

Augusta County Electoral Board Meeting  
Augusta County Government Center  
Registrar's Office Board Room  
March 29, 2017

The meeting was called to order at 8:35 AM. Present are Ruth Talmage, chair; Cliff Garstang, vice chair; Tom Long, secretary; Connie Messick, general registrar; Robin Moyer, chief assistant general registrar; and Jerry Orlando, election equipment manager.

Ruth moved the minutes of the March 7, 2017 meeting be approved. Cliff seconded and the motion was approved unanimously.

Connie reported on the meeting with the Rifkin sales representative. She showed pictures of several items of interest – a sample ballot display, a wheeled equipment bag, clear sided pouches for thumb drives, a ballot bag to use with curbside voting, and lanyards for officers's ID badges. Samples of some items will be used at some precincts in June. The board discussed security and privacy in handling curbside voters's ballots. Also discussed was methods to prevent loss of pens in voting booths.

County administrator, Timmy Fitzgerald, joined the meeting at 8:48 AM.

The board and county administrator discussed the two bids received from contractors to deliver voting equipment and to install ramps, signs, and ADA required parking designations. Timmy informed the board he will explore the costs of having county staff delivering and installing the equipment and report back to us in about one week. In a related discussion, short term storage at polling places was discussed.

Timmy informed the board that the Board of Supervisors budget includes investments in the capital account for future Electoral Board equipment needs.

We informed the administrator about moving Cedar Green for the June primary (presentation to BOS on April 12), accommodations at Cassell Elementary for Crimora/Dooms precincts for the June primary, and the future need for the Board of Supervisors to enact an ordinance moving Crimora/Dooms precincts to the new Cassell Elementary School in November, 2017.

Timmy left the meeting at 9:30 AM.

The board reviewed pros and cons of county staff vs contractor delivery of equipment and installation of ADA ramps and markings.

Connie contacted the Augusta County Library to host an open house in Fishersville to demo the new equipment. May 11, time to be determined. Suggested time is 3:00 to 7:00 PM.

Cedar Green - BOS will consider the ordinance on April 12 to move from Beverley Manor Elementary to Beverley Manor Middle. Our intention is to use the cafeteria because of the proximity of a sufficient number of level parking spaces. We need sidewalk cracks repaired, a cone for water fountain, free standing handicap parking sign and tape indicating the parking area, and a 6 foot curb ramp (Candy is arranging for the purchase).

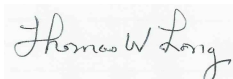
The board recessed at 10:10 AM and reconvened at 10:25 AM.

The board briefly discussed the VEBA Conference.

The board met with technicians to brainstorm ideas on equipment storage and changes in the delivery of the equipment and set up of ramps and other ADA equipment. No action was taken pending a decision of hiring a contractor to move equipment and further investigation of our equipment storage needs after the new voting equipment is delivered.

The board adjourned the business meeting at 11:35 AM. The board will be involved with acceptance testing and training on the new voting equipment and reviewing storage options for the remainder of March 29 and continuing on March 30 and 31.

Respectfully submitted,

A handwritten signature in cursive script that reads "Thomas W. Long". The signature is written in dark ink on a light-colored background.

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Tom Long, secretary