

Staff Briefing Meeting, Monday, November 21, 2016, 1:30 p.m., Government Center, Verona, VA.

PRESENT: Carolyn S. Bragg, Chairman  
Tracy C. Pyles, Jr., Vice-Chairman  
Gerald W. Garber  
Terry Lee Kelley, Jr.  
Michael L. Shull  
Wendell L. Coleman  
Timothy K. Fitzgerald, County Administrator  
John Wilkinson, Director of Community Development  
Jennifer M. Whetzel, Deputy County Administrator  
Melissa Meyerhoeffer, Director of Finance  
James R. Benkahla, Interim County Attorney

ABSENT: Marshall Pattie

VIRGINIA: At an adjourned meeting of the Augusta County Board of Supervisors held on Monday, November 21, 2016, at 1:30 p.m., at the Government Center, Verona, Virginia, and in the 241<sup>th</sup> year of the Commonwealth....

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VDOT ROADS

1) Josh Dunlap, Assistant Residency Administrator, discussed the VDOT status report of November 21, 2016.

The Board accepted the report as information.

2) Streetlight addition-Ridgewood Drive in Verona.

The Board authorized holding for a later meeting date.

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ECONOMIC DEVELOPMENT

Amanda Glover, Director of Economic Development, discussed the Economic Development monthly report of October, 2016.

The Board accepted the monthly report as information.

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FIRE AND RESCUE

Jeff Hurst, Battalion Commander, discussed the Fire and Rescue monthly report of October, 2016.

The Board accepted the monthly report as information.

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November 21, 2016, at 1:30 p.m.

MIDDLE RIVER REGIONAL JAIL

Lori Nicholson, Chief of Security, and Jack Lee, Superintendent discussed the Middle River Regional Jail report.

The Board accepted the report as information.

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COUNTY WEBSITE

Jackie Zetwick, Director of IT, showed a PowerPoint presentation of the new County website.

The Board accepted the report as information.

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BROADBAND GRANT

Jennifer Whetzel, Deputy County Administrator discussed the grant application for DHCD construction grant.

The Board accepted the report as information.

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KENSINGTON DRAINAGE PROJECT

John Wilkinson, Director of Community Development discussed the additional funding needed for the Kensington Drainage Project.

Funding Source: Wayne Infrastructure 80000-8017-95 \$1,200.00

The Board authorized placing on the November 22, 2016 regular meeting agenda.

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WAIVERS/ VARIANCES –NONE

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MATTERS TO BE PRESENTED BY THE BOARD

Mr. Coleman mention the music festival at Expo

Mr. Shull stated the meetings at VACO were good

Mr. Kelley mentioned the COPN discussion at VACO

Mr. Pyles mentioned the importance of the COPN Resolution and wants to make sure Ms. Woods stays on top of any legislation.

Chairman Bragg mentioned the meeting with Judge Wittig, The VACO conference and the meals tax legislation.

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November 21, 2016, at 1:30 p.m.

**MATTERS TO BE PRESENTED BY STAFF**

Timothy Fitzgerald, County Administrator discussed the following:

- 1) VACO Christmas ornament
- 2) Reassessment-5 years or move to 6 years. In-house or a contract.
- 3) Buffalo Gap Lease public hearing.
- 4) Leslie Tate appointed to the MPO TAC and CSPDC Board to replace of Becky Earhart.
- 5) Property Committee meeting report.

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**CLOSED SESSION**

On motion of Mr. Pyles, seconded by Mr. Shull, the Board went into closed session pursuant to:

- (1) **the personnel exemption under Virginia Code § 2.2-3711(A)(1)**  
[discussion, consideration or interviews of (a) prospective candidates for employment, or (b) assignment, appointment, promotion, performance, demotion, salaries, disciplining or resignation of specific employees]:  
  
A) County Attorney
  
- (2) **the real property exemption under Virginia Code § 2.2-3711(A)(3)**  
[discussion of the acquisition for a public purpose, or disposition, of real property]:  
  
A) Mill Place Commerce Park
  
- (3) **the economic development exemption under Virginia Code § 2.2-3711(A)(5)**  
[discussion concerning a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of its interest in locating or expanding its facilities in the county]:  
  
A) Proposed Office space, flex space, storage facilities, manufacturing facilities, utility and mixed use development.
  
- (4) **the legal counsel exemption under Virginia Code § 2.2-3711(A)(7)**  
[consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, and consultation with legal counsel regarding specific legal matters requiring the provision of legal advice by such counsel, as permitted under subsection (A) (7)]:  
  
A) Residential Rezoning

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On motion of Mr. Pyles, seconded by Mr. Shull, the Board came out of Closed Session.

Vote was as follows:        Yeas: Bragg, Kelley, Garber, Shull, Pyles, and Coleman

                                     Nays: None

                                     Absent: Pattie

Motion carried.

November 21, 2016, at 1:30 p.m.

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The Chairman advised that each member is required to certify that to the best of their knowledge during the closed session only the following was discussed:

- 1. Public business matters lawfully exempted from statutory open meeting requirements, and
- 2. Only such public business matters identified in the motion to convene the executive session.

The Chairman asked if there is any Board member who cannot so certify.

Hearing none, the Chairman called upon the County Administrator/ Clerk Board to call the roll noting members of the Board who approve the certification shall answer AYE and those who cannot shall answer NAY.

Roll Call Vote was as follows:

AYE: Bragg, Garber, Kelley, Shull, Coleman, and Pyles  
 NAY: None  
 ABSENT: Pattie

The Chairman authorized the County Administrator/Clerk of the Board to record this certification in the minutes.

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ADJOURNMENT

There being no other business to come before the Board, Mr. Kelley moved, seconded by Mr. Shull, the Board adjourn subject to call of the Chairman.

Vote was as follows:       Yeas: Shull, Garber, Kelley, Bragg, Pyles, and Coleman  
                                       Nays: None  
                                       Absent: Pattie

Motion carried.

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Chairman

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County Administrator