
Staff Briefing Meeting, Monday, March 21, 2016, 1:30 p.m., Government Center, Verona, VA.

PRESENT: Carolyn S. Bragg, Chairman
Tracy C. Pyles, Jr., Vice-Chairman
Gerald W. Garber
Terry Lee Kelley, Jr.
Wendell L. Coleman
Marshall W. Pattie
Michael L. Shull
Timmy Fitzgerald, County Administrator
Jennifer M. Whetzel, Deputy County Administrator
Melissa Meyerhoeffer, Director of Finance
Patrick J. Morgan, County Attorney

VIRGINIA: At an adjourned meeting of the Augusta County Board of Supervisors held on Wednesday, March 21, 2016, at 1:30 p.m., at the Government Center, Verona, Virginia, and in the 240th year of the Commonwealth....

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EMPLOYEE OF THE YEAR RECOGNITION

Faith Duncan, Personnel Director, made the following comment:

Good afternoon. I am here today to recognize our Employee of the Year for 2015. First I will tell you a little about the program.

The Employee of the Year is a personnel recognition program established by the Board of Supervisors and County Administrator to recognize one or more employees each year for their commitment and contribution to the organization. All full-time employees except department heads are eligible. Nominations are required from department heads in the form of a letter or memorandum. The employee of the year is then selected by a panel consisting of the Assistant to the County Administrator, Human Resources Director, and a rotating department head.

At this time I would like to recognize our Employee of the Year for 2015 – Rita Austin. Rita is the Executive Secretary in the County Administrator’s Office. She has been with the County since January of 1999. Rita was nominated by retiring County Administrator, Patrick Coffield. Mr. Coffield stated, “Rita has assisted with the “sharing” of duties as I began my transition with the transfer of knowledge and files to the management team along with preparing for her own transition. Rita has the uncanny ability to tackle the task at hand whether it is the pending agenda, set of difficult minutes, operating and capital budget cover letters, Board of Supervisors calls and visits, and the County Administrator’s open door policy for the agency heads and the public, while still managing the phones and helping out with the receptionist desk when needed. Her loyalty, her professionalism, her dedication, her commitment and above all else her love for Augusta County makes her a wonderful candidate for “Employee of the Year”. Rita, we would like to recognize you for all your hard work and commitment to the County, your department and the citizens of Augusta County.

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March 21, 2016, at 1:30 p.m.

VDOT ROADS

1. The Board discussed the VDOT status report of February 22, 2016, staff briefing meeting.

The Board accepted the report as information.

2. The Board discussed street addition – Village on Goose Creek, Phase 2.

The Board authorized placing on March 23, 2016, consent agenda for consideration.

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ECONOMIC DEVELOPMENT

The Board discussed the Economic Development monthly report of February 22, 2016, staff briefing meeting.

The Board accepted the monthly report as information.

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FIRE AND RESCUE

The Board discussed the Fire and Rescue monthly report of February 22, 2016, staff briefing meeting.

The Board accepted the monthly report as information.

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SHENANDOAH VALLEY SOCIAL SERVICES

The Board discussed the Shenandoah Valley Social Services monthly report of February 22, 2016, staff briefing meeting.

The Board accepted the monthly report as information.

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RECYCLING COMMITTEE – ANNUAL REPORT

Presentation by staff of Recycling Committee Annual Report.

The Board accepted the presentation as information.

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TRANSFER OF SURPLUS PROPERTY

The Board discussed the transfer of surplus property for Augusta County School Board (Buffalo Gap High School).

The Board authorized placing on March 23, 2016, regular agenda for consideration.

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WEYERS CAVE REZONING

The Board discussed the status of the Blue Mountain property rezoning.

The Board authorized staff to proceed with rezoning.

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WAIVERS/ VARIANCES – NONE

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MATTERS TO BE PRESENTED BY THE BOARD

The Board discussed the following:

March 21, 2016, at 1:30 p.m.

Mr. Coleman: Adult adoption agency in Ivy Ridge. This agency would like a special use permit option in Industrial. This is to be placed on Ordinance Committee agenda.

Chairman Bragg: Circuit Court Judge letter to Legislators about filling the position that was approved.

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MATTERS TO BE PRESENTED BY STAFF

Staff discussed the following:

- 1. 636 Lifecore Drive willingness to hold a public hearing
- 2. BZA request on illegal dump sites
- 3. Winter storm Jonas reimbursement funding was denied
- 4. Governor’s response to our proffer bill letter
- 5. Broadband update
- 6. Dam technician request
- 7. Reminder of budget work session March 28, 2016

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CLOSED SESSION

On motion of Mr. Pyles, seconded by Mr. Shull, the Board went into closed session pursuant to:

- (1) the real property exemption under Virginia Code § 2.2-3711(A)(3)**
[discussion of the acquisition for a public purpose, or disposition, of real property]:
 - A) Mill Place Commerce Park
- (2) the economic development exemption under Virginia Code § 2.2-3711(A)(5)**
[discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of its interest in locating or expanding its facilities in the county]:
 - A) Pending Economic Development Prospect(s)
- (3) the legal counsel exemption under Virginia Code § 2.2-3711(A)(7)**
[consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, and consultation with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel, as permitted under subsection (A) (7)]:
 - A) Contractual Matters

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On motion of Dr. Pattie, seconded by Mr. Shull, the Board came out of Closed Session and adjourned subject to the call of the Chairman.

Vote was as follows: Yeas: Bragg, Kelley, Garber, Wendell, Shull, Pattie and Pyles

Nays: None

Motion carried.

CLOSED SESSION (cont'd)

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March 21, 2016, at 1:30 p.m.

The Chairman advised that each member is required to certify that to the best of their knowledge during the closed session only the following was discussed:

1. Public business matters lawfully exempted from statutory open meeting requirements, and
2. Only such public business matters identified in the motion to convene the executive session.

The Chairman asked if there is any Board member who cannot so certify.

Hearing none, the Chairman called upon the County Administrator/ Clerk of the Board to call the roll noting members of the Board who approve the certification shall answer AYE and those who cannot shall answer NAY.

Roll Call Vote was as follows:

AYE:	Bragg, Garber, Kelley, Coleman, Shull, Pattie and Pyles
NAY:	None

The Chairman authorized the County Administrator/Clerk of the Board to record this certification in the minutes.

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Chairman
H3-21sbmin.16

County Administrator