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Staff Briefing Meeting, Tuesday, January 22, 2013, 1:30 p.m. Government Center, Verona, VA.

PRESENT: Jeffrey A. Moore, Chairman  
Larry J. Wills, Vice-Chairman  
David R. Beyeler  
David A. Karaffa  
Marshall W. Pattie  
Tracy C. Pyles, Jr.  
Michael L. Shull  
Timmy Fitzgerald, Director of Community Development  
Becky Earhart, Senior Planner  
Jennifer M. Whetzel, Director of Finance  
Patrick J. Morgan, County Attorney  
Patrick J. Coffield, County Administrator  
Rita R. Austin, CMC, Executive Secretary

VIRGINIA: At an adjourned meeting of the Augusta County Board of Supervisors held on Tuesday, January 22, 2013, at 1:30 p.m., at the Government Center, Verona, Virginia, and in the 237<sup>th</sup> year of the Commonwealth....

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VDOT ROADS

The Board discussed the VDOT status report of November 26, 2012, staff briefing meeting.

The Board accepted monthly report as information.

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ECONOMIC DEVELOPMENT

The Board discussed the Economic Development status report of November 26, 2012, staff briefing meeting.

The Board accepted monthly report as information.

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FIRE AND RESCUE

The Board discussed the Fire and Rescue status report of November 26, 2012, staff briefing meeting.

The Board accepted monthly report as information.

Board discussed allowing Staff to pursue Grants without Board of Supervisors' approval if funds for "non-reoccurring" Budget purposes. Emergency Services Committee would be consulted.

The Board authorized placing on the January 23, 2013, regular agenda for consideration.

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RIVERHEADS VOLUNTEER FIRE DEPARTMENT

1. The Board discussed Time Management System.

The Board authorized placing in Agenda pending file for 90 to 180 days.

January 22, 2013, at 1:30 p.m.

RIVERHEADS VOLUNTEER FIRE DEPARTMENT (cont'd)

2. The Board discussed building improvements.

The Board authorized placing on the January 23, 2013, regular agenda for consideration.

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PROJECT GROWS – ANNUAL REPORT

The Board received a presentation by Director Melissa Orndorff on Annual Report.

The Board accepted presentation as information.

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NET ASSETS POLICY

The Board discussed add/deletes in authorized Infrastructure, Parks and Recreation Matching Grant and Capital Improvement Fund projects.

The Board authorized placing on the January 23, 2013, consent agenda for consideration.

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LEWIS & CLARK NATIONAL HISTORIC TRAIL

The Board discussed Virginia Regional Joint Resolution of Support for the Proposed Eastward Continuation & Extension of the Lewis & Clark National Historic Trail.

Chairman removed from Agenda due to lack of Board support.

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BLUE RIDGE TUNNEL PROJECT

The Board discussed resolution of support for Nelson County’s 2013 application for VDOT Transportation Enhancement Grant funds for the Blue Ridge Tunnel Project.

Chairman removed from Agenda due to lack of Board support.

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ROUTE 636

The Board discussed Crescent Surety Release for right-of-way and County-Developer agreement for repayment.

The Board authorized placing on the January 23, 2013, regular agenda for consideration.

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QUARTERLY FINANCIAL REPORT

The Board received a presentation by Staff on FY12-13 Budget.

The Board accepted presentation as information.

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BUDGET SCHEDULE/SURVEY

The Board discussed Budget Schedule and implementation of Survey.

The Board authorized placing on the January 23, 2013, regular agenda for consideration to include on February 13, 2013 Board Agenda a “special” public input session on the FY2013-14 Budget.

January 22, 2013, at 1:30 p.m.

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LIBRARY BOARD PRESENTATION

The Board received a presentation on “State of the Library” by Susan Thacker.

The Board accepted presentation as information.

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PLANNING COMMISSION – ANNUAL REPORT

The Board received a presentation on Annual Report.

The Board accepted presentation as information.

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BOARD OF ZONING APPEALS – ANNUAL REPORT

The Board received a presentation on Annual Report.

The Board accepted presentation as information.

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WAIVERS/VARIANCES

Director of Community Development briefed Board on “potential” waiver request.

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MATTERS TO BE PRESENTED BY THE BOARD

The Board discussed the following:

Mr. Karaffa: Expressed concern for two legislative issues; i.e., Right-to-Farm and Transportation Funding Bills.

Mr. Pattie: Suggested that Board cancel July 10<sup>th</sup> Board meeting. (It was the Board consensus to defer decision until closer to the scheduled meeting to better determine the number of potential agenda items.)

Mr. Wills: Distributed reassessment update.

Chairman Moore: Route 636 turnaround – Proposed that funding to construct Route 636 turnaround be considered on Wednesday. The Board authorized placing on the January 23, 2013, regular agenda for consideration.

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MATTERS TO BE PRESENTED BY STAFF

Staff discussed the following:

1. Committees and Commissions Appointments by Board of Supervisors distributed to Board.
2. Benefit for Deputy Joe Sholes – Flyer distributed to Board.
3. Emergency Shelter – Briefed Board that Emergency Shelter at the Government has been established to allow for the Quarantine of dogs at the Lyndhurst Shelter (Parvo outbreak). County Administrator also shared with the Board the 2012 Shelter Statistics. (Board asked that information be shared with Media.)
4. VDOT Appointment – VDOT has requested that County Administrator serve as an alternate on the Programming Decision Committee for the Federal Lands Access Program.
5. NACo Prescription Drug Discount Card Program – information distributed to the Board.
6. Craigsville Sewage Treatment Plant – Informed the Board that State is proceeding with Environmental Impact Review for proposed Craigsville Wastewater Treatment Plant. Staff comments forwarded to DEQ. Project cost estimated at \$10,500,000.

January 22, 2013, at 1:30 p.m.

MATTERS TO BE PRESENTED BY STAFF (cont'd)

- 7. Maternity Leave – An overview of Maternity Leave Policy was distributed to the Board.
- 8. Preston L. Yancey Volunteer Agency Audit - Jennifer Whetzel, Director of Finance, advised of the Volunteer Audit Contract addition for calendar year 2012 of Augusta County Fire & Rescue, Inc. due to changes in status of Preston L. Yancey.

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CLOSED SESSION

On motion of Mr. Wills, seconded by Mr. Beyeler, the Board went into closed session pursuant to:

- (1) the personnel exemption under Virginia Code § 2.2-3711(A)(1)**  
[discussion, consideration or interviews of (a) prospective candidates for employment, or (b) assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of specific employees]:

- A) Boards and Commissions
- B) Assignment

- (2) the economic development exemption under Virginia Code § 2.2-3711(A)(5)**  
[discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of its interest in locating or expanding its facilities in the county]:

- A) Industrial Prospect (s)

- (3) the real property exemption under Virginia Code § 2.2-3711(A)(3)**  
[discussion of the acquisition for a public purpose, or disposition, of real property]:

- A) Augusta Springs

On motion of Mr. Pattie, seconded by Mr. Shull, the Board came out of closed Session.

Vote was as follows: Yeas: Pattie, Karaffa, Shull, Wills, Moore, Beyeler and Pyles

Nays: None

Motion carried.

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The Chairman advised that each member is required to certify that to the best of their knowledge during the closed session only the following was discussed:

- 1. Public business matters lawfully exempted from statutory open meeting requirements, and
- 2. Only such public business matters identified in the motion to convene the executive session.

The Chairman asked if there is any Board member who cannot so certify.

**NOTE: Supervisors Pyles and Wills left during Closed Session for another Agency meeting.**

January 22, 2013, at 1:30 p.m.

CLOSED SESSION (cont'd)

Hearing none, the Chairman called upon the County Administrator/ Clerk of the Board to call the roll noting members of the Board who approve the certification shall answer AYE and those who cannot shall answer NAY.

Roll Call Vote was as follows:

AYE: Pattie, Karaffa, Moore, Shull and Beyeler

NAY: None

ABSENT: Wills and Pyles

The Chairman authorized the County Administrator/Clerk of the Board to record this certification in the minutes.

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After Closed Session, the Board of Supervisors authorized placing on the January 23, 2013, regular agenda for consideration of the following items:

1. Landfill Waiver – Waiver of Landfill tipping fees associated with recent fire.
2. Mill Place Commerce Park - Contract for design services related to creating a “pad-ready site” in the Commerce Park.
3. Economic Development/Tourism Coordinator –Creation of new position to assist Economic Development Director.

ADJOURNMENT

There being no other business to come before the Board, Mr. Pattie moved, seconded by Mr. Shull, the Board adjourned subject to call of the Chairman.

Vote was as follows: Yeas: Pattie, Karaffa, Shull, Moore and Beyeler

Nays: None

Absent: Wills and Pyles

Motion carried.

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Chairman

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County Administrator