agent, Unit Coordinator

Location: 13 Government Center Lane
Verona, VA 24482

Phone: (540) 245-5750

Fax: (540) 245-5752

E-mail: benner89@vt.edu

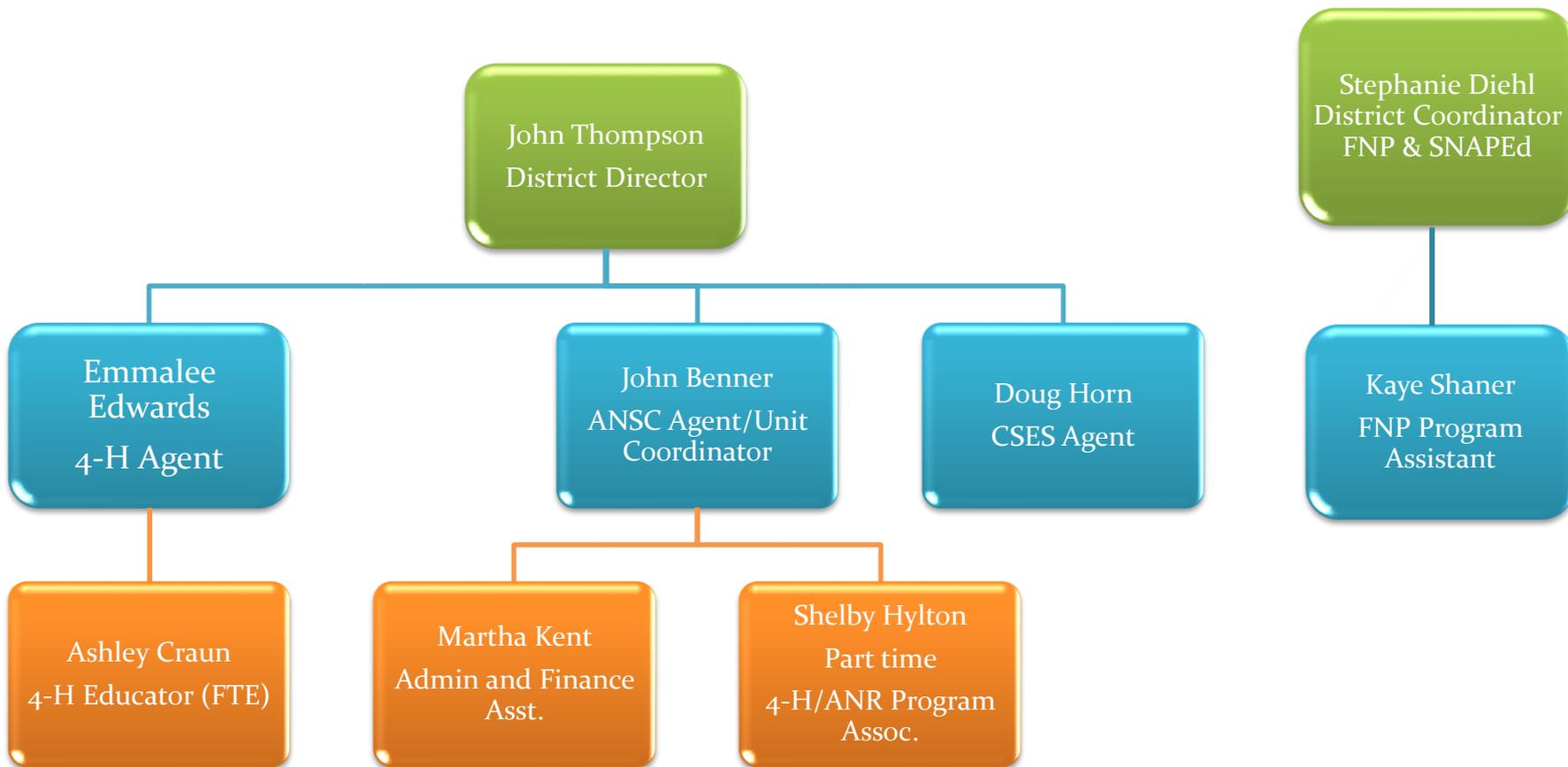
**83010-EXTENSION OFFICE
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>Adopted</u>	<u>Difference</u>
	23-24 Revised	FY24-25	FY 23-24	FY 23-24	FY 24-25	FY 24-25	
<u>5203 - TELEPHONE SERVICES</u>		\$ -	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ -
Land lines, fax, repairs for Augusta office							
<u>5501 - TRAVEL EXPENSES</u>		\$ -	\$ 3,500	\$ 3,500	\$ 4,000	\$ 3,500	\$ 500 general cut
Mileage for agents in Augusta office							
<u>6001 - OFFICE SUPPLIES</u>		\$ -	\$ 800	\$ 800	\$ 1,000	\$ 1,000	\$ -
Supplies for Augusta office employees							
<u>6002 - 4-H PROGRAM SUPPORT</u>		\$ -	\$ 700	\$ 700	\$ 1,000	\$ 900	\$ 100 general cut
Mileage for 4-H technician travel, market animal show, 4-H camp & other program support							
Department Total:	\$ -	\$ 8,000	\$ 8,000	\$ 9,000	\$ 8,400	\$ 600	
Payroll Total:		\$ 150,418	\$ 150,418	\$ 169,698	\$ 169,698	\$ -	
Grand Total:	\$ -	\$ 158,418	\$ 158,418	\$ 178,698	\$ 178,098	\$ 600	

includes summer intern

VA Cooperative Extension-Augusta County Office

Organizational Chart



Agricultural Development

Mission:

The Augusta County Agriculture Industry Board serves to design, promote, and advance efforts to further the importance of agricultural production in Augusta County and increase the success of agricultural producers.

Department Overview:

The Augusta County Agriculture Industry Board works to increase the sustainability and success of agricultural producers within Augusta County.

Strategic Goals and Objectives:

- Augusta County 4-H/FFA Market Animal Show & Sale
 - Financially support the operations of the annual Augusta County 4-H/FFA Market Animal Show & Sale
 - Support the educational efforts of the Market Animal Show by supporting the cash awards for the senior project record book awards as part of the David Fiske Record Book award
- Augusta County Fair
 - Support the agricultural departments and exhibitions at the Augusta County Fair
- Youth Development Fund
 - Support Augusta County 4-H state contest winning teams compete in National Contests
 - Support Augusta County 4-H Clubs in holding special events or contests
 - Support FFA chapters in sending teams to special contests and national convention
- Agricultural Development
 - Support agricultural development and educational opportunities
 - Support educational programming and opportunities from Extension Office
 - Support agriculture commodity promotion efforts such as Virginia Legislative Steak Fry
 - Support efforts to promote local food and agriculture

Budget Summary:

Item	FY2022- 2023 Expenditures	FY2023 - 2024 Adopted	FY2023 – 2024 Revised	FY2024 - 2025 Recommended	% Change from FY2024
Operating	\$6,200	\$6,760	\$6,760	\$6,760	0%

Accomplishments:

- Augusta County 4-H/FFA Market Animal Show & Sale support for show and record book award
- Financially Supported 2023 Augusta County Ag Appreciation Gala in Weyers Cave
- Co-hosted with Extension office “Aerial Drone Seeding Breakfast” educational meeting at Marshall Farms Oct. 20 in Weyers Cave
 - 45 attendees

**83050-AGRICULTURAL OUTREACH
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>Adopted</u>	<u>Difference</u>
	23-24 Revised	FY24-25	FY 23-24	FY 23-24	FY 24-25	FY 24-25	
<u>6003 - AGRICULTURAL SUPPLIES & MAINTENANCE</u>							
To maintain Berry Farm and Mill Place	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<u>6007 - AGRICULTURAL DEVELOPMENT FUND</u>							
Support of agricultural community including projects of Extension or Ag Board. Projects approved individually by BOS before funded.	\$ -	\$ 6,760	\$ 6,760	\$ 6,760	\$ 10,000	\$ 6,760	\$ 3,240 general cut
Department Total:	\$ -	\$ 6,760	\$ 6,760	\$ 6,760	\$ 10,000	\$ 6,760	\$ 3,240
Payroll Total:		n/a	n/a	n/a	n/a	n/a	
Grand Total:	\$ -	\$ 6,760	\$ 6,760	\$ 6,760	\$ 10,000	\$ 6,760	\$ 3,240

Augusta County
Fiscal Year 2024-2025
Departmental Budgets by Function
Non-departmental & Contingencies

Department	FY2022– 2023 Actual	FY2023 - 2024 Adopted	FY2023 – 2024 Revised	FY2024 - 2025 Adopted	% Change from FY2024
Other Operational Functions	\$ 1,214,546	\$ 1,525,268	\$ 1,210,632	\$ 1,950,646	28%
Contributions	509,618	539,014	553,451	603,444	12%
Contingencies	23,121	55,000	55,000	48,654	-12%
Transfers to Other Funds	74,259,928	64,792,117	80,271,209	74,496,209	15%
Total Non-departmental & Contingencies	\$ 76,007,213	\$ 66,911,399	\$ 82,090,292	\$ 77,098,953	15%



AUGUSTA
 COUNTY, VIRGINIA

Non-Departmental & Transfers

Description:

Certain General Fund functions that cannot logically be categorized with any of the established departments are included as Other Operational Functions, Contributions, Contingencies and Transfers.

Other Operational Functions includes funding for the Soil & Water Conservation District, in which the County is fiscal agent for payroll. Other payroll related expenditures are in this category, including: Line of Duty Premiums, Health Insurance Premiums, Unemployment Insurance, Consulting Services related to Health Insurance, and Pay & Classification funding for allocation to employees for approved annual pay changes.

The County receives annual requests for financial support from charities and non-profit organizations. These requests are grouped under the heading, "Contributions".

Contingency budgets are for use in case of emergency or if an expenditure arises during the fiscal year that was not previously budgeted. Material contingency spending is approved by the Board of Supervisors.

The General Fund provides transfers to the various other funds to supplement the other revenue collected by these funds. The Revenue Recovery Fund, Virginia Public Assistance Fund, Comprehensive Services Act Fund, School Fund, Debt Fund, and Capital Improvement Fund receive capital and operating funds from the General Fund.

Budget Summaries:

Other Operational Functions

Item	FY2022- 2023 Expenditures	FY2023 - 2024 Adopted	FY2023 – 2024 Revised	FY2024 - 2025 Adopted	% Change from FY2024
Operating	\$1,214,546	\$1,525,268	\$1,210,632	\$1,543,695	1.2%

*Changes in operating include the use of dependent care reserves and includes allocations for a 4% pay increase for all employees effective 1/1/2025 to be allocated by department in FY25 revised.

Contributions

Item	FY2022- 2023 Expenditures	FY2023 - 2024 Adopted	FY2023 – 2024 Revised	FY2024 - 2025 Adopted	% Change from FY2024
Operating	\$509,618	\$539,014	\$553,451	\$603,444	11.95%

*Increase is due to increases in regional contributions.

Contingencies

Item	FY2022- 2023 Expenditures	FY2023 - 2024 Adopted	FY2023 – 2024 Revised	FY2024 - 2025 Adopted	% Change from FY2024
Operating	\$23,121	\$55,000	\$55,000	\$48,654	-11.5%

Transfers

Item	FY2022- 2023 Expenditures	FY2023 - 2024 Adopted	FY2023 – 2024 Revised	FY2024 - 2025 Adopted	% Change from FY2024
Operating	\$74,259,928	\$64,792,117	\$74,527,409	\$67,341,550	3.93%

*Change in transfers due to increases in transfers to Schools. Increase in revised is due to allocation of year end fund balance and school year end fund balance.

**92020-OTHER OPERATIONAL
92040-CONTINGENCIES
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>Adopted</u>	<u>Difference</u>
	23-24 Revised	FY24-25	FY 23-24	FY 23-24	FY 24-25	FY 24-25	
92020 - Other Operational Expenditures:							
<u>1100 - HEADWATERS CONSERVATION DISTRICT</u>			\$ 71,912	\$ 71,912	\$ 75,507	\$ 75,507	-
Payroll portion of annual contribution							
<u>1600 - VARIOUS BOARDS & COMMISSIONS</u>			\$ 6,000	\$ 3,500	\$ 6,000	\$ 6,000	-
Semi-annual payments to board appointments including Recycling Committee, Ag Board, CPMT, CATS, Youth Commission, Ag & Forest Committee							
<u>2220 - LINE OF DUTY</u>			\$ 133,752	\$ 127,495	\$ 140,245	\$ 140,245	-
Premium for line of duty coverage for public safety employees and F&R volunteers (VACO)							
<u>2300 - HOSPITALIZATION - DEPENDENT CARE</u>			\$ 455,000	\$ 914,634	\$ 914,634	\$ 500,000	\$ 414,634
Premium for dependent care							Use of reserves
Portion funded out of Health Insurance escrow savings							
<u>2301 - HEALTH SAVINGS ACCOUNT</u>			\$ 41,000	\$ 41,000	\$ 41,000	\$ 41,000	-
Monthly contribution to employees on High Deductible Plan with Health Savings Account							
<u>2500 - VACO Hybrid Plan STD/LTD</u>			\$ -	\$ -	\$ -	\$ -	-
Funding for short term disability/long term disability plan required for VRS Hybrid Plan employees							
<u>2600 - UNEMPLOYMENT</u>			\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	-
Estimate of unemployment claims							
<u>2700 - WORKER'S COMPENSATION</u>			\$ -	\$ -	\$ -	\$ -	-
Payments related to worker's comp claims from when County was self-funded							

**92020-OTHER OPERATIONAL
92040-CONTINGENCIES
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>Adopted</u>	<u>Difference</u>
	23-24 Revised	FY24-25	FY 23-24	FY 23-24	FY 24-25	FY 24-25	
<u>2800 - OTHER BENEFITS</u>			\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ -
Administration of flex benefits plan							
<u>2801 - HOSPITALIZATION-RETIREES</u>			\$ 25,000	\$ -	\$ 139,824	\$ 30,000	\$ 109,824
Subsidy for retiree health insurance					incls ACSO req. for paid benefits to their office.		cut ACSO req.
<u>3130 - CONSULTING SERVICES CONSORTIUM</u>			\$ 13,000	\$ 13,000	\$ 13,000	\$ 13,000	\$ -
Administration of health insurance benefits							
<u>5683 - HEADWATERS SOIL CONSERVATION DISTRICT</u>			\$ 31,591	\$ 31,591	\$ 31,945	\$ 31,945	\$ -
Dam management portion of annual contribution							
<u>8002 - FURNITURE & FIXTURES</u>			\$ 1,500	\$ 1,500	\$ 1,500	\$ 1,500	\$ -
Amount reserved for unexpected expenditures related to County F&F							
<u>9994 - CAREER DEVELOPMENT/PAY & CLASS</u>			\$ -	\$ -	\$ -	\$ 400,000	\$ (400,000)
Placeholder for Berkley group Pay & Class funding						BOS added funding to implement Pay Study	
<u>9995 & 9997 PAY & CLASSIFICATION PLAN</u>		Comp Bd	\$ 196,232	\$ -	\$ 177,289	\$ 177,385	\$ (96)
Funding available for appropriated pay increases for County and Comp Board employees. Allocated to employees by evaluation scores. Allocated to departments during revised budget preparation. budget 4% eff 1/1/25		County	\$ 509,281	\$ -	\$ 431,209	\$ 438,064	\$ (6,855)
<u>9996 AID TO THE COMMONWEALTH</u>			\$ -	\$ -	\$ -	\$ -	\$ -
General Assembly action to reimburse a portion of State Aid back to the state. N/A FY18, FY19, FY20, FY21							

**92020-OTHER OPERATIONAL
92040-CONTINGENCIES
BUDGET REQUEST**

	Detail	Detail	<u>Original</u>	<u>Revised</u>	<u>Request</u>	<u>Adopted</u>	<u>Difference</u>
	23-24 Revised	FY24-25	FY 23-24	FY 23-24	FY 24-25	FY 24-25	
<u>9998 - OPEB</u>			\$ 25,000	\$ -	\$ 80,000	\$ 80,000	\$ -
Funding available for accrued sick leave payouts for employees that retire during the fiscal year. Allocated to departments during revised budget preparation.							
<u>9999 - PART TIME</u>			\$ 10,000	\$ -	\$ 10,000	\$ 10,000	\$ -
Funding available for part time needs that arise during the fiscal year. Allocated to departments during revised budget preparation.							
92040 - Contingency:							
<u>9999 - CONTINGENCIES</u>			\$ 55,000	\$ 55,000	\$ 55,000	\$ 48,654	\$ 6,346 general cut
Amount reserved for unexpected expenditures, emergencies that arise during the fiscal year							
Other Operational Department Total:			\$ 1,525,268	\$ 1,210,632	\$ 2,068,153	\$ 1,950,646	\$ 117,507
Contingency Total:			\$ 55,000	\$ 55,000	\$ 55,000	\$ 48,654	\$ 6,346
Grand Total:			<u>\$ 1,580,268</u>	<u>\$ 1,265,632</u>	<u>\$ 2,123,153</u>	<u>\$ 1,999,300</u>	<u>\$ 123,853</u>



AUGUSTA

COUNTY, VIRGINIA

OTHER FUNDS

**Augusta County
Fiscal Year 2024-2025**

Total Expenditures-All Funds

	FY2022– 2023	FY2023 - 2024	FY2023 – 2024	FY2024 - 2025	% Change from
	Actual	Adopted	Revised	Adopted	FY2024
General Operating Fund					
General Government Administration	\$ 6,279,939	\$ 6,740,929	\$ 7,419,767	\$ 6,569,336	-3%
Judicial Administration	3,129,931	3,144,143	3,375,324	4,027,828	28%
Public Safety	32,081,069	31,037,613	35,206,621	38,649,801	25%
Public Works	5,035,586	5,172,885	5,391,472	5,719,536	11%
Health & Public Assistance	961,242	1,080,520	1,082,802	1,123,670	4%
Cultural	2,630,242	2,703,463	2,858,749	3,072,428	14%
Community Development	2,217,803	2,189,775	2,320,203	2,431,298	11%
Non-departmental & Contingencies	76,007,213	66,911,399	82,090,292	77,098,953	15%
Subtotal-General Operating Fund	\$ 128,343,025	\$ 118,980,727	\$ 139,745,230	\$ 138,692,850	17%
Other:					
Fire Revolving Loan Fund	\$ 1,036,986	\$ 605,000	\$ 605,000	\$ 605,000	0%
Asset Forfeiture Fund	56,842	48,000	57,300	48,000	0%
Economic Development Fund	830,019	802,450	477,450	2,450	-100%
Revenue Recovery Fund	2,181,311	2,401,434	2,823,534	2,329,700	-3%
CARES/ARPA Fund	5,034,607	6,702,143	8,441,292	1,783,125	-73%
Virginia Public Assistance Fund	13,210,831	15,599,208	15,599,208	16,126,999	3%
Children’s Services Act Fund	5,880,848	5,500,000	5,681,000	5,800,000	5%
School Operating Fund	132,639,713	138,907,034	142,726,172	146,347,699	5%
School Cafeteria Fund	6,821,603	6,484,386	6,744,073	7,330,070	13%
School Capital Improvement Fund	32,555,333	45,370,924	45,417,267	2,164,763	-95%
Debt Fund	7,716,222	10,710,154	10,560,549	16,230,945	52%
Head Start Fund	3,704,411	3,746,407	3,842,395	3,731,083	0%
Governor's School Fund	1,880,843	2,198,634	2,183,487	2,332,325	6%
County Capital Improvement Fund	3,195,720	11,876,177	28,117,896	56,309,420	374%
Total All Funds	\$ 345,088,314	\$ 369,932,678	\$ 413,021,853	\$ 399,834,429	8%

**Augusta County
Fiscal Year 2024-2025
Fire Revolving Loan Fund**

	FY2022– 2023 Actual	FY2023 - 2024 Adopted	FY2023 – 2024 Revised	FY2024 - 2025 Adopted	% Change from FY2024
Revenues:					
State Funds	\$ 307,267	\$ 322,630	\$ 344,821	\$ 362,062	12%
Loan Repayments	139,339	105,636	125,636	120,000	14%
Total Revenues	\$ 446,606	\$ 428,266	\$ 470,457	482,062	13%
Expenditures:					
Disbursement of Loans	\$ 1,000,000	\$ 500,000	\$ 500,000	\$ 500,000	0%
Gear Purchases	36,986	105,000	105,000	105,000	0%
Total Expenditures	\$ 1,036,986	\$ 605,000	\$ 605,000	\$ 605,000	0%

Fire Revolving Loan Fund

Mission:

“To serve and protect our citizens and visitors through education and the delivery of all fire and emergency medical services.”

Description:

The Fire Revolving Loan Fund is used by the Volunteer Fire Departments that are physically located within the County for apparatus, small equipment and gear purchases. The apparatus/equipment loans and gear purchases are determined by following the revolving loan guidelines approved by the Board of Supervisors. Revenues for this fund are from the Department of Fire Programs Aid to Localities (fire insurance money per capita) and repayment of loans. Expenditures for this fund are loans for the fiscal year, as well as gear purchases.

Goals:

The main goal of this money is to give the fire agencies the ability to purchase apparatus interest free. Apparatus costs range from \$150,000 for a brush truck to \$600,000 or more for an engine. This fund allows the agencies to finance part of the cost without having to incur interest charges. The gear purchase part of the loan allows for each agency to keep their members in NFPA compliance protective gear.

Budget Summary:

Item	FY2022 – 2023 Expenditures	FY2023 - 2024 Adopted	FY2023 – 2024 Revised	FY2024 - 2025 Adopted	% Change from FY2024
Operating	\$1,036,986	\$605,000	\$605,000	\$605,000	0%

*Budget for possible loan disbursement and gear purchases. Available loan amounts increased per policy in 2016, causing budget to increase. FY23 revised reflects two loan disbursements, delayed due to manufacturing shortages.

**Augusta County
Fiscal Year 2024-2025
Asset Forfeiture Fund**

	FY2022- 2023 Actual	FY2023 - 2024 Adopted	FY2023 – 2024 Revised	FY2024 - 2025 Adopted	% Change from FY2024
Revenues:					
Use of Money & Property	\$ 16,010	\$ 1,500	\$ 15,000	\$ 1,500	0%
Asset Forfeitures	82,699	10,800	20,800	10,800	0%
Total Revenues	\$ 98,709	\$ 12,300	\$ 35,800	\$ 12,300	0%
Expenditures:					
Personnel	\$ 35,150	\$ 38,000	\$ 38,000	\$ 38,000	0%
Operations	21,692	10,000	19,300	10,000	0%
Total Expenditures	\$ 56,842	\$ 48,000	\$ 57,300	\$ 48,000	0%

Asset Forfeiture Fund

Description:

Augusta County participates in the Virginia State Asset Sharing and Federally Forfeited Property Programs. The assets are received from drug seizures. Restrictions are placed on the use of forfeited cash, property, proceeds, and any interest earned according to VA Code 19.2-386.14 and is to be used to enhance law enforcement. These funds are to be used for law enforcement purposes only.

Budget Summary:

Item	FY2022 – 2023 Expenditures	FY2023 - 2024 Adopted	FY2023 – 2024 Revised	FY2024 - 2025 Adopted	% Change from FY2024
Personnel	\$35,150	\$38,000	\$38,000	\$38,000	0%
Operating	21,692	10,000	19,300	10,000	0%
Total	\$56,842	\$48,000	\$57,300	\$48,000	0.0%

Augusta County
Fiscal Year 2024-2025
Economic Development Fund

	FY2022– 2023 Actual	FY2023 - 2024 Adopted	FY2023 – 2024 Revised	FY2024 - 2025 Adopted	% Change from FY2024
Revenues:					
Grants-County	\$ 828,142	\$ 800,000	\$ 475,000	\$ -	-100%
Local Funds	1,877	2,450	2,450	2,450	0%
Total Revenues	\$ 830,019	\$ 802,450	\$ 477,450	\$ 2,450	-100%
Expenditures:					
Capital Contributions	\$ 830,019	\$ 802,450	\$ 477,450	\$ 2,450	-100%
Total Expenditures	\$ 830,019	\$ 802,450	\$ 477,450	\$ 2,450	-100%

Economic Development Fund

Description:

The Economic Development Authority of Augusta County, Virginia was created as a political subdivision of the Commonwealth of Virginia by ordinance of Board of Supervisors on March 1, 1971 pursuant to the provisions of the Economic Development and Revenue Bond Act (Chapter 33, Section 15.1-1373 et seq., of the Code of Virginia (1950), as amended.) The Authority is governed by seven directors appointed by the Board of Supervisors. It is authorized to acquire, own, lease and dispose of properties to the end that such activities may promote industry and develop trade by inducing enterprises to locate and remain in Virginia.

In addition, the Authority is authorized to issue revenue bonds for the purpose of obtaining and constructing facilities. Liability under the bonds may be retained by the Authority or it may be assumed by the enterprises for whom facilities are constructed. Collection of revenues pledged to liquidate the bonds may be assigned to a trustee. The revenue bonds are not deemed to constitute a debt or pledge of the faith and credit of the Commonwealth of Virginia or any municipality thereof. The bonds are payable solely from revenues generated from the lease of the facilities constructed and may be secured by a deed of trust on those facilities.

The Economic Development Authority of Augusta County, Virginia serves as an escrow agent for grant contributions and tax increment financing contributions. The County of Augusta disburses funds for operating contributions through the Authority for the benefit of regional arts and educational organizations in a manner which will increase cultural activity and identity for the region. The County appropriates funds annually for the contributions.

In accordance with Virginia Code Section 15.2-953, the Authority receives contributions from the County for the purpose of promoting economic development. As stated in contribution and grant agreements for each tax increment financing, the County is committed to disburse funds to the Authority when appropriated by the County. The Authority is then required to disburse the funds to the respective developer or business.

Budget Summary:

Item	FY2022 – 2023 Expenditures	FY2023 - 2024 Adopted	FY2023 – 2024 Revised	FY2024 - 2025 Adopted	% Change from FY2024
Operating	\$830,019	\$802,450	\$477,450	\$2,450	-99%

*Expenditures in this fund are dependent upon grant agreements for tax increment financing.

**Augusta County
Fiscal Year 2024-2025
Revenue Recovery Fund**

	FY2022– 2023 Actual	FY2023 - 2024 Adopted	FY2023 – 2024 Revised	FY2024 - 2025 Adopted	% Change from FY2024
Revenues:					
Use of Money & Property	\$ 24,742	\$ 3,600	\$ 40,700	\$ 24,700	586%
Miscellaneous Revenue	2,145,792	1,915,000	2,300,000	2,145,000	12%
Non-Revenue Receipts	160,000	160,000	160,000	160,000	0%
Total Revenues	\$ 2,330,534	\$ 2,078,600	\$ 2,500,700	\$ 2,329,700	12%
Expenditures:					
Volunteer Contributions	\$ 557,856	\$ 512,950	\$ 581,100	\$ 528,300	3%
Service Fees	120,562	448,472	448,350	130,624	-71%
Contingencies	57,693	160,000	160,000	160,000	0%
Transfers to Other Funds	1,445,200	1,280,012	1,634,084	1,510,776	18%
Total Expenditures	\$ 2,181,311	\$ 2,401,434	\$ 2,823,534	\$ 2,329,700	-3%

Revenue Recovery Fund

Description:

Emergency Medical Service (EMS) Revenue Recovery is a program in which a third party bills a user fee to Medicaid, Medicare, and private insurance companies for emergency ambulance transport service. A fee is only assessed if a patient is actually transported to the hospital, and if the EMS call does not result in transport, there is no billing incurred. Revenues received from emergency medical transport are allocated to Volunteer Rescue Agencies and County Rescue in accordance with revenue recovery policy. As of July 1, 2018, the County handles their own billing through the Finance Department.

Budget Summary:

Item	FY2022 – 2023 Expenditures	FY2023 - 2024 Adopted	FY2023 – 2024 Revised	FY2024 - 2025 Adopted	% Change from FY2024
Operating	\$2,181,311	\$2,401,434	\$2,823,534	\$2,329,700	-3%

***Effective January 1, 2024 the board approved an increase in billing rates that are in line with Medicare’s max allowable billing. Decrease in expenditures is due to a decrease in training costs as classes are available virtually now and actual travel is not required.

**Augusta County
Fiscal Year 2024-2025**

ARPA Fund

	FY2022– 2023 Actual	FY2023 - 2024 Adopted	FY2023 – 2024 Revised	FY2024 - 2025 Adopted	% Change from FY2024
Revenues:					
Interest on bank deposits	\$ 417,815	\$ -	\$ 320,000	\$ 80,000	
Revenue from the Federal Government	7,500,940	35,927	487,420	-	
Total Revenues	\$ 7,918,755	\$ 35,927	\$ 807,420	\$ 80,000	
Expenditures:					
COVID/ARPA approved expenditures	\$ 5,034,607	\$ 6,702,143	\$ 8,441,292	\$ 1,783,125	-73%
Transfers to the general fund	-	-	-	-	
Transfers to School Operating Fund	-	-	-	-	
Total Expenditures	\$ 5,034,607	\$ 6,702,143	\$ 8,441,292	\$ 1,783,125	

*Note funding in FY20-21 were from Federal CARES Funding. Funds from FY22,23,24 and 25 are from Federal ARPA Funding.

ARPA Fund

Description:

This fund was set up specifically for federal funds received by the county with the passing of the The Coronavirus Aid, Relief, and Economic Security (CARES) Act and the Coronavirus Response and Relief Supplemental Appropriations Act of 2021 as well as the American Rescue Plan Act (ARPA) also passed by the Federal Government in 2021. These federal funds were disbursed to the state of Virginia and then pass through to localities based on a population formula determined by the state. The CARES/ARPA Act require that funds be used to cover specific expenses related to the COVID19 pandemic, and are outlined in Final Rules issued by the Department of the Treasury.

Budget Summary:

Item	FY2022 – 2023 Expenditures	FY2023 - 2024 Adopted	FY2023 – 2024 Revised	FY2024 - 2025 Adopted	% Change from FY2024
Expenses	\$5,034,607	\$6,702,143	\$8,441,292	\$1,783,125	-73.3%

*Decreases in expenditures for this fund reflect the spend down of ARPA funds advanced to the County in 2021. It is estimated that all funds will be spent in FY25.

**Augusta County
Fiscal Year 2024-2025
Virginia Public Assistance**

	FY2022– 2023 Actual	FY2023 - 2024 Adopted	FY2023 – 2024 Revised	FY2024 - 2025 Adopted	% Change from FY2024
Revenues:					
State & Federal Funds	\$ 12,161,680	\$ 14,047,209	\$ 14,047,209	\$ 14,500,847	3%
Non-Revenue Receipts	964,821	1,551,999	1,551,999	1,626,152	5%
Total Revenues	\$ 13,126,501	\$ 15,599,208	\$ 15,599,208	\$ 16,126,999	3%
Expenditures:					
Administration	\$ 10,246,268	\$ 12,286,634	\$ 12,286,634	\$ 12,803,994	4%
Public Assistance	2,964,563	3,312,574	3,312,574	3,323,005	0%
Total Expenditures	\$ 13,210,831	\$ 15,599,208	\$ 15,599,208	\$ 16,126,999	3%

Virginia Public Assistance Fund

Mission:

The mission of Shenandoah Valley Social Services is the promotion of self-reliance and protection of citizens through community based services. Benefit programs provide medical, financial, energy (fuel/cooling) and nutritional assistance to the citizens of Augusta County and the Cities of Staunton and Waynesboro. Service programs provide services directly or via purchase of services which includes child care, adult services, employment services, supportive services, foster care, adoption, prevention, child protective services, and adult protective services.

Department Overview:

Benefit programs provide medical, financial, fuel and food assistance to eligible citizens.

- **SNAP (Supplemental Nutrition Assistance Program):** Formerly known as Food Stamps, the program provides food assistance to low income eligible households to alleviate hunger and malnutrition.
- **General Relief:** A locally optional program designed to provide maintenance for indigent minor children living with an unrelated caregiver.
- **Auxiliary Grants:** Aged and Disabled – This program provides payments to Homes for Adults on behalf of income and resource eligible clients to pay for shelter, food and some personal care.
- **TANF (Temporary Assistance to Needy Families):** Provides temporary financial assistance to low income eligible households with minor children.
- **Energy Assistance Program:** Provides fuel, cooling and emergency crisis heating assistance to low income households.
- **Medicaid:** Provides medical assistance for eligible individuals who meet income and resource guidelines.
- **Family Access to Medical Insurance Security (FAMIS):** Health insurance program for children of working families.

Service Programs provide services directly to clients or via purchase of services.

- **Adult Services:** This program provides services to maximize self-sufficiency, prevent abuse, neglect, exploitation, inappropriate institutionalization, and assist with appropriate placements when needed.
- **Adult Protective Services:** Investigates referrals of abuse, neglect or exploitation of adults and assesses and provides services.
- **Child Protective:** Investigates referrals and provides services to abused or neglected children and their families.
- **Prevention Services:** Provides services and works within the community to prevent out of home placement and foster care for children by strengthening families, promoting child safety, well-being and permanency.
- **Child Care Services:** These services assist eligible families who are working and /or attending school with child care needs of minor or disabled children in the household.
- **VIEW- Employment Services Program:** Aids in employment, education and training, childcare, transportation, and other supportive services to low income families receiving public assistance. The Virginia Initiative for Employment not Welfare (VIEW) is a grant program designed to encourage self-sufficiency through employment.
- **Foster Care and Adoption:** Services are provided on behalf of children in the custody of Shenandoah Valley DSS. Assistance and resources are provided to families who foster and/or adopt children. This program also performs court-ordered custody investigations.
- **Volunteer Payee Services:** Coordinated volunteer services provide financial management to mentally or physically disabled and/or elderly adults.
- **Guardianship Services:** Guardianship monitoring in the areas of health, safety, and care for those unable to make their own decisions.

Strategic Goals & Objectives for FY 2025:

- Continue to educate and train the community and recipients on how to use the Virginia CommonHelp Online System to conveniently apply for benefits and services.
- Continue to coordinate and conduct Family Partnership Meetings to strengthen and assist families and children in obtaining and connecting to services and resources, plus ensuring the safety and welfare of children.
- Continue to work with the courts and other community partners to minimize the number of children placed in SVSS custody while advocating for appropriate services.
- Increase trauma-based practice in service programs and throughout the agency supported through training for staff and updating policy and guidance to support efforts.
- Implement Family First Prevention according the State guidance and policy and assist in building community capacity for evidence based services.
- Make every effort to control/reduce CSA costs by closely monitoring cases and placements.
- Pursue best practices to improve services to customers and streamline caseload management for staff.
- Pursue continued renewal of agency grants such as the Adoption Grant, Independent Living Grant, Respite Grant, Title IV-E Training Grant, Safe & Stable Families Grant, Medical Outreach and Financial Independence Program, and TANF Competitive Grant. Pursue additional grant funding to provide services.
- Work toward meeting and maintaining the state and federal participation rates in the VIEW Employment Program.
- Continue investigating fraud referrals and pursuing collections and/or prosecution.
- Continue to research and implement methods to encourage employee retention and hire qualified and knowledgeable staff.
- Obtain necessary equipment, technology, knowledge, and resources to consistently and efficiently handle high caseloads.
- Continue cross training of staff to ensure adequate knowledge and coverage.
- Ensure staff are current on all state mandated training and knowledgeable on state and local policies.
- Continuing to research and implement the use of automation and technology to streamline operations.
- Seek additional and creative cost savings measures to maintain and provide services.
- Meet and maintain case processing and error rate mandates in all programs as required by State/Federal regulations.
- Maintain consistent membership, attendance, and active participation on various state, regional and local committees.
- Work closely with Regional Specialists and state personnel to develop a better understanding of policy and procedures, improve services, and meet state and federal requirements.
- Continue to educate and train the community on mandated reporting for CPS and APS.
- Continue to increase community outreach; educating the public on services and programs.
- Continue to enhance and improving customer service to the community.

Budget Summary:

Item	FY2022 – 2023 Expenditures	FY2023 - 2024 Adopted	FY2023 – 2024 Revised	FY2024 - 2025 Adopted	% Change from FY2024
Operating	\$12,161,680	\$14,047,209	\$14,047,209	\$14,500,847	3.2%
County Transfer	\$964,821	\$1,551,999	\$1,551,999	\$1,626,152	4.7%

Caseload Statistics:

Program	FY2019	FY2020	FY2021	FY2022	FY2023
Family/Children Medicaid/ADC-FC/FAMIS	4,038	5,463	6,781	7,759	8,474
Adult Medicaid/Auxiliary Grant/LTC	2,016	2,234	2,310	2,390	2,496
SNAP -Supplemental Nutrition Assistance Program (formerly known as Food Stamps)	2,265	2,209	2,495	2,812	3,253
TANF/Diversionsary /Emergency Asst.	196	179	190	205	212
VIEW	41	29	51	62	65
Energy Assistance	2,318	2,165	2,074	2,200	2,526
Foster Care	55	46	41	53	76
Post Adoption Subsidy		112	105	102	100
Prevention Court Ordered		21	19	16	16
CPS Investigations & Family Assessments	461	341	381	376	444
Prevention High Risk	17	15	23	15	29
Child Care	70	86	71	73	91
APS Investigations	551	665	742	717	682
AS/APS Guardianship Ongoing Service Cases	271	244	318	387	388
Total Case Count for Augusta County	12,299	13,809	15,601	17,167	18,852

Shenandoah Valley Social Service Accomplishments for FY2023:

SVSS handled 37,039 ongoing cases in FY2023, an 8.9 percent increase over FY2022. Cases have increasingly become much more complex. New state systems have produced numerous challenges and difficulties in accuracy and timely processing. Caseload statistics include only approved cases and not those that have been processed and denied, estimated to be an additional 30 percent. The caseload numbers do not reflect the total number of clients served, which may be two to three times higher.

- In FY2022, the Verona and Waynesboro Offices received a total of 21,644 combined visitors, averaging 1,804 visitors each month. The Waynesboro Office had 9,706 visitors for the year, averaging 809 a month and the Verona Office had 11,938 visitors during the year, averaging 995 a month. Overall, SVSS experienced a 23.3 percent increase in lobby traffic year over year, primarily due to unwinding for benefit programs and increased customer demand for in person services and consultation. As unwinding continues, we have experienced a consistent and gradual increase every month.

Included for reference are FY2019 numbers that show a glimpse into the past. Visitor numbers were 12,270 for Waynesboro and 15,633 for Verona totaling 27,903 combined visitors. Our agency is currently at 77.56 percent of pre-pandemic visitor traffic. Our prediction is a further increase in this traffic moving into FY2024.

- SVSS received \$352,041 in Medicaid Expansion funding and \$139,196 for In-Home foster care prevention services. Both funding streams required no local match for FY2023. This funding is used to support additional benefit and service program positions to assist with the increased Medicaid caseload and expansion of prevention services.
- Adoption/Resource Unit: SVSS completed 13 adoptions during FY2023 and averaged a pool of 48 local DSS resource homes and 264 post adoption cases. The Adoption Unit hosted a Foster Care Picnic and an Adoption Celebration to recognize our resource parents and adoptive children. In addition, a Relative Engagement/Resource Family Services Specialist position was created to focus on kinship placements.
- In FY2023, 90 children entered into the Department's custody. Thirty-eight children left care (18 reunification, 10 relative placement, 10 emancipation). The year-end balance of children in foster care was 150, a 12.7 percent increase over FY2022. The Foster Care Unit continues to be committed to working with families and children on reunification and working with older youth in gaining independent living skills.
- In FY2023, Child Protection Services (CPS) intake received 2,573 referrals, an 11 percent increase over FY2022. Of those referrals, CPS worked 907 investigations and family assessments which represents another significant increase over the prior year. An additional supervisor was hired at the end of FY2022 which provides more individualized support for workers which has improved compliance in timely victim contact and initial safety assessment.
- The Prevention Unit has increased the average number of high and very high risk cases from CPS and remains busy with an increase in court ordered cases. The number of Family Partnership Meetings for FY23 was 131 meetings. A total of 132 new cases were opened and 82 cases were closed. There were 89 children involved in the closed cases and 60 of those children remained in their community instead of entering Foster Care.
- CommonHelp – the VDSS online “web-based” system received 5,174 applications for SNAP, Medicaid, TANF, EAP, and Child Care during FY2023, an increase of 557 applications or 12 percent over FY2022. For SNAP, Medicaid, and TANF, 38 percent of all applications received for these programs were from CommonHelp.
- SNAP, TANF, and Medicaid program applications totaled 10,374 from all sources, which includes CommonHelp, CoverVA, FFM (healthcare.gov), Enterprise Customer Service Center, and LDSS (paper applications submitted locally). Medicaid accounted for 4,280 or 41% percent of the applications. A monthly average of 12,068 individuals were eligible for Medicaid Expansion categories during this fiscal year.
- A State maintained Central Processing Unit assisted our agency by processing 273 (6%) Medicaid applications. In addition, the state VaCMS system automatically processed and successfully completed 9,594 (58%) Medicaid automated renewal applications, an increase of 26 percent.

- On December 29, 2022, the Consolidated Appropriations Act 2023 (CAA2023) was enacted and localities began the reversal, or “unwinding” of Benefit Program requirements that were implemented because of the Public Health Emergency (PHE). On January 30, 2023, the federal government issued a statement indicating plans to end the PHE related to COVID-19 on May 11, 2023. The ending of the PHE triggered many changes in the Benefit Programs eligibility determination processes.
 - TANF resumed normal operations effective January 1, 2023. The monthly average of ongoing cases was higher with an additional 42 cases. The value of benefits issued was \$2,477,974, nearly the same as the previous year. The COVID-19 pandemic was considered a natural disaster, therefore, TANF applicants could apply for Emergency Assistance for any needs deemed essential. This PHE-related benefit processing policy expired on 10/31/22, therefore, Emergency Assistance payments for FY23 dropped dramatically from \$38,403.07 to \$7,473.75.
 - The monthly average of SNAP ongoing cases was higher with an additional 831 cases. The last issuance of SNAP Emergency Allotment benefits was on February 16, 2023, however, the overall amount of SNAP benefits issues were \$1,435,317 higher than the previous fiscal year. The total SNAP benefits issued were \$35,592,584, about four percent higher than FY2023.
 - As of April 1, 2023, normal operations resumed for Medicaid and local departments began taking actions, including adverse actions (reducing coverage, closing coverage, and increasing patient pay). States have 12 months (ending April 2024 to complete renewal processing for Medicaid members and coverage cannot be reduced or terminated without a full redetermination of eligibility. Therefore, the Medicaid monthly average of 20,543 cases remain high. Families and Children Medicaid, Plan First, and Medicaid Expansion cases under care increased an additional 1,393 cases from the past fiscal year, and Long Term Care, Aged, Blind and Disabled, and Auxiliary Grant cases increased by 107 cases. The total average of Medicaid benefits issued was \$238,124,399.
 - The agency provided local Burial Assistance of \$23,500 and General Relief of \$53,036 for unrelated minors.
 - Low Income Energy Assistance Program (LIHEAP) provided heating, cooling, and crisis assistance to 5,187 households with total benefits issued of \$1,910,883.
- The Benefit Units continue to be recognized by the Piedmont Regional Director and TANF/VIEW, SNAP and Medicaid Regional Practice Consultants for timely and correct processing of cases, as well as the thoroughness of case documentation supporting accurate eligibility determination and services provided. The units were also recognized by the State SNAP Case reading team for the accuracy of targeted review elements. The TANF, VIEW and Child Care units were one of only a handful of local department of services across the state asked to participate in a JLARC study to assist with General Assembly recommendations for program changes. The State Medicaid Division also selected our agency to interview as a leading LDSS in Medicaid Renewal success.
- The Child Care Subsidy Unit was monitored in March of 2023 and received kudos for meeting application processing guidelines, accuracy of cases submitted for Payment Accuracy Review and documentation. The unit served 197 families during FY23.

- SVSS received another year of funding in the amount of \$98,520 for a SNAP E&T program with a part-time self-sufficiency specialist providing case management services. To date, over 1,000 outreach letters have been sent to engage SNAP recipients with minimal response. Recently, there has been an uptick in interest for the program as time-limited benefits were re-introduced for ABAWD participants.
- SVSS received \$271,761.51 in fraud collections for FY2023. The Fraud Unit received 137 referrals and completed 97 investigative actions. One case was referred to the Commonwealth Attorney's Office for prosecution with a claim totaling \$39,378. The Unit initiated 30 Administration Disqualification Hearings with claims totaling \$115,920.22 and 66 unsubstantiated investigations totaling \$49,941.13 in claims. The combined established claims totaled \$205,239.35.
- SVSS AS/APS Unit received and processed 1,608 reports of adult abuse, neglect or exploitation. Of these 1,359 were investigated with 671 being determined in need of services. An average of 269 guardianships and 33 clients in the Volunteer Money Management Program were monitored for the year. Adult Protective Services continues to work closely with local and state law enforcement agencies relating to criminal abuse, neglect and exploitation investigations, with 391 referrals being made to law enforcement in FY2023. Adult Services received 328 new referrals for long term care screenings, assisted living screenings, or assess service needs.
- The VIEW Program resumed "normal" operations in January of 2023. The average hourly wage for a VIEW participant was \$14.42. This is \$2.42 higher than the state minimum wage and \$1.52 higher than last fiscal year.
- Our Family Outreach and Employment Support program served 89 individuals during the year. The program also completed a successful monitoring by the state in September of 2022. The average hourly wage for an FOP participant is \$15.53, \$3.53 higher than the state minimum wage. The grant was anticipated to end in June 2023, however, was extended through December 31, 2023. The agency has submitted an application and been approved for continued funding in FY2024.
- SVSS was awarded funding again to resume our Medical Outreach and Financial Independence Program which ended in June of 2022. The agency was awarded \$153,618.28 to continue offering financial literacy classes and case management services, medical case management, and social security advocacy services beginning in April of 2023. Prior to the agency being re-awarded funding from the state, the Community Foundation of the Central Blue Ridge provided a generous grant for the continued offering of Financial Literacy Classes until the agency received approval from the state. The average hourly wage of a MOFIP participant is \$16.45, \$4.45 higher than the state minimum wage.
- SVSS continues to successfully pursue, obtain and renew numerous grants/funding to provide services to the community. Grants and additional funding include VIEW Purchased Services, Fraud Free, Outstation Eligibility Worker at VCSB, Family Preservation and Substance Abuse & Supplemental Supplies, Adoption, Respite, IV-E Foster Care Training, Chafee Education (IL Purchased Services), Safe & Stable Families, Medical Outreach and Financial Independence Program (MOFIP), and TANF Competitive Grant (Family Outreach and Employment Support Program). Total grants awarded in FY23 were \$1,073,804.
- Technology Accomplishments:
 - Secured a new managed print service contract for the 155 small desktop printers. The new contract results in an annual savings of \$600. The contracts also covers the cost of toner and maintenance.

- SVSS upgraded two networked copy/print/scan machines that are located in our mailroom and front office area that serve as our main copy machines. The machines are on a five-year lease and maintenance contract and we were able to maintain the cost of the previous five-year contract.
 - Two new network machines were purchased for the agency for use in our CPS and Prevention units. This will help align us to minimize the number of small desktop printers reducing operating costs over time.
 - SVSS migrated from Google Messaging services to Microsoft 365. This required staff to adjust to a new email platform, going from Gmail to Outlook 365. This also provided us with access to new advanced and business driven online applications such as Microsoft SharePoint, Microsoft Teams and OneDrive. As a result, we successfully launched our first SharePoint site for benefit programs which has been a welcomed advancement by staff due to its resourceful lending in the telework environment.
 - The state launched a new HR system, Local HR Connect and designated staff have been busy learning the new system, coordinating and communicating with state contacts to work out issues, attending training and weekly meetings to stay abreast of the learning curve.
 - One hundred and two laptop computers were replaced by the state at no local cost.
- Numerous community presentations and informational meetings were provided to the various community agencies such as Valley Program for Aging, CASA, Valley Community Services Board, HeadStart, etc., this past year including presentations to libraries, nursing and health care facilities, correctional centers, law enforcement agencies, churches, vocational technical centers, schools and colleges. The agency coordinates Child and Adult Protective Service trainings, which includes mandated reporting, within the community. Adult Services Unit staff also delivered Abuse, Neglect and Exploitation awareness materials to all Assisted Living Facilities, Nursing Facilities, and Home Health agencies in the Staunton, Augusta, and Waynesboro areas. The agency participates in numerous events and job, health and community fairs such as Senior Health Fair and Staunton Celebration of Lights. Staff also participated in Reentry Fairs at correctional centers and Probation and Parole Office in Staunton. Joint displays with the Augusta County Sheriff's Office and Staunton Police Department were set up in the community and at offices to raise awareness during Elder Abuse Prevention Month and World Elder Abuse Awareness Day.
- Agency staff participated in collecting 44 referrals for Thanksgiving Assistance through Staunton Alliance Church, which provided individuals and families with baskets of food or a prepared meal. Adopt A Senior was held within the agency with staff and community partners providing holiday assistance to 140 elderly and disabled individuals. Atlantic Builders provided a large monetary donation in order to ensure all of the adults received what was on their wish list. The CPS Units delivered approximately 85 dozen cookies to twenty-two community partners including law enforcement, Children's Advocacy Center, Victim Witness, Commonwealth Attorney Offices, Court Services, and hospital social workers. Adoption and Foster Care collected presents, money and gift cards from various organizations and distributed to foster families and 75 foster children during Christmas. Prevention/In Home Services delivered gifts to 92 children with the financial support of Valley Community Services Board, Atlantic Builders, Georges, Vellines, Glick & Whitesell, Cherry Vale UMC & Pufferbellies.

- Staff continue to represent SVSS and advocate for populations served by participating on numerous boards and committees in the community, including Valley Community Services Board, SACRA, BRITE, Shenandoah Valley Head Start Council, Waynesboro Housing Committee, Regional Youth Commission, Child Advocacy Center Advisory Board, Staunton and Waynesboro Truancy Board, Foster Love Ministries Board, Augusta Health Support for Vulnerable Community Members, Augusta Health Ethics Committee, Valley Program for Aging, Greater Augusta Coalition Against Adult Abuse, Renewing Homes, ARROW Project Board, Human Trafficking Coalition, Reentry Committee and Business Solutions. Agency coordination and participation in the Augusta County and Staunton Elder Abuse Multidisciplinary Teams have continued to successfully coordinate social, medical, and legal services for abused, neglected, and exploited adults in the community.
- The agency Facebook pages continue to grow with people liking and sharing our pages and posts. It has been a source for posting current information as well as vacancies to help with recruitment efforts.
- The agency logo continues being promoted in the community through correspondence, including letterhead, emails and agency apparel. To date, agency staff have purchased approximately \$15,680 in agency logo apparel which assists in promoting and recognizing our agency in the community.



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Waynesboro Office

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Last update January 2024

**Augusta County
Fiscal Year 2024-2025
Comprehensive Services Act**

	FY2022– 2023 Actual	FY2023 - 2024 Adopted	FY2023 – 2024 Revised	FY2024 - 2025 Adopted	% Change from FY2024
Revenues:					
State Funds	\$ 3,780,531	\$ 3,540,000	\$ 3,629,500	\$ 3,664,000	4%
Transfers from Other Funds	2,100,317	1,960,000	2,051,500	2,136,000	9%
Total Revenues	\$ 5,880,848	\$ 5,500,000	\$ 5,681,000	\$ 5,800,000	5%
Expenditures:					
Children’s Services Act	\$ 5,880,848	\$ 5,500,000	\$ 5,681,000	\$ 5,800,000	5%
Total Expenditures	\$ 5,880,848	\$ 5,500,000	\$ 5,681,000	\$ 5,800,000	5%

Children's Services Act Fund

Description:

The Children's Services Act (CSA) is a Virginia Law that provides for the pooling of eight specific funding streams, which purchases services for high-risk youth. These funds are returned to our localities with a required state/local match and are managed by local interagency teams. The purpose of the Act is to provide child centered, family focused, cost effective services to high-risk youth and their families. The CSA was initially codified as the "Comprehensive Services Act for At-Risk Youth and Families" in 1993 and was renamed effective July 1, 2015.

There are two tiers to the CSA system including the multijurisdictional Community Policy and Management Team (CPMT) which has administrative and fiscal responsibility for the local funds pool and is responsible for the development of local policy and procedures. This team is made up of at least one elected or appointed official or their designee and the agency heads or their designees from the local Department of Social Services, School System, Community Services Board (mental health), Court Services Unit (juvenile justice), local Health Department, a parent representative, and where appropriate, a private provider. The second tier is the Family Assessment and Planning Team (FAPT) which is comprised of supervisory level staff from the same agencies as the CPMT as well as the parent representative and often a private provider. This team meets up to four times per month to discuss the strengths and needs of these children, determine what services would best meet the need, contract for services and maintain fiscal accountability for the services. Each child receiving services is reviewed for a continued need.

There are three main areas which make a child eligible for mandated funding. These include children who are in foster care, children who require services to prevent foster care and children who require a special education private day placement or residential placement through their Individual Education Plan. Mandated children must be served under the law, and each locality is mandated under State and Federal law to provide sum sufficient funding to meet the needs of these children. The CPMT may choose to fund other children that meet criteria as determined by the FAPT and may choose to fund services for children who are considered non-mandated.

The number of children served and the level of care required to meet their needs fluctuates from year to year. Costs for treatment foster care, residential placement, community-based services, and special education placements have risen in the last year and will likely continue to rise. In Augusta County, we strive to serve and maintain our children in the community whenever possible, but are facing a shortage of evidence-based and clinical services in the area. This lack of appropriate services, in addition to an increase in the number of older children (who typically require more a more intensive level of service) coming into foster care, has meant an increase in the number of children placed outside of the community. The amount we spend on out-of-home placements will continue to rise, while spending on community-based services may stagnate due to lack of providers.

Goals:

- Streamline the local CSA program to address staffing shortages
- Continue to support alternative multi-disciplinary teams in the community
- Maintain communication with the courts in order to provide more effective services to children and families in the community
- Redevelop our strategic plan goals to better meet our community's needs
- Identify new services and providers that can provide evidence-based services that are eligible for alternative funding streams in addition to CSA funding
- Fill vacant Parent Representative Seats on CPMT and all FAP Teams
- Continue to effectively monitor the submission of Child and Adolescents Needs and Strengths (CANS) Assessments to ensure compliance with state policy

- Continue to maximize use of alternative funding streams to decrease CSA costs (IV-E, VJCCCA, EBA, Medicaid, and MHI)
- Assist with attempts to secure grant funding to bring additional resources to the community

Budget Summary:

Item	FY2022-2023 Expenditures	FY2023-2024 Adopted	FY2023-2024 Revised	FY2024-2025 Adopted	% Change from FY2024
Operating	\$3,780,531	\$3,540,000	\$3,629,500	\$3,664,000	3.5%
County Transfer	2,100,317	1,960,000	2,051,500	2,136,000	8.9%

*The use of County reserves is reflected in the Fiscal Year 2025 County transfer, for further details see the County Administrator’s letter to the board.

Service Levels and Performance Measures:

	FY2018-2019	FY2019-2020	FY2020-2021	FY2021-2022	FY2022-2023
Total Children Served	185	161	152	169	190

Accomplishments:

- Maintained all program operations during staffing shortage
- Implemented the tiered billing system for alternative day placements in CSA
- Continued to collaborate with Valley CSB on effective use of MHI funding
- Renewed the PSSF grant
- Completed the CSA Self-Assessment Audit
- Revised and renewed CSA Vendor contracts with eligible service providers

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Updated Jan 2024

**Augusta County
Fiscal Year 2024-2025
School Operating Fund**

	FY2022– 2023 Actual	FY2023 - 2024 Adopted	FY2023 – 2024 Revised	FY2024 - 2025 Adopted	% Change from FY2024
Revenues:					
From Local Funds	\$ 2,098,092	\$ 1,887,627	\$ 2,101,513	\$ 1,808,907	-4%
From State Funds	74,683,834	79,984,810	83,076,393	88,313,958	10%
From Federal Funds	8,635,906	8,006,092	8,519,761	5,052,187	-37%
Non-Revenue Receipts	47,221,814	49,028,505	49,028,505	51,172,647	4%
Total Revenues	\$ 132,639,646	\$ 138,907,034	\$ 142,726,172	\$ 146,347,699	5%
Expenditures:					
Classroom Instruction	\$ 83,131,372	\$ 85,028,275	\$ 87,220,830	\$ 90,128,983	6%
Guidance Services	3,559,003	3,755,357	3,921,277	4,282,942	14%
School Social Worker Services	1,182,396	1,022,282	1,100,810	1,021,462	0%
Homebound Instruction	23,722	36,525	36,525	36,525	0%
Improvement of Instruction	4,536,589	4,646,726	4,943,709	5,113,992	10%
Media Services	2,021,047	2,090,506	2,072,436	2,145,067	3%
Technology Services	4,151,082	4,751,573	4,751,529	5,114,825	8%
Office of the Principal	7,919,496	8,458,496	8,551,327	9,133,258	8%
Board Services	261,913	256,841	244,400	244,400	-5%
Executive Admin. Services	930,398	963,138	991,075	1,010,841	5%
Personnel Services	737,615	778,341	798,138	848,144	9%
Fiscal Services	927,029	953,775	973,938	1,015,159	6%
Data Processing Services	571,312	585,642	599,755	653,814	12%
Health Services	1,504,824	1,536,477	1,559,198	1,874,302	22%
Psychological Services	700,035	764,168	754,851	778,406	2%
Speech/Audiology Services	6,301	14,450	7,313	16,450	14%
Garage Management	733,116	639,682	758,069	691,016	8%
Vehicle Operation Service	5,933,447	5,582,000	5,697,164	6,427,850	15%
Vehicle Maintenance Service	1,549,913	1,869,586	2,007,891	1,884,156	1%
Operations Management	432,329	454,599	466,326	481,460	6%
Building Service	10,431,056	11,410,568	11,285,301	12,123,649	6%
Grounds Service	604,052	276,846	76,846	76,846	-72%
Equipment Service	126,740	187,252	186,756	191,887	2%
Vehicle Services	230,704	267,464	266,855	269,577	1%
Security Services	310,158	120,965	293,853	157,688	30%
Café Workers, Summer Academy	-	-	-	-	
Funds Transfer, Intra-agency	124,064	2,455,500	3,160,000	625,000	-75%
Total Expenditures	\$ 132,639,713	\$ 138,907,034	\$ 142,726,172	\$ 146,347,699	5%

Schools Operating Fund

Description:

The School Operating Fund consists of local fund support derived through the transfer from the County’s General Fund, State, Federal, and other operating support for Augusta County Public Schools. Augusta County’s per pupil expenditure was \$12,845 for fiscal year 2020-2021 (latest year to be reported by DOE).

Augusta County Public Schools is comprised of nine elementary schools, four middle schools, five high schools and a vocational school and a governor’s school. The projected daily membership for funding the upcoming school year is 9,576 students, excluding regional special education, preschool, and 4-year old programs. The overall student/teacher ratio is 21:1.

Goal:

To prepare a budget that is responsive to the current economic conditions and the corresponding available revenues from the local, state and federal governments. During the 2024-2025 budget development process, the Augusta County School Board will seek to:

- Instructional focus on deeper thinking and learning, emphasizing the Profile of an ACPS Learner through innovative teaching strategies, technology infusion, and social-emotional development;
- Continuous improvement of salary scales while maintaining/improving benefits for all employees;
- Address maintenance/capital infrastructure needs; including school safety recommendations;
- Address social and emotional needs of students and staff.

Budget Summary:

	FY2022-2023 Expenditures	FY2023-2024 Adopted Budget	FY2023-2024 Amended Budget	FY2024-2025 Adopted Budget	% Change from FY2024
Instruction	\$106,524,641	\$109,789,740	\$112,598,443	\$117,809,210	4.6%
Administration	3,428,267	3,537,737	3,607,306	3,797,358	5.3%
Health Services	2,211,157	2,315,095	2,321,362	2,669,158	15.0%
Pupil Transportation	8,216,474	8,091,268	8,463,124	9,556,934	12.9%
Operations & Maintenance	12,135,042	12,717,694	12,575,937	13,951,107	10.9%
School Nutrition Program	0	0	0	0	0.0%
Transfer to Capital	124,0640	2,455,500	3,160,000	625,000	-80.2%
Total	\$132,639,646	\$138,907,034	\$142,726,172	\$148,408,767	4.0%
County Transfer-operating	\$47,743,342	\$49,028,505	\$49,028,505	\$51,172,647	4.3%

**Augusta County
Fiscal Year 2024-2025
School Cafeteria Fund**

	FY2022– 2023 Actual	FY2023 - 2024 Adopted	FY2023 – 2024 Revised	FY2024 - 2025 Adopted	% Change from FY2024
Revenues:					
From Local Funds	\$1,359,290	\$1,064,200	\$733,100	\$197,475	-81%
From State Funds	181,925	100,000	51,721	45,000	-55%
From Federal Fund	4,340,058	3,200,000	4,082,180	4,326,000	35%
Total Revenues	\$ 5,881,273	\$ 4,364,200	\$ 4,867,001	\$ 4,568,475	5%
Expenditures:					
School Food Services	\$ 6,821,603	\$ 6,484,386	\$ 6,744,073	\$ 7,330,070	13%
Total Expenditures	\$ 6,821,603	\$ 6,484,386	\$ 6,744,073	\$ 7,330,070	13%

Fund 43 – School Nutrition Program

Description:

The School Nutrition Program accounts for all of the operations of the school food services program in the 18 schools. For fiscal year 2024-2025 school food services will be operating in 19 schools. It is an extension of the educational programs of the schools, and is operated under the federally funded National School Lunch Act and Child Nutrition Act. In addition, there is an a la carte food service program available at all schools. This federal program works closely with the County’s Treasurer’s Department to monitor all financial transactions and to develop formal collection procedures.

Goals:

The School Nutrition Program of ACPS will provide students the opportunity to enjoy nutritionally balanced, affordable, and delicious school meals that promote learning readiness and healthy eating behaviors.

To complement and support the education environment through providing students with dining experiences that will provide a social break to the school day in a friendly atmosphere with timely service of healthy choices and a variety of foods prepared and served in a safe manner.

To continue to operate as a self-supporting department within the school system.

Budget Summary:

	FY2022 - 2023 Expenditures	FY2023 - 2024 Adopted	FY2023 - 2024 Amended	FY2024 - 2025 Adopted	% Change from FY24
Operating	\$6,821,603	\$6,484,386	\$6,744,073	\$7,330,070	8.4%

Employee compensation expenditures for fiscal year 2024-2025 reflect a starting worker wage to \$15.21 per hour and an average 4% salary increase for SNP employees. The projected cost of health insurance premiums for employees is built into the 2024-2025 budget. All schools will qualify for CEP (Community Eligibility Provision). This allows all students to eat all meals at no charge.

Service Levels and Performance:

Fifteen schools qualified for the Community Eligibility Provision (CEP) in 2023-2024. This federal program provides subsidized and nutritious meals at no cost for qualifying schools. Three schools were not CEP and received funding for all eligible students at reduced or no cost. In the SY 2022-2023 there were 886,656 student lunches, 812,545 student breakfasts, and 19,100 adult meals served. Augusta County participates in the Blue Ridge School Food Buying Co-operative in order to keep costs as low as possible. The Co-operative evaluates, bids, and purchases foods and supplies as one purchasing entity to take advantage of volume pricing. The food service program employs 87 full-time employees and 58 part-time employees. The SNP offers an apprenticeship program that offers on-the-job and classroom training. We have 24 employees enrolled and could finish Level I by the end of the school year.

**Augusta County
Fiscal Year 2024-2025
School Capital Improvement Fund**

	FY2022– 2023 Actual	FY2023 - 2024 Adopted	FY2023 – 2024 Revised	FY2024 - 2025 Adopted	% Change from FY2024
Revenues:					
Use of Money & Property	\$ 591,963	\$ 500,000	\$ 1,300,000	\$ -	-100%
Miscellaneous Revenue	480,720	31,590	31,835	32,790	4%
E-Rate Capital	158,514	160,000	2,044,165	-	-100%
School Construction Grants	3,328,529	-	-	-	
ARPA ESSER III	410,474	-	555,500	325,000	
VPSA Bonds Unsubsidized	66,231,380	-	-	-	
Non-Revenue Receipts	1,204,064	3,535,500	3,650,970	1,695,869	-52%
Total Revenues	\$ 72,405,644	\$ 4,227,090	\$ 7,582,470	\$ 2,053,659	-51%
Expenditures:					
Technology Initiative	\$ 488,426	\$ 754,763	\$ 762,763	\$ 434,763	-42%
Capital Replacement, Buses	1,515,752	1,080,000	1,258,066	1,080,000	0%
Building Services	764,428	765,000	-	650,000	-15%
VCTC Renovation	209,952	3,260,000	3,922,035	-	-100%
Security Services	-	-	166,568	-	
Buffalo Gap Middle School	13,479,022	17,880,831	16,020,219	-	-100%
Riverheads Middle School	13,066,126	21,215,397	22,867,464	-	-100%
Riverheads Elementary	-	-	5,219	-	
Transfers to Debt Fund	2,913,596	414,933	414,933	-	-100%
other	118,031	-	-	-	
Total Expenditures	\$ 32,555,333	\$ 45,370,924	\$ 45,417,267	\$ 2,164,763	-95%

Fund 44 – School Capital Improvement Fund

Description:

The School Capital Improvement Fund provides a mechanism by which capital improvement projects are funded. These projects can include the construction and/or renovation of facilities which results in the increased value or increased useful life of such facilities. In addition, funds can be expended for the purchase of school buses, one-time technology upgrades, infrastructure improvements, and major equipment. The nature of these expenditures is non-reoccurring. The fund serves as a mechanism by which transfers from the County’s School CIP account are made to the school division in order to address major capital needs.

Goals: To provide safe, functional, and properly maintained facilities that properly accommodates the student population while facilitating the educational process.

Budget Summary:

	FY2022-2023 Expenditures	FY2023-2024 Adopted	FY2023-2024 Amended	FY2024-2025 Adopted
Capital	\$32,555,332	\$45,370,924	\$45,417,267	\$2,164,763

Service Levels and Performance:

Fiscal Year 2024 Revision:

Revenues: The Revised FY24 budget revenues include interest from investing the proceeds of two VPSA bond sales to fund the Buffalo Gap and Riverheads middle school projects (\$1,300,000), Local – Other revenues of \$14,210 from the leasing of the cellular tower at Beverley Manor; the leasing of the Educational Broadband Spectrum (\$17,625); e-Rate reimbursement of \$160,000, and Other Payments from City/County of \$1,884,165 representing payments from Staunton and Waynesboro City Schools for their share of the capital project at Valley Career & Technical Center. HVAC ARPA-CSLFRF revenues of \$555,500 represent stimulus funds for boiler/chiller replacements. In total, the revised FY24 revenues are \$3,931,500.

A transfer from the County’s Operating Fund in the amount of \$1,080,000 is earmarked for the purchase of new school buses.

A transfer from the School’s Operating Fund in the amount of \$2,435,500 is designated to offset stimulus related expenditures in Fund 44 which include the VCTC capital project plus the local match for the stimulus funded Riverheads HVAC system replacement.

A transfer from the County CIP in the amount of \$35,970 represents the Board of Supervisors contribution for the purchase of weapons detection systems.

Expenditures: The Revised FY24 expenditure budget includes \$328,000 for Technology Hardware – Chromebook replacements. The annual lease cost for the upgrade of the network

infrastructure is budgeted to be \$434,763. The purchase of 10 buses is budgeted at \$1,258,066.

Security Services is budgeted at \$166,568 representing the cost of weapons detection systems.

Costs associated with capital projects at Valley Career & Technical Center total \$3,922,035. This includes costs associated with the on-going expansion and renovation project. Reimbursement to VCTC for costs associated with the construction of the additional classroom space project for the Governor's School is \$131,987.

The costs associated with the Buffalo Gap Middle School project in fiscal year 2024 is budgeted at \$16,020,219. The costs associated with the Riverheads Middle School project is budgeted at \$22,089,464. The replacement cost of the HVAC system at Riverheads High School is budgeted to be \$778,000 as this will be the second year of the two-year project (the project is stimulus funded).

Although the Riverheads Elementary School construction project was completed in 2017 there is a budgeted expense of \$5,219 relative to a ditch remediation.

There is a transfer from Fund 44 (School CIP) to Fund 45 (County Debt Service) of \$414,933 as this represents the transfer of the State Construction Grant funds to the County to be applied to existing school debt.

In total, the FY24 revised budget expenditures for Fund 44 – School Capital Improvement Program is \$45,417,267.

Fiscal Year 2025:

Revenues: The FY25 budget revenues include the leasing of a cellular tower (\$14,636), the leasing of the Educational Broadband Spectrum (\$18,154); and HVAC ARPA-CSLFRF revenues of \$325,000 representing stimulus funds for boiler/chiller replacements. Total revenues are budgeted to be \$357,790.

A transfer from the County's Operating Fund in the amount of \$1,080,000 is earmarked for the purchase of new school buses.

Expenditures: The FY25 expenditure budget include \$434,763 for annual lease cost of the network infrastructure upgrade. The purchase of school buses is budgeted at \$1,080,000. The next phase of stimulus funded HVAC system upgrades is budgeted at \$650,000.

Total expenditures for FY25 are \$2,164,763.

**Augusta County
Fiscal Year 2024-2025**

Head Start Fund

	FY2022- 2023 Actual	FY2023 - 2024 Adopted	FY2023 – 2024 Revised	FY2024 - 2025 Adopted	% Change from FY2024
Revenues:					
Local Funds	\$ 80,269	\$ 60,000	\$ 60,000	\$ 60,000	0%
Tuition-Other Divisions	-	-	-	-	
From Federal Funds	3,624,649	3,686,407	3,782,395	3,671,083	0%
Total Revenues	\$ 3,704,918	\$ 3,746,407	\$ 3,842,395	\$ 3,731,083	0%
Expenditures:					
Class Room Instruction	\$ 2,005,116	\$ 2,231,667	\$ 2,336,063	\$ 2,202,550	-1%
Social Worker Services	672,716	648,463	607,987	627,953	-3%
Improvement of Instruction	292,671	279,384	260,710	292,916	5%
Fiscal Services	308,656	264,636	329,174	288,512	9%
Attendance Services	53,661	62,770	55,625	62,830	0%
Health Services	189,215	110,616	146,015	105,629	-5%
Vehicle Operation Service	100,250	102,674	102,167	104,296	2%
Building Service	79,897	43,772	2,404	41,897	-4%
Transportation Services	2,229	2,425	2,250	4,500	86%
Total Expenditures	\$ 3,704,411	\$ 3,746,407	\$ 3,842,395	\$ 3,731,083	0%

Fund 47 – Head Start Fund

Description:

Head Start is a national program administered by the Office of Head Start within the Administration for Children and Families (ACF) office of the U.S. Department of Health and Human Services. The Shenandoah Valley Head Start program is operated by Augusta County Public Schools as grantee. The **Head Start** program partners with six public school divisions to provide comprehensive services for low-income children, ages three and four, prior to entry into kindergarten.

In the spring of 2015, Augusta County and Shenandoah Valley Head Start received an **Early Head Start – Child Care Partnerships (EHS-CCP)** grant. This program provides for enhanced full day and full-year services to very young children, aged 6 weeks to 3 years, in community-based licensed childcare settings.

Goal:

The SVHS and EHS-CCP program will provide a program that is aligned to federal regulations and responsive to the economic conditions and corresponding available supporting resources provided by the host public school divisions and communities.

The programs will maintain current instructional, health support, family support, and provide staff training.

The Early Head Start – Child Care Partnerships budget will implement high quality full-day and full-year services focused on overall child development, health promotion, family support, and staff training in the partnership sites.

Head Start and Early Head Start will emphasize school readiness and parent, family and community engagement to support the academic trajectory of children impacted by poverty.

Budget Summary:

	FY2022 – 2023 Expenditures	FY2023 - 2024 Adopted	FY2023 - 2024 Revised	FY2024 – 2025 Adopted	% Change from FY2024
Head Start Operating	\$2,754,055	\$2,900,205	\$3,011,972	\$2,878,289	-4.4%
EHS – CCP Operating	\$932,703	\$846,202	\$830,423	\$852,794	2.7%

Employee compensation expenditures for fiscal year 2024-2025 parallel the rate changes for employees in the School Operating budget.

Service Levels and Performance:

The mission of the Shenandoah Valley Head Start & Early Head Start programs is to partner with communities, schools, and families to provide high quality, comprehensive preschool services which promote school readiness skills to eligible children and families.

Using comprehensive school readiness goals and the Parent, Family & Community Engagement Framework, the programs prepare children for success throughout their school years. Our goal is to encourage lifelong learning while empowering families to reach their full potential through parent engagement opportunities with their children.

The activities provided include classroom instruction, health services, family and child support, staff development and parent training, acquisition of program technical assistance, and operational and

maintenance services. Financial activities include meeting personnel, fringe, contractual, travel, supplies, equipment, and training costs associated with maintaining a regional comprehensive preschool program operating a birth to five continuum that meets the Office of Head Start performance standards.

Employee compensation expenditures for fiscal year 2024-2025 reflect an average 4% salary increase with health insurance and retirement contribution percentages being the same as those embedded in the School Board Operating fund for employees.

**Augusta County
Fiscal Year 2024-2025
Governor's School Fund**

	FY2022– 2023 Actual	FY2023 - 2024 Adopted	FY2023 – 2024 Revised	FY2024 - 2025 Adopted	% Change from FY2024
Revenues:					
From Local Funds	\$ 84,479	\$ 130,000	\$ 130,000	\$ 130,000	0%
Miscellaneous Revenue	13,677	2,800	2,800	2,800	0%
Recovered Costs	1,115,434	1,183,115	1,142,615	1,166,017	-1%
From State Funds	808,196	882,719	882,719	1,027,313	16%
ARPA Funds	17,224	-	-	-	
Total Revenues	\$ 2,039,010	\$ 2,198,634	\$ 2,158,134	\$ 2,326,130	6%
Expenditures:					
Class Room Instruction	\$ 1,457,047	\$ 1,602,046	\$ 1,586,399	\$ 1,737,108	8%
Guidance	88,721	92,123	92,123	93,527	2%
Improvement/Instruction	198,692	202,555	202,555	207,167	2%
Computer Technician	60,874	106,872	106,872	98,657	-8%
Health Service	29,582	32,838	33,338	33,666	3%
Operations Management	2,570	62,200	62,200	62,200	0%
Maintenance Service	43,357	100,000	100,000	100,000	0%
Total Expenditures	\$ 1,880,843	\$ 2,198,634	\$ 2,183,487	\$ 2,332,325	6%

Fund 48 – Governor’s School Fund

Description:

The Governor's School Fund plays a critical role in enhancing the educational experience students receive. This fund directly supports student participation in curricular and co-curricular activities; updated technology and equipment; and student development and is designed to meet the unique needs of gifted and highly motivated students. Students may attend in one of two broad curriculum areas: the Arts and Humanities program or the Sciences program.

Goals:

The Shenandoah Valley Governor’s School is dedicated to leadership in innovative instructional practices and effective service to students and teachers. The facility, schedule, teacher-student relationships, organization, and course offerings focus on the special attributes and needs of advanced learners and highly motivated students. SVGS is working to develop creative solutions for current fiscal challenges which offer future opportunities or provide long term possibilities in providing resources for instruction, staff, technology, and capital improvements.

Budget Summary:

	FY2022 – 2023 Expenditures	FY2023 - 2024 Adopted	FY2023 – 2024 Revised	FY2024 - 2025 Adopted	% Change from FY2024
Operating	\$1,880,842	\$2,198,634	\$2,183,487	\$2,332,325	6.8%

Employee compensation expenditures for fiscal year 2024-2025 parallel the rate changes for employees in the School Operating budget.

Service Levels and Performance:

SVGS is a regional program that will serve 236 high ability students (151 Augusta County) in grades 11-12 from 3 local school divisions in 2024-2025. In addition, SVGS provides enrichment and outreach to gifted students in 26 area elementary and middle schools.

CONTRIBUTIONS



CONTRIBUTIONS

DESCRIPTION	PREVIOUS YEAR	PREVIOUS YEAR	PREVIOUS YEAR	Adopted	Projected	Dept	Admin
	FY/2021	FY/2022	FY/2023	ADOPTED	PROJECTED	FY/2025	FY/2025
	ACTUAL	ACTUAL	ACTUAL	BUDGET	ACTUAL	REQUEST	Approved
SHENANDOAH VALLEY AIRPORT	134,080	134,080	134,080	172,141	172,141	172,141	172,141
SHENANDOAH VALLEY PARTNERS	75,013	75,013	75,013	77,487	77,487	77,487	77,487
MENTAL HEALTH SERVICES BOARD	197,000	197,000	215,000	236,500	236,500	429,944	236,500
VALLEY EDUCATION ALLIANCE	1,000		1,000	-	-	3,000	-
VALLEY PROGRAM FOR AGING SER	31,250	31,250	31,250	31,250	31,250	31,250	31,250
BLUE RIDGE COMMUNITY COLLEGE	5,000	5,000	5,000	5,000	5,000	5,000	5,000
BRITE BUS-PDC TRANSIT		41,107	43,510	50,638	50,638	50,638	50,638
INTER-REGIONAL PUBLIC TRANSI		12,346	11,094	11,351	11,351	11,351	11,351
CATS-TAX EXEMPTION							
COMMUNITY CENTERS (FROM P&R)	8,750	8,750	8,750	8,750	8,750	8,750	8,750
CRAIGSVILLE MEALS TAX	22,606	19,010	23,276	21,721	21,721	21,721	21,721
VERONA FOOD PANTRY	39,540	39,540	39,540	39,540	39,540	39,540	39,540
VALLEY ASSOC FOR INDEPENDENT					-	2,000	-
CENTRAL SHEN CRIME STOPPERS							
FRIENDS OF THE SHENANDOAH RI							
CRAIGSVILLE PERSONAL PROPERT	38,986	40,386	46,859	46,859	46,859	46,859	46,859
LIONS OF VA-TAX EXEMPTION	616	586	578	597	597	597	597
OAK GROVE THEATER-TAX EXEMPT	2,847	2,847	2,847	2,846	2,846	2,846	2,846
STILLWATERS TAX EXEMPTION							
MARY BALDWIN COLLEGE-TAX EXE							
GREENVILLE ATHLETIC CLUB-TAX							
VALLEY CHILDREN'S ADVOCACY C	5,000	5,000	11,613	13,654	13,654	13,654	13,654
SOUTHEAST RURAL COMM. PRO (S					-	5,000	-
VIRGINIA WAR MEMORIAL FOUNDA					-		
CREATIVE WORKS FARM-TAX EXPE			2,176	3,183	3,183	3,183	3,183
CAP-SAW CONTRIBUTION	52,100	52,100	63,125	63,125	63,125	63,125	63,125
TALKING BOOK CENTER			4,000	4,000	4,000	7,000	4,000
AUGUSTA MILITARY ACADEMY ALUM					-	5,000	-
VASAP					-	7,000	-
RIVERHEADS WEEKLY RELIGIOUS					-	1,366	-
TOTAL CONTRIBUTIONS	613,788	664,015	718,710	788,642	788,642	1,008,452	788,642



Capital Improvements Plan

**Augusta County
Fiscal Year 2024-2025
County Capital Improvement Fund**

	FY2022- 2023 Actual	FY2023 - 2024 Adopted	FY2023 – 2024 Revised	FY2024 - 2025 Adopted	% Change from FY2024
Revenues:					
From Local Funds	\$ -	\$ -	\$ -	\$ -	
Revenue from Use of Money and Property	10,296	5,000	5,000	5,000	0%
Miscellaneous Revenue	40,485	30,000	135,000	30,000	0%
Recovered Costs	184,904	57,000	163,949	25,000	-56%
From State Funds	465,247	2,821,831	2,360,150	10,000	-100%
From Federal Funds	31,600	-	1,988,238	-	
Non-Revenue Receipts	1,746,186	846,186	40,846,186	846,186	0%
Transfers From Funds	18,604,657	4,379,309	19,693,224	7,436,648	70%
Total Revenues	\$ 21,083,375	\$ 8,139,326	\$ 65,191,747	\$ 8,352,834	3%
Expenditures:					
Capital Outlays	\$ 2,473,850	\$ 8,139,326	\$ 25,191,747	\$ 50,936,834	526%
Transfers to Other Funds	721,870	3,736,851	2,926,149	5,372,586	44%
Total Expenditures	\$ 3,195,720	\$ 11,876,177	\$ 28,117,896	\$ 56,309,420	374%

County’s Capital Improvement Fund

Description:

The County Capital Projects Fund is used to account for the construction or renovation of major capital facilities. These projects include major building repairs such as roofs, repaving of parking lots, replacement vehicles such as fire and rescue apparatus, and construction projects such as landfill expansion. Funding is provided by grants, loan proceeds and a transfer from the general fund.

Budget Summary:

Item	FY2022 – 2023 Expenditures	FY2023 - 2024 Adopted	FY2023 – 2024 Revised	FY2024 - 2025 Adopted	% Change from FY2024
Capital	\$2,473,850	\$8,139,326	\$25,191,747	\$50,936,834	525%
Transfers	721,870	3,736,851	2,926,149	5,372,586	43.8%
Total	\$3,195,720	\$11,876,177	\$28,117,896	\$56,309,420	374%

* Capital budget includes funding depreciation accounts for future equipment replacements and building improvements. Middle River Regional Jail member buy-in payments are to be appropriated for future expenditures: one-third operating reduction, one-third future expansion savings and one-third County depreciation allocation.

*Transfers are: 1) to cover debt service in Debt Fund, including School Financing, Greenville Sewer, Mill Place Water Tank and Rt. 636 and 2) to fund the School Board’s depreciation.

*The large increase from FY24 is due to the County receiving the proceeds for the first bond issuance related to the Courthouse construction. These funds will be spent down over the next 18 months.

CAPITAL IMPROVEMENT PROGRAM:

- The County will develop a five-year plan for capital improvements and update each annually.
- The County will coordinate the development of the capital improvement budget with the development of the County’s operating budget. Future operating costs associated with the new capital improvements will be projected and included in operating budget forecasts.
- The County will maintain all its assets at a level adequate to protect the County’s capital investment and to minimize future maintenance and replacement costs.
- The Planning Commission will review and approve the five-year plan before submission to the Board of Supervisors.

See Additional Attachment following the Capital Budget Letter for Capital Projects Detail

Funding sources for capital projects include: cash payments, long-term borrowing, current revenues, grants, private donations, capital leases and various other methods.

COUNTY OF AUGUSTA, VA

18 Government Center Lane
P. O. Box 590, Verona, Virginia 24482-0590
(540) 245-5618, FAX 245-5621



March 25, 2024

MEMORANDUM

TO: **BOARD OF SUPERVISORS**

FROM: Timothy K. Fitzgerald, County Administrator

COPY: Augusta County Planning Commission

SUBJECT: **CAPITAL IMPROVEMENTS PLAN AND BUDGET**

The recommended Capital Improvements Budget for Fiscal Year 2024-25, along with the Capital Improvements Plan for the five years 2024-25 through 2028-29, is submitted for the Board of Supervisors' consideration (**attachment**). I am also forwarding the CIP to the Planning Commission for their review and consideration as it relates to the Comprehensive Plan.

A CIP offers a systematic approach to planning and financing capital improvements. Although capital improvement programming cannot totally eliminate inefficiencies and the element of chance, a well-prepared CIP can offer advantages such as:

- Anticipating future capital facility needs
- Leveling funding for replacement of assets
- Correlating projects to community goals, financial capabilities and anticipated growth
- Eliminating duplication and poorly planned expenditures
- Encouraging cooperation with other governmental units
- Establishing work schedules and cost estimates
- Facilitating Federal and State Grants
- Facilitating private sector improvements consistent with the Comprehensive Plan
- Developing public support for capital expenditures

A funded or partially funded CIP can also serve as a “rainy day” fund for operating budgets in times of fiscal stress. Since 1990, there has been seven times that CIP earmarked funding has been used to offset operating budget revenue needs:

FY93-94	\$ 400,000
FY03-04	\$ 278,000
FY09-10	\$ 751,750
FY10-11	\$ 623,000
FY11-12	\$ 834,913
FY12-13	\$ 277,940
FY14-15	<u>\$1,296,421</u>
	\$4,462,024

This represented a reduction of \$4,462,024 in previously committed Capital funding. The Board allocated re-occurring capital funding of \$1.7 in the FY19 budget and an additional \$1.1 million with the FY20 budget to offset a portion of the total capital funds previously used for operating. There still remains \$1.7 million in reoccurring capital funding need to fully refund the capital account. This equates to 2¢ on the tax rate (4¢ if include School funding).

The relationship between Capital and Operating budgets is always fluid. When “year end” fund balances occur, the CIP’s depreciation accounts (DA) have been the primary beneficiary. These accounts include: Electoral Board Automation, Sheriff’s Department Equipment, Fire/Rescue Equipment, Emergency Communications Equipment, Geological Information System (GIS) Equipment, Information Technology (IT), Library Automation, Vehicle Depreciation, Security Equipment, Parks and Recreation and Building Maintenance (HVAC, Roof, Carpet and Tile, Lighting, Compactors, etc.).

2023-24 CAPITAL BUDGET SUMMARY

Specifically, the proposed capital improvement budget for Fiscal Year 2024-25 identifies needs totaling \$32 million. The amount of funds represented by the five-year CIP is \$117 million. Because the CIP is a multi-year planning document, the Board has the flexibility to modify its five-year priorities as circumstances dictate. To fund the capital budget, year-end fund balances and reassessments revenues have been supplemented by designated revenues, i.e., one third of consumer utility taxes, one third of BPOL license taxes, 90% of meal taxes (4% of the 6%), a portion of lodging taxes, rental income and the 1997 NADA TPP adjustment.

For Fiscal Year 2024-25 the following funding sources are earmarked for capital projects:

<u>General Operating</u>	<u>FY24-25</u>
Consumer Utility (1/3) (1993)	\$ 605,000
Business, Professional & Occupational License Tax (BPOL) (1/3) (1993)	1,667,000
Meals Tax (90%) (1992/1998)	2,568,000
General Reassessment (1993)	2,300,000
General Reassessment (1997)	1,210,000
TPP NADA Adjustment (1997)	950,000
General Reassessment (1/2-2001)	919,000
General Reassessment (2005)	2,424,000
Rental Income	256,000
Lodging Taxes	10,000

Revenue Recovery	200,000
Real Estate (2015)	898,350
Real Estate (2018)	1,704,685
General Reassessment (2019)	<u>1,125,000</u>
	- 400,000 (1)
	- 278,000 (2)
	- 751,750 (3)
	- 623,000 (4)
	- 834,913 (5)
	- 277,940 (6)
	-1,296,421 (7)
	<u>-7,256,250 (8)</u>
	\$ 5,118,758

- (1) Reflects FY 93-94 CIP reductions to offset operating budget needs.
- (2) Reflects FY 03-04 CIP reductions to offset operating budget needs.
- (3) Reflects FY 09-10 CIP reductions to offset operating budget needs.
- (4) Reflects FY10-11 CIP reductions to offset operating budget needs.
- (5) Reflects FY11-12 CIP reductions to offset operating budget needs.
- (6) Reflects FY12-13 CIP reductions to offset operating budget needs.
- (7) Reflects FY14-15 CIP reductions to offset operating budget needs (School Board).
- (8) School Debt – Phases I, II, III, IV, V and VI.

In 1993 and 1997, the Board authorized 100% of the general reassessment for capital improvements. In 2001, the Board authorized 50% of the general reassessment for capital improvements (the remaining 50% was earmarked for teacher salaries). With the construction of Wilson Middle School, and renovations/expansions to Stuarts Draft and Wilson Memorial High Schools, \$2,424,000 of the 2005 reassessment was earmarked for school debt. An additional \$1.125 million was added during the 2019 reassessment.

As previously stated, the CIP is a plan (versus the Capital budget) and it is a valuable exercise to identify needs regardless of the current funding availability. Doing so ensures that capital and infrastructure needs are not ignored and reminds us what future needs are on the horizon. The Capital Budget Fund had a December 31st balance of \$68 million. Growth in the capital balance is due to the FY23 fund balance carryover, FY24 capital budget allocation, and the delay in spending for the Courthouse project. This fund can be broken down into a number of categories:

1. Infrastructure Accounts
2. Matching Grants (Recreation, ACSA and VDOT)
3. Depreciation Accounts
 - Board of Elections Automation
 - Library Automation
 - Fire-Rescue Equipment
 - Emergency Communications
 - Sheriff's Department Equipment
 - GIS Equipment
 - Parks and Recreation

- IT Equipment
 - Security Equipment
 - Vehicles
 - Building/HVAC
4. Specific Capital Projects:
 - Landfill
 - Courthouse
 - Solid Waste Centers
 - County Schools
 - Flood Control Dams/Stormwater Management
 - Fire Training Center
 - Government Center
 5. Grant Matches
 - Fire and Rescue Equipment - Volunteers
 - Hazardous Materials and Equipment
 - Roads
 6. Debt
 - Regional Jail
 - Juvenile Detention Home
 - Blue Ridge Community College
 - County Court Complex
 - Route 636 Road Project
 - Mill Place Commerce Park Water Tank
 7. Reserves
 - Children Services Act
 - Department of Social Services
 - Economic Development
 8. Regional Projects
 - Tourist Information Center
 - Firing Range

Also attached is a list of CIP projects and allocations based upon available Fund Balance and reoccurring CIP funding availability (**attachment**). It is significant to note that the CIP has an “unfunded” balance of \$18 million.

The following is an overview of the CIP by project area:

INFRASTRUCTURE

The seven infrastructure accounts allow Board members the flexibility to address unique problems and needs in their magisterial districts. These accounts have also been used to study problems, leverage other funding sources and expedite projects. Since FY2010, funding for this account has been substantially reduced:

	<u>Per District</u>	<u>Total</u>
FY2010-11	\$100,000	\$ 700,000
FY2012	\$ 50,000	\$ 350,000
FY2013-14	\$ -0-	\$ -0-
FY2015	\$ 25,000	\$ 175,000
FY2016-20	\$ 50,000	\$ 350,000
FY2021	\$ -0- COVID	\$ -0- COVID
FY2022-25	\$ 50,000	\$ 350,000

PUBLIC WORKS

A) **Stormwater**

Stormwater management continues to be a significant state and local challenge. Many of our older subdivisions have inadequate storm drainage systems, or the systems are in need of repair. Regional stormwater management planning, especially for areas in industrial, commercial, and small lot residential subdivisions, continues to hold promise, particularly when a public/private partnership presents itself as a viable option. This account provides seed money or leverage to address these issues.

Up to \$40,000 a year has been earmarked in the past to fund Stormwater projects under this program, individual projects up to \$20,000 have been eligible for this funding. Projects above this amount require Supervisor funding from their individual infrastructure accounts or public-private partnerships.

B) **MS4**

In 2014, the County became a regulated Municipal Separate Storm Sewer System (MS4) community and a Virginia Stormwater Management Program (VSMP) Authority. These programs, which are mandated by state code, significantly increase the required level of investment in stormwater management infrastructure, and will require that the county plan for the associated long term maintenance responsibilities. In addition, the VSMP program will lead to additional privately funded facilities for the county to maintain in residential subdivisions.

The MS4 program seeks to minimize the discharge of pollutants through and from the MS4 area into state waters. This program must include six elements, or “Minimum Control Measures”:

- Public Education and Outreach
- Public Participation / Involvement
- Illicit Discharge Detection and Elimination
- Construction Site Runoff Control
- Post-Construction Runoff Control
- Pollution Prevention / Good Housekeeping

The industry standard to maintain stormwater infrastructure averages \$30/acre/year to \$150/acre/year depending upon density. Considering the acreage for both the MS4 regulated area and the Urban Service Areas (41,000 acres plus/minus), the cost would be \$1,230,000 to \$6,150,000 annually. Many communities are enacting stormwater management fees to offset the construction and maintenance cost of these facilities. Funding for implementation of the program is included in current and future capital budgets.

The MS4 program, in order to meet Total Maximum Daily Load (TMDL) discharge limits, requires significant investment on the County's part for planning, design, construction and maintenance. The MS4 area is approximately 8,800 acres and the MS4 plan focuses primarily on stream restoration, credit purchases and credit obtained from discontinuing use of existing septic systems by hooking these customers up to ACSA wastewater services. With a combination of these strategies, we have met the 2028 nutrient reduction requirement. In late 2021, the County received three Stormwater Local Assistance Fund (SLAF) grants totaling \$1,369,064 from the Virginia Department of Environmental Quality. Two of those grants (Cold Springs Nutrient Credit Purchases Phase I and II) are complete. These two grants totaled \$402,739 and enabled purchase of \$805,478 worth of nutrient credits. We still have the \$926,325 SLAF grant for Moffett Branch Stream Restoration, which will require a match of \$926,325. Though we have met the CURRENT 2028 requirement, DEQ recently issued guidance on implementation of required increases to our MS4 area based on population increases captured in the 2020 US Census. Staff is evaluating the impact of this DEQ guidance and do expect some level of increase in our nutrient reduction requirement. Staff will continue this evaluation and may request the use of some of the SWM Capital funds for engineering consulting. Staff has requested an extension from DEQ for implementation of the Moffett Branch project in the event that the county finds it necessary and beneficial to pursue this project in 2025.

C) **Roads**

Roads continue to be a priority of the Board and our citizens. Statewide, the competition for Smart Scale and Revenue Sharing funding is intense.

From previous rounds of VDOT Smart Scale applications, currently funded projects include: short-term WWRC improvements, the Woodrow Wilson Roundabout, the I-81 exit 235 turn lanes (SAWMPO application), Rt 612 improvements at Mill Place Parkway and targeted intersection improvements to Hermitage Road (Rt 254). For the 2022 cycle (Smart Scale Round 5), the county's application to expand the Route 256 bridge over I-81 in Weyers Cave was not competitive for funding.

Smart Scale funding is open for application every two years with the next round of submissions due in the summer of 2024. We will continue to provide feedback to VDOT on the Smart Scale scoring process and will continue to develop projects and prepare them in order to have solid applications for future funding.

EDUCATION

Since 1992, the County has authorized \$251.3 million in bonds for School construction projects. Projects include:

PHASE I (\$2.4M)

Stuarts Draft Middle
Cassell Elementary
Riverheads Elementary
Beverley Manor Middle
Wilson Elementary

PHASE II (\$14.7M)

Stuarts Draft Elementary
Clymore Elementary

PHASE III (\$25.2M)

Ft. Defiance High
Buffalo Gap High
Riverheads High

PHASE IV (\$24.3M)

North River Elementary
Craigsville Elementary
Stump Elementary
Churchville Elementary

PHASE V (\$58M)

Wilson Middle School
Stuarts Draft High
Wilson High

PHASE VI (\$60.3M)

Wilson Middle School
Wilson Elementary School
Riverheads Elementary School
Cassell Elementary School

PHASE VII (\$66.4M)

Buffalo Gap Middle
Riverheads Middle

In June 1990, School debt totaled \$5,639,604. As of June 2023, School debt totaled \$107.8 million. Since 1990, principal and interest costs have increased from \$876,000 to \$7.2 million in FY23.

PUBLIC SAFETY

A) Detention

The Middle River Regional Jail opened in 2006. Current outstanding debt is \$14.4 million. The debt payment is \$1,955,625 annually of which Augusta County's share is \$729,448 based upon our three-year average of prisoner days (37.3%). With Rockingham and Harrisonburg joining the Authority, our percentage of debt has dropped from 39.41% to 37.3%.

The Department of Corrections has been consistently taking state responsible inmates on a monthly basis. As of January 30, 2024, the jail housed 638 inmates. Funding for localities remains flat from FY2024 to FY2025 with a change in local funding percentages based on a three year rolling average. Augusta County's average decreased from 37.6% to 37.3%. The County continues to use a reserve to fund the operations of the jail, with a portion of capital allocated to the reserve on an annual basis. Correction of this practice will need to be addressed in a future

budget year as revised revenues or capital allocation may no longer fund the difference if they are not realized.

B) **E-911**

The City of Staunton, Augusta County, and the City of Waynesboro (SAW) will replace their legacy UHF analog conventional radio systems with a new regional P25 radio system. L3Harris Technologies will provide a modern trunked radio system infrastructure, a connectivity network, dispatch consoles, and subscriber radios necessary to support the radio system. The new SAW communications system will be a UHF P25 Phase 2 (TDMA) Trunked Radio System for all public safety and public service radio users in the SAW region. L3Harris will design and install fixed infrastructure equipment over the next two years. Augusta County's portion of the project is funded from capital savings.

The Virginia General Assembly adopted legislation that requires each Public Safety Answering Point (PSAP), by July 1, 2020, to be able to receive and process calls for emergency assistance sent via text message. The Commonwealth of Virginia's NG911 deployment plan offers the Next Generation ESInet solution throughout Virginia as a solution that will facilitate a transition from legacy 9-1-1 networks to networks capable of supporting multimedia emergency services for Augusta ECC deployment. Augusta County's NG9-1-1 migration funding is extended through Dec. 31, 2024.

Hardware and software for Computer Aided Dispatch (CAD) is approaching end of life and exceeds the industry standards for replacement. Modern technology will allow for added capabilities, software improvements and safety recommendations.

C) **FIRE AND RESCUE**

While funds have been established in capital for apparatus, operations, the Training Center, and volunteer equipment, the needs associated with maintaining and supporting a combination system continue to escalate. The completion of the Fire & Rescue Strategic Plan will assist in prioritizing the future financial commitments to the system.

Fire and rescue station infrastructure; 17 stations total countywide, 4 of which are County owned, are aging and need to be considered concerning future upgrades and/or new construction. The Majority of the stations in Augusta County are 65 years or older and were not built or designed for how they are being used today. Most stations do not have adequate staff areas, exhaust removal systems, cleanrooms, etc. All stations in Augusta County need to be renovated to bring them up to standards for the safety of staff and operations.

In addition to having the following County owned fire apparatus; 4 Engines, 1 Tanker, 1 Squad, 1 HazMat unit, 2 Ladder Trucks, numerous other fire-related support apparatus and Augusta County Fire-Rescue has ten (10) County owned ambulances. These ambulances are providing

service delivery from both County owned stations, as well as through partnerships with volunteer stations. Issues that have arisen after the pandemic that affect both career and volunteer are the cost and lead time to acquire apparatus. Currently, it takes 36 months to receive an ambulance and 48 months for an engine. Because of these lead times we will need to start ordering apparatus 3 to 4 years before they are due to be replaced so they are here when they depreciate. Another concern that has risen is the ability of volunteer agencies to purchase their apparatus. The cost of apparatus has almost doubled over the past few years. An engine that was purchased four years ago was \$650,000 and the same engine today is \$1.2 M. We are also seeing the same trend with ambulances. Most volunteer agencies do not have the funds to cover these costs.

The Training Center and Training Division, inclusive of both fire and EMS remain a key element in assuring that both the career and volunteer systems have the resources and facilities to deliver the necessary training to provide skilled and capable personnel to meet present and future public safety needs. Our current training facility does not have the amenities such as adequate restrooms, showers, cleanrooms, breakout rooms, classroom size and does not meet ADA compliance. We are accredited in our EMS programs and to maintain that accreditation we have to follow certain standards. One of our continued issues with these standards is being ADA compliant. We need to start planning for a new training facility that meets the standards and size needed to provide training to all providers.

We are nearing the completion of the Fire-Rescue Strategic Plan and I believe you will see the items listed above addressed in that plan for future needs of our Fire-Rescue system.

D) **COURTS**

In November 2022, Augusta County voters voted to relocate the courthouse to Verona at a cost of approximately \$80 million. The County is under court order to provide a safe and security courthouse by February 11, 2026. All milestones in the court order have been met to date. The Board approved a construction contract on February 28, 2024 for an 124,000 square foot facility to house Circuit Court, General District Court and Juvenile and Domestic Relations Court and all other court functions including the Commonwealth Attorney's office. Debt service for a new courts facility will be considered in the FY2025 and future budgets.

E) **LANDFILL**

The landfill has transitioned over the years from just Augusta County, to Augusta County/Staunton, and to the current Regional Landfill including Augusta County/Staunton/Waynesboro. Many improvements have occurred over the years to include development of the public use site.

The Augusta County Service Authority manages the landfill. ACSA actively works to reduce tonnage, improve compaction and find other ways to increase the longevity of the landfill. Currently ACSA is actively filling in Phase 4. Phase 5 construction began in FY24 and requires a \$3 million

capital contribution from the County. An increase in capital funding for the landfill is required over the next five years due to large capital projects.

The landfill owners share in capital and operating costs. All owners are also required to set aside funding for closure and post closure expenses of the new landfill. The County and Staunton are obligated to fund all post closure expenses on the old landfill phases as Waynesboro was not a part of those Phases.

OTHER CATEGORIES

This category represents funding for a variety of County projects. The following is a brief synopsis:

A) **IT/GIS** – Traditionally, the Purpose of the IT Department is to quickly respond to business needs while maintaining relatively low costs. Almost every key business function in the county requires direct or indirect computer support - Aligning Technology and County Goals.

Technology solutions must not only fully meet business requirements, but must do so while reinforcing/improving the County's cybersecurity posture against the constant attacks by enemy states and organized criminal enterprises like Ransomware Gangs, and Ransomware as a Service. Security is interwoven through every aspect of the County's information technology to such an extent that we must mentally add the phrase "while defending the county against cyber attacks" because security efforts have associated personnel, training, software, and hardware costs.

Information Technology (IT) has combined functions with the Geographic Information Systems (GIS). Both groups are intrinsically part of the broader county objective to maximize technical capabilities and both groups share a strong commitment to customer service.

The Information Technology (IT) department provides the following technology services for county departments and constitutional offices, many of which are funded by capital dollars.

Enterprise Business Systems Administration & Support

- Business analysis and process modeling services
- Database administration and data integration services
- Document management
- Key governmental applications and systems

Web Administration & GIS Services

- Administration, governance and content management of external and internal websites
- Enterprise GIS planning, management, and support
- Web services and applications

Project Management & Strategic Planning

- IT Strategic planning and operational oversight
- Management of the IT Project portfolio and project management methodology and training

Network & Security Services

- Cybersecurity monitoring and management
- Data and network access and security
- LAN/WAN interconnectivity
- Mobile and remote access management
- Network design and engineering
- Point-to-point wireless network
- Virtual server and shared storage management

Operations & Technical Services

- Mass printing and processing
- Voice telecommunications
- Workstations and peripherals maintenance, repair, and support

B) **BLUE RIDGE COMMUNITY COLLEGE** – Localities served by the Community College are responsible for the non-general costs of site work associated with projects, i.e. utility extensions, parking lots, roadways, external lighting, sidewalks, etc. Augusta County’s share has reduced to \$94,104 a year.

C) **LIBRARY** – The Library’s Strategic Plan for FY 2020-2023 identified the need for a comprehensive overview of the library’s facilities and the services provided within them. Modern public libraries must be responsive to the evolving needs of community members and how they use library collections, services, and space. The modern library is much more than a warehouse of books but is a place for socializing, meeting, and learning in different capacities. The FY2024-2029 Strategic Plan specifically identified a need to address collection, meeting room, programming, and storage capacity at each facility. Location, year placed in service, ownership and square footage are detailed in the Plan for each library in the system.

To keep up with public demand for library services and space, additional square footage is needed at the Craigsville, Middlebrook, and Stuarts Draft locations. Potential long-term goals include the construction of a library at the Stuarts Draft Park, relocating the Middlebrook Library to an area closer to population centers and traffic patterns to a building with more square footage, and upgrading the Fishersville meeting rooms.

Currently Augusta County Library, Staunton Public Library, and Waynesboro Public Library contract with Custom Deliveries to provide courier services between libraries. The current library van is eligible for replacement. As a replacement Augusta County Library requests a sprinter van to be used for regular resource delivery between the SAW-area libraries and the seven Augusta County Library locations. Primary benefits include:

- The ability to transport more than just books to library locations, thereby sharing resources amongst libraries more efficiently
- Increased resource deliveries to all library locations, which has a positive impact on how quickly patrons receive the items they have requested from other locations, and an increase in library circulation.

- Increase in access to library resources, especially with the limited collection capacity in our smaller locations

Due to the lack of transportation, the distances many residents must travel, and the demands of modern life, call for staff to take the library to the public, to meet community members where they are. Over the last two years, we have been requested to visit places in the county including senior living facilities and early childhood centers to provide the opportunity for individuals to check out materials. To adequately provide this service, the library requires a vehicle with shelving and storage to make materials available through browsing or holds pick up. This has been identified as an opportunity for the Mt. Solon area, especially as they do not have a convenient library location available to them.

As technology evolves and high-speed internet becomes more accessible across the County, community members are becoming more interested in learning digital literacy skills to become proficient in an increasingly digital world. Every day we provide classes or one-on-one support to those in need of new technology skills as they face changes in conducting business, navigating government services, or achieving educational goals. To provide quality service, the staff needs to remain current with advances in technology through careful evaluation of potential purchases and future services.

By investing in improved facilities, community-focused services, current materials to check out, and technology, we can provide Augusta County residents with better access to technology resources, trained and knowledgeable staff, and community resources to further increase this area's viability for industry, economic development and ensuring all community members have the resources and support they need to be successful and thrive.

D) **RECREATION FACILITIES** - In partnership with the Facilities Management Department, Parks and Rec assists in developing and maintaining County parks, facilities and recreational amenities. Parks are an avenue for citizens to enjoy the outdoors, gather as a community and participate in sports or wellness activities. The County has six parks: Natural Chimneys, Augusta Springs, Deerfield, Crimora, Stuarts Draft and the Trails at Mill Place Commerce Park. Essential capital needs for the older parks are becoming more significant as the initial investments are fully depreciating. This fact coupled with exponentially growing use of our parks, facilities, and amenities will continue to reveal an annually increasing need to invest.

Staff have realized significant increases in requests for gym space and lighted activity field space over the past ten plus years. This increase is reflective of the deficit in these types of space that the County has, compared to demand, especially within its urban growth areas. Staff would expect this need to be accurately reflected and conveyed through a revised Master Plan based on citizen survey responses and then a public meeting stage.

It is imperative to realize that many County owned properties, that include facilities and amenities currently used for recreational purposes by Augusta County residents, are through

agreement, managed and operated by a variety of non-profit community groups and organizations. Some of these properties include the New Hope Community Center, the Crimora Community Center, the Deerfield Community Center, the Fishersville ballfields, and the Diamondback ballfield in Stuarts Draft. Many of these groups and organizations charged with managing these properties have experienced dwindling membership numbers and quite often a void of consistent, motivated leadership over the past five years. They were also severely negatively impacted during the pandemic. While these organizations have historically looked to the County for assistance with funding for capital improvements on the County owned property, they have often assisted through their own private fundraising efforts and supplemented county funding. Those efforts have not been as frequent in recent times and it would be unwise to assume that trend will reverse itself considering noticeable trends and patterns in the area. The County needs to be prepared to have a more significant role in the near future of not only operating and managing these properties with daily expenses but also shouldering a heavier burden on the capital investment side if these amenities are going to continue to be made available to our citizens. The County should also be prepared to be approached with buying or assuming ownership of current, privately owned properties where there have been decades of history of joint private and public capital investment for recreational purposes for greater Augusta County and specifically, smaller geographic communities within it.

The Parks and Recreation Commission continues to serve as a resource in advising the Board of Supervisors on the allocation of recreation grants to community groups which have dedicated their time and energy to promoting recreation opportunities for our citizens. Since the program was initiated, over \$2.5 million has been authorized leveraging an estimated \$4.8 million in community, individual and corporate contributions.

The Parks & Recreation Department would suggest the following as priorities for capital investment and improvement, based on identified and long existing needs as well as data that staff have been able to collect. These priorities are separated into 'New' and 'Replacement of Existing'.

New:

- Access to fiber and technology upgrade at Stuarts Draft Park
- Development of multi-sports/athletic fields and a gym on the south-end of the current Government Center campus in Verona to provide an ideal recreational area for the greater Augusta County community.
- Improvements at Stuarts Draft Park possibly including expanded parking, new year round accessible restrooms, provision of utilities for the Swett Amphitheater
- Master Plan for Natural Chimneys Park.

Replacement of Existing:

- Replacement and relocation of the playground at Stuarts Draft Park.
- Pave/Re-Surface the existing walking paths/trails at Augusta Springs Park, then Deerfield Park and then Stuarts Draft Park to improve accessibility and provide for ease of maintaining.

E) **SHENANDOAH VALLEY REGIONAL AIRPORT COMMISSION** - The Airport Commission has been successful over the past several years leveraging local funds to secure significant State and Federal Grants to improve facilities at the Shenandoah Valley Regional Airport (SHD). Projects underway or recently completed include renovations to runways and hangar design/construction. The Airport Commission has a Master Plan for the Airport which identifies existing conditions, forecasts demand, and recommends facilities that will be necessary to meet such demand over the next 15-20 years. The development and approval of the plan is required by both the Federal Aviation Administration and Virginia Department of Aviation in order for the Commission to secure funding for future projects from both agencies. Augusta County partners with Rockingham County, Staunton, Waynesboro and Harrisonburg to operate the Airport.

F) **UTILITIES** – The County’s Infrastructure Accounts have traditionally covered minor water and sewer extensions. The County’s Comprehensive Plan, as well as Economic Development initiatives, often requires a financial commitment from the Service Authority. In such circumstances, it would be appropriate to participate in cost sharing proposals. Additionally, the issue of fire flow may require public-private and County-ACSA partnerships to address. In 2015, ACSA provided the County with a detailed list of potential fire flow improvement projects in each district, noting those that also had economic development benefits as well. The County’s prioritization of Weyers Cave as the focus of new industrial and commercial growth will also require an expansion of the Weyers Cave wastewater treatment plant, which cannot be funded solely through increased sewer rates for ACSA customers. County participation in the funding of this project will be critical in order to move forward.

G) **BUILDING SINKING FUND** – The Building Sinking Fund has been established based upon depreciation costs associated with HVAC, carpet and tile, roofs, lighting, painting and paving. Replacement costs associated with solid waste/recycling container sites are also included in this account. Revenues generated from the rental of space at Government Center to Federal, State and Regional agencies contributes funding for this sinking fund.

H) **GOVERNMENT CENTER** – Functionality of the Government Center continues to evolve as well as maintenance needs. This account allows for funding of renovations and improvements to address those needs. The County is utilizing America Rescue Plan funding (ARPA) for improvements to the Emergency Communications Center, Parks & Recreation activity space and office space for several department to accommodate space needs.

I) **SOCIAL SERVICES BUILDING** – The current offices are located in a circa 1965 warehouse. The roofing system, along with HVAC systems, makes it extremely difficult to maintain and efficiently operate. A separate building is maintained by the City of Waynesboro. We continue to look for opportunities to provide a consolidated regional facility at some point in the future.

J) **ECONOMIC DEVELOPMENT** – This account has been used to purchase and develop Mill Place Commerce Park. Funding from this account has been used in the past to grade several sites in the Commerce Park to make them “shovel ready” and complete a Master Plan update for the Commerce Park. Additionally, funds from this account assist in progressing the site readiness of

other key sites throughout the County. Funding from this account can be used to provide the required local match should Commonwealth's Opportunity Fund (COF), Industrial Road Access, Rail Access, or as other similar projects present themselves.

K) **TOURISM** – The goal is to help attract new visitors to Augusta County and enhance their visitor experience with tourist information centers and support of other key attractions. In an effort to meet our moral obligation, any tourism funding not spent in any given fiscal year as part of the general fund is moved into a tourism CIP for more significant tourism projects.

L) **GOVERNMENT BUILDINGS SECURITY** – Security and Technology needs are constantly evolving. The account is set up to fund camera, badge access systems, and notification systems, to name a few.

M) **FLOOD CONTROL DAMS** – NRCS has completed improvements to Robinson Hollow, Inch Run, Toms Branch, Mills Creek, Todd Lake and Hearthstone dams and the County upgraded Mills Creek Dam with NRCS funding. This account is funded to provide engineering assessment and support for future dam rehabilitations, and to address any maintenance needs that are outside of the scope of the Operation & Maintenance Agreements we have in place with Headwaters Soil & Water Conservation District.

N) **SOLID WASTE TRANSFER RECYCLING LOCATIONS** – Staff continually monitors the demand and functionality of the ten (10) solid waste collections sites. Nine (9) collection sites plus the Landfill recycle cardboard, mixed paper, aluminum, and metal. These collection sites also offer glass recycling that is reused as an engineered material at the landfill in accordance with Department of Environmental Quality guidelines. Staff and the Recycling Committee track these commodities and manage revenues and expenses. Currently, the resell of recyclables has increased but they do not cover the rising transportation costs. The County continues to balance costs and benefits for recycling. Improvements are underway for the New Hope site, including a new compactor and repaving the entrance. Verona, Mt. Sidney and Sherando are the last three sites to update the compactors.

O) **VEHICLE SINKING FUND** – This account has been established for the replacement of law enforcement and other County vehicles.

G:/budget/cap25

**CIP Accounts
#80000**

	FY25 Requested	FY23/24 Fund Bal.	FY25 CIP Budget transfer	FY25 Grant/ Rev. Budget	FY25 Use of Fund Balance(Projects)	FY25 Total Project Exp.
Infrastructure Accounts @ \$50,000	\$ 350,000	\$ -	\$ 350,000	\$ -	\$ -	\$ 350,000
Recreation Matching Grants @ \$15,000	\$ 105,000	\$ -	\$ 105,000	\$ -	\$ -	\$ 105,000
Total	\$ 455,000	\$ -	\$ 455,000	\$ -	\$ -	\$ 455,000
Depreciation Accounts						
Electoral Board Voting Equipment	\$ 17,830	\$ -	\$ 25,000	\$ -	\$ -	\$ 25,000
Library	\$ 82,265	\$ -	\$ -	\$ 17,000	\$ -	\$ 17,000
Fire/Rescue Equipment	\$ 8,663,382	\$ -	\$ 500,000	\$ 70,500	\$ -	\$ 570,500
ECC	\$ 4,141,041	\$ -	\$ 425,000	\$ 70,500	\$ 5,504,500	\$ 6,000,000
Sheriff's Dept. Equipment	\$ 42,521	\$ -	\$ 50,000	\$ -	\$ -	\$ 50,000
GIS Equipment	\$ 88,357	\$ -	\$ -	\$ -	\$ -	\$ -
Parks & Recreation/Natural Chimney's	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ 100,000
IT Equipment	\$ 796,520	\$ -	\$ 175,000	\$ 70,562	\$ -	\$ 245,562
Financial Software Replacement	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Security Equipment	\$ 278,685	\$ -	\$ 25,000	\$ -	\$ -	\$ 25,000
Vehicles	\$ (140,133)	\$ -	\$ 175,000	\$ 100,500	\$ -	\$ 275,500
Buildings	\$ 2,049,617	\$ -	\$ 256,460	\$ 5,000	\$ -	\$ 261,460
Total	\$ 16,020,085	\$ -	\$ 1,731,460	\$ 334,062	\$ 5,504,500	\$ 7,570,022
General Projects						
Landfill	\$ 2,901,943	\$ -	\$ 1,000,000	\$ -	\$ 465,881	\$ 1,465,881
Fire Training Center	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -
Flood Control Dams	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -
Stormwater Management	\$ 613,000	\$ -	\$ 47,229	\$ -	\$ -	\$ 47,229
Economic Development	\$ 1,000,000	\$ -	\$ 200,000	\$ -	\$ -	\$ 200,000
Utilities	\$ 200,000	\$ -	\$ 100,000	\$ -	\$ -	\$ 100,000
Health Department	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Tourist Information Center	\$ 10,000	\$ -	\$ 10,000	\$ -	\$ -	\$ 10,000
Regional Firing Range (Fiscal Agent)	\$ -	\$ -	\$ -	\$ 8,000	\$ -	\$ 8,000
VDOT Revenue Sharing	\$ 500,000	\$ -	\$ -	\$ -	\$ -	\$ -
Fire/Rescue Equipment-Volunteer	\$ 200,000	\$ -	\$ 200,000	\$ -	\$ -	\$ 200,000
Recreational Community Centers	\$ 255,000	\$ -	\$ -	\$ -	\$ -	\$ -
Hazardous Materials Grant	\$ -	\$ -	\$ -	\$ 10,000	\$ -	\$ 10,000
Verona Sidewalk Project	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Government Center Expansion	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ -
Watershed Grants	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
New Courts Complex	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
County Schools (Carryover)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Contingency	\$ -	\$ -	\$ 46,516	\$ -	\$ -	\$ 46,516
Total	\$ 6,079,943	\$ -	\$ 1,603,745	\$ 18,000	\$ 465,881	\$ 2,087,626
Debt						
MRRJ (Jail) @ 37.3%	\$ 729,448	\$ -	\$ 500,000	\$ 564,124	\$ 1,500,000	\$ 2,000,000
SVJC (Juvenile) @ 22.81%-debt pd 6/20	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
BRCC @ 33.8%	\$ 94,104	\$ -	\$ 89,104	\$ -	\$ -	\$ 89,104
Total	\$ 823,552	\$ -	\$ 589,104	\$ 564,124	\$ 1,500,000	\$ 2,089,104
Grand Total	\$ 23,378,580	\$ -	\$ 4,379,309	\$ 916,186	\$ 7,470,381	\$ 12,201,752
		\$ 4,379,309	\$ -			
		\$ 4,379,309				\$ -

COUNTY OF AUGUSTA
CAPITAL IMPROVEMENTS PLAN
FISCAL YEARS 2025-2029

<u>PROJECT</u>	<u>FISCAL YEAR ENDING JUNE 30TH</u>					<u>TOTAL</u>
	<u>2025</u>	<u>2026</u>	<u>2027</u>	<u>2028</u>	<u>2029</u>	
<u>PUBLIC WORKS:</u>						
INFRASTRUCTURE	350,000	1,400,000	1,400,000	1,400,000	1,400,000	5,950,000
STORMWATER MANAGEMENT	122,600	122,600	122,600	122,600	122,600	613,000
LANDFILL	2,273,207	2,716,840	2,818,519	1,272,016	5,429,133	14,509,715
BROADBAND	0	0	0	0	0	0
REVENUE SHARING-ROADS	500,000	500,000	500,000	500,000	500,000	2,500,000
SUB-TOTAL	3,245,807	4,739,440	4,841,119	3,294,616	7,451,733	23,572,715

<u>SCHOOL PROJECTS:</u>	<u>7,256,250</u>	<u>7,256,250</u>	<u>7,256,250</u>	<u>7,256,250</u>	<u>7,256,250</u>	<u>36,281,250</u>
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<u>PUBLIC SAFETY:</u>						
JAIL (DEBT)	729,448	729,847	729,719	731,300	728,978	3,649,291
COURTHOUSE (DEBT CONTRIBUTION)	4,106,451	4,106,451	4,106,451	4,106,451	4,106,451	20,532,255
EMERGENCY COMMUNICATIONS (DA)	3,645,541	804,494	762,815	761,796	631,241	6,605,887
FIRE & RESCUE APPARATUS (DA)	8,092,882	559,236	430,933	361,573	222,802	9,667,426
FIRE/ RESCUE TRAINING CENTER II	135,000	40,000	40,000	40,000	40,000	295,000
FIRE/ RESCUE CAPITAL (VOL.)	200,000	200,000	200,000	200,000	200,000	1,000,000
SHERIFF'S DEPARTMENT (DA)	0	153,243	149,523	121,440	84,980	509,186
FIRING RANGE	10,000	10,000	10,000	10,000	10,000	50,000
SUB-TOTAL	16,919,322	6,603,271	6,429,441	6,332,560	6,024,452	42,309,045

<u>OTHER COUNTY PROJECTS:</u>						
G. I. S. (DA)	88,357	7,000	4,000	4,000	4,000	107,357
BLUE RIDGE COMM. COLLEGE	94,104	94,104	94,104	94,104	94,104	470,520
LIBRARY AUTOMATION/TECHNOLOGY (DA)	82,265	29,638	26,988	26,103	13,933	178,927
RECREATIONAL MATCHING GRANTS	105,000	210,000	210,000	210,000	210,000	945,000
RECREATIONAL COMM. CENTERS	255,077	19,621	19,621	19,621	19,621	333,561
RECREATION (DA)	14,000	14,000	8,000	8,000	6,000	50,000
SHEN. VAL. REG. AIRPORT COMM.	172,141	172,141	172,141	172,141	172,141	860,705
UTILITIES	235,000	200,000	200,000	200,000	200,000	1,035,000

OTHER COUNTY PROJECTS (CONTINUED):

INFORMATION TECHNOLOGY (DA)	517,958	273,469	134,716	76,411	63,302	1,065,856
FINANCIAL SOFTWARE REPLACEMENT	0	0	0	0	0	0
ECONOMIC DEVELOPMENT	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	5,000,000
TOURIST INFORMATION CENTERS	10,000	10,000	10,000	10,000	10,000	50,000
GOVERNMENT CENTER SECURITY (DA)	253,685	105,898	57,164	36,241	28,761	481,749
VEHICLE SINKING FUND (DA)	0	644,264	605,255	128,687	68,759	1,446,965
FLOOD CONTROL DAMS	100,000	100,000	100,000	100,000	100,000	500,000
BUILDING SINKING FUND (DA)	1,793,157	302,727	281,515	267,711	261,073	2,906,183
ELECTORAL BOARD VOTING EQUIPMENT (DA)	0	48,225	48,225	48,225	14,898	159,573
SUB-TOTAL	4,720,744	3,231,087	2,971,729	2,401,244	2,266,592	15,591,396
USES - GRAND TOTAL	32,142,123	21,830,048	21,498,539	19,284,670	22,999,027	117,754,406

SCHOOL BORROWING	7,256,250	7,256,250	7,256,250	7,256,250	7,256,250	36,281,250
V. D. O. T.	500,000	500,000	500,000	500,000	500,000	2,500,000
RENTS	256,460	256,460	256,460	256,460	256,460	1,282,300
REVENUE RECOVERY	200,000	200,000	200,000	200,000	200,000	1,000,000
GENERAL FUND REVENUE	3,912,846	4,991,417	6,069,988	6,069,988	6,069,988	27,114,227
GENERAL FUND BALANCE	20,006,567	8,615,921	7,205,841	4,991,972	8,706,329	49,526,630
TOURISM (MEALS/LODGING)	10,000	10,000	10,000	10,000	10,000	50,000
SOURCES - GRAND TOTAL	32,142,123	21,830,048	21,498,539	19,284,670	22,999,027	117,754,407



AUGUSTA

COUNTY, VIRGINIA

Debt

**Augusta County
Fiscal Year 2024-2025
Debt Fund**

	FY2022– 2023 Actual	FY2023 - 2024 Adopted	FY2023 – 2024 Revised	FY2024 - 2025 Adopted	% Change from FY2024
Revenues:					
Charges for Services	\$ 16,119	\$ 37,489	\$ 26,671	\$ 36,611	-2%
Non-Revenue Receipts	7,700,104	10,672,665	10,533,878	16,194,334	52%
Total Revenues	\$ 7,716,223	\$ 10,710,154	\$ 10,560,549	\$ 16,230,945	52%
Expenditures:					
Debt Service	\$ 7,716,222	\$ 10,710,154	\$ 10,560,549	\$ 16,230,945	52%
Total Expenditures	\$ 7,716,222	\$ 10,710,154	\$ 10,560,549	\$ 16,230,945	52%

Debt Fund

Description:

The Debt Service Fund was established by the Board of Supervisors as the repository of funding for principal and interest costs on outstanding debt. Debt service in this fund encompasses costs associated with public school projects and County capital projects. The County has no statutory limit, or “legal debt margin,” on the amount of debt it can issue. The County does not currently have a bond rating.

The FY 2025 adopted debt service expenditures are shown in the following table. Expenditures consist of the actual amount of principal and interest payments due on debt issued in prior years, and the projected amount of principal and interest payments due in FY 2025, and certain service costs incurred on debt.

Bonded Debt Authorization and Issuance Policies:

The Constitution of Virginia and the Virginia Public Finance Act provide the authority for a County to issue general obligation debt secured solely by the pledge of its full faith and credit, as well as debt secured by the fee revenues generated by the system for which the bonds are issued and, if necessary, by general obligation tax revenues. The County is also authorized to issue debt secured solely by the revenues of the system for which the bonds are issued. There is no limitation imposed by state law or local ordinance on the amount of general obligation debt which a County may issue; however, with certain exceptions, debt which either directly or indirectly is secured by the general obligation of a County must be approved at public referendum prior to issuance. Debt secured solely by the revenues generated by the system for which the bonds were issued may be issued in any amount without a public referendum.

Types of Debt:

Currently the County has two types of debt, general obligation bonds and revenue bonds. General obligation bonds relate directly to school construction projects. Revenue bonds are County projects that include construction of a gravity sewage system, roadway and bridge construction, and Mill Place water tank.

Budget Summary:

Item	FY2022 – 2023 Expenditures	FY2023 - 2024 Adopted	FY2023 – 2024 Revised	FY2024 - 2025 Adopted	% Change from FY2024
Operating	\$7,716,222	\$10,710,154	\$10,560,549	\$16,230,945	52%

*Increases in FY25 are due to new debt issuance in the Spring of 2023 to finish two middle school projects for the School board, and the first bond issuance in 2024 related to the courthouse construction.

Long-Term Debt Obligations

School Related Debt

At the end of FY24, Augusta County held \$142.9 million in outstanding long-term debt through the fiscal year 2044 for school projects. This amount includes principal and interest payments due. This amount includes debt issuances in the fall of 2022 and the spring of 2023 to build two new middle schools on the existing high school campuses at Buffalo Gap and Riverheads.

A summary of school-related general long-term obligations outstanding as of June 30, 2024 follows:

Issue	Issue Date	Retire Date	Interest Rate	Original Issue	Principal Installments	Balances as of June 30, 2024	Purpose of Debt
2004A	5/13/2004	7/15/2025	5.10%	\$5,875,000	Various Annual	278,667	Wilson Middle (New)
2004B	11/10/2004	7/15/2024	4.1%- 5.1%	\$6,454,481	Various Annual	380,625	Wilson Middle (New)
2006A	11/9/2006	7/15/2026	4.225%-5.1%	\$26,610,000	Various Annual	4,264,479	Stuarts Draft High/Wilson High
2007A	11/8/2007	7/15/2027	4.35%-5.1%	\$12,729,426	Various Annual	3,179,997	Stuarts Draft High/Wilson High
2011A	6/28/2011	6/1/2027	reimbursed as federal tax credit	\$7,500,000	Various Annual	1,406,250	Wilson Elem
2012B	5/10/2012	7/15/2032	3.05%-5.05%	\$6,600,000	Various Annual	4,491,429	Wilson Elem
2016A	4/26/2016	7/15/2035	2.05%-5.05%	\$27,825,000	Various Annual	24,772,698	Hugh Cassell, Riverheads Elem., WMS addition
2016B	11/17/2016	7/15/2036	3.05%-5.05%	\$14,285,000	Various Annual	13,078,140	Hugh Cassell, Riverheads Elem., WMS addition
2022B	11/9/2022	7/15/2042	4.05%-5.05%	\$20,520,000	Various Annual	30,459,500	BG and RH Middle Schools (New)
2023A	5/16/2023	7/15/2043	5.05%	\$38,145,000	Various Annual	60,592,124	BG and RH Middle Schools (New)
						142,903,907	

Note: Interest rates are the stated rates per amortization schedules. Most issues were subsidized so the implicit rate would have been less.

General Government Debt

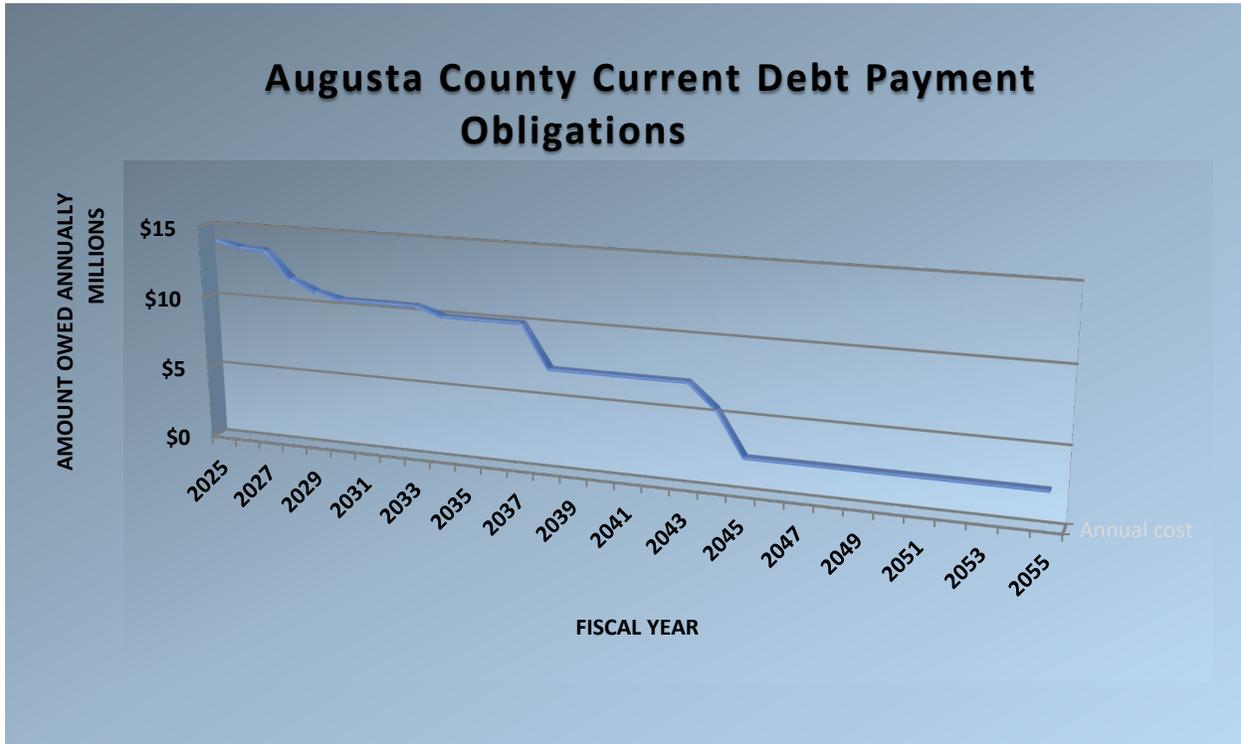
At the end of Fiscal Year 2024, Augusta County held \$76 million in outstanding long-term debt through the year 2055 for General Government projects. This amount includes both principal and interest payments. This is a significant change from Fiscal Year 2023 due to the new bond related to the current construction of the new County Courthouse to be located in Verona.

A Summary of general government long-term obligations (Principal only) outstanding as of June 30, 2024 follows:

Issue	Issue Date	Retire Date	Interest Rate	Original Issue	Principal Installments	Balances as of June 30, 2024	Purpose of Debt
2012B	8/23/2012	12/1/2033	0.00%	\$1,789,123	\$92,677	816,019	Greenville Sewer
2013A	6/5/2013	10/1/2028	2.02%- 4.84%	\$4,415,000	Various Annual	2,007,269	Route 636
2014C	11/19/2014	10/1/2024	2.97%- 5.13%	\$1,890,000	Various Annual	241,022	Water Tank
2024A	5/15/2024	10/1/2054	4.299%- 5.125%	\$37,855,000	Various Annual	73,032,465	Courthouse (New)
Total						76,096,775	

Note: Interest rates are the stated rates per amortization schedules. Most issues were subsidized so the implicit rate would have been less.

The following chart shows the County's current payment obligations by year, both General Obligation and Revenue Bonds are shown.



COUNTY OF AUGUSTA, VIRGINIA

Note: This chart only reflects complete audited fiscal years.

RATIO OF NET GENERAL BONDED DEBT TO ASSESSED VALUE AND NET BONDED DEBT PER CAPITA Last Ten Fiscal Years

Fiscal Year	Net Bonded Debt ⁽³⁾	Ratio of Net General Obligation Debt to Assessed Value ⁽²⁾	Net Bonded Debt per Capita ⁽¹⁾
2023	\$ 118,816,151	1.25%	\$ 1,522
2022	58,110,052	0.63%	749
2021	63,516,501	0.70%	820
2020	68,813,173	0.77%	911
2019	74,473,645	0.87%	987
2018	80,768,982	1.02%	1,075
2017	86,828,357	1.06%	1,158
2016	75,885,169	0.95%	1,021
2015	51,139,403	0.66%	688
2014	56,548,128	0.72%	766

Notes:

- (1) Population data can be found in the Schedule of Demographic and Economic Statistics – Table 13.
- (2) See the Schedule of Assessed Value and Estimated Actual Value of Taxable Property – Table 7.
- (3) Includes all long-term general obligation bonded debt, excludes revenue bonds, private placement notes, leases, subscriptions, and compensated absences.

COUNTY OF AUGUSTA, VIRGINIA

Note: This chart only reflects complete audited fiscal years.

**RATIO OF OUTSTANDING DEBT BY TYPE
Last Ten Fiscal Years**

Fiscal Years	Governmental Activities					Total Primary Government	Percentage of Personal Income ⁽¹⁾	Per Capita ⁽¹⁾
	General Obligation	Other	Private Placement	Leases	Subscriptions			
	Bonds	Bonds	Notes					
2023	\$ 118,816,151	\$ 3,478,695	\$ 1,170,784	\$ 5,198,740	\$ 1,179,492	\$ 129,843,862	3.20%	\$ 1,663
2022	58,110,052	4,509,443	1,428,063	5,091,839	-	69,139,397	1.87%	891
2021	63,516,501	5,170,965	1,750,669	-	-	70,438,135	1.99%	909
2020	68,813,173	5,807,487	2,126,746	-	-	76,747,406	2.29%	1,016
2019	74,473,645	6,424,009	-	-	-	80,897,654	2.53%	1,072
2018	80,768,982	7,020,530	-	-	-	87,789,512	2.75%	1,168
2017	86,828,357	7,597,052	-	-	-	94,425,409	2.97%	1,259
2016	75,885,169	8,163,572	-	-	-	84,048,741	2.84%	1,131
2015	51,139,403	8,715,094	-	-	-	59,854,497	2.04%	805
2014	56,548,128	6,890,001	-	-	-	63,438,129	2.25%	859

Notes:

- (1) See the Schedule of Demographic and Economic Statistics – Table 13
- (2) Details regarding the County’s outstanding debt can be found in the Notes to Financial Statements.



Appendices

COUNTY OF AUGUSTA, VIRGINIA

**PROPERTY TAX RATES⁽¹⁾
Last Ten Fiscal Years**

Calendar Year	Property Tax Rates						Total Direct Rate
	Real Estate	Personal Property ⁽²⁾		Mobile Homes	Machinery and Tools		
		Vehicle	Other				
2023	\$0.63	\$2.60	\$2.00	\$0.63	\$2.00	\$0.87	
2022	0.63	2.60	2.00	0.63	2.00	0.84	
2021	0.63	2.60	2.00	0.63	2.00	0.81	
2020	0.63	2.50	2.00	0.63	2.00	0.81	
2019	0.63	2.50	2.00	0.63	2.00	0.81	
2018	0.63	2.50	2.00	0.63	2.00	0.81	
2017	0.58	2.50	2.00	0.58	2.00	0.76	
2016	0.58	2.50	2.00	0.58	2.00	0.76	
2015	0.58	2.50	2.00	0.58	2.00	0.74	
2014	0.56	2.50	1.90	0.56	1.90	0.70	

Notes:

⁽¹⁾ Per \$100 of assessed value.

⁽²⁾ Personal Property includes:

Vehicle – auto, motorcycle, campers, boats, airplanes, trailers

Other – business personal property, large trucks and trailers

AUGUSTA COUNTY, VIRGINIA

ASSESSED VALUATION OF TAXABLE PROPERTY

ESTIMATES FOR THE YEAR ENDING JUNE 30, 2025

Real Estate (Net of Land Use Value)	\$12,026,675,000
Mobile Homes	\$40,822,392
Personal Property	\$842,879,094
(Vehicles, Motorcycles, Campers, Boats, Boat Trailers, Horse Trailers, Airplanes, Trailers)	
Personal Property – Business Personal Property.....	\$162,753,370
(Large trucks and trailers)	
Machinery & Tools	\$287,090,160
Public Service Corporations	
Real Estate	\$424,900,400
Personal Property	<u>\$1,012,710</u>
	<u>\$425,913,110</u>
TOTAL ESTIMATED ASSESSED VALUATIONS	<u>\$13,786,133,126</u>

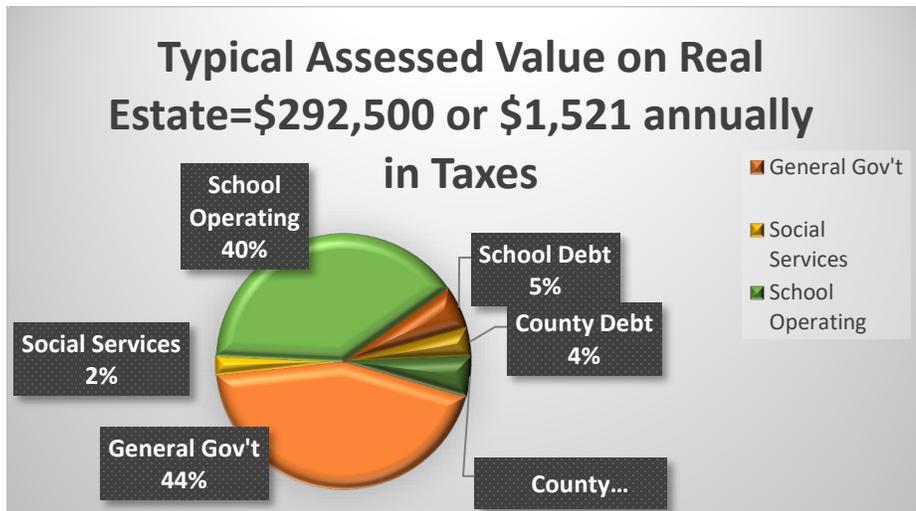
Typical Augusta County Household Typical Assessed Value

\$292,500- \$1,521 Real Estate Taxes
(At adopted tax rate of 52 cents)



<u>Funds</u>	<u>Budgeted Amount</u>	<u>Local Funds Percentage</u>	<u>Tax Amount</u>
General Government	\$58,559,607	44%	\$667
Social Services	3,228,554	2%	37
School Operating	52,868,516	40%	602
School Debt	7,284,213	5%	83
County Debt	4,805,657	4%	55
County Capital Improvements	<u>6,811,648</u>	<u>5%</u>	<u>78</u>
TOTALS**	<u>\$133,558,195</u>	<u>100.00%</u>	<u>\$1,521</u>

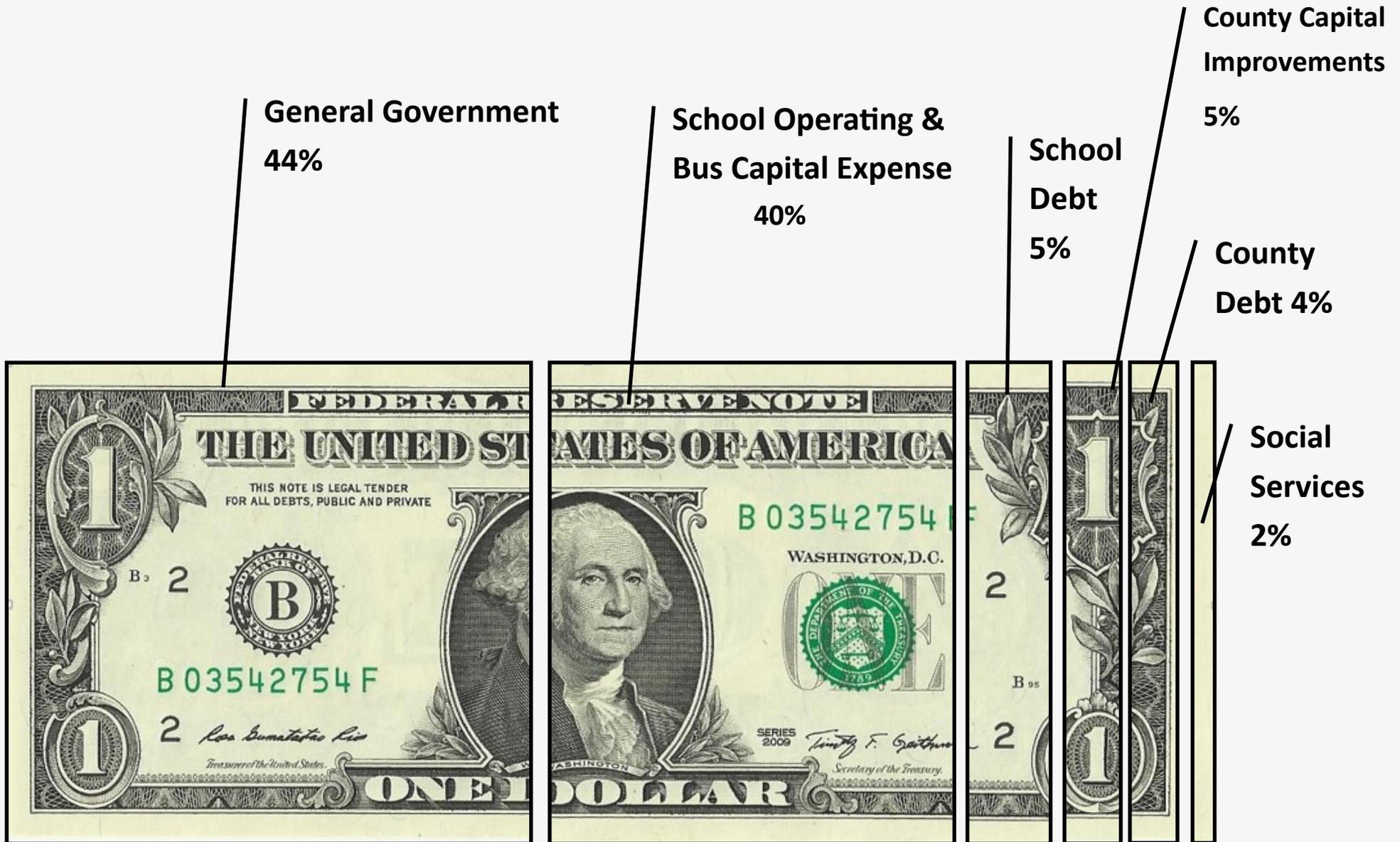
** Includes \$64,306,436 in Real Estate Taxes.



Typical Augusta County Household

Typical Assessed Value

\$292,500 = \$1,521 Real Estate Taxes (\$0.52 per \$100)



**COUNTY OF AUGUSTA
BUDGET HEARING AND TAX RATES
FOR FISCAL YEAR ENDING JUNE 30, 2024
AND JUNE 30, 2025**

Public hearings will be held by the Augusta County Board of Supervisors on Wednesday, April 17, 2024, at 7:00 p.m. at the Augusta County Government Center in Verona, Virginia. Interested citizens are encouraged to attend and express their views. County staff will be available to answer questions from 6:30 - 7:00 p.m. prior to the public hearings.

	REVISED <u>2023-2024</u>	PROPOSED <u>2024-2025</u>
<u>FUNDING SOURCES:</u>		
General Property Taxes	\$ 84,746,836	\$ 91,073,360
Other Local Revenues	34,790,506	28,187,148
State Revenues	33,482,014	31,936,970
Federal Revenues	3,382,013	1,128,410
Sales Tax (state/local)	24,621,101	23,771,833
State School Revenues	68,759,732	74,814,438
Federal School Revenues	16,939,836	13,374,270
Non-Revenue Receipts	40,846,186	846,186
Total Revenues	<u>\$ 307,568,224</u>	<u>\$ 265,132,615</u>
Transfers From Other Funds	\$ 88,406,375	\$ 82,004,571
Fund Balances and Reserves	143,080,156	126,032,902
Total Sources	<u>\$ 539,054,755</u>	<u>\$ 473,170,088</u>
<u>FUNDING USES:</u>		
General Government Administration	\$ 7,419,767	\$ 6,569,336
Judicial Administration	3,375,324	4,027,828
Public Safety	45,499,663	41,904,850
Public Works	5,391,472	5,719,536
Health & Public Assistance	22,363,010	23,050,669
Recreation & Library	2,858,749	3,072,428
Community Development	2,797,653	2,433,748
Non-Departmental & Contingencies	1,819,083	2,602,744
Education-Operating Funds	152,336,127	159,116,177
Education-Capital Improvements	45,002,334	2,164,763
Debt	10,560,549	16,230,945
County Capital Improvements	25,191,747	50,936,834
Total Expenditures	<u>\$ 324,615,478</u>	<u>\$ 317,829,858</u>
Transfers to Other Funds	\$ 88,406,375	\$ 82,004,571
Fund Balances and Reserves	126,032,902	73,335,659
Total Uses	<u>\$ 539,054,755</u>	<u>\$ 473,170,088</u>

Copies of the County Administrator's recommended budget and the Board of Supervisors' advertised budget upon which the above synopsis is based are available for public review in the office of the County Administrator in Verona. The information is also available on the County's website at www.co.augusta.va.us.

Tax rates:	<u>Current</u>	<u>Proposed</u>
Real Estate	\$ 0.63	\$ 0.52
Personal Property-auto and motorcycle	\$ 2.60	\$ 2.60
Personal Property-business, large trucks and trailers, machinery & tools	\$ 2.00	\$ 2.00
Personal Property-campers, boats, boat trailers, horse trailers, airplanes, trailers	\$ 2.60	\$ 2.60

Timothy K. Fitzgerald, Clerk
Board of Supervisors

APPROPRIATIONS

On the motion of _____, seconded by _____, the following Resolution was adopted:

BE IT RESOLVED by the Board of Supervisors of the County of Augusta, Virginia, that the following appropriation be made for the fiscal year **2023-2024** from the funds and for the functions or purposes indicated:

BE IT FURTHER RESOLVED that the Treasurer be, and is hereby authorized to transfer to other funds from the GENERAL OPERATING FUND from time to time as money becomes available, sums equal to, but not in excess of the appropriations made to these funds from GENERAL OPERATING FUND for the period covered by the appropriation.

BE IT STILL RESOLVED that the County Administrator is authorized, pursuant to a resolution adopted by this Board of Supervisors on November, 11, 1959, to pay all normal and routine claims, when presented for which appropriations are hereinafter made, with his own warrant.

GENERAL OPERATING FUND

11010	BOARD OF SUPERVISORS	181,263
12010	COUNTY ADMINISTRATOR	1,126,684
12030	HUMAN RESOURCES	344,645
12040	LEGAL SERVICES	514,031
12090	COMMISSIONER OF REVENUE	1,225,273
12100	REASSESSMENT	1,166,780
12110	BOARD OF EQUALIZATION	4,300
12130	TREASURER	616,678
12150	FINANCE	507,381
12200	INFORMATION TECHNOLOGY	1,160,404
13010	BOARD OF ELECTIONS	572,328
21010	CIRCUIT COURT	223,489
21020	GENERAL DISTRICT COURT	18,952
21030	MAGISTRATE	7,171
21060	CLERK OF THE CIRCUIT COURT	1,235,348
22010	COMMONWEALTH ATTORNEY	1,890,364
31020	SHERIFF	10,912,328
31040	EMERGENCY COMMUNICATIONS CENTER	2,789,137
32010	FIRE DEPARTMENT	11,451,294
32020	EMERGENCY SERVICES - VOLUNTEERS	2,046,024
32030	FIRE & EMS TRAINING	635,894
33030	J&D COURT	42,261
33040	COURT SERVICES	4,910
33050	JUVENILE & PROBATION	5,928,620
34010	BUILDING INSPECTIONS	520,468
35010	ANIMAL CONTROL	760,031
35050	EMERGENCY MANAGEMENT	115,654
41020	HIGHWAYS & ROADS	20,000
41040	STREET LIGHTS	121,000
42010	SANITATION & WASTE	2,804,006
42020	RECYCLING	184,100

43010	FACILITIES MANAGEMENT	2,262,366
51010	HEALTH DEPARTMENT	719,687
51020	TAX RELIEF FOR THE ELDERLY	363,115
71010	PARKS & REC INCL. NATURAL CHIMNEYS	992,927
73010	LIBRARY	1,865,822
81010	COMMUNITY DEVELOPMENT	1,174,029
81020	TOURISM	651,588
81050	ECONOMIC DEVELOPMENT	329,408
83010	EXTENSION OFFICE	158,418
83050	AGRICULTURAL OUTREACH	6,760
92020	OTHER OPERATIONAL FUNCTIONS	1,210,632
92030	CONTRIBUTIONS	553,451
92040	CONTINGENCIES	55,000
94000	TRANSFERS TO OTHER FUNDS	80,271,209

GRAND TOTAL - GENERAL OPERATING FUND (11) 139,745,230

FROM: Fire Revolving Loan Fund (12)
TO: Fire Revolving Loan Fund (12)

50000 - Disbursement of Loans & Gear Purchases 605,000

Grand Total - Fire Revolving Loan Fund (12) 605,000

FROM: Asset Forfeiture Fund (13)
TO: Asset Forfeiture Fund (13)

31030 - Operations 57,300

Grand Total - Asset Forfeiture Fund (13) 57,300

FROM: Economic Development Fund (14)
TO: Economic Development Fund (14)

53000 - Payments to E.D.A. 477,450

Grand Total - Economic Development Fund (14) 477,450

FROM: Revenue Recovery Fund (15)
TO: Revenue Recovery Fund (15)

32020 - Payments to Agencies 1,189,450

94000 - Transfers to Other Funds 1,634,084

Grand Total - Revenue Recovery Fund (15) 2,823,534

FROM: ARPA Fund (20)
TO: ARPA Fund (20)

12010 Stormwater 412,622

12010 Renovation Project 3,281,040

31020	Sheriff	540,186
80000	Special Projects	798,111
81020	VTC Funds	49,333
92030	Broadband	3,360,000
		<hr/>

Grand Total - CARES Relief Fund (20) 8,441,292

FROM: Virginia Public Assistance Fund (23)

TO: Virginia Public Assistance Fund (23)

For the operation of the Augusta County Department of Public Welfare, Virginia Public Assistance Fund and to be expended only on order of the Board of Welfare for the functions and objects as outlined in the budget requests as presented to the Board of Supervisors for informative and fiscal purposes only:

53010 -	Administration	12,286,634
53020 -	Public Assistance	3,312,574
		<hr/>

Grand Total - Virginia Public Assistance Fund (23) 15,599,208

FROM: Children's Services Act Fund (24)

TO: Children's Services Act Fund (24)

53060 -	Children's Services Act	5,681,000
		<hr/>

Grand Total - Children's Services Act Fund (24) 5,681,000

FROM: School Operating Fund (41)

TO: School Operating Fund (41)

For the operation of the Public Schools of the School Operating Fund (41) and to be expended only on order of the Augusta County School Board of Augusta County, Virginia, for the functions and objects a contained in their budget requests as presented to the Board of Supervisors for financial and fiscal purposes:

11000 -	Instruction	112,598,443
20000 -	Admin/Attend/Health	5,928,668
30000 -	Pupil Transportation	8,463,124
40000 -	Operation/Maintenance	12,575,937
94000-	School Capital	3,160,000
		<hr/>
Grand Total - School Operating Fund (41)		142,726,172

FROM: School Cafeteria Fund (43)
 TO: School Cafeteria Fund (43)

To be expended on order of the Augusta County School Board for the operation of the School Cafeteria Fund:

50000 - School Food Services	6,744,073
Grand Total - School Cafeteria Fund (43)	6,744,073

FROM: School Capital Improvement Fund (44)
 TO: School Capital Improvement Fund (44)

13800 - Technology	762,763
34000 - Transportation	1,258,066
42000 - Building/Facility Services	0
44000- Security Services-Capital	166,568
62020- Valley Career & Technical Center	3,922,035
62400 - Buffalo Gap Middle School Wing	16,020,219
62410 - Riverheads Middle School Wing	22,872,683
94000 - Transfers to Other Funds	414,933
Grand Total - School Capital Improvement Fund (44)	45,417,267

FROM: School Debt Fund (45)
 TO: School Debt Fund (45)

92040 - Debt Service - County	732,092
92050 - Debt Service - School	9,828,457
Grand Total - School Debt Service (45)	10,560,549

FROM: Head Start Fund (47)
 TO: Head Start Fund (47)

10000 - Instruction	3,204,760
20000 - Admin/Attend/Health	530,814
30000 - Pupil Transportation	102,167
40000 - Maintenance Services	4,654
Grand Total - Head Start Fund (47)	3,842,395

FROM: Governor's School Fund (48)
 TO: Governor's School Fund (48)

11000 - Instruction	1,987,949
20000 - Health Services	33,338
40000 - Operations/Maintenance	62,200
66000 - Building Improvement	100,000
Grand Total - Governor's School Fund (48)	2,183,487

FROM: County Capital Improvement Fund (70)
 TO: County Capital Improvement Fund (70)

8005 -	Landfill	2,939,579
8011 -	Infrastructure - Beverley Manor	590,814
8012 -	Infrastructure - Middle River	50,000
8013 -	Infrastructure - North River	50,000
8014 -	Infrastructure - Pastures	50,000
8015 -	Infrastructure - Riverheads	50,000
8016 -	Infrastructure - South River	50,000
8017 -	Infrastructure - Wayne (includes VDOT project)	50,000
8021 -	Matching Grants - Beverley Manor	15,000
8022 -	Matching Grants - Middle River	15,000
8023 -	Matching Grants - North River	15,000
8024 -	Matching Grants - Pastures	15,000
8025 -	Matching Grants - Riverheads	15,000
8026 -	Matching Grants - South River	15,000
8027 -	Matching Grants - Wayne	15,000
8049 -	Electoral Board - Voting Machines	25,000
8053 -	Library - Automation	17,625
8057 -	Fire Apparatus & Equipment	2,700,000
8058 -	Emergency Communications	1,625,000
8060 -	Sheriff/K-9	150,000
8139 -	Tourist Information Center	10,000
8142 -	Parks & Recreation/Community Center	200,000
8144 -	Information Technology	800,000
8145 -	Economic Development	690,859
8146 -	Firing Range	48,518
8147 -	Government Center Expansion	415,996
8148 -	County Courthouse	6,275,000
8151 -	Flood Control Dams	600
8152 -	Fire & Rescue Equipment	200,000
8153 -	Haz Mat Grant	32,638
8155 -	Dupont Settlement Grant	1,988,238
8161 -	Blue Ridge Community College	137,585
8162 -	Secondary Roads - Revenue Sharing	2,027,009
8164 -	Storm Water Management	97,229
8165 -	Government Center Security	75,000
8166 -	Vehicle Sinking Fund	960,562
8198 -	Building Sinking Fund	656,460
8199 -	Contingencies	2,023,035
94000 -	Transfers To Other Funds	2,926,149
Grand Total - Capital Improvement Fund (70)		28,117,896
GRAND TOTAL - APPROPRIATIONS (All Funds)		413,021,853

APPROPRIATIONS

On the motion of _____, seconded by _____, the following Resolution was adopted:

BE IT RESOLVED by the Board of Supervisors of the County of Augusta, Virginia, that the following appropriation be made for the fiscal year **2024-2025** from the funds and for the functions or purposes indicated:

BE IT FURTHER RESOLVED that the Treasurer be, and is hereby authorized to transfer to other funds from the GENERAL OPERATING FUND from time to time as money becomes available, sums equal to, but not in excess of the appropriations made to these funds from GENERAL OPERATING FUND for the period covered by the appropriation.

BE IT STILL RESOLVED that the County Administrator is authorized, pursuant to a resolution adopted by this Board of Supervisors on November, 11, 1959, to pay all normal and routine claims, when presented for which appropriations are hereinafter made, with his own warrant.

GENERAL OPERATING FUND

11010	BOARD OF SUPERVISORS	165,144
12010	COUNTY ADMINISTRATOR	1,214,082
12030	HUMAN RESOURCES	385,616
12040	LEGAL SERVICES	516,302
12090	COMMISSIONER OF REVENUE	1,259,696
12110	BOARD OF EQUALIZATION	2,300
12130	TREASURER	648,658
12150	FINANCE	569,042
12200	INFORMATION TECHNOLOGY	1,237,746
13010	BOARD OF ELECTIONS	570,750
21010	CIRCUIT COURT	241,404
21020	GENERAL DISTRICT COURT	19,597
21030	MAGISTRATE	4,396
21060	CLERK OF THE CIRCUIT COURT	1,342,772
22010	COMMONWEALTH ATTORNEY	2,419,659
31020	SHERIFF	12,546,315
31040	EMERGENCY COMMUNICATIONS CENTER	2,779,404
32010	FIRE DEPARTMENT	12,877,106
32020	EMERGENCY SERVICES - VOLUNTEERS	2,056,453
32030	FIRE & EMS TRAINING	825,493
33030	J&D COURT	40,961
33040	COURT SERVICES	5,112
33050	JUVENILE & PROBATION	5,815,884
34010	BUILDING INSPECTIONS	707,659
35010	ANIMAL CONTROL	863,697
35050	EMERGENCY MANAGEMENT	131,717
41020	HIGHWAYS & ROADS	20,000
41040	STREET LIGHTS	121,000
42010	SANITATION & WASTE	3,090,191
42020	RECYCLING	184,100
43010	FACILITIES MANAGEMENT	2,304,245

51010	HEALTH DEPARTMENT	762,837
51020	TAX RELIEF FOR THE ELDERLY	360,833
71010	PARKS & REC INCL. NATURAL CHIMNEYS	1,088,335
73010	LIBRARY	1,984,093
81010	COMMUNITY DEVELOPMENT	1,290,748
81020	TOURISM	584,113
81050	ECONOMIC DEVELOPMENT	371,579
83010	EXTENSION OFFICE	178,098
83050	AGRICULTURAL OUTREACH	6,760
92020	OTHER OPERATIONAL FUNCTIONS	1,950,646
92030	CONTRIBUTIONS	603,444
92040	CONTINGENCIES	48,654
94000	TRANSFERS TO OTHER FUNDS	74,496,209

GRAND TOTAL - GENERAL OPERATING FUND (11) 138,692,850

FROM: Fire Revolving Loan Fund (12)
TO: Fire Revolving Loan Fund (12)

50000 - Disbursement of Loans & Gear Purchases 605,000

Grand Total - Fire Revolving Loan Fund (12) 605,000

FROM: Asset Forfeiture Fund (13)
TO: Asset Forfeiture Fund (13)

31030 - Operations 48,000

Grand Total - Asset Forfeiture Fund (13) 48,000

FROM: Economic Development Fund (14)
TO: Economic Development Fund (14)

53000 - Payments to E.D.A. 2,450

Grand Total - Economic Development Fund (14) 2,450

FROM: Revenue Recovery Fund (15)
TO: Revenue Recovery Fund (15)

32020 - Payments to Agencies 818,924
94000 - Transfers to Other Funds 1,510,776

Grand Total - Revenue Recovery Fund (15) 2,329,700

FROM: ARPA Fund (20)
TO: ARPA Fund (20)

12010 Stormwater 0
12010 Renovation Project 0
31020 Sheriff 0

32010	Fire Department	103,125
80000	Special Projects	0
81020	VTC Funds	0
92030	Broadband	1,680,000
		<hr/>

Grand Total - CARES Relief Fund (20) 1,783,125

FROM: Virginia Public Assistance Fund (23)

TO: Virginia Public Assistance Fund (23)

For the operation of the Augusta County Department of Public Welfare, Virginia Public Assistance Fund and to be expended only on order of the Board of Welfare for the functions and objects as outlined in the budget requests as presented to the Board of Supervisors for informative and fiscal purposes only:

53010 -	Administration	12,803,994
53020 -	Public Assistance	3,323,005
		<hr/>

Grand Total - Virginia Public Assistance Fund (23) 16,126,999

FROM: Children's Services Act Fund (24)

TO: Children's Services Act Fund (24)

53060 -	Children's Services Act	5,800,000
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Grand Total - Children's Services Act Fund (24) 5,800,000

FROM: School Operating Fund (41)

TO: School Operating Fund (41)

For the operation of the Public Schools of the School Operating Fund (41) and to be expended only on order of the Augusta County School Board of Augusta County, Virginia, for the functions and objects a contained in their budget requests as presented to the Board of Supervisors for financial and fiscal purposes:

11000 -	Instruction	116,977,054
20000 -	Admin/Attend/Health	6,441,516
30000 -	Pupil Transportation	9,003,022
40000 -	Operation/Maintenance	13,301,107
94000-	School Capital	625,000
		<hr/>
Grand Total - School Operating Fund (41)		146,347,699

FROM: School Cafeteria Fund (43)
 TO: School Cafeteria Fund (43)

To be expended on order of the Augusta County School Board for the operation of the School Cafeteria Fund:

50000 - School Food Services	7,330,070
Grand Total - School Cafeteria Fund (43)	7,330,070

FROM: School Capital Improvement Fund (44)
 TO: School Capital Improvement Fund (44)

13800 - Technology	434,763
34000 - Transportation	1,080,000
42000 - Building/Facility Services	650,000
62020- Valley Career & Technical Center	0
62400 - Buffalo Gap Middle School Wing	0
62410 - Riverheads Middle School Wing	0
94000 - Transfers to Other Funds	0
Grand Total - School Capital Improvement Fund (44)	2,164,763

FROM: School Debt Fund (45)
 TO: School Debt Fund (45)

92040 - Debt Service - County	4,842,268
92050 - Debt Service - School	11,388,677
Grand Total - School Debt Service (45)	16,230,945

FROM: Head Start Fund (47)
 TO: Head Start Fund (47)

10000 - Instruction	3,123,419
20000 - Admin/Attend/Health	456,971
30000 - Pupil Transportation	104,296
40000 - Maintenance Services	46,397
Grand Total - Head Start Fund (47)	3,731,083

FROM: Governor's School Fund (48)
 TO: Governor's School Fund (48)

11000 - Instruction	2,136,459
20000 - Health Services	33,666
40000 - Operations/Maintenance	62,200
66000 - Building Improvement	100,000
Grand Total - Governor's School Fund (48)	2,332,325

FROM: County Capital Improvement Fund (70)
 TO: County Capital Improvement Fund (70)

8005 -	Landfill	1,500,000
8011 -	Infrastructure - Beverley Manor	50,000
8012 -	Infrastructure - Middle River	50,000
8013 -	Infrastructure - North River	50,000
8014 -	Infrastructure - Pastures	50,000
8015 -	Infrastructure - Riverheads	50,000
8016 -	Infrastructure - South River	50,000
8017 -	Infrastructure - Wayne (includes VDOT project)	50,000
8021 -	Matching Grants - Beverley Manor	15,000
8022 -	Matching Grants - Middle River	15,000
8023 -	Matching Grants - North River	15,000
8024 -	Matching Grants - Pastures	15,000
8025 -	Matching Grants - Riverheads	15,000
8026 -	Matching Grants - South River	15,000
8027 -	Matching Grants - Wayne	15,000
8049 -	Electoral Board - Voting Machines	25,000
8053 -	Library - Automation	67,000
8057 -	Fire Apparatus & Equipment	1,250,000
8058 -	Emergency Communications	6,700,000
8059 -	Fire Training Center	50,000
8060 -	Sheriff/K-9	50,000
8135 -	Regional Correction Center	564,124
8139 -	Tourist Information Center	10,000
8142 -	Parks & Recreation/Community Center	100,000
8144 -	Information Technology	420,562
8145 -	Economic Development	800,000
8146 -	Firing Range	8,000
8147 -	Government Center Expansion	50,000
8148 -	County Courthouse	37,000,000
8149 -	A.C.S.A.Contribution	100,000
8152 -	Fire & Rescue Equipment	200,000
8153 -	Haz Mat Grant	10,000
8161 -	Blue Ridge Community College	89,104
8162 -	Secondary Roads - Revenue Sharing	100,000
8164 -	Storm Water Management	47,229
8165 -	Government Center Security	75,000
8166 -	Vehicle Sinking Fund	325,500
8198 -	Building Sinking Fund	261,460
8199 -	Contingencies	678,855
94000 -	Transfers To Other Funds	5,372,586
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	Grand Total - Capital Improvement Fund (70)	56,309,420
	GRAND TOTAL - APPROPRIATIONS (All Funds)	399,834,429



Detailed Budget



Revenue Summary

REVENUE ESTIMATES			
GL NUMBER	DESCRIPTION	REVISED FY/2024 BUDGET	ADOPTED FY/2025 BUDGET
GENERAL OPERATING FUND			
011000-GENERAL PROPERTY TAXES			
011010-0002	DELINQUENT TAXES-REAL ESTATE	(717,600)	(717,600)
011010-0005	LAND USE ROLL-BACK TAXES	(257,000)	(268,000)
011010-0011	ATTORNEY'S FEES-DEL. TAXES	(1,500)	(300)
011010-2023	2023 CURRENT TAXES-R.E.	(24,900,000)	
011010-2024	2024 CURRENT TAXES-R.E.	(29,419,000)	(30,903,800)
011010-2025	2025 CURRENT TAXES-R.E.		(30,903,800)
TOTAL GENERAL PROPERTY TAXES		(55,295,100)	(62,793,500)
011020-DELINQUENT PUBLIC SERVICE R.			
011020-0003	CURRENT TAXES-P.P.-PUB. SERV	(20,254)	(20,254)
011020-2023	2023 R.E.-PUBLIC SERVICE	(1,286,834)	
011020-2024	2024 R.E.-PUBLIC SERVICE	(1,338,436)	(1,288,724)
011020-2025	2025 R.E.-PUBLIC SERVICE		(1,210,112)
TOTAL PUBLIC SERVICE REAL ESTATE		(2,645,524)	(2,519,090)
011030-PERSONAL PROPERTY			
011030-0001	CURRENT TAXES-PERSONAL PROPE	(20,512,300)	(19,561,900)
011030-0002	DELINQUENT TAXES-PERSONAL PR	(300,000)	(302,000)
011030-0003	MOBILE HOME TAXES	(232,212)	(239,170)
TOTAL PERSONAL PROPERTY		(21,044,512)	(20,103,070)
011040-MACHINERY & TOOLS			
011040-0001	CURRENT TAXES-MACHINERY & TO	(4,611,700)	(4,611,700)
TOTAL MACHINERY & TOOLS		(4,611,700)	(4,611,700)
011060-PENALTIES & INTEREST			
011060-0001	PENALTIES	(550,000)	(523,000)
011060-0002	INTEREST	(600,000)	(523,000)
TOTAL PENALTIES & INTEREST		(1,150,000)	(1,046,000)
TOTAL GENERAL PROPERTY TAXES		(84,746,836)	(91,073,360)
012000 OTHER LOCAL TAXES			
012010-0001	LOCAL SALES & USE TAXES	(9,370,000)	(9,200,000)
012020-0001	CONSUMER UTILITY TAXES	(1,818,000)	(1,815,000)
012030-0001	BUSINESS & PROFESSIONAL LICE	(4,819,000)	(5,000,000)
012030-0007	UTILITY LICENSE TAX	(282,000)	(288,100)
012060-0001	BANK FRANCHISE TAXES	(335,200)	(309,600)
012070-0001	RECORDATION TAXES	(950,000)	(1,033,000)
012070-0002	WILLS & ADMINISTRATION TAX	(28,700)	(30,300)
012080-0001	CIGARETTE TAXES	(400,000)	(800,000)
012100-0001	LODGING TAXES	(1,400,000)	(1,345,000)
012110-0001	MEALS TAX	(4,300,000)	(4,280,000)
012190-0001	INTEREST & PENALTY-LOCAL TAX	(78,500)	(82,800)
TOTAL OTHER LOCAL TAXES		(23,781,400)	(24,183,800)
013000 PERMITS, PRIV. FEES-REG. LICE			
013010-0001	ANIMAL LICENSES	(34,700)	(36,900)
013030-0004	LAND USE APPLICATION FEES	(33,000)	(33,800)

013030-0005	TRANSFER FEES	(2,200)	(2,200)
013030-0006	CELLULAR TOWER FEES	(10,000)	(10,000)
013030-0007	ZONING & SUBDIVISION PERMITS	(32,400)	(32,400)
013030-0008	BUILDING PERMITS	(200,000)	(220,000)
013030-0009	TEMP.CERTIFICATES OF OCCUPAN	(2,500)	(500)
013030-0010	ELECTRICAL PERMITS	(85,300)	(100,000)
013030-0011	EROSION & SEDIMENT FEES (BLD	(46,000)	(48,000)
013030-0012	PLUMBING PERMITS	(47,500)	(46,700)
013030-0013	REINSPECTION FEES	(2,000)	(970)
013030-0014	MECHANICAL PERMITS	(53,500)	(54,100)
013030-0015	PRECIOUS METAL PERMITS	(800)	(800)
013030-0016	DANCE HALL PERMITS	(200)	(200)
013030-0017	STORMWATER FEE-LOCAL	(68,300)	(65,500)
013030-0018	EMERGENCY FALSE ALARM FEES	(7,000)	(7,000)
013030-0019	AGRICULTURAL STRUCTURAL PERM	(700)	(700)
013030-0020	MECHANIC'S LIEN FEE	(500)	(500)
013030-0021	SOLAR FEES	(10,000)	(10,000)
013030-0032	SPEC. USE PERMITS & VAR. FEE	(30,200)	(24,600)
013030-0034	ZONING APPLICATION FEES	(4,000)	(7,500)
013030-0035	AMUSEMENT DEVICE PERMITS	(300)	(300)
013030-0036	EROSION & SEDIMENT CONTROL F	(8,000)	(6,000)
013030-0037	SITE PLAN FEES	(13,400)	(13,400)
013030-0038	SANITATION FEES	(24,000)	(27,000)
013030-0039	ADMINISTRATIVE PERMITS	(10,000)	(9,500)
TOTAL PERMITS,PRIV. FEES-REG. LIC		(726,500)	(758,570)
014000 FINES & FORFEITURES			
014010-0001	COUNTY FINES & FORFEITURES	(250,000)	(265,000)
014010-0003	VEHICLE VIOLATIONS	(150)	(150)
014010-0004	DOG VIOLATION FINES	(11,800)	(11,800)
TOTAL FINES & FORFEITURES		(261,950)	(276,950)
015000 REV. USE OF MONEY & PROPERTY			
015010-0001	INTEREST ON BANK DEPOSITS	(4,500,000)	(2,600,000)
015020-0001	RENTAL ON GENERAL PROPERTY	(324,130)	(324,130)
015020-0006	SALE OF MATERIALS & SUPPLIES	(1,500)	(2,300)
015020-0007	SALE OF SALVAGE & SURPLUS	(5,000)	(4,500)
015020-0008	SALE OF RECYCLABLE MATERIALS	(7,600)	(7,600)
015020-0009	SALE OF MATERIALS & SUPPLIES	(29,000)	(37,000)
015020-0011	BERRY FARM/MILL PLACE OPERAT	(4,000)	(4,000)
TOTAL REV. USE OF MONEY & PROPERT		(4,871,230)	(2,979,530)
016000 CHARGES FOR SERVICES			
016010-0002	EXCESS FEES-CLK.OF CIRCUIT C	(25,250)	(27,900)
016010-0003	SHERIFF'S FEES	(3,609)	(3,609)
016010-0004	CRIMINAL RECORDS CHECK-SHERI	(2,000)	(2,175)
016010-0005	COURTHOUSE FEES	(55,800)	(51,000)
016010-0006	TREASURER'S COLLECTIONS FEES	(87,000)	(91,900)
016010-0007	CONCEALED WEAPONS PERMITS	(42,500)	(45,100)
016010-0008	COURTHOUSE SECURITY FEES	(150,000)	(144,100)
016010-0009	TREASURER'S ADMINISTRATIVE F	(5,600)	(5,700)

016010-0010	E-SUMMONS FEES	(31,400)	(31,400)
016020-0001	COMMONWEALTH ATTORNEY FEES	(9,300)	(9,300)
016050-0002	MISCELLANEOUS JAIL FEES	(30,200)	(30,200)
016080-0001	LANDFILL TIPPING FEES	(2,164,600)	(2,164,000)
016130-0001	CAMPING FEES	(305,000)	(320,000)
016130-0003	EVENT FEES	(8,000)	(8,000)
016130-0004	RENTAL FEES	(24,000)	(22,000)
016130-0005	FIREWOOD/SALES ITEMS	(35,900)	(38,400)
016130-0006	RECREATION FEES	(185,000)	(175,000)
016130-0010	POOL FEES	(46,000)	(42,000)
016150-0001	LIBRARY FINES & FEES	(1,000)	(500)
TOTAL CHARGES FOR SERVICES		(3,212,159)	(3,212,284)
18000 MISCELLANEOUS			
018990-0006	MISCELLANEOUS	(25,000)	(5,000)
018990-0007	OPIOID SETTLEMENT FUNDS	(57,860)	(44,664)
MISCELLANEOUS		(82,860)	(49,664)
19000 RECOVERED COSTS			
019120-0004	LIBRARY E-RATE REIMBURSEMENT	(10,000)	
019120-0005	OTHER RECOVERED COSTS	(47,800)	(47,700)
019120-0006	ANIMAL CONTROL RESTITUTION P	(600)	(600)
019330-0001	REIMB.-J & D COURT COST	(9,773)	(9,000)
RECOVERED COSTS		(68,173)	(57,300)
022000 REVENUE FROM THE COMMONWEALTH			
022010-0003	MOTOR VEHICLE CARRIER TAXES	(61,386)	(70,858)
022010-0005	MOBILE HOME TITLING TAXES	(159,400)	(168,165)
022010-0006	TIMBER SALES-STATE	(1,800)	(1,100)
022010-0008	MOTOR VEHICLE LEASING TAXES	(95,000)	(90,500)
022010-0011	PERSONAL PROPERTY REIMB.	(4,296,000)	(4,296,000)
022010-0012	STATE COMMUNICATIONS TAXES	(1,700,000)	(1,700,000)
022010-0013	MOPED SALES TAX	(40,000)	(40,000)
022010-0015	PEER TO PEER VEHICLE SHARING	(2,000)	(2,000)
TOTAL REVENUE FROM THE COMMONWEALTH		(6,355,586)	(6,368,623)
023000 REVENUE FROM THE COMMONWEALTH			
023000-0001	CLERK OF CIRCUIT COURT EXPEN	(540,946)	(564,435)
023000-0002	CIR. CT. STENOGRAPHER REIMBU	(87,750)	(87,750)
023010-0001	COMMONWEALTH ATTORNEY EXPENS	(886,837)	(944,386)
023010-0002	VICTIM-WITNESS GRANT	(33,208)	(33,208)
023020-0001	SHERIFF'S DEPT. EXPENSES	(3,672,074)	(3,672,074)
023030-0001	COMM. OF REVENUE EXPENSES	(273,860)	(302,906)
023040-0001	TREASURERS EXPENSES	(186,057)	(219,855)
023060-0001	REGISTRAR/ELECTORAL BD. EXPE	(108,047)	(108,047)
OTAL REVENUE FROM THE COMMONWEALTH		(5,788,779)	(5,932,661)
024000 REVENUE FROM THE COMMONWEALTH			
024040-0002	WIRELESS E-911 PSAP FUNDING	(312,000)	(284,000)
024040-0007	LITTER CONTROL GRANTS	(36,049)	(19,929)
024040-0009	LIBRARY AID	(247,664)	(241,770)

024040-0010	PERFORMING ARTS-GRANT	(4,500)	(4,500)
024040-0012	SPAY/NEUTER REIMB & DMV PLAT	(2,225)	(2,000)
024040-0014	TECHNOLOGY TRUST FUND	(40,000)	(40,000)
024040-0015	GRANT-RESTORATION OF RECORDS	(47,687)	(52,068)
024040-0018	SRO SALARY GRANT	(197,630)	(444,510)
024040-0019	VA STATE POLICE-HEAT GRANT	(5,100)	
024050-0006	DEPT BEH HLTH & DEV VCSB-TDO	(43,114)	
TOTAL REVENUE FROM THE COMMONWEALTH		(935,969)	(1,088,777)
033000 REVENUE FROM THE FEDERAL GOVT			
033010-0001	GROUND TRANSPORTATION GRANT	(28,900)	(28,900)
033010-0003	JUSTICE ASSISTANCE GRANTS (J	(14,229)	
033010-0006	PAYMENT IN LIEU OF TAXES	(580,578)	(599,927)
033010-0008	VICTIM-WITNESS GRANT	(69,737)	(69,737)
033010-0009	EMERGENCY MGMT. PERF GRANT ((14,882)	(14,882)
033010-0011	SANE GRANT	(29,870)	(40,560)
033010-0012	DOMESTIC VIOLENCE GRANT	(31,020)	(31,020)
033010-0026	OPIOD & SUBSTANCE ABUSE GRAN	(137,139)	(343,384)
TOTAL REVENUE FROM THE FEDERAL		(906,355)	(1,128,410)
041000 NON-REVENUE RECEIPTS			
041050-0015	TRANSFER FROM REVENUE RECOVER	(1,634,084)	(1,510,776)
041050-0070	TRANSFER FROM CO. CAP. IMPR	(102,215)	(72,145)
TOTAL NON-REVENUE RECEIPTS		(1,736,299)	(1,582,921)
TOTAL FOR GENERAL OPERATING FUND		(133,474,096)	(138,692,850)
FIRE REVOLVING LOAN FUND			
051000-0001	FIREMAN'S INSURANCE FUND	(344,821)	(362,062)
051000-0002	REPAYMENT OF LOANS	(125,636)	(120,000)
TOTAL FOR FIRE REVOLVING LOAN FUND		(470,457)	(482,062)
ASSET FORFEITURE FUND			
015010-0001	INTEREST ON BANK DEPOSITS	(15,000)	(1,500)
041000-0001	SEIZED FUNDS-LOCAL	(800)	(800)
041000-0002	SEIZED FUNDS-STATE	(20,000)	(10,000)
041000-0003	SEIZED FUNDS-FEDERAL		
TOTAL FOR ASSET FORFEITURE FUND		(35,800)	(12,300)
ECONOMIC DEVELOPMENT FUND			
014000-0002	GRANTS - COUNTY	(475,000)	
041000-0002	LOCAL FUNDS - COUNTY JV FROM	(2,450)	(2,450)
TOTAL FOR REVENUE RECOVERY FUND		(477,450)	(2,450)
REVENUE RECOVERY FUND			
015010-0001	INTEREST ON BANK DEPOSITS	(40,700)	(24,700)
018990-0001	REVENUE RECOVERY RECEIPTS	(2,300,000)	(2,145,000)
041050-0011	TRANSFER FROM GENERAL FUND	(160,000)	(160,000)
TOTAL FOR REVENUE RECOVERY FUND		(2,500,700)	(2,329,700)
ARPA FUND			

015010-0001	INTEREST ON BANK DEPOSITS	(320,000)	(80,000)
033010-0008	VTC ARPA FUNDS (CFDA 21.027)	(57,608)	
033010-0009	LATCF REVENUE SHARING COUNTY	(162,812)	
033010-0010	DCJS LE ARPA GRANT-ACSO EQUI	(267,000)	
TOTAL FOR ARPA FUND		(807,420)	(80,000)
VIRGINIA PUBLIC ASSISTANCE			
024000 FROM STATE FUNDS			
024010-0002	PUBLIC ASSISTANCE	(3,197,964)	(3,208,219)
024010-0007	ADMINISTRATIVE REIMBURSEMENT	(10,849,245)	(11,292,628)
TOTAL FROM STATE FUNDS		(14,047,209)	(14,500,847)
041050 TRANSFERS FROM OTHER FUNDS			
041050-0011	TRANSFERS FROM GENERAL FUND	(1,551,999)	(1,626,152)
TOTAL NON-REVENUE RECEIPTS		(1,551,999)	(1,626,152)
TOTAL FOR VIRGINIA PUBLIC ASSISTANCE FUND		(15,599,208)	(16,126,999)
COMPREHENSIVE SERVICES ACT			
024000 FROM STATE FUNDS			
024010-0009	COMPREHENSIVE SERVICES ACT	(3,629,500)	(3,664,000)
TOTAL FROM STATE FUNDS		(3,629,500)	(3,664,000)
041000 TRANSFERS FROM OTHER FUNDS			
041050-0011	TRANSFERS FROM GENERAL FUND	(2,051,500)	(1,602,402)
041050-0070	TRANSFERS FROM CAPITAL IMPRO		(533,598)
TOTAL TRANSFERS FROM OTHER FUNDS		(2,051,500)	(2,136,000)
TOTAL FOR COMPREHENSIVE SERVICES FUND		(5,681,000)	(5,800,000)
SCHOOL OPERATING FUND			
015020 FROM USE OF PROPERTY			
015020-0001	RENTS	(12,500)	(10,000)
TOTAL FROM USE OF MONEY		(12,500)	(10,000)
016120 CHARGES FOR EDUCATION			
016120-0001	TUITION-DAY SCHOOL	(85,052)	(85,000)
016120-0003	TEXTBOOK RESALE & FINES	(500)	(1,000)
016120-0004	TECHNOLOGY FEES & FINES	(215,000)	(215,000)
016120-0005	TRANSPORTATION OF PUPILS	(500)	(500)
016120-0006	TUITION-ADULT	(212,394)	
TOTAL CHARGES FOR EDUCATION		(513,446)	(301,500)
018000-OTHER REBATES & REFUNDS			
018030-0003	OTHER REBATES & REFUNDS	(130,858)	(116,100)
018990-0003	DONATIONS & SPECIAL GIFTS	(18,000)	(4,000)
018990-0005	SALE OF SUPPLIES	(105,418)	(500)
018990-0009	SALE OF OTHER EQUIPMENT	(5,000)	(5,000)
018990-0010	INSURANCE ADJUSTMENTS	(45,000)	(5,000)
018990-0012	LOCAL, OTHER FUNDS	(6,000)	(6,000)
TOTAL OTHER REBATES & REFUNDS		(310,276)	(136,600)
019010 TUITION & OTHER RECOVERED			
019010-0002	PAYMENTS, OTHER DIVISIONS	(204,791)	(309,307)
019010-0005	SCHOOL-BASED MEDICAL REIMBUR	(110,000)	(100,000)
019010-0011	E-RATE	(335,000)	(335,000)
019010-0100	BENEFITS-OTHER STATE AGENCIE	(615,500)	(616,500)
TOTAL TUITION & OTHER RECOVERED		(1,265,291)	(1,360,807)

024020 FROM STATE FUNDS			
024020-0001	SALES TAX RECEIPTS	(15,251,101)	(14,571,833)
024020-0002	BASIC AID ENTITLEMENT	(33,028,416)	(37,530,732)
024020-0003	GED / ISAEP FUNDING	(16,405)	(16,405)
024020-0004	REMEDIAL SUMMER	(133,569)	(41,832)
024020-0005	REGULAR FOSTER CHILDREN	(179,087)	(140,126)
024020-0007	EDUCATION OF THE GIFTED	(337,976)	(377,947)
024020-0008	REMEDIAL EDUCATION	(893,222)	(1,110,218)
024020-0011	COMPENSATION SUPPLEMENT	(5,079,743)	(1,102,768)
024020-0012	SPECIAL EDUCATION SOQ	(2,788,301)	(3,643,641)
024020-0014	TEXTBOOK PAYMENTS	(798,951)	(945,693)
024020-0017	VOCATIONAL EDUCATION SOQ	(1,442,433)	(1,612,178)
024020-0021	SOCIAL SECURITY INSTRUCTIONA	(1,925,256)	(2,214,530)
024020-0023	TEACHER RETIREMENT INSTRUCTI	(4,490,251)	(4,759,764)
024020-0028	EARLY READING INTERVENTION	(424,993)	(405,893)
024020-0041	GROUP LIFE INSURANCE INSTRUC	(138,812)	(129,419)
024020-0046	HOMEBOUND	(17,747)	(6,096)
024020-0048	REGIONAL TUITION PROGRAMS	(1,617,814)	(1,739,612)
024020-0052	CAREER/TECH ED EQUIP	(20,356)	(20,356)
024020-0053	CAREER/TECH ED, OCCUPATIONAL	(102,963)	(102,963)
024020-0059	SPECIAL EDUCATION FOSTER CHI	(85,978)	(67,273)
024020-0062	VOC EDUCATION ADULT-REGIONAL	(109,456)	(109,456)
024020-0065	AT RISK	(1,854,452)	(4,530,085)
024020-0070	CAREER/TECH ED EQUIP, REGION	(23,633)	(23,633)
024020-0073	NATIONAL BD CERTIFIED TEACHE	(15,000)	(15,000)
024020-0075	PRIMARY CLASS SIZE	(1,292,146)	(1,442,485)
024020-0076	TECHNOLOGY	(518,000)	(518,000)
024020-0077	SECURITY EQUIPMENT GRANT	(133,460)	(80,000)
024020-0081	AT RISK FOUR-YEAR OLDS	(1,128,284)	(1,644,959)
024020-0082	VOC ED OCCUPATIONAL PREP-REG	(100,653)	(100,653)
024020-0086	INFRASTRUCTURE/OPERATION PER	(2,471,500)	(2,414,073)
024020-0091	CLINICAL FACULTY & MENTOR TE	(3,956)	(3,366)
024030-0007	CTE-JOBS FOR VIRGINIA GRADUA	(30,000)	(30,000)
024030-0009	ENGLISH AS SECOND LANGUAGE	(304,331)	(387,276)
024040-0005	SOL ALGEBRA READINESS	(111,398)	(151,749)
024040-0045	PROJECT GRADUATION	(10,663)	(11,048)
024040-0050	ITCV GRANT	(194,124)	(194,124)
024040-0067	CAREER SWITCHER MENTORING GR	(1,675)	(1,675)
024080-0014	CTE REGL CTR WORKFORCE EXPAN	(60,000)	(60,000)
024080-0089	VPI - AT RISK 3 YR OLDS	(318,879)	
024080-0090	VPI - WAIT LIST	(10,629)	
024080-0091	VPI - TEACHER/STUDENT RATIO	(90,349)	
024080-0093	GROCERY TAX HOLD HARMLESS	(2,060,347)	(875,103)
024080-0094	DUAL ENROLLMENT GRANT (DEAG)	(51,183)	
024080-0095	REBENCHMARKING HOLD HARMLESS	(928,393)	(4,746,667)
024090-0045	ALL IN IMPLEMENTATION PPA	(2,480,508)	(435,327)
TOTAL FROM STATE FUNDS		(83,076,393)	(88,313,958)
033020 FROM FEDERAL FUNDS			
033020-0665	FEDERAL LAND USE (FOREST RES	(142,060)	(142,060)
033020-4010	TITLE I GRANTS TO LEAs	(1,396,730)	(1,531,814)
033020-4024	TITLE IV PART A ESSA	(70,300)	(95,000)

033020-4027	SPECIAL EDUCATION, FLOW-THRO	(2,421,802)	(2,605,665)
033020-4048	VOC ED - FEDERAL (PERKINS)	(159,771)	(159,771)
033020-4173	SPECIAL EDUCATION, PRE-SCHOO	(68,292)	(69,000)
033020-4181	ITCV, FEDERAL	(137,512)	(74,462)
033020-4365	TITLE III-PART A	(26,970)	(30,205)
033020-4367	ESEA, TITLE II PART A	(285,738)	(285,000)
033020-4428	ARPA ESSER III	(2,736,276)	
033020-4429	ARP HOMELESS II - CHILDREN/Y	(44,745)	
033020-4430	ARP ESSER III - SET ASIDE	(1,029,565)	(59,210)
TOTAL FROM FEDERAL FUNDS		(8,519,761)	(5,052,187)
041000 NON-REVENUE RECEIPTS			
041050-0011	TRANSFERS FROM GENERAL FUND	(49,028,505)	(51,172,647)
TOTAL NON-REVENUE RECEIPTS		(49,028,505)	(51,172,647)
TOTAL FOR SCHOOL OPERATING FUND		(142,726,172)	(146,347,699)
SCHOOL CAFETERIA FUND			
015010 FROM USE OF MONEY			
015010-0001	INTEREST ON BANK DEPOSITS	(120,000)	(100,000)
TOTAL FROM USE OF MONEY		(120,000)	(100,000)
016120 CHARGES FOR EDUCATION			
016120-0041	STUDENT LUNCHES	(150,000)	
016120-0042	STUDENT BREAKFASTS	(600)	
016120-0043	ADULT LUNCHES	(69,500)	(70,000)
016120-0045	A LA CARTE	(370,000)	(375)
016120-0046	OTHER REVENUES - REBATES	(7,000)	(7,000)
016120-0047	OTHER REVENUES - CATERING	(7,000)	(10,000)
016120-0048	OTHER REVENUES - VENDING		(100)
016120-0049	OTHER REVENUES - MISCELLANEO	(9,000)	(10,000)
TOTAL CHARGES FOR EDUCATION		(613,100)	(97,475)
024000 FROM STATE FUNDS			
024020-0015	REIMB, STATE FOOD PROGRAM	(45,721)	(45,000)
024030-0047	SCHOOL BREAKFAST-STATE	(3,000)	
024090-0003	SCHOOL MEALS EXPANSION - LUN	(2,000)	
024090-0004	SCHOOL MEALS EXPANSION - BRE	(1,000)	
TOTAL FROM STATE FUNDS		(51,721)	(45,000)
033020 FROM FEDERAL FUNDS			
033020-0553	REIMB.-FEDERAL SCHOOL BREAKF	(1,300,000)	(1,300,000)
033020-0555	REIMB.-FEDERAL SCHOOL LUNCH	(2,300,000)	(2,500,000)
033020-0649	SNP P-EBT ADMIN FUNDING GRAN	(6,180)	
033021-0555	USDA COMMODITY DISTRIBUTION	(476,000)	(526,000)
TOTAL FROM FEDERAL FUNDS		(4,082,180)	(4,326,000)
TOTAL FOR SCHOOL CAFETERIA FUND		(4,867,001)	(4,568,475)
SCHOOL CAPITAL IMPROVEMENT			
015000 FROM LOCAL FUNDS			
015010-0003	INTEREST INCOME-SNAP	(1,300,000)	-
TOTAL FROM LOCAL FUNDS		(1,300,000)	-
018000 MISCELLANEOUS REVENUE			
018990-0012	LOCAL - OTHER FUNDS	(14,210)	(14,636)
018990-0013	EDUCATIONAL BROADBAND LEASE	(17,625)	(18,154)
TOTAL MISCELLANEOUS REVENUE		(31,835)	(32,790)

019010-E-RATE, CAPITAL ACCOUNT			
019010-0011	E-RATE, CAPITAL ACCOUNT	(160,000)	-
019010-0020	OTHER PAYMENTS FROM CITY/COU	(1,884,165)	-
TOTAL E-RATE, CAPITAL ACCOUNT		(2,044,165)	-
030000 FEDERAL FUNDS			
033020-4421	HVAC ARP-CSLFRF #21.027	(555,500)	(325,000)
033020-4428	ARPA ESSER III	-	-
TOTAL FEDERAL FUNDS		(555,500)	(325,000)
041000 NON-REVENUE RECEIPTS			
041050-0011	TRANSFER FROM THE GENERAL FU	(1,080,000)	(1,695,869)
041050-0041	TRANSFER FROM SCHOOL OPERATI	(2,535,000)	
041050-0070	TRANSFERS FROM CO. CAP. IMPR	(35,970)	
TOTAL NON-REVENUE RECEIPTS		(3,650,970)	(1,695,869)
TOTAL FOR SCHOOL CAPITAL FUND		(7,582,470)	(2,053,659)
DEBT FUND			
016190 LOCAL RECEIPTS			
016190-0001	GREENVILLE SEWER CHARGES-ACS	(26,671)	(36,611)
TOTAL FROM LOCAL FUNDS		(26,671)	(36,611)
041000 NON-REVENUE RECEIPTS			
041050-0011	TRANSFERS FROM GENERAL FUND	(7,330,981)	(11,427,491)
041050-0044	TRANSFERS FROM SCHOOL CAPITA	(414,933)	
041050-0070	TRANSFERS FROM CO. CAP. IMPR	(2,787,964)	(4,766,843)
NON-REVENUE RECEIPTS		(10,533,878)	(16,194,334)
TOTAL FOR DEBT FUND		(10,560,549)	(16,230,945)
HEAD START FUND			
010000 FROM LOCAL FUNDS			
018990-0001	CAPSAW GRANT	(60,000)	(60,000)
TOTAL FROM LOCAL FUNDS		(60,000)	(60,000)
033000 FEDERAL FUNDS			
033020-0099	HEAD START FEDERAL REVENUE	(3,782,395)	(3,671,083)
TOTAL FEDERAL FUNDS		(3,782,395)	(3,671,083)
TOTAL FOR HEAD START FUND		(3,842,395)	(3,731,083)
GOVERNOR'S SCHOOL FUND			
016000 FROM LOCAL FUNDS			
016120-0002	SPECIAL FEES FROM STUDENTS	(130,000)	(130,000)
TOTAL FROM LOCAL FUNDS		(130,000)	(130,000)
018000 MISCELLANEOUS REVENUE			
018030-0003	OTHER REBATES & REFUNDS, GOV	(2,800)	(2,800)
TOTAL MISCELLANEOUS REVENUE		(2,800)	(2,800)
019010 TUITION & OTHER RECOVERED			
019010-0001	TUITION FROM OTHER DIVISIONS	(1,142,615)	(1,166,017)
TOTAL RECOVERED COSTS		(1,142,615)	(1,166,017)
024020 FROM STATE FUNDS			
024020-0029	GOVERNOR'S SCH.-REGIONAL	(856,719)	(1,001,313)
024020-0076	TECHNOLOGY	(26,000)	(26,000)
TOTAL FROM STATE FUNDS		(882,719)	(1,027,313)
TOTAL FOR GOVERNOR'S SCHOOL FUND		(2,158,134)	(2,326,130)

COUNTY CAPITAL IMPROVEMENT			
015000 REV. FROM USE OF MONEY &			
015020-0007	SALE OF SALVAGE & SURPLUS	(5,000)	(5,000)
REV. FROM USE OF MONEY &		(5,000)	(5,000)
18000 MISCELLANEOUS			
018030-0003	EXPENDITURE REFUNDS	(20,000)	-
018990-0009	INSURANCE PROCEEDS	(115,000)	(30,000)
TOTAL MISCELLANEOUS		(135,000)	(30,000)
019000 RECOVERED COSTS			
019020-0001	RECOVERED COSTS	(112,834)	-
019020-0004	LOCAL CONTRIBUTIONS-FIRING R	(45,475)	(8,000)
019120-0004	LIBRARY E-RATE REIMBURSEMENT	(5,640)	(17,000)
TOTAL RECOVERED COSTS		(163,949)	(25,000)
024030 FROM THE COMMONWEALTH			
024030-0003	COMMONWEALTH OF VA-VDOT	(2,094,258)	-
024030-0009	BLDG COLLABORATIVE COMM GRAN	(50,000)	-
024040-0005	HAZARDOUS MATERIALS GRANT	(43,509)	(10,000)
024040-0010	BROADBAND GRANT-DHCD	(172,383)	
TOTAL FROM THE COMMONWEALTH		(2,360,150)	(10,000)
033000 FROM FEDERAL			
033010-0015	DUPONT SETTLEMENT GRANT	(1,988,238)	-
TOTAL FROM FEDERAL		(1,988,238)	-
041000 NON-REVENUE RECEIPTS			
041020-0098	SALE OF ASSET-MRRJ CAPACITY	(846,186)	(846,186)
041040-000-	VRA LOAN PROCEEDS-COURTHOUSE	(40,000,000)	
041050-0011	TRANSFERS FROM GENERAL FUND	(19,068,224)	(6,811,648)
041050-0041	TRANSFERS FROM SCHOOL OPERAT	(625,000)	(625,000)
TOTAL NON-REVENUE RECEIPTS		(60,539,410)	(8,282,834)
TOTAL FOR COUNTY CAPITAL FUND		(65,191,747)	(8,352,834)
TOTAL FOR ALL FUNDS		(395,974,599)	(347,137,186)



Expenditure Summary

EXPENDITURE ESTIMATES			
GL NUMBER	DESCRIPTION	REVISED FY/2024 BUDGET	ADOPTED FY/2025 BUDGET
GENERAL OPERATING FUND			
GENERAL GOVERNMENT			
011010-BOARD OF SUPERVISORS			
011010-1600	COMPENSATION OF MEMBERS	75,744	75,744
011010-2100	EMPLOYERS SHARE-FICA	5,498	5,794
011010-2300	EMPLOYERS SHARE-HOSPITALIZAT	16,416	16,416
011010-3120	CONTRACTUAL-STATE ASSEMBLY	29,700	31,000
011010-3125	CENSUS, SURVEYS, REPORTS	39,310	21,310
011010-5203	TELEPHONE SERVICES	2,880	2,880
011010-5501	TRAVEL EXPENSES	11,715	12,000
TOTAL BOARD OF SUPERVISORS		181,263	165,144
012010-COUNTY ADMINISTRATOR			
012010-1100	SALARIES & WAGES	686,188	754,799
012010-1300	SALARIES & WAGES/PART-TIME	10,000	7,500
012010-2100	EMPLOYERS SHARE-FICA	49,042	58,316
012010-2210	EMPLOYERS SHARE-RETIREMENT	72,046	83,557
012010-2300	EMPLOYERS SHARE-HOSPITALIZAT	53,040	57,456
012010-2400	EMPLOYERS SHARE-GROUP LIFE I	9,012	9,748
012010-2500	EMPLOYERS SHARE-VRS HYBRID S	621	839
012010-2700	WORKERS COMPENSATION INS.	415	457
012010-3121	AUDITING-CONTRACTUAL	69,480	70,770
012010-3124	COST ALLOCATION PLAN	4,000	4,000
012010-3600	ADVERTISING	7,000	7,000
012010-3700	MARKETING & COMMUNICATIONS	110,000	103,000
012010-5201	POSTAL SERVICES	700	700
012010-5203	TELEPHONE SERVICES	5,040	5,040
012010-5305	MOTOR VEHICLE INSURANCE	1,200	1,200
012010-5307	LIABILITY INS.-PUBLIC OFFICI	3,700	3,700
012010-5501	TRAVEL EXPENSES	8,500	8,900
012010-5801	DUES & SUBSCRIPTIONS	23,800	23,800
012010-6001	OFFICE SUPPLIES	8,600	7,000
012010-6008	MOTOR VEHICLE FUEL	2,300	2,300
012010-6009	MOTOR VEHICLE MAINT. & SUPPL	1,000	1,000
012010-8002	FURNITURE & FIXTURES	1,000	3,000
TOTAL COUNTY ADMINISTRATOR		1,126,684	1,214,082
012030-HUMAN RESOURCES			
012030-1100	SALARIES & WAGES	237,646	264,647
012030-2100	EMPLOYERS SHARE-FICA	17,737	20,246
012030-2210	EMPLOYERS SHARE-RETIREMENT	24,188	31,856
012030-2300	EMPLOYERS SHARE-HOSPITALIZAT	25,833	32,832
012030-2400	GROUP LIFE INSURANCE	3,012	3,546
012030-2500	EMPLOYERS SHARE-VRS HYBRID S	422	667
012030-2700	WORKERS COMPENSATION INS.	140	154
012030-3103	COBRA FEES	1,454	1,680
012030-3323	BACKGROUND CHECKS	1,000	1,000
012030-3600	ADVERTISING	1,000	1,000
012030-5201	POSTAGE SERVICES	700	700
012030-5203	TELEPHONE SERVICES	1,189	1,189
012030-5501	TRAVEL EXPENSES	1,000	1,000
012030-5504	IN-SERVICE TRAINING & EDUCAT	21,000	21,000
012030-5506	EMPLOYEE RECOGNITION & AWARD	800	800
012030-5801	DUES & SUBSCRIPTIONS	299	299
012030-6001	OFFICE SUPPLIES	3,000	3,000
012030-8001	EQUIPMENT	1,725	-
012030-8002	FURNITURE & FIXTURES	2,500	-
TOTAL HUMAN RESOURCES		344,645	385,616

012040-COUNTY ATTORNEY			
012040-1100	SALARIES & WAGES	308,844	322,300
012040-1300	SALARIES & WAGES/PART-TIME	2,000	-
012040-2100	EMPLOYERS SHARE-FICA	22,947	24,656
012040-2210	EMPLOYERS SHARE-RETIREMENT	32,906	36,520
012040-2300	EMPLOYERS SHARE-HOSPITALIZAT	23,256	24,624
012040-2400	EMPLOYERS SHARE-GROUP LIFE I	4,113	4,319
012040-2500	EMPLOYERS SHARE-VRS HYBRID S	205	248
012040-2700	WORKERS COMPENSATION INS.	195	215
012040-3120	CONTRACT SERVICES	90,000	80,000
012040-5201	POSTAGE	375	375
012040-5203	TELEPHONE SERVICES	2,110	2,350
012040-5501	TRAVEL EXPENSES/EDUCATION	4,940	5,305
012040-5801	DUES & SUBSCRIPTIONS	3,340	3,540
012040-6001	OFFICE SUPPLIES	2,800	2,850
012040-6004	LAW BOOKS	8,000	8,000
012040-8001	FURNITURE & FIXTURES	8,000	1,000
TOTAL COUNTY ATTORNEY		514,031	516,302
012090-COMMISSIONER OF THE REVENUE			
012090-1100	SALARIES & WAGES	769,746	780,841
012090-2100	EMPLOYERS SHARE-FICA	3,250	-
012090-2210	EMPLOYERS SHARE-RETIREMENT	57,514	59,734
012090-2300	EMPLOYERS SHARE-HOSPITALIZAT	82,527	91,150
012090-2400	EMPLOYERS SHARE-GROUP LIFE I	90,692	98,496
012090-2500	EMPLOYERS SHARE-VRS HYBRID S	10,326	10,463
012090-2700	WORKERS COMPENSATION INS.	1,220	1,264
012090-3320	MAINTENANCE SERVICE CONTRACT	2,621	2,883
012090-3501	CONTRACTUAL ASSESSMENTS-NADA	695	695
012090-3600	ADVERTISING	35,000	35,000
012090-4100	DATA PROCESSING SERVICES	500	500
012090-5201	POSTAL SERVICES	87,132	97,560
012090-5203	TELEPHONE SERVICES	44,284	45,100
012090-5305	MOTOR VEHICLE INSURANCE	3,100	3,100
012090-5501	TRAVEL EXPENSES	1,126	1,200
012090-5801	DUES & SUBSCRIPTIONS	7,720	7,800
012090-6001	OFFICE SUPPLIES	1,820	1,910
012090-6008	MOTOR VEHICLE FUEL	24,000	20,000
012090-6009	MOTOR VEHICLE MAINT. & SUPPL	1,500	1,500
012090-8002	FURNITURE & FIXTURES	500	500
TOTAL COMMISSIONER OF THE REVENUE		1,225,273	1,259,696
012100-REASSESSMENT			
012100-3329	CONTRACTUAL SERVICES	1,123,280	-
012100-3600	ADVERTISING	500	-
012100-5201	POSTAGE	22,000	-
012100-5203	TELEPHONE SERVICES	1,000	-
012100-6001	OFFICE SUPPLIES	20,000	-
TOTAL REASSESSMENT		1,166,780	-
012110-BOARD OF EQUALIZATION			
012110-1600	COMPENSATION OF BOARD MEMBER	3,000	1,000
012110-3600	ADVERTISING	700	700
012110-5201	POSTAGE	100	100
012110-5203	TELEPHONE	500	500
TOTAL BOARD OF EQUALIZATION		4,300	2,300
012130-TREASURER			
012130-1100	SALARIES & WAGES	361,325	396,217
012130-1300	SALARIES & WAGES/PART-TIME	1,000	-
012130-2100	EMPLOYERS SHARE-FICA	27,088	30,311
012130-2210	EMPLOYERS SHARE-RETIREMENT	38,790	46,126
012130-2300	EMPLOYERS SHARE-HOSPITALIZAT	49,248	57,456
012130-2400	EMPLOYERS SHARE-GROUP LIFE I	4,842	5,309
012130-2500	EMPLOYERS SHARE-VRS HYBRID S	596	610

012130-2700	WORKERS COMPENSATION INS.	235	259
012130-3110	CONTRACTUAL PROFESSIONAL SER	12,200	-
012130-3600	ADVERTISING	1,300	1,300
012130-4100	DATA PROCESSING SERVICES	26,000	26,000
012130-5201	POSTAL SERVICES	65,000	56,000
012130-5203	TELEPHONE SERVICES	2,600	2,400
012130-5307	MONEY & SECURITIES INSURANCE	1,200	1,200
012130-5501	TRAVEL EXPENSES	2,500	3,000
012130-5801	DUES & SUBSCRIPTIONS	1,600	1,600
012130-6001	OFFICE SUPPLIES	16,000	16,000
012130-6018	DOG TAGS	1,170	1,170
012130-6099	DELINQUENT TAX COLLECTION EX	3,000	3,000
012130-8002	FURNITURE & FIXTURES	984	700
TOTAL TREASURER		616,678	648,658
012150-FINANCE			
012150-1100	SALARIES & WAGES	343,787	385,600
012150-2100	EMPLOYERS SHARE-FICA	25,943	29,498
012150-2210	EMPLOYERS SHARE-RETIREMENT	36,633	48,038
012150-2300	EMPLOYERS SHARE-HOSPITALIZAT	42,188	50,890
012150-2400	EMPLOYERS SHARE-GROUP LIFE I	4,566	5,167
012150-2500	EMPLOYERS SHARE-VRS HYBRID S	1,162	1,623
012150-2700	WORKERS COMPENSATION INS.	182	201
012150-4100	DATA PROCESSING SERVICES	25,279	26,325
012150-5201	POSTAL SERVICES	3,500	3,550
012150-5203	TELEPHONE SERVICES	1,100	1,100
012150-5501	TRAVEL EXPENSES	5,000	5,900
012150-5801	DUES & SUBSCRIPTIONS	1,200	900
012150-6001	OFFICE SUPPLIES	10,141	9,600
012150-8002	OFFICE FURNITURE	6,700	650
TOTAL FINANCE		507,381	569,042
012200-INFORMATION TECHNOLOGY			
012200-1100	SALARIES & WAGES	513,406	574,409
012200-1200	SALARIES & WAGES/OVER-TIME	8,000	8,000
012200-1300	SALARIES & WAGES/PART-TIME	92,520	63,704
012200-2100	EMPLOYERS SHARE-FICA	46,511	49,428
012200-2210	EMPLOYERS SHARE-RETIREMENT	54,824	66,338
012200-2300	EMPLOYERS SHARE-HOSPITALIZAT	66,690	73,872
012200-2400	EMPLOYERS SHARE-GROUP LIFE I	6,857	7,671
012200-2500	EMPLOYERS SHARE-VRS HYBRID S	549	805
012200-2700	WORKERS COMPENSATION INS.	1,237	1,361
012200-3320	MAINTENANCE SERVICE CONTRACT	240,079	244,079
012200-3321	MAINTENANCE SERVICE - GIS	27,469	27,469
012200-3322	CONTRACT SERVICES	45,153	49,344
012200-3323	CONTRACT SERVICES-GIS	500	500
012200-5201	POSTAL SERVICES	200	200
012200-5203	TELEPHONE SERVICES	35,267	37,031
012200-5305	INSURANCE	7,665	7,308
012200-5501	TRAVEL & TRAINING EXPENSES	5,111	6,000
012200-5502	TRAVEL & TRAINING - GIS	600	600
012200-5801	DUES & SUBSCRIPTIONS	1,466	1,466
012200-6001	OFFICE SUPPLIES	4,500	5,000
012200-6002	OFFICE SUPPLIES - GIS	700	700
012200-6008	MOTOR VEHICLE FUEL	600	600
012200-6009	MOTOR VEHICLE MAINT & SUPPLI	500	500
012200-8002	OFFICE FURNITURE	-	350
012200-8004	COMPUTER SOFTWARE	-	11,011
TOTAL INFORMATION TECHNOLOGY		1,160,404	1,237,746
013010-BOARD OF ELECTIONS			
013010-1100	SALARIES & WAGES	182,963	194,295
013010-1300	SALARIES & WAGES/PART-TIME	18,120	19,944
013010-1600	COMPENSATION OF MEMBERS	12,523	13,063

013010-2100	EMPLOYERS SHARE-FICA	16,437	17,389
013010-2210	EMPLOYERS SHARE-RETIREMENT	19,617	23,081
013010-2300	EMPLOYERS SHARE-HOSPITALIZAT	20,520	24,624
013010-2400	EMPLOYERS SHARE-GROUP LIFE I	2,451	2,604
013010-2500	EMPLOYERS SHARE-VRS HYBRID S	359	414
013010-2700	WORKERS COMPENSATION INS.	163	179
013010-3200	COMP. OF ELECTION OFFICIALS	57,000	70,757
013010-3201	CUSTODIAN & MECH.-VOTING MAC	10,850	11,600
013010-3320	MAINTENANCE SERVICE CONTRACT	40,851	40,800
013010-3600	ADVERTISING	750	750
013010-3900	PRIMARY ELECTIONS	88,000	90,000
013010-3902	REDISTRICTING	45,900	-
013010-5201	POSTAL SERVICES	10,000	11,000
013010-5203	TELEPHONE SERVICES	1,000	1,000
013010-5300	INSURANCE - VOTING MACHINES	279	350
013010-5402	RENT OF VOTING PRECINCTS	1,400	1,400
013010-5501	TRAVEL EXPENSES	6,306	8,000
013010-5801	DUES & SUBSCRIPTIONS	550	550
013010-6001	OFFICE SUPPLIES	6,000	8,350
013010-6007	REPAIRS & MAINTENANCE-VOTING	600	600
013010-6028	BALLOTS & VOTING MACHINE SUP	28,069	30,000
013010-8002	FURNITURE & EQUIPMENT	1,620	
TOTAL BOARD OF ELECTIONS		572,328	570,750
TOTAL GENERAL GOVERNMENT		7,419,767	6,569,336
JUDICIAL ADMINISTRATION			
021010-CIRCUIT COURT			
021010-1100	SALARIES & WAGES	134,737	147,786
021010-2100	EMPLOYERS SHARE-FICA	10,126	11,306
021010-2210	EMPLOYERS SHARE-RETIREMENT	14,375	19,434
021010-2300	EMPLOYERS SHARE-HOSPITALIZAT	27,264	24,624
021010-2400	EMPLOYERS SHARE-GROUP LIFE I	1,795	1,980
021010-2500	EMPLOYERS SHARE-VRS HYBRID S	707	780
021010-2700	WORKERS COMPENSATION INS.	85	94
021010-3200	COMPENSATION-JURORS & WITNES	15,000	15,000
021010-3201	COMPENSATION OF JURY COMMISS	2,700	2,700
021010-5203	TELEPHONE SERVICES	1,200	1,200
021010-5801	DUES & SUBSCRIPTIONS	10,000	12,500
021010-6001	OFFICE SUPPLIES	4,500	3,500
021010-8002	FURNITURE & EQUIPMENT	1,000	500
TOTAL CIRCUIT COURT		223,489	241,404
021020-GENERAL DISTRICT COURT			
021020-1100	SALARIES & WAGES-SUPPLEMENT	9,143	9,324
021020-2100	EMPLOYERS SHARE-FICA	699	713
021020-5203	TELEPHONE SERVICES	3,810	3,810
021020-5801	DUES & SUBSCRIPTIONS	300	750
021020-6001	OFFICE SUPPLIES	5,000	5,000
TOTAL GENERAL DIRTRICT COURT		18,952	19,597
021030-MAGISTRATE			
021030-5201	POSTAGE	166	166
021030-5203	TELEPHONE SERVICES	2,000	2,000
021030-5501	TRAVEL & TRAINING	250	250
021030-5604	PRO-RATA SHARE-CHIEF MAGISTR	135	140
021030-5801	DUES & SUBSCRIPTIONS	1,120	1,120
021030-6001	OFFICE SUPPLIES	700	720
021030-8002	FURNITURE & EQUIPMENT	2,800	-
TOTAL MAGISTRATE		7,171	4,396
021060-CLERK OF THE CIRCUIT COURT			
021060-1100	SALARIES & WAGES	766,298	825,804
021060-1300	PART-TIME WAGES	37,856	37,856
021060-2100	EMPLOYERS SHARE-FICA	60,211	66,070

021060-2210	EMPLOYERS SHARE-RETIREMENT	81,810	99,505
021060-2300	EMPLOYERS SHARE-HOSPITALIZAT	106,032	123,120
021060-2400	EMPLOYERS SHARE-GROUP LIFE I	10,234	11,066
021060-2500	EMPLOYERS SHARE-VRS HYBRID S	1,940	2,107
021060-2700	WORKERS COMPENSATION INS.	460	506
021060-3121	AUDITING-APA	2,000	2,000
021060-5201	POSTAL SERVICES	12,000	12,000
021060-5203	TELEPHONE SERVICES	16,000	18,000
021060-5501	TRAVEL EXPENSES	2,300	2,000
021060-5505	JUROR MEALS & SNACKS	3,850	3,000
021060-5801	DUES & SUBSCRIPTIONS	670	670
021060-6001	OFFICE SUPPLIES	6,000	6,000
021060-6002	TECHNOLOGY MAINTENANCE	40,000	40,000
021060-6014	STATE LIBRARY GRANT	47,687	52,068
021060-8002	FURNITURE & FIXTURES	-	1,000
021060-9999	TECHNOLOGY TRUST FUND	40,000	40,000
TOTAL CLERK OF THE CIRCUIT COURT		1,235,348	1,342,772
022010-COMMONWEALTH ATTORNEY			
022010-1100	SALARIES & WAGES	1,134,920	1,326,527
022010-2100	EMPLOYERS SHARE-FICA	85,123	101,479
022010-2210	EMPLOYERS SHARE-RETIREMENT	121,600	168,632
022010-2300	EMPLOYERS SHARE-HOSPITALIZAT	125,298	139,536
022010-2400	EMPLOYERS SHARE-GROUP LIFE I	15,208	17,775
022010-2500	EMPLOYERS SHARE-VRS HYBRID S	4,370	5,314
022010-2700	WORKERS COMPENSATION INS.	639	703
022010-3320	MAINTENANCE SERVICE CONTRACT	15,389	37,748
022010-5201	POSTAL SERVICES	1,100	1,340
022010-5203	TELEPHONE SERVICES	6,800	6,811
022010-5305	MOTOR VEHICLE INSURANCE	563	1,200
022010-5501	TRAVEL EXPENSES	9,533	17,500
022010-5801	DUES & SUBSCRIPTIONS	9,546	11,186
022010-6001	OFFICE SUPPLIES	12,000	13,000
022010-6004	LAW BOOKS	8,271	9,911
022010-6008	MOTOR VEHICLE FUEL	1,500	1,000
022010-6009	MOTOR VEH. MAINT. & SUPPLIES	1,500	1,500
022010-6017	VICTIM/WITNESS GRANT	110,000	102,945
022010-6018	DOMESTIC VIOLENCE GRANT	53,800	53,800
022010-6019	SANE GRANT	29,870	40,560
022010-6025	LITTER CONTROL PROGRAM	4,755	4,808
022010-6026	OPIOID & SUBSTANCE ABUSE GRA	137,139	343,384
022010-8002	FURNITURE & EQUIPMENT	1,440	13,000
TOTAL COMMONWEALTH ATTORNEY		1,890,364	2,419,659
TOTAL JUDICIAL		3,375,324	4,027,828
PUBLIC SAFETY			
031020-SHERIFF			
031020-1100	SALARIES & WAGES	6,108,407	6,577,432
031020-1104	COURTROOM SECURITY	139,677	143,084
031020-1105	TDO TRANSPORT GRANT	43,000	-
031020-1106	DCJS SRO GRANT	319,687	441,814
031020-1200	OVER-TIME	433,300	265,000
031020-2100	EMPLOYERS SHARE-FICA	517,775	534,392
031020-2210	EMPLOYERS SHARE-RETIREMENT	661,136	750,717
031020-2300	EMPLOYERS SHARE-HOSPITALIZAT	801,782	853,632
031020-2400	EMPLOYERS SHARE-GROUP LIFE I	82,686	90,055
031020-2500	EMPLOYERS SHARE-VRS HYBRID S	1,780	2,508
031020-2700	WORKERS COMPENSATION INS.	167,047	183,752
031020-3110	PHYSICALS-NEW EMPLOYEES	4,500	4,500
031020-3202	PROFESSIONAL SERVICES	23,500	23,500
031020-3205	PROFESSIONAL SERVICES-TRANSP	-	2,000
031020-3320	MAINTENANCE SERVICE CONTRACT	200,000	785,929

031020-3321	RADIO MAINTENANCE CONTRACT	15,000	10,000
031020-5201	POSTAL SERVICES	5,000	5,000
031020-5203	TELEPHONE SERVICES	105,000	112,400
031020-5305	MOTOR VEHICLE INSURANCE	71,513	72,000
031020-5501	TRAVEL & TRAINING	55,000	65,000
031020-5801	DUES & SUBSCRIPTIONS	20,000	24,000
031020-6001	OFFICE SUPPLIES	40,000	52,500
031020-6005	CRIME PREVENTION SUPPLIES	17,500	19,000
031020-6008	MOTOR VEHICLE FUEL	340,000	355,000
031020-6009	MOTOR VEHICLE MAINT. & SUPPL	225,000	250,000
031020-6010	POLICE SUPPLIES	65,000	75,000
031020-6011	WEARING APPAREL-UNIFORMS	95,000	120,000
031020-6012	RADAR EQUIPMENT	37,700	40,000
031020-6013	AMMO RANGE SUPPLIES	55,000	65,000
031020-6014	K-9 UNIT	21,500	35,000
031020-6016	TACTICAL UNIT EXPENSES	56,000	70,000
031020-6018	PUBLIC SAFETY GRANTS	24,038	5,000
031020-7002	CENTRAL SHEN.CRIMINAL JUSTIC	71,800	71,800
031020-8001	EQUIPMENT-COMPUTER	48,000	172,500
031020-8002	FURNITURE & EQUIPMENT	40,000	268,800
TOTAL SHERIFF		10,912,328	12,546,315
031040-EMERGENCY COMMUNICATIONS CENTER			
031040-1100	SALARIES & WAGES	1,158,822	1,215,687
031040-1200	SALARIES & WAGES OVERTIME	290,000	175,000
031040-1300	SALARIES & WAGES/PART-TIME	100,000	100,000
031040-2100	EMPLOYERS SHARE-FICA	117,342	114,038
031040-2210	EMPLOYERS SHARE-RETIREMENT	116,567	153,767
031040-2300	EMPLOYERS SHARE-HOSPITALIZAT	164,104	185,172
031040-2400	EMPLOYERS SHARE-GROUP LIFE I	14,564	16,290
031040-2500	EMPLOYERS SHARE-VRS HYBRID S	3,920	4,548
031040-2700	WORKERS COMPENSATION INS.	2,769	3,046
031040-3110	CONTRACTUAL PROFESSIONAL SER	4,200	4,200
031040-3320	MAINTENANCE SERVICE CONTRACT	313,755	300,000
031040-5100	UTILITIES-TOWER SITES	11,500	11,500
031040-5201	POSTAL SERVICES	715	715
031040-5203	TELEPHONE SERVICES	299,800	299,800
031040-5305	MOTOR VEHICLE INSURANCE	834	900
031040-5400	COMMUNICATIONS SITE LEASE	152,745	152,745
031040-5501	TRAVEL EXPENSES	3,200	7,500
031040-5801	DUES & SUBSCRIPTIONS	2,555	5,006
031040-6001	OFFICE SUPPLIES	8,000	8,000
031040-6007	MAINTENANCE SUPPLIES	1,000	1,000
031040-6008	VEHICLE & POWER EQUIP. FUEL	300	300
031040-6009	TRANSPORTATION-VEHICLES	350	350
031040-6011	WEARING APPAREL	3,000	2,000
031040-6013	EDUCATION & TRAINING MATERIA	3,000	2,000
031040-7002	C.S.C.J.T.C.-ASSESSMENT	15,840	15,840
031040-8001	EQUIPMENT	255	-
TOTAL EMERGENCY COMMUNICATIONS CENTER		2,789,137	2,779,404
032010-FIRE DEPARTMENT			
032010-1100	SALARIES & WAGES	6,711,603	7,968,465
032010-1200	SALARIES & WAGES - OVERTIME	755,000	300,000
032010-1300	SALARIES & WAGES/PART-TIME	123,402	125,000
032010-1400	SALARIES & WAGES-EMS PRECEPT	39,360	41,328
032010-2100	EMPLOYERS SHARE-FICA	574,105	645,262
032010-2210	EMPLOYERS SHARE-RETIREMENT	688,259	808,806
032010-2300	EMPLOYERS SHARE-HOSPITALIZAT	1,007,538	1,132,704
032010-2400	EMPLOYERS SHARE-GROUP LIFE I	86,038	98,348
032010-2700	WORKERS COMPENSATION INS.	273,162	300,478
032010-3110	PHYSICALS	32,000	34,450
032010-3120	PROFESSIONAL SERVICES OMD	45,000	45,000

032010-3310	REPAIRS & MAINT.-CONTRACTUAL	68,248	70,468
032010-3320	MAINTENANCE SERVICE CONTRACT	125,000	180,492
032010-5201	POSTAL SERVICES	400	750
032010-5203	TELEPHONE SERVICES	31,590	32,000
032010-5305	MOTOR VEHICLE INSURANCE	59,819	59,819
032010-5801	DUES & SUBSCRIPTIONS	23,100	26,910
032010-6001	OFFICE SUPPLIES	10,000	9,500
032010-6007	REPAIRS & MAINT. SUPPLIES-BL	30,500	110,000
032010-6008	VEHICLE & POWERED EQUIP.-FUE	130,000	130,000
032010-6009	APPARATUS/EQUIP.-MAINT.& REP	185,000	195,000
032010-6010	ADMIN VEHICLE MAINT. & REPAI	13,000	10,000
032010-6011	WEARING APPAREL	90,000	90,826
032010-6012	EMS SUPPLIES	90,000	90,000
032010-6014	FIRE FIGHTING SUPPLIES	98,000	213,500
032010-6015	EMERGENCY SEARCH/RESCUE SUPP	33,330	40,000
032010-8001	EQUIPMENT	71,600	58,000
032010-8002	FURNITURE & FIXTURES	15,000	15,000
032010-8003	EMS 50/50 GRANT	30,000	30,000
032010-8006	COMMUNICATIONS	11,240	15,000
TOTAL FIRE DEPARTMENT		11,451,294	12,877,106
032020-EMERGENCY SERVICES-VOLUNTEER			
032020-3121	AUDITING - CONTRACTUAL	74,500	78,500
032020-3205	VOLUNTEER FIRE & EMS TRAININ	100,000	100,000
032020-3320	MAINTENANCE CONTRACTS	151,566	145,752
032020-3800	STATE ASSIST. - FOREST FIRE	12,288	12,288
032020-5203	TELEPHONE SERVICES	27,000	30,000
032020-5306	INSURANCE - CASUALTY & PROPE	213,725	213,725
032020-5308	ACCIDENT & HEALTH INS.	117,000	110,000
032020-5602	MEMBER REIMBURSEMENT-FUEL	150,000	150,000
032020-6002	VOLUNTEER RECOGNITION	4,000	6,000
032020-6003	MARKETING & RECRUITMENT	4,000	6,000
032020-6012	EMS SUPPLIES-REHAB	6,250	8,000
032020-6013	FIRE PREVENTION	4,000	6,000
032020-6016	FOAM REIMBURSEMENT/REPLACEME	15,000	20,000
032020-8001	EQUIPMENT	14,240	10,400
032020-9101	BRIDGEWATER VOL. FIRE DEPT.	27,800	27,312
032020-9102	CHURCHVILLE VOL. FIRE DEPT.	70,112	72,119
032020-9103	CRAIGSVILLE VOL. FIRE DEPT.	62,212	62,394
032020-9104	DEERFIELD VOL. FIRE DEPT.	55,912	56,057
032020-9105	DOOMS VOL. FIRE DEPT.	80,537	82,569
032020-9106	GROTTOES VOL. FIRE DEPT.	57,095	57,940
032020-9107	MIDDLEBROOK VOL. FIRE DEPT.	58,650	59,957
032020-9108	RAPHINE VOL. FIRE DEPT.	54,920	56,365
032020-9109	STUARTS DRAFT VOL. FIRE DEPT	85,912	87,244
032020-9110	VERONA VOL. FIRE DEPT.	86,962	90,894
032020-9111	WEYERS CAVE VOL. FIRE DEPT.	86,862	85,944
032020-9112	PRESTON L.YANCEY VOL.FIRE DE	13,528	14,024
032020-9113	SWOOPE VOL. FIRE DEPT.	74,762	73,444
032020-9114	WALKERS CREEK VOL. FIRE DEPT	13,528	13,799
032020-9115	WILSON FIRE STATION	68,112	68,494
032020-9116	MT.SOLON VOL. FIRE DEPT.	63,525	64,344
032020-9117	NEW HOPE VOL.FIRE DEPT.	61,425	64,794
032020-9118	WINTERGREEN FIRE DEPT.	13,528	13,799
032020-9130	WINTERGREEN RESCUE SQUAD	22,914	16,499
032020-9151	AUGUSTA COUNTY VOLUNTEERS	22,153	17,549
032020-9152	RIVERHEADS VOLUNTEERS	58,006	60,247
032020-9160	NON-COUNTY AGENCY CONTRIBUTI	14,000	14,000
TOTAL EMERGENCY SERVICES VOLUNTEER		2,046,024	2,056,453
032030-FIRE & EMS TRAINING			
032030-1100	SALARIES & WAGES	259,244	375,091
032030-1200	SALARIES & WAGES - OVERTIME	30,000	30,000

032030-1300	SALARIES & WAGES/PART-TIME	10,000	35,000
032030-2100	EMPLOYERS SHARE-FICA	22,566	33,667
032030-2210	EMPLOYERS SHARE-RETIREMENT	27,772	41,335
032030-2300	EMPLOYERS SHARE-HOSPITALIZAT	29,384	49,248
032030-2400	EMPLOYERS SHARE-GROUP LIFE I	3,474	5,026
032030-2700	WORKERS COMPENSATION INS.	10,900	11,563
032030-3110	PHYSICALS	1,100	1,100
032030-3320	MAINTENANCE SERVICE CONTRACT	15,000	15,000
032030-5100	ELECTRIC SERVICES	700	700
032030-5102	PROPANE	2,000	2,500
032030-5103	WATER & SEWER SERVICES	500	500
032030-5203	TELEPHONE SERVICES	2,300	2,300
032030-5305	INSURANCE - BUILDINGS & GROU	4,204	4,288
032030-5501	RECOGNITION AND TRAINING EXP	80,000	85,000
032030-5652	CONTRACTUAL TRAINING	6,300	6,800
032030-5801	DUES & SUBSCRIPTIONS	1,625	1,625
032030-6001	OFFICE SUPPLIES	1,600	1,600
032030-6005	JANITORIAL SUPPLIES	300	300
032030-6007	REPAIR & MAINTENANCE-BURN BU	3,500	4,500
032030-6008	VEHICLE & POWERED EQUIP.-FUE	5,000	5,500
032030-6009	VEH.& POWERED EQUIP.-MAINT.&	7,500	7,500
032030-6012	EMS SUPPLIES	5,000	5,000
032030-6013	TRAINING MATERIALS	25,470	32,000
032030-6014	SMOKE & NITROGEN-BURN BUILDI	3,500	4,000
032030-6015	SCBA REPAIRS AND MAINTENANCE	41,625	42,600
032030-8001	EQUIPMENT	17,800	10,750
032030-8002	FURNITURE & FIXTURES	7,530	1,000
032030-8003	GRANT 50/50	10,000	10,000
TOTAL FIRE & EMS TRAINING		635,894	825,493
033030-J&D COURT			
033030-1100	SALARIES & WAGES-SUPLMENT	22,225	22,225
033030-2100	EMPLOYERS SHARE-FICA	1,700	1,700
033030-5203	TELEPHONE SERVICES	3,800	3,500
033030-5501	TRAVEL EXPENSES	400	400
033030-5801	DUES & SUBSCRIPTIONS	2,435	2,435
033030-6001	OFFICE SUPPLIES	11,701	10,701
TOTAL J&D COURT		42,261	40,961
033040-COURT SERVICES			
033040-5203	TELEPHONE SERVICES	4,800	4,612
033040-8002	FURNITURE & FIXTURES	110	500
TOTAL COURT SERVICES		4,910	5,112
033050-JUVENILE & PROBATION			
033050-6015	OFFICE ON YOUTH	169,218	182,382
033050-7001	DETENTION HOME-OPERATING EXP	329,861	353,031
033050-7002	MRRJ-OPERATING EXPENDITURES	5,419,541	5,278,471
033050-7004	SAW FIRING RANGE	10,000	2,000
TOTAL JUVENILE & PROBATION		5,928,620	5,815,884
034010-BUILDING INSPECTIONS			
034010-1100	SALARIES & WAGES	360,348	449,149
034010-2100	EMPLOYERS SHARE-FICA	27,279	34,360
034010-2210	EMPLOYERS SHARE-RETIREMENT	37,965	55,255
034010-2300	EMPLOYERS SHARE-HOSPITALIZAT	52,668	71,136
034010-2400	EMPLOYERS SHARE-GROUP LIFE I	4,747	6,019
034010-2500	EMPLOYERS SHARE-VRS HYBRID S	719	1,816
034010-2700	WORKERS COMPENSATION INS.	3,323	3,655
034010-5305	MOTOR VEHICLE INSURANCE	2,500	3,625
034010-5501	TRAVEL EXPENSES	1,925	2,100
034010-6008	MOTOR VEHICLE FUEL	14,500	16,500
034010-6009	MOTOR VEHICLE MAINT & SUPPLI	8,500	8,500
034010-6011	UNIFORMS	1,719	1,719
034010-8001	EQUIPMENT	2,375	52,500

034010-8002	FURNITURE & FIXTURES	1,900	1,325
TOTAL BUILDING INSPECTIONS		520,468	707,659
035010-ANIMAL CONTROL			
035010-1100	SALARIES & WAGES	152,822	156,425
035010-1200	SALARIES & WAGES- OVERTIME	20,000	20,000
035010-2100	EMPLOYERS SHARE-FICA	12,758	13,497
035010-2210	EMPLOYERS SHARE-RETIREMENT	16,371	19,093
035010-2300	EMPLOYERS SHARE-HOSPITALIZAT	24,624	24,624
035010-2400	EMPLOYERS SHARE-GROUP LIFE I	2,048	2,096
035010-2500	EMPLOYERS SHARE-VRS HYBRID S	449	460
035010-2700	WORKERS COMPENSATION INS.	1,010	1,111
035010-3110	VET BILLS	19,000	9,000
035010-3120	PHYSICALS	901	165
035010-5201	POSTAL SERVICES	350	350
035010-5203	TELEPHONE SERVICES	3,817	3,817
035010-5305	MOTOR VEHICLE INSURANCE	1,690	1,700
035010-5501	TRAVEL EXPENSES	4,000	1,285
035010-5684	ANIMAL SERVICES CENTER OPERA	472,254	586,307
035010-5801	DUES & SUBSCRIPTIONS	105	105
035010-5802	LIVESTOCK & FOWL CLAIMS	500	500
035010-6001	OFFICE SUPPLIES	2,688	2,432
035010-6008	MOTOR VEHICLE FUEL	12,780	12,780
035010-6009	MOTOR VEHICLE MAINT & SUPPLI	4,409	1,700
035010-6011	WEARING APPAREL	1,836	1,500
035010-6030	DMV ANIMAL FRIENDLY PLATES	2,000	2,000
035010-8001	EQUIPMENT	2,994	2,750
035010-8002	FURNITURE & FIXTURES	625	-
TOTAL ANIMAL CONTROL		760,031	863,697
035050-EMERGENCY MANAGEMENT			
035050-1100	SALARIES & WAGES	68,325	70,086
035050-2100	EMPLOYERS SHARE-FICA	5,177	5,362
035050-2210	EMPLOYER SHARE-RETIREMENT	7,320	7,723
035050-2300	EMPLOYER SHARE-HOSPITALIZATI	7,872	8,208
035050-2400	EMPLOYER SHARE-GROUP LIFE IN	916	939
035050-2700	WORKERS COMPENSATION INSURAN	971	1,068
035050-3320	CONTRACT SERVICES	6,035	6,658
035050-5203	TELEPHONE SERVICES	762	762
035050-5305	MOTOR VEHICLE INSURANCE	563	601
035050-5501	TRAVEL EXPENSES	1,400	2,400
035050-5801	DUES & SUBSCRIPTIONS	1,480	1,580
035050-6001	OFFICE SUPPLIES	2,000	2,000
035050-6008	MOTOR VEHICLE FUEL	2,450	2,450
035050-6009	MOTOR VEHICLE MAINT & SUPPLI	187	1,387
035050-6011	WEARING APPAREL	196	200
035050-6013	EDUCATION & TRAINING MATERIA	2,000	2,000
035050-6014	PUBLIC EDUCATION & AWARENESS	7,000	7,000
035050-6015	EMERGENCY EVENT SUPPLIES	1,000	1,000
035050-8001	EQUIPMENT	-	10,293
TOTAL EMERGENCY MANAGEMENT		115,654	131,717
TOTAL PUBLIC SAFETY		35,206,621	38,649,801
PUBLIC WORKS			
041020-HIGHWAYS & ROADS			
041020-3325	REPLACEMENT & SUPPLIES-ST.SI	20,000	20,000
TOTAL HIGHWAYS & ROADS		20,000	20,000
041040-STREET LIGHTS			
041040-5100	ELECTRIC SERVICES	121,000	121,000
TOTAL STREET LIGHTS		121,000	121,000
042010-SANITATION & WASTE REMOVAL			
042010-1100	SALARIES & WAGES	394,751	496,482
042010-2100	EMPLOYERS SHARE-FICA	30,198	37,981

042010-2700	WORKERS COMPENSATION INS.	6,417	8,773
042010-3310	MAINTENANCE & UPKEEP OF SITE	20,000	20,000
042010-3311	LEASE PAYMENTS	20,146	20,550
042010-3322	CONTAINERIZATION PROGRAM-CON	726,000	726,000
042010-3500	AUGUSTA COUNTY CLEAN UP	25,528	18,550
042010-3800	SANITARY LANDFILL #1-CONTRAC	1,516,431	1,696,058
042010-3900	LEACHEATE EXPENSES	55,728	56,990
042010-5100	ELECTRIC SERVICES	8,807	8,807
TOTAL SANITATION & WASTE REMOVAL		2,804,006	3,090,191
042020-RECYCLING PROGRAM			
042020-3322	HAULING RECYCLING CONTAINERS	163,800	163,800
042020-3323	RECYCLING-CONTRACTUAL	17,300	17,300
042020-3600	RECYCLING COMMITTEE	3,000	3,000
TOTAL RECYCLING PROGRAM		184,100	184,100
043010-MAINTENANCE OF BLDGS.& GROUNDS			
043010-1100	SALARIES & WAGES	625,002	633,135
043010-1200	OVER-TIME	6,155	6,155
043010-1205	SALARIES & WAGES/ON-CALL	10,950	10,950
043010-1300	SALARIES & WAGES/PART-TIME	118,874	143,116
043010-2100	EMPLOYERS SHARE-FICA	57,625	60,692
043010-2210	EMPLOYERS SHARE-RETIREMENT	66,451	76,791
043010-2300	EMPLOYERS SHARE-HOSPITALIZAT	107,400	106,704
043010-2400	EMPLOYERS SHARE-GROUP LIFE I	8,313	8,484
043010-2500	EMPLOYERS SHARE-VRS HYBRID S	1,714	1,888
043010-2700	WORKERS COMPENSATION INS.	10,133	11,146
043010-3310	BUILDING MAINT. SERVICE CONT	149,000	175,500
043010-3320	GROUNDS MAINTENANCE SERVICE	136,895	130,000
043010-3325	CONTRACTED REPAIRS AND MAINT	55,000	35,000
043010-5100	ELECTRIC SERVICES	415,000	415,000
043010-5102	HEATING SERVICES	80,000	80,000
043010-5103	WATER & SEWER SERVICES	28,000	28,000
043010-5104	REFUSE COLLECTION CHARGES	38,000	38,000
043010-5105	STORMWATER MAINTENANCE	5,500	5,500
043010-5203	TELEPHONE SERVICES	6,732	6,732
043010-5300	INSTITUTIONAL INS. PREMIUMS	90,521	90,521
043010-5305	MOTOR VEHICLE INSURANCE	9,010	9,010
043010-5501	TRAVEL EXPENSES	1,100	1,100
043010-6001	OFFICE SUPPLIES	3,500	3,500
043010-6005	JANITORIAL SUPPLIES	45,000	45,000
043010-6006	REPAIR & MAINT. WATER/SEWER	4,000	4,000
043010-6007	BUILDING REPAIR & MAINTENANC	40,000	43,000
043010-6008	VEHICLE & POWERED EQUIP.-FUE	31,000	31,000
043010-6009	VEHICLE MAINTENANCE & SUPP.	13,000	12,000
043010-6010	POWER EQUIPMENT MAINT & SUPP	9,000	14,000
043010-6011	WEARING APPAREL	10,800	12,300
043010-6012	REPAIR & MAINT.-SHOP/EASEMEN	4,000	4,000
043010-6013	REPAIR & MAINT.-POOLS	12,000	12,000
043010-6014	GROUNDS REPAIR & MAINT. SUPP	27,000	27,000
043010-6016	REPAIR & MAINT.-SHOP/GENERAL	6,000	6,000
043010-6017	INFRASTRUCTURE & UTILITIES/N	7,000	9,000
043010-8001	EQUIPMENT	22,691	8,021
TOTAL MAINTENANCE OF BLDGS & GROUNDS		2,262,366	2,304,245
TOTAL PUBLIC WORKS		5,391,472	5,719,536
HEALTH & WELFARE			
051010-HEALTH DEPARTMENT			
051010-5601	CONTRIBUTION TO STATE HEALTH	719,687	762,837
TOTAL HEALTH DEPARTMENT		719,687	762,837
051020-TAX RELIEF FOR THE ELDERLY			
051020-5799	TAX RELIEF FOR THE ELDERLY	363,115	360,833
TOTAL TAX RELIEF FOR THE ELDERLY		363,115	360,833

TOTAL HEALTH & WELFARE		1,082,802	1,123,670
PARKS, RECREATION & CULTURAL			
071010-1100	SALARIES & WAGES	368,361	419,896
071010-1300	SALARIES & WAGES/PART-TIME	67,000	81,300
071010-1600	COMPENSATION OF BOARD MEMBER	3,500	3,500
071010-2100	EMPLOYERS SHARE-FICA	32,761	38,341
071010-2210	EMPLOYERS SHARE-RETIREMENT	39,461	50,940
071010-2300	EMPLOYERS SHARE-HOSPITALIZAT	55,488	65,664
071010-2400	EMPLOYERS SHARE-GROUP LIFE I	4,936	5,627
071010-2500	EMPLOYERS SHARE-VRS HYBRID S	912	1,157
071010-2700	WORKERS COMPENSATION INS.	5,509	6,060
071010-3201	INSTRUCTION-FEE BASED PROGRA	20,500	17,500
071010-3205	CREDIT CARD FEES	18,100	20,200
071010-3320	MAINTENANCE SERVICE CONTRACT	25,500	32,000
071010-3600	ADVERTISING	67,400	70,150
071010-3800	CONTRACT SERVICES-LIFEGUARDS	58,120	63,000
071010-5201	POSTAL SERVICES	350	350
071010-5203	TELEPHONE SERVICES	10,450	13,300
071010-5305	MOTOR VEHICLE INSURANCE	3,379	3,500
071010-5501	TRAVEL EXPENSES	1,800	4,550
071010-5801	DUES & SUBSCRIPTIONS	2,300	2,300
071010-6001	OFFICE SUPPLIES	6,800	6,800
071010-6004	EVENT SUPPLIES	20,000	20,000
071010-6008	VEHICLE & POWERED EQUIPMENT-	7,500	7,500
071010-6009	VEH MAINT & SUPPLIES-FLEET V	5,000	3,000
071010-6021	PROGRAM EQUIPMENT & MATERIAL	5,600	7,000
071010-6024	PROGRAM SUPPLIES	130,000	114,000
071010-6028	RESALE ITEMS	22,600	23,100
071010-8001	TOOLS & EQUIPMENT	4,200	6,000
071010-8002	FURNITURE & FIXTURES	5,400	1,600
TOTAL PARKS & RECREATION		992,927	1,088,335
073010-LIBRARY			
073010-1100	SALARIES & WAGES	748,687	796,900
073010-1300	SALARIES & WAGES/PART-TIME	182,913	199,726
073010-2100	EMPLOYERS SHARE-FICA	70,448	76,242
073010-2210	EMPLOYERS SHARE-RETIREMENT	78,739	98,720
073010-2300	EMPLOYERS SHARE-HOSPITALIZAT	131,564	147,744
073010-2400	EMPLOYERS SHARE-GROUP LIFE I	9,845	10,678
073010-2500	EMPLOYERS SHARE-VRS HYBRID S	1,980	2,702
073010-2700	WORKERS COMPENSATION INS.	534	588
073010-3310	REPAIRS & MAINT.-CONTRACTUAL	4,230	6,620
073010-3320	MAINTENANCE SERVICE CONTRACT	62,711	66,803
073010-3324	JANITORIAL SERVICES-CONTRACT	44,170	49,505
073010-3600	ADVERTISING	300	300
073010-5100	ELECTRIC SERVICES	47,000	47,000
073010-5102	HEATING SERVICES	11,000	11,000
073010-5103	WATER & SEWER SERVICES	2,500	2,500
073010-5104	REFUSE COLLECTION CHARGES	8,000	8,000
073010-5201	POSTAL SERVICES	200	200
073010-5203	TELEPHONE SERVICES	43,200	43,200
073010-5300	INSURANCE-BUILDING	7,024	7,000
073010-5305	MOTOR VEHICLE INSURANCE	563	1,200
073010-5501	TRAVEL EXPENSES	6,000	6,500
073010-5688	BOOK STATIONS	90,860	91,290
073010-5801	DUES & SUBSCRIPTIONS	2,470	2,535
073010-6001	OFFICE SUPPLIES	4,500	5,000
073010-6005	JANITORIAL SUPPLIES	4,000	4,000
073010-6007	REPAIR & MAINT.SUPPLIES-BLDG	2,000	2,000
073010-6008	MOTOR VEHICLE FUEL	1,100	7,100
073010-6009	MOTOR VEHICLE MAINT.& SUPPLI	570	570

073010-6017	BOOKS (STATE & FEDERAL AID)	105,000	105,000
073010-6018	PERIODICALS (MAGS.,NEWSPAPER	10,000	10,000
073010-6019	AUDIOVISUAL MATERIALS	25,000	25,000
073010-6020	ELECTRONIC MATERIALS	92,664	102,270
073010-6021	LIBRARY MATERIALS & SUPPLIES	30,000	28,850
073010-8001	EQUIPMENT	9,000	2,500
073010-8002	FURNITURE & FIXTURES	17,200	5,000
073010-8200	IMPROVEMENT TO SITES	9,850	9,850
TOTAL LIBRARY		1,865,822	1,984,093
TOTAL PARKS, RECREATION & CULTURAL		2,858,749	3,072,428
COMMUNITY DEVELOPMENT			
081010-COMMUNITY DEVELOPMENT			
081010-1100	SALARIES & WAGES	721,377	796,245
081010-1600	COMP.-PLANNING BOARD MEMBERS	7,875	8,400
081010-1700	COMP. OF ZONING BOARD OF APP	6,000	6,000
081010-1800	COMP. OF PLANNING DIST VI ME	600	600
081010-2100	EMPLOYERS SHARE-FICA	53,473	60,913
081010-2210	EMPLOYERS SHARE-RETIREMENT	76,816	96,852
081010-2300	EMPLOYERS SHARE-HOSPITALIZAT	92,352	98,496
081010-2400	EMPLOYERS SHARE-GROUP LIFE I	9,586	10,670
081010-2500	EMPLOYERS SHARE-VRS HYBRID S	1,881	2,257
081010-2700	WORKERS COMPENSATION INS.	9,357	10,293
081010-3110	PROFESSIONAL SERVICES-TOWERS	10,000	10,000
081010-3111	PROFESSIONAL SERVICES-SOLAR	10,000	10,000
081010-3320	MAINTENANCE SERVICE CONTRACT	1,000	1,200
081010-3600	ADVERTISING	12,500	14,000
081010-5201	POSTAL SERVICES	11,200	12,500
081010-5203	TELEPHONE SERVICES	9,040	10,000
081010-5305	MOTOR VEHICLE INSURANCE	3,379	3,379
081010-5501	TRAVEL EXPENSES	15,000	15,000
081010-5604	PLANNING DISTRICT VI	60,350	61,989
081010-5801	DUES & SUBSCRIPTIONS	14,118	13,238
081010-6001	OFFICE SUPPLIES	22,000	22,000
081010-6002	DRAFTING SUPPLIES	2,500	3,000
081010-6007	ENVIRONMENTAL SUPPLIES	1,000	1,000
081010-6008	MOTOR VEHICLE FUEL	11,976	11,916
081010-6009	MOTOR VEHICLE MAINT. & SUPPL	6,449	6,600
081010-6011	WEARING APPAREL	800	800
081010-8002	FURNITURE & FIXTURES	1,000	1,000
081010-8004	COMPUTER SOFTWARE	2,400	2,400
TOTAL COMMUNITY DEVELOPMENT		1,174,029	1,290,748
081020-TOURISM & ECON.DEVELOPMENT			
081020-5603	TOURISM DEVELOPMENT	459,847	392,472
081020-5677	GREATER AUGUSTA CHAMBER OF C	1,200	1,200
081020-5679	SHENANDOAH VALLEY AIRPORT	172,141	172,141
081020-5698	FINE ARTS GRANT	9,500	9,500
081020-5700	AUGUSTA COUNTY FAIR	8,900	8,800
TOTAL TOURISM & ECON. DEVELOPMENT		651,588	584,113
081050-ECONOMIC DEVELOPMENT			
081050-1100	SALARIES & WAGES	144,068	158,298
081050-2100	EMPLOYERS SHARE-FICA	10,553	12,110
081050-2210	EMPLOYERS SHARE-RETIREMENT	15,534	18,707
081050-2300	EMPLOYERS SHARE-HOSPITALIZAT	14,364	16,416
081050-2400	EMPLOYERS SHARE-GROUP LIFE I	1,939	2,121
081050-2500	EMPLOYERS SHARE-VRS HYBRID S	255	313
081050-2700	WORKERS COMPENSATION INS.	2,180	2,398
081050-3600	ADVERTISING/MARKETING	30,000	43,750
081050-5201	POSTAL SERVICES	700	700
081050-5203	TELEPHONE SERVICES	1,560	1,560
081050-5305	MOTOR VEHICLE INSURANCE	563	600

081050-5501	TRAVEL EXPENSES	6,500	12,465
081050-5674	SHENANDOAH VALLEY PARTNERSHI	77,487	77,487
081050-5675	SMALL BUSINESS DEVELOPMENT C	14,000	14,000
081050-5801	DUES & SUBSCRIPTIONS	6,805	7,754
081050-6001	OFFICE SUPPLIES	1,800	1,800
081050-6008	MOTOR VEHICLE FUEL	900	900
081050-6009	MOTOR VEHICLE MAINTENANCE	200	200
TOTAL ECONOMIC DEVELOPMENT		329,408	371,579
083010-EXTENSION OFFICE			
083010-1100	SALARIES & WAGES -V.P.I.	150,418	169,698
083010-5203	TELEPHONE SERVICES	3,000	3,000
083010-5501	TRAVEL EXPENSES	3,500	3,500
083010-6001	OFFICE SUPPLIES	800	1,000
083010-6002	4-H PROGRAM SUPPLIES	700	900
TOTAL EXTENSION OFFICE		158,418	178,098
083050-AGRICULTURAL OUTREACH			
083050-6007	AGRICULTURAL DEVELOPMENT FUN	6,760	6,760
TOTAL AGRICULTURAL OUTREACH		6,760	6,760
TOTAL COMMUNITY DEVELOPMENT		2,320,203	2,431,298
NONDEPARTMENTAL			
092020-OTHER OPERATIONAL FUNCTION			
092020-1100	HEADWATERS CONSERVATION TECH	71,912	75,507
092020-1600	COMP.-VARIOUS BDS. & COMMISS	3,500	6,000
092020-2220	LINE OF DUTY	127,495	140,245
092020-2300	HOSPITALIZATION-DEPENDENT CA	914,634	500,000
092020-2301	HEALTH SAVINGS ACCOUNT	41,000	41,000
092020-2600	UNEMPLOYMENT	2,000	2,000
092020-2800	OTHER BENEFITS	4,000	4,000
092020-2801	HOSPITALIZATION-RETIREEES	-	30,000
092020-3130	CONSULTING SERVICES-CONSORTI	13,000	13,000
092020-5683	HEADWATERS SOIL CONSERV.DIST	31,591	31,945
092020-8002	FURNITURE & FIXTURES	1,500	1,500
092020-9994	CAREER DEVELOPMENT/PAY & CLA	-	400,000
092020-9995	PAY & CLASS. PLAN-COMP BOARD	-	177,385
092020-9997	PAY & CLASS. PLAN-COUNTY	-	438,064
092020-9998	PAY & CLASS. PLAN-OPEB	-	80,000
092020-9999	PAY & CLASS. PLAN-PART TIME	-	10,000
TOTAL OTHER OPERATIONAL FUNCTION		1,210,632	1,950,646
092030-CONTRIBUTIONS			
092030-5602	MENTAL HEALTH SERVICES BOARD	236,500	260,000
092030-5604	VALLEY EDUCATION ALLIANCE	-	1,000
092030-5665	VALLEY PROGRAM FOR AGING SER	31,250	35,000
092030-5673	BLUE RIDGE COMMUNITY COLLEGE	5,000	5,000
092030-5703	BRITE BUS-PDC TRANSIT	51,910	54,176
092030-5704	INTER-REGIONAL PUBLIC TRANSI	11,351	12,175
092030-5711	COMMUNITY CENTERS (FROM P&R)	8,750	8,750
092030-5714	CRAIGSVILLE MEALS TAX	22,573	28,616
092030-5715	VERONA FOOD PANTRY	39,540	39,540
092030-5720	CRAIGSVILLE PERSONAL PROPERT	62,018	62,018
092030-5750	LIONS OF VA-TAX EXEMPTION	597	548
092030-5756	VALLEY CHILDREN'S ADVOCACY C	13,654	20,000
092030-5759	CREATIVE WORKS FARM-TAX EXPE	3,183	3,183
092030-5760	CAP-SAW CONTRIBUTION	63,125	69,438
092030-5761	TALKING BOOK CENTER	4,000	4,000
TOTAL CONTRIBUTIONS		553,451	603,444
092040-CONTINGENCIES			
092040-9999	CONTINGENCIES	55,000	48,654
TOTAL CONTINGENCIES		55,000	48,654
TOTAL NONDEPARTMENTAL		1,819,083	2,602,744
TRANSFERS TO OTHER FUNDS			
094000-0015	TRANSFERS TO REVENUE RECOVER	160,000	160,000

094000-0023	TRANSFERS TO VPA FUND	1,551,999	1,626,152
094000-0024	TRANSFERS TO CSA FUND	2,051,500	1,602,402
094000-0041	TRANSFERS TO SCHOOL FUND	49,028,505	51,172,647
094000-0044	TRANSFERS TO SCH. CAP. IMPRO	1,080,000	1,695,869
094000-0045	TRANSFERS TO DEBT FUND	7,330,981	11,427,491
094000-0070	TRANSFERS TO CO. CAPITAL IMP	19,068,224	6,811,648
TOTAL TRANSFERS TO OTHER FUNDS		80,271,209	74,496,209
TOTAL TRANSFERS TO OTHER FUNDS		80,271,209	74,496,209
TOTAL FOR GENERAL FUND		139,745,230	138,692,850
FIRE REVOLVING LOAN FUND			
DISBURSEMENT OF LOANS			
050000-5300	DISBURSEMENTS (LOANS)	500,000	500,000
050000-6014	GEAR PURCHASES	105,000	105,000
TOTAL DISBURSEMENT OF LOANS		605,000	605,000
TOTAL FOR FIRE REVOLVING LOAN FUND		605,000	605,000
ASSET FORFEITURE FUND			
031030-OPERATIONS			
031030-1200	OVER-TIME	35,000	35,000
031030-2100	EMPLOYERS SHARE-FICA	3,000	3,000
031030-8001	COMPUTER EQUIPMENT	3,800	-
031030-9999	OPERATIONS SUPPORT/INVESTIGA	15,500	10,000
TOTAL OPERATIONS		57,300	48,000
TOTAL FOR ASSET FORFEITURE FUND		57,300	48,000
ECONOMIC DEVELOPMENT FUND			
53000-EXPENDITURES - EDA			
053000-1600	COMPENSATION OF MEMBERS	2,000	2,000
053000-5501	TRAVEL & TRAINING (MILEAGE)	450	450
053000-8000	CONTRIBUTIONS	475,000	-
TOTAL EXPENDITURES - EDA		477,450	2,450
TOTAL FOR ECONOMIC DEVELOPMENT FUND		477,450	2,450
REVENUE RECOVERY FUND			
032020-VOLUNTEER CONTRIBUTIONS			
032020-9001	DEERFIELD RESCUE SQUAD	7,800	10,700
032020-9002	CHURCHVILLE RESCUE SQUAD	71,500	72,800
032020-9003	STUARTS DRAFT RESCUE SQUAD	330,000	310,700
032020-9005	NEW HOPE RESCUE SQUAD	42,400	32,200
032020-9006	MOUNT SOLON RESCUE SQUAD	67,900	54,800
032020-9007	WEYERS CAVE	61,500	47,100
TOTAL VOLUNTEER CONTRIBUTIONS		581,100	528,300
032040-SERVICE FEES			
032040-1100	SALARIES & WAGES	73,650	76,712
032040-2100	EMPLOYERS SHARE-FICA	5,450	5,868
032040-2210	EMPLOYERS SHARE-RETIREMENT	8,068	10,088
032040-2300	EMPLOYERS SHARE-HOSPITALIZAT	14,596	14,774
032040-2400	EMPLOYERS SHARE-GROUP LIFE I	1,009	1,028
032040-2500	EMPLOYERS SHARE-VRS HYBRID S	398	405
032040-2700	WORKERS COMPENSATION INS.	45	49
032040-3100	PROFESSIONAL SERVICES	14,000	14,000
032040-3125	COLLECTION AGENCY FEE	500	600
032040-5201	POSTAL SERVICES	1,100	1,100
032040-5203	TELEPHONE SERVICES	350	350
032040-5501	TRAVEL EXPENSES	2,500	2,000
032040-6001	OFFICE SUPPLIES	2,850	3,150
032040-8002	OFFICE EQUIPMENT & FURNITURE	1,000	500
032040-8005	CAPITAL OUTLAY-AMBULANCE PUR	322,834	-
TOTAL SERVICE FEES		448,350	130,624

092040-CONTINGENCIES			
092040-9991	STAUNTON AUGUSTA RESCUE	44,137	45,000
092040-9992	WAYNESBORO FIRST AID CREW	13,737	52,000
092040-9993	AUGUSTA AGENCY CONTRIBUTION	102,126	63,000
TOTAL CONTINGENCIES		160,000	160,000
094000-TRANSFERS TO OTHER FUNDS			
094000-0011	TRANSFERS TO GENERAL FUND	1,634,084	1,510,776
TOTAL TRANSFERS TO OTHER FUNDS		1,634,084	1,510,776
TOTAL FOR REVENUE RECOVERY FUND		2,823,534	2,329,700
ARPA FUND			
012010-8003	GOVERNMENT CENTER STORMWATER	412,622	-
012010-8004	ECC/P&R RENOVATION PROJECT	3,281,040	-
031020-8001	EQUIPMENT	273,186	-
031020-8002	DCJS LE ARPA GRANT-EQUIPMENT	267,000	-
032010-8001	EQUIPMENT	-	103,125
080000-8013	SCHOOL SAFETY EQUIPMENT	133,862	-
080000-8014	SRO EQUIPMENT x12	664,249	-
081020-5603	VTC ARPA FUNDS (CFDA 21.027)	49,333	-
092030-5610	BROADBAND "ALLPOINTS"	3,360,000	1,680,000
TOTAL FOR ARPA FUND		8,441,292	1,783,125
VIRGINIA PUBLIC ASSISTANCE			
053010 ADMINISTRATION			
053010-1100	SALARIES & WAGES	7,947,473	8,346,829
053010-1200	SALARIES & WAGES/OVERTIME	-	35,000
053010-1300	SALARIES & WAGES/PART-TIME	-	86,486
053010-2100	EMPLOYERS SHARE-FICA	635,990	676,675
053010-2210	EMPLOYERS SHARE-RETIREMENT	849,045	900,893
053010-2300	EMPLOYERS SHARE-HOSPITALIZAT	1,695,945	1,595,895
053010-2400	EMPLOYERS SHARE-GROUP LIFE I	108,824	115,326
053010-2500	EMPLOYERS SHARE-VRS HYBRID S	29,634	34,383
053010-2600	UNEMPLOYMENT COMPENSATION	8,000	4,000
053010-2700	WORKERS COMPENSATION INS.	18,000	17,000
053010-2802	HEALTH SAVINGS ACCOUNT	16,000	15,000
053010-3110	PROFESSIONAL HEALTH SERVICES	3,500	3,000
053010-3120	LEGAL/OTHER PROFESSIONAL SER	170,000	180,000
053010-3310	REPAIRS & MAINT.-CONTRACTUAL	71,000	65,000
053010-5201	POSTAL SERVICES	27,000	27,000
053010-5203	TELEPHONE SERVICES	56,000	55,000
053010-5305	MOTOR VEHICLE INSURANCE	18,500	17,500
053010-5306	SURETY BOND	2,200	2,000
053010-5307	PUBLIC OFFICIAL LIABILITY IN	2,400	2,400
053010-5402	RENT-BUILDING	150,000	140,000
053010-5501	TRAVEL EXPENSES/TRAINING	8,000	12,000
053010-5504	IN-SERVICE TRAINING & EDUCAT	1,000	1,000
053010-5720	MEDICAID EXPANSION	366,123	377,107
053010-5801	DUES & SUBSCRIPTIONS/ADVERTI	4,000	4,000
053010-6001	OFFICE SUPPLIES	24,000	24,000
053010-6008	MOTOR VEHICLE FUEL	47,000	43,000
053010-6009	MOTOR VEHICLE MAINT. & SUPPL	18,500	15,000
053010-8001	COMPUTER EQUIPMENT	4,500	4,500
053010-8002	FURNITURE & FIXTURES	4,000	4,000
TOTAL ADMINISTRATION		12,286,634	12,803,994
053020 PUBLIC ASSISTANCE			
053020-5701	GENERAL RELIEF	21,000	22,000
053020-5702	AUXILIARY GRANTS	288,569	290,000
053020-5706	AID TO DEPT.CHILDREN-FOSTER	720,000	612,000
053020-5712	MED OUTREACH/FIN IND PROG.	134,000	154,000
053020-5714	SPECIAL ADOPTION PAYMENTS	82,000	85,000
053020-5715	ADOPTION SUBSIDY PAYMENTS	1,500,000	1,500,000

053020-5717	ADULT & APS SERVICES	35,000	38,000
053020-5718	CLIENT PURCHASED SVCS	150,000	150,000
053020-5725	VIEW PURCHASED SVCS	107,000	100,000
053020-5730	SNAPET PLEDGE	27,005	27,005
053020-5750	FAMILY OUTREACH GRANT	248,000	345,000
TOTAL PUBLIC ASSISTANCE		3,312,574	3,323,005
TOTAL FOR VIRGINIA PUBLIC ASSISTANCE FUND		15,599,208	16,126,999
COMPREHENSIVE SERVICES ACT			
053060-5715	FAMILY COMPREHENSIVE SERVICE	5,681,000	5,800,000
TOTAL FOR COMPREHENSIVE SERVICES ACT FUND		5,681,000	5,800,000
SCHOOL OPERATING FUND			
011000-CLASSROOM INSTRUCTION			
011000-1621	TEACHER SUPPLEMENTS	-	18,605
011000-1621	TEACHER SUPPLEMENTS, ATHL	-	38,205
011000-1650	NATL BD CERT, INCENTIVE BONU	12,500	12,500
011000-1121	TEACHERS, ELEM, REGULAR	14,379,209	15,269,395
011000-1121	TEACHER, ELEM, PALS	10,000	10,000
011000-1121	TEACHERS, ELEM, ESL	284,982	296,385
011000-1121	TEACHERS, ELEM, TITLE I	888,534	924,087
011000-1121	TEACHERS, ELEM, TITLE II	118,298	123,030
011000-1121	TEACHERS, ELEM, SE	1,775,969	2,114,797
011000-1121	TEACHERS, ELEM, FT	645,334	727,244
011000-1151	AIDES, ELEM, REGULAR	1,574,654	1,637,644
011000-1151	AIDES, ELEM, PALS	273,321	273,321
011000-1151	AIDES, ELEM, SE	1,055,872	1,177,742
011000-1520	SUB TEACHERS, ELEM, REGULAR	640,000	640,000
011000-1520	SUB TEACHERS, ELEM, TITLE I	19,000	19,000
011000-1520	SUB TEACHERS, ELEM, SE	85,000	85,000
011000-1551	SUB AIDES, ELEM, REGULAR	200,000	200,000
011000-1551	SUB AIDES, ELEM, SE	95,000	95,000
011000-1621	TEACHER SUPPLEMENTS, ELEM, R	64,620	64,620
011000-1621	TEACHER SUPPLEMENTS, ELEM, G	19,690	19,690
011000-1621	TEACHER SUPPLEMENTS, ELEM, O	6,370	6,370
011000-1121	TEACHERS, MIDD, REGULAR	7,739,501	8,112,405
011000-1121	TEACHERS, MIDD, ESL	170,876	177,711
011000-1121	TEACHERS, MIDD, SE	957,854	931,937
011000-1121	TEACHERS, MIDD, FT	258,038	324,755
011000-1121	TEACHERS, MIDD, VOC	903,230	941,998
011000-1128	TEACHERS, MIDD, VOC EXT	65,994	65,994
011000-1151	AIDES, MIDD, REGULAR	129,163	174,127
011000-1151	AIDES, MIDD, SE	601,305	635,252
011000-1151	AIDES, MIDD, FT	44,962	46,761
011000-1520	SUB TEACHERS, MIDD, REGULAR	300,000	300,000
011000-1520	SUB TEACHERS, MIDD, SE	55,000	55,000
011000-1520	SUB TEACHERS, MIDD, VOC	18,500	18,500
011000-1520	SUB NURSE, SUMMER ENRICH	520	-
011000-1551	SUB AIDES, MIDD, REGULAR	8,700	8,700
011000-1551	SUB AIDES, MIDD, SE	30,000	30,000
011000-1621	TEACHER SUPPLEMENTS, MIDD, R	25,200	27,900
011000-1621	TEACHER SUPPLEMENTS, MIDD, A	11,905	14,805
011000-1621	TEACHER SUPPLEMENTS, MIDD, V	3,600	4,500
011000-1621	TEACHER SUPPLEMENTS, MIDD, G	7,160	8,950
011000-1621	TEACHER SUPPLEMENTS, MIDD, O	7,260	9,075
011000-1621	TEACHER SUPPLEMENTS, MIDD, A	84,720	105,900
011000-1621	TEACHER SUPPLEMENTS, MIDD, S	-	13,750
011000-1121	TEACHERS, HIGH, REGULAR	9,663,008	10,005,184
011000-1121	TEACHERS, HIGH, ESL	168,087	174,811
011000-1121	TEACHERS, HIGH, SE	856,919	941,979
011000-1121	TEACHERS, HIGH, FT	307,029	319,312

011000-1121	TEACHERS, HIGH, VOC	2,307,971	2,386,346
011000-1128	TEACHERS, HIGH, VOC EXT	180,285	180,285
011000-1151	AIDES, HIGH, SE	501,675	521,767
011000-1151	AIDES, HIGH, FT	80,681	83,909
011000-1520	SUB TEACHERS, HIGH, REGULAR	410,000	410,000
011000-1520	SUB TEACHERS, HIGH, SE	25,000	25,000
011000-1520	SUB TEACHERS, HIGH, VOC	37,000	37,000
011000-1551	SUB AIDES, HIGH, SE	15,000	15,000
011000-1621	TEACHER SUPPLEMENTS, HIGH, C	22,925	22,925
011000-1621	TEACHER SUPPLEMENTS, HIGH, A	95,085	95,085
011000-1621	TEACHER SUPPLEMENTS, HIGH, S	10,025	10,025
011000-1621	TEACHER SUPPLEMENTS, HIGH, 5	5,675	5,675
011000-1621	TEACHER SUPPLEMENTS, HIGH, V	36,010	36,010
011000-1621	TEACHER SUPPLEMENTS, HIGH, G	8,950	8,950
011000-1621	TEACHER SUPPLEMENTS, HIGH, O	84,825	84,825
011000-1621	TEACHER SUPPLEMENTS, HIGH, A	902,585	902,585
011000-1621	TEACHER SUPPLEMENTS, SAT SCH	4,500	4,500
011000-1621	TEACHER SUPPLEMENTS, HIGH, S	-	13,750
011000-1121	TEACHERS, ELEM, AFTER SCH RE	-	158,800
011000-1121	TEACHERS,ELEM,AFTER,ARPA SET	134,735	-
011000-1121	TEACHERS, MIDD, AFTER SCH RE	-	52,000
011000-1121	TEACHERS,MIDD,AFTER,ARPA SET	17,447	-
011000-1121	TEACHERS, HIGH, AFTER SCH RE	7,500	7,500
011000-1121	TEACHER,HIGH,AFTER,ARPA SET	16,641	-
011000-1121	TEACHERS, REG, ALL-IN INITIA	-	84,000
011000-1121	TEACHERS, SE, POST HIGH PROG	240,980	250,622
011000-1121	TEACHERS, SE, SUMMER SCHOOL	-	40,000
011000-1121	TEACHERS, SUMMER SCHOOL	62,390	62,390
011000-1121	TEACHERS,SUMMER ACADEMY,ARPA	239,361	-
011000-1121	TEACHERS, HIGH SUMMER SCHOOL	8,550	63,000
011000-1121	TEACHERS, PRESCHOOL	370,141	419,129
011000-1121	TEACHERS, PRESCHOOL GRANT	57,252	59,542
011000-1130	ITCV COORDINATOR	318,153	325,093
011000-1151	AIDES, ALL IN VIRGINIA INITI	111,472	264,747
011000-1151	AIDES, SE, POST HIGH PROGRAM	228,667	237,816
011000-1151	AIDES, SE, SUMMER SCHOOL	-	10,000
011000-1151	AIDES,SUMMER ACADEMY,ARPA	56,640	
011000-1151	AIDES, PRESCHOOL	234,842	244,240
011000-1621	SUPP,PROF DEVELOP,ARPA SET A	85,200	-
011000-1121	TEACHERS, VPI	595,747	619,583
011000-1151	AIDES, VPI	213,633	222,179
011000-2100	FICA, UNDESIGNATED	20,344	21,767
011000-2100	FICA, SE	2,000	2,000
011000-2100	FICA, FT	450	450
011000-2800	OTHER BENEFITS	135,776	134,860
011000-2800	TUITION ASSISTANCE	99,195	99,195
011000-2100	FICA, ELEM, REGULAR	1,208,306	1,284,498
011000-2100	FICA, ELEM, RTI	4,943	4,943
011000-2100	FICA, ELEM, PALS	22,641	22,641
011000-2100	FICA, ELEM, ESL	21,802	22,673
011000-2100	FICA, ELEM, SCIENCE	420	420
011000-2100	FICA, ELEM, TITLE I	69,425	72,146
011000-2100	FICA, ELEM, TITLE II	9,050	9,412
011000-2100	FICA, ELEM, SE	230,406	265,660
011000-2100	FICA, ELEM, FT	49,368	55,638
011000-2100	FICA, ELEM, GIFTED	1,506	1,506
011000-2100	FICA, ELEM, OTHER	487	487
011000-2210	VRS, ELEM, REGULAR	1,537,216	1,508,056
011000-2210	VRS, ELEM, ESL	20,576	19,609
011000-2210	VRS, ELEM, TITLE I	118,487	112,918
011000-2210	VRS, ELEM, TITLE II	11,047	10,528

011000-2210	VRS, ELEM, SE	169,156	193,083
011000-2210	VRS, ELEM, FT	36,979	35,242
011000-2220	VRS HYBRID, ELEM, REGULAR	1,183,268	1,272,519
011000-2220	VRS HYBRID, ELEM, ESL	26,788	29,638
011000-2220	VRS HYBRID, ELEM, TITLE I	29,190	33,482
011000-2220	VRS HYBRID, ELEM, TITLE II	8,614	9,422
011000-2220	VRS HYBRID, ELEM, SE	301,500	334,396
011000-2220	VRS HYBRID, ELEM, FT	70,276	82,733
011000-2300	HEALTH INS, ELEM, REGULAR	2,862,302	2,950,562
011000-2300	HEALTH INS, ELEM, ESL	44,724	44,724
011000-2300	HEALTH INS, ELEM, TITLE I	111,078	111,078
011000-2300	HEALTH INS, ELEM, TITLE II	20,568	20,568
011000-2300	HEALTH INS, ELEM, SE	683,392	753,822
011000-2300	HEALTH INS, ELEM, FT	105,922	116,012
011000-2400	GROUP LIFE INS, ELEM, REGULA	219,868	232,320
011000-2400	GROUP LIFE INS, ELEM, ESL	3,819	3,971
011000-2400	GROUP LIFE INS, ELEM, TITLE	11,906	12,383
011000-2400	GROUP LIFE INS, ELEM, TITLE	1,586	1,648
011000-2400	GROUP LIFE INS, ELEM, SE	37,938	44,117
011000-2400	GROUP LIFE INS, ELEM, FT	8,649	9,743
011000-2510	VRS, VLDP, ELEM, REGULAR	33,464	34,759
011000-2510	VRS, VLDP, ELEM, ESL	758	788
011000-2510	VRS, VLDP, ELEM, TITLE I	826	858
011000-2510	VRS, VLDP, ELEM, TITLE II	244	253
011000-2510	VRS, VLDP, ELEM, SE	8,526	9,518
011000-2510	VRS, VLDP, ELEM, FT	1,987	2,331
011000-2750	VRS, HIC, ELEM, REGULAR	198,560	209,769
011000-2750	VRS, HIC, ELEM, ESL	3,449	3,586
011000-2750	VRS, HIC, ELEM, TITLE I	10,752	11,183
011000-2750	VRS, HIC, ELEM, TITLE II	1,431	1,488
011000-2750	VRS, HIC, ELEM, SE	33,836	39,379
011000-2750	VRS, HIC, ELEM, FT	7,808	8,799
011000-2100	FICA, MIDD, REGULAR	583,867	619,697
011000-2100	FICA, MIDD, RTI	1,721	2,144
011000-2100	FICA, MIDD, ALT ED	911	911
011000-2100	FICA, MIDD, ESL	13,073	13,596
011000-2100	FICA, MIDD, SE	125,781	126,396
011000-2100	FICA, MIDD, FT	23,180	28,423
011000-2100	FICA, MIDD, VOC	75,837	78,875
011000-2100	FICA, MIDD, GIFTED	548	685
011000-2100	FICA, MIDD, SUMMER ENRICH	1,570	-
011000-2100	FICA, MIDD, OTHER	555	694
011000-2100	FICA, MIDD, ATHL	6,481	8,101
011000-2210	VRS, MIDD, REGULAR	791,093	760,236
011000-2210	VRS, MIDD, ESL	19,166	18,265
011000-2210	VRS, MIDD, SE	126,877	111,132
011000-2210	VRS, MIDD, FT	11,496	20,090
011000-2210	VRS, MIDD, VOC	102,824	97,990
011000-2220	VRS HYBRID, MIDD, REGULAR	546,924	610,283
011000-2220	VRS HYBRID, MIDD, ESL	9,234	10,822
011000-2220	VRS HYBRID, MIDD, SE	132,254	140,093
011000-2220	VRS HYBRID, MIDD, FT	38,863	42,909
011000-2220	VRS HYBRID, MIDD, VOC	58,264	64,492
011000-2300	HEALTH INS, MIDD, REGULAR	1,296,347	1,334,594
011000-2300	HEALTH INS, MIDD, ESL	28,132	28,132
011000-2300	HEALTH INS, MIDD, SE	348,546	340,494
011000-2300	HEALTH INS, MIDD, FT	55,572	63,624
011000-2300	HEALTH INS, MIDD, VOC	142,594	142,594
011000-2400	GROUP LIFE INS, MIDD, REGULA	108,393	114,923
011000-2400	GROUP LIFE INS, MIDD, ESL	2,291	2,381
011000-2400	GROUP LIFE INS, MIDD, SE	20,891	21,002

011000-2400	GROUP LIFE INS, MIDD, FT	4,059	4,979
011000-2400	GROUP LIFE INS, MIDD, VOC	12,986	13,507
011000-2510	VRS, VLDP, MIDD, REGULAR	15,766	16,987
011000-2510	VRS, VLDP, MIDD, ESL	261	272
011000-2510	VRS, VLDP, MIDD, SE	3,741	3,936
011000-2510	VRS, VLDP, MIDD, FT	1,099	1,126
011000-2510	VRS, VLDP, MIDD, VOC	1,648	1,713
011000-2750	VRS, HIC, MIDD, REGULAR	97,880	103,774
011000-2750	VRS, HIC, MIDD, ESL	2,068	2,150
011000-2750	VRS, HIC, MIDD, SE	18,867	18,960
011000-2750	VRS, HIC, MIDD, FT	3,667	4,496
011000-2750	VRS, HIC, MIDD, VOC	11,729	12,196
011000-2100	FICA, HIGH, REGULAR	720,754	756,969
011000-2100	FICA, HIGH, CHORAL	1,754	1,754
011000-2100	FICA, HIGH, CHORUS	180	180
011000-2100	FICA, HIGH, RTI	-	3,098
011000-2100	FICA, HIGH, ALT ED	7,274	7,274
011000-2100	FICA, HIGH, SOL REMED	898	898
011000-2100	FICA, HIGH, ESL	12,858	13,374
011000-2100	FICA, HIGH, SE	107,762	115,802
011000-2100	FICA, HIGH, FT	29,658	30,848
011000-2100	FICA, HIGH, 504 COORDINATORS	434	434
011000-2100	FICA, HIGH, VOC	195,939	201,942
011000-2100	FICA, HIGH, GIFTED	685	685
011000-2100	FICA, HIGH, OTHER	6,489	6,489
011000-2100	FICA, HIGH, ATHL	69,048	71,971
011000-2100	FICA, SATURDAY SCHOOL	344	344
011000-2210	VRS, HIGH, REGULAR	1,005,968	966,753
011000-2210	VRS, HIGH, ESL	10,511	10,017
011000-2210	VRS, HIGH, SE	74,886	71,370
011000-2210	VRS, HIGH, FT	6,479	6,174
011000-2210	VRS, HIGH, VOC	252,304	237,227
011000-2220	VRS HYBRID, HIGH, REGULAR	623,407	705,667
011000-2220	VRS HYBRID, HIGH, ESL	17,425	19,377
011000-2220	VRS HYBRID, HIGH, SE	150,911	166,820
011000-2220	VRS HYBRID, HIGH, FT	57,960	62,299
011000-2220	VRS HYBRID, HIGH, VOC	161,247	179,837
011000-2300	HEALTH INS, HIGH, REGULAR	1,514,264	1,534,394
011000-2300	HEALTH INS, HIGH, ESL	28,620	28,620
011000-2300	HEALTH INS, HIGH, SE	302,168	310,220
011000-2300	HEALTH INS, HIGH, FT	68,392	68,392
011000-2300	HEALTH INS, HIGH, VOC	363,372	363,372
011000-2400	GROUP LIFE INS, HIGH, REGULA	132,339	139,174
011000-2400	GROUP LIFE INS, HIGH, ESL	2,252	2,342
011000-2400	GROUP LIFE INS, HIGH, SE	18,203	19,612
011000-2400	GROUP LIFE INS, HIGH, FT	5,195	5,403
011000-2400	GROUP LIFE INS, HIGH, VOC	33,343	34,391
011000-2510	VRS, VLDP, HIGH, REGULAR	17,788	18,800
011000-2510	VRS, VLDP, HIGH, ESL	492	513
011000-2510	VRS, VLDP, HIGH, SE	4,269	4,677
011000-2510	VRS, VLDP, HIGH, FT	1,639	1,705
011000-2510	VRS, VLDP, HIGH, VOC	4,559	4,742
011000-2750	VRS, HIC, HIGH, REGULAR	119,791	125,973
011000-2750	VRS, HIC, HIGH, ESL	2,034	2,115
011000-2750	VRS, HIC, HIGH, SE	16,443	17,708
011000-2750	VRS, HIC, HIGH, FT	4,691	4,879
011000-2750	VRS, HIC, HIGH, VOC	30,106	31,055
011000-2800	TUITION ASSIST	300	300
011000-2100	FICA, JVG GRANT	1,530	1,530
011000-2800	OTHER BENEFITS, BGHS, JVG GR	20,000	20,000
011000-2100	FICA, ARPA SET ASIDE	6,382	-

011000-2100	FICA	-	2,085
011000-2100	FICA, ELEM, AFTER SCHL REMED	-	12,200
011000-2100	FICA,ELEM,AFTER,ARPA SET ASI	10,180	-
011000-2100	FICA, MIDD, AFTER SCHL REMED	-	4,025
011000-2100	FICA,MIDD,AFTER,ARPA SET ASI	1,330	-
011000-2100	FICA, HIGH, AFTER SCHL REMED	574	574
011000-2100	FICA,HIGH,AFTER,ARPA SET ASI	1,269	-
011000-2100	FICA, SPED	35,928	37,365
011000-2100	FICA, SE, SUMMER SCHOOL	2,895	3,825
011000-2100	FICA, STUDENT APPRENTICE	1,928	1,928
011000-2100	FICA, SUMMER SCHOOL	4,910	4,910
011000-2100	FICA,SUMMER ACADEMY,ARPA SET	22,645	-
011000-2100	FICA, HIGH SUMMER SCHOOL	655	4,820
011000-2100	FICA, PRESCHOOL	46,280	50,748
011000-2100	FICA, ITCV	24,338	25,175
011000-2100	FICA, PRESCHOOL GRANT	4,380	4,555
011000-2210	VRS, SE, POST HIGH PROGRAM	36,082	34,388
011000-2210	VRS, PRESCHOOL	31,652	35,372
011000-2210	VRS, ITCV	45,352	43,221
011000-2210	VRS, PRESCHOOL GRANT	9,515	9,068
011000-2220	VRS HYBRID, SE, POST HIGH PR	41,974	42,775
011000-2220	VRS HYBRID, PRESCHOOL	68,896	73,957
011000-2300	HEALTH INS, SE, POST HIGH PR	97,870	97,870
011000-2300	HEALTH INS, PRESCHOOL	136,079	140,105
011000-2300	HEALTH INS, ITCV	51,192	51,192
011000-2300	HEALTH INS, PRESCHOOL GRANT	8,052	8,052
011000-2400	GROUP LIFE INS, SE, POST HIG	6,292	6,543
011000-2400	GROUP LIFE INS, PRESCHOOL	8,106	8,890
011000-2400	GROUP LIFE INS, ITCV	3,657	3,804
011000-2400	GROUP LIFE INS, PRESCHOOL GR	767	798
011000-2510	VRS, VLDP, SE, POST HIGH PRO	1,186	1,234
011000-2510	VRS, VLDP, PRESCHOOL	1,948	2,026
011000-2750	VRS, HIC, SE, POST HIGH PROG	5,683	5,909
011000-2750	VRS, HIC, PRESCHOOL	7,322	8,026
011000-2750	VRS, HIC, ITCV	3,302	3,434
011000-2750	VRS, HIC, PRESCHOOL GRANT	693	720
011000-2800	OTHER BENEFITS, ITCV	426	426
011000-2999	BENEFITS, ALL IN VA INITIATI	8,528	20,253
011000-2100	FICA, VPI	61,918	64,395
011000-2210	VRS, VPI	65,558	62,477
011000-2220	VRS HYBRID, VPI	68,961	72,857
011000-2300	HEALTH INS, VPI	165,871	165,871
011000-2400	GROUP LIFE INS, VPI	10,848	11,279
011000-2510	VRS, VLDP, VPI	1,950	2,028
011000-2750	VRS, HIC, VPI	9,794	10,184
011000-3100	PROF SERVICES, DIGITAL TRANS	5,400	5,400
011000-3100	PROF SERVICES, SE	1,300,000	1,500,000
011000-3100	PROF SERVICES, PARENT TRAINI	109,983	102,227
011000-3100	PROF SERVICES, GIFTED	-	7,000
011000-3200	CONTRACTED SERV, SPEECH SUPE	23,760	-
011000-3100	PROF SERVICES, ELEM, REGULAR	6,600	2,100
011000-3100	PROF SERVICES, ELEM, CHORUS	900	-
011000-3100	PROF SERVICES, ELEM, ENGLISH	-	5,250
011000-3100	PROF SERVICES, ELEM, MATH	-	3,000
011000-3100	PROF SERVICES, ELEM, HISTORY	-	5,000
011000-3100	PROF SERVICES, ELEM, TITLE I	-	26,470
011000-3100	PROF SERVICES, ELEM, ESL	2,275	3,000
011000-3100	PROF SERVICES, ELEM, MUSIC	-	1,900
011000-3100	PROF SERVICES, ELEM, SCIENCE	7,800	9,000
011000-3100	PROF SERVICES, ELEM, TITLE 1	10,000	40,000
011000-3100	PROF SERVICES, ELEM, TITLE I	4,300	4,300

011000-3100	PROF SERVICES, ELEM, TITLE I	-	95,000
011000-3100	PROF SERVICES, ELEM, GIFTED	4,850	9,000
011000-3300	MAINTENANCE SERVICE, ELEM, A	1,000	1,000
011000-3100	PROF SERVICES, MIDD, REGULAR	20,825	5,500
011000-3100	PROF SERVICES, MIDD, MUSIC	750	750
011000-3100	PROF SERVICES, MIDDLE, CHORU	2,500	2,000
011000-3100	PROF SERVICES, MIDD, ENGLISH	-	3,475
011000-3100	PROF SERVICES, MIDD, MATH	-	2,000
011000-3100	PROF SERVICES, MIDD, ESL	1,675	2,000
011000-3100	PROF SERVICES	500	500
011000-3100	PROF SERVICES, MIDD, PERKINS	3,350	3,350
011000-3100	PROF SERVICES, MIDD, GIFTED	4,850	5,000
011000-3100	PROF SERVICES, SUMMER ENRICH	20,000	-
011000-3100	PROF SERVICES, MIDD, ATHL	9,800	12,250
011000-3300	MAINTENANCE SERVICE, MIDD, M	-	12,000
011000-3300	MAINTENANCE SERVICE, MIDD, A	1,000	1,000
011000-3300	MAINTENANCE SERVICE, MIDD, S	1,000	1,000
011000-3300	MAINTENANCE SERVICE, MIDD, V	-	1,750
011000-3300	MAINTENANCE SERVICE, MIDD, H	856	1,000
011000-3300	MAINTENANCE SERVICE	500	500
011000-3300	MAINTENANCE SERVICE, BMMS, M	2,000	-
011000-3300	MAINTENANCE SERVICE, SMS, MU	2,000	-
011000-3300	MAINTENANCE SERVICE, SDMS, M	2,000	-
011000-3300	MAINTENANCE SERVICE, WMS, MU	2,000	-
011000-3100	PROF SERVICES, HIGH, REGULR	6,900	3,100
011000-3100	PROF SERVICES, HIGH, MUSIC	5,650	750
011000-3100	PROF SERVICES, HIGH, CHORUS	7,500	7,500
011000-3100	PROF SERVICES, HIGH, ENGLISH	-	3,900
011000-3100	PROF SERVICES, HIGH, MATH	-	2,000
011000-3100	PROF SERVICES, HIGH, ISAEP	4,942	4,000
011000-3100	PROF SERVICES, HIGH, SOL REM	9,765	9,765
011000-3100	PROF SERVICES, HIGH, TESTING	6,000	6,000
011000-3100	PROF SERVICES, HIGH, ESL	1,650	2,000
011000-3100	PROF SERVICES	2,500	2,500
011000-3100	PROF SERVICES, HIGH, TITLE I	1,028	1,028
011000-3100	PROF SERVICES, HIGH, SPEC. E	37,828	40,000
011000-3100	PROF SERVICES, HIGH, VOCATIO	123,057	154,350
011000-3100	PROF SERVICES, PERKINS	12,500	12,500
011000-3100	PROF SERVICES, HIGH, GIFTED	4,800	5,000
011000-3100	PROF SERVICES, ATHL TRAINERS	117,700	117,700
011000-3300	MAINTENANCE SERVICE, HIGH, M	-	8,000
011000-3300	MAINTENANCE SERVICE, ART	1,000	1,000
011000-3300	MAINTENANCE SERVICE, HIGH, S	1,000	1,000
011000-3300	MAINTENANCE SERVICE, HIGH, V	2,000	2,000
011000-3300	MAINTENANCE SERVICE, HIGH, A	4,325	4,325
011000-3300	MAINTENANCE SERVICE, HIGH, H	-	450
011000-3300	MAINTENANCE SERVICE, HIGH, T	571	700
011000-3810	TUITION, REG GENESIS SCHOOL	360,852	414,924
011000-3810	TUITION, GOV SCHOOL GIFTED	3,000	3,000
011000-3100	PROF SERVICES, BGHS, JVG GRA	5,000	5,000
011000-3100	PROF SERVICES, BGHS, ATHL	6,055	19,055
011000-3300	MAINTENANCE SERVICE, BGHS, M	1,200	-
011000-3100	PROF SERVICES, FDHS, ATHL	6,055	19,055
011000-3300	MAINTENANCE SERVICE, FDHS, M	1,200	-
011000-3100	PROF SERVICES, RHS, ATHL	6,055	19,055
011000-3300	MAINTENANCE SERVICE, RHS, MU	1,200	-
011000-3100	PROF SERVICES, SDHS - ATHLET	6,055	19,055
011000-3300	MAINTENANCE SERVICE, SDHS, M	1,200	-
011000-3100	PROF SERVICES, WMHS - ATHLET	6,055	19,055
011000-3300	MAINTENANCE SERVICE, WMHS, M	1,200	-
011000-3100	PROF SERVICES,REG,ARPA SET A	61,575	-

011000-3100	PROF SERVICES, SPED SUM SCH	37,890	37,890
011000-3100	PROF SERVICES, STUDENT APPRE	25,200	25,200
011000-3100	PROF SERVICES, ITCV, CONTRAC	6,000	6,000
011000-3100	PROF SERVICES, PRESCHOOL GRA	-	755
011000-3810	TUITION, PRIVATE SCHOOL	45,176	45,000
011000-3100	PROF SERVICES, VPI	4,000	5,100
011000-5504	CONFERENCE/INSERVICE, REGU	3,000	3,000
011000-5504	CONFERENCE, MUSIC	2,856	5,000
011000-5504	CONFERENCE, ART	2,611	5,000
011000-5504	CONFERENCE, CHORUS	2,652	2,000
011000-5504	CONFERENCE, PHYS ED	405	2,000
011000-5504	CONFERENCES, ASST TECHNOLOGY	1,000	1,000
011000-5801	DUES/MEMBERSHIP, MUSIC	980	1,500
011000-5801	DUES/MEMBERSHIP, ART	-	2,000
011000-5801	DUES/MEMBERSHIP, CHORUS	2,340	1,200
011000-5501	MILEAGE, PHYS. ED	111	-
011000-5501	TRAVEL, ELEM, REGULAR	1,750	1,750
011000-5504	CONFERENCE REIMB, ELEM, REGU	10,750	8,000
011000-5504	CONFERENCE REIMB, ELEM, MATH	-	4,900
011000-5504	CONFERENCE REIMB, TITLE III	2,000	-
011000-5504	CONFERENCE REIMB, ELEM, MUSI	-	2,000
011000-5504	CONFERENCE REIMB, ELEM, SCIE	-	350
011000-5504	CONFERENCE REIMB, ELEM, TITL	27,000	30,000
011000-5801	DUES/MEMBERSHIPS, ELEM, ART	855	-
011000-5801	DUES/MEMBERSHIPS, ELEM, MUSI	-	1,250
011000-5501	TRAVEL, MIDD, REGULAR	1,000	1,000
011000-5501	TRAVEL, MIDD, AG	393	500
011000-5501	TRAVEL, MIDD, HOME EC	200	750
011000-5501	TRAVEL, MIDD, BUSINESS	100	200
011000-5501	TRAVEL, MIDD, TECH PREP	200	200
011000-5504	CONFERENCE REIMB, MIDD, REGU	7,500	4,500
011000-5504	CONFERENCE REIMB, MIDD, ENGL	-	3,500
011000-5504	CONFERENCE REIMB, MIDD, MATH	-	1,000
011000-5504	CONFERENCE REIMB, MIDD, HIST	-	3,500
011000-5504	CONFERENCES/ED/INSERVICE	-	1,000
011000-5504	CONFERENCE EXP, MIDD, VOC	1,000	1,000
011000-5504	CONFERENCE REIMB, MIDD, AG	4,000	10,000
011000-5504	CONFERENCE REIMB, MIDD, HOME	10,000	10,000
011000-5504	CONFERENCE, MIDDLE, BUSINESS	400	3,000
011000-5504	CONFERENCE REIMB, MIDD, TECH	4,493	8,000
011000-5801	DUES/MEMBERSHIPS, MIDD, ART	380	-
011000-5801	DUES/MEMBERSHIP, MIDD, AG	2,000	2,500
011000-5801	DUES/MEMBERSHIP, MIDD, FCS	2,000	2,500
011000-5801	DUES/MEMBERSHIP, MIDD, BUSIN	2,000	2,500
011000-5801	DUES/MEMEBERSHIP, MIDD, TECH	2,000	2,500
011000-5501	TRAVEL, HIGH, REGULAR	900	900
011000-5501	TRAVEL, HIGH, AG	750	1,000
011000-5501	TRAVEL, HIGH, HEALTH OCCUP	59	200
011000-5501	TRAVEL, HIGH, HOME EC	650	650
011000-5501	TRAVEL, HIGH, BUSINESS	100	100
011000-5501	TRAVEL, HIGH, TECH PREP	100	100
011000-5501	TRAVEL, HIGH, TRADE & INDUST	600	100
011000-5504	CONFERENCE REIMB, HIGH, REGU	12,000	8,000
011000-5504	CONFERENCE REIMB, HIGH, ENGL	-	1,750
011000-5504	CONFERENCE REIMB, HIGH, MATH	-	750
011000-5504	CONFERENCE REIMB, HIGH, HIST	-	1,750
011000-5504	CONFERENCE REIMB, ISAP	-	500
011000-5504	CONFERENCE/EDUC/IN-SERVICE	500	1,000
011000-5504	CONFERENCE, HIGH, CAREER & T	2,500	2,500
011000-5504	CONFERENCE REIMB, HIGH, AG	19,000	10,000
011000-5504	CONFERENCE, HIGH, HEALTH OCC	1,000	1,000

011000-5504	CONFERENCE REIMB, HIGH, HOME	13,000	10,000
011000-5504	CONFERENCE REIMB, HIGH, BUSI	2,000	3,000
011000-5504	CONFERENCE REIMB, HIGH, TECH	9,173	8,000
011000-5504	CONFERENCE, HIGH, TRADE/INDU	100	
011000-5801	DUES/MEMBERSHIPS, HIGH, ART	665	-
011000-5801	DUES/MEMBERSHIPS, HIGH, VOC	2,000	-
011000-5801	DUES/MEMBERSHIP, HIGH, AG	1,500	2,500
011000-5801	DUES/MEMBERSHIP, HIGH, FCS	1,500	2,500
011000-5801	DUES/MEMBERSHIP, HIGH, BUSIN	1,600	2,500
011000-5801	DUES/MEMBERSHIP, HIGH, TECHN	1,500	2,500
011000-5801	DUES/MEMBERSHIPS, HIGH, EFE	1,500	250
011000-5801	DUES/MEMBERSHIPS, VHSL	17,333	17,333
011000-5400	LEASES/RENTALS, SPED	2,920	3,000
011000-5501	TRAVEL, LOCAL INFANT/TODDLER	5,000	5,000
011000-5801	DUES/MEMBERSHIPS, ITCV	130	130
011000-5501	TRAVEL, VPI	2,000	2,000
011000-5504	CONFERENCE EXPENSE, VPI	11,800	7,300
011000-6011	TEXTBOOKS, DIGITAL	176,371	150,000
011000-6012	TEXTBOOKS, REPLACEMENTS	-	150,000
011000-6013	EDUC SUPPLIES, CHORUS	12,378	7,500
011000-6013	EDUC SUPPLIES, DIGITAL TRANS	1,000	1,000
011000-6013	EDUC SUPPLIES, ASST TECH	1,250	1,000
011000-6013	EDUC SUPPLIES, GIFTED	27,350	26,500
011000-6013	EDUC SUPPLIES, SUMMER ENRICH	5,400	-
011000-6014	EDUC SUPPLIES, GIFTED	1,500	2,500
011000-6040	TECHNOLOGY SOFTWARE, DGI	491,219	593,600
011000-6040	TECHNOLOGY SOFTWARE, ESL	-	3,000
011000-6040	TECHNOLOGY SOFTWARE, ASST TE	7,750	16,000
011000-6040	TECHNOLOGY SOFTWARE, G&T	21,600	20,000
011000-6050	NON-CAP TECH HARDWARE, ART	848	-
011000-6050	NON-CAP TECH HARDWARE, SE	3,690	1,500
011000-6050	NON-CAP TECH HARDWARE, ASST	4,000	8,000
011000-6070	CONSUMABLE EQUIP, SCIENCE	770	11,400
011000-6012	TEXTBOOKS, ELEM	101,396	75,000
011000-6013	EDUC SUPPLIES, ELEM, REGULAR	-	6,700
011000-6013	EDUC SUPPLIES, ELEM, ART	25,000	30,000
011000-6013	EDUC SUPPLIES, ELEM, CHORUS	26,233	-
011000-6013	EDUC SUPPLIES, ELEM, PHYS ED	17,884	20,000
011000-6013	EDUC SUPPLIES, ELEM PROJECT	4,500	4,500
011000-6013	EDUC SUPPLIES, ELEM TITLE II	2,332	550
011000-6013	EDUC SUPPLIES, ELEM, PALS	119,031	99,931
011000-6013	EDUC SUPPLIES, ELEM, ESL	1,164	-
011000-6013	EDUC SUPPLIES, ELEM, MUSIC	-	28,800
011000-6013	EDUC SUPPLIES, ELEM, TITLE I	27,000	58,500
011000-6013	EDUC SUPPLIES, ELEM, TITLE I	67,500	-
011000-6013	EDUC SUPPLIES, ELEM, SE	2,000	6,000
011000-6013	EDUC SUPPLIES, ELEM, GIFTED	-	9,000
011000-6014	EDUC SUPPLIES, ELEM, REGULAR	49,065	-
011000-6014	EDUC SUPPLIES, ELEM, ENGLISH	-	26,800
011000-6014	EDUC SUPPLIES, ELEM, MATH	-	13,875
011000-6014	EDUC SUPPLIES, ELEM, HISTORY	-	15,000
011000-6014	EDUC SUPPLIES, ELEM, ESL	-	1,200
011000-6014	EDUC SUPPLIES, ELEM, SCIENCE	40,500	40,500
011000-6014	EDUC SUPPLIES, ELEM, TITLE I	47,180	
011000-6016	PARENTAL INVOLVEMENT TITLE I	70,500	106,179
011000-6040	SOFTWARE/ ON LINE SUPPLIES,	500	5,000
011000-6040	TECHNOLOGY SOFTWARE, ELEM, M	-	6,500
011000-6013	EDUC SUPPLIES, CASL, REGULAR	18,655	18,655
011000-6013	EDUC SUPPLIES, CHVL, REGULAR	12,568	12,568
011000-6013	EDUC SUPPLIES, CLYM, REGULAR	22,106	22,135
011000-6013	EDUC SUPPLIES, CGVL, REGULAR	4,941	4,941

011000-6013	EDUC SUPPLIES, NRES, REGULAR	7,841	7,841
011000-6013	EDUC SUPPLIES, RES, REGULAR	21,404	21,433
011000-6013	EDUC SUPPLIES, SDES, REGULAR	16,764	16,764
011000-6013	EDUC SUPPLIES, SES, REGULAR	13,458	13,458
011000-6013	EDUC SUPPLIES, WES, REGULAR	18,997	18,997
011000-6007	REPAIR SUPPLIES, MIDD, CAREE	-	1,500
011000-6007	REPAIR SUPPLIES, MIDD, AG	369	-
011000-6012	TEXTBOOKS, MIDD	-	75,000
011000-6013	EDUC SUPPLIES, MIDD, REGULAR	-	2,000
011000-6013	EDUC SUPPLIES, MIDD, MUSIC	54,600	70,000
011000-6013	EDUC SUPPLIES, MIDD, ART	13,700	18,000
011000-6013	EDUC SUPPLIES, MIDD, CHORUS	21,250	25,000
011000-6013	EDUC SUPPLIES, MIDD, PHYS ED	6,200	8,000
011000-6013	EDUC SUPPLIES, MIDD, MATH	-	14,125
011000-6013	EDUC SUPPLIES, MIDD, TITLE I	2,600	550
011000-6013	EDUC SUPPLIES, MIDD, SCIENCE	-	10,000
011000-6013	EDUC SUPPLIES, MIDD, SE	2,000	6,000
011000-6013	EDUC SUPPLIES, MIDD, PERKINS	4,820	500
011000-6013	EDUC SUPPLIES, MIDD, GIFTED	-	5,000
011000-6013	EDUC SUPPLIES, MIDD, ATHL	8,000	47,450
011000-6014	EDUC SUPPLIES, MIDD, REGULAR	32,121	-
011000-6014	EDUC SUPPLIES, MIDD, ENGLISH	-	12,200
011000-6014	EDUC SUPPLIES, MIDD, HISTORY	-	11,500
011000-6014	EDUC SUPPLIES, MIDD, ESL	850	850
011000-6014	EDUC SUPPLIES, MIDD, SCIENCE	7,672	7,500
011000-6040	TECHNOLOGY SOFTWARE, ON-LINE	10,227	-
011000-6040	TECHNOLOGY SOFTWARE, MIDD, E	-	1,500
011000-6040	TECHNOLOGY SOFTWARE, MIDD, M	-	14,125
011000-6040	TECHNOLOGY SOFTWARE, TESTING	9,500	9,500
011000-6040	TECH SOFTWARE, TITLE III PAR	1,000	-
011000-6040	TECHNOLOGY SOFTWARE, MIDD, S	3,900	5,000
011000-6040	TECHNOLOGY SOFTWARE, MIDD, V	-	2,000
011000-6040	TECH SOFTWARE, MIDD, PERKINS	5,072	5,072
011000-6050	NON-CAP TECH HARDWARE, TESTI	700	700
011000-6050	NON-CAP TECH HARDWARE, MIDD,	-	16,760
011000-6050	NON-CAP TECH HARDWARE, MID,	16,760	3,238
011000-6070	CONSUMABLE EQUIP, MIDD, PERK	16,380	25,043
011000-6013	EDUC SUPPLIES, BMMS, REGULAR	18,397	-
011000-6013	EDUC SUPPLIES, BMMS, SCIENCE	1,575	-
011000-6013	EDUC SUPPLIES, BMMS, AG	400	-
011000-6013	EDUC SUPPLIES, BMMS, HOME EC	3,700	-
011000-6013	EDUC SUPPLIES, BMMS, BUSINES	2,437	-
011000-6013	EDUC SUPPLIES, BMMS, TECH ED	2,740	-
011000-6040	TECHNOLOGY SOFTWARE	160	-
011000-6070	CONSUMABLE EQUIP, BMMS, AG	1,800	-
011000-6070	CONSUMABLE EQUIP, BMMS, FACS	1,700	-
011000-6070	CONSUMABLE EQUIP, BMMS, BUSI	663	-
011000-6070	CONSUAMBLE EQUIP, BMMS, TECH	1,700	-
011000-6013	EDUC SUPPLIES, SMS, REGULAR	15,816	15,816
011000-6013	EDUC SUPPLIES, SMS, SCIENCE	1,505	-
011000-6013	EDUC SUPPLIES, SMS, AG	4,100	4,300
011000-6013	EDUC SUPPLIES, SMS, HOME EC	4,400	4,500
011000-6013	EDUC SUPPLIES, SMS, BUSINESS	1,700	1,900
011000-6013	EDUC SUPPLIES, SMS, TECH ED	3,500	4,000
011000-6070	CONSUMABLE EQUIP, SMS, AG	1,800	2,000
011000-6070	CONSUMABLE EQUIP, SMS, FACS	1,900	2,100
011000-6070	CONSUMABLE EQUIP, SMS, BUSIN	800	1,000
011000-6070	CONSUMABLE EQUIP, SMS, TECH	1,600	1,800
011000-6013	EDUC SUPPLIES, SDMS, REGULAR	15,149	15,149
011000-6013	EDUC SUPPLIES, SDMS, SCIENCE	1,575	-
011000-6013	EDUC SUPPLIES, SDMS, AG	4,200	4,800

011000-6013	EDUC SUPPLIES, SDMS, HOME EC	4,400	4,800
011000-6013	EDUC SUPPLIES, SDMS, BUSINES	2,100	2,300
011000-6013	EDUC SUPPLIES, SDMS, TECH ED	3,900	4,700
011000-6070	CONSUMABLE EQUIP, SDMS, AG	1,900	2,100
011000-6070	CONSUMABLE EQUIP, SDMS, FACS	2,000	2,200
011000-6070	CONSUMABLE EQUIP, SDMS, BUSI	1,000	1,200
011000-6070	CONSUMABLE EQUIP, SDMS, TECH	1,700	1,900
011000-6013	EDUC SUPPLIES, WMS, REGULAR	19,151	19,151
011000-6013	EDUC SUPPLIES, WMS, SCIENCE	1,925	-
011000-6013	EDUC SUPPLIES, WMS, AG	4,100	4,500
011000-6013	EDUC SUPPLIES, WMS, HOME EC	4,300	4,800
011000-6013	EDUC SUPPLIES, WMS, BUSINESS	2,100	2,300
011000-6013	EDUC SUPPLIES, WMS, TECH ED	4,300	4,700
011000-6070	CONSUMABLE EQUIP, WMS, AG	1,800	2,000
011000-6070	CONSUMABLE EQUIP, WMS, FACS	1,900	2,100
011000-6070	CONSUMABLE EQUIP, WMS, BUSIN	1,000	1,200
011000-6070	CONSUMABLE EQUIP, WMS, TECH	1,900	2,100
011000-6013	EDUC SUPPLIES, BGMS, REGULAR	-	9,465
011000-6013	EDUC SUPPLIES, BGMS, AG	-	4,300
011000-6013	EDUC SUPPLIES, BGMS, HOME EC	-	4,500
011000-6013	EDUC SUPPLIES, BGMS, BUSINES	-	1,900
011000-6013	EDUC SUPPLIES, BGMS, TECH ED	-	4,000
011000-6070	CONSUMABLE EQUIP, BGMS, AG	-	2,000
011000-6070	CONSUMABLE EQUIP, BGMS, FACS	-	2,100
011000-6070	CONSUMABLE EQUIP, BGMS, BUSI	-	1,000
011000-6070	CONSUMABLE EQUIP, BGMS, TECH	-	1,800
011000-6013	EDUC SUPPLIES, RMS, REGULAR	-	10,161
011000-6013	EDUC SUPPLIES, RMS, AG	-	4,300
011000-6013	EDUC SUPPLIES, RMS, HOME EC	-	4,500
011000-6013	EDUC SUPPLIES, RMS, BUSINESS	-	1,900
011000-6013	EDUC SUPPLIES, RMS, TECH ED	-	4,000
011000-6070	CONSUMABLE EQUIP, RMS, AG	-	2,000
011000-6070	CONSUMABLE EQUIP, RMS, FACS	-	2,100
011000-6070	CONSUMABLE EQUIP, RMS, BUSIN	-	1,000
011000-6070	CONSUMABLE EQUIP, RMS, TECH	-	1,800
011000-6007	REPAIR SUPPLIES, HIGH, CAREE	259	1,500
011000-6007	REPAIR SUPPLIES, HIGH, AG	708	-
011000-6012	TEXTBOOKS, HIGH	72,233	75,000
011000-6013	EDUC SUPPLIES, HIGH, REGULAR	-	2,000
011000-6013	EDUC SUPPLIES, HIGH, MUSIC	84,500	90,000
011000-6013	EDUC SUPPLIES, MIDD, ART	17,701	18,000
011000-6013	EDUC SUPPLIES, HIGH, CHORUS	28,550	30,000
011000-6013	EDUC SUPPLIES, HIGH, PHYS ED	7,100	8,000
011000-6013	EDUC SUPPLIES, HIGH, DRAMA	75,000	75,000
011000-6013	EDUC SUPPLIES, HIGH, MATH	-	14,125
011000-6013	EDUC SUPPLIES, ISAEP	187	150
011000-6013	EDUC SUPPLIES, ALT ED	-	3,000
011000-6013	EDUC SUPPLIES, HIGH, TITLE I	2,600	550
011000-6013	EDUC SUPPLIES, HIGH, SCIENCE	-	12,500
011000-6013	EDUC SUPPLIES, HIGH, SE	2,000	6,000
011000-6013	EDUC SUPPLIES, HIGH, PERKINS	3,086	-
011000-6013	EDUC SUPPLIES, HIGH, GIFTED	-	5,000
011000-6013	EDUC SUPPLIES, HIGH, ATHL	6,250	6,250
011000-6014	EDUC SUPPLIES, HIGH, REGULAR	34,552	-
011000-6014	EDUC SUPPLIES, HIGH, ENGLISH	-	8,500
011000-6014	EDUC SUPPLIES, HIGH, HISTORY	-	9,700
011000-6014	EDUC SUPPLIES, HIGH, ESL	850	850
011000-6014	EDUC SUPPLIES, HIGH, SCIENCE	4,465	7,500
011000-6014	EDUC SUPPLIES, HIGH, VOC	1,000	1,000
011000-6040	SOFTWARE / ON-LINE SUPPLIES	32,850	-
011000-6040	TECHNOLOGY SOFTWARE, HIGH, E	-	5,000

011000-6040	TECHNOLOGY SOFTWARE, HIGH, M	-	14,125
011000-6040	TECHNOLOGY SOFTWARE, ISAFP	1,000	1,550
011000-6040	SOFTWARE, HIGH SCHOOL, ALT.	2,100	2,100
011000-6040	TECH SOFTWARE, HIGH, TITLE I	1,000	-
011000-6040	SOFTWARE, HIGH SCHOOL, ESL	2,400	-
011000-6040	TECH SOFTWARE, HIGH, SCIENCE	3,900	5,000
011000-6040	TECH SOFTWARE, HIGH, VOC	2,000	2,000
011000-6040	TECH SOFTWARE, HIGH, PERKINS	24,181	24,181
011000-6040	TECH SOFTWARE, INDUSTRY CERF	25,260	25,260
011000-6050	NON-CAP TECH HARDWARE, HIGH,	34,073	33,828
011000-6050	NON-CAP TECH HARDWARE, HS, P	29,875	29,875
011000-6070	CONSUMABLE EQUIP, HIGH, PERK	26,153	29,239
011000-6013	EDUC SUPPLIES, BGHS, REGULAR	13,554	13,554
011000-6013	EDUC SUPPLIES, BGHS, SCIENCE	1,488	-
011000-6013	EDUC SUPPLIES, BGHS, AG	3,265	3,400
011000-6013	EDUC SUPPLIES, BGHS, HEALTH	200	300
011000-6013	EDUC SUPPLIES, BGHS, HOME EC	2,200	2,400
011000-6013	EDUC SUPPLIES, BGHS, JVG GRA	3,470	3,470
011000-6013	EDUC SUPPLIES, BGHS, BUSINES	800	1,000
011000-6013	EDUC SUPPLIES, BGHS, TECH ED	2,754	3,000
011000-6013	EDUC SUPPLIES, BGHS, EFE	275	-
011000-6070	CONSUMABLE EQUIP, BGHS, AG	381	1,000
011000-6070	CONSUMABLE EQUIP, BGHS, HEAL	300	400
011000-6070	CONSUMABLE EQUIP, BGHS, FACS	1,000	1,200
011000-6070	CONSUMABLE EQUIP, BGHS, BUSI	400	600
011000-6070	CONSUMABLE EQUIP, BGHS, TECH	1,000	1,200
011000-6013	EDUC SUPPLIES, FDHS, REGULAR	21,860	21,860
011000-6013	EDUC SUPPLIES, FDHS, SCIENCE	2,125	-
011000-6013	EDUC SUPPLIES, FDHS, AG	4,544	3,000
011000-6013	EDUC SUPPLIES, FDHS, HEALTH	200	300
011000-6013	EDUC SUPPLIES, FDHS, HOME EC	4,400	4,600
011000-6013	EDUC SUPPLIES, FDHS, BUSINES	1,300	1,500
011000-6013	EDUC SUPPLIES, FDHS, TECH ED	2,300	2,500
011000-6013	EDUC SUPPLIES, FDHS, EFE	300	-
011000-6070	CONSUMABLE EQUIP, FDHS, AG	1,300	1,500
011000-6070	CONSUMABLE EQUIP, FDHS, HEAL	-	400
011000-6070	CONSUMABLE EQUIP, FDHS, FACS	2,000	2,200
011000-6070	CONSUMABLE EQUIP, FDHS, BUSI	600	800
011000-6070	CONSUMABLE EQUIP, FDHS, TECH	1,000	1,200
011000-6013	EDUC SUPPLIES, RHS, REGULAR	14,569	14,569
011000-6013	EDUC SUPPLIES, RHS, SCIENCE	1,487	-
011000-6013	EDUC SUPPLIES, RHS, AG	2,200	2,500
011000-6013	EDUC SUPPLIES, RHS, HEALTH O	448	300
011000-6013	EDUC SUPPLIES, RHS, HOME EC	1,900	2,200
011000-6013	EDUC SUPPLIES, RHS, BUSINESS	800	1,000
011000-6013	EDUC SUPPLIES, RHS, TECH ED	710	1,000
011000-6013	EDUC SUPPLIES, RHS, EFE	300	-
011000-6070	CONSUMABLE EQUIP, RHS, AG	1,000	1,200
011000-6070	CONSUMABLE EQUIP, RHS, HEALT	52	400
011000-6070	COMSUMABLE EQUIP, RHS, FACS	900	1,100
011000-6070	CONSUMABLE EQUIP, RHS, BUSIN	400	600
011000-6070	CONSUMABLE EQUIP, RHS, TECH	190	200
011000-6013	EDUC SUPPLIES, SDHS, REGULAR	21,007	21,007
011000-6013	EDUC SUPPLIES, SDHS, SCIENCE	2,550	-
011000-6013	EDUC SUPPLIES, SDHS, AG	4,605	2,800
011000-6013	EDUC SUPPLIES, SDHS, HEALTH	464	300
011000-6013	EDUC SUPPLIES, SDHS, HOME EC	2,600	2,800
011000-6013	EDUC SUPPLIES, SDHS, BUSINES	1,463	1,700
011000-6013	EDUC SUPPLIES, SDHS, TECH ED	3,500	3,800
011000-6013	EDUC SUPPLIES, SDHS, EFE	300	-
011000-6070	CONSUMABLE EQUIP, SDHS, AG	-	1,200

011000-6070	CONSUMABLE EQUIP, SDHS, HEAL	36	300
011000-6070	CONSUMABLE EQUIP, SDHS, FACS	1,200	1,400
011000-6070	CONSUMABLE EQUIP, SDHS, BUSI	400	600
011000-6070	CONSUMABLE EQUIP, SDHS, TECH	1,600	1,800
011000-6007	REPAIR SUPPLIES, WMHS, CAREE	147	-
011000-6013	EDUC SUPPLIES, WMHS, REGULAR	25,444	25,473
011000-6013	EDUC SUPPLIES, WMHS, SCIENCE	2,975	-
011000-6013	EDUC SUPPLIES, WMHS, AG	2,500	2,800
011000-6013	EDUC SUPPLIES, WMHS, HEALTH	291	300
011000-6013	EDUC SUPPLIES, WMHS, HOME EC	3,700	4,000
011000-6013	EDUC SUPPLIES, WMHS, BUSINES	1,000	1,100
011000-6013	EDUC SUPPLIES, WMHS, TECH ED	4,698	3,800
011000-6013	EDUC SUPPLIES, WMHS, EFE	300	-
011000-6070	CONSUMABLE EQUIP, WMHS, AG	1,200	1,400
011000-6070	CONSUMABLE EQUIP, WMHS, HEAL	209	300
011000-6070	CONSUMABLE EQUIP, WMHS, FACS	1,600	1,800
011000-6070	CONSUMABLE EQUIP, WMHS, BUSI	400	600
011000-6070	CONSUMABLE EQUIP, WMHS, TECH	402	1,800
011000-6013	EDUC SUPPLIES,REG,ARPA SET A	255,349	-
011000-6013	EDUC SUPPLIES, AFTER SCH REM	7,300	9,000
011000-6013	EDUC SUPPLIES, ALL IN VA INI	1,460,232	-
011000-6013	EDUC SUPPLIES,EXCEPTIONAL LE	200	1,000
011000-6013	EDUC SUPPLIES,FLOW-THROUGH,A	55,203	-
011000-6013	EDUC SUPPLIES	3,000	3,000
011000-6013	EDUC SUPPLIES, PRESCHOOL	4,600	4,600
011000-6013	EDUC SUPPLIES, ITCV	750	750
011000-6015	EDUC SUPPLIES, STUDENT FEES	-	200,000
011000-6040	TECH SOFTWARE, REG, ARPA SET	22,390	-
011000-6040	TECH SOFTWARE, ATHLETICS		2,500
011000-6013	EDUC SUPPLIES, PRESCHOOL INI	28,630	32,000
011000-6050	NON-CAP TECH HARDWARE, PRE-S	-	3,000
011000-7100	SVRP TUITION	1,138,967	1,066,947
011000-7201	VVTC TUITION	3,354,993	3,721,047
011000-7202	VVTC - LOCAL COLLECTIONS	327,026	-
011000-7203	VVTC - FT FUNDS	296,120	296,120
011000-7204	VVTC - CARL PERKINS	14,055	14,055
011000-7300	GOV SCHOOL - GIFTED	709,221	726,261
TOTAL CLASSROOM INSTRUCTION		87,220,830	90,128,983
012100 GUIDANCE SERVICES			
012100-1123	COUNSELORS, ELEM	881,113	968,684
012100-1520	GUIDANCE SUBSTITUTE, ELEM	11,285	11,285
012100-1123	COUNSELORS, MIDD	647,132	730,572
012100-1150	GUIDANCE CLERICAL, MIDD	141,279	146,930
012100-1123	COUNSELORS, HIGH	859,119	948,413
012100-1150	GUIDANCE CLERICAL, HIGH	180,943	188,181
012100-2800	OTHER BENEFITS, GUIDANCE	5,092	4,921
012100-2100	FICA, ELEM	67,404	74,106
012100-2210	VRS, ELEM	49,796	47,456
012100-2220	VRS HYBRID, ELEM	96,646	113,012
012100-2300	HEALTH INS, ELEM	150,612	158,664
012100-2400	GROUP LIFE INS, ELEM	11,808	12,982
012100-2510	VRS, VLDP, GUIDANCE, ELEM	2,735	3,090
012100-2750	VRS, HIC, GUIDANCE, ELEM	10,663	11,721
012100-2100	FICA, MIDD	60,311	67,128
012100-2210	VRS, MIDD	81,885	78,354
012100-2220	VRS HYBRID, MIDD	41,357	55,976
012100-2300	HEALTH INS, MIDD	135,688	143,740
012100-2400	GROUP LIFE INS, MIDD	10,565	11,760
012100-2510	VRS, VLDP, GUIDANCE, MIDD	1,169	1,487
012100-2750	VRS, HIC, GUIDANCE, MIDD	9,539	10,618
012100-2100	FICA, HIGH	80,429	87,813

012100-2210	VRS, HIGH	136,157	129,760
012100-2220	VRS HYBRID, HIGH	36,702	52,777
012100-2300	HEALTH INS, HIGH	165,490	173,542
012100-2400	GROUP LIFE INS, HIGH	13,936	15,232
012100-2510	VRS, VLDP, GUIDANCE, HIGH	1,039	1,337
012100-2750	VRS, HIC, GUIDANCE, HIGH	12,583	13,751
012100-5504	CONFERENCE/EDUC, ELEM	1,600	1,600
012100-5504	CONFERENCE/EDUC, MIDD	1,000	1,100
012100-5504	CONFERENCE/EDUC, HIGH	200	1,300
012100-6013	EDUC SUPPLIES	1,800	1,000
012100-6013	EDUC SUPPLIES, ELEM	6,000	6,000
012100-6013	EDUC SUPPLIES, MIDD	3,300	3,750
012100-6013	EDUC SUPPLIES, HIGH	4,900	4,900
012200-1134	SCHOOL SOCIAL WORKERS	518,337	539,061
012200-1130	OTHER PROFESSIONALS, NON-GRA	53,209	55,337
012200-1130	OTHER PROFESSIONALS, FSA	103,472	107,611
012200-2100	FICA	39,653	41,235
012200-2210	VRS	54,424	51,867
012200-2220	VRS, HYBRID, VISITING TEACHE	31,723	35,371
012200-2300	HEALTH INS	74,102	74,102
012200-2400	GROUP LIFE INS	6,946	7,224
012200-2510	VRS, VLDP, VISITING TEACHERS	898	933
012200-2750	VRS, HIC, VISITING TEACHERS	6,273	6,523
012200-2100	FICA	4,071	4,233
012200-2210	VRS	8,843	8,428
012200-2300	HEALTH INS	8,052	8,052
012200-2400	GROUP LIFE INS	713	742
012200-2750	VRS, HIC, PRE-SCHOOL	644	670
012200-2100	FICA	7,915	8,233
012200-2220	VRS HYBRID	17,197	19,522
012200-2300	HEALTH INS	20,568	20,568
012200-2400	GROUP LIFE INS	1,387	1,442
012200-2510	VRS, VLDP, VISITING TEACHERS	487	506
012200-2750	VRS, HIC, PRE-SCHOOL INITIAT	1,252	1,302
012200-3100	PROF SERVICES	2,000	2,000
012200-3100	PROF SERVICES, HOMELESS, ARP	20,000	-
012200-5501	TRAVEL, SOCIAL WORKER	8,000	8,000
012200-5504	CONFERENCE REIMB	2,000	-
012200-5801	DUES/MEMBERSHIP	-	500
012200-5501	TRAVEL, ATTENDANCE	1,000	1,000
012200-5501	TRAVEL, MENTAL/SOCIAL/EMOTIO	1,000	1,000
012200-5504	CONFERENCE REIMB, ATTENDANCE	2,000	2,000
012200-5504	CONF REIMB,MENTAL/SOCIAL/EMO	2,000	2,000
012200-5400	LEASES/RENTALS, HOMELESS, AR	1,600	-
012200-5501	TRAVEL, ARPA	58	-
012200-5504	CONF/EDUC, ARPA	47,444	-
012200-5504	CONF/EDUCATION,HOMELESS,ARPA	2,385	-
012200-5804	COMMUNITY SERVICES, HOMELESS	14,670	-
012200-6013	EDUC SUPPLIES	2,600	2,000
012200-6013	EDUC SUPPLIES, TITLE I	20,000	-
012200-6040	TECH SOFTWARE, SOCIAL WORKER	-	3,000
012200-6050	NON-CAP TECH HARDWARE	400	1,000
012200-6013	EDUC SUPPLIES, ATTENDANCE	3,000	3,000
012200-6013	EDUC SUPPLIES,MENTAL/SOCIAL/	3,000	3,000
012200-6013	EDUC SUPPLIES, SCH SUPPORTS,	1,396	-
012200-6013	EDUC SUPPLIES, HOMELESS, ARP	6,091	-
012300-1121	HOMEBOUND INSTRUCTORS, DISTR	24,000	24,000
012300-1121	HOMEBASED INSTRUCTORS, SPED	10,000	10,000
012300-2100	FICA, HOMEBOUND, DISTRICT	1,760	1,760
012300-2100	FICA, HOMEBASED, SPED	765	765
TOTAL GUIDANCE SERVICES		5,058,612	5,340,929

0131000 INSTRUCTIONAL SUPPORT, STA			
013100-1121	INSTRUC FACILITATOR	63,435	65,971
013100-1121	ESL TEACHER/FLOATER	48,826	50,779
013100-1124	CURR SUPERVISOR, REGULAR	697,602	725,505
013100-1124	DIRECTOR, PUPIL SERVICES	56,200	58,448
013100-1124	CURR SUPERVISOR, VOC	96,872	100,747
013100-1130	OTHER PROFESSIONAL, REG	130,000	135,201
013100-1130	OTHER PROFESSIONAL, SPEC ED.	129,786	134,977
013100-1137	ACCOUNTANT	36,621	38,086
013100-1150	OFFICE CLERICAL, REGULAR	152,774	158,885
013100-1150	ESL FAMILY ENGAGEMENT/STDNT	46,302	48,154
013100-1150	OFFICE CLERICAL, SPECIAL ED	119,853	124,648
013100-1121	INSTR SPECIALIST	500,186	579,188
013100-1121	INSTR SPECIALIST, ELEM, TITL	64,631	67,215
013100-1121	INSTR SPECIALIST, ELEM, SE	236,575	246,036
013100-1121	TEACHER, ELEM, FLOW-THROUGH	231,375	240,631
013100-1121	INSTR SPECIALIST, MIDD, TITL	67,728	70,436
013100-1121	INSTR SPECIALIST, MIDD, SE	67,167	69,852
013100-1121	INSTR SPECIALIST, HIGH, SE	191,770	199,441
013100-1121	INSTR SPECIALIST, PRESCHOOL	59,854	62,249
013100-1124	SUPERVISORS, AUGUSTA PRESCHO	69,556	72,338
013100-1140	TECHNICAL, BEHAVIOR TCHN	237,056	246,539
013100-2100	FICA, REGULAR	82,655	85,956
013100-2100	FICA, OTHER PROF, TITLE III	290	-
013100-2100	FICA, OTHER PROF, ESL	7,277	7,568
013100-2100	FICA, SE	23,397	24,332
013100-2100	FICA, VOC	7,411	7,707
013100-2210	VRS, REGULAR	171,665	163,598
013100-2210	VRS, SE	50,829	48,443
013100-2210	VRS, VOC	16,100	15,344
013100-2220	VRS HYBRID, REGULAR	7,903	9,016
013100-2220	VRS HYBRID, ESL	15,810	16,806
013100-2300	HEALTH INS, REGULAR	120,589	120,589
013100-2300	HEALTH INS, ESL	16,104	16,104
013100-2300	HEALTH INS, SE	39,906	39,906
013100-2300	HEALTH INS, HIGH, VOC	12,029	12,029
013100-2400	GROUP LIFE INS, REGULAR	14,477	15,057
013100-2400	GROUP LIFE, ESL	1,274	1,325
013100-2400	GROUP LIFE INS, SE	4,098	4,262
013100-2400	GROUP LIFE INS, VOC	1,298	1,350
013100-2510	VRS, VLDP, REGULAR	223	232
013100-2510	VRS, VLDP, ESL	447	465
013100-2750	VRS, HIC, REGULAR	13,073	13,596
013100-2750	VRS, HIC, ESL	1,151	1,197
013100-2750	VRS, HIC, SE	3,700	3,848
013100-2750	VRS, HIC, VOC	1,172	1,219
013100-2800	OTHER BENEFITS, REG	10,284	10,284
013100-2100	FICA, ELEM, REGULAR	38,263	44,308
013100-2100	FICA, ELEM, TITLE II	4,944	5,142
013100-2100	FICA, ELEM, SE	18,097	18,823
013100-2100	FICA, ELEM, FLOW-THROUGH	17,701	18,409
013100-2210	VRS, INSTR SPECIALIST	73,436	78,970
013100-2210	VRS, ELEM, TITLE II	10,742	10,237
013100-2210	VRS, ELEM, SE	23,831	22,711
013100-2210	VRS, ELEM, FLOW-THROUGH	27,383	26,097
013100-2220	VRS HYBRID, ELEM	9,695	11,363
013100-2220	VRS HYBRID, ELEM, SE	15,488	16,213
013100-2220	VRS, HYBRID, FLOW-THROUGH	11,072	12,976
013100-2300	HEALTH INS, ELEM	54,326	64,416
013100-2300	HEALTH INS, ELEM, TITLE II	12,028	12,028
013100-2300	HEALTH INS, ELEM, SE	26,194	26,194

013100-2300	HEALTH INS, ELEM, FLOW-THROU	37,918	37,918
013100-2400	GROUP LIFE INS, ELEM, REGULA	6,703	7,762
013100-2400	GROUP LIFE INS, ELEM, TITLE	866	901
013100-2400	GROUP LIFE INS, ELEM, SE	3,170	3,296
013100-2400	GROUP LIFE INS, ELEM, FLOW-T	3,101	3,225
013100-2510	VRS, VLDP, ELEM	274	285
013100-2510	VRS, VLDP, ELEM, SE	438	456
013100-2510	VRS, VLDP, FLOW-THROUGH	313	326
013100-2750	VRS, HIC, ELEM	6,052	7,008
013100-2750	VRS, HIC, ELEM, TITLE II	782	813
013100-2750	VRS, HIC, ELEM, SE	2,863	2,977
013100-2750	VRS, HIC, ELEM, FLOW-THROUGH	2,800	2,912
013100-2100	FICA, HIGH, SCIENCE	438	438
013100-2100	FICA, MIDD, TITLE II	5,181	5,388
013100-2100	FICA, ELEM, SE	5,138	5,344
013100-2210	VRS, MIDD, TITLE II	11,256	10,727
013100-2210	VRS, MIDD, SE	11,163	10,638
013100-2300	HEALTH INS, MIDD, TITLE II	12,028	12,028
013100-2300	HEALTH INS, ELEM, SE	12,028	12,028
013100-2400	GROUP LIFE INS, MIDD, TITLE	908	944
013100-2400	GROUP LIFE, ELEM, SE	900	936
013100-2750	VRS, HIC, MIDD, TITLE II	820	852
013100-2750	VRS, HIC, ELEM, SE	813	845
013100-2100	FICA, HIGH, SE	14,671	15,257
013100-2210	VRS, HIGH, SE	14,004	13,346
013100-2220	VRS HYBRID, HIGH, SE	17,869	19,014
013100-2300	HEALTH INS, HIGH, SE	20,080	20,080
013100-2400	GROUP LIFE INS, HIGH, SE	2,570	2,673
013100-2510	VRS, VLDP, HIGH, SE	505	525
013100-2750	VRS HIC, HIGH, SE	2,321	2,413
013100-2100	FICA, SPED	18,134	18,860
013100-2100	FICA, AUGUSTA PRESCHOOL	9,900	10,296
013100-2210	VRS, SPED	6,891	6,568
013100-2210	VRS, AUGUSTA PRESCHOOL	21,508	20,498
013100-2220	VRS HYBRID, SPED	32,508	34,352
013100-2300	HEALTH INS, SPED	41,506	41,506
013100-2300	HEALTH INS, AUGUSTA PRESCHOO	27,341	27,341
013100-2400	GROUP LIFE, SPED	3,176	3,303
013100-2400	GROUP LIFE INS, AUGUSTA PRES	1,734	1,803
013100-2510	VRS, VLDP, SPED	920	957
013100-2750	VRS, HIC, SPED	2,869	2,984
013100-2750	VRS, HIC, PRE-SCHOOL	1,566	1,628
013100-3100	PROF SERVICES, DISTRICT, TIT	2,000	-
013100-3100	PROF SERVICES, ESL	2,336	2,100
013100-3100	PROF SERVICES, TITLE IV	70,300	-
013100-3100	PROF SERVICES, DISTRICT, SE	10,300	50,000
013100-3500	IMPROV INST PRINTING SERV SE	2,000	2,000
013100-3100	PROF SERVICES, ELEM, REGULAR	240	-
013100-3100	PROFESSIONAL SERVICES, TITLE	63,000	-
013100-3500	PRINTING SRV, ELEM, REGULAR	3,000	-
013100-3500	PRINTING SRV, ELEM, ENGLISH	-	3,000
013100-3100	PROF SERVICES, MIDD, SCIENCE	8,800	-
013100-5400	LEASES & RENTALS	27,000	27,000
013100-5501	TRAVEL, MILEAGE, REGULAR	7,000	10,000
013100-5501	TRAVEL, MILEAGE, SPED	18,600	30,000
013100-5504	CONFERENCE REIMB, REGULAR	10,000	12,000
013100-5504	CONFERENCE REIMB, SE	4,000	10,000
013100-5504	CONFERENCE REIMB/EDUC, VOCAT	3,300	3,300
013100-5801	DUES/ASSOC MEMBERSHIP, REG	864	9,000
013100-5801	DUES/ASSOC MEMBERSHIP, SE	500	700
013100-5504	CONFERENCE/EDUC, ELEM, REGUL	21,900	-

013100-5504	CONFERENCE/EDUC, ELEM, ENGLI	-	12,000
013100-5504	CONFERENCE/EDUC, ELEM, MATH	-	2,900
013100-5504	CONFERENCE REIMB/EDUC, ELEM,	500	500
013100-5504	CONFERENCE REIMB, ELEM, TITL	3,000	-
013100-5801	DUES/MEMBERSHIP, ELEM, REG	560	-
013100-5801	DUES/MEMBERSHIP, ELEM, ENGLI	-	800
013100-5504	CONFERENCE/EDUC, MIDD, TEST	1,000	1,000
013100-5801	DUES/ASSOC MEMBERSHIP, HIGH,	135	150
013100-6001	OFFICE SUPPLIES	500	2,500
013100-6001	OFFICE SUPPLIES, SE	8,000	15,000
013100-6013	EDUCATIONAL SUPPLIES	5,136	-
013100-6013	EDUCATIONAL SUPPLIES, SE	10,000	20,000
013100-6040	TECHNOLOGY SOFTWARE	3,564	3,600
013100-6040	TECHNOLOGY SOFTWARE	13,750	30,000
013100-6014	EDUC SUPPLIES-INSTRUC ALLOC,	1,867	-
013100-6014	EDUC SUPPLIES-INSTRUC ALLOC,	1,900	1,900
013100-6013	EDUC SUPPLIES, ELEM, ENGLISH	-	2,000
013100-6040	TECHNOLOGY SOFTWARE, HIGH, A	2,100	7,645
013200-1122	LIBRARIANS, ELEM	579,482	602,648
013200-1122	LIBRARIANS, MIDD	271,219	282,062
013200-1150	OFFICE CLERICAL, MIDD	48,947	50,905
013200-1122	LIBRARIANS, HIGH	300,462	312,475
013200-1150	OFFICE CLERICAL, HIGH	123,734	128,683
013200-2100	FICA, ELEM	44,332	46,103
013200-2210	VRS, ELEM	86,524	82,456
013200-2220	VRS HYBRID, ELEM	9,786	10,551
013200-2300	HEALTH INS, ELEM	72,856	72,856
013200-2400	GROUP LIFE INS, ELEM	7,765	8,077
013200-2510	VRS, VLDP, ELEM	277	288
013200-2750	VRS, HIC, ELEM	7,012	7,292
013200-2100	FICA, MIDD	24,492	25,472
013200-2210	VRS, MIDD	49,502	47,176
013200-2220	VRS HYBRID, MIDD	3,709	3,535
013200-2300	HEALTH INS, MIDD	66,050	66,050
013200-2400	GROUP LIFE INS, MIDD	4,290	4,462
013200-2510	VRS, VLDP, MIDD	105	109
013200-2750	VRS, HIC, MIDD	3,874	4,029
013200-2100	FICA, HIGH	32,452	33,747
013200-2210	VRS, HIGH	43,154	41,127
013200-2220	VRS HYBRID, HIGH	27,346	29,586
013200-2300	HEALTH INS, HIGH	68,880	68,880
013200-2400	GROUP LIFE INS, HIGH	5,685	5,911
013200-2510	VRS, VLDP, HIGH	774	805
013200-2750	VRS, HIC, HIGH	5,133	5,337
013200-5504	CONFERENCE/EDUC/INSERVICE	864	8,000
013200-6013	EDUC SUPPLIES, MEDIA CENTER	30,000	32,000
013200-6040	SOFTWARE/ON-LINE SUPPLIES	45,000	55,000
013200-6012	BOOKS & SUBSCRIPTIONS, CASL	6,694	6,694
013200-6012	BOOKS & SUBSCRIPTIONS, CHVL	4,595	4,595
013200-6012	BOOKS & SUBSCRIPTIONS, CLES	7,884	7,894
013200-6012	BOOKS & SUBSCRIPTIONS, CGVL	1,965	1,965
013200-6012	BOOKS & SUBSCRIPTIONS, NRES	2,965	2,965
013200-6012	BOOKS & SUBSCRIPTIONS, RES	7,642	7,652
013200-6012	BOOKS & SUBSCRIPTIONS, SDES	6,042	6,042
013200-6012	BOOKS & SUBSCRIPTIONS, SES	4,902	4,902
013200-6012	BOOKS & SUBSCRIPTIONS, WES	6,812	6,812
013200-6012	BOOKS & SUBSCRIPTIONS, BMMS	6,605	-
013200-6012	BOOKS & SUBSCRIPTIONS, SMS	5,715	5,715
013200-6012	BOOKS & SUBSCRIPTIONS, SDMS	5,485	5,485
013200-6012	BOOKS & SUBSCRIPTIONS, WMS	6,865	6,865
013200-6012	BOOKS & SUBSCRIPTIONS, BGMS	-	3,525

013200-6012	BOOKS & SUBSCRIPTIONS, RMS	-	3,765
013200-6012	BOOKS & SUBSCRIPTIONS, BGHS	4,935	4,935
013200-6012	BOOKS & SUBSCRIPTIONS, FDHS	7,799	7,799
013200-6012	BOOKS & SUBSCRIPTIONS, RHS	5,285	5,285
013200-6012	BOOKS & SUBSCRIPTIONS, SDHS	7,505	7,505
013200-6012	BOOKS & SUBSCRIPTIONS, WMHS	9,035	9,045
013800-1124	SUPERVISORS, TECH	575,444	650,784
013800-1140	TECHNICAL, TECH	1,268,240	1,318,968
013800-2100	FICA, TECH	141,042	150,690
013800-2210	VRS, TECH	157,834	158,386
013800-2220	VRS HYBRID	148,588	165,168
013800-2300	HEALTH INS, TECH	222,257	230,309
013800-2400	GROUP LIFE INS, TECH	24,706	26,397
013800-2510	VRS, VLDP	4,202	4,371
013800-2750	VRS, HIC, TECH	22,308	23,835
013800-2800	OTHER BENEFITS, TECH	4,522	2,261
013800-2800	OTHER BENEFITS, TECH	500	500
013800-3100	CLOUD SECURITY, SUPPORT SERV	53,130	56,975
013800-5001	ON LINE COMPUTER TELECOM	595,000	660,000
013800-5001	COMPUTER TELECOMM, HEADSTART	6,300	6,300
013800-5400	LEASE & RENTAL, TECH	2,600	2,600
013800-5501	TRAVEL, TECH	6,000	8,000
013800-5504	CONFERENCE/EDUC/INSERVICE	2,400	4,000
013800-5801	TECHNOLOGY, DUES	100	-
013800-6001	OFFICE SUPPLIES	12,700	8,300
013800-6013	EDUCATIONAL SUPPLIES	-	6,000
013800-6040	SOFTWARE/ON-LINE, TECH	228,135	267,100
013800-6050	NON-CAP TECH, HARDWARE	1,211,721	1,238,581
013800-6060	INFRASTRUCTURE, TECH	55,000	115,500
013800-6040	SOFTWARE/ON-LINE, TECH	8,800	9,800
TOTAL INSTRUCTIONAL SUPPORT, ST		11,767,674	12,373,884
0141000 INSTRUCTIONAL SUPPORT, ADM			
014100-1126	PRINCIPALS, ELEM	861,496	895,956
014100-1127	ASSISTANT PRINCIPALS, ELEM	690,685	717,353
014100-1150	OFFICE CLERICAL, ELEM	671,655	745,125
014100-1627	ELEM ASSIST PRIN SUPPLEMENT	4,080	4,080
014100-1126	PRINCIPALS, MIDD	467,947	532,557
014100-1127	ASSISTANT PRINCIPALS, MIDD	401,350	500,604
014100-1150	OFFICE CLERICAL, MIDD	335,909	421,025
014100-1126	PRINCIPALS, HIGH	557,734	580,045
014100-1127	ASSISTANT PRINCIPALS, HIGH	1,148,081	1,194,002
014100-1150	OFFICE CLERICAL, HIGH	474,758	493,748
014100-1628	ATHLETIC ASSIST SUPPLEMENT	22,290	22,290
014100-2100	FICA, ELEM	160,836	170,744
014100-2100	FICA	9,808	10,202
014100-2210	VRS, ELEM	288,304	274,759
014100-2210	VRS	21,309	20,308
014100-2220	VRS HYBRID, ELEM	56,000	67,531
014100-2300	HEALTH INS, ELEM	306,674	322,778
014100-2300	HEALTH INS	16,104	16,104
014100-2400	GROUP LIFE INS, ELEM	27,760	29,496
014100-2400	GROUP LIFE	1,718	1,787
014100-2510	VRS, VLDP, ELEM	1,584	1,867
014100-2750	VRS, HIC, ELEM	25,065	26,635
014100-2750	VRS, HIC	1,551	1,614
014100-2800	OTHER BENEFITS, ELEM	22,715	26,776
014100-2100	FICA, MIDD	93,284	112,334
014100-2210	VRS, MIDD	176,892	188,242
014100-2220	VRS HYBRID, MIDD	23,413	33,892
014100-2300	HEALTH INS, MIDD	160,942	189,075
014100-2400	GROUP LIFE INS, MIDD	16,150	19,484

014100-2510	VRS, VLDP, MIDD	662	1,025
014100-2750	VRS, HIC, MIDD	14,582	17,598
014100-2800	OTHER BENEFITS, MIDD	20,715	14,205
014100-2100	FICA, HIGH	168,424	175,096
014100-2100	FICA	1,705	1,705
014100-2210	VRS, HIGH	320,822	305,751
014100-2220	VRS HYBRID, HIGH	41,587	43,885
014100-2300	HEALTH INS, HIGH	290,683	290,683
014100-2400	GROUP LIFE INS, HIGH	29,219	30,389
014100-2510	VRS, VLDP, HIGH	1,176	1,223
014100-2750	VRS, HIC, HIGH	26,385	27,443
014100-2800	OTHER BENEFITS, HIGH	29,473	21,029
014100-5400	LEASES & RENTALS, ELEM	295,000	295,000
014100-5501	TRAVEL, ELEM	2,500	2,500
014100-5504	CONFERENCE REIMB, ELEM	1,800	1,800
014100-5400	LEASES & RENTALS, MIDD	90,000	97,500
014100-5501	TRAVEL, MIDD	2,400	2,400
014100-5504	CONFERENCE REIMB, MIDD	2,000	2,000
014100-5400	LEASES & RENTALS, HIGH	130,000	130,000
014100-5501	TRAVEL, HIGH	29,000	29,000
014100-5504	CONFERENCE REIMB, HIGH	2,000	2,000
014100-6001	OFFICE SUPPLIES, ELEM	1,500	1,500
014100-6001	OFFICE SUPPLIES, MIDD	1,500	4,810
014100-6001	OFFICE SUPPLIES, HIGH	2,100	14,303
TOTAL INSTRUCTIONAL SUPPORT, AD		8,551,327	9,133,258
021000 ADMINISTRATION			
021100-1111	BOARD MEMBERS	21,000	21,000
021100-2100	FICA	1,610	1,610
021100-2300	HEALTH INS	16,104	16,104
021100-3100	PROF SERVICES	186,080	186,080
021100-3600	ADVERTISING	750	750
021100-5504	CONFERENCE REIMB	7,550	7,550
021100-5801	DUES & ASSOCIATION MEMBERSHI	11,306	11,306
021200-1112	SUPERINTENDENT	249,058	259,021
021200-1113	ASSISTANT SUPERINTENDENT	154,771	160,963
021200-1130	OTHER PROFESSIONALS	124,949	129,948
021200-1150	OFFICE CLERICAL	60,116	62,521
021200-2100	FICA	41,210	42,916
021200-2210	VRS	97,874	93,277
021200-2300	HEALTH INS	24,156	24,156
021200-2400	GROUP LIFE INS	7,891	8,207
021200-2750	VRS, HIC, ADMINISTRATION	7,126	7,411
021200-2800	OTHER BENEFITS	29,031	27,528
021200-3100	PROFESSIONAL SERVICES	96,850	96,850
021200-3500	PRINTING & BINDING	9,000	9,000
021200-5400	LEASES & RENTALS	18,000	18,000
021200-5501	TRAVEL, ADMINISTRATION	2,000	2,000
021200-5504	CONFERENCE REIMB	15,500	15,500
021200-5801	DUES & ASSOCIATION MEMBERSHI	5,475	5,475
021200-6001	OFFICE SUPPLIES, CO	40,000	40,000
021200-6040	SOFTWARE	568	568
021200-6050	NON-CAP TECH HARDWARE	7,500	7,500
021400-1130	DIRECTOR, PERSONNEL	135,000	140,401
021400-1150	OFFICE CLERICAL, PERSONNEL	183,012	212,655
021400-2100	FICA	24,328	27,010
021400-2210	VRS	52,854	53,770
021400-2300	HEALTH INS	32,597	32,597
021400-2400	GROUP LIFE INS	4,261	4,731
021400-2600	UNEMPLOYMENT INS	6,000	6,000
021400-2700	WORKER COMPENSATION	209,392	219,862
021400-2750	VRS, HIC, PERSONNEL SERVICES	3,849	4,273

021400-2800	OTHER BENEFITS, PERSONNEL	2,596	2,596
021400-3100	CONTRACTED SERVICES	3,518	3,518
021400-3102	CONT SERV, EMPL EVAL/TESTING	2,000	2,000
021400-3110	HEALTH SERVICES, EMPLOYEES	8,500	8,500
021400-3600	PERSONNEL ADVERTISING	30,000	30,000
021400-3800	LICENSE RENEWAL/BACKGROUND C	26,000	26,000
021400-3800	LICENSE RENEW/BACKGROUND CHE	3,000	3,000
021400-5501	PERSONNEL, TRAVEL	100	100
021400-5504	CONFERENCE REIMB	4,400	4,400
021400-5801	PERSONNEL, DUES & ASSOC MEMB	725	725
021400-6001	OFFICE SUPPLIES, PERSONNEL	6,000	6,000
021400-6040	SOFTWARE, PERSONNEL SERVICES	60,006	60,006
021600-1130	OTHER PROFESSIONALS, FIN	238,394	247,930
021600-1137	ACCOUNTANT	340,018	353,619
021600-1150	OFFICE CLERICAL, FIN	60,434	72,624
021600-2100	FICA	48,873	51,574
021600-2210	VRS	71,418	68,064
021600-2220	VRS HYBRID	34,756	40,317
021600-2300	HEALTH INS	67,424	67,424
021600-2400	GROUP LIFE INS	8,560	9,033
021600-2510	VRS, VLDP	982	1,067
021600-2750	VRS, HIC, FISCAL SERVICES	7,730	8,158
021600-2800	OTHER BENEFITS, FIN	4,103	4,103
021600-2800	TUITION ASSISTANCE	5,000	5,000
021600-3100	PROFESSIONAL SERVICES	19,500	19,500
021600-5501	TRAVEL	900	900
021600-5504	CONFERENCE REIMB	350	350
021600-5801	DUES & ASSOCIATION MEMBERSHI	550	550
021600-6040	SOFTWARE, FISCAL SERVICES	64,946	64,946
021900-1130	OTHER PROFESSIONALS, DP	93,233	96,962
021900-1152	COMPUTER OPERATOR, DP	228,027	237,149
021900-2100	FICA	24,576	25,561
021900-2210	VRS	53,393	50,885
021900-2300	HEALTH INS	36,672	36,672
021900-2400	GROUP LIFE INS	4,305	4,478
021900-2750	VRS, HIC, DP	3,887	4,043
021900-5504	CONFERENCE/TRAINING	1,200	1,200
021900-6014	DP SUPPLIES	500	500
021900-6040	SOFTWARE/ON-LINE SUPPLIES	153,962	196,364
TOTAL ADMINISTRATION		3,607,306	3,772,358
022000 ATTENDANCE & HEALTH SERVICE			
022100-1130	ATTENDANCE PROF	-	18,068
022100-1130	ATTENDANCE PROF, ALL-IN INIT	-	66,327
022100-2100	FICA	-	1,382
022100-2220	VRS, HYBRID	-	3,113
022100-2400	GROUP LIFE INS	-	242
022100-2510	VRS, VLDP	-	85
022100-2750	VRS, HIC	-	219
022200-1131	SCHOOL NURSE	746,068	835,538
022200-1131	SCHOOL NURSE, SUMMER ACADEMY	4,250	4,250
022200-1131	SCH NURSE,SUMMER ACD,ARPA SE	15,880	-
022200-1131	SCHOOL NURSE, HIGH SUMMER SC	-	4,300
022200-1140	CLINIC AIDE	183,392	266,748
022200-2100	FICA	71,102	84,323
022200-2100	FICA, SUMMER ACADEMY	326	326
022200-2100	FICA,SUMMER ACD,ARPA SET ASI	1,215	-
022200-2100	FICA, HIGH SUMMER SCHOOL	-	330
022200-2100	FICA, ITCV	1,901	1,901
022200-2210	VRS	92,504	92,324
022200-2220	VRS HYBRID	61,972	80,822
022200-2300	HEALTH INS	204,146	226,314

022200-2400	GROUP LIFE INS	12,457	14,772
022200-2510	VRS, VLDP	1,753	2,331
022200-2750	VRS, HIC	11,247	13,337
022200-3100	MEDICAL SERVICES	-	500
022200-3100	ADMIN/PROF SERV, MEDICAID	75,785	80,000
022200-3100	PROF SERVICE, ITCV	40,000	40,000
022200-3103	OCCUPATIONAL THERAPY, ITCV	3,000	3,000
022200-3105	SPEECH/LANGUAGE, ITCV	3,000	3,000
022200-5504	CONFERENCE/EDUC/INSERVICE	-	250
022200-5504	CONF/EDUC/INSERVICE, MEDICAL	-	500
022200-5801	DUES & MEMBERSHIPS, MEDICAID	3,500	3,500
022200-6013	EDUC SUPPLIES,ELEM,RELATED S	2,000	2,000
022200-6013	EDUC SUPPLIES,MIDD,RELATED S	2,000	2,000
022200-6013	EDUC SUPPLIES,HIGH,RELATED S	2,000	2,000
022200-6004	MEDICAL, LAB SUPPLIES	19,700	20,500
022300-1130	PSYCHOLOGISTS	520,478	541,294
022300-2100	FICA	39,817	41,409
022300-2210	VRS	65,512	62,434
022300-2220	VRS HYBRID	20,990	21,097
022300-2300	HEALTH INS	56,752	56,752
022300-2400	GROUP LIFE INS	6,974	7,254
022300-2510	VRS, VLDP	594	617
022300-2750	VRS, HIC	6,297	6,549
022300-3100	PSYCHOLOGICAL SERVICES	10,000	10,000
022300-5501	TRAVEL	3,800	5,000
022300-5504	CONFERENCE REIMB, PSYCHOLOGI	1,000	1,000
022300-6013	EDUCATIONAL SUPPLIES	4,000	4,000
022300-6040	PSYCHOLOGICAL SERV, SOFTWARE	18,637	20,000
022300-6050	NON-CAP TECH, HARDWARE	-	1,000
022400-2100	FICA, INTERPRETER SERVICES	50	50
022400-3300	AUDIOMETER MAINTENANCE	2,063	3,000
022400-5501	TRAVEL, MILEAGE	700	-
022400-5504	CONFERENCE/INSERVICE, SPEECH	500	1,200
022400-6013	EDUCATIONAL SUPPLIES	500	2,700
022400-6040	SOFTWARE/ON-LINE SUPPLIES	1,500	1,500
022400-6050	NON-CAP TECH, HARDWARE	2,000	8,000
TOTAL ATTENDANCE & HEALTH SERVICE		2,321,362	2,669,158
031000 GARAGE MANAGEMENT			
031000-1130	OTHER PROF, TRANSPORTATION	403,760	356,563
031000-1150	OFFICE CLERICAL, TRANSPORTAT	85,651	89,077
031000-2100	FICA	37,441	34,092
031000-2210	VRS	50,844	38,807
031000-2220	VRS HYBRID	30,496	34,346
031000-2300	HEALTH INS	53,357	48,312
031000-2400	GROUP LIFE INS	6,556	5,972
031000-2510	VRS, VLDP	862	897
031000-2750	VRS, HIC	5,922	5,393
031000-2800	OTHER BENEFITS	40,604	34,981
031000-5203	TELECOMMUNICATIONS, TRANSPOR	16,000	16,000
031000-5400	LEASES & RENTALS	5,000	5,000
031000-5504	CONFERENCE REIMB	250	250
031000-6001	OFFICE SUPPLIES, TRANSPORTAT	4,500	4,500
031000-6040	TECH SOFTWARE, TRANSPORTATIO	15,356	15,356
031000-6050	NON-CAPITALIZED TECH HARDWAR	1,470	1,470
TOTAL GARAGE MANAGEMENT		758,069	691,016
032000 VEHICLE OPERATION SERVICE			
032000-1170	BUS DRIVERS, HEADSTART	20,000	20,800
032000-1140	AIDES, BUS	125,950	131,000
032000-1170	BUS DRIVERS, REGULAR	1,935,873	2,486,490
032000-1170	BUS DRIVERS, AFTER SCH REMED	-	30,000
032000-1170	BUS DRIVER,ELEM,AFTER,ARPASE	30,000	-

032000-1170	BUS DRIVERS, SE	188,662	216,787
032000-1170	DRIVERS, SE, ESY	27,876	35,000
032000-1170	BUS DRIVERS, HOMELESS	194,818	204,518
032000-1170	BUS DRIVERS, VOC	1,800	1,800
032000-1170	BUS DRIVERS, SUMMER	21,440	21,440
032000-1170	BUS DRIVR,SUMMER ACD,ARPA SE	26,580	-
032000-1170	BUS DRIVERS, SUMMER HIGH SCH	-	22,000
032000-1171	SUB BUS DRIVERS	1,000,000	1,100,104
032000-1173	BUS DRIVERS, ACTIVITY	150,000	156,000
032000-2100	FICA, BUS DRIVERS, HEADSTART	1,530	1,530
032000-2100	FICA	260,839	289,501
032000-2100	FICA	-	2,295
032000-2100	FICA,ELEM,AFTER SCH,ARPA SET	2,285	-
032000-2100	FICA, SE	24,066	26,220
032000-2100	FICA, SE, SUMMER SCHOOL	2,133	2,678
032000-2100	FICA, BUS DRIVER, HOMELESS	16,434	16,625
032000-2100	FICA, VOC	138	138
032000-2100	FICA, SUMMER	1,641	1,641
032000-2100	FICA,SUMMER ACD,ARPA SET ASI	2,033	-
032000-2100	FICA, HIGH SUMMER SCHOOL	-	1,683
032000-2220	VRS, HYBRID	-	823
032000-2300	HEALTH INS	459,943	451,891
032000-2300	HEALTH INS	18,142	18,142
032000-2300	HEALTH INS	8,052	8,052
032000-2800	OTHER BENEFITS	40,900	40,900
032000-3100	PROF SERVICES	20,649	21,475
032000-3410	TRANSPORTATION, PUBLIC CARRI	9,834	9,834
032000-3420	TRANSPORTATION, BY PARENT	25,000	25,000
032000-3800	BUS DRIVER BACKGROUND CHECKS	2,000	2,000
032000-5300	INSURANCE, BUSES	58,746	61,683
032000-5504	CONFERENCE REIMB, DRIVERS	750	750
032000-6001	OFFICE SUPPLIES	300	300
032000-6004	FIRST AID SUPPLIES	1,000	1,000
032000-6008	VEHICLE FUELS, BUSES	1,017,750	1,017,750
TOTAL VEHICLE OPERATION SERVICE		5,697,164	6,427,850
034000 VEHICLE MAINTENANCE SERVICE			
034000-1165	MECHANICS	597,854	597,609
034000-2100	FICA	45,737	45,715
034000-2210	VRS	4,282	3,180
034000-2220	VRS HYBRID	27,223	37,476
034000-2300	HEALTH INS	87,178	84,497
034000-2400	GROUP LIFE INS	8,012	8,008
034000-2510	VRS, VLDP	4,392	4,569
034000-2750	VRS, HIC	3,529	3,527
034000-2800	OTHER BENEFITS	1,109	1,000
034000-3300	OUTSIDE MAINT SERVICES	330,000	330,000
034000-3700	LAUNDRY/DRY CLEANING	12,000	12,000
034000-5504	CONFERENCE REIMB, GARAGE	900	900
034000-6009	VEHICLE PARTS, SUPPLIES	682,000	682,000
034000-6009	VEH/POWER EQUIP SUPPLIES	3,675	3,675
034000-8100	REPLACEMENT, EQUIP/VEHICLES	133,552	70,000
034000-8200	ADDITIONAL, EQUIP/VEHICLES	66,448	-
TOTAL VEHICLE MAINTENANCE SERVICE		2,007,891	1,884,156
041000 OPERATIONS MANAGEMENT			
041000-1130	OTHER PROFESSIONALS, MAINTEN	123,500	128,440
041000-1150	OFFICE CLERICAL, MAINTENANCE	54,359	56,534
041000-2100	FICA	13,606	14,150
041000-2210	VRS	29,560	28,171
041000-2300	HEALTH INS	16,104	16,104
041000-2400	GROUP LIFE INS	2,383	2,479
041000-2750	VRS, HIC	2,152	2,238

041000-2800	OTHER BENEFITS, MAINT	2,375	2,375
041000-5201	POSTAL SERVICES	10,500	10,500
041000-5202	DELIVERY SERVICES	1,000	1,000
041000-5203	TELECOMMUNICATIONS	125,000	130,000
041000-5300	INSURANCE	73,637	77,319
041000-5410	EQUIP LEASE, CONTRACTUAL	3,200	3,200
041000-5501	TRAVEL, MAINTENANCE	5,200	5,200
041000-6001	OFFICE SUPPLIES, MAINTENANCE	3,250	3,250
041000-6050	NON-CAP TECH	500	500
TOTAL OPERATIONS MANAGEMENT		466,326	481,460
042000 BUILDING SERVICES			
042000-1130	OTHER PROFESSIONALS, MAINTEN	78,068	81,191
042000-1160	MAINTENANCE WORKERS	1,196,768	1,244,640
042000-1191	CUSTODIANS	2,264,793	2,570,797
042000-1460	MAINTENANCE PART-TIME/OVER-T	12,000	12,000
042000-1491	CUSTODIANS PT/OT	60,000	60,000
042000-2100	FICA	275,833	303,136
042000-2210	VRS	107,403	111,539
042000-2220	VRS HYBRID	116,242	148,328
042000-2300	HEALTH INS	693,886	718,042
042000-2400	GROUP LIFE INS	49,443	52,820
042000-2510	VRS, VLDP	16,402	17,621
042000-2750	VRS, HIC	22,710	24,232
042000-2800	OTHER BENEFITS	46,755	46,755
042000-3300	OUTSIDE MAINT SERVICES	764,677	666,177
042000-3391	CONTRACTED CUSTODIAL SERVICE	45,000	45,000
042000-5101	ELECTRICAL SERVICES	2,244,912	2,544,912
042000-5102	HEATING SERVICES	1,024,583	1,124,583
042000-5103	WATER/SEWER SERVICES	552,609	620,505
042000-5300	INSURANCE	146,266	163,818
042000-5501	TRAVEL, MAINT, CUSTODIAL	444	444
042000-5504	CONFERENCES/TRAINING REIMB	1,200	1,200
042000-6005	SUPPLIES, JANITORIAL/LAUNDRY	293,389	393,389
042000-6007	SUPPLIES, REPAIR/MAINTENANCE	703,293	753,895
042000-6050	NON-CAP TECH HARDWARE, MAINT	400	400
042000-8100	CAPITAL REPLACEMENT	568,225	418,225
TOTAL BUILDING SERVICE		11,285,301	12,123,649
043000 GROUNDS SERVICE			
043000-3300	MAINTENANCE SERVICE	52,729	52,729
043000-6007	SUPPLIES, REPAIR/MAINT	24,117	24,117
TOTAL GROUNDS SERVICE		76,846	76,846
044000 EQUIPMENT SERVICE			
044000-1160	TRADES	62,044	64,526
044000-2100	FICA	4,747	4,937
044000-2220	VRS HYBRID	3,270	5,659
044000-2300	HEALTH INS	15,312	15,312
044000-2400	GROUP LIFE INS	831	865
044000-2510	VRS, VLDP	527	548
044000-2750	VRS, HIC	366	381
044000-3300	OUTSIDE MAINTENANCE SERVICES	40,261	40,261
044000-6007	SUPPLIES, REPAIR/MAINT	59,398	59,398
TOTAL EQUIPMENT SERVICE		186,756	191,887
045000 VEHICLE SERVICE			
045000-3300	MAINTENANCE SERVICE	27,503	27,503
045000-5300	INSURANCE	54,430	57,152
045000-6008	VEHICLE/POWER EQUIP FUELS	90,000	90,000
045000-6009	VEHICLE/POWER EQUIP SUPPLIES	24,922	24,922
045000-8100	REPLACEMENT, OTHER VEHICLES	70,000	70,000
TOTAL VEHICLE SERVICE		266,855	269,577
046000 SECURITY SERVICES			
046000-3300	MAINTENANCE SERVICE	12,000	12,000

046000-3320	PROFESSIONAL SRV-MONITORING	15,000	15,000
046000-6007	MATERIALS/SUPPLIES	23,462	5,000
046000-6040	TECH SOFTWARE, SECURITY	24,465	25,688
046000-8200	CAPITAL OUTLAY	218,926	100,000
TOTAL SECURITY SERVICES		293,853	157,688
094000 TRANSFERS TO SCHOOL CAPITAL			
094000-0070	TRANSFERS TO CO CAPITAL IMPR	625,000	625,000
094000-0044	TRANSFER TO FUND 44 - ARPA	2,535,000	-
TOTAL TRANSFERS TO SCHOOL CAPITAL		3,160,000	625,000
TOTAL FOR SCHOOL OPERATING FUND		142,726,172	146,347,699
SCHOOL CAFETERIA FUND			
051000 SCHOOL FOOD SERVICES-DISTRICT WIDE			
051000-1124	SUPERVISOR, FOOD SERVICE	140,454	146,073
051000-1137	ACCOUNTANT, FOOD SERVICE	78,744	58,910
051000-1140	TECHNICAL, FOOD SERVICE	58,018	60,339
051000-1160	TRADES/MAINTENANCE	88,776	151,589
051000-1193	FOOD SERVICE WORKERS	1,500,000	1,750,000
051000-1590	FOOD SERVICE SUBSTITUTE WORK	410,000	430,000
051000-2100	FICA, FOOD SERVICE	175,000	187,489
051000-2210	VRS, FOOD SERVICE	35,738	31,273
051000-2220	VRS HYBRID	26,000	35,720
051000-2300	HEALTH INS, FOOD SERVICE	422,000	527,524
051000-2400	GROUP LIFE INS, FOOD SERVICE	4,974	5,586
051000-2510	VRS, VLDP	734	995
051000-2600	UNEMPLOYMENT	500	-
051000-2700	WORKER COMPENSATION, FOOD SE	35,000	36,400
051000-2750	VRS, HIC	45,000	4,472
051000-2800	OTHER BENEFITS, FOOD SERVICE	17,000	17,000
051000-3100	PROF SERVICES	30,000	28,000
051000-3300	MAINTENANCE SERVICE	37,500	40,000
051000-5501	TRAVEL, MILEAGE	10,000	10,000
051000-5504	CONFERENCE REIMB	7,000	9,000
051000-6001	OFFICE SUPPLIES	3,500	3,500
051000-6002	FOOD & FOOD SERVICE SUPPLIES	3,000,000	3,200,000
051000-6005	SUPPLIES, JANITORIAL/LAUNDRY	18,000	18,000
051000-6007	SUPPLIES, REPAIR/MAINTENANCE	75,000	75,000
051000-6011	UNIFORMS/WEARING APPAREL	3,750	3,500
051000-6040	TECH SOFTWARE, CAFETERIA	24,185	25,500
051000-6050	NON-CAP TECH, HARDWARE	4,000	4,200
051000-6070	NON-CAP, SNP EQUIPMENT	90,000	90,000
051000-8100	CAPITAL REPLACEMENT	75,000	80,000
051000-8200	CAPITAL OUTLAY/ADDITIONAL	328,200	300,000
TOTAL SCHOOL FOOD SERVICESDISTRICT WIDE		6,744,073	7,330,070
TOTAL FOR SCHOOL CAFETERIA FUND		6,744,073	7,330,070
SCHOOL CAPITAL IMPROVEMENT			
012100 CAPITAL REPLACEMENTS			
013800-6050	INFORMATION TECHNOLOGY HARDW	328,000	-
013800-8220	CAPITAL, TECHNOLOGY INFASSTRU	434,763	434,763
035000-8100	CAPITAL REPLACEMENT, BUSES	1,258,066	1,080,000
042000-8125	BOILER REPLACEMENT	-	650,000
046000-8200	SECURITY SERVICES - CAPITAL	166,568	-
062020-8263	VCTC RENOVATION, PROF SERVIC	90,048	-
062020-8266	VCTC RENOVATION, BLDG RENOVA	3,700,000	-
062020-8267	VCTC - SVGS CLASSROOM BUILD	131,987	-
062460-2100	FICA	17,387	-
062460-8263	PROF SERVICES, BUFFAL GAP MS	1,720,417	-
062460-8266	BLDG RENOVATIONS, BUFFALO GA	14,282,415	-
062570-2100	FICA	17,387	-
062570-8125	RIVERHEADS, HVAC, ARPA/CSLFR	778,000	-

062570-8263	PROF SERVICES, RIVERHEADS MS	1,768,907	-
062570-8266	BLDG RENOVATIONS, RIVERHEADS	20,303,170	-
062580-8266	BUILDING, RES	5,219	-
094000-0045	TRANSFERS TO DEBT FUND	414,933	-
TOTAL FOR SCHOOL CAPITAL IMPROVEMENT FUND		45,417,267	2,164,763
DEBT FUND			
092040 DEBT SERVICE-COUNTY BONDS			
092040-9124	BOND REDEMPTION - #21 VRA GR	92,677	92,676
092040-9125	BOND REDEMPTION - #22 VRA RT	315,000	330,000
092040-9126	BOND REDEMPTION - #23 VRA WA	220,000	235,000
092040-9127	BOND REDEMPTION - #24 VRA CO	-	400,000
092040-9255	INTEREST ON BOND #22 VRA RT.	86,734	72,119
092040-9256	INTEREST ON BOND #23 VRA WAT	17,681	6,022
092040-9257	INTEREST ON BOND #24 VPA COU	-	3,706,451
TOTAL DEBT SERVICE COUNTY BONDS		732,092	4,842,268
092050 DEBT SERVICE-SCHOOL BONDS			
092050-3099	HANDLING CHARGES	8,724	8,725
092050-9115	BOND REDEMPTION - #15 2004 A	290,000	290,000
092050-9116	BOND REDEMPTION - #16 2004 B	366,334	372,067
092050-9117	BOND REDEMPTION - #17 2006 B	1,330,000	1,330,000
092050-9121	BOND REDEMPTION - #18 2007 A	686,738	699,588
092050-9122	BOND REDEMPTION - #19 QSCB 2	468,750	468,750
092050-9123	BOND REDEMPTION - #20 2012 B	330,000	345,000
092050-9124	BOND REDEMPTION - #21 2016 A	1,205,000	1,270,000
092050-9125	BOND REDEMPTION - #22 2016 B	615,000	645,000
092050-9126	BOND REDEMPTION - #23 2022 B	400,000	655,000
092050-9127	BOND REDEMPTION - #24 2023 A	-	1,130,000
092050-9249	INTEREST ON BOND #15 2004 A	2,394	(11,384)
092050-9250	INTEREST ON BOND #16 2004 B	25,541	8,558
092050-9251	INTEREST ON BOND #17 2006 B	114,380	55,300
092050-9252	INTEREST ON BOND #18 2007 A	164,512	129,161
092050-9253	INTEREST ON BOND #19 QSCB 20	18,298	19,238
092050-9254	INTEREST ON BOND #20 2012 A	147,133	130,589
092050-9255	INTEREST ON BOND #21 2016 A	698,341	635,848
092050-9256	INTEREST ON BOND #22 2016 B	390,491	358,676
092050-9257	INTEREST ON BOND #23 2022 B	1,202,343	950,771
092050-9258	INTEREST ON BOND #24 2023 A	1,364,478	1,897,790
TOTAL DEBT SERVICE SCHOOL BONDS		9,828,457	11,388,677
TOTAL DEBT FUND		10,560,549	16,230,945
HEAD START FUND			
011000-1121	TEACHERS, HEAD START	470,816	243,605
011000-1121	TEACHERS, HEAD START	202,879	489,634
011000-1121	TEACHERS, EHS	866	9,941
011000-1121	TEACHERS, EHS	9,559	901
011000-1124	LEAD TEACHER, EHS	-	2,560
011000-1151	AIDES, HEAD START	214,257	123,574
011000-1151	AIDES, HEAD START	69,422	248,679
011000-1151	AIDES, HEAD START, CAPSAW GR	30,000	30,000
011000-1151	AIDES, EHS	40,002	233,142
011000-1151	AIDES, EHS	197,752	46,628
011000-1520	SUBSTITUTE TEACHER, HEAD STA	36,062	25,689
011000-1520	SUBSTITUTE TEACHER, HEAD STA	11,733	
011000-1520	SUBSTITUTES, EHS	28	-
011000-2100	FICA	52,408	28,089
011000-2100	FICA	21,717	56,481
011000-2100	FICA, HEAD START TTA	318	-
011000-2100	FICA, EHS	3,028	18,596
011000-2100	FICA, EHS	15,859	3,636
011000-2210	VRS	38,354	15,660

011000-2210	VRS	13,919	23,489
011000-2210	VRS, EHS	157	1,481
011000-2210	VRS, EHS	1,554	165
011000-2220	VRS HYBRID	62,379	51,328
011000-2220	VRS HYBRID	43,348	76,991
011000-2220	VRS HYBRID	6,568	37,217
011000-2220	VRS HYBRID	34,660	7,443
011000-2300	HEALTH INS	118,615	68,701
011000-2300	HEALTH INS	46,558	137,233
011000-2300	HEALTH INS	7,157	44,757
011000-2300	HEALTH INS	38,118	8,831
011000-2400	GROUP LIFE INS	8,150	5,885
011000-2400	GROUP LIFE INS	4,617	8,828
011000-2400	GROUP LIFE INS	542	3,405
011000-2400	GROUP LIFE INS	2,920	669
011000-2510	VRS, VLDP	2,156	1,635
011000-2510	VRS, VLDP	1,226	2,453
011000-2510	VRS, VLDP, EHS	186	1,100
011000-2510	VRS, VLDP, EHS	980	220
011000-2700	WORKERS COMP	500	500
011000-2700	WORKERS COMP	1,163	500
011000-2700	WORKERS COMP, EARLY HEAD STA	82	181
011000-2700	WORKERS COMP, EARLY HEAD STA	181	181
011000-2750	VRS, HIC, HEAD START	7,359	5,314
011000-2750	VRS, HIC, HEAD START	4,169	7,971
011000-2750	VRS, HIC, EHS	490	3,075
011000-2750	VRS, HIC, EHS	2,637	604
011000-2800	TUITION ASSISTANCE - HEAD ST	-	1,845
011000-2800	TUITION ASSISTANCE - HEAD ST	1,316	100
011000-2800	HEAD START, OTHER BENEFITS	647	-
011000-2800	TUITION ASSISTANCE, EHS	-	807
011000-3100	PROFESSIONAL SERVICES	2,000	2,000
011000-3100	PROFESSIONAL SERVICES	-	1,800
011000-3100	PROFESSIONAL SERVICES - HEAD	318	2,000
011000-3100	PROFESSIONAL SERVICES, HEAD	4,175	-
011000-3100	PROFESSIONAL SERVICES, EHS,	-	1,660
011000-3100	PROFESSIONAL SERVICE	-	1,600
011000-3300	MAINTENANCE SERVICE, HEAD ST	3,000	3,000
011000-3300	MAINTENANCE SERVICE, HEAD ST	62,249	3,000
011000-3300	MAINTENANCE SERVICE, EHS	8,453	1,000
011000-3300	MAINTENANCE SERVICE, EHS	5,000	5,000
011000-3800	PURCHASED SERVICES, GOV'T AG	150	150
011000-3800	PURCHASED SERVICE, GOVT AGEN	638	150
011000-3800	PROFESSIONAL SERV, GOV AGENC	132	100
011000-3800	PURCHASED SERV, GOV'T, EARLY	50	50
011000-5000	OTHER CHARGES	-	2,410
011000-5000	OTHER CHARGES	-	1,000
011000-5000	OTHER CHARGES	2,905	-
011000-5000	OTHER CHARGES	2,159	-
011000-5000	OTHER, EHS	240	-
011000-5000	OTHER, EARLY HEAD START	-	225
011000-5001	TELEPHONE SERVICES	2,500	2,025
011000-5001	TELEPHONE SERVICES	3,987	2,500
011000-5001	TELEPHONE SERVICE, EHS	399	1,374
011000-5001	TELEPHONE SERVICE, EARLY HEA	350	300
011000-5002	MILEAGE	1,250	1,750
011000-5002	MILEAGE	3,114	1,250
011000-5002	MILEAGE, EHS	251	970
011000-5002	MILEAGE, EARLY HEAD START	100	100
011000-5003	INSURANCE	5,722	-
011000-5003	INSURANCE	-	5,722

011000-5003	INSURANCE, EHS	-	150
011000-5003	INSURANCE, EARLY HEAD START	150	-
011000-5004	POLICY COUNCIL EXPENSES	2,000	750
011000-5004	POLICY COUNCIL EXPENSES	703	2,000
011000-5004	POLICY COUNCIL EXPENSE, EHS	-	300
011000-5004	POLICY COUNCEL EXP, EARLY HS	500	-
011000-5005	MEALS & SNACKS	3,000	3,000
011000-5005	MEALS & SNACKS	6,248	3,000
011000-5005	MEALS/SNACKS, EHS	250	1,000
011000-5005	MEALS/SNACKS, EHS	2,300	250
011000-5007	FACILITY UPKEEP - HEAD START	3,000	3,000
011000-5007	FACILITY UPKEEP - HEAD START	11,318	3,000
011000-5007	FACILITY UPKEEP, EHS	1,319	100
011000-5007	FACILITY UPKEEP, EHS	650	1,000
011000-5504	CONFERENCE REIMB - TTA	-	2,060
011000-5504	CONFERENCE REIMB - HEADSTART	6,545	-
011000-5504	CONFERENCE REIMB - TTA	4,702	990
011000-6013	EDUCATIONAL SUPPLIES - HEADS	5,000	5,000
011000-6013	EDUCATIONAL SUPPLIES - TTA	-	4,825
011000-6013	EDUCATIONAL SUPPLIES - HEADS	216,154	5,000
011000-6013	EDUCATIONAL SUPPLIES - TTA	-	2,319
011000-6013	SUPPLIES, EHS	6,280	500
011000-6013	SUPPLIES, EHS	-	1,290
011000-6013	EDUCATIONAL SUPPLIES, EARLY	9,500	7,858
011000-6013	EDUCATIONAL SUPPLIES, TT&A,	-	1,115
011000-6040	TECHNOLOGY SOFTWARE - HEAD S	6,556	19,775
011000-6040	TECHNOLOGY SOFTWARE/ON-LINE	44,394	6,556
011000-6040	TECHNOLOGY SOFTWARE, EHS	54	2,852
011000-6040	TECHNOLOGY SOFTWARE, EARLY H	990	-
011000-6050	NON CAPITALIZED TECH HARDWAR	2,000	2,000
011000-6050	NON-CAPITALIZED TECH-HEAD ST	65,894	2,000
012100-1130	MENTAL HEALTH SPECIALIST		17,687
012100-1130	MENTAL HEALTH SPECIALIST	5,503	35,552
012100-1130	OTHER PROFESSIONAL, MH, EHS	971	8,615
012100-1130	OTHER PROF, MENTAL HEALTH, E	-	780
012100-2100	FICA	-	1,353
012100-2100	FICA	420	2,720
012100-2100	FICA, MH, EHS	74	659
012100-2100	FICA, EARLY HEAD START	-	60
012100-2210	VRS	-	2,939
012100-2210	VRS	914	5,143
012100-2210	VRS	161	-
012100-2220	VRS HYBRID, EHS	-	1,296
012100-2220	VRS HYBRID, EHS	-	130
012100-2300	HEALTH INS	-	2,281
012100-2300	HEALTH INS	570	4,563
012100-2300	HEALTH INS	101	1,107
012100-2300	HEALTH INS	-	101
012100-2400	GROUP LIFE INS	-	259
012100-2400	GROUP LIFE INS	74	452
012100-2400	GROUP LIFE INS, EHS	13	114
012100-2400	GROUP LIFE INS, EARLY HS	-	11
012100-2510	VRS, VLDP	-	99
012100-2510	VRS, VLDP	-	139
012100-2510	VRS VLDP	-	202
012100-2510	VRS VLDP	-	24
012100-2750	VRS, HIC	-	233
012100-2750	VRS, HIC	66	409
012100-2750	VRS, HIC, EHS	12	692
012100-2750	VRS, HIC, EARLY HEAD START	-	90
012100-6013	SUPPLIES, MENTAL HEALTH	-	500

012100-6013	SUPPLIES, MENTAL HEALTH	161	500
012100-6013	SUPPLIES, MENTAL HEALTH, EHS	-	500
012200-1130	FAMILY SERVICE WORKERS-HEADS	46,965	34,888
012200-1130	FAMILY SERVICE WORKERS-HEADS	33,546	48,843
012200-1130	OTHER PROFESSIONALS, EHS	2,368	12,313
012200-1130	FAMILY SERVICE WORKERS, EARL	11,840	2,463
012200-1151	ASST FAM SERV WORKERS-HEAD S	146,753	88,537
012200-1151	ASST FAM SERV WORKERS-HEAD S	69,314	164,960
012200-1151	FAMILY SERVICE ASST, CAPSAW	30,000	30,000
012200-1151	ASST FAM SERV WORKER, EARLY	243	45,845
012200-1151	ASST FAM SERV WORKER, EARLY	44,082	4,153
012200-2100	FICA, HEADSTART	14,506	9,442
012200-2100	FICA, HEADSTART	7,749	15,371
012200-2100	FICA, EHS	485	4,449
012200-2100	FICA, EARLY HEAD START	4,278	506
012200-2210	VRS	18,187	10,967
012200-2210	VRS	11,941	17,332
012200-2210	VRS, EARLY HEAD START	394	1,875
012200-2210	VRS	1,968	375
012200-2220	VRS HYBRID	13,179	8,348
012200-2220	VRS HYBRID	5,892	14,610
012200-2220	VRS HYBRID	724	7,589
012200-2220	VRS HYBRID	7,167	759
012200-2300	HEALTH INS	28,440	18,431
012200-2300	HEALTH INS	16,418	33,137
012200-2300	HEALTH INS	872	8,388
012200-2300	HEALTH INS	8,458	872
012200-2400	GROUP LIFE INS, HEADSTART	2,529	1,699
012200-2400	GROUP LIFE INS, HEADSTART	1,438	2,801
012200-2400	GROUP LIFE INS, EHS	90	833
012200-2400	GROUP LIFE INS, EARLY HEAD S	737	100
012200-2510	VRS, VLDP	373	247
012200-2510	VRS, VLDP	167	432
012200-2510	VRS, VLDP, EHS	21	224
012200-2510	VRS, VLDP	203	22
012200-2750	VRS, HIC	2,284	1,535
012200-2750	VRS, HIC	1,298	2,538
012200-2750	VRS, HID, EHS	81	752
012200-2750	VRS, HIC	665	90
012200-3100	PURCHASED SERVICE, HEAD STAR	2,000	3,000
012200-3100	PURCHASED SERVICE, HEAD STAR	503	2,000
012200-5000	OTHER CHARGES	135	-
012200-5504	CONFERENCE/ED/INSERVICE TT&A	1,865	1,940
012200-5504	CONF/EDUC/INSERVICE, EHS, TT	-	1,009
012200-6013	INSTRUCTIONAL SUPPLIES, HEAD	5,000	5,000
012200-6013	EDUCATIONAL SUPPLIES, HEAD S	47,032	5,000
012200-6013	SUPPLIES, EHS	-	500
012200-6013	SUPPLIES, EHS	-	1,666
012200-6013	SUPPLIES, EHS	3,000	-
012200-6013	EDUCATIONAL SUPPLIE, TT&A, E	-	1,275
012200-6040	TECHNOLOGY SOFTWARE, HS, TTA	-	5,458
012200-6040	TECHNOLOGY SOFTWARE, HS, TTA	-	5,379
012200-6050	NON-CAPITALIZED TECH HARDWAR	3,757	-
013100-1124	SUPERVISORS, HEAD START	40,784	30,297
013100-1124	SUPERVISORS, HEAD START	23,305	42,415
013100-1124	SUPERVISORS, EHS	647	6,733
013100-1124	SUPERVISOR, EARLY HEAD START	6,474	1,359
013100-1130	OTHER PROFESSIONAL, EHS CCP	12,844	60,174
013100-1130	OTHER PROFESSIONAL, EARLY HS	95,875	5,451
013100-2100	FICA	3,120	2,318
013100-2100	FICA	1,779	3,245

013100-2100	FICA, EHS	1,087	5,118
013100-2100	FICA, EARLY HEAD START	7,830	520
013100-2210	VRS	7,395	4,614
013100-2210	VRS	3,873	6,460
013100-2210	VRS	1,058	10,081
013100-2210	VRS	10,676	1,111
013100-2220	VRS HYBRID	6,318	-
013100-2220	VRS HYBRID	6,318	-
013100-2300	HEALTH INS	4,227	3,020
013100-2300	HEALTH INS	2,416	4,227
013100-2300	HEALTH INS	2,250	9,917
013100-2300	HEALTH INS	16,673	975
013100-2400	GROUP LIFE INS	596	406
013100-2400	GROUP LIFE INS	312	568
013100-2400	GROUP LIFE INS, EHS	187	887
013100-2400	GROUP LIFE INS, EARLY HEAD S	1,371	98
013100-2510	VRS, VLDP, EHS	36	-
013100-2510	VRS, VLDP	156	-
013100-2750	VRS, HIC	538	367
013100-2750	VRS, HIC	282	513
013100-2750	VRS, HIC, EHS	169	801
013100-2750	VRS, HIC, EARLY HEAD START	1,237	922
013100-2800	TUITION ASSISTANCE, HS TT&A	-	100
013100-2800	TUITION ASSISTANCE, EHS	877	-
013100-5504	CONFERENCE REIMB, EHS	-	1,009
021600-1130	DIRECTOR, HEAD START	43,338	32,194
021600-1130	DIRECTOR, HEAD START	30,956	45,071
021600-1130	OTHER PROFESSIONAL, EHS	4,127	21,463
021600-1130	OTHER PROFESSIONAL, EARLY HS	20,637	4,293
021600-1150	CLERICAL, HEAD START	19,109	14,905
021600-1150	CLERICAL, HEAD START	13,650	20,867
021600-1150	CLERICAL, EHS	5,460	29,811
021600-1150	CLERICAL, EARLY HEAD START	27,299	5,962
021600-2100	FICA	4,467	3,603
021600-2100	FICA	3,387	5,044
021600-2100	FICA, EHS	728	3,922
021600-2100	FICA, EARLY HEAD START	3,667	784
021600-2210	VRS	9,704	7,173
021600-2210	VRS	7,413	10,042
021600-2210	VRS	1,593	7,809
021600-2210	VRS	7,806	1,562
021600-2300	HEALTH INS	5,871	4,194
021600-2300	HEALTH INS	4,194	5,871
021600-2300	HEALTH INS	1,007	5,033
021600-2300	HEALTH INS	5,384	1,007
021600-2400	GROUP LIFE INS	782	804
021600-2400	GROUP LIFE INS	598	884
021600-2400	GROUP LIFE INS, EHS	129	687
021600-2400	GROUP LIFE INS, EARLY HEAD S	642	137
021600-2750	VRS, HIC	557	726
021600-2750	VRS, HIC	540	798
021600-2750	VRS, HIC, EHS	116	620
021600-2750	VRS, HIC	580	124
021600-2800	OTHER BENEFITS, EHS	154	50
021600-3100	PROFESSIONAL SERVICES	26,091	500
021600-3100	PROFESSIONAL SRV & INDIRECT	346	26,091
021600-3100	PROFESSIONAL SERVICES TT&A	-	100
021600-3100	PROFESSIONAL SRV & INDIRECT	15	6,161
021600-3100	PROFESSIONAL SERVICE, EARLY	5,969	-
021600-5400	COPIER LEASE, HEAD START	3,000	2,000
021600-5400	COPIER LEASE, HEAD START	3,303	3,000

021600-5400	LEASE, COPIER, EHS	608	3,169
021600-5400	COPIER LEASE, EARLY HEAD STA	714	550
021600-5504	CONFERENCE, HS	2,466	-
021600-5504	CONFERENCE, HS, TT& A	1,573	1,280
021600-6001	OFFICE SUPPLIES	3,000	716
021600-6001	OFFICE SUPPLIES	17,283	3,000
021600-6001	OFFICE SUPPLIES, EHS	638	1,905
021600-6001	OFFICE SUPPLIES, EARLY HEAD	1,000	600
021600-6040	TECHNOLOGY SOFTWARE - HS	4,496	-
021600-6040	TECHNOLOGY SOFTWARE, EHS	414	-
021600-6050	NON CAPITALIZED COMPUTER HAR	2,000	2,000
021600-6050	NON-CAPITALIZED COMPUTER HAR	32,363	2,000
022100-1130	ATTENDANCE PROFESSIONAL-HEAD	20,457	15,196
022100-1130	ATTENDANCE PROFESSIONAL-HEAD	11,163	21,275
022100-1130	OTHER PROFESSIONAL, ERSEA, E	516	5,363
022100-1130	ATTENDANCE PROFESSIONAL, EHS	5,157	1,073
022100-2100	FICA - ATTENDANCE - HEAD STA	1,565	930
022100-2100	FICA - ATTENDANCE - HEAD STA	847	1,628
022100-2100	FICA, EHS	39	410
022100-2100	FICA, EARLY HEAD START	395	82
022100-2220	VRS HYBRID	3,400	2,314
022100-2220	VRS HYBRID	1,943	3,240
022100-2220	VRS, HYBRID	86	817
022100-2220	VRS, HYBRID	857	163
022100-2300	HEALTH INS	3,992	2,852
022100-2300	HEALTH INS	2,281	3,992
022100-2300	HEALTH INS	101	1,007
022100-2300	HEALTH INS	1,077	201
022100-2400	GROUP LIFE INS	274	204
022100-2400	GROUP LIFE INS	157	285
022100-2400	GROUP LIFE INS	7	72
022100-2400	GROUP LIFE INS	69	14
022100-2510	VRS, VLDP	96	68
022100-2510	VRS, VLDP	-	96
022100-2510	VRS, VLDP	-	24
022100-2510	VRS, VLDP	24	5
022100-2750	VRS, HIC	248	184
022100-2750	VRS, HIC	196	257
022100-2750	VRS, HIC, EHS	9	65
022100-2750	VRS, HIC, EARLY HEAD START	62	13
022100-6001	OFFICE SUPPLIES- HS ATTENDAN	250	250
022100-6001	OFFICE SUPPLIES, HS ATTENDAN	357	250
022100-6001	OFFICE SUPPLIES, EARLY HEAD	-	500
022200-1131	HEALTH NURSES (RN) HEAD STAR	26,959	20,028
022200-1131	HEALTH NURSES (RN) HEAD STAR	19,257	28,039
022200-1131	RN, EHS	1,926	10,014
022200-1131	HEALTH NURSE, RN, EARLY HEAD	9,628	2,022
022200-2100	FICA	2,062	1,532
022200-2100	FICA	1,353	2,145
022200-2100	FICA, EHS	135	766
022200-2100	FICA, EARLY HEAD START	737	153
022200-2220	VRS HYBRID	4,481	3,050
022200-2220	VRS HYBRID	3,201	4,270
022200-2220	VRS, HYBRID	320	1,525
022200-2220	VRS HYBRID	1,600	305
022200-2300	HEALTH INS	5,614	4,010
022200-2300	HEALTH INS	4,010	5,614
022200-2300	HEALTH INS	401	2,005
022200-2300	HEALTH INS	2,145	401
022200-2400	GROUP LIFE INS	361	268
022200-2400	GROUP LIFE INS	258	376

022200-2400	GROUP LIFE INS, EHS	26	134
022200-2400	GROUP LIFE INS, EARLY HEAD S	129	27
022200-2510	VRS, VLDP	127	90
022200-2510	VRS, VLDP	91	126
022200-2510	VRS, VLDP	9	45
022200-2510	VRS, VLDP	45	9
022200-2750	VRS, HIC	326	242
022200-2750	VRS, HIC	233	339
022200-2750	VRS, HIC, EHS	23	121
022200-2750	VRS, HIC, EARLY HEAD START	117	24
022200-3100	PROFESSIONAL SERVICES, HEAD	360	180
022200-3100	PURCHASED SERVICE, HEAD STAR	682	360
022200-3100	PROFESSIONAL SERVICE, EHS	376	-
022200-3100	PROFESSIONAL SERVICE, EARLY	-	300
022200-5000	HEALTH SERVICES- HS - OTHER	300	300
022200-5000	HEALTH SERVICES, HS, OTHER	-	300
022200-5504	CONFERENCE REIMB., TT&A, EHS	-	1,009
022200-6013	INSTRUCTIONAL SUPPLIES, HEAD	7,000	4,500
022200-6013	EDUCATIONAL SUPPLIES, HEAD S	43,894	7,000
022200-6013	SUPPLIES, EHS	3,979	2,000
022200-6013	SUPPLIES, EHS	3,850	2,000
032000-1130	OTHER PROFESSIONALS	36,451	27,078
032000-1130	OTHER PROFESSIONALS	26,036	37,909
032000-1130	OTHER PROFESSIONAL, EHS	1,838	9,557
032000-1130	OTHER PROFESSIONALS, EARLY H	9,189	1,911
032000-2100	FICA	2,789	2,071
032000-2100	FICA	1,989	2,900
032000-2100	FICA, EHS	140	731
032000-2100	FICA, EARLY HEAD START	703	146
032000-2220	VRS HYBRID	6,058	4,124
032000-2220	VRS HYBRID	4,327	5,774
032000-2220	VRS HYBRID	305	1,456
032000-2220	VRS HYBRID	1,527	291
032000-2300	HEALTH INS	3,992	2,852
032000-2300	HEALTH INS	2,852	3,992
032000-2300	HEALTH INS	201	1,007
032000-2300	HEALTH INS	1,077	201
032000-2400	GROUP LIFE INS	488	363
032000-2400	GROUP LIFE INS	349	508
032000-2400	GROUP LIFE INS, EHS	25	128
032000-2400	GROUP LIFE INS, EARLY HEAD S	123	26
032000-2510	VRS, VLDP	171	122
032000-2510	VRS, VLDP	122	171
032000-2510	VRS, VLDP	9	43
032000-2510	VRS, VLDP	43	9
032000-2750	VRS, HIC	441	328
032000-2750	VRS, HIC	315	459
032000-2750	VRS, HIC, EHS	22	116
032000-2750	VRS, HIC, EARLY HEAD START	111	23
032000-6013	EDUCATIONAL SUPPLIES, HEAD S	474	-
042000-5000	OTHER CHARGES, HEAD START	500	500
042000-5000	OTHER CHARGES, HEAD START	923	500
042000-5000	OTHER, MAINTENANCE, EHS	50	206
042000-5000	MAINTENANCE SERV, EARLY HS	150	25
042000-5101	HS, ELECTRICAL	350	200
042000-5101	HS, ELECTRICAL	335	350
042000-5101	ELECTRICAL, EHS	21	160
042000-5101	ELECTRICAL, EARLY HEAD START	75	25
042000-5400	LEASE/RENTAL, HEAD START		31,945
042000-5400	LEASE/RENTAL, EARLY HS	-	7,986
045000-3300	VEHICLE MAINT/REPAIRS	2,000	2,000

045000-3300	VEHICLE MAINT/REPAIRS	-	2,000
045000-3300	VEHICLE MAINTENANCE, EHS	-	250
045000-3300	MAINTENANCE SERVICE, EARLY H	250	250
TOTAL FOR HEADSTART FUND		3,842,395	3,731,083
GOVERNOR'S SCHOOL FUND			
011000-1121	TEACHERS, GOVERNORS SCHOOL	832,693	865,979
011000-1520	SUBSTITUTE TEACHERS, GOV SCH	2,000	2,500
011000-1621	TEACHER, SUPPLEMENT	7,059	7,341
011000-2100	FICA	64,394	67,000
011000-2210	VRS, GOVERNORS SCHOOL	107,680	101,062
011000-2220	VRS HYBRID, GOV SCHOOL	29,308	34,351
011000-2300	HEALTH INS, GOV SCHOOL	122,816	122,816
011000-2400	GROUP LIFE INS, GOV SCHOOL	11,045	11,350
011000-2510	VRS, VLDP, GOV SCHOOL	829	861
011000-2700	WORKERS COMPENSATION	1,400	1,400
011000-2750	VRS, HIC, GOV SCHOOL	9,975	10,248
011000-2800	OTHER BENEFITS, GOV SCHOOL	2,000	2,000
011000-3100	CONTRACTED SERVICES	12,000	12,000
011000-3120	PROFESSIONAL SERVICES	48,000	48,000
011000-3300	MAINTENANCE SERVICE	500	500
011000-3500	PRINTING & BINDING	1,500	1,500
011000-3830	TUITION, DUAL ENROLLMENT	112,000	112,000
011000-5420	RENTAL SPACE	4,000	4,000
011000-5504	CONV/EDUC/INSERVICE	5,000	5,000
011000-5801	DUES/MEMBERSHIPS	1,200	1,200
011000-6012	TEXTBOOKS	1,000	1,000
011000-6013	EDUCATIONAL SUPPLIES	65,000	165,000
011000-6040	SOFTWARE/ON-LINE CONTENT	60,000	60,000
011000-6050	NON CAPITALIZED COMPUTER HAR	85,000	100,000
012100-1123	GUIDANCE COUNSELORS, GOV SCH	65,855	68,484
012100-2100	FICA, GOV SCHOOL	5,031	5,239
012100-2210	VRS, GOV SCHOOL	11,506	10,430
012100-2300	HEALTH INS, GOV SCHOOL	8,052	8,052
012100-2400	GROUP LIFE, GOV SCHOOL	797	918
012100-2750	VRS, HIC, GOV SCHOOL	882	404
013100-1130	DIRECTOR, GOVERNORS SCHOOL	97,202	101,090
013100-1150	CLERICAL, GOVERNORS SCHOOL	40,538	41,846
013100-2100	FICA, GOV SCHOOL	10,523	10,935
013100-2210	VRS, GOV SCHOOL	22,892	21,769
013100-2300	HEALTH INS, GOV SCHOOL	16,104	16,104
013100-2400	GROUP LIFE INS, GOV SCHOOL	1,846	1,916
013100-2700	WORKERS COMPENSATION	283	278
013100-2750	VRS, HIC	1,667	1,729
013100-5400	EQUIPMENT RENTAL	8,000	8,000
013100-6001	SUPPLIES	3,500	3,500
013800-1140	COMPUTER TECHNICIAN	77,869	80,577
013800-2100	FICA	5,949	6,163
013800-2210	VRS	12,942	6,759
013800-2300	HEALTH INS	8,056	4,026
013800-2400	GROUP LIFE INS	942	537
013800-2750	VRS, HIC	1,114	595
022200-1131	LICENSED SCHOOL NURSE	22,721	23,630
022200-1660	BONUS	500	-
022200-2100	FICA	1,736	1,808
022200-2220	VRS, HYBRID	3,776	3,599
022200-2300	HEALTH INS	4,026	4,026
022200-2400	GROUP LIFE INS	275	286
022200-2750	VRS, HIC	304	317
041000-5201	POSTAL SERVICES	2,200	2,200
041000-5203	TELEPHONE SERVICES	60,000	60,000

066000-8200	CAPITAL/ADDITIONAL	100,000	100,000
TOTAL FOR GOVERNOR'S SCHOOL FUND		2,183,487	2,332,325
COUNTY CAPITAL IMPROVEMENT			
80000 CAPITAL OUTLAYS			
080000-8005	ACQ. & DEVELOPMENT-LANDFILL	2,939,579	1,500,000
080000-8011	INFRASTRUCTURE-BEVERLEY MANO	590,814	50,000
080000-8012	INFRASTRUCTURE-MIDDLE RIVER	50,000	50,000
080000-8013	INFRASTRUCTURE-NORTH RIVER	50,000	50,000
080000-8014	INFRASTRUCTURE-PASTURES	50,000	50,000
080000-8015	INFRASTRUCTURE-RIVERHEADS	50,000	50,000
080000-8016	INFRASTRUCTURE-SOUTH RIVER	50,000	50,000
080000-8017	INFRASTRUCTURE-WAYNE	50,000	50,000
080000-8021	MATCHING GRANTS-BEVERLEY MAN	15,000	15,000
080000-8022	MATCHING GRANTS-MIDDLE RIVER	15,000	15,000
080000-8023	MATCHING GRANTS-NORTH RIVER	15,000	15,000
080000-8024	MATCHING GRANTS-PASTURES	15,000	15,000
080000-8025	MATCHING GRANTS-RIVERHEADS	15,000	15,000
080000-8026	MATCHING GRANTS-SOUTH RIVER	15,000	15,000
080000-8027	MATCHING GRANTS-WAYNE	15,000	15,000
080000-8049	ELECTORAL BD - VOTING MACHIN	25,000	25,000
080000-8053	LIBRARY-AUTOMATION	17,625	67,000
080000-8057	FIRE & RESCUE EQUIP/APPARTUS	2,700,000	1,250,000
080000-8058	EMERGENCY COMMUNICATIONS	1,625,000	6,700,000
080000-8059	FIRE TRAINING CENTER	-	50,000
080000-8060	SHERIFF EQUIP/K-9	150,000	50,000
080000-8135	REGIONAL CORRECTION FACILITY		564,124
080000-8139	TOURIST INFORMATION CENTER	10,000	10,000
080000-8142	SD POOL/BUS/PARKS	200,000	100,000
080000-8144	INFORMATION TECHNOLOGY	800,000	420,562
080000-8145	ECONOMIC DEVELOPMENT	690,859	800,000
080000-8146	FIRING RANGE	48,518	8,000
080000-8147	GOVERNMENT CENTER EXPANSION	415,996	50,000
080000-8148	COUNTY COURTHOUSE	6,275,000	37,000,000
080000-8149	WATER & SEWER PROJECTS CONTR	100,000	100,000
080000-8151	FLOOD CONTROL DAMS	600	-
080000-8152	FIRE & RESCUE EQUIPMENT-VOLU	200,000	200,000
080000-8153	HAZARDOUS MATERIALS GRANT	32,638	10,000
080000-8155	DUPONT SETTLEMENT GRANT	1,988,238	-
080000-8161	BLUE RIDGE COMMUNITY COLLEGE	137,585	89,104
080000-8162	SECONDARY ROADS-REVENUE SHAR	2,027,009	100,000
080000-8164	STORM WATER MANAGEMENT	97,229	47,229
080000-8165	GOVERNMENT CENTER SECURITY	75,000	75,000
080000-8166	VEHICLE SINKING FUND	960,562	325,500
080000-8198	BUILDING SINKING FUND	656,460	261,460
080000-8199	CONTINGENCIES	2,023,035	678,855
TOTAL CAPITAL OUTLAYS		25,191,747	50,936,834
094000 TRANSFERS TO OTHER FUNDS			
094000-0011	TRANSFERS TO GENERAL FUND	102,215	72,145
094000-0024	TRANSFER TO CSA FUND	-	533,598
094000-0044	TRANSFERS TO SCH. CAP. IMPRO	35,970	-
094000-0045	TRANSFERS TO DEBT FUND	2,787,964	4,766,843
TOTAL TRANSFERS TO OTHER FUNDS		2,926,149	5,372,586
TOTAL FOR COUNTY CAPITAL IMPROVEMENT FUND		28,117,896	56,309,420
FINAL TOTAL ALL FUNDS			
		413,021,853	399,834,429



AUGUSTA

COUNTY, VIRGINIA

Statistical Section

COUNTY OF AUGUSTA, VIRGINIA

**FULL-TIME EQUIVALENT COUNTY GOVERNMENT EMPLOYEES BY FUNCTION
Last Ten Fiscal Years**

Function	Fiscal Year June 30,									
	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
General government	46	47	50	50	50	50	53	53	55	55
Judicial administration	23	23	26	27	27	27	30	31	33	33
Public safety:										
Sheriffs department	76	80	76	78	80	85	88	89	94	108
Emergency communication center	18	18	18	18	18	18	18	21	22	22
Fire & rescue	80	86	105	105	105	105	106	109	125	125
Building inspections	6	6	6	6	6	6	6	6	6	6
Animal control	3	3	3	3	3	3	3	3	3	3
Public works										
Facilities management:	17	19	27	31	31	35	35	35	35	35
Health and welfare:										
Department of social services	123	132	134	144	145	145	153	156	163	168
Culture and recreation:										
Parks and recreation	10	11	10	10	10	6	6	7	7	7
Library	15	15	16	16	16	16	16	16	16	17
Community development	10	10	11	11	11	11	11	12	12	12
Economic development	2	2	2	2	2	2	2	2	2	2
Totals	429	452	484	501	504	509	527	540	573	593

Source: Human Resources

COUNTY OF AUGUSTA, VIRGINIA

**ASSESSED VALUE AND ESTIMATED ACTUAL VALUE OF TAXABLE PROPERTY
Last Ten Fiscal Years**

Fiscal Year	Real Estate ⁽¹⁾	Personal Property ⁽²⁾	Machinery and Tools	Public Service ⁽³⁾	Total Taxable Assessed Value	Total Direct Tax Rate	Estimated Actual Taxable Value	State Sales Assessment Ratio ⁽⁴⁾
2023	\$7,721,932,887	\$1,057,332,840	\$284,339,470	\$420,334,003	\$9,483,939,200	\$0.87	\$14,155,133,134	67.00%
2022	7,655,920,958	859,133,240	264,108,470	483,096,064	9,262,258,732	0.84	12,918,073,545	71.70%
2021	7,582,050,648	780,556,010	242,485,670	482,755,979	9,087,848,307	0.81	11,219,565,811	81.00%
2020	7,471,356,719	757,708,190	233,718,440	471,627,175	8,934,410,524	0.81	10,095,379,123	88.50%
2019	7,179,876,646	726,168,020	216,125,380	458,514,898	8,580,684,944	0.81	9,157,614,668	93.70%
2018	6,596,809,781	694,028,820	210,101,090	452,830,444	7,953,770,135	0.81	8,654,809,723	91.90%
2017	6,809,979,950	685,423,223	199,672,770	459,153,026	8,154,228,969	0.76	8,647,114,495	94.30% ⁽⁵⁾
2016	6,749,732,645	664,734,844	190,814,950	394,852,593	8,000,135,032	0.76	8,483,706,291	94.30%
2015	6,664,333,605	634,007,910	182,405,510	304,068,097	7,784,815,122	0.74	7,792,607,730	99.90%
2014	6,720,763,659	630,856,230	174,573,180	302,295,345	7,828,488,414	0.70	7,955,780,909	98.40%

Source: Commissioner of Revenue

Notes:

- (1) Real estate is assessed at 100% of fair market value.
- (2) Includes PPTRA.
- (3) Assessed values are established by the State Corporation Commission.
- (4) Source: Virginia Department of Taxation.
- (5) 2017 Information is unavailable; used 2016 ratio.

COUNTY OF AUGUSTA, VIRGINIA

PRINCIPAL PROPERTY TAXPAYERS

Current Year and the Period Nine Years Prior

Taxpayer	Business Type	Fiscal Year 2023			Fiscal Year 2014		
		2023 Assessed Valuation	Rank	% of Total Assessed Valuation	2014 Assessed Valuation	Rank	% of Total Assessed Valuation
Virginia Power	Public Utility	\$ 305,607,694	1	3.22%	\$ 173,739,410	1	2.22%
Hershey Foods Corporation	Food Manufacturer	172,201,470	2	1.82%	103,219,310	2	1.32%
McKee Baking Company	Food Manufacturer	73,656,590	3	0.78%	71,959,380	3	0.92%
Target Corporation	Distribution Center	56,083,860	4	0.59%	43,322,570	5	0.55%
Shenandoah Valley Electric	Public Utility	48,592,290	5	0.51%	54,038,180	4	0.69%
Charlottesville Industrial LLC	Fullfillment Warehouse	47,673,800	6	0.50%	-	N/A	0.00%
Shamrock Foods Company	Food Manufacturer	37,307,860	7	0.39%	-	N/A	0.00%
Hollister, Inc.	Medical Supplies Mfg.	30,269,749	8	0.32%	23,217,101	8	0.30%
Nibco, Inc.	Copper Pipe Fittings	28,830,018	9	0.30%	18,133,490	9	0.23%
Daikin (formerly McQuay International)	Industrial Air Cond. Equip.	27,682,400	10	0.29%	26,373,000	7	0.34%
MeadWestvaco	Paper Mfg. Warehouse	-	N/A	-	26,485,300	6	0.34%
Verizon/Bell Atlantic	Flexible Packaging	-	N/A	-	15,219,660	10	0.19%
		<u>\$ 827,905,731</u>		<u>8.72%</u>	<u>\$ 555,707,401</u>		<u>7.10%</u>

Source: Commissioner of Revenue

COUNTY OF AUGUSTA, VIRGINIA

PRINCIPAL EMPLOYERS Current Year and Nine Years Ago

Employer	Fiscal Year 2023			Fiscal Year 2014		
	Employees	Rank	% of Total County Employment	Employees	Rank	% of Total County Employment
Augusta County School Board	1000+	1	4.03%	1000+	1	3.91%
Augusta Medical Center	1000+	2	4.03%	1000+	2	3.91%
Hershey Chocolate of Virginia	1000+	3	4.03%	500-999	3	1.96%
Target Corp.	1000+	4	4.03%	500-999	5	1.96%
McKee Foods Corporation	1000+	5	4.03%	500-999	4	1.96%
AAF McQuay, Inc.	500-999	6	2.02%	250-499	6	0.98%
Hollister, Inc.	500-999	7	2.02%	250-499	7	0.98%
County of Augusta	500-999	8	2.02%	250-499	9	0.98%
NIBCO of Virginia	250-499	9	1.01%	-	-	-
University Instructors Inc	250-499	10	1.01%	-	-	-
J.B. Hunt Transport	-	-	-	250-499	10	0.98%
Blue Ridge Community College	-	-	-	250-499	8	0.98%
Totals, average	11,250		28.23%	7,125		18.57%
Total County employment	37,214			38,361		

Source: Virginia Employment Commission, Labor Market Information (LMI)

COUNTY OF AUGUSTA, VIRGINIA

GENERAL GOVERNMENTAL TAX REVENUES BY SOURCE

Last Ten Fiscal Years

(modified accrual basis of accounting)

Fiscal Year	Property Tax	Local Sales and Use Tax	Consumers' Utility Tax	Business License Tax	Restaurant Food Tax	Other Local Tax	Total
2023	\$ 79,295,181	\$ 9,896,423	\$ 1,857,916	\$ 5,499,363	\$ 4,543,182	\$ 3,501,010	\$ 104,593,075
2022	73,302,421	8,911,976	1,858,499	5,079,478	4,149,877	3,453,997	96,756,248
2021	69,199,131	7,827,992	1,834,845	4,384,814	2,599,472	2,650,641	88,496,895
2020	68,528,431	6,822,265	1,812,435	4,313,711	2,418,593	2,094,917	85,990,352
2019	66,330,173	6,240,415	1,804,213	4,065,916	2,558,254	2,171,699	83,170,670
2018	61,109,229	5,673,129	1,791,413	3,813,142	2,504,972	2,107,785	76,999,670
2017	58,114,396	5,542,113	1,786,347	3,625,435	2,544,440	2,106,591	73,719,322
2016	56,207,747	5,422,965	1,781,431	3,526,206	2,444,725	1,964,970	71,348,044
2015	52,963,125	4,984,203	1,749,332	3,734,050	2,320,903	1,856,653	67,608,266
2014	51,399,030	4,803,575	1,724,037	3,488,169	2,081,118	1,853,526	65,349,455

COUNTY OF AUGUSTA, VIRGINIA

**DEMOGRAPHIC AND ECONOMIC STATISTICS
Last Ten Fiscal Years**

Fiscal Year	Population	Personal Income	Per Capita Personal Income	Median Age	School Enrollment	Unemployment Rate
2023	78,064	\$ 51,965	66.57%	45-49 ⁽¹⁾	9,695	2.60%
2022	77,563	47,794	61.62%	45-49 ⁽¹⁾	9,498	2.70%
2021 ⁽²⁾	77,487	45,658	58.92%	45-49	9,745	3.50%
2020 ⁽²⁾	75,558	44,316	58.65%	45-49	9,896	5.80%
2019	75,457	42,436	56.24%	45-49	9,925	2.60%
2018	75,144	42,436	56.47%	45-49	9,939	3.00%
2017	74,997	42,436	56.58%	45-49	9,968	3.60%
2016	74,314	39,856	53.63%	50-54	10,106	3.50%
2015	74,314	39,479	53.12%	50-54	10,162	4.70%
2014	73,862	38,255	51.79%	50-54	10,325	4.70%

Source: Weldon Cooper Center, Virginia Employment Commission, Labor Market Information, and Annual School Report – prepared by the County

Note:

- ⁽¹⁾ Data that is unavailable for a more recent year is noted as the prior year’s amount.
- ⁽²⁾ Fiscal year 2020 and 2021 unemployment rate was affected by the Worldwide COVID 19 pandemic.

COUNTY OF AUGUSTA, VIRGINIA

OPERATING INDICATORS BY FUNCTION Last Ten Fiscal Years

Function	Fiscal Year June 30,									
	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
Public Safety										
Sheriffs Department:										
Number of police personnel and officers	76	80	73	80	80	88	88	89	94	106
Physical arrests	1,865	1,876	1,907	2,383	2,469	2,328	2,549	2,676	2,559	2,713
Traffic violations	3,928	3,444	2,419	5,045	5,695	5,273	5,631	5,778	4,313	4,761
Parking violations	28	9	6	6	-	4	5	-	-	-
Fire and rescue:										
Number of calls answered	17,949	17,645	17,866	18,338	18,811	20,055	15,845	20,031	17,232	18,464
Number of volunteers ⁽¹⁾	964	921	858	813	785	607	605	650	632	596
Number of paid fire personnel and officers	81	86	86	105	105	105	106	109	125	126
Building inspections:										
Permits issued	801	812	826	907	779	825	794	840	N/A	N/A
Animal control:										
Number of calls answered	2,940	2,961	2,781	2,510	2,737	2,854	2,589	2,854	N/A	N/A
Public Works										
Facilities Management										
Trucks/vehicles ⁽³⁾	7	7	7	7	15	15	16	16	16	16
Health and Welfare										
Department of Social Services:										
Caseload	12,050	11,555	11,420	11,514	11,708	12,299	13,809	15,601	17,167	18,852
Culture and Recreation										
Parks and recreation:										
After-school program participants ⁽⁴⁾	289	284	285	279	272	226	159	-	-	-
Community Development										
Planning:										
Zoning permits issued	471	509	521	517	475	492	459	480	N/A	N/A
Component Unit - School Board										
Education:										
Instruction	1,088	1,079	1,071	1,079	1,056	1,064	1,077	1,115	1,113	1,138
Other	478	476	485	513	502	511	510	483	515	547
Total	1,566	1,555	1,555	1,592	1,558	1,575	1,587	1,598	1,628	1,685
Average daily membership	10,325	10,162	10,106	9,968	9,939	9,925	9,896	9,750	9,498	9,695
Local expenditures per pupil ⁽²⁾	4,357.37	4,459.09	4,530	4,640	5,090	5,113	5,109	5,599	5,380	5,599

Source: Individual County departments

Notes:

- (1) All County funded stations
- (2) Includes debt service
- (3) In fiscal year 2018, Maintenance and Parks and Recreation grounds was merged to create Facilities Management. Vehicles were moved from Parks and Recreation.
- (4) In fiscal year 2020, the Parks and Recreation departments' after-school program was significantly impacted by the COVID 19 pandemic. The program ceased operating in March of 2020 due to shelter at home orders, this program has not been restored.

COUNTY OF AUGUSTA, VIRGINIA

CAPITAL ASSET STATISTICS BY FUNCTION Last Ten Fiscal Years

Function	Fiscal Year June 30,										
	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023	
General Government											
Administration buildings	17	17	17	17	17	17	17	17	17	17	17
Vehicles	5	5	5	5	5	5	5	5	5	5	5
Public Safety											
Sheriff's Department:											
Number of stations	1	1	1	1	1	1	1	1	1	1	1
Patrol units	75	75	74	75	81	81	87	93	93	93	121
Other vehicles	14	13	15	10	19	19	21	21	21	21	30
Fire and rescue:											
Number of fire & rescue stations	17	17	17	17	17	17	17	17	17	17	17
Number of apparatus	169	169	170	176	179	179	190	181	172 ⁽³⁾	172 ⁽³⁾	169⁽³⁾
Building inspections:											
Vehicles	4	4	4	4	4	4	4	4	4	4	4
Animal control:											
Vehicles	3	3	3	3	3	3	3	3	3	3	3
Mobile Command Units	1	1	1	1	1	1	1	1	1	1	1
Public Works											
General maintenance:											
Trucks/vehicles ⁽²⁾	7	7	7	7	15	15	16	16	16	16	16
Compactor sites	10	10	10	10	10	10	10	10	10	10	10
Health and Welfare											
Department of Social Services:											
Vehicles	28	28	29	28	29	29	30	30	30	30	30
Culture and Recreation											
Parks and recreation:											
Community centers	6	6	6	6	6	6	6	6	6	6	6
Vehicles	15	14	12	12	12	7	6	6	6	6	6
Parks	5	5	5	5	5	5	5	5	5	5	5
Parks acreage	210	210	210	210	210	217	217	217	217	217	217
Swimming pools	2	2	2	2	2	2	2	2	2	2	2
Tennis courts ⁽¹⁾	18	18	18	18	18	18	18	18	18	18	18
Library:											
Vehicles	1	1	1	1	1	1	1	1	1	1	1
Community Development											
Planning:											
Vehicles	4	4	4	4	4	4	4	4	4	4	4
Economic Development:											
Vehicles	1	1	1	1	1	1	1	1	1	1	1
Component Unit - School Board											
Education:											
Number of schools:											
Elementary	11	11	11	11	11	11	11	11	11	11	11
Middle	4	4	4	4	4	4	4	4	4	4	4
High	5	5	5	5	5	5	5	5	5	5	5

Source: Individual County departments

Notes:

- (1) At high and middle schools.
- (2) Maintenance and Parks and Recreation grounds were combined to create facilities management that moved vehicles between departments.
- (3) Excludes antique vehicles.



AUGUSTA

COUNTY, VIRGINIA

Glossary

Augusta County Glossary of Terms

Agency Fund	This fund is for assets held by the County for outside organizations. This allows for no duplication of administrative functions such as accounting, budgeting, procurement and personal matters.
Appropriation	An authorization granted by the Board of Supervisors to a specified organization, such as a unit of the County Government, to make expenditures and to incur obligations for specific purposes. An appropriation is limited in dollar amount and as to when it may be spent, usually expiring at the end of the fiscal year.
Appropriation Resolution	A legally binding document prepared by the County Administrator which delineates by fund and department all expenditures and revenue adopted by the Board of Supervisors which are reflected in the Adopted Fiscal Plan.
Assessed Valuation	The official valuation of property as a basis for property taxation.
Balanced Budget	The estimated revenues meet planned expenditures
Budget	An annual financial plan that identifies revenues, specifies the type and level of services to be provided and establishes the amount of money which can be spent.
Capital Facilities	Fixed assets, primarily buildings, acquired or constructed by the County.
Capital Improvement Program	Proposes the acquisition, development, enhancement or replacement of public facilities to serve the County citizenry. The CIP, a reflection of the physical development policies of the County, typically encompasses a five-year period and typically includes projects in excess of \$50,000.
Capital Outlay	Expenditures for items of a substantial nature (more than \$1,000) that are expected to have a useful life of several years. Examples include personal computers, vehicles, radios, tape recorders, etc.
Carryover Funds	Unexpended funds from the previous fiscal year which may be used to make payments in the current fiscal year. This may also be referred to as the beginning fund balance.
Codified Ordinance	An ordinance related to a specific code, such as the Code of the Commonwealth of Virginia, or the Code of the County of Augusta.
Constitutional Officers	Elected officials whose positions are established by the Constitution of the Commonwealth or its statutes. (Clerk of the Circuit Court, Commissioner of the Revenue, Commonwealth's Attorney, Sheriff and Treasurer.)
Debt Service Fund	The fund to finance and account for both principal and interest payments on long term debt.
Depreciation	A loss in value of property due to age, wear, or market conditions.
Enterprise Fund	This fund is used to report any activity for which a fee is charged to external users for goods or services.
Fiscal Year	A fixed period of time for which expenditures and revenues are provided in Augusta County. The fiscal year is July 1 through June 30.
Full Time Position	An employment position authorized by the Board of Supervisors and included in the Table of Authorized Positions. Funding may or may not be included in the budget for the positions.
Fund	An accounting entity with a group of self-balancing accounts.
Fund Balance	The difference between costs and revenue. A negative fund balance is sometimes called a deficit.
General Fund	The general operating fund that is used to account for all financial resources except those required to be accounted for in another fund.
Goal	A broad statement of outcomes to be achieved on behalf of the customers.

Governmental Fund	Fund typically used to account for tax –supported activities.
Intergovernmental Revenue	Revenue from other governments, such as the State and Federal governments, in the form of grants, entitlements, shared revenue, or payments in lieu of taxes.
Internal Service Fund	A self-supporting fund that generates expenditures and revenues through user charges in providing services to internal customers.
Long-Term Debt	Debt with a maturity of more than one year after the date of issuance.
Modified Accrual	Revenues are recorded when susceptible to accrual, i.e., both measurable and available to finance expenditures of the fiscal period.
Object Series	A subsection of a department’s budget which groups similar accounts. Personnel, operating and capital outlay are the three major series used
Objectives	A statement of results to be achieved by a specific period of time in order to accomplish stated goals. Objectives describe specific measurable outputs within a designated time frame.
Operating Budget	Includes all funds except those in the capital budget. The operating budget is adopted by the Board of Supervisors on a fiscal year basis and can be amended during the year pursuant to Virginia Code.
Performance Measurements	Provides continuous feedback and identifies where adjustments or corrective actions are needed.
Personal Property	A category of property, other than real estate, so identified for purposes of taxation. It includes personally owned items, corporate property and business equipment. Examples include automobiles, motorcycles, trailers, boats, airplanes, business furnishing, and manufacturing equipment.
Productivity Measures	Data which combines the dimensions of efficiency and effectiveness in a single indicator.
Program	This is a plan or unit under which action may be taken towards meeting an individual or set of goal(s) in the provision of a particular service.
Property Tax Rate	The level at which property values are calculated to determine the amount of taxes to be collected.
Public Service Property	Property specifically designated for public service use. This includes property purchased or received as a gift by a government. It includes real property such as land and buildings, and other property, such as computers, copiers and cash registers.
Real Property	Real estate, including land and improvements (building, fencing, paving, etc.) classified for purposes of tax assessment.
Reserve	A portion of a fund’s assets that is restricted for a certain purpose and not available for appropriation.
Revenue	A source of income that provides an increase in net financial resources, and is used to fund expenditures. Budgeted revenue is categorized according to its source such a local, state, federal or other financing sources.
School Fund	This fund is used for revenues and expenditures related to operations of the public school system.
Service Levels	A descriptive section in the budget narratives, detailing past performance and changes in the quality and quantity of services provided.
Special Revenue Fund	The fund that accounts for special revenue sources that is restricted to expenditures for specific purposes. These funds include welfare funds.
Workload Measures	Data which indicates the amount of work performed; strictly a volume count; a measure of inputs and outputs. Also known as a performance measure.