
Staff Briefing Meeting, Monday, March 21, 2011, 1:30 p.m. Government Center, Verona, VA.

PRESENT: Jeremy L. Shifflett, Chairman
Wendell L. Coleman, Vice Chairman
David R. Beyeler
Gerald W. Garber
Larry C. Howdyshell
Tracy C. Pyles, Jr.
Nancy Taylor Sorrells
Patrick J. Morgan, County Attorney
Timmy Fitzgerald, Director of Community Development
Becky Earhart, Senior Planner,
Jennifer M. Whetzel, Director of Finance
John C. McGehee, Assistant County Administrator
Patrick J. Coffield, County Administrator

VIRGINIA: At an adjourned meeting of the Augusta County Board of Supervisors held on Monday, March 21, 2011, at 1:30 p.m., at the Government Center, Verona, Virginia, and in the 235th year of the Commonwealth....

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EMPLOYEE OF THE YEAR RECOGNITION

Faith Souder, Personnel Director, made the following comment:

Good afternoon. I am here today to recognize our Employee of the Year for 2010. First I will tell you a little about the program.

The Employee of the Year is a personnel recognition program established by the Board of Supervisors and County Administrator to recognize one or more employees each year for their commitment and contribution to the organization. All full-time employees except department heads are eligible. Nominations are required from department heads in the form of a letter or memorandum. The employee of the year is then selected by a panel consisting of the Assistant County Administrator, Personnel Director, and a rotating department head.

At this time I would like to recognize our Employee of the Year for 2010 -

At this time I would like to recognize our Employee of the Year for 2010 - Debbie Sweeney. Debbie is the Assistant Director of the Augusta County Library. She has been with the department since January of 1998. Debbie was nominated by her Director, Diantha McCauley. In Diantha's memo she states that Debbie's efforts this last year were phenomenal. Despite the additional work and stress of finishing her master's degree in library and information science, she put in untold hours of overtime working on the renovation of the Fishersville library. Debbie met with architects, builders, designers, and various tradesmen. She was a tireless advocate for the needs of the library staff and patrons. Her design experience, when choosing colors and furniture was as useful as her construction experience. What is remarkable is that she balanced this on top of her regular job duties; a job complicated by budget and staff reductions plus the major illness of a key employee. Debbie, we would like to recognize all your hard work and determination in making our Library an environment for people to learn, to explore, to enjoy, to create, and to connect with each other and their community.

We have one honorable mention and that is Nancy Marshall with our County Attorney and Economic Development Department. Nancy is noted for her long-term commitment to Augusta County and her willingness to always help out in other departments when they need additional help along with working for her two bosses. Thank you for your dedication and commitment to the County.

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March 21, 2011, at 1:30 p.m.

ROADS

The Board discussed the VDOT status report of February 22, 2011, staff briefing meeting.

The Board accepted report as information.

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RECYCLING/AUGUSTA COUNTY CLEAN-UP- ANNUAL REPORT

The Board received a presentation by staff on Annual Report.

The Board accepted presentation as information. Requested staff to provide additional information regarding Recycling revenues/expenditures and thoughts regarding creation of a “sinking account” to facilitate recycling efforts. Also, requested more information regarding efforts to market “metals”.

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ENVIRONMENTAL MANAGEMENT – ANNUAL REPORT

The Board received a presentation by staff on Annual Report.

The Board accepted presentation as information.

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AGRICULTURE INDUSTRY BOARD

The Board discussed goals and objectives of Agriculture Industry Board.

Bud Shaver, of the Agriculture Industry Board, discussed the following goals and objectives with the Board:

- 1) Agriculture Industry Board (AIB) – creating and submitting recommendations to the Board
- 2) Educational programs (such as recently conducted Farm Use/Tag presentation)
- 3) Visioning Session – seek AIB ideas for support of agriculture in Augusta . . . such as the pending reorganization of Extension Service.
- 4) Requested that Board appoint a Board liaison to attend AIB meetings.

The Board accepted presentation as information. General consensus to proceed.

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EARLY RETIREE REINSURANCE PROGRAM

The Board received a presentation by staff.

The Board accepted presentation as information.

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RURAL CONSERVATION DISTRICT

The Board discussed Ordinance Committee recommendations concerning new district.

The Ordinance Committee solicited Board direction on key points. After general discussion, Community Development was asked to summarize discussions for presentation to the Board at Wednesday’s, March 23rd, meeting.

The Board authorized placing on March 23, 2011, regular agenda for consideration.

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WILSON COMPLEX TRAFFIC CIRCULATION

The Board discussed funding to improve road circulation at Wilson Complex.

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|---|----------------|--------------|
| Funding sources: Wayne Infrastructure Account | #80000-8017-66 | \$215,062.50 |
| Beverly Manor Infrastructure Account | #80000-8011-44 | \$ 71,687.50 |
| | | \$286,750.00 |

The Board authorized placing on March 23, 2011, regular agenda for consideration.

March 21, 2011, at 1:30 p.m.

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REDISTRICTING

The Board received an update on State and local efforts for redistricting.

The Board accepted presentation as information and provided staff with general direction and said to use best judgment and do the best staff can to develop plans for Board's consideration.

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WAIVERS/VARIANCES - NONE

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MATTERS TO BE PRESENTED BY THE BOARD

The Board discussed the following:

The Board thanked the Garbers for having them for dinner.

Mr. Howdysshell: Riverheads Fire Department – asked for the status of start-up cost reconciliation. Ms. Sorrells advised that they are nearing completion of the report.

Ms. Sorrells: Emergency Services Committee will be making a recommendation regarding Officers Association request to expand vehicle loan purchase of turn-out gear for agencies.

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MATTERS TO BE PRESENTED BY STAFF

Staff discussed the following:

- 1. VDOT:
 - a. Tentative date for Road Hearing – May 11th
 - b. I-81 packages distributed (road reconstruction schedule/information)
 - c. Revenue Sharing – solicited projects for consideration (April deadline)
- 2. GASB – Director of Finance reported policy changes regarding fund balances.
- 3. Budget Survey Updates distributed
- 4. Fire and Rescue Agreements – County Attorney indicated making progress with agreements.
- 5. General Assembly Veto Session – early April; will convene redistricting special session.
- 6. Ray Houser – Draft resolution circulated for consideration Wednesday night.
- 7. Agenda Survey circulated
- 8. Deployment announcements: Correy Smith (Commonwealth Attorney's Office) – 10 months; and Doug Wolfe (Community Development) – 18 months
- 9. Afton TIC – Noted that, on April 22, 2009, Board authorized proceeding with relocation of Afton Mountain Tourist Information Center. Funding: 2/3 Waynesboro; 1/3 Augusta County. Invoice from Waynesboro received. Funding source: CIP Account #80000-8139 - \$25,184.50

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CLOSED SESSION

On motion of Mr. Coleman, seconded by Mr. Howdysshell, the Board went into closed session pursuant to:

- (1) **the personnel exemption under Virginia Code § 2.2-3711(A)(1)** [discussion, consideration or interviews of (a) prospective candidates for employment, or (b) assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of specific employees]:

March 21, 2011, at 1:30 p.m.

CLOSED SESSION (cont'd)

- A) Boards and Commissions
- B) Extension Office

On motion of Mr. Howdyshell, seconded by Ms. Sorrells, the Board came out of closed Session.

Vote was as follows: Yeas: Howdyshell, Garber, Beyeler, Sorrells, Shifflett, Pyles and Coleman
 Nays: None

Motion carried.

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The Chairman advised that each member is required to certify that to the best of their knowledge during the closed session only the following was discussed:

- 1. Public business matters lawfully exempted from statutory open meeting requirements, and
- 2. Only such public business matters identified in the motion to convene the executive session.

The Chairman asked if there is any Board member who cannot so certify.

Hearing none, the Chairman called upon the County Administrator/ Clerk of the Board to call the roll noting members of the Board who approve the certification shall answer AYE and those who cannot shall answer NAY.

Roll Call Vote was as follows:

AYE: Coleman, Garber, Howdyshell, Shifflett, Sorrells, Pyles and Beyeler
NAY: None

The Chairman authorized the County Administrator/Clerk of the Board to record this certification in the minutes.

NOTE: Supervisor Garber left prior to the completion of Closed Session.

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ADJOURNMENT

There being no other business to come before the Board, Mr. Howdyshell moved, seconded by Ms. Sorrells, the Board adjourned subject to call of the Chairman.

Vote was as follows: Yeas: Howdyshell, Sorrells, Garber, Beyeler, Pyles Shifflett and Coleman
 Nays: None

Motion carried.

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Chairman

County Administrator