

Staff Briefing Meeting, Monday, August 24, 2015, 1:30 p.m., Government Center, Verona, VA.

PRESENT: Michael L. Shull, Chairman  
Carolyn S. Bragg Vice-Chairman  
Jeffrey A. Moore  
Marshall W. Pattie  
Tracy C. Pyles, Jr.  
L. G. "Bruce" Wells  
Larry J. Wills  
Timmy Fitzgerald, Director of Community Development  
Becky Earhart, Senior Planner  
Jennifer M. Whetzel, Director of Finance  
Patrick J. Morgan, County Attorney  
Patrick J. Coffield, County Administrator

VIRGINIA: At an adjourned meeting of the Augusta County Board of Supervisors held on Monday, August 24, 2015, at 1:30 p.m., at the Government Center, Verona, Virginia, and in the 240<sup>th</sup> year of the Commonwealth....

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CLOSED SESSION

On motion of Ms. Bragg, seconded by Mr. Wills, the Board went into closed session pursuant to:

**(1) the personnel exemption under Virginia Code § 2.2-3711(A)(1)**  
[discussion, consideration or interviews of (a) prospective candidates for employment, or (b) assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of specific employees]:

A) Performance

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On motion of Ms. Bragg, seconded by Mr. Moore, the Board came out of Closed Session and adjourned subject to the call of the Chairman.

Vote was as follows: Yeas: Pattie, Shull, Wills, Wells, Moore, Pyles and Bragg

Nays: None

Motion carried.

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The Chairman advised that each member is required to certify that to the best of their knowledge during the closed session only the following was discussed:

1. Public business matters lawfully exempted from statutory open meeting requirements, and
2. Only such public business matters identified in the motion to convene the executive session.

The Chairman asked if there is any Board member who cannot so certify.

Hearing none, the Chairman called upon the County Administrator/ Clerk of the Board to call the roll noting members of the Board who approve the certification shall answer AYE and those who cannot shall answer NAY.

August 24, 2015, at 1:30 p.m.

CLOSED SESSION (cont'd)

Roll Call Vote was as follows:

AYE: Pattie, Wills, Wells, Moore, Bragg, Pyles and Shull  
NAY: None

The Chairman authorized the County Administrator/Clerk of the Board to record this certification in the minutes.

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VDOT ROADS

- 1. The Board discussed the VDOT status report of July 20, 2015, staff briefing meeting.

The Board accepted the report as information.

- 2. The Board discussed HB2 Projects and Priorities.

The Board authorized placing on the September 21, 2015 staff briefing agenda for further discussion.

- 3. The Board discussed Route 636 Lifecore Drive (closeout resolution).

The Board authorized placing on the August 26, 2015 consent agenda for consideration.

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ECONOMIC DEVELOPMENT

- 1. The Board discussed the Economic Development monthly report of July 20, 2015, staff briefing meeting.

The Board accepted the monthly report as information.

- 2. The Board discussed Capital Funding for Economic Development projects.

The Board accepted the report as information and referred it to the County Administrator to consider as part of the FY16-17 Budget.

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FIRE AND RESCUE

- 1. The Board discussed the Fire and Rescue monthly report of July 20, 2015, staff briefing meeting.

The Board accepted the monthly report as information.

- 2. The Board discussed the SAFER Grant.

The Board authorized placing on the August 26, 2015 regular agenda for consideration.

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ELECTORAL BOARD – POLLING PRECINCT

The Board discussed response to DOJ letter and plan of action regarding ADA handicapped deficiencies.

The Board authorized placing on the August 26, 2015 regular agenda for consideration.

August 24, 2015, at 1:30 p.m.

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QUARTERLY FINANCE REPORT

The Board received a presentation of the Quarterly Finance Report.

The Board accepted presentation as information.

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ORDINANCE REVIEW COMMITTEE RECOMMENDATIONS

The Board discussed recommendations of the Ordinance Review Committee.

The Board authorized placing on the August 26, 2015 regular agenda for consideration.

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NRCS – HAYS CREEK WATERSHED PLAN

The Board discussed resolution for closeout of the Hays Creek Watershed Plan.

The Board authorized placing on the August 26, 2015 consent agenda for consideration.

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NEW HOPE COMMUNITY CENTER

The Board discussed supplemental appropriation for roofing project.

Funding Source: Middle River Infrastructure Account #80000-8012-88 \$486

The Board authorized placing on the August 26, 2015 regular agenda for consideration.

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LEGISLATIVE LIAISON

The Board discussed extension of current agreement for an additional twelve-month period.

The Board authorized placing on the August 26, 2015 regular agenda for consideration.

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COORDINATION AMERICA - PRESENTATION

The Board received a presentation regarding Dominion Pipeline project.

The Board authorized placing on the August 26, 2015 regular agenda for consideration.

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PLANNING COMMISSION/PUBLIC HEARINGS

1. COMPREHENSIVE PLAN 2014/2015 UPDATE

The Board discussed the Augusta County Comprehensive Plan 2007-2027 by adopting a 2014/2015 update.

The Board authorized placing on the August 26, 2015 regular agenda for consideration.

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WAIVERS/ VARIANCES

1. The Board discussed Gardner fireflow waiver.

The Board authorized placing on the August 26, 2015 regular agenda for consideration.

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August 24, 2015, at 1:30 p.m.

MATTERS TO BE PRESENTED BY THE BOARD

The Board discussed the following:

- Mr. Pyles: Requested information regarding Social Services Daycare FY15-16 funding.
- Dr. Pattie: Requested vendor list of other “consultants” who do similar work as Coordination America.
- Mr. Moore: Attended Planning District Commission annual meeting. Presentation on workforce and focus on small business development areas. Also noted workforce training.

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MATTERS TO BE PRESENTED BY STAFF

Staff discussed the following:

1. CREP update – Informed Board that recent contract does not allow for local government payments. Indicated staff would look at minimum work needed as a “responsible” landowner.
2. Narrowbanding – Jennifer Whetzel, Finance Director, updated Board on status of Narrowbanding project. RFP is out for Troxell Gap tower construction and site tours with Motorola to review buildout are scheduled for next week. Leases and award of contracts will come to Board in October.
3. Shenandoah Valley Airport bonds – Noted that Shenandoah Valley Airport is refinancing a 2005 Bond resulting in an interest reduction from 4.40% to 2.55%. Since the County “cosigned” for this bond issue, a Board resolution consenting to the bond modification is required. Board concurred to place on September 9, 2015 regular agenda for consideration.
4. Property Committee – Briefed Board on recommendations of Property Committee per handout. Recommended proceeding with getting quotes for identified: a) Parking lot improvements; b) Fence repairs/replacement, and; c) Government Center replacement landscape. Staff would bring back the parking lot project for Board approval. Staff will proceed with fence repair/replacement and landscaping replacement as noted.
5. Governance – Circulated Mayor/Managers draft minutes from recent meeting and highlighted topics of discussion per handout.

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- (1) **the personnel exemption under Virginia Code § 2.2-3711(A)(1)**  
[discussion, consideration or interviews of (a) prospective candidates for employment, or (b) assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of specific employees]:
  - A) Boards and Commissions
  - B) Assignment of Professional Firefighters
- (2) **the legal counsel exemption under Virginia Code § 2.2-3711(A)(7)**  
[consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, and consultation with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel, as permitted under subsection (A) (7)]:

August 24, 2015, at 1:30 p.m.

CLOSED SESSION (cont'd)

- A) Pending Court Cases/Legal Bills
- B) Courthouse

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On motion of Mr. Wills, seconded by Dr. Pattie, the Board came out of Closed Session and adjourned subject to the call of the Chairman.

Vote was as follows:        Yeas: Pattie, Shull, Wills, Moore, Pyles and Bragg

                              Nays: None

Motion carried.

\* \* \* \* \*

The Chairman advised that each member is required to certify that to the best of their knowledge during the closed session only the following was discussed:

- 1. Public business matters lawfully exempted from statutory open meeting requirements, and
- 2. Only such public business matters identified in the motion to convene the executive session.

The Chairman asked if there is any Board member who cannot so certify.

Hearing none, the Chairman called upon the County Administrator/ Clerk of the Board to call the roll noting members of the Board who approve the certification shall answer AYE and those who cannot shall answer NAY.

Roll Call Vote was as follows:

                              AYE: Pattie, Wills, Moore, Bragg, Pyles and Shull

                              NAY: None

The Chairman authorized the County Administrator/Clerk of the Board to record this certification in the minutes.

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Chairman

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County Administrator