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Staff Briefing Meeting, Monday, August 22, 2011, 1:30 p.m. Government Center, Verona, VA.

PRESENT: Jeremy L. Shifflett, Chairman  
Wendell L. Coleman, Vice Chairman  
David R. Beyeler  
Gerald W. Garber  
Larry C. Howdyshell  
Nancy Taylor Sorrells  
Patrick J. Morgan, County Attorney  
Timmy Fitzgerald, Director of Community Development  
Becky Earhart, Senior Planner  
Jennifer M. Whetzel, Director of Finance  
Patrick J. Coffield, County Administrator  
John C. McGehee, Assistant County Administrator

ABSENT: Tracy C. Pyles, Jr.

VIRGINIA: At an adjourned meeting of the Augusta County Board of Supervisors held on Monday, August 22, 2011, at 1:30 p.m., at the Government Center, Verona, Virginia, and in the 236<sup>th</sup> year of the Commonwealth....

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ROADS

The Board discussed the VDOT status report of July 25, 2011, staff briefing meeting.

The Board accepted report as information.

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FRIENDS OF THE MIDDLE RIVER

The Board received a presentation from Friends of the Middle River.

The Board accepted presentation as information.

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BIO-SOLIDS LAND APPLICATION

The Board received a presentation by DEQ regarding an application for a Virginia Pollution Abatement (VPA) permit from Recyc Systems, Inc. to land apply bio-solids in Virginia.

The Board authorized placing public comments on August 24, 2011, consent agenda for consideration.

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BERRY FARM TIMBER SALE

The Board discussed pre-harvest plan and approval of RFP suggested later start date (February 1, 2012).

The Board authorized placing on August 24, 2011, consent agenda for consideration.

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FUEL REIMBURSEMENT FOR VOLUNTEERS

The Board discussed funding for FY11-12 program and timeframe for reimbursement of payments.

The Board authorized placing on August 24, 2011, regular agenda for consideration.

August 22, 2011, at 1:30 p.m.

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FIRE AND RESCUE EQUIPMENT GRANT PROGRAM

The Board discussed Committee's recommendation as it relates to equipment grant request from the following agency:

<u>Agency</u>	<u>Request</u>	<u>Recommendation</u>	<u>Funding Source</u>
Verona Vol. Fire	\$16,000	\$16,000	80000-8152

The Board authorized placing on August 24, 2011, regular agenda for consideration.

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UVA HEALTH SERVICES FOUNDATION – TAX EXEMPT ORDINANCE

The Board discussed UVA Health Services Foundation's request for exemption from real and personal property taxation. (An ordinance would need to be drafted and advertised for Board consideration prior to action being taken.) **The Board, at its May 25, 2011 regular meeting, referred this issue to the Commissioner of Revenue and County Attorney for analysis and to bring back recommendations to the Board at a future date.**

At the request of UVA, the Board authorized delaying and placing on the September 26, 2011, Staff Briefing agenda for discussion.

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QUARTERLY FINANCIAL REPORT

The Board received a presentation by staff on FY10-11 Financial Report.

The Board accepted presentation as information.

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ANIMAL SHELTER

The Board discussed Memorandum of Understanding for Animal Shelter.

The Board authorized placing on August 24, 2011, regular agenda for consideration.

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PLANNING COMMISSION ITEMS

1. INTERSTATE BUSINESS PARK, LLC – REZONING

The Board discussed a request to rezone from General Business to Multi-Family Residential approximately 17 acres owned by Interstate Business Park, LLC, and to add proffers to 86.7 acres owned by Interstate Business Park, LLC. The property is located in the northeast quadrant of the intersection of Tinkling Spring Road (Route 285/608) and Ramsey Road (Route 635) (Beverly Manor District). The Planning Commission recommends denial of the request; however, if the rezoning is approved by the Board of Supervisors, the Commission recommends approval of the revised proffers.

The Board authorized placing on August 24, 2011, public hearing agenda for consideration.

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WAIVERS/VARIANCES - NONE

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MATTERS TO BE PRESENTED BY THE BOARD – NONE

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August 22, 2011, at 1:30 p.m.

## MATTERS TO BE PRESENTED BY STAFF

Staff discussed the following:

1. VRS Overview was distributed to the Board.
2. Golf Carts Ordinance/State Statutes – County Administrator, County Attorney and Community Development Director reviewed existing County and State Code provisions with the Board. It was the Board’s consensus for County Attorney to draft ordinance revision to eliminate requirement that “all roads” be designated by appropriate signage for golf carts and utility vehicles operation. The County Attorney is authorized to proceed with advertisement of proposed ordinance changes.
3. Fire Hydrant Markings – County Administrator and Assistant County Administrator briefed Board on proposal to color code hydrants to allow emergency personnel to identify hydrant flow upon arrival at the emergency scene. Proposal to share cost with Augusta County Service Authority (\$3,000 each); Funding Source: CIP Account #80000-8149.

The Board authorized placing on August 24, 2011, regular agenda for consideration.

4. Natural Chimneys – County Administrator announced Parks and Recreation is working with JMU to “survey” to map historical locations and provide historical research at the Park.
5. Shenandoah Valley Regional Airport (SVRA)– County Administrator and Economic Development Director shared with the Board results of recent state study regarding economic impact of Virginia’s commercial service airports. SVRA contributes 252 jobs locally with economic activity exceeding \$26 million annually. The Board requested that the Airport Executive Director, Greg Campbell, present findings at the next Staff Briefing.
6. Riverheads Water Storage Tank Agreement – County Administrator indicated that the Board, in 2007, was actively involved in a public/private partnership with the County, Augusta County Service Authority, and two developers to build a needed water storage tank in Greenville. Project appears to be coming to fruition and will require that the County accept the storage tank property from one of the property owners. The County Attorney has drafted an agreement to accomplish the transfer of property and staff is prepared to execute.
7. Board of Supervisors Transition Meetings – County Administrator circulated draft “Dear Supervisor Elect” letter, along with memorandum to Department Heads, which includes Reference List, and tentative briefing schedule. Board input was solicited.
8. PPTR – County Administrator briefed the Board of the Commissioner of Revenue’s “Percentage” for 2011 . . . 52%.

The Board authorized placing on August 24, 2011, regular agenda for consideration.

9. Deerfield Community Center – Supervisor Pyles had solicited staff input regarding renovation cost. General construction, HVAC, Electrical, as well as miscellaneous improvements totaled approximately \$211,200. This amount does not include a contingency. Supervisor Pyles may be submitting his recommendation on how to proceed at Wednesday’s Board meeting.
10. Floodplain Overlay Ordinance – Director of Community Development briefed Board regarding proposed changes to eliminate 100-foot buffer. He also indicated to the Board a second complication regarding a 25-foot setback and requested Board’s direction. The Board requested Community Development Director and County Attorney to develop options for consideration at Wednesday’s Board meeting.

August 22, 2011, at 1:30 p.m.

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CLOSED SESSION

On motion of Mr. Coleman, seconded by Mr. Garber, the Board went into closed session pursuant to:

**(1) the personnel exemption under Virginia Code § 2.2-3711(A)(1)**  
[discussion, consideration or interviews of (a) prospective candidates for employment, or (b) assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of specific employees]:

A) Boards and Commissions

**(2) the economic development exemption under Virginia Code § 2.2-3711(A)(5)**  
[discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of its interest in locating or expanding its facilities in the county]:

A) Industrial expansion

On motion of Mr. Beyeler, seconded by Ms. Sorrells, the Board came out of closed Session.

Vote was as follows: Yeas: Howdyshell, Sorrells, Garber, Beyeler, Shifflett and Coleman

Nays: None

Absent: Pyles

Motion carried.

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The Chairman advised that each member is required to certify that to the best of their knowledge during the closed session only the following was discussed:

1. Public business matters lawfully exempted from statutory open meeting requirements, and
2. Only such public business matters identified in the motion to convene the executive session.

The Chairman asked if there is any Board member who cannot so certify.

Hearing none, the Chairman called upon the County Administrator/ Clerk of the Board to call the roll noting members of the Board who approve the certification shall answer AYE and those who cannot shall answer NAY.

Roll Call Vote was as follows:

AYE: Coleman, Garber, Howdyshell, Shifflett, Sorrells and Beyeler

NAY: None

ABSENT: Pyles

The Chairman authorized the County Administrator/Clerk of the Board to record this certification in the minutes.

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Chairman  
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County Administrator