
Staff Briefing Meeting, Monday, March 24, 2014, 1:30 p.m., Government Center, Verona, VA.

PRESENT: Larry J. Wills, Chairman
Michael L. Shull, Vice-Chairman
Carolyn S. Bragg
David A. Karaffa
Jeffrey A. Moore
Marshall W. Pattie
Tracy C. Pyles, Jr.
Timmy Fitzgerald, Director of Community Development
Jennifer M. Whetzel, Director of Finance
Patrick J. Morgan, County Attorney
Patrick J. Coffield, County Administrator

VIRGINIA: At an adjourned meeting of the Augusta County Board of Supervisors held on Monday, March 24, 2014, at 1:30 p.m., at the Government Center, Verona, Virginia, and in the 238th year of the Commonwealth....

* * * * *

EMPLOYEE OF THE YEAR RECOGNITION

Faith Souder, Personnel Director, made the following comment:

Good afternoon. I am here today to recognize our Employee of the Year for 2013. First I will tell you a little about the program.

The Employee of the Year is a personnel recognition program established by the Board of Supervisors and County Administrator to recognize one or more employees each year for their commitment and contribution to the organization. All full-time employees except department heads are eligible. Nominations are required from department heads in the form of a letter or memorandum. The employee of the year is then selected by a panel consisting of the Assistant to the County Administrator, Human Resources Director, and a rotating department head.

At this time I would like to recognize our Employee of the Year for 2013 – Becky Earhart. Becky is the Senior Planner in the Community Development Office. She has been with the department since November 1990. Becky was nominated by her Director, Timothy Fitzgerald. He states that with the resignation of our Associate Planner, Becky has taken on the entire planning responsibilities of the County. One project that Becky has taken over is the revision and update to the Comprehensive Plan. Often localities will hire consultants to complete their updates due to the time and expertise that is needed to accomplish the update. Fortunately, our situation is different in Augusta County. Becky has worked for the County for 23 years and has the ability to complete the update in house. Her work on this project has saved the county over \$100,000. Becky has thrived and has performed admirably on the project while still maintaining her daily duties as the Planner. Her work has saved the County both time and money and the end product will be a solid plan for years to come. Becky, we would like to recognize you for all your hard work and commitment to the County, your department and the citizens of Augusta County.

We have one honorable mention and that is Bruce Hull with the Augusta County Fire & Rescue Department. He has always been an advocate of training and furthering professional development for himself as well as others. Last year in a concerted effort between our Training Division and Valley Vo-Tech, a partnership was formed and a Firefighter I and II Pilot Program for high school students was implemented. Bruce has taken the lead role, instructing the class and working with Captain Shaver in building

March 24, 2014, at 1:30 p.m.

EMPLOYEE OF THE YEAR RECOGNITION (cont'd)

the foundation to assure the program will be successful. Thank you for your dedication and commitment to the County.

* * * * *

VDOT ROADS

The Board discussed the VDOT status report of February 24, 2014, staff briefing meeting.

The Board accepted monthly report as information.

* * * * *

ECONOMIC DEVELOPMENT

The Board discussed the Economic Development monthly report of February 24, 2014, staff briefing meeting.

The Board accepted monthly report as information.

* * * * *

FIRE AND RESCUE

1. The Board discussed the Fire and Rescue status report of February 24, 2014, staff briefing meeting.

The Board accepted monthly report as information.

2. The Board discussed Preston L. Yancey Fire Department – LED Electronic sign. Allocation of the funding is to come out of the Beverley Manor Infrastructure account and treated as a two-year loan that would not exceed the amount of \$23,000.

The Board authorized placing on the March 26, 2014, regular agenda for consideration.

3. The Board discussed a Fire and Rescue Equipment grant for Middlebrook Fire Department from the Fire Revolving Loan Fund.

The Board authorized placing on the March 26, 2014, regular agenda for consideration.

* * * * *

SMALL BUSINESS DEVELOPMENT CENTER

The Board received a presentation of Annual Report by Joyce Krech, Director of Small Business Development Center.

The Board accepted report as information.

* * * * *

HEADWATERS CONSERVATION DISTRICT

The Board discussed adding two additional projects for NRCS 65% Federal funding:

- Lake Wilda
- Stoney Creek

The Board authorized placing on the March 26, 2014, regular agenda for consideration and authorizing Chairman Wills to co-sign the Headwaters' correspondence.

* * * * *

March 24, 2014, at 1:30 p.m.

PARKS AND RECREATION – BEVERLEY MANOR ELEMENTARY SCHOOL

The Board discussed recommendation of Parks and Recreation Commission to award a grant in an amount not to exceed \$13,950 to Beverley Manor Elementary School for playground installation (Pastures District).

Funding Sources:

Beverley Manor Recreation Account	#80000-8021-49	\$3,487.50
Riverheads Recreation Account	#80000-8025-38	\$3,487.50
Wayne Recreation Account	#80000-8027-40	\$3,487.50
Pastures Infrastructure Account	#80000-8014-88	\$3,487.50

The Board authorized placing on the March 26, 2014, regular agenda for consideration.

* * * * *

FORT DEFIANCE HIGH SCHOOL

The Board discussed recommendation of Parks and Recreation Commission to award a grant in the amount of \$50,000 to Fort Defiance High School for project to build new stadium restrooms, storage and concessions facilities (North River District).

Funding Sources:

Beverley Manor Recreation Account	#80000-8021-50	\$16,666.66
North River Recreation Account	#80000-8023-38	\$16,666.67
Middle River Infrastructure Account	#80000-8012-84	<u>\$16,666.67</u>
		\$50,000.00

The Board authorized placing on the March 26, 2014, regular agenda for consideration.

* * * * *

PLANNING COMMISSION/PUBLIC HEARINGS

1. MAVRIC, LLC – REZONING

The Board discussed a request to rezone from General Agriculture to Single Family Residential with proffers approximately 25 acres owned by MAVRIC, LLC, located on the east side of East Side Highway (Route 340) approximately 0.4 of a mile north of the intersection of East Side Highway (Route 340) and Turk Mountain Lane (Route 672) and adjacent to Vesper View and Northwood Subdivisions (Middle River District). The Planning Commission recommends approval with proffers.

2. KENNETH RAY BRADLEY, JR. – AMEND PROFFERS

The Board discussed a request to amend the proffers on approximately 7.6 acres currently zoned General Business owned by Kenneth Ray Bradley, Jr., located on the west side of East Side Highway (Route 340) just north of the City Limits of Waynesboro (Wayne District). The Planning Commission recommends approval of amended proffers.

3. ZONING ORDINANCE SECTION 25-664 NONCONFORMING LOTS

The Board discussed an amendment to Section 25-664 of the Augusta County Code to allow the boundary lines of a nonconforming lot to be changed provided the resulting lot is a conforming lot or the nonconformity has not been substantially increased, will not be of substantial detriment to adjacent property and will not change the character of the district the lot is in. Currently, the boundary lines of a nonconforming lot can only be changed if the resulting lot is a conforming lot or the nonconforming lot is no less conforming than the original lot. The Planning Commission recommends approval of the amendment to the Ordinance.

4. ZONING ORDINANCE SECTION 25-672 SITE PLAN REQUIREMENTS

The Board discussed an amendment to Section 25-672 of the Augusta County Code to provide the Board of Zoning Appeals with discretion whether to require a site plan for any new structure permitted by special use permit. Currently, a site plan is required for all new structures permitted by special use permit. The

March 24, 2014, at 1:30 p.m.

PLANNING COMMISSION/PUBLIC HEARINGS (cont'd)

Planning Commission recommends the site plan provisions in the Zoning Ordinance not be amended.

5. ORDINANCE AMENDMENT

The Board discussed an amendment to Section 24-2 of the Augusta County Code to further clarify the required water flow requirements for fire protection based on the distance between two structures.

6. ORDINANCE AMENDMENT

The Board discussed an amendment to Section 24-3 of the Augusta County Code to repeal the sewer connection, availability and privilege fees established in the ordinance for the Greenville Service Area and to provide that the fee for connections to the sewer line in the Greenville Service Area shall include the privilege fee applicable to the area and the prevailing rate for connections established by the Augusta County Service Authority at the time of the requested connection.

7. ORDINANCE AMENDMENT

The Board discussed an amendment to Section 1-9 of the Augusta County Code to reduce the number of copies of the County Code required to be kept at the County Administrator's office to one.

The Board authorized placing on the March 26, 2014, public hearing agenda for consideration.

* * * * *

WAIVERS/ VARIANCES - NONE

* * * * *

MATTERS TO BE PRESENTED BY THE BOARD

The Board discussed the following issues:

Mr. Pattie: Broadband Meeting – March 28th in Lexington. Requested Board approval for staff to also attend.

It was the consensus of the Board to authorize staff to attend.

* * * * *

MATTERS TO BE PRESENTED BY STAFF

Staff discussed the following:

- 1. VHDA applications (previously pending) with an April 1st deadline. Noted that those applications have been withdrawn.

* * * * *

CLOSED SESSION

On motion of Mr. Shull, seconded by Mr. Moore, the Board went into closed session pursuant to:

- (1) **the personnel exemption under Virginia Code § 2.2-3711(A)(1)** [discussion, consideration or interviews of (a) prospective candidates for employment, or (b) assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of specific employees]:
 - A) Boards and Commissions

March 24, 2014, at 1:30 p.m.

CLOSED SESSION (cont'd)

(2) the real property exemption under Virginia Code § 2.2-3711(A)(3)
[discussion of the acquisition for a public purpose, or disposition, of real property]:

A) Ladd School

(3) the economic development exemption under Virginia Code § 2.2-3711(A)(5)
[discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of its interest in locating or expanding its facilities in the county]:

A) Economic Development Prospect(s)

(4) the legal counsel exemption under Virginia Code § 2.2-3711(A)(7)
[consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, and consultation with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel, as permitted under subsection (A) (7)]:

A) FOIA

On motion of Mr. Shull, seconded by Mr. Karaffa, the Board came out of Closed Session and adjourned subject to the call of the Chairman.

Vote was as follows: Yeas: Pattie, Karaffa, Shull, Wills, Moore, Bragg and Pyles

Nays: None

Motion carried.

* * * * *

The Chairman advised that each member is required to certify that to the best of their knowledge during the closed session only the following was discussed:

1. Public business matters lawfully exempted from statutory open meeting requirements, and
2. Only such public business matters identified in the motion to convene the executive session.

The Chairman asked if there is any Board member who cannot so certify.

Hearing none, the Chairman called upon the County Administrator/ Clerk of the Board to call the roll noting members of the Board who approve the certification shall answer AYE and those who cannot shall answer NAY.

Roll Call Vote was as follows:

AYE: Pattie, Karaffa, Wills, Moore, Shull, Bragg and Pyles
NAY: None

The Chairman authorized the County Administrator/Clerk of the Board to record this certification in the minutes.

* * * * *

Chairman

County Administrator